



COMMITTEE OF THE WHOLE
MONDAY, AUGUST 4, 2014 – 6:30 PM
CITY HALL BUILDING, COUNCIL CHAMBERS

AGENDA

1. Council President Kupsik calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes from July 7, 2014 Committee of the Whole Meeting as distributed
5. Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
 - a. Finance, License & Regulation Committee, Alderman Lyon
 - b. Personnel Committee, Alderman Kupsik
 - c. Public Works Committee, Alderman Kordus
 - d. Piers, Harbors, & Lakefront Committee, Alderman Wall
7. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.
 - a. Utility Commission, Aldermen Wall & Taggart
 - b. Tree Board, Alderman Kupsik
 - c. Police & Fire Commission, Alderman Lyon
 - d. Plan Commission, Alderman Kupsik

- e. Board of Park Commissioners, Alderman Kupsik
- f. Library Board, Alderman Lyon
- g. Historic Preservation Commission, Alderman Kehoe
- h. Cemetery Commission, Alderman Kordus
- i. Parking Commission, Alderman Kordus
- j. Communications Committee, Alderman Kordus
- k. Avian Committee, Alderman Wall

8. **COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

- a. Chamber of Commerce, Alderman Kordus
- b. Geneva Lake Museum, Alderman Chappell
- c. Lake Geneva Economic Development Corporation, Aldermen Kupsik & Lyon
- d. Geneva Lake Environmental Agency, Alderman Chappell
- e. Geneva Lakes Family YMCA, Alderman Kupsik
- f. Geneva Lake Use Committee, Alderman Lyon

9. Adjourn

*This is a meeting of the Committee of the Whole.
No official Council action will be taken; however, a quorum of the Council will be present.*

8/1/14 11:25 AM

cc: Aldermen, Mayor, Administrator, Attorney, Media

**COMMITTEE OF THE WHOLE
MONDAY, JULY 7, 2014 - 6:30 PM
CITY HALL BUILDING, COUNCIL CHAMBERS**

Council President Kupsik called the meeting to order at 6:30 p.m.

Pledge of Allegiance led by Council President Kupsik.

Roll Call. Present: Aldermen Chappell, Wall, Kordus, Hill, Kupsik and Lyon. Absent (excused): Alderman Kehoe and Taggart. Also present: City Administrator Jordan.

Kordus/Lyon motion for approval of Minutes from May 5, 2014 Committee of the Whole Meeting as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items.

Ruth Hackman, 538 Fremont Ave., would like the committee to consider an ordinance to prohibit semi-trucks from driving into downtown Lake Geneva.

Mary Jo Fesenmaier, 955 George St., spoke about citizen representation on the Piers, Harbors and Lakefront Committee. She also spoke about the budget process and suggested earlier opportunities for public input.

Bill Huntress, 1015 Pleasant St., commented about city administration and turnover at city hall. He also spoke about the proposed parking ramp, asking council to reconsider their votes.

Presentation from County Supervisor Nancy Russell on new County Park.

Nancy Russell spoke on the newly created White River County Park. She stated the park is now open to the public with an official dedication ceremony on July 10 at 6:00 pm. Alderman Kupsik asked if hunting was allowed on the public park and Ms. Russell stated that hunting, trapping and fishing are allowed but a permit must be obtained from the county. As the county feels the area is more urban, they will only allow for a maximum of 4 permits at one time. Ms. Russell stated the park is open one hour before sunrise and one hour after sunset and does allow dogs on a lease. She also stated there is not a launch as of yet but there are kayak racks available.

Standing Committee Reports given:

Finance, License & Regulation Committee, Alderman Lyon
Personnel Committee, Alderman Kupsik
Public Works Committee, Alderman Kordus
Piers, Harbors, & Lakefront Committee, Alderman Wall

Committee, Commission and Board Reports given:

Utility Commission, Aldermen Wall
Tree Board, Alderman Kupsik
Police & Fire Commission, Alderman Lyon
Planning Commission, Alderman Kupsik
Board of Park Commissioners, Alderman Kupsik
Library Board, Alderman Lyon
Historic Preservation, Administrator Jordan gave the update in Alderman Kehoe's absence
Cemetery, Alderman Kordus
Parking Commission, Alderman Kordus
Communications Committee, Alderman Kordus
Avian Committee, Alderman Wall

Other Boards and Committee Reports given:

Chamber of Commerce, Alderman Kordus

Geneva Lake Museum, Alderman Chappell
Lake Geneva Economic Development Corporation, Aldermen Kupsik & Lyon
Geneva Lake Environmental Agency, Alderman Chappell
Geneva Lakes Family YMCA, Alderman Kupsik
Geneva Lake Use Committee, Alderman Lyon

Kupsik/Lyon motion to adjourn. Unanimously carried.

The meeting adjourned at 7:40 pm

/s/ Sabrina Waswo, Acting City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMITTEE OF THE WHOLE

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JUNE 23, 2014 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Lyon, Kupsik, Wall, Kordus and Kehoe. Also Present: Mayor Connors, City Administrator Jordan and Acting Deputy Clerk/Treasurer Teresa Klein.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Kordus/Kupsik motion to approve Finance, License and Regulation Committee meeting minutes of May 27, 2014 and June 9, 2014, as distributed. Unanimously carried.

LICENSES & PERMITS

Original 2014-2015 Operator (Bartender) License applications filed by Dale H. Eichman, Bree Anne Schlater, Daniel Ethan Springhorn, Jessica Brie Tesch, Amanda R. McLernon, Scott A. Hardwick, Taylor P. Brown, Sarai R. Cardiff, Eugene Grahler and Cheryl L. Vanderloop.

Kupsik/Wall motion to recommend approval. Unanimously carried.

Renewal 2014-2015 Operator (Bartender) License applications.

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- i.** Gleneagles LLC d/b/a Sopra, 724 Main Street, Lake Geneva, Alastair M. Cumming, Agent
- ii.** Popeye’s Galley & Grog, LTD d/b/a Popeye’s, 811 Wrigley Dr., Michael Anagnos, Agent
- iii.** The Tempura House, LLC d/b/a Tempura House, 306 Center Street, Lake Geneva, Pai Tsung Wang, Agent
- iv.** LG Hospitality Group LLC d/b/a Tuscan Tavern & Grill, 430 N. Broad Street, Lake Geneva, Anne Gram Sayers, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- i.** Meridian Homeowner’s Association d/b/a Bella Vista Suites on the Shore of Lake Geneva, 335 Wrigley Drive, Lake Geneva, Charles Lorenzi, Agent (Reserve)
- ii.** Su Wings Corporation d/b/a Su Wings Chinese Restaurant, 743 North Street, Lake Geneva, Siu Wing Leung, Agent

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- i.** Happy Restaurant Inc d/b/a Happy Café, 526 Wells Street, Lake Geneva, Min Ting Zhong, Agent
- ii.** Bistro 220, 220 Cook Street, Lake Geneva, Ken Wenz, Agent

- iii. Guerrero Inc d/b/a Olympic Restaurant, 748 W. Main Street, Lake Geneva, Yolanda Zavaleta, Agent
- iv. PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams Street, Lake Geneva, Eugene (Butch) Nocek, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- i. Kenru LLC d/b/a Village Gourmet & World Wine Shop, 725 West Main Street, Lake Geneva, Kenneth H. Conell, Agent

Kupsik/Wall motion to recommend approval. Unanimously carried.

Renewal Carriage Company License application filed by Field Stone Farm Carriage & Pony LLC, 6913 Womack Lane, Burlington, WI

Wall/Kehoe motion to recommend approval. Unanimously carried.

Renewal Taxi Company License applications filed by the following:

- i. N & T Enterprises, Inc., d/b/a Lakes Area Taxi, P.O. Box 382, Delavan, WI
- ii. Senior Cab Plus LLC, W3099 Krueger Road, Lake Geneva, WI
- iii. All Star Cab, W1044 Evergreen Road, Pell Lake, WI

Wall/Kordus motion to recommend approval. Unanimously carried.

Discussion/Recommendation regarding Willow Road/Wilmot Blvd Maintenance Exchange with the Town of Linn including temporary road repairs not to exceed \$4,876.

Administrator Jordan explained that this item is a cost sharing project between the city and the Town of Linn. The city’s portion of the repairs would be \$4,876. The Town of Linn is responsible for having the road work completed and will bill the city this fall after the city has received the borrowing funds. Mayor Connors stated that a draft agreement had been given to the Town of Linn last week for review. Connors requested that the committee only act on the temporary cost sharing as the details of the agreement are still being discussed.

Wall/Kordus motion to recommend approval of the \$4,876 for the road repairs. Unanimously carried.

Discussion/Recommendation on Banner Schedule of Fees regarding the BID and Chamber of Commerce.

Administrator Jordan explained that the Chamber of Commerce and Business Improvement District are requesting a waiver of fees for banners. They are also asking to put up placeholder banners when there are no other events scheduled.

Kordus/Kehoe motion to suspend the rules and allow Erin Thornburgh from the Chamber of Commerce to address the committee regarding the item. Unanimously carried.

Erin Thornburgh, Events Coordinator for the Chamber of Commerce, approached the committee and explained that the banners they would like to use would be considered placeholder banners that would provide a more inviting look for the city instead of having empty poles. The banners would be seasonal flags or welcome banners and would not be considered marketing. Thornburgh explained the Chamber is also requesting a waiver of fees on all banners as they believe the events that are hosted are city-related events versus BID-sponsored events. Alderman Wall questioned who would be responsible for putting up the banners and the costs. Administrator Jordan stated it would be city street department staff and would take about an hour for two men and a lift truck to put them up and take them down but the costs are minimal.

