



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, DECEMBER 9, 2013 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

MINUTES

1. Call to Order

Chairwoman Hill called the meeting to order at 6:05pm.

2. Roll Call

Present: Hill, Hougen, Mott, Kupsik, Lyon

Also present: City Administrator Jordan, Comptroller Pollitt, Clerk Neubeck, Director of Public Works Winkler

3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

4. Approve the Finance, License and Regulation Committee Meeting minutes of November 25, 2013 meeting as distributed.

Chairwoman Hill said she would like to alter Item 6 in the November 25, 2013 minutes saying Alderman Wall said the rates have not changed in a few years as the rates were increased 5% the year prior.

Motion #1: Alderman Kupsik moved to approve the Finance, License and Regulation Committee Meeting minutes of November 25, 2013 meeting as distributed with an alteration being under Item 6 with Alderman Wall saying the rates have increased five percent the year prior, Alderman Lyon seconded, and the motion passed unanimously.

5. LICENSES & PERMITS

A. Original 2013-2014 Operator (Bartender) License applications filed by Christopher McAnally, Lacey Weyland, Jonathan Schubert and Jeffrey Hartke, II.

Motion #2: Alderman Kupsik moved to approve Original 2013-2014 Operator (Bartender) License applications filed by Christopher McAnally, Lacey Weyland, Jonathan Schubert and Jeffrey Hartke, II; the motion was seconded by Alderman Hougen; and the motion passed unanimously.

6. Discussion/Recommendation on Replacement of Public Works Vehicle #20

Director Winkler bid out a replacement for Vehicle #20 as recommended by the Public Works Committee, five bids were received, and the winner went to Ewald Ford. He said it is staff's recommendation to go with Ewald Ford at \$27,681.

Motion #2: Alderman Mott moved to recommend the City Council approve the purchase of a 2014 Ford F-150 from Ewald Ford of Hartford, WI in the amount of \$27,681, Alderman Kupsik seconded, and the motion passed unanimously.

Alderman Kupsik asked when the truck will be delivered.

Director Winkler said it may take up to two months as it is a new model.

7. Discussion/Recommendation on Riviera clay paver installation as funded by the Beautification Committee of Lake Geneva

Director Winkler said this item was discussed last month, and the Beautification Committee offered to pay for the brickwork in its entirety on top of the sidewalk replacement. There is no net cost, but the Finance Committee and Council should give its blessing for it.

Motion #3: Alderman Kupsik moved to recommend the City Council approve Riviera clay paver installation as funded by the Beautification Committee of Lake Geneva, Chairwoman Hill seconded, and the motion passed unanimously.

8. Discussion/ Recommendation on an Event Permit Application for Erin Thornburgh for the Geneva Lake Area Chamber of Commerce's Winterfest Amended Application

Chairwoman Hill said there are a number of questions regarding the permit with regard to the increases to Winterfest.

Alderman Kupsik said it can be approved, as a verbal agreement was reached contingent on necessary fees and a traffic flow plan.

Chairwoman Hill said she was under the understanding the Park Board was going to approve it.

Administrator Jordan informed the Committee that staff and the Winterfest planners are working on it.

Motion #4: Chairwoman Hill moved to suspend the rules to ask Erin Thornburgh & Tom Hartz questions regarding the Winterfest Amended Application, Alderman Kupsik seconded, and the motion passed unanimously.

Tom Hartz said he was told the Chief of Police and Director of Public Works will be working with them in order to plan the parking of the event.

Alderman Kupsik said the helicopter rides will not extend to the second weekend per the direction of the Park Board.

Erin Thornburgh said Winterfest is adding a week of festivities and ran through the list.

Mayor Connors said the initial application was in April, 2013, but there was not a full plan for the additional week, and Police and Fire Chiefs and DPW Winkler will coordinate with Winterfest as a contingency.

Administrator Jordan said staff will coordinate the efforts.

Motion #5: Chairwoman Hill moved to recommend the City Council approve an Event Permit Application for Erin Thornburgh for the Geneva Lake Area Chamber of Commerce's Winterfest Amended Application contingent on working with the City Administrator, Director of Public Works, and Public Safety staff on a traffic plan and payment of the necessary fees, Alderman Kupsik seconded, and the motion passed unanimously.

**9. Discussion/Recommendation on Presentation of Accounts
A. Purchase Orders.**

None

B. Prepaid Bills in the amount of \$108.57

Motion #6: Alderman Hougen moved to recommend the City Council approve Prepaid Bills in the amount of \$108.57, Alderman Mott seconded, and the motion passed unanimously.

C. Regular Bills in the amount of \$293,671.04

Comptroller Pollitt said the items over five thousand dollars are for storm tunnel work, library book purchases, and leaf disposal.

Alderman Kupsik asked if the storm tunnel work is completed and inspected.

Director Winkler said it is pretty much all wrapped up.

Motion #7: Alderman Kupsik moved to recommend the City Council approve Regular Bills in the amount of \$293,671.04, Alderman Mott seconded, and the motion passed unanimously.

D. Acceptance of Monthly Treasurer's Report for July & August 2013

Motion #8: Alderman Lyon moved to recommend the City Council accept the Monthly Treasurer's Report for July & August 2013, Alderman Kupsik seconded, and the motion passed unanimously.

10. Adjournment

Motion #9: Alderman Hougen moved to adjourn, Alderman Kupsik seconded, and the motion passed unanimously.

The meeting adjourned at 6:28pm.

Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**