

City of Lake Geneva  
Parking Commission Minutes  
June 13, 2012 6:30 pm  
Conference Room 2A

1. Call to Order by Chair Martin Smith.
2. Roll call- John Button, Dennis Swangstu, Marty Smith, Sarah Hill, Kevin Fleming; also in attendance- Kerri Johnson and Mayor Connors. George Henerly was absent.
3. Approval of minutes from May 9- Motion, seconded, passed unanimously.
4. Comments from the public: There were none.
5. Parking system update and rollout- Update from Kerry Johnson – The Article in Regional News was positive and explained the 2 hour resident parking permit rule at the end of the article. Sarah asked about smart card capabilities and possibly a resident card. It had been discussed at meetings before the installation of the machines that for convenience of residents, there would be the 2 free hours with the sticker and without having to go to the machine. There was discussion of the need for a resident survey at the end of the year.
6. Parking study – This has already been approved by the Council. The study area will use the map from the SEWRPAC Study but extending study area to Campbell/Wells on the south. We looked at Middleton Parking Study RFP and thought it was a good model. The 2009 Lake Geneva Comprehensive Plan Resident Survey found 62% in favor of a Parking Ramp. SEWRPAC's Study recommended more parking and a shuttle. The LUKE System will provide a multitude of information for the study. Marty Smith will check with Dennis Jordan to see what level of access to parking data from the LUKE system Marty can have. Marty will meet with Dennis to go over RFP.
7. Shuttle- Need to make sure the Chamber and the City have Shuttle info on their websites well in advance of the shuttle weekends. Shuttle time of 10 – 7 needs to be larger on the signs.
8. Library parking- Council has acted and provided stickers for library staff in the Cook Street lot.
9. Parking signs- Blue signs on order.
10. Sunday Parking hours - Sunday parking hours changed many years ago to a start time of noon to accommodate the Churches. Proposal: to make the Sunday parking hours be 9am to 7pm except in the marked areas which will have a noon start time (map attached- yellow areas, green areas, Cook St lot). There was much discussion of the issue. Motion by Dennis, second by John, passed 4 to 1, with Sarah Hill voting no.
11. Next meeting: It was agreed that the next meeting of the Parking Commission will be Wed July 11 at 6 pm.
12. Agenda items next meeting- Parking Study RFP, Parking System Reports, Shuttle.
13. Adjournment- motion, second, passed unanimously.

Kevin Fleming, Secretary  
Secretary