No action was taken on the item.

Presentation of Accounts

Purchase Orders. None.

Kupsik/Wall motion to recommend approval of Prepaid Bills in the amount of \$5,436.70.

Alderman Kehoe concerned about the K-Log invoice and questioned how many tables had been purchased for the training room as it was a major expense in the prepaid bills. Administrator Jordan stated he would speak with the chief regarding the number that was purchased and what happened to the tables that had been there. Kehoe requested to table the item to the next meeting. Kupsik stated this should be forwarded to the council without recommendation.

Kordus/Kehoe amended motion to forward to council without recommendation. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$219,379.38.

Alderman Kupsik expressed concern with the need for replacement of the beach house countertops. Administrator Jordan stated the majority of the cost was for the concrete and the countertop was an add-on as it was in disrepair. Alderman Wall questioned how projects are determined and what goes to council for approval and what staff decides to do. Jordan stated the threshold is \$5,000 for council approval. Alderman Lyon requested that in the future, the invoice should be itemized to better discuss the issue. Unanimously carried.

Adjournment

Wall/Kordus motion to adjourn at 6:28 p.m. Unanimously carried.

/s/ Sabrina Waswo, Acting City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

SPECIAL FINANCE, LICENSE & REGULATION COMMITTEE
FRIDAY, JUNE 27, 2014 – 8:30 AM
COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 8:32 a.m.

Roll Call. Present: Aldermen Lyon, Kupsik, Wall, Kordus and Kehoe. Also Present: City Administrator Jordan, Comptroller Pollitt and Acting City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

LICENSES & PERMITS

Original 2014-2015 Operator (Bartender) License applications filed by Lexey Pfenninger, Angela Bradke, Ryan Edens, Cardine Russell, Megan Maurina, Mark Lalasz, James Olson.

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Renewal 2014-2015 Operator (Bartender) License applications.

Wall/Kehoe motion to recommend approval. Unanimously carried.

Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- a) DCR Restaurant Group LLC d/b/a The Next Door Pub, 411 Interchange North, Lake Geneva,
- b) Chad Bittner, Agent
- c) Samson Enterprises LLC d/b/a Carvetti’s, 642 W. Main Street, Lake Geneva, Amber Agen, Agent
- d) American Legion Post #24, 735 Henry Street, Lake Geneva, Charles Schlehlein, Agent

Kordus/Wall motion to recommend approval. Unanimously carried.

“Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage (Hotel Exemption) License application filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- a) Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, Patrick J. McCarthy, Agent

Kupsik/Kehoe motion to recommend approval. Alderman Kupsik was concerned if there had been any past issues. Administrator Jordan stated there have not been any issues since the change. Unanimously carried.

Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- a) K&B Restaurant Group LLC d/b/a The Original Chicago Pizza Company, 150 Center Street, Lake Geneva,
- b) John Register, Agent
- c) Mama Cimos, 131 Wells Street, Lake Geneva, Nick Cimino, Agent
- d) Pie High Pizza LLC, 820 Williams Street, Lake Geneva, John Karabas, Agent
- e) Lake Geneva Creperie Inc, 234 Broad Street, Lake Geneva, Ralph Kennedy, Agent
- f) Simple Café LLC, 525 Broad Street, Lake Geneva, Thomas Hartz, Agent

Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal Class “B” Fermented Malt Beverage applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) Geneva Lakes Hotel Group LLC d/b/a Comfort Suites, 300 E. Main Street, Lake Geneva, John Schroder, Agent

Kupsik/Wall motion to recommend approval. Unanimously carried.

Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

- 1) Midwest Fuel LLC d/b/a Northside Mobil, 501 Interchange North, Lake Geneva, John Consolino, Agent
- 2) Walgreen’s #5600, 351 N. Edwards Blvd., Lake Geneva, Suzanne Tiedke, Agent
- 3) H&P Enterprises LLC d/b/a Geneva Liquors, 797 Wells Street, Lake Geneva, Navninder Toor, Agent
- 4) Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, Patrick J. McCarthy, Agent

Kupsik/Kordus motion to recommend approval. Unanimously carried.

Provisional “Class A”/Class “A” Intoxicating Liquor & Fermented Malt Beverage License for Lake Geneva Grassroots Inc. d/b/a The Backyard, 252 Center Street, Lake Geneva, Robert Schmaling, Agent

Kordus/Wall motion to recommend approval. Unanimously carried.

Provisional “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License for Harbor Shores Hotel Management Inc d/b/a Harbor Shores on Lake Geneva, 300 Wrigley Drive, Lake Geneva, William Strangeway, Agent

Kupsik/Wall motion to recommend approval. Alderman Wall questioned if this entity is different from Gino’s East. Administrator Jordan explained that the license was originally carried under Gino’s East and this is changing it to Harbor Shores. Unanimously carried.

Renewal Taxi Company License applications filed by the following:

- 1) Kangaroo to the Rescue, 302 East Street, Lake Geneva, WI

Kordus/Wall motion to recommend approval. Unanimously carried.

Renewal Taxi/Trolley Driver License applications filed by Richard Skipper Sr., Ronald Skipper Jr., Ronald Skipper Sr., Debra Skipper, Nina Thompson, Goldie Stacey, Sean Gradt, Martin Blackmore, John Albert, Nancy Rock, Brian Koszykowski, Thomas Rock, Russell Ford, Sharon Hoffman, Robert Phelps, Jeff Robbins, Sebrina Wolters (approved by the Police Chief; information only)

Wall/Kupsik motion to recommend approval. Unanimously carried.

Discussion/Recommendation on Health Insurance Renewal

Administrator Jordan suggested the item be forwarded to council for discussion.

Kordus/Wall motion to forward to council without recommendation. Unanimously carried.

Adjournment.

Kehoe/Kordus motion to adjourn at 8:43 am. Unanimously carried.

/s/ Sabrina Waswo, Acting City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JULY 14, 2014 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Lyon, Kupsik, Wall and Kordus. Absent: Alderman Kehoe. Also Present: City Administrator Jordan and Acting Deputy Clerk/Treasurer Teresa Klein.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approve the Finance, License and Regulation Committee Meeting minutes of June 23, 2014 and June 27, 2014 meeting as distributed.

Kordus/Kupsik motion to approve Finance, License and Regulation Committee Meeting minutes of June 23, 2014 and June 27, 2014 meeting as distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Original 2014-2015 Operator (Bartender) License applications filed by John Gelshenen, Crystal Grace, Bradley Kieny, Samantha Percente, Justine Larsen, Kathleen Walker, Derek Walters

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Renewal 2014-2015 Operator (Bartender) License applications as per attached report summary.

Kupsik/Kordus motion to recommend approval. Motion carried 4 to 0.

Temporary Operator License applications filed by Rob Morell, Sean Levitt, Joshua Spiegelhoff, Ryan Stelzer and Craig Evans from the Lake Geneva Jaycees for Venetian Festival.

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

Original Reserve “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

Harbor Shores Hotel Management Inc d/b/a Harbor Shores on Lake Geneva, 300 Wrigley Drive, Lake Geneva, William Strangeway, Agent

Kordus/Wall motion to recommend approval. Alderman Wall questioned if this was a duplicate license.

Administrator Jordan stated this was not a duplicate as the prior license approved was only a provisional.

Alderman Kupsik questioned if alcohol could be served in the entire hotel structure. Attorney Draper approached the committee and clarified that in the past the holder of the license had been Gino’s East, however, they only had control over the restaurant. Mr. Draper stated that Harbor Shores is now the holder of the license, in which they have control over the entire building including Gino’s East. Mr. Draper stated Harbor Shores can now serve alcohol outside of the restaurant which is consistent with other hotels in the city. Motion carried 4 to 0.

Original Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

Bona’s Italian Kitchen, 848 W. Main Street, Lake Geneva, Phillip T. Bona, Agent

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

Lake Geneva Grassroots Inc. d/b/a The Backyard, 252 Center Street, Lake Geneva, Robert Schmalig, Agent

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

Renewal Class “A” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:

Tienda El Rancho, Inc., 1151 Elkhorn Road, Lake Geneva, Mercedes Jaramillo, Agent

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Original Massage License application filed by Hello Beautiful Skin Spa LLC, 835 Geneva Pkwy North #3, Lake Geneva contingent upon approval from the police department.

Wall/Kupsik motion to recommend approval. Motion carried 4 to 0.

Renewal Taxi/Trolley Driver License applications filed by Robert Nei, Larry Rygielski, Danielle Tracy, Keith Woods (*approved by the Police Chief; information only*).

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Event Permit application on 5th Annual Paddleboard Race by Clearwater Outdoors (David Schuster) on September 6th and 7th (*recommended at the Piers and Harbors Committee Meeting on April 24, 2014*).

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

Discussion/Action regarding parking for Field Stone Farm Carriage & Pony LLC, 6913 Womack Lane, Burlington, WI

Administrator Jordan clarified that this is a one year license that renews every year. Discussion followed on the rental of parking spaces and fees for the carriages. Alderman Lyon stated they were using two carriages last year and this year they are only using one carriage.

Wall/Kordus motion to forward to council without recommendation. Alderman Kupsik questioned whether or not Field Stone had paid for the parking this year and Administrator Jordan stated he would check. Motion carried 4 to 0.

