

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JUNE 8, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:04 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Sylvia Mullally, Parking Manger spoke regarding Resolution 15-R31 and requested the Committee include the part-time Parking Meter Employees. She explained their duties and stated this past year the staff performed all the meter maintenance which had been contracted out in the past. Ms. Mullally feels her staff is very valuable and requested the Committee include them in the wage increase.

Approval of Minutes

Kordus/Gelting motion to approve the Finance, License and Regulation Committee Meeting minutes of May 26, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for Beachside Bookfest on July 11, 2015 from 8:00 am to 7:00 pm (actual event to run from 10:00 am to 6:00 pm) at Library Park including approval of vendors selling food and merchandise (recommended by the Board of Park Commissioners on June 3, 2015)

Wall/Kordus motion to recommend approval. Alderman Kordus questioned if the vendors selling food were non-profit organizations. City Administrator Oborn stated the application was filed by the Friends of the Lake Geneva Library which is a non-profit agency. Unanimously carried.

Street Use Permit application filed by Gertrude Suhajda on behalf of Anchor Covenant Church for Troastapalooza on June 20, 2015 from noon to 8:00 pm closing the westbound lane of Park Row between Maxwell and Clover Street contingent upon payment and placement of barricades

Howell/Gelting motion to recommend approval. Alderman Kordus stated the application does not request barricades, however, it sounds like they want barricades. City Clerk Waswo stated to obtain a street use permit, an applicant must also request and pay for barricades. This is a relatively new fee, which the applicant may not have been aware of. Ms. Waswo stated she left a voicemail message with the applicant with no response. Unanimously carried.

Park Reservation Permit application filed by Kimberly Armitage for a 1st birthday party on July 25, 2015 from 2:00 pm to 4:00 pm at Veterans Park (recommended by the Board of Park Commissioners on June 3, 2015)

Kordus/Gelting motion to recommend approval. Unanimously carried.

Park Reservation Permit application filed by Ray Ortiz for a birthday party on June 20, 2015 from 2:00 pm to 7:00 pm at Seminary Park (recommended by the Board of Park Commissioners on June 3, 2015)

Kordus/Wall motion to recommend approval. Unanimously carried.

Alcohol License Premises Extension Application filed by Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad Street, Linda Chironis, Agent, for Sidewalk Café Area, amending 2014-2015 License

Kordus/Gelting motion to recommend approval. City Clerk Waswo stated this is amending the current license as the year runs from July 1 to June 30 and they are requesting this permit to set out chairs for the remaining month of June. Unanimously carried.

Alcohol License Premises Extension Application filed by Hogs & Kisses Inc d/b/a Hogs & Kisses, 149 Broad Street, Linda Chironis, Agent, for Sidewalk Café Area, amending 2015-2016 License

Wall/Gelting motion to recommend approval. Unanimously carried.

Alcohol License Premises Extension Application filed by Beachside Hospitality Inc d/b/a Barrique Wine and Brew Bar, 835 Wrigley Drive, Nancy Trilla, Agent, for Sidewalk Café Area

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) Harbor Shores Hotel Management Inc d/b/a Harbor Shores on Lake Geneva, 300 Wrigley Drive, William Strangeway, Agent
- 2) Gleneagles LLC d/b/a Sopra, 724 W. Main Street, Alastair Cumming, Agent
- 3) L&B Main Street Inc d/b/a Champs Sports Bar & Grill, 747 W. Main Street, Gregory Bush, Agent
- 4) Jackson Wine LLC d/b/a Studio Winery, 401 Sheridan Springs Road, Kathleen Jackson, Agent (Winery)
- 5) Oakfire LLC d/b/a Oakfire Pizzeria & Restaurant, 831 Wrigley Drive, David Scotney, Agent
- 6) DCR Restaurant Group LLC d/b/a Next Door Pub, 411 Interchange North, Chad Bittner, Agent
- 7) Medusa Grill & Bistro LLC d/b/a Medusa Grill & Bistro, 501 Broad Street, Gregory Anagnos, Agent
- 8) American Legion Post 24, 735 Henry Street, Charles Schlehlein, Agent
- 9) 422 S. Wells St. LTD d/b/a Celebration on Wells, 422 S. Wells Street, Charles Lorenzi, Agent
- 10) Chubby Kitty LLC d/b/a Fat Cat’s, 104 Broad Street, Mark Basil, Agent
- 11) Samson Enterprises LLC d/b/a Carvetti’s, 642 W. Main Street, Eugene Grahler, Agent
- 12) LG Hospitality Group LLC d/b/a Tuscan Tavern & Grill, 430 Broad Street, James Georgalas, Agent
- 13) Pop More Corks Inc d/b/a Pop More Corks, 615-617 W. Main Street, David Biegemann, Agent
- 14) Capitol Geneva LLC d/b/a Sprecher’s Restaurant & Pub, 111 Center Street, Elizabeth Dion, Agent

Kordus/Howell motion to recommend approval. Unanimously carried.

