



FINANCE, LICENSE & REGULATION COMMITTEE

THURSDAY, MAY 15, 2014 – 5:00 PM

CITY HALL, CONFERENCE ROOM 2A

MINUTES

1. **Call to Order by Chairman Lyon at 5:05pm**
2. **Roll Call**
Present: Lyon, Kupsik, Kehoe
Not Present: Kordus, Wall (both excused)
Also Present: Clerk Neubeck
3. **Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes**
None

4. **Discussion/Recommendation of Common Council usage of tablet computers**

Chairman Lyon reviewed his goals for tablet usage with the Committee.

Clerk Neubeck explained how he has been inserting bookmarks on the agenda of the Finance, License, and Regulation Committee packets as well as general bookmarks on the document.

Chairman Lyon noted the Adobe application on the Surface tablets are much different than the standard version and will take some time to get used to. He demonstrated basic applications with the Surface tablet to the Committee. He asked Clerk Neubeck to review a draft usage policy with the City Attorney.

Alderman Kupsik asked what the next steps are in fully implementing tablets.

Chairman Lyon noted it will be discussed at the next Finance, License, and Regulation Committee meeting as to purchasing the remaining Surface tablet units for the rest of the Common Council.

Alderman Kupsik requested a meeting take place with all members of the Common Council to show them how to use the devices.

Chairman Lyon asked Clerk Neubeck to get covers and keyboards for the devices.

5. **Adjournment**

Motion #1: Chairman Lyon moved to adjourn, Alderman Kupsik seconded, and the motion passed unanimously.

The meeting adjourned at 5:47pm.

Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**