Street Use Permit application filed by Gertrude Suhajda on behalf of Anchor Covenant Church, 1229 Park Row, Lake Geneva, to use the west bound land of Park Row from Maxwell Street to Clover Street for a block party on Saturday, July 19, 2014 from 12:00 pm to 9:00 pm.

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Presentation of Accounts – Alderman Lyon

Purchase Orders. None.

Kupsik/Kordus motion to recommend approval of Prepaid Bills in the amount of \$44,229.19. Alderman Kupsik asked if the \$41,033.13 is based on the approval of the insurance change. Administrator Jordan stated this was the initial payment for the reinsurance. Motion carried 4 to 0.

Kordus/Kupsik motion to recommend approval of the Regular Bills in the amount of \$333,534.94. Alderman Kupsik asked how many more payments are left on the 911 system. Administrator Jordan stated there is one more payment left. Alderman Kupsik also asked if the Outdoor Lighting was a final payment. Administrator Jordan stated this was the same, the retainer is withheld. Discussion followed on the process for approval of invoices. Motion carried 4 to 0.

Adjournment

Kupsik/Wall motion to adjourn at 6:25 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, Acting City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JULY 28, 2014 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Lyon, Kupsik, Wall, Kordus and Kehoe. Also Present: City Administrator Jordan, Director of Public Works Winkler, Comptroller Pollitt and Acting City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street, stated he was concerned about the street light pricing for the scrap metal and suggested saving some in case of damage to the current lights. He also stated he would like to know what the 620 Southwind Drive invoice was for.

LICENSES & PERMITS

Park and Public Assembly Permit Application filed by Michael Sandberg on behalf of Mt. Zion to use Seminary Park for a Bilingual Church Service on August 3, 2014 from 12:30 pm to 4:30 pm.

Kupsik/Wall motion to recommend approval. Kehoe questioned the parking for the service and thought they should have a place to park. Alderman Kupsik stated the application didn't request any parking. Motion carried 4 to 0, with Kehoe abstaining.

Park Permit Application filed by Michael Cotter on behalf of Elkhorn Kiwanis Club to use Donian Park for a Kiwanis Duck Race on August 16, 2014 from 11:00 am to 1:30 pm.

Kupsik/Kordus motion to recommend approval. Unanimously carried.

Park Permit Application filed by Toni Trentadue to use Seminary Park for a bridal shower on August 24, 2014 from 1:00 pm to 5:00 pm.

Wall/Kordus motion to recommend approval. Unanimously carried.

Discussion/Recommendation on reinvestment of the TID CD in the amount of \$310,317.57 with Community Bank.

Kordus/Wall motion to recommend approval. Comptroller Pollitt recommended a 6 month roll over with Community Bank of Delavan for 0.25%. She suggested picking a 6 month term rather than 12 month, due to not knowing what will happen with the parking garage. She also requested rounding the figure to \$310,400.00.

Kordus/Wall amended motion to reinvest \$310,400.00 for a 6 month term at 0.25% with Community Bank of Delavan. Unanimously carried.

Discussion/Recommendation on the expenditure for the Park Plan Postcard mailing.

Kordus/Wall motion to forward to council without recommendation. Unanimously carried.

Discussion/Recommendation on the expenditure for the Park Plan Survey.

Kordus/Wall motion to forward to council without recommendation. Unanimously carried.

Discussion/Recommendation on the 2014 Street Maintenance Priority Listing. (recommended by Public Works Committee 7/17/14)

Wall/Kordus motion to recommend approval. Alderman Kehoe addressed DPW Winkler about the structure of the priority listing. Mr. Winkler stated the streets at the top of the list were the worst. Discussion followed on the flexibility of the list. Mr. Winkler also stated he was able to obtain Local Road Improvement Funding for a good portion of South Lakeshore Drive, which is why that is listed as number one. He also stated the busier streets get priority as well. Unanimously carried.

Discussion/Recommendation on Disposal of Surplus Street Lights. (recommended by Public Works Committee 7/17/14)

Kordus/Kupsik motion to recommend approval. Alderman Kordus stated there is no set way to dispose of the street lights and residents have requested purchasing them for \$75 apiece to use as flag poles. Mr. Kordus also stated that there should be enough left over to put on a website specifically for contractors, where the city may get a higher selling price. Alderman Lyon asked Mr. Winkler, in response to the public comment, should we save some of the street lights. Mr. Winkler stated that we do not have the same type of shoe box fixtures in all the lights throughout the city. However, he did set aside four or five in the event that someone would like to illuminate near a building or parking lot, but they really have no use as they are one of a kind in the city. Unanimously carried.

Presentation of Accounts – Alderman Lyon

Purchase Orders. None.

Prepaid Bills. None.

Kupsik/Wall to recommend approval of Regular Bills in the amount of \$192,827.41. Alderman Kupsik asked DPW Winkler the status of the sidewalk repairs. Mr. Winkler stated that due to the busy summer season, he thought it would be best to wait till the week after Labor Day to do the repairs. Comptroller Pollitt stated that the 620 Southwind Drive invoice was for the water and sewer impact fees that were collected and passed onto the Water Department. Unanimously carried.

Adjournment

Wall/Kordus motion to adjourn at 6:19 p.m. Unanimously carried.

/s/ Sabrina Waswo, Acting City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

**PERSONNEL COMMITTEE MINUTES
MONDAY, JULY 28, 2014 – 4:00 P.M.
CITY HALL, CONFERENCE ROOM 2A**

Meeting was called to order by Chairman Kupsik at 4:03 p.m.

Roll Call. Present: Aldermen Taggart, Chappell and Kupsik. Absent (excused): Aldermen Wall and Hill.
Also in attendance: City Administrator Jordan and Comptroller Pollitt

Alderman Hill arrived at 4:08 p.m.

Kupsik/Taggart motion to allow Alderman Hill to be seated. Unanimously carried.

Comments from the public limited to 5 minutes. None.

Discussion on reorganizing city hall staff.

Administrator Jordan discussed the memo on reorganization and asked the committee to read it and be prepared to discuss it a future meeting.

Discussion/recommendation to advertise for vacant position in the Finance Department.

Discussion was to consider if this was an opportunity to elevate this position with the goal of having the person become a successor to the Comptroller when she retires. Staff was directed to prepare a new job description for the position and to research what compensation this position receives in other communities.

Closed Session

Kupsik/Hill motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of public employee Sabrina Waswo over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Aldermen Taggart, Chappell, Hill and Kupsik voted “yes.” Motion carried 4 to 0.

Hill/Chappell motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session.

Roll Call: Aldermen Taggart, Chappell, Hill and Kupsik voted “yes.” Motion carried 4 to 0.

Hill/Chappell motion to recommend the Common Council approve a contract as discussed in closed session with Sabrina Waswo.

Roll Call: Aldermen Taggart, Chappell, Hill and Kupsik voted “yes.” Motion carried 4 to 0.

Adjournment

Kupsik/Hill motion to adjourn at 4:41 p.m. Unanimously carried.

/s/ Dennis Jordan, City Administrator

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe

Alderman Al Kupsik

Alderman Sturg Taggart

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

July 2014 Meeting Minutes

DATE: July 18, 2014

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. DSW
Director of Public Works & Utilities

SUBJECT: July 17, 2013 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Ellyn Kehoe X
Alderman Sarah Hill X
Alderman Al Kupsik X
Alderman Sturg Taggart X

Staff Present:

City Administrator Dennis Jordan X
Director Daniel Winkler (DPW) X
Mayor Jim Connors: X

Other: Assistant DPW Tom Earle

Public in attendance: Chris Schultz

Approval of the Minutes of the Prior (June) Meeting:

Motion to approve by Ald. Kupsik, Seconded by Ald. Kehoe. Passed 5-0.

Public Comments:

None.

Communications:

DPW Winkler provided the update on all present City projects. The repairs to the concrete walkway along the water were discussed as waiting on until after Labor Day. Alderman Hill asked if we could paint the large crack along the old McCollough building on Geneva Street orange for safety.

Agenda Items:

1. 2014 Capital Improvements Program-Priority Projects Discussion and Approval-Continued.
2. 2014 Street Maintenance Priority Listing.
3. Surplus Property-Old North Broad Street Lights.
4. Parking Space Striping Discussion-Maple Park Area.
5. Closed Session. Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1) (g) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
6. Return to Open Session. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session.

Agenda Item No. 1– 2014 Capital Improvements Program-Priority Projects Discussion and Approval-Continued.

After DPW Winkler presented the list, there was discussion on prioritizing items driving by both safety and weather. There were no changes to the list.

Motion to approve the priority project list as presented was made by Alderman Kupsik and seconded by Alderman Hill. The motion passed 5-0.

Agenda Item No. 2- 2014 Street Maintenance Priority Listing.

DPW Winkler provided and updated priority inventory list and map for street maintenance. It was explained that it was developed by the DPW and Assistant DPW Tom Earle. Discussion included proceeding with the first 40 priority blocks on the list and two alley locations, funding more than 50% the first year of the borrowing, and including the parking lot at the Street Department in the contract.

It was moved by Alderman Hill and seconded by Alderman Kupsik to recommend to the Council at its next meeting to proceed with the first 40 priorities on the list, include the two alley repair locations and the parking lot paving at the Street Department, and obtain an engineering proposal from GAI Consultants to engineer the project plans and specifications for consideration by Finance Committee and Council. The motion passed 5-0.

(This item needs to go to the Finance Committee and Council for approval.)

Agenda Item No. 3– Surplus Property-Old North Broad Street Lights.

