



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olsen
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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MINUTES OF THE MARCH 12, 2014

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler _EXCUSED_, Barb Hartigan _LATE___, Peggy Schneider ___X___, Dave Quickel ___X___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olsen ___X___, Mayor Jim Connors ___X___ (___7 to start meeting, 8 Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Administrator Dennis Jordan ___X___.

Public Present:

Mr. Chris Schultz, Mr. Ryan Lasch & Mr. Dave Broaden of the Jaycees, Mr. Mr. & Mrs. Rod Brenner, two Leadership Dynamics Badger students, Ms. Tanya Kasten & her sister, and Mr. Mike Slavney and Ms. Mary Rob of Van de Walle and Associates.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Swanson to approve the minutes of the February 5, 2014 meeting and seconded by Ald. Kupsik. Motion passed 7-0.

Public Input:

Input was provided on the related agenda items.

Park Permits/Park Donations:

Easter Egg Hunt, Seminary Park, 4/19/14, 9AM to 1PM. Mr. Lasch of the Jaycees explained this is an annual event and that they clean up after themselves. It was moved by Mayor Connors and seconded by Commissioner Swanson to approve. The item passed 7-0.

Cobb Park, Wisconsin Battlefield Live, Mr. Mike Goril, Unlimited Dates Mr. Goril explained that he holds laser tag parties, mostly on short notice. He would like to use Cobb Park but needs the flexibility to reserve the park without waiting until the Park Commission meets. He was willing to arrange for the events with the front desk and pay all park fees and deposits. It was moved by President Skates and seconded by Alderman Kupsik to send the matter to the City Attorney for his review and feedback. The item was continued on a 7-0 vote.

First Congregational Church, Library Park, 4/20. President Skates noted Leadership Dynamics was not in attendance and said he would contact them.

Park Assignments/Repair/Update/Maintenance:

Commissioner Olsen brought up a possible heaved sidewalk slab near one of the restroom buildings at Library Park. Commissioner Swanson brought up the condition of the Four Seasons parking lot being rutted.

New Business:

Flat Iron Park Pavilion Discussion, Mr. Todd Krause (taken second on the agenda out of order). Mr. Krause appeared with preliminary construction plans of the pavilion, provided an update, and asked for input on the final design. Commissioner Quickel inquired if there would be security cameras. The overall impression was favorable. Commissioner Olsen said he would like to see the trees and berm removed, which was generally agreed with by the Commission. It was moved by Commissioner Swanson and seconded by Commissioner Quickel to accept the design as proposed. The motion passed 7-0.

Local Non-profit Fee Structure Discussion- Peggy Schneider. Commissioner Schneider brought up her concerns for equity on park use fees and was concerned about consistency. The City Clerk provided a spreadsheet of who was charged versus waived. It was by consensus to continue this item while the City Clerk investigates what other communities do with their park fees and non-profit organizations.

Old Business:

Park Space & Open Space Plan Details/Discussion (taken first on the agenda out of order). Mr. Slavney and Ms. Mary Robb of Van deWalle and Associates introduced the upcoming plan process and schedule. They went through a prepared agenda, area use maps, bar chart schedule, and questionnaire form. Administrator Jordan pointed out Bloomfield's boundaries needed to be adjusted. The best ways to handle City citizen public input were discussed. The open house was set for the next Park Commission meeting on April 2nd.

Dog Park Fencing/Signage/Policy/Donation Discussion. President Skates said he and others are still working on fundraising. DPW Winkler said he is waiting until the funding commitment is made to take the project to bids.

Open Arms Clinic Fundraiser, Badger HS Leadership Dynamics, 5/10/14. Two students appeared to explain the event. It is a run, 1 mile lake walk, band, concessions, and face painting. There was discussion that part of the running event was on Snake Road not in the City and they better obtain approval from the township also. It was moved by Alderman Kupsik to approve with a \$100 security deposit and seconded by Commissioner Olsen. The motion passed 7-0.

Concession Contract Bids Dunn Field –Administrator Jordan. There was discussion that Veterans Park was already approved by Park Commission for Council final approval to Mr. Rod Brenner. Both concession bidders for Dunn Field spoke. Tanya Kasten submitted a \$1,000 season bid and Mr. Brenner submitted a \$500 season bid. Ms. Kasten said she would work 7 days a week mostly 11 AM to 7 PM. Mr. Brenner said his sales would be mostly weekends. It was moved by Alderman Kupsik and seconded by President Skates to approve the Kasten bid for 2014 in the amount of \$1,000. By consensus the Commission wished to place the item back on the October agenda for a final report on how the year went. The motion passed 7-0. It goes to the Council for final approval.

Concession Contract-Veterans Park/ Dunn Field Update. Administrator Jordan stated he received one proposal and expects another by the closing date.

Disc Golf Course Signage Donation Discussion –Dan Winkler. This item was discussed in an earlier portion of the agenda. As part of the discussion, the Commission did select amenity options and the loop style bike racks over other choices.

Future Meeting Agenda Items-March:

None.

Adjourn:

It was moved by Commissioner Commissioner Schneider and seconded by Commissioner Olsen to adjourn. The motion passed 7-0 and the meeting was adjourned at 8:03 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for April 2, 2014 at 6:30 PM.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
03/13/14

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)