



# PERSONNEL COMMITTEE MEETING

## THURSDAY, MARCH 27, 2014 – 4:00PM

### CITY HALL, CONFERENCE ROOM 2A

#### MINUTES

**1. Meeting called to order by Alderman Wall at 4:02**

**2. Roll Call**

Present: Taggart, Hill, Wall, Kehoe, Kupsik (arrived late)

Also Present: Clerk Neubeck, Administrator Jordan, Mayor Connors

**3. Comments from the public limited to 5 minutes**

None

**4. Approval of February 20, 2014; March 4, 2014; and March 18, 2014 meeting minutes as distributed**

**Motion #1:** Alderman Taggart moved to approve February 20, 2014; March 4, 2014; and March 18, 2014 meeting minutes as distributed, Alderman Kehoe seconded, and the motion passed unanimously.

**5. Review of applications/resumes for Assistant Director of Public Works position and recommendation for candidate interviews**

Administrator Jordan reminded the Committee at the previous meeting they suggested bringing in five candidates to interview, and he named his suggestions.

Alderman Wall asked if a PE certificate was necessary for this position.

Mayor Connors replied it is preferred but not required.

**Motion #2:** Alderman Hill moved to interview Tom Earle, Michele Zimmerman, Seth Ricker, Jeffrey McBain, and Secret Strobl for the Assistant Director of Public Works position, Alderman Wall seconded, and the motion passed unanimously.

Chairman Kupsik arrived at 4:14pm.

**6. Motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility**

**Motion #3:** Alderman Kehoe moved to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility, Alderman Taggart seconded, and the motion passed unanimously.

7. **Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**

**Motion #4:** Alderman Hill moved to return to open session, Alderman Wall seconded, and the motion passed unanimously.

**Motion #5:** Alderman Hill moved to recommend the City Council hire Sylvia Martinez-Mullally for the position of Parking Operations Supervisor, and Alderman Wall seconded.

Chairman Kupsik asked what the start date would be.

Administrator Jordan replied it would depend on when Ms. Martinez-Mullally would have to give notice of her leaving her current employer.

Alderman Hill asked what the pay rate will be.

Chairman Kupsik replied the City will offer her \$42,500 pending acceptance.

**Motion #5** passed unanimously.

8. **Adjourn**

Alderman Wall asked the date for when candidates for Assistant Director of Public Works will be interviewed.

Administrator Jordan replied Wednesday, April 16 at 2:00pm.

**Motion #6:** Alderman Hill moved to adjourn, Alderman Wall seconded, and the motion passed unanimously.

The meeting adjourned at 4:37pm.

---

Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PERSONNEL COMMITTEE**