

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----February 13, 2014
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Ann Esarco, Mike Kocourek, Mayor Connors, Ald. Jeff Wall and Ald. Gary Hougen.

Motion by Mayor Connors to approve the minutes of the previous meeting as presented, 2nd by Ald. Hougen. Passed 6-0.

Communications:

Water & Sewer Agenda Items:

1. Citywide Water Pressure Study Model Update
Preliminary discussion has begun. Water main into the Manor - will probably replace the existing 4" with an 8". This is a city wide study. Information only, no action required.
2. East Water Tower Site – Landscaping Idea
Humphreys Contracting has given a price of \$7,300 to construct a pair of bocce ball courts. This price would not include indoor/outdoor carpet. The indoor/outdoor carpeting would be an additional \$1,625 making the total project cost \$8,925. Motion by Kocourek to build for a cost not to exceed \$8,925, 2nd by Ald. Hougen. Passed 6-0.

Director's Report:

1. Financials Update
2. 2013 Audit Scheduled for End of February
3. Report on 2013-2104 Winter Water Main Breaks & Water Service Line Freeze-ups

<u>Water</u>		<u>Sewer</u>	
EOM Cash Position	\$1,058,000	EOM Cash Position	\$2,328,000
Project Commitments	\$ 151,000	Project Commitments	\$ 8,000
Upcoming Projects	\$ TBD	Upcoming Projects	\$ 200,000

Motion by Mayor Connors to approve the financials as presented, 2nd by Ald. Wall. Passed 6-0.

Water & Sewer Agenda Items Continued:

3. Motion to go into closed session pursuant to Wisconsin Statutes 19.85(1)(f) considering the financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion by Pres. Brellenthin to go into closed session pursuant to Wis. Statutes 19.85(1)(f), 2nd by Ald. Hougen. Passed 6-0.

4. Motion to go into open session pursuant to Wis. Statutes 19.85(2) and take action on any items discussed in closed session.

Motion by Ald. Wall to go into open session pursuant to Wis. Statutes (19.85), 2nd by Ald. Hougen. Passed 6-0.

Review and Payment of Bills:

Motion by Mayor Connors to approve the bills as presented, 2nd by Ald. Wall. Passed 6-0.

Next meeting is scheduled for Thursday, March 13, 2014 at 4:00 P.M.

Adjourn:

Motion by Ald. Hougen to adjourn the meeting, 2nd by Ald. Wall. Passed 6-0.

Meeting adjourned at 4:48 P.M.



Secretary

CLB 02/14/14