

# FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 9, 2012 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairman Krause called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Krohn, O'Neill, Hartz, Marsala and Krause. Also Present: Comptroller Pollitt, Administrator Jordan, DPW Winkler and City Clerk Hawes.

## Approval of Minutes

Marsala/Krohn motion to approve Finance, License and Regulation Committee regular meeting minutes of March 26, 2012 as distributed. Unanimously carried.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.** None.

## RESOLUTIONS

### **Resolution 12-R33, amending the Fee Schedule to reflect a combined parking permit for City residents and senior residents**

Administrator Jordan said the proposed fee schedule amendment reflects a change recommended by the Parking Commission to combine the parking stickers for seniors and non-seniors. He said it would be a two-hour parking permit that is free to City residents and non-resident property owners, regardless of age. Alderman O'Neill suggested the wording be changed to "residents and non-resident *residence* owners."

Hartz/O'Neill motion to recommend for approval. Unanimously carried.

### **Resolution 12-R34, authorizing the transfer from the Undesignated Fund Balance to the Designated Fund Balance-OPEB in the amount of \$100,000**

Administrator Jordan said the City has been advised after various audits to set aside additional funding for post-employment benefits. He said \$100,000.00 was budgeted about five years ago and there is currently \$57,541.00 left in this account. Mr. Jordan indicated there is currently \$2.4 million in the City's undesignated fund balance for 2011. He suggested this is a good time to fund an additional \$100,000.00 to the OPEB account. Alderman Krohn asked why the OPEB account isn't funded every year. Administrator Jordan said the past practice has been to fund the account on an as-needed basis, as there aren't ongoing expenditures to this account. He noted it would be difficult to begin funding the account on an annual basis due to levy limit caps. Alderman O'Neill suggested it would be more appropriate to wait until the new Council takes office and the City receives the results from the recent audit before approving this item. Comptroller Pollitt said this was reviewed and recommended by the recent auditors. Alderman O'Neill asked what exactly the OPEB account covers. Administrator Jordan said it funds one-time payouts to retirees, typically for unused sick payouts or other benefits. Alderman Krause asked what the City did in 2005 when it had retirements to fund. Administrator Jordan said the City was also in a position at that time to transfer \$100,000.00 from its reserves.

Hartz/Marsala motion to recommend for approval. Unanimously carried.

## LICENSES & PERMITS

### **Amendment of Class "B"/"Class C" Fermented Malt Beverage and Wine License for front courtyard premises extension filed by Bistro 220, 220 Cook Street, Ken Wenz, Agent**

City Clerk Hawes said the City Council recently approved a Conditional Use Permit for Bistro 220 to allow outdoor dining, including serving alcoholic beverages. He said an amendment to their license is necessary to allow alcohol to be served and consumed in this outdoor patio area. Mr. Hawes suggested the Committee also revise the current premises description to clarify that the first-floor retail shops are not included as part of the license.

Hartz/O'Neill motion to recommend approval of an amendment to the alcohol license so that the premises descriptions reads as follows: "Second-story restaurant area, second-story balcony, common stairway, first-floor porch and outdoor courtyard area, and basement storage area with conditional use regulation that outdoor balcony dining is limited to 10AM-10PM during the week, 10AM-12AM during the weekend, and 10AM-1AM on New Year's Eve. There are no music or speakers allowed outdoors." Unanimously carried.

**Original Operator License applications filed by Oleg Kizimenko, Cassandra Welch, Karina Cataldo, George Frirsch, Scott Runge, Brandi Carey and Scott Sparks**

Marsala/Hartz motion to recommend approval. Unanimously carried.

**Discussion/Recommendation on designating Ragtop Valet as a preferred vendor for Riviera valet services  
(recommended by Parking Commission 3/15/12)**

Marsala/Krohn motion to forward to Council without recommendation. Unanimously carried.

**Discussion/Recommendation on rejecting the bid submitted by Outdoor Lighting Construction Company, Inc. for Main Street Traffic Signal Improvements**

Administrator Jordan said the project was put out for bid and received only one bid. He said the bid was higher than they anticipated for the project. Mr. Jordan said staff is recommending rejecting the bid and directing DPW Winkler to work with the City Engineer to rework the bid documents in effort to attract more bids at a lesser cost. DPW Winkler said he would try working with the communications company that is currently installing communications conduits throughout the City to see if there would be cost savings in using some of that conduit for the traffic signals project. Mr. Winkler noted there were two contractors that indicated interest in bidding but ended up not submitting bids.

Marsala/Hartz motion to recommend rejecting the bid. Alderman O'Neill asked to see a copy of the bid package. DPW Winkler said this document is available for viewing in the City Clerk's office. Unanimously carried.

**Presentation of Accounts**

Marsala/Hartz motion to recommend approval of Prepaid Bills in the amount of \$5,361.22. Unanimously carried.

Hartz/Krohn motion to recommend approval of Regular Bills in the amount of \$145,860.22. Unanimously carried.

Hartz/Marsala motion to recommend acceptance the Monthly Treasurer's Report for the month of January 2012. Unanimously carried.

**Adjournment**

Hartz/Marsala motion to adjourn at 6:26 p.m. Unanimously Carried.

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/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**