

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
 MINUTES-----Regular Meeting
 PLACE-----Lake Geneva Utility Commission
 DATE-----April 19, 2012
 TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:45 P.M.

Members present: Brellenthin, Magee, Saia, Esarco, Mayor Connors, Alderman Wall and Alderman Hougen.

Minutes of the previous meeting approved on a motion by Mayor Connors, 2nd Esarco. Motion Carried.

Communications:

Water & Sewer Agenda Items:

1. Spring Landscaping Proposals-Utility Commission Main Facility

The spring landscaping proposals around the main facility were discussed. The bid of \$3,420 from Breezy Hill was presented. Saia motion to approve contingent on weed barrier placement, 2nd Wall. Motion Carried.

2. Sludge/Blower Room Steel Piping & Valves Painting & Grit Room Floor Cleaning/Painting Proposals

The sludge/blower room and grit room painting proposals were presented. Stateline Surface Solutions bid of \$3,335 was accepted on a motion by Hougen, 2nd by Wall. Motion Carried.

3. Water System Leak Detection Proposals

The water leak detection proposals were discussed. Bid of \$4,500 from Westrum Leak Detection was presented. Esarco motion to accept, 2nd by Saia. Motion Carried.

Director's Report:

1. Director Winkler presented Financial Report & Project Update. Below are the Financials & Investments Update:

April

Water

EOM Cash Position \$1,463,000
 Project Commitments \$ 25,000

Sewer

EOM Cash Position \$2,178,000
 Project Commitment \$ 6,000

Review and Payment of Bills:

Bills were presented for payment on a motion by Saia, 2nd by Connors. Motion Carried.

Next meeting is scheduled for Thursday, May 17, 2012. This will include a walk-thru of the plant starting at 2:00 P.M.

Adjourn:

The meeting was adjourned at 5:25 P.M. on a motion by Saia, 2nd by Wall.

Larry Magee

CLB 04/20/12

Secretary