DPW Winkler asked the PWC to declare the 28 old street lights from Broad Street as surplus for disposal for \$75 each. The price was based on more than scrap value for the aluminum. It was moved by Alderman Kupsik to recommend that Council declare the old light poles and fixtures as surplus to be disposed of. The motion was seconded by Alderman Hill. Under discussion, it was suggested we consider the State of Wisconsin website for sale of surplus equipment, and selling off the poles as groups of 5. The consensus was that the DPW could pursue that option, but to try to get \$75 per pole if possible. The motion passed 5-0.

(This item needs to go to the Finance Committee and Council for approval.)

Agenda Item No. 4– Parking Space Striping Discussion-Maple Park Area.

DPW Winkler provided a marked up map with locations in the Maple Park area for possible striping of parking spaces to obtain a more efficient layout. With the exception of the west side of Cook Street north of the Dennison School alley to Dodge Street, and the east side of Madison Street north of Dennison School to Dodge Street, the map for striping parking spots was acceptable. The consensus was also to stripe Wisconsin Street as shown but hold off on the Warren to Elmwood stretch as it is up for fall resurfacing. It was moved by Alderman Kupsik and seconded by Alderman Hill to approve the parking space striping map with the discussed changes. The motion passed 5-0.

(Administrator Jordan should decide if this item needs to go to the Finance Committee and Council for approval.)

Agenda Item No. 5—A motion was made by Alderman Kupsik and seconded by Alderman Hill to go into Closed Session pursuant to Wis. Stat. 19.85 (1) (g) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll Call: Chairman Bob Kordus ___Yes___, Alderman Ellyn Kehoe ___Yes___, Alderman Sarah Hill ___Yes___, Alderman Al Kupsik ___Yes___, Alderman Sturg Taggart ___Yes___.

Agenda Item No. 6— A motion was made by Alderman Hill and seconded by Alderman Kupsik to return to Open Session pursuant to Wis. Stat. 19.85 (2) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session. Roll Call: Chairman Bob Kordus ___Yes___, Alderman Ellyn Kehoe ___Yes___, Alderman Sarah Hill ___Yes___, Alderman Al Kupsik ___Yes___, Alderman Sturg Taggart ___Yes___.

It was by Alderman Hill and seconded by Alderman Taggart to proceed with the Town of Linn/City of Lake Geneva roadway exchange maintenance agreement Willow Road/Wilmot Boulevard as discussed, drafted by the City Attorney, and previously approved. The motion passed 5-0.

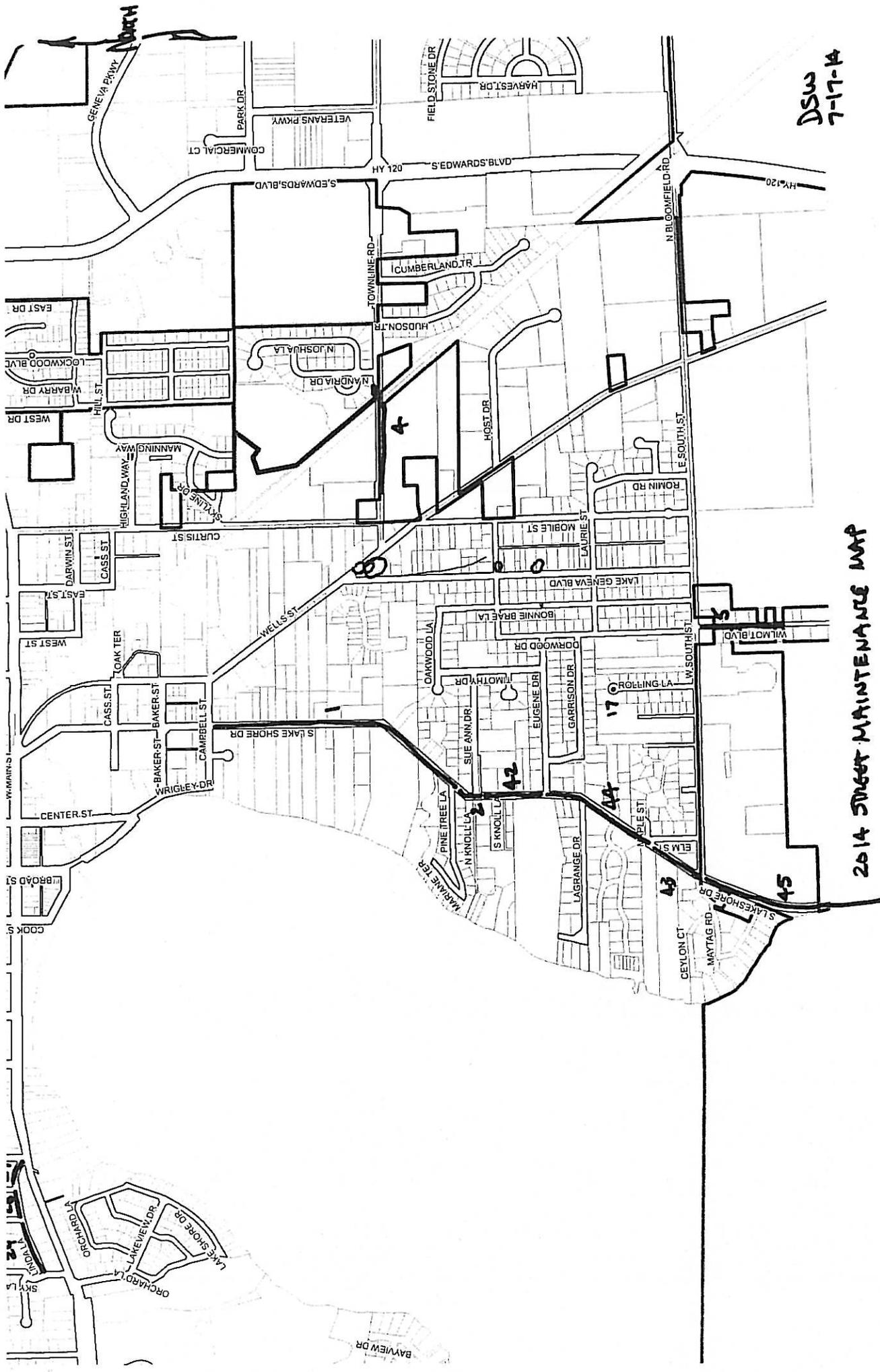
Motion to Adjourn:

It was moved by Alderman Taggart and seconded by Alderman Hill to adjourn. The motion was approved 5-0 and the meeting was adjourned at 7:06 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

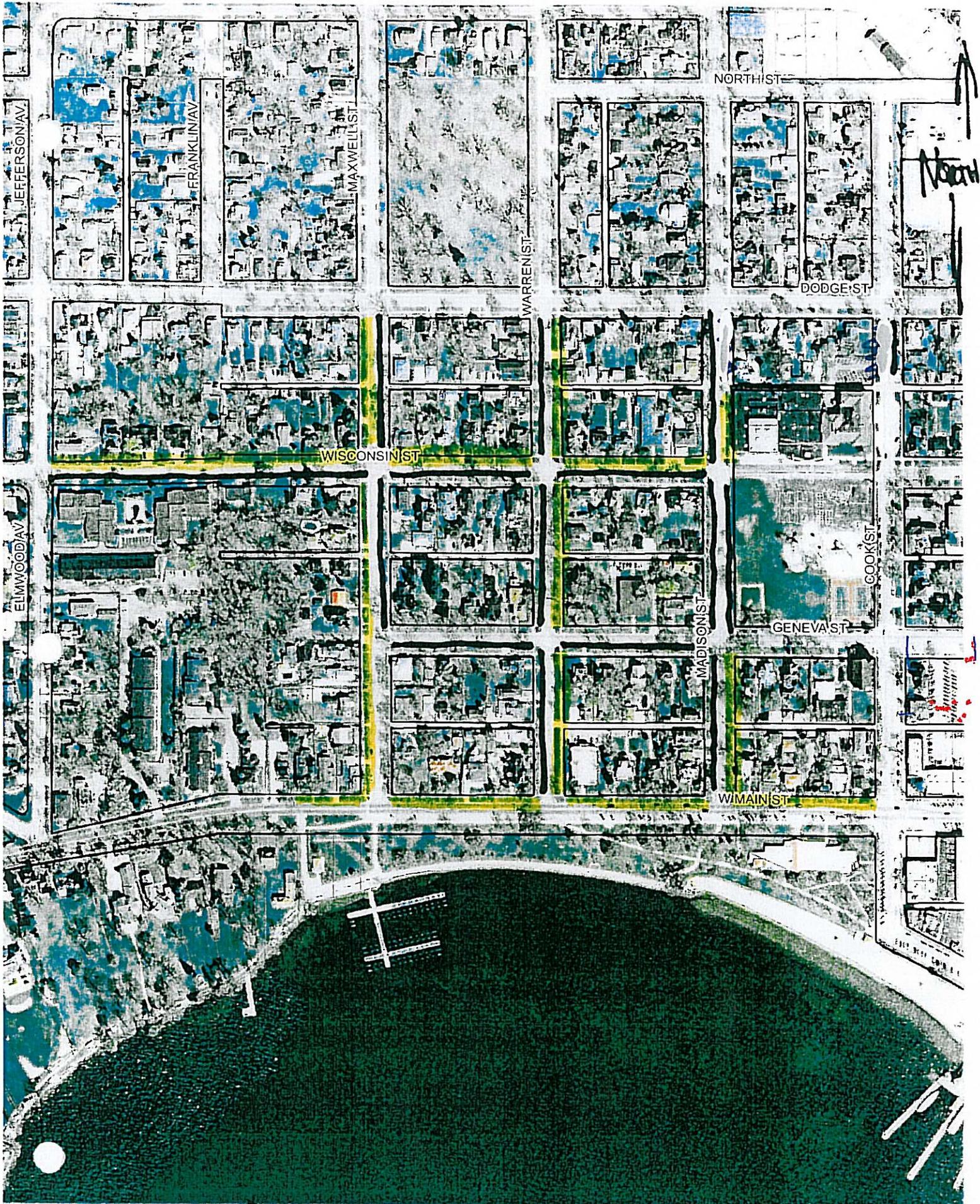
2014 City of Lake Geneva Street Maintenance Priority Listing