Renewal Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) Meridian Condominium Association, d/b/a Bella Vista Suites, 335 Wrigley Drive, Charles Lorenzi, Agent
- 2) Su Wings Corp, d/b/a Su Wings Chinese Restaurant, 743 North Street, Siu Wing Leung, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) Beachside Hospitality Inc d/b/a Barrique Wine & Brew Bar, 835 Wrigley Drive, Nancy Trilla, Agent
- 2) PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams Street, Butch Nocek, Agent
- 3) Happy Restaurant Inc d/b/a Happy Café, 526 Wells Street, Min Ting Zhong, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) Cove Condominium Association Inc d/b/a The Cove of Lake Geneva, 111 Center Street, Patrick McCarthy, Agent
- 2) Queso Corp d/b/a The Cheese Box, 801 S. Wells Street, Zbigniew Borowiec, Agent
- 3) Target Corporation d/b/a Target Store T2348, 660 N. Edwards Blvd., Nicholas Schmidt, Agent
- 4) QuickNSave LLC d/b/a Quick N Save, 1231 Grant Street, Jatinder Dhillon, Agent
- 5) Geneva Country Store, 605 Williams Street, Thomas Kaczmarek, Agent
- 6) Kwik Trip Inc d/b/a Kwik Trip 219, 710 Williams Street, Jillian Ricker, Agent
- 7) H&P Enterprises LLC d/b/a Geneva Liquors, 797 S. Wells Street, Kanwal Singh, Agent

Kordus/Gelting motion to recommend approval. Unanimously carried.

Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage (Hotel Exemption) License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) **Cove Condominium Association Inc d/b/a The Cove of Lake Geneva, 111 Center Street, Patrick McCarthy, Agent**

Kordus/Gelting motion to recommend approval. Unanimously carried.

Renewal Class “B” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) **Re-Vive LLC d/b/a Re-Vive Gallery & Studio, 721 Geneva Street, Samantha Strenger, Agent**
- 2) **Geneva Lakes Hotel Group LLC d/b/a Comfort Suites, 300 E. Main Street, Sara Remlinger, Agent**

Kordus/Gelting motion to recommend approval. Unanimously carried.

Renewal of 2015-2016 Operator’s (Bartender) License applications (located in packet)

Kordus/Wall motion to recommend approval. Unanimously carried.

Original 2015-2016 Operator’s (Bartender) License applications (located in packet)

Howell/Wall motion to recommend approval. Unanimously carried.

Renewal Taxi Company License application filed by All Star Cab, W1044 Evergreen, Pell Lake

Kordus/Gelting motion to recommend approval. Unanimously carried.

Original Taxi Driver License application filed by Matthew Trane *(approved by Police Chief; informational only)*

Renewal Taxi Driver License application filed by Ronald Skipper, Sr. and Debra Skipper *(approved by Police Chief; informational only)*

Renewal Massage Establishment License application filed by Bella Vista Suites/Heartland Spa, 335 Wrigley Drive

Kordus/Gelting motion to recommend approval. Unanimously carried.

Second Reading of Ordinance 15-05, amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures raising the limit to \$1,500,000 with a 2.5% annual increase starting 2016 and including provisions for exempting Capital Expenditures for new utilities, and maintenance, repair or replacement of existing utilities or other infrastructure

Kordus/Howell motion to recommend approval.

Kordus/Wall motion an amendment to change the 2.5% annual increase to CPI with a baseline of 2015 CPI. Alderman Howell stated he is still in favor of the 2.5% as he likes knowing where they are from year to year. Motion carried 3 to 1 with Alderman Howell voting “no.”

Main motion including amendment: Motion carried 3 to 1 with Alderman Howell voting “no.”

Second Reading of Ordinance 15-06, amending Chapter 46 Nuisances, to include Article III, Abandoned Property and Section 46-10, Disposal of Abandoned Property

Kordus/Wall motion to recommend approval. Unanimously carried.

Discussion/Recommendation on renewal of CD in the amount of \$143,818.73 plus interest, maturing on June 21, 2015 from BMO Harris Bank

Kordus/Gelting motion to recommend approval of renewal at BMO Harris Bank at 0.35% for a 13 month term. Unanimously carried.

