

City of Lake Geneva
Parking Commission
Minutes for Wednesday, April 16, 2014 6:00 p.m.
Room 2A

1. Call to Order by Chair Martin Smith.

Roll Call: Martin Smith, Kevin Flemming, Dennis Swangstu, Sarah Hill, Darien Schaefer(Chamber representative) Donald Kordus, Mayor Connors, Dennis Jordon.

2. No Comments from Public.
3. Approval of Minutes. Motion made to accept minutes by Kevin Flemming and seconded by Dennis Swangstu.
4. Review Parking Ramp Status. RFP sent out and has received good response. Elevator in Request. Received big response. Currently approx. 30. Commission would like 3-D Drawing. 41 Feet highest point in Theater. Elevator could be installed in center of ramp For easy use and for esthetics. RFP due back May 1, 2014. Question on how exterior structure will look. Dennis Jordon suggests there will be more than one choice for design. Public Works and Parking Commission to participate in interview process.
5. Marketing The Parking Ramp. Badger High School has a Media Department and doing A great job. Chamber and Bid will put out a Press Release to provide information t Promote project. Parking Commission can not print flyers to promote project. Concern that residents will be left out.. No action was taken and item will be dis Cussed with City Attorney.
6. Parking Supervisor: Sylvia Mullally will start May 01, 2014. Sylvia will run entire Parking operation. Has masters in Public Administration and has been with the Chicago State Parking Commission.
7. Discussion on Parking Study. Martin supplied list of recommendations. Discussion On Pay by Phone and Pay By App. Different color Parking Stalls, Handicap, motorcycle, etc. Kevin suggested recommendations from parking Study should be left to new Parking Supervisor.
8. Sage Street Parking Lot will undergo some construction prior to striping.
9. On agenda for next meeting: Introduce Parking Supervisor.
10. Next Meeting scheduled May 21, 2014 at 6:00 p.m.
11. Motion to adjourn by Kevin Flemming and seconded by Dennis Swangstu