



# Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Gary Hougen

Alderman Sarah Hill

Alderman Al Kupsik

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Phone: (262) 248-3673

## MINUTES

**DATE:** May 14, 2012

## MEMORANDUM

**TO:** Chairman Bill Mott & Members of the Public Works Committee

**FROM:** Dennis Jordan \_\_\_\_\_  
City Administrator

**SUBJECT:** May 14, 2012 Public Works Committee Meeting Agenda Explanation

The Public Works Committee met at **6:00 PM** at City Hall.

**Members in attendance:**

Chairman Bill Mott   X  

Alderman Sara   X  

Alderman Arleen Krohn   X  

Alderman Gary Hougen   X  

Alderman Al Kupsik   X  

(Alderman Hougen arrived at 6:12 pm).

**Staff Present:**

City Administrator Dennis Jordan   X  

Director Daniel Winkler (DPW) \_\_\_\_\_

Ron Carstensen (Street Supt.) \_\_\_\_\_

Mayor Jim Connors:   X  

Other:    Chris Lafigliola of Action Courts

**Approval of the Minutes of the Prior (March 2012) Meeting:**

It was moved by Ald. Krohn to approve the minutes and seconded by Ald. Hill. The motion passed 4-0.

**Public Comments:** None.

**Communications:** None

**Agenda Items:**

1. Wayfaring Signage in the Downtown-Discussion.
2. Downtown Traffic Signals Replacement Update.
3. Action Courts Proposals to Cover Tennis Courts with Interlocking Grid.
4. Update-Conversion of the Ornamental Downtown Lights to LED.
5. Update-Pavement Striping at Sheridan Springs Road & Center Street and Main & Center Street.
6. Dunn Field Restrooms/Concessions Building Renovation-Discussion.
7. 2012 Street maintenance Program, Conant Street Curb & Gutter Assessments-Discussion.
8. Request for Children Playing Signs in the 1700 Block of Hillcrest Drive.

**Agenda Item No. 1– Wayfaring Signage in the Downtown-Discussion.**

Chairman Mott stated that Mr. Steinberg wished to do more research on this and asked that the item be continued to the June meeting of the Public Works Committee. It was moved by Hill and seconded by Kupsik to continue this item until the June meeting. The Motion Passed 5-0.

**Agenda Item No. 2- Downtown Traffic Signals Replacement Update.**

The Committee discussed the cost saving measures and decided to go forward with an amended RFP to solicit bids for the project. It was decided that there would be an optional bid for the Pre-Emption Devices.

The Council should approve the following recommendations before re-bidding the project.

- Traffic control (4-way stop signs in lieu of temporary traffic signals). Kehoe, 2<sup>nd</sup> Krohn. Passed 5-0.
- Painting signal poles (Paint separately with Ruffalo Painting). Kehoe, 2<sup>nd</sup> Mott. Passed 5-0.
- Signal equipment (City purchases to save OH & possible sales tax). Mott, 2<sup>nd</sup> Marsala. Passed 5-0.
- Conduit boring (Windstream Wireless donation). Unanimously approved by consensus.
- Concrete and brick pavers (Get alternate bids for sidewalk, brick & ramps). Hartz, 2<sup>nd</sup> Krohn. Passed 5-0.
- Emergency Pre-emption devices (Remove from bidding). Marsala, 2<sup>nd</sup> Hartz. Passed 3-2 (Hartz & Mott).
- Bid competition (Get more interest by extending bids to 4 weeks). Hartz, 2<sup>nd</sup> Marsala. The Motion Passed 5-0.

It was moved by Hill and seconded by Kupsik to give Public Works Director Winkler authority to move ahead with re-bidding the project, including an alternate bid for the pre-emption devices. The Motion Passed 5-0.

**Agenda Item No. 3- Action Courts Proposals to Cover Tennis Courts with Interlocking Grid.**

Chris Lafigliola of Action Courts attended the meeting to answer questions regarding the samples of the material that the Committee members saw at their last meeting. There were some questions regarding the product's durability and warranty. Motion by Hill and seconded by Kupsik to redo the RFP, including the specs for the new material, and to get bids both separately for each tennis court (Dunn Field and Maple Park) and as a package. The Motion Passed 5-0.

**Agenda Item No. 4- Discussion-Conversion of the Ornamental Downtown Lights to LED.**

The Committee discussed the pros and cons of either retrofitting the current fixtures or just purchasing new fixtures. It was decided to recommend the purchase new fixtures which included the labor, as opposed to retrofit kits that did not include labor costs. It was moved by Hill and seconded by Kupsik to direct staff to prepare a RFP to replace all lighting with LED lights. There was then a discussion of lumens and the wavelength of the lights. Haugen made an amendment to the main motion requesting that the color of the light to be emitted be specified, seconded by Kupsik. The amendment passed 5-0. The main motion then passed 5-0.

**Agenda Item No. 5- Update-Pavement Striping at Sheridan Springs Road & Center Street and Main Street and Center Street**

**Agenda Item No. 6- Pavement Striping at Sheridan Springs Road & Center Street and Main Street & Center Street – Continued Discussion.**

The Committee acknowledged that the County had already stripped the Sheridan Springs Road and Center Street intersections. The City Administrator was directed to contact the DOT to determine if there was any leeway on the striping from Edwards Boulevard to Peller Road, or was it you have to do it the way it was depicted by the DOT. No action taken and waiting for a reply from the DOT.

**Agenda Item No. 7-2012 Street maintenance Program, Conant Street Curb & Gutter Assessments-Discussion.**

The Committee discussed the Conant Street Curb and Gutter project from High Street to William Avenue. The Committee believed the first part of the project did a good job of directing ground water and cleaning up the area. Before committing to the project, the Committee wants a survey sent out to the residents to see what percentage would be for the project. The Committee preferred option #4 for the layout of the road. No action taken at this time.

**Agenda Item No. 8– Request for Children Playing Signs in the 1700 Block of Hillcrest Drive.**

In Mr. Winkler’s report last month, the person requesting the sign said they would send a letter to the Committee stating what they wanted. The letter has not yet been received. The Committee continued this item until the letter is received. Motion by Kupsik and seconded by Hill to continue to the next meeting. Motion passed 5-0.

**Agenda Item No. 9 – Groundwater Problem at Dunn Field.**

The area near the utility pump house has a tendency to pool during severe rainfalls. The Common Council has considered addressing the problem on several occasions, but has never committed the funds to do the project. Dan Winkler has estimated it would cost approximately \$5,000 to correct the problem. The Committee has asked that the Public Works Director determine what it would take to fix the problem and how much would it cost and bring this information back to the Committee. There was also discussion on what was the future of the road.

**Motion to Adjourn:**

It was moved by Kupsik and seconded by Hill to adjourn. The motion passed 5-0 and the meeting adjourned at 8:22 PM.

Cc: Mayor Jim Connors  
Dennis Jordan  
Mike Hawes  
Common Council Members not on Committee  
File