



# PERSONNEL COMMITTEE MEETING

## FRIDAY, APRIL 4, 2014 – 9:00AM

### CITY HALL, CONFERENCE ROOM 2A

#### MINUTES

1. **Meeting called to order by Chairman Kupsik at 9:00am.**
2. **Roll Call**  
Present: Kupsik, Kehoe, Wall, Hill, Taggart (late)  
Also Present: Administrator Jordan, Clerk Neubeck, Comptroller Pollitt
3. **Comments from the public limited to 5 minutes**  
None
4. **Motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility**  
**Motion #1:** Chairman Kupsik moved to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility, Alderman Wall seconded, and the motion passed unanimously.  
  
The meeting went into closed session at 9:06am.  
  
Alderman Taggart arrived at 9:21am.
5. **Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**  
**Motion #2:** Alderman Kehoe moved to return to open session, Alderman Hill seconded, and the motion passed unanimously.  
  
The meeting returned to open session at 9:29am.  
  
**Motion #3:** Alderman Wall moved to recommend the City Council hire Sara Spencer for Parking Clerk, Chairman Kupsik seconded, and the motion passed unanimously.  
  
Chairman Kupsik announced a Special City Council meeting would take place Monday, April 7, 2014 at 6:00pm to approve this recommendation.

**6. Review of applications/resumes for Deputy City Clerk-Treasurer position and recommendation for candidate interviews**

Administrator Jordan said the City received seven applications and recommends the City interview Theresa Linneman, Jackie Gregoles, and Susan Lombardi.

Alderman Wall asked the Committee to interview Tammy Mikrut as well.

Chairman Kupsik informed the Committee the interviews would take place on Wednesday, April 9, 2014 at 2pm and would last twenty minutes for each candidate.

**7. Adjourn**

**Motion #4:** Alderman Kehoe moved to adjourn, Alderman Wall seconded, and the motion passed unanimously.

The meeting adjourned at 9:38am.

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Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PERSONNEL COMMITTEE**