

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----July 26, 2012
TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting as called to order by Pres. Brellenthin at 4:45 P.M.

Members present: Brellenthin, Saia, Esarco, Magee and Alderman Hougen.

Minutes of May meeting approved on a motion by Ald. Hougen, 2nd by Saia. Approved.

Communications:

Water & Sewer Agenda Items:

1. WWTF 2011 Compliance Maintenance Annual Report & Resolution-Compliance Maintenance Report and Resolution on WWTF presented. Motion to approve by Saia, 2nd by Hougen. Approved.
2. Well House 3, 4 & 5 Floor Tile Bids – Bids obtained for flooring tiles for Well Houses 3, 4, 5. Bobs Flooring will do work for \$7,910. Motion by Saia, 2nd by Hougen. Approved.
3. Water Plant Door Replacement Bids for Plant A East Door and Plant B West Door – Bids obtained for replacement of two metal doors at Plant A and Plant B. Mohr Construction will do work for \$3,805. Motion by Saia, 2nd by Esarco. Approved.
4. L.W. Allen Altronex Controls Telemetry Well 4 or 3, 4, 5 Telemetry – Radiowave telemetry control for Well Houses 3, 4 & 5. L. W. Allen will do work for \$19,888. Approved.
5. Water Reservoir #1 Update – Repairs are proceeding on direction by President Brellenthin. Tank lining will cost \$42,114. Crack and concrete repairs will be done at \$3,472 daily rate. Motion to approve by Saia, 2nd by Esarco. Approved.
6. WWTF Lawn Mower Replacement update – Because of time element, Pres. Brellenthin approved purchase of new mower. Cost was \$3,149 after trade in on two old mowers. Motion to approve by Ald. Hougen, 2nd by Saia. Approved.

Director's Report:

1. Financials Update

June

Water

EOM Cash Position	\$1,531,000
Project Commitments	\$ 20,000

Sewer

EOM Cash Position	\$2,076,000
Project Commitments	\$ 6,000

July

Water

EOM Cash Position	\$1,610,000
Project Commitments	\$ 18,000

Sewer

EOM Cash Position	\$2,246,000
Project Commitments	\$ 6,000

2. Pumping Stats were presented.

- 3. Leak Survey Results were presented. Two main line leaks were detected along with one service line, one valve leak and two hydrants leaks.
- 4. Pioneer Mobile Master Meter Progress - Meter has been installed on Pioneer Park Line.

Review and Payment of Bills:

Bills for May and June were presented for payment on a motion by Saia, 2nd by Esarco. Approved.

Next meeting is scheduled for Thursday, August 23, 2012 at 4:45 P.M.

Adjourn:

Meeting was adjourned at 5:45.

Parry Magee

Secretary

CLB 07/30/12