



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olson
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

MINUTES OF THE 6:30 PM MAY 22, 2014 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:04 PM. City Clerk Neubeck read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan ___X___, Peggy Schneider ___X___, Dave Quickel ___ ___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olson ___X___, Mayor Jim Connors ___X___, (___8___ Total).

Staff & Aldermen Present:

City Clerk Tim Neubeck.

Public Present:

Kathleen Hutcheson.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Swanson to approve the minutes of the April 2014 meeting, and seconded by Commissioner Olson. The motion passed 8-0. It was moved by Mayor Connors to approve the minutes of the May 2014 meeting, and seconded by Ald. Kupsik. The motion passed 8 -0.

Public Input:

Katherine Hutcheson to discuss what she sees needs to be done at Four Seasons Park.

Park Permits/Park Donations:

Taste of Lake Geneva, September 13th with set-up September 12th. Approved.

Concerts in the Park-Motion by Mayor Connors to approve with waiver of fees except for application fee, and seconded by Commissioner Hartigan. The sale of t-shirts and CD's was forwarded to Attorney Draper for legality.

Soccer League at Veterans Park, Sundays May thru October-Discussion took place regarding whether it can be done without running it through the YMCA for control. Ald. Kupsik noted the YMCA is the City's recreation department and we should run this activity through them and they should schedule it. President Skates said the past arrangement is not structured. Ald. Kupsik and the Commission decided to have the soccer league coordinated through the YMCA with no need for permits from them.

Lake Geneva Scooter Rally, Flat Iron Park, June 21st from 9AM to 9 PM-Discussion took place regarding the popularity of the event. It was moved by Commissioner Hartigan and seconded by Ald. Kupsik, and approved unanimously contingent upon no private vendor sales and no roads closed.

Kough Wedding, Seminary Park, July 10th from 5 PM to 9 PM-It was moved by Ald. Kupsik and seconded by Commissioner Olson to approve the wedding. The motion passed unanimously.

St. Francis 4th Grade Picnic, Veterans Park, June 11th, 9 AM to Noon-It was moved by Commissioner Hartigan to approve, seconded by Commissioner Hassler. The motion passed unanimously.

Falk Wedding Rehearsal, Seminary Park, September 11th, 4 PM to 9 PM-It was moved by Ald. Kupsik and seconded by Commissioner Hassler to approve. The motion passed unanimously.

Park Assignments/Repair/Update/Maintenance:

President Skates inquired about handicapped swings in parks as replacement for traditional swings. Commissioner Olson wished to see more handicapped accessibility at Flat Iron Park and a portable ramp to get to the curb. Commissioner Hassler inquired about constructing a sprinkler park for toddlers at Seminary Park. She noted that she had talked with several parents and some said they would like to see one. President Skates noted it was a big cost with no budget. Ald. Kupsik said that he had received some inquiries in support of one also, and that our Park Use and Open Space plan update is a good opportunity for people to weigh in on improvements. President Skates said we would be looking for feedback from residents, and Mayor Connors said we could roll requests into the plan.

New Business:

Discussion/Recommendation to sell bricks to raise money for the proposed pavilion in Flat Iron Park.

Clara Jacobs representing the Beautification Committee appeared for permission to sell donor bricks to raise remaining funds for the new pavilion. They have \$200,000 in donations already. There would be various donor levels. Color, size and amount of space they take up by the new pavilion were discussed. Ald. Kupsik indicated the footprint was approved by Council and the sidewalk at the pavilion was not part of it. The suggestion by Mayor Connors was to raise funds toward the pavilion and wait until the footpaths appear to locate the brick walk. It was moved by Ald. Kupsik to approve the request contingent upon a final sketch showing the location of the bricks. The motion was seconded by Mayor Connors and passed 5-0-2 (Mayor Connors & Barb Hartigan).

Old Business:

Park Use and Open Space Plan

The plan was discussed as well as the next step. Ald. Kupsik inquired if the plan survey can be done on line. President Skates said we need to distribute the survey and we need to finalize it and get it out. Mayor Connors said our planner has received a price of \$3,000 to \$5,000 to mail out the post card. President Skates was concerned about exceeding the budget. The post card cost if not in the budget needs to go to the next Finance meeting with an exact cost.

YMCA Programs Update

None.

Dog Park Fencing/Signage/Policy/Donation Discussion

President Skates reported the donor group is coming together to gauge interest and set up funding. He will report an update at the next meeting.

Disc Golf Update

President Skates reported he has a group scheduled to go out and perform work on the site and have a workday.

Future Meeting Agenda Items-June:

It was asked to keep the dog park on the agenda.

Secretary Winkler went through the permits and isn't sure if the Park Commission approved a permit for Wendt at the Riviera Beach, September 28th.

Adjourn:

It was moved by Commissioner Hartigan and seconded by Commissioner Hassler to adjourn. The motion passed 7-0 (Swanson left early) and the meeting was adjourned at 7:23 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for June 19, 2014.

Respectfully Submitted,

Daniel S. Winkler, P.F.

Secretary

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting. These minutes were transcribed from the notes taken by Mr. Neubeck).