

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----March 22, 2012
TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:45 P.M.

Members present: Brellenthin, Magee, Esarco, Mayor Connors, Alderman Hartz and Alderman Marsala.

Minutes of the previous meeting (January as there was not meeting in February) approved on a motion by Hartz, 2nd Marsala. Passed.

Communications:

Water & Sewer Agenda Items:

- 1. 2011 Utility Commission Audit (Pat Romanesko to Appear)
Pat Romanesko presented the 2011 Audit. Hartz motioned to accept, 2nd Marsala. Audit Accepted.
2. 2011 Consumer Confidence Report
Report was approved by the Commissions.
3. Platt Ave to Edgewood Drive Water Main Loop Design/Construction Proposal (Crispell)
Design and construction proposal presented. Cost would be \$7,600 for design and \$7,800 for construction services. Connors motioned to accept this item not to exceed \$15,400, 2nd by Hartz. Motion approved.
4. Pressure Zone Analysis Edgewood/Hillcrest Area (Crispell)
Pressure zone analysis for Edgewood/Hillcrest area proposal was discussed. This project would tie in with project from item #3. Crispell's cost would be between \$6,500 and \$7,500. Motion to approve by Marsala, 2nd by Connors. Motion passed not to exceed \$6,500 - \$7,500.
5. Roof Replacement Proposals - WWTF Repair Shop Building
Roof replacement at WWTF repair building proposal presented. Marsala motioned to approve \$5,800 bid by Five Star Roofing of Hartford City, Indiana, 2nd by Hartz contingent on references. Motion carried.

Director's Report:

1. Director Winkler presented Financial Report & Project Update. Below are the Financials & Investments Update:

February

Table with 4 columns: Category, Water, Sewer, Amount. Rows for EOM Cash Position and Project Commitments.

March

Table with 4 columns: Category, Water, Sewer, Amount. Rows for EOM Cash Position and Project Commitments.

Review and Payment of Bills:

Bills were presented for payment on a motion by Connors, 2nd by Marsala. Approved.

Next meeting is scheduled for Thursday, April 19, 2012.

Adjourn:

The meeting was adjourned at 6:17 PM on a motion by Marsala, 2nd by Hartz.

Handwritten signature of Larry Magee

Secretary