



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olson
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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MINUTES OF THE JANUARY 16, 2014

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan _EXC___, Peggy Schneider ___X___, Dave Quickel ___X___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olson ___X___, Mayor Jim Connors ___X___, (___8___ Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___ ___, ___Ald. Sturg Taggert___ ___, Ald. Bill Mott ___ ___, Administrator Dennis Jordan ___ ___.

Public Present:

Mrs. Karen Dover, Mr. Dale Buelter, and Mr. Rod Brenner.

Approve the Minutes of the Prior Meeting:

The wrong minutes were provided by the City Clerk's office. Approval of the prior months meeting was continued.

Public Input:

None.

Park Permits/Park Donations:

None.

Park Assignments/Repair Update/Maintenance:

There were no comments due to the amount of snow on the ground.

New Business:

YMCA Update/YMCA Link to City Website-Public Comments

Mrs. Dover inquired about how the YMCA was funded by the City to represent it as the Recreation Department. Commissioner Kupsik explained by agreement with the City and provided her with his copy. He said that he is the City's representative on their board. Mrs. Dover asked how the City measures success of their programs and the people she associates with are not happy with them. President Skates described how he follows their programming; that the YMCA appears at least twice a year to provide program participation, new programs, and answer questions. He also described that Badger High has community programming and the YMCA both doesn't want to compete with their offerings such as discussed pottery classes, and sees their role as one of offering participation in activities for everyone on a local level. The Commission also said that they receive few complaints about the YMCA and that she is the first citizen that has come forward to complain about the YMCA is several years. If people wished to expand on their children's abilities to traveling teams, that doing so was not uncommon for some parents who wanted more. Mrs. Dover asked if there are community surveys ever done, and the response was not to the best of the Commission's knowledge. There was also discussion that the \$46,000 the City provides to the YMCA to assist in the running of the community's recreation programming was only a fraction of the cost to run the YMCA. To the commission, the City's contribution is a bargain. There was no action or motion and some of the Commissioners thought that a community survey would be helpful.

Later on in the meeting Commissioner Kupsik said the YMCA provided a link to him for the City's website. Administrator Jordan said he would follow-up.

Park Donation Policy Discussion – Dog Park/New Pavilion

The DPW was asked to update the Park Donation Policy to include the \$250/sponsorship sign for the disc golf course, donations to the dog park, and donations to the City for the Flat Iron Park proposed pavilion.

It was the consensus of the Commission that if a private donor was to offer \$100,000 toward the pavilion that naming rights were acceptable.

It was moved by Mayor Connors and seconded by President Skates to send the dog park project to Public Works Committee for project approval to bid out the work. DPW Winkler was asked to update pricing and he and Mr. Skates would go over and finalize the layout. The motion passed 8-0. He was also asked to price out amenities and sidewalk. Commissioner Olson discussed charging and ID passes.

Park Bike Rack Discussion - Al Kupsik

Commissioner Kupsik discussed this item was brought forward by PWC. DPW Winkler provided a map with recommendations for 6 locations to include Dunn Field, Donian Park, Seminary Park, west end of Library Park, Old McCollough parking lot on Geneva Street, and Veterans Park. It was moved by Commissioner Kupsik to ask the DPW to purchase and install six bike racks including concrete pads if needed in an amount not to exceed \$4,000 funded by TIF. The motion passed 8-0.

(This item may or may not need to go to Finance and Council).

Tennis Court Lighting Discussion – Dan Winkler

By consensus the Commission, they wished to retain the lights. It was discussed that it wouldn't be more than a few thousand dollars to paint. It was moved by Commissioner Kupsik and seconded by President Skates to price out painting. The motion passed 8-0.

Old Business:

Leadership Dynamics Downtown Run Update

Nobody appeared.

Concession Contract-Veterans Park & Dunn Field Update (Taken 2nd out of order)

Administrator Jordan reported that there was only one bid. Mr. Brenner offered \$1,500 for the season at Veterans Park. It was moved by Commissioner Kupsik and seconded by Commissioner Hassler to approve the bid for Veterans Park to Mr. Brenner for 2014 and 2015 in the amount of \$1,500 per year. The motion passed 8-0.

(This item needs to go to Finance and Council).

It was moved by Mayor Connors and seconded by Commissioner Olson to go back out for concessions at Dunn Field. The motion passed 8-0.

Disc Golf Course Signage Donation Discussion –Dan Winkler (taken out of order first)

DPW Winkler provided a memorandum with attachments updating the Commission on several aspects of the disc golf course, including items which require action by the Commission. Mr. Buelter appeared to explain his signage proposal including the donation of 46 carved wood signs and a large entry sign. He also offered to install them all for free. There is \$3400 left in the designer's contract of signage. The DB Enterprises quotation is \$3,950 complete for everything. The quote for just providing the entryway sign by Timberline Signs is \$1,775.00. It was moved by Commissioner Kupsik to approve the DB proposal with the difference paid by Park funds for 46 tee boxes and 1 entryway carved wood signs furnished and installed.

(This item needs to go to Finance and Council).

The motion also includes asking the DPW to provide a final entryway sign with the White River Disc Golf Course name and donors to include DB and the Park Commissioners. The motion was seconded by Commissioner Swanson and passed 8-0.

DPW Winkler also provided bridge repair alternatives information. It was moved by Commissioner Olson and seconded by President Skates to refer the bridge work to the Public Works Committee for action. He motion passed 8-0.

It was also reported by Administrator Jordan that he has 4 tee boxes sponsored at \$250 each per the past Commission action to charge \$250/tee box. It was moved by Commissioner Kupsik and seconded by Commissioner Olson to accept the donations into a directed fund for park maintenance and place the sponsorship opportunity on both the City website and in the Park Donation Policy. Motion passed 8-0.

(This item may or may not need to go to Finance and Council).

Future Meeting Agenda Items:

The park use and open space plan update will have hearings.

Adjourn:

It was moved by President Skates and seconded by Commissioner Schneider to adjourn. The motion passed 8-0 and the meeting was adjourned at 8:47 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for March 5, 2014.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
1/20/14

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)