

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, DECEMBER 22, 2014 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Lyon, Kordus, Kehoe, Kupsik and Wall. Also Present: City Administrator Jordan, Comptroller Pollitt, Public Works Director Winkler, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of December 8, 2014, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Street Use and Park Permit application filed by the Geneva Lake Arts Foundation for their annual “Art in the Park” event at Flat Iron Park, from 10:00am on August 8, 2015 to 4:00pm on August 9, 2015 with request to waive the security deposit fees. (recommended by Board of Park Commissioners 12/3/14)

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Street Use Permit application filed by Scott Bruzek on behalf of RAM Racing for the Big Foot Triathlon at Big Foot State Park on June 27 and June 28, 2015 from 7:00am to 11:00am contingent on signed reimbursement agreement for fees not paid in advance.

Kordus/Kupsik motion to recommend approval. Alderman Kordus asked if just the application fee was due or were there additional fees pending. City Clerk Waswo stated the last permit was charged an additional security deposit of \$3,500 due to any unforeseen expenses. She stated normally the Police and Fire Department send out a bill for their expenses after the race. As there were no additional expenses beyond that, the security deposit was refunded. She stated this item is requesting just the signed reimbursement agreement. Unanimously carried.

Original 2014-2015 Operator’s (Bartender) License applications filed by Rhonda Baior and Kyle Schulz.

Kupsik/Wall motion to recommend approval. Unanimously carried.

Park Permit application filed by the Lake Geneva Chamber of Commerce for the “20th Annual Winterfest & the U.S. National Snow Sculpting Competition” utilizing Flat Iron Park, the Riviera Ballroom, and Richard Dreihaus Plaza from January 26 to February 1, 2015; along with use of Riviera beach for Helicopter Rides from January 31 to February 1, a Fire on the Beach on February 3, and Human Dog Sled Races on February 6 & 7, 2015 with waiver of security deposit and further discussion regarding park reservation fees. (recommended by Board of Park Commissioners 12/3/14)

Kordus/Kupsik motion to recommend approval. City Clerk Waswo stated there has been inconsistency with the fees waived in the past and staff is asking for direction on what fees the council would like to be waived for this year’s event. She stated the waiver of the fees is part of the City sponsorship of the event. Unanimously carried.

First Reading of Ordinance 14-10, an Ordinance establishing Weight Limits for Implements of Husbandry and Agricultural Commercial Motor Vehicles.

First reading only; no action taken.

First Reading of Ordinance 14-11, an Ordinance amending Penalties under Section 74-221(k), Parking Meters.

First reading only; no action taken.

Discussion/Recommendation on Resolution 14-R50, a resolution amending the City's Schedule of Fees beginning January 1, 2015.

Kehoe/Kupsik motion to recommend approval of everything but the redline items. Alderman Lyon stated he did not believe the resolution could be split. Alderman Kehoe stated she did not believe the agenda item was clear. Motion withdrawn by Alderman Kupsik.

Kupsik/Kordus motion to approve resolution 14-R50. Motion carried 4 to 1 with Alderman Kehoe voting "no."

Discussion/Recommendation on awarding Bid to Century Fence Company of Pewaukee, Wisconsin for \$12,572.00 to rework fencing and gates for the Street Department and Police Impound funded by Capital Improvement.

Kordus/Wall motion to recommend approval. Unanimously carried.

Discussion/Recommendation on adding Change Order No. 1, the Museum Parking Lot Revisions to the existing 2014 Street Maintenance Contract funded by the Parking Fund not to exceed \$20,000.

Kordus/Kehoe motion to recommend approval. Alderman Kordus stated this was already approved by council, this is just moving it onto the production schedule so that once asphalt is ready in the spring, the work can be completed. Unanimously carried.

Discussion/Recommendation regarding changes to Free Parking Regulations and Increasing Parking Stalls.

Kordus/Wall motion to recommend approval. Mayor Connors stated not all the revenue and expense information was available during last week's parking commission meeting. The comptroller has since updated the numbers and providing for more options. Mayor Connors is recommending option #2.

Kordus/Wall motion an amendment to include the approval of proposal #2.

Sylvia Mullally, Parking Supervisor, addressed the council and explained the Parking Department is a self-sustaining department, which requires revenue to pay for the expenditures of the sophisticated system. She stated as a parking supervisor, she wants to maximize revenue; however, she also wants to maintain a quality of life in Lake Geneva. Ms. Mullally is recommending proposal #2 as it would allow the parking department to still run efficiently. This proposal includes unlimited free parking from November 15 to February 28. This would provide for free parking during the Holidays and give a unified message for the whole city. The normal fee would then start March 1 instead of May 1, which will allow the parking department to make up for the lost revenue.

Alderman Kordus stated this does seem like the best compromise for everybody as it gives parking opportunities for both visitors and residents over the holiday seasons and provides free parking during Winterfest. Mr. Kordus stated it is difficult trying to explain and understand the two hour free parking and believes this will make off-season parking much easier for both residents and visitors.

Kordus/Wall motion to recommend the change to free parking regulations and increase parking stalls as described under proposal #2 listed in the packet. Unanimously carried.

First Reading of Ordinance 14-13, an Ordinance establishing Child Safety Zones within the City.

First reading only; no action taken.

Presentation of Accounts

Purchase orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$6,202.30. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$226,545.40. Alderman Kupsik asked if the building on 1070 Carey Street was finished. DPW Winkler stated the improvements are nearly finished and this is a progress payment of about 80%. Mr. Kupsik also asked if the Dan Larsen Landscaping invoice was part of the 300 tree replacement program. Comptroller Pollitt stated this invoice is part of the capital.

Alderman Lyon asked for an update pertaining to the T-Line Auto phone consultant invoice. Administrator Jordan stated the city had received 11 bids that have been narrowed to 3. The 3 will be brought in for demonstrations on the equipment in the beginning of the year. Installation will start mid-month and should take about two weeks. He explained they are looking for a user friendly system to allow for in-house updates rather than having to contact the company. Unanimously carried.

Adjournment

Kordus/Wall motion to adjourn at 6:26 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**