

City of Lake Geneva
Parking Commission
Thursday March 15, 2012 5:30 pm
Conference Room 2C

1. Call to Order by Chair Martin Smith.

Roll Call: Kevin Fleming (arrived later), Frank Marsala (alderman), Martin Smith, Dennis Swangstu, George Henerly (chamber representative). John Button was absent. Also attending were Mayor Jim Connors, Dennis Jordan, Kerri Johnson, Mike Spiegelhoff, Roger Wolf, and Adam Wolf.

2. Approval of the minutes of February 15, 2012 meeting: moved (Smith), seconded (Swangstu), and passed unanimously. Kerri Johnson asked for some clarifications. The minimum pay rate is 25 cents every 15 minutes for most meters; 50 cents for the 25 minute and less meters. Regarding "compact car" spaces, parking enforcement has been using the length of the parking spaces. After 5 hours at the 5 hour meters people can continue to add more time for that spot.

3. Comments from the public: There were none.

4. Parking lot behind Newport West : Roger Wolf, who owns the parking lot, spoke with us. Currently the city is allowed to keep all the money from the parking meters in his lot. Dennis Jordan said the lot brings in approximately \$15,000 a year. The lot might bring in \$30,000 next year. Roger Wolf proposed that from the money coming into the lot parking meters, the capital cost of the new meter system be taken out, and then split 50%/50% between the City and him. He will take care of the striping, snow removal, etc.

Recommendation to City Council: This year the city will subtract the cost of the new pay station and space markers, and the remaining income from the parking lot stalls will be split 50/50 with Mr. Wolf. In following years all pay station income will be split 50/50. Moved Smith, seconded Swangstu, passed unanimously. The City will write out a contract to be signed.

5. Ragtop Valet Parking – Mike Spiegelhoff spoke with us. He wants to make Ragtop Valet the valet parking service for the Riviera. Cars will be parked in the Dunn Lumber lot. He has insurance. When an event books with them the city will get 15% like any Riviera vendor. Ragtop Valet Parking will only provide this service for the Riviera. They will set-up right behind the horse and buggy. A runner can travel from the lot to the Riviera in 1 minute 36 seconds. There may be problems with traffic on busy days. Normally he will have 4-5 runners/drivers. He wants to give it a trial. Parking is clearly a problem in the Riviera area.

Recommend to council: To give Ragtop Valet Parking a one year trial. If feedback is received from the police the agreement we should agree to allow the one year agreement to be changed. Moved Fleming, seconded Marsala. Passed unanimously.

6. Alderman Mott from Public Works led the joint meeting with Public Works. The parking signal work includes reworking the striping on Main Street between Mill St and Center St. A question is whether to leave the parking spaces on the north side of Main St. in the area or not. Eliminating the parking would increase the flow of the traffic. Or we could reconfigure the lane markings.

After walking to Main Street and looking at the area the following recommendation was written.

Recommendation to City Council: As part of replacing the signals at Main and Center that the lanes be restriped going west on Main Street between Mill St and Center St to create left turn lane and a combination straight and right turn lane. Parking on the north side of Main Street will remain the same. If after some time, we discover there is a problem with right turns on to Center Street we can remove some of the parking to create a longer right turn lane. A consensus of both committees was reached.

The joint committee meeting ended. Frank Marsala left with the Public Works Committee.

7. Re-striping parking spaces downtown – Dennis Jordan said that re-striping will be done soon. Work is waiting for days where the temperature doesn't get too cool overnight.

8. Parking System Update

a. We reviewed the parking space markers with space numbers and information about length of time. There was general agreement that they looked very good.

b. Two hour parking for residents – Dennis Jordan suggested that we consider that residents with stickers could park for free up to two hours in one stall and not do anything at the pay station. We have trouble tracking non-sticker people giving them two hour free parking. Can't track people moving to another stall.

c. During elections there will be a streaming video explaining to voters how the new parking system works. The election is April 3.

9. Handicapped parking spaces on the street – Vehicles with handicapped parking stickers can park in any parking stall without paying. State statute does not require the city to have any handicapped parking spaces on the street, only in parking lots. Which ones we can eliminate? All van accessible parking spaces will be kept. Kerry Johnson provided a map with handicapped parking spaces and those she recommended for changing back to pay by space.

Recommend to City Council: To remove the handicapped parking (HCP/DIS) restrictions from the following street spaces and change these to "pay by space stalls." One "No Parking Pick up/drop off" space is also recommended to be changed to a "pay by space stall." (Refer to the map)

Block face number:	Eliminate:
3 (North Broad)	1 HCP
3 (North Broad)	1 No Parking Pick up/drop off sign
49 (Broad Street)	1 HCP
41 (Geneva Street)	2 HCP
50 (Broad Street)	1 HCP
54 (Main Street)	1 HCP
53 (Main Street)	1 HCP
56 (Main Street)	1 HCP
62 (Broad Street)	1 HCP
60 (Wrigley Drive)	4 HCP

10. Next meeting: It was agreed that the next meeting of the Parking Commission will be Wednesday April 11 at 5:30pm.

Items for the next meeting:

- a. Parking System update and rollout.
- b. More compact parking spaces on lower Center Street.
- c. Parking ramp.
- d. Improved parking signage.
- e. Create parking for bicycles and mopeds.
- f. Develop ways to reduce the demand for parking like encourage walking, encourage bicycles, use the parking shuttle, increase housing in and close to downtown.

11. Adjournment.

Martin Smith
Secretary