Discussion/Recommendation on renewal of CD in the amount of \$314,480.01 plus interest, maturing on June 10, 2015 from Associated Bank

Kordus/Gelting motion to recommend approval of renewal at Associated Bank for 0.33% for a 12-month term. Unanimously carried.

Resolution 15-R31, authorizing a 1.5% wage increase for full-time, non-union, non-contracted current employees retroactive to January 1, 2015

Alderman Kupsik stated the Personnel Committee recommended a 1.5% wage increase for all non-contracted employees. He stated there were other contracted and non-contracted employees that were missed in that motion. City Administrator Oborn stated the intention was to leave his position as well as the City Clerk's position out of the motion. He stated the Personnel Committee decided to postpone the discussion on giving raises to part-time employees. Alderman Kordus questioned which part-time, non-seasonal positions would be included. Comptroller Pollitt stated the year round part-time employees are the Harbormaster, Parking Department, Emergency Manager Director, part-time Dispatchers, and part-time Fire Chiefs.

Alderman Gelting asked which positions are being excluded. Ms. Pollitt stated the beach, launch, part-time Street Department, and part-time Cemetery worker would be excluded. Mr. Gelting questioned if there is an hours of service from the previous year that they would have had to work to qualify for the full year for the increase. Ms. Pollitt stated there are four levels of pay. Mr. Kordus felt the seasonal employees should be referred back to Personnel for further review. Mr. Gelting asked if the seasonal employees were budgeted to have the increase or would the City be over budget if these other employees were added. Ms. Pollitt stated almost all of the part-time seasonal employees are not in the general fund; they are in the parking and lakefront funds. Mr. Kupsik remembered them budgeting 1.5% across the board, contingent on the compensation study. Mr. Kordus did not recall seasonal employees being included in the budget. Ms. Pollitt said they are not listed as specific positions, just as a dollar amount.

Kordus/Wall motion to include the Comptroller, Building and Zoning Administrator, Assistant Director of Public Works, Parking Manager, Police Chief, Assistant Police Chief, Police Lieutenant, Police Sergeant Hall, Police Sergeant Way, Police Sergeant Derrick, PD Communications Supervisor, PD Administrative Assistant and all seasonal and non-seasonal employees, all part-time employees, excluding the City Administrator, City Clerk and union employees. Unanimously carried.

Discussion/Recommendation on adoption of employee health insurance change in plan benefits to \$1,000 single, \$2,000 family deductibles and various other copay increases

Kordus/Wall motion to recommend approval. City Administrator Oborn stated some of the options are not feasible as the City would need to be on a calendar year to implement them. He stated the taskforce is recommending the Normalized plan which is a 16% reduction in cost; however, this is an estimate. The flex elect will be on a 6 month basis with the Personnel Committee directing staff to come back with further options including an HSA. They are also facing issues with the Stop Loss Insurance, due to the market. He stated there will be continued discussion on addressing all the health insurance issues.

Alderman Gelting questioned if this was a 6 month contract or one year and 6 months. Mr. Oborn stated this would be effective July 1 and additional options will be given over the next couple of months. The City could decide to stay with this plan or amend it again. He feels they should ideally give a 4 month notice to employees for any drastic changes. Mr. Gelting asked if within the next two months the intent is to get another new plan together for January 1. Mr. Oborn confirmed and stated one of the options is to leave this plan in place to give it more time to see the savings. Mr. Gelting commented that this plan annualized will only drop the amount by \$200,000. The expense versus plan last year was over budget by \$340,000. He stated this is only makes a small dent in the overage and leaves them a small window to do anything by the first of the year. He feels they are not able to come to a point where they can make a change that is going to get them back in line.

Mr. Oborn stated they are looking at more of an incremental approach to changing the plan. He noted there are other options that come into place with this amount, including the transparency program that will allow employees to shop around, the wellness plan and the 10% penalty. Mr. Kupsik said ending at a 16% reduction with a goal of 20% was a compromise that both the City and employees were agreeable with. He felt it is best to change in increments rather than one big lump. Unanimously carried.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Wall/Gelting motion to recommend approval Prepaid Bills in the amount of \$12,690.77. Alderman Kordus questioned the Newport West Revenue Share invoice. Comptroller Pollitt stated this invoice was booked back to 2014 as they just received the signed contract from the new owners. Unanimously carried.

Kordus/Gelting motion to recommend approval Regular Bills in the amount of \$120,160.98. Unanimously carried.

Kordus/Wall motion to recommend approval Acceptance of Monthly Treasurer’s Report for April 2015. Unanimously carried.

Adjournment

Kordus/Gelting motion to adjourn at 6:52 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE