



Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Gary Hougen

Alderman Sarah Hill

Alderman Al Kupsik

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

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MINUTES

DATE: June 15, 2012

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Dennis Jordan 
City Administrator

SUBJECT: June 15, 2012 Public Works Committee Meeting Agenda Explanation

The Public Works Committee met at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bill Mott X

Alderman Sara X

Alderman Arleen Krohn X

Alderman Gary Hougen

Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan

Director Daniel Winkler (DPW) X

Ron Carstensen (Street Supt.) X

Mayor Jim Connors: X

Other: Rick Steinberg

Approval of the Minutes of the Prior (May 2012) Meeting:

It was moved by Ald. Hill to approve the minutes and seconded by Ald. Kupsik. The motion passed 4-0.

Public Comments: At meeting end, there was a discussion of future agenda items. The list includes paving the Cook and McCollough parking lots, Mill Street paving, Lower Center Street & Baker Street road crack repair, STH 50 White River tunnel rehabilitation, closing the private drive along the east side of Dunn Field allowing only restricted access to wellhouses, TIF eligible alley rehabilitation, TIF tree plantings, purchase of a core drill for parking posts and a pavement grinder for removal of striping..

Communications: None

Agenda Items:

1. Downtown Signage – Continued Discussion.
2. Scoreboards Vets Park.
3. Tennis Courts Replacement (Referred by Park Commission).
4. Hwy 50 Striping Recommendation WDOT.
5. Pedestrian Crossing Lights.

6. Dunn Field Bathroom Rehab – Continued Discussion.
7. Downtown Street Light Retrofits.
8. WDOT STH 120 Interchange Sidewalk.
9. Drainage Problem at Dunn Field – Discussion.
10. Emerald Ash Borer- Memorandum – Discussion.

Agenda Item No. 1–Signage in the Downtown – Continued Discussion.

Mr. Richard Steinberg presented a request for a store directory for the north Broad Street businesses in two locations at the corner of Main and Broad Streets. Cost would be approximately \$4,000 per directory and \$125 to alter it to reflect changes. No action was taken.

Agenda Item No. 2– Scoreboards - Veterans Park.

DPW Winkler provided the PWC with the same scoreboard cost information as shared with the Park Commission. There was discussion regarding power to the existing boards and sponsorship of a scoreboard. The DPW said there is power to the scoreboards. The consensus was to ask the City Administrator to send out a letter to all the local non-profit organizations in the area inquiring if they wished to sponsor a new scoreboard for approximately \$4,500 to \$5,000 each. This mailing was to be done prior to the City making a final decision on the purchase.

Agenda Item No. 3– Tennis Courts Replacements, Dunn Field and Maplepark (Recommendation from Park Commission).

DPW Winkler explained that the Park Commission discussed the options and is recommending the PWC and Council to consider re-bidding the original replacement project. It was moved by Ald. Kupsik to re-bid the tennis court replacements with an alternate for fencing so it can be bid separately if need be. The motion was seconded by Krohn and passed 4-0.

Agenda Item No. 4– Pavement Striping at Main Street & Edwards Boulevard – Continued Discussion.

DPW Winkler discussed the WDOT had some flexibility in the layout of the signage or striping work. It was decided to add the two merge signs west of the traffic signal as recommended by the Street Superintendent. DPW was to check with Mr. Heydel of the WDOT regarding signs and wood breakaway posts.

Agenda Item No. 5– Pedestrian Crossing Lights.

There was discussion of the rapid fire flashers including the need to determine and prioritize the locations (two per location), that they are interconnected wirelessly, whether there are ornamental cantilevers available to display the warning lights over the center of the road, and an estimate of the cost of labor to install the flashing warning lights. The information shall be brought back to the PWC for further review.

Agenda Item No. 6– Dunn Field Restrooms/Concession Building Renovation – Continued Discussion.

It was the consensus of the Committee to run the season with the facility as it is and revisit it after completion of the skate park and tennis courts work.

Agenda Item No. 7– Discussion-Conversion of the Ornamental Downtown Lights to LED.

The DPW was unsure what was decided at the last meeting. It was the consensus to have the DPW bid out the LED retrofits to the existing fixtures and order light lens gaskets as required. Since both companies are suppliers of the retrofit kits, installation has to be addressed.

Agenda Item No. 8– WDOT STH 120 Interchange Sidewalk.

DPW Winkler provided the latest information for discussion. PWC was concerned about extending a sidewalk to the north roundabout only to not have Lyons not construct the remaining connection to the Showboat. It was asked by consensus to have DPW Winkler inquire of the WDOT about the west or north sidewalk as the PWC felt only the east/south walk was approved. They also wished to see the maintenance agreement we entered into with the DOT, and discuss things further next meeting.

Agenda Item No. 9– Drainage Problem at Dunn Field – Discussion.

The flooding area on the drive north of the water wellhouse was discussed. DPW Winkler had a proposal by Down to Earth to install a culvert, grade and replace the pavement for \$2,485. It was moved by Ald. Hill and seconded by Ald. Krohn to approve Down to Earth in an amount not-to-exceed \$3,000 using TIF funding to include an extended pavement patch at that location. The motion passed 4-0.

(This Item needs to go to Finance and Council for approval, Funding is by TIF and may need a resolution)

Agenda Item No. 10– Emerald Ash Borer DPW Memorandum.

DPW Winkler shared a memorandum with information regarding the discovery this week of the emerald ash borer (EAB) in the City of Lake Geneva. After discussion of the situation, it was moved by Ald. Hill and seconded by Ald. Kupsik to send the EAB memorandum with information to the Tree Board for a recommendation to Council, and to fund the \$10,000 for chemical treatment of over 200 parkway ash trees this fall using injection of Treeage as recommended by the City Forester pending a recommendation from the Tree Board. The motion passed 4-0.

(This Item needs to go to Finance and Council for approval, from contingency will need a resolution)

Motion to Adjourn:

It was moved by Ald. Hill and seconded by Ald Krohn to adjourn. The motion passed 4-0 and the meeting was adjourned at 8:40 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File