Priority Preference	Pavement and Year	Surface		On Route	At Route	Toward Route		Section Length	Section Area (SY)	Approx. Cost	Running Approx. Cost	Comments
		Year	Width			Name (Includes prefix, name, type, suffix and extension)	Name (Includes prefix, name, type, suffix and extension)					
1	1 6 (2013)		30	S Lake Shore Dr	Campbell St	Pine Tree Ln		2429	8,097	\$ 85,015	\$ 85,015	LRIP Funding/2" Mill & OL
2	1 6 (2013)		30	S Lake Shore Dr	Pine Tree Ln	Sue Ann Dr		264	880	\$ 9,240	\$ 94,255	LRIP Funding/2" Mill & OL
3	1 5 (2013)		30	Maxwell St	Pleasant St	La Salle St		792	2,640	\$ 27,720	\$ 121,975	2" Mill & OL
4	1 6 (2013)		8	Townline Rd	S Curtis St	Andria Dr		50	44	\$ 10,000	\$ 131,975	Ditching Work to be Included
5	1 6		22	Willmot Blvd	South St	Termini		1,460	3,569	\$ 32,120	\$ 164,095	Jurisdictional Swap/Mill 6' & 2" OL
6	1 6 (2013)		24	Edgewood Dr	CTH H	Promontory Dr		792	2,112	\$ 19,008	\$ 183,103	Mill 6' Wedges & 2" OL
7	1 5 (2013)		24	Edgewood Dr	Promontory Dr	Edgewood Ct		1109	2,957	\$ 26,616	\$ 209,719	Mill 6' Wedges & 2" OL
8	1 5 (2013)		24	Edgewood Dr	Edgewood Ct	Eagle Dr		211	563	\$ 5,064	\$ 214,783	Mill 6' Wedges & 2" OL
9	1 5 (2013)		24	Edgewood Dr	Eagle Dr	Termini		634	1,691	\$ 15,216	\$ 229,999	Mill 6' Wedges & 2" OL
10	1 5 (2013)		24	Edgewood Ct	Eagle Dr	Edgewood Dr		422	1,125	\$ 10,128	\$ 240,127	Mill 6' Wedges & 2" OL
11	1 5 (2013)		24	Pheasant Ct	Eagle Dr	Termini		475	1,267	\$ 11,400	\$ 251,527	Mill 6' Wedges & 2" OL
12	1 5 (2013)		30	Hillcrest Dr	Timber Ln	Sky Lane Dr		317	1,057	\$ 26,417	\$ 277,944	Reconstruction & 4" OL
13	1 5 (2013)		24	Conant St	Williams Ave	Aspinall Ln		158	421	\$ 8,427	\$ 286,370	Repair South Shoulder
14	1 5 (2013)		24	Conant St	Aspinall Ln	Kendall Ln		158	421	\$ 8,427	\$ 294,797	Repair South Shoulder
15	1 5 (2013)		30	Peller Rd	East Dr	Termini		70	233	\$ 2,450	\$ 297,247	Patch Repair/2" Mill & OL
16	1 5		45	Edwards Blvd	N. Side	Main Street		80	400	\$ 7,600	\$ 304,847	Turn Lane N. Leg/Wedge & 2" OL
17	1 9 (2013)		30	Rolling Ln	South St	Termini		30	100	\$ 2,500	\$ 307,347	Eliminate Island-Reconstr & 4" OL
18	1 5 (2013)		10	Sage St	Grove St	CTH H		50	56	\$ 1,389	\$ 308,736	Brunk-Base Repair & 4" OL
19	1 6 (2013)		29	Miller Ct	W Miller Ct	E Miller Ct		792	2,552	\$ 26,796	\$ 335,532	2" Mill & OL
20	1 5 (2013)		30	Miller Rd	W Miller Ct	Hillcrest Dr		316	1,053	\$ 11,060	\$ 346,592	2" Mill & OL
21	1 6 (2013)		29	E Miller Ct	Miller Rd	Miller Ct		528	1,701	\$ 17,864	\$ 364,456	2" Mill & OL
22	1 5 (2013)		30	High St	Price Pl	Conant St		686	2,287	\$ 24,010	\$ 388,466	2" Mill & OL Plus Base Patching
23	1 6 (2013)		30	Miller Rd	Hillcrest Dr	E Miller Ct		211	703	\$ 7,385	\$ 395,851	2" Mill & OL
24	1 6 (2013)		30	W Miller Ct	Miller Ct	Miller Rd		634	2,113	\$ 22,190	\$ 418,041	2" Mill & OL
25	1 5 (2013)		30	Sage St	Geneva St	Dodge St		200	667	\$ 12,000	\$ 430,041	2" Mill & OL Plus Remove Hump
26	1 5			Cemetery Rd	CTH H	Madison St				\$ 4,000	\$ 434,041	Concrete Gutter for Erosion



DSW
7-17-14

2014 STREET MAINTENANCE MAP



- PARKING SPACE
 OPPORTUNITIES

- POSSIBLE PARKING
 SPACE WALKERS

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----July 17, 2014
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:03 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Mike Kocourek, Mayor Connors, Ald. Jeff Wall and Ald. Sturg Taggart.

Motion by Ald. Taggart to approve the minutes of the previous meeting as presented, 2nd by Ald. Wall. Passed 7-0.

Communications:

1. Report on Trickle Credit
\$24,360 was the increase in billing for time period for trickle billing to help limit water main breaks during the last winter polar vortex.

Water & Sewer Agenda Items:

1. Contract reviewed, items broken down to show expected maximum hours and billing. Suggested to discuss contract with Attorney Draper to determine if any language should be struck. Motion by Saia to approve with City Attorney review, 2nd by Ald. Taggart. Passed 7-0.
2. Water & Sewer Services to Proposed Building North of the WWTF.
Property was originally given to the WWTF by Yunkers. Now Yunkers needs property to meet its expansion needs. Easement rights need to be maintained. Yunkers would give the WWTF access to the plant. Yunkers employees 108 people and pays or will pay an increase of \$60 K in property taxes. Concern may be that Yunkers may not be able to stay in the City. If they do stay it would be beneficial to give Yunkers utility service upgrade and no or substantially reduced cost. Motion by Saia to offer assistance from the Utility for water and sewer hookups in return for giving the WWTF access around the plant from Sheridan Springs Road and easement access for any future water and sewer development, 2nd by Ald. Wall. Passed 7-0.

Director's Report:

1. Financials Update

Water

EOM Cash Position \$1,038,000
Project Commitments \$ 95,000
Upcoming Projects \$ TBD

Sewer

EOM Cash Position \$2,420,000
Project Commitments \$ 50,000
Upcoming Projects \$ 200,000

Motion by Mayor Connors to approve the financials as presented, 2nd by Kocourek. Passed 7-0.

Review and Payment of Bills:

Motion by Ald. Wall to approve the bills as presented, 2nd by Saia. Passed 7-0.

Next meeting is scheduled for Thursday, August 14, 2014 at 4:00 P.M.

Adjourn:

Motion by Ald. Taggart to adjourn the meeting, 2nd Saia. Passed 7-0.

Meeting adjourned at 4:45 P.M.



Secretary

CLB 07/18/14

CITY OF LAKE GENEVA

PLAN COMMISSION MEETING

MONDAY, JULY 21, 2014 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL

MINUTES

1. **Meeting called to order by Mayor Connors 6:30 PM.**

2. **Roll Call**

Present Kupsik, Flower, Skates, Adams, Robers, Connors, Draper

Not Present Gibbs

Also Present Administrator Jordan, Planner Slavney, Gregoles

3. **Approve Minutes of June 16, 2014 Plan Commission meeting as distributed.**

MOTION #1

Flower/Skates motion to approve the Minutes of 6/16/14 Plan Commission meeting as distributed.

The motion carried unanimously.

4. **Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. - NONE**

5. **Acknowledgment of Correspondence.**

Concerning item #10 – two letters were given to Inspector Robers at the start of tonight’s meeting.

Letter #1 from Tom Frattinger – see attached

Letter #2 from Geneva Bay Estates Homeowners Association – see attached

6. **DOWNTOWN DESIGN REVIEW**

A. Application by Tim McGrath c/o Lemberg Electric (agent) for 2 signs at Peet’s Coffee and Tea located at 883 Main Street, Tax Key No. ZOP 00253.

DISCUSSION

Inspector Robers gave a brief overview of the application including comments from the earlier Staff meeting suggestions.

MOTION # 2

Kupsik/Skates moved to approve the application by Tim McGrath c/o Lemberg Electric (agent) for 2 signs at Peet’s Coffee and Tea located at 883 Main Street, Tax Key No. ZOP 00253, noting that the lights cannot be black and agent will work with staff on an acceptable color. The motion carried unanimously.

