

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, July 10, 2014 at 7:30 a.m. (Director's Office)

Present: Kundert, Lyon, Oppenlander; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$48,840.11 in General Funds and \$292.95 in Donated Funds.

Board of Trustees Meeting

Thursday, July 10, 2014 at 8:00 a.m.

Call to order

Oppenlander called the meeting to order at 8:02 a.m.

Roll Call

Members present: Brookes, Dinan, Jones, Kundert, Lyon, Oppenlander. Also present: Peterson and Benson

Adoption/Amendment of agenda

Oppenlander asked for a motion to discuss Finance prior to Build & Grounds. Kundert made a motion as proposed. Dinan seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the June 12, 2014 meeting. Kundert made a motion to approve the minutes. Lyon seconded. Motion carried unanimously.

President's Report

Oppenlander thanked Brookes for chairing May and June Library Board meetings.

Finance

Kundert made a motion to approve \$48,840.11 in General Funds. Brookes seconded. Motion carried unanimously. Kundert made a motion to approve \$292.95 in Donated Funds. Brookes seconded. Motion carried unanimously.

Peterson reported that the credit card payment option for patron fines and fees was initiated on July 1, 2014.

Peterson reported that reimbursements from adjacent counties, which represent approximately one-third of the library's annual operating budget, will decrease over \$6,400 for the 2015 fiscal year.

Building & Grounds

Peterson reported that one book drop has been restored. The second book drop will be restored after the busy summer season.

Peterson reported that the bid for the window treatments from Lake Geneva Screens LLC has been confirmed for \$16,696.01 within the Capital Improvement Project amount of \$17,000 approved by the City Council.

Director's Report

Peterson reported on the total mid-year circulation statistics for January –June 2014, a total of 112 new cardholder applications in the month of June, and record check-outs for one day, July 7 at 1,047 items.

Peterson updated the Library Board on the Smith Meeting Room.

Peterson reported that the three new hires to fill vacant positions have all started within the last two weeks.

Peterson reported on the proposed SHARE Consortium timeline provided by Lakeshores Library System.

Peterson reported on the status of the Scan Pro purchase.

Benson reported on the busy summer programming for adults and youth.

Adjournment

Openlander asked for a motion to adjourn at 9:15 a.m. Lyon made a motion to adjourn. Dinan seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones
Secretary

Next meeting: Thursday, August 14, 2014 at 8:00 a.m.

