



CAPITAL PROJECTS WORKSHOP
SATURDAY, JANUARY 25, 2014 – 9:00 AM
CITY HALL, CONFERENCE ROOM 2C

MINUTES

1. Mayor Connors calls the meeting to order at 9:05am.

2. Roll Call

Present: Connors, Hill, Wall, Kupsik, Lyon, Hougen

Not Present: Kehoe, Mott, Taggart

Also Present: City Administrator Jordan, City Clerk Neubeck, Director of Public Works Winkler, Police Chief Rasmussen, Assistant Fire Chief Heindl, and Police Lieutenant Gritzner

3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

No Comments

4. Discussion on capital projects for 2014

Administrator Jordan stated the individual departments will explain their portion of the capital projects, and he reminded those in attendance this meeting is for discussion purposes only as no decisions will be made. He added most cities like Lake Geneva borrow for capital projects every three years, banks are now approaching cities for loans, and the City may want to see what the interest rates are available compared to bonding. Capital borrowing is limited to five and a half percent of the City's equalized assessed value (EAV) which is roughly seventy million dollars. Due to levy restrictions, cities must now borrow.

Lieutenant Gritzner explained what the capital items and projects the Police Department wishes to fund.

- Replacing the color copier due to its age
- Upgrading the east gate at the impound lot so it can be open electronically
- Changing the ballistic within the Dispatch to a level four material
- Purchasing a digital fingerprint reader so the Police Department has real-time identification with other databases
- Procuring an automated license plate recognition system which would read license plates automatically while on patrol
- Obtaining more barricades and light towers which would be helpful to have during public events and festivities

Alderman Hill disagreed with the purchase of items just for event purposes as she feels those organizations coordinating such events should have to pay for it. She said those items should only be used for emergency management purposes.

Director Winkler said the light towers aid the City in a variety of tasks including night repair work, dredging, and during main breaks.

Alderman Lyon asked if the City is prepared for Microsoft discontinuing updates for the Microsoft XP operating system.

Administrator Jordan replied most computers within the City are using Windows 7; however, he will work with the City's information technology (IT) professional for an inventory of computers on the network.

Assistant Chief Heindl explained what capital items and projects the Fire Department wishes to fund.

- Replacing the roof as it is the original roof from when the facility was built in 1972
- Purchasing new personal protective equipment as many items have reached their end of life stage after five to six years of service
- Obtaining Pro-Phoenix systems for a squad vehicle, tower truck, and an additional fire engine

Administrator Jordan added the City is looking into replacing phone systems at the Fire Department, City Hall, and Library; however, he is working with AT&T in getting an accurate quote and timeline. He then reviewed some items for City Hall:

- Replacing City Hall windows
- Blocking off the entrance inside City Hall near the Building and Zoning Department. Instead, residents would be able to use the vestibule to make payments and drop things off instead of coming inside.
- Purchasing a new color copier

Administrator Jordan said the City is looking into purchasing a trash compactor for the Riviera which would remove the dumpsters.

Alderman Kupsik suggested renting a trash compactor so the City would not have to repair it. He asked if the Riviera has a sufficient electrical system to handle it as well as space for the hydraulic portions of the compactor. He added outdoor compactors lose functionality during winters if the hydraulic system is not properly enclosed.

Mayor Connors suggested taking a break.

The meeting took an intermission at 10:30am and returned at 10:38am.

Director Winkler stated the Public Works department brought forth two million dollars worth of capital projects with three quarters of that amount being pavement related: streets, alley ways, sidewalks, etc.

Alderman Wall asked if the amount for pavement related repairs is sufficient and if the City should make more repairs.

Director Winkler replied that amount would be too great to replace everything all at once, and his goal is to evaluate roads and repair the worst ones first.

Alderman Hougen recommended the City allocated more funding for economic development and technology related upgrades.

Director Winkler said more businesses that come to the City will need workers which will need homes which are connected by roads. Street problems are exacerbated by tourists, and he wanted to ensure the City can properly accommodate all vehicles entering and leaving the City.

Mayor Connors informed the group the tax improvement district (TID) will close in the coming years, and the City should be prepared to spend the remaining funds.

Alderman Kupsik asked if the City's entire fuel station needs to be replaced.

Director Winkler replied the tanks are fine, but the control system needs to be replaced.

Mayor Connors asked how often alleys are repaired.

Director Winkler replied one alley is replaced a year, but there are not many alleys outside of the TID which need to be replaced. He suggested the City focus on collector and feeder street conditions instead.

Mayor Connors said the City plans on adding signage to parks without them and replacing signs on those that do so there is uniformity.

Alderman Hill asked if downtown signage is more vital than park signage.

Alderman Kupsik replied signs are missing or quite worn, and the signage helps non-locals find them. He added the City has twenty two parks, but all residents may not know of them all because they are not labeled as such.

Director Winkler outlined other park upgrades.

Alderman Hill said the City should make a more coordinated effort to make it more pedestrian friendly especially along Route 50.

Administrator Jordan said Route 50 is always a difficult topic due to right of ways, easements, and other issues.

Mayor Connors suggested bringing this issue to the Public Works Committee at a later date.

Director Winkler said huge strides have been made in the past fifteen year with bike trails, walking trails, and sidewalks to make the City more pedestrian and bicycle friendly. He added a master plan for such initiatives is difficult to implement especially when private owners are involved.

Administrator Jordan said he will use this input and bring more information back to the Council when he has an update.

5. Adjournment

Motion #1: Alderman Wall moved to adjourn, Alderman Hill seconded, and the meeting adjourned at 12:03 pm.

Tim Neubeck, City Clerk.

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