B. Application by Bob Hillier for a sign at Line Honors located at 269 Broad Street, Tax Key No. ZOP 00262.

DISCUSSION

Inspector Robers gave a brief overview of the application.

MOTION # 3

Kupsik/Flower moved to approve the application by Bob Hillier for a sign at Line Honors located at 269 Broad Street, Tax Key No. ZOP 00262. The motion carried unanimously.

7. **Review and Discussion of a request by Howard Basso agent for Basso Builders, LLC to change the Comprehensive Plan zoning on properties at Curtis & Skyline, Tax Key No’s ZYUP 00130C and ZMEA 00052 from Single Family District to Multi-family residential – 8 (MR-8) District.**

***NOTE: Two images were supplied to the Building & Zoning department electronically prior to tonight's meeting. They were used for digital display during the discussion of item #7-9 and are attached to these minutes.**

MOTION # 4

Mayor Connors/Kupsik moved to combine items 7 – 8 and 9 on this Agenda. The motion carried unanimously.

Speaker #1 Howard Basso / Basso Builders

Speaker #2 Warren Hanson/ Eng for the project (Primary speaker)

DISCUSSION

A general preliminary discussion and review ensued between the applicant(s) and the Commission.

8. **Review and Discussion of a proposal by Howard Basso agent for Basso Builders, LLC for a Parcel combination and Group Development to allow for a Condominium style apartment complex at Curtis & Skyline, Tax Key No's ZYUP 00130C and ZMEA 00052. (See DISCUSSION under Item #7.)**
9. **Review and Discussion of a preliminary site plan by Howard Basso agent for Basso Builders, LLC for a Condominium style apartment complex at Curtis & Skyline, Tax Key No's ZYUP 00130C and ZMEA 00052. (See DISCUSSION under Item #7.)**
10. **Public Hearing and recommendation on a Conditional Use Application filed by Kelly C. Frazier of McCormak + Etten / Architects, LLP, 400 Broad Street, Lake Geneva, WI 53147, on behalf of Frank Sottrel / Oak Birch LLC, 5N501 Curling Pond Road, Wayne, IL 60184 to construct a raised patio and open air pergola on an existing Single Family Residential lot in the 100' shoreland setback in an Estate Residential Zoning District (ER-1) located at 927 Bayview Drive , Tax Key No. ZGB 00002.**

***Acknowledgment of Correspondence.**

Concerning this item #10 – two letters were given to Inspector Robers at the start of tonight's meeting.

Letter #1 from Tom Frattinger – see attached

Letter #2 from Geneva Bay Estates Homeowners Association – see attached

DISCUSSION – Kelly Frasier / Architect (agent for owner)

Frasier addressed the Commission with a brief overview of the project.

The Commission and the agent for applicant discussed the drainage concerns raised in the submitted correspondence in detail. There were additional discussions between Slavney, the Commission and the agent regarding the landscaping and general review and clarification of the project.

Public Speaker #1 Sara Boffman – on the board of Geneva Bay Estates

Boffman stated that they are pleased with the work being done and is confident that the applicant will continue to work with them regarding any current or forthcoming issues.

MOTION # 5

Kupsik/Skates moved to close the public hearing. The motion carried unanimously.

MOTION # 6

Kupsik/Skates moved to approve the recommendation on a Conditional Use Application filed by Kelly C. Frazier of McCormak + Etten / Architects, LLP, 400 Broad Street, Lake Geneva, WI 53147, on behalf of Frank Sottrel / Oak Birch LLC, 5N501 Curling Pond Road, Wayne, IL 60184 to construct a raised patio and open air pergola on an existing Single Family Residential lot in the 100' shoreland setback in an Estate Residential Zoning District (ER-1) located at 927 Bayview Drive, Tax Key No. ZGB 00002, to include staff review of the drainage and to include a plan to add 400 sq ft of plants. The motion carried unanimously.

11. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by James F Mullen, 1200 Pheasant Court, Lake Geneva, WI 53147 to split his property into two parcels. Current Tax Key No. ZA293700001.**

DISCUSSION – James Mullen (applicant), 1200 Pheasant Court, Lake Geneva

Mayor Connors, Administrator Jordan, Slavney, the Commission and the agent discussed issues regarding the storm siren location and general review and clarification of the project.

MOTION # 7

Mayor Connors/Kupsik moved to approve the recommendation and application for Land Division Review for a Certified Survey Map submitted by James F Mullen, 1200 Pheasant Court, Lake Geneva, WI 53147 to split his property into two parcels. Current Tax Key No. ZA293700001. Contingent on the CSM including the current location of the siren, the location of the easement and that the access would be restricted to LaSalle Court and the front of the house would face LaSalle Court. The motion carried unanimously.

12. Public Hearing and recommendation on a Conditional Use Application filed by George Kenessey & Meri Vallin, 4341 N Oakley Ave. Chicago, IL 60618, to construct a Single Family Residence on an existing lot using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 1630 Evergreen Lane, Tax Key No. ZLM 00017.

DISCUSSION – George Kenessey & Meri Vallin, Chicago, IL
Applicants addressed the Commission with a brief overview of the project.

Inspector Robers, Slavney, the Commission and the agent discussed further requirements needed in respect to the width of the driveway, drainage for the pool and general review and clarification of the project. In addition there was a request by the homeowners association to have some authority to review and have final say prior to any permits being issued on several issues.

MOTION # 8

Kupsik/Flower moved to close the public hearing. The motion carried unanimously.

DISCUSSION

Atty Draper clarified that the home owners association may offer their input but has no authority over the Plan Commission and decisions that will be made.

MOTION # 9

Kupsik/Skates moved to approve the recommendation on a Conditional Use Application filed by George Kenessey & Meri Vallin, 4341 N Oakley Ave. Chicago, IL 60618, to construct a Single Family Residence on an existing lot using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 1630 Evergreen Lane, Tax Key No. ZLM 00017, including \107\907 contingent upon staff review of drainage and landscaping and also the driveway width/angle and all staff recommendations. The motion carried unanimously.

13. Review and possible recommendation on the Public Participation Plan for the City of Lake Geneva Comprehensive Plan Update.

DISCUSSION

Slavney addressed the Commission in detail on the recommendation regarding the Public Participation Plan for the City's Comprehensive Plan. Slavney recommends it for approval.

MOTION # 10

Kupsik/Skates moved to approve recommendation on the Public Participation Plan for the City of Lake Geneva Comprehensive Plan Update. The motion carried unanimously.

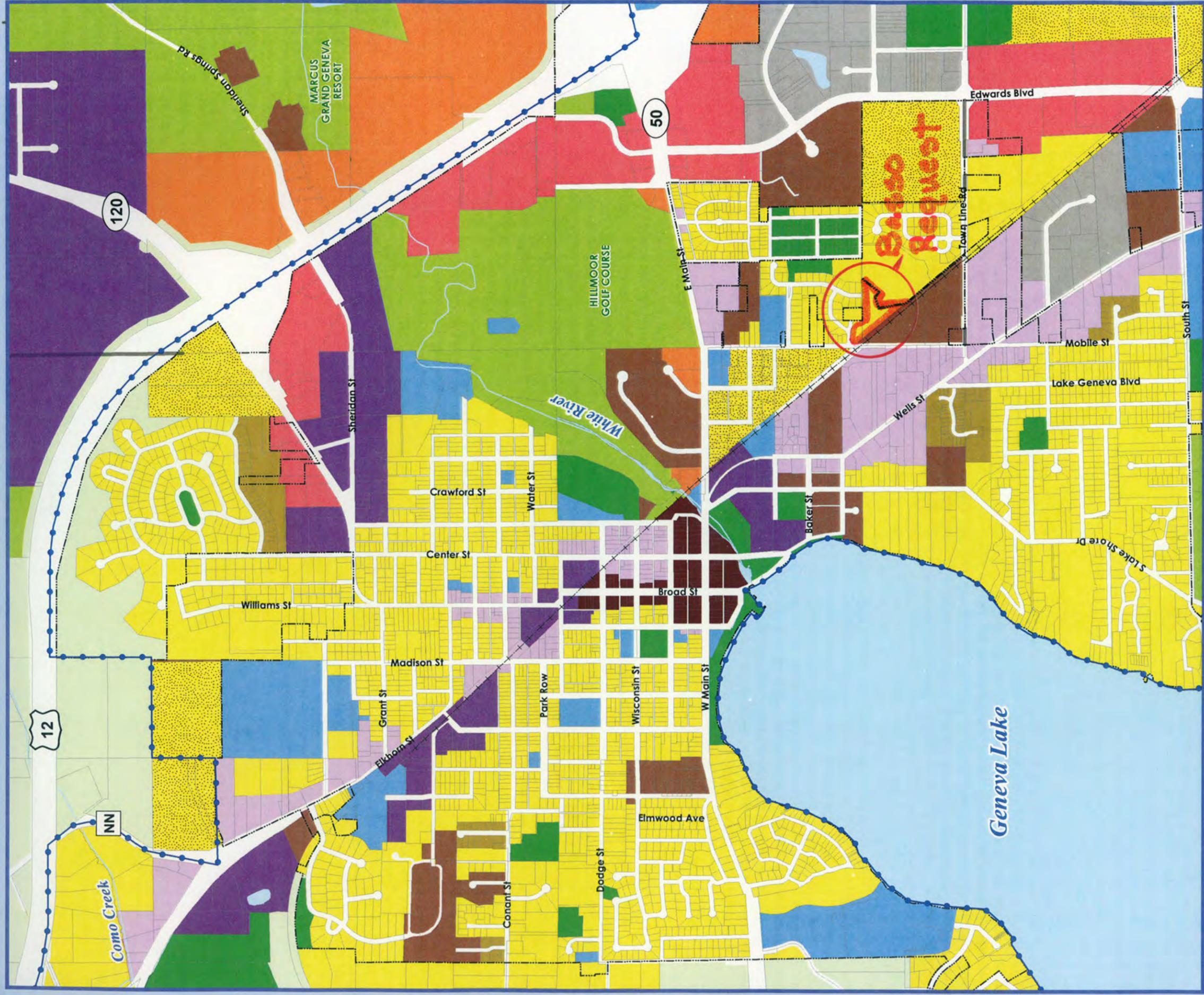
14. Adjournment.

MOTION #11

Skates/Flower moved to adjourn the meeting at 8:07 pm. Motion carried unanimously.

/s/ Jackie Gregoles, Building & Zoning Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION



Map 5b: Future Land Use - City of Lake Geneva Comprehensive Plan

Land Use Categories

- Agricultural & Rural
- Single Family Residential - Exurban
- Single Family Residential - Urban
- Two-Family/Townhouse Residential
- Multi-Family Residential
- Planned Neighborhood
- Single Family - Urban (predominate land use)
- Two-Family/Townhouse
- Multi-Family Residential
- Institutional & Community Services
- Neighborhood Mixed Use
- Public Park & Recreation
- Neighborhood Mixed Use
- Planned Office
- Planned Business

- Central Business District
- Planned Mixed Use
- *Each "Planned Mixed Use Area" may include mix of:
1. Planned Office
2. Multi-Family Residential
3. Institutional & Community Services
4. Planned Business
- Planned Industrial
- General Industrial
- Institutional & Community Services
- Private Recreation Facilities
- Public Park & Recreation
- Environmental Corridor
- Long Range Exurban Growth Area

- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad



Adopted: December 14, 2009
 Corrected: November 15, 2010
 Source: SEWRPC, WIDNR,
 Walworth County LIO, V&A

GENEVA BAY ESTATES HOMEOWNERS' ASSOCIATION

July 21, 2014

Re: Conditional Use Permit Application by Frank Sottrel
927 Bayview Drive, Lake Geneva, WI

The board of the Geneva Bay Estates Homeowners' Association would like to request that drainage of be considered prior to approval of this permit.

The Sottrel home is located adjacent to the Geneva Bay Estates Association Park. This park provides lake access for the association members.

The association is concerned with the addition of a non-porous patio the size of 20 feet by 26 feet, and additional grading for this patio that will be elevated to a height that any drainage from this property will drain into the association park.

We ask that the permit be modified to include some type of drainage for any run-off from the property.

Thank you for your consideration of this matter.

Geneva Bay Estates Homeowners' Association Board
Doug Lellbach
Ron Bender
Sara Baughman
Carol Gilhooley
Lynn Zak

(No Subject)

Tom Fraughton

From: **Tom** (tafratt@aol.com)

Sent: Mon 7/21/14 8:36 AM

To: Sara Baughman (sarabaughman@msn.com)

I am also concerned about water coming toward the house, we are wet enough, sump pumps run a lot, do not need their run off.

Tom

Sent from my iPhone

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, July 10, 2014 at 7:30 a.m. (Director's Office)

Present: Kundert, Lyon, Oppenlander; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$48,840.11 in General Funds and \$292.95 in Donated Funds.

Board of Trustees Meeting

Thursday, July 10, 2014 at 8:00 a.m.

Call to order

Oppenlander called the meeting to order at 8:02 a.m.

Roll Call

Members present: Brookes, Dinan, Jones, Kundert, Lyon, Oppenlander. Also present: Peterson and Benson

Adoption/Amendment of agenda

Oppenlander asked for a motion to discuss Finance prior to Build & Grounds. Kundert made a motion as proposed. Dinan seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the June 12, 2014 meeting. Kundert made a motion to approve the minutes. Lyon seconded. Motion carried unanimously.

President's Report

Oppenlander thanked Brookes for chairing May and June Library Board meetings.

Finance

Kundert made a motion to approve \$48,840.11 in General Funds. Brookes seconded. Motion carried unanimously. Kundert made a motion to approve \$292.95 in Donated Funds. Brookes seconded. Motion carried unanimously.

Peterson reported that the credit card payment option for patron fines and fees was initiated on July 1, 2014.

Peterson reported that reimbursements from adjacent counties, which represent approximately one-third of the library's annual operating budget, will decrease over \$6,400 for the 2015 fiscal year.

Building & Grounds

Peterson reported that one book drop has been restored. The second book drop will be restored after the busy summer season.

Peterson reported that the bid for the window treatments from Lake Geneva Screens LLC has been confirmed for \$16,696.01 within the Capital Improvement Project amount of \$17,000 approved by the City Council.

Director's Report

Peterson reported on the total mid-year circulation statistics for January –June 2014, a total of 112 new cardholder applications in the month of June, and record check-outs for one day, July 7 at 1,047 items.

Peterson updated the Library Board on the Smith Meeting Room.

Peterson reported that the three new hires to fill vacant positions have all started within the last two weeks.

Peterson reported on the proposed SHARE Consortium timeline provided by Lakeshores Library System.

Peterson reported on the status of the Scan Pro purchase.

Benson reported on the busy summer programming for adults and youth.

Adjournment

Openlander asked for a motion to adjourn at 9:15 a.m. Lyon made a motion to adjourn. Dinan seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones
Secretary

Next meeting: Thursday, August 14, 2014 at 8:00 a.m.

Lake Geneva Historic Preservation Commission Meeting Minutes

July 10, 2014 6:30 P.M. Lake Geneva City Hall

The meeting was called to order by Chairman Ken Etten at 6:30 p.m. at Lake Geneva City Hall.

Roll Call: Ken Etten, Dee Fiske, Mary Tanner, Louise Rayppy, Patrick Quinn, and Jackie Getzen. Ellyn Kehoe was absent

Approval of the Minutes of Historic Preservation Commission Meeting of June 12, 2014.

Comments from the public: None

Reports from the Geneva Lake Area Museum and the Maple Park Homeowners Association

July 11th, the Wisconsin Historical Society will be meeting at the Geneva Lake Museum from 9 A.M. to 2 P.M. with optional tours to either the Baker House or the Geneva Cruise Line. There will be a boat cruise for the Venetian Night fireworks on August 17th.

Update on the status of the historic Geneva Theater Building.

The building is currently up for sale with a local Realtor.

Report from Patrick Quinn on the purchase and placement of G.A.R. markers at Pioneer Cemetery, Oak Hill cemetery and St. Francis cemetery.

Funds were approved for an additional 20 G.A.R. markers. There are 80 Civil War veterans in Oak Hill.

Continued discussion regarding nomination of Oak Hill Cemetery as a National Historic Site, including input from historic consultant John Notz & meeting with Carol Cartwright to review Oak Hill maps and collect additional information.

There is no verification to be found, of the original designer of the cemetery. There is a possibility that the landscape architect was paid by the Crane family.

Discussion with John Notz re: potential recognition of three extant buildings designed by William Le Baron Jenny on the former Maple Lawn property in the city of Lake Geneva.

Review of recent Plaque Program applications, and information from the Wisconsin Historical Society, National Trust for Historic Preservation, the Society of Architectural Historians and the Wisconsin Association of Historic Preservation Commissions. There is one possible request pending.

Update on potential projects and promotional ideas for the LGHPC and updates to our website www.historiclakegeneva.org.

Adjournment

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Dee Fiske



Avian Committee

Alderman Jeff Wall, Chairman

Maureen Winkler, Secretary

Kate Anderson

Bob Nordhaus

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914
www.cityoflakegeneva.com Phone: (262) 248-3673

July 31, 2014 Minutes

1. Meeting called to order by Chairman Wall. Time: 5:30pm

2. Roll Call :

Members in attendance:

Chairman Jeff Wall	<u> X </u>	Kate Anderson	<u> X </u>
Secretary Maureen Winkler	<u> X </u>	Bob Nordhaus	<u> X </u>

Public in attendance: Don Forbes, Harvey Larson

3. Approval of minutes from June 19, 2014 meeting as distributed.

Motion to approve by Ms. Anderson, Seconded by Ms. Winkler. Passed.

4. Comments from the public limited to 5 minutes.

- Don Forbes indicated he would like to continue helping the Committee from a Public Citizen position, and Alderman Wall expressed his thanks for Mr. Forbes' continued service.
- The newest Committee Member, Mr. Bob Nordhaus, introduced himself to the Committee as a life-long birder and outdoorsman. He is looking forward to working with the Committee on projects that improve the environment in Lake Geneva. Mr. Nordhaus also shared information about the Walleyes for Tomorrow fundraiser that was to be held on August 2 for the purpose of improving the Walleye population in Geneva Lake.

Agenda Items:

5. Discussion/Recommendation on Bird House Rehabilitation

- Ms. Winkler spoke with Bill Mueller about using the Swift houses for other bird species. He felt it would be a viable idea. Ms. Winkler let him know that the Swift house mounted under the eaves of the Water Utility garage is currently hosting some birds as evidence of the excrement around the opening. She was not sure what specie was there. Ms. Winkler sent Mr. Mueller photos of the Swift Houses, as well as the Kestrel House, along with aerial photos of Four Seasons and the Waste Water seepage cells, which Mr. Mueller requested. Committee Members will speak with Mr. Mueller at the Swift Night Out on Wednesday, August 13th, to see if he has had any ideas how to modify the houses and where to place them.

Motion to continue working on the Swift House Rehabilitation by Alderman Wall, Seconded by Ms. Winkler. Passed.

6. Discussion/Recommendation on American Kestrel Partnership

- Discussion about talking with Bill Mueller about what Partnership would entail and what papers would be necessary to sign
- Committee will also talk to Mr. Mueller about this item at Swift Night Out.

Motion to Continue working on the Kestrel Partnership by Ms. Anderson, Seconded by Alderman Wall. Passed.

7. Discussion/Recommendation on Bird City High Flyer Status

- Chairman Wall had spoken with Bill Mueller, who indicated we were in compliance for High Flyer Status, as long as we had window clings available at City Hall. Alderman Wall noted that City Administer Jordan will look into what kind of money might be available for the decals.
- Ms. Winkler spoke with a local printer who thought that a 2.5" x 8" removable window cling decal might cost in the area of one dollar apiece.
- Ms. Winkler broached the possibility of a fundraiser/project with Elementary students to make decals and sell at the Geneva Lake Museum or at School functions. The profit could go toward future projects like the Kestrel Partnership or Bluebird Boxes.
- The Committee also discussed Four Seasons as part as High Flyer status. Ms. Anderson saw Turkey Vultures and many native plants, despite the proliferation of invasive species. She created a list of the native plants and will share list with Mr. Mueller at Swift Night Out

Motion to: Find ways to fund and distribute window decals and continue working on our Bird City High Flyer Status by Chairman Wall. Seconded by Ms. Anderson. Passed.

8. Discussion on Final 2014 Swift Night Out Planning

- Ms. Winkler stated that the Swift Night Out was being advertised on the Bird City Website, the Geneva Lake Museum website and the Lake Geneva Chamber of Commerce and Convention and Visitors Bureau calendar. Alderman Wall noted that the City's calendar and the Regional News will also carry it.
- Alderman Wall will arrange with Piggly Wiggly grocery store for the Cake/Forks/Plates/Napkins Ms. Winkler will bring the water bottles on ice and Ms. Anderson volunteered to cut and serve the cake.
- Ms. Winkler will verify Bill Mueller's presentation and equipment use with the Museum. (Note: this has been done and all is set for the 13th).
- Ms. Winkler volunteered to print out some Swift Night Out brochures and get them to Hemmingways for the August 2nd Walleyes for Tomorrow fundraiser. (Note: this was done.)
- Chairman Wall volunteered to get more Swift Night Out brochures printed and sent to the Museum for the evening of the 13th.

9. Discussion on future agenda and meeting items

- City Administrator Jordan will price 400 window clings.
- Possible Future Project with Eastview Elementary for clings.
- Reusing Swift Houses/Bird House
- Kestrel Partnership
- Improving habitat at Four Seasons
- Other Partnerships, such as Bluebirds/Monarch Butterfly. Ms. Winkler spoke with local Fairwind developer Brian Pollard about the possibility of erecting Bluebird houses at Stone Ridge after spotting two of them in the neighborhood. Mr. Pollard kindly agreed to that, with the stipulation that he have final approval of placement and possible future movement of the houses as the area becomes more developed.
- 2014 Swift Night Out Recap
- Next meeting date and time Thursday, September 11, 5:30pm
- Motion to adjourn by Ms. Anderson, Seconded by Ms. Winkler. Passed.

Motion to Adjourn: Time: 6:00pm

Geneva Lake Museum Board Meeting

July 9, 2014

President Jim Gee called the meeting to order at 5:30 in the Mill Street room with Vice President Dale Buelter, Secretary Vern Magee and Interim Treasurer Mary Olson present. Other board members present were: Pat Gee, Barb Buelter, Marianne Bonifacic, Jim Davis, Joanne Niessner, Betty Less, Dick Bain, Lynn Grayson, Chuck Ebeling, Dee Fiske. Absent: Don Rutkowski, Mary Tanner, Dana Hagenah Staff present: Karen Jo Walsh, Helen Brandt, Pat Cramer. Others present: Penny Simonetto, Vernon Haan, Peg Williams and Council Rep Elizabeth Chappell.

The minutes of the last meeting were approved by a motion from Jim Davis, second by Betty Less, carried. **Helen gave the Curator's report** and listed some of the artifacts given to the museum this past month: Needle point chairs, a sofa, blue chair, a bell from Loomor, map of Delavan, Como and LG from Jim Davis. **The treasure's report** was handed out for May and June by Mary Olson.

Director's Report: Karen announced we have quite a few tours coming up and encouraged board members to help whenever they could. Tours for children have a separate theme now, complete with hands on activities. Children are coming back with their parents and writing thank you notes that are very rewarding. Tuesdays at two are going well; if you can offer an idea for a workshop or know some one who can do one, please let us know. We are trying to finish 2014 so we can work on 2015. A big thank you to Dee and Jim Davis who help on weekends as docents. We are now members of Geneva Lake West Chamber of Commerce. The added advertising and links with others around the lake is very important to our continued collaboration. Marsha picked up the bags at the Walworth Visitor's Center for our July 11th Conference this Friday. We are asking board members to bring a salad or sweets to share with our guests. We anticipate 70 guests. Thanks to Dale for getting exhibit jobs done in time for our museum guests Friday and to volunteers who cleaned the GLM. Look in the drugstore! Our new soda jerk can make you a sundae! We have new rack cards that need to get out to restaurants, library, and other places you can think of. The two high school interns have finished their 20 hours; if you know of any students who need to do their community service hours, let Karen know. We also have two college interns volunteering that are working on the farm mural. The Summer newsletter has been sent out on Constant Contact and mailed out to those with out a computer. We are looking for articles for the Fall newsletter now; please submit something! Events coming up for 2014 are: **August 17 Boat Cruise for Venetian Festival, Volunteer thank you picnic July 31 from 5 to 7 pm in Mill Street.** Karen is working with Badger High School Deca Professional Club with Chuck to see how we can improve our facebook page. We are working with an AASILH on a handout to train others on "Telling stories with Objects." It has been a busy month and we anticipate even more traffic in the coming month. Karen urged all to read the attached statistics to the Director's report that Marsha prepared.

Finance Committee: Jim suggested adding another \$10,000 to each of our two endowment accounts. A motion by Dick Bain, second by Pat Gee, carried.

Fund Raising: Marianne said the committee met last week and discussed various ideas for events to be considered for 2015. A recap of the play was discussed; profits from the play were \$3,012.63. It was suggested by Chris Brookes and JaNelle Powers to do the play again in the fall, but the committee thought it was too soon and will revisit the idea next year. 2014 fund raising events remaining are: **August 17, Venetian Night**, tickets on sale now for \$35 for members, \$40 for non members. **Cemetery Walk:** October 11 from 11 to 2, price \$10 for members, \$15 for others. A non fund raising event letter is being worked on by the committee to go out this fall. **Free Community events** remaining are

October 26th **Halloween Party; Craft Show November 29th, Victorian Christmas December 6th.** 2015 events discussed are a bus trip and tour of Midway Village in Rockford Ill with a date of April 14th. A Trivia Night is being discussed with no date chosen yet. Prohibition Cocktail Party, Friday, May 22; this is being planned to coincide with the opening of the 20's and 30's exhibit. Lake Geneva Country Club 100th Anniversary Luncheon: tentative fall, and still in planning stage. The **first Community free event for 2015 will be the Train Show on February 14th.** Jim wanted to plant the seed of a Silent Auction as a possibility in the future, but is not worth the effort at this time.

Marketing and Publicity: No formal report, but continuing to work on facebook upgrades and Chuck told of a promotion he did in publicizing the newsletter for the museum for \$6.00.

Planning and Exhibits: No meeting was held this month Dale reported. He is however working on better lighting for Main Street and will be his focus in the immediate future. Dates have been added in the Military Room to make it easier for guests to understand time lines for combats.

Membership: Current paid to date members are 399. We have 33 Life Members, 45 Benefactors, 10 Patron, 3 Business/ Commercial, 59 Supporting, 55 Adult 1 Student and 233 Seniors.

Museum Store: Pat Gee announced that beginning August 1, at 10% discount will be given for purchases made in the Museum Store by members. With no tax in our store, that will make a very nice discount and benefit to members. Motion to do the 10% discount to members by Pat, second by Barb, carried. Chuck suggested a sign to indicate the discount and no tax. Elizabeth Chappell suggested the store carry more post cards from our archives. Candy was also suggested in the store. No action taken.

Old Business: Jim discussed the listing of Officers and Directors for newsletters and other official business. Officers will be listed and all directors will be listed, including officers again. He received a legal opinion for this to make sure it was correct. Membership classifications have been discussed at other meetings and they were revisited at this meeting. With a motion by Chuck and second by Dee to have Life Memberships for just one single person from this time forward., rather than a couple. Later a motion by Jim Davis and second by Pat G to make all memberships individual from now on. Motion carried and was unanimous.

New Business: Corporate sponsors were discussed but now action taken and Lynn will discuss at the next meeting. Karen suggested having coupons that would promote buy one, get one free for admission in the winter. It will be discussed and acted on at a meeting in the future.

The meeting was adjourned and went into Closed Session with Board Members and Karen.

Vern Magee
Secretary

cc Jim Connors
Elizabeth Chappell
City Clerk

Action was taken at the closed session to change our name legally to Geneva Lake Museum. Motion by Vern Magee, second by Chuck Ebeling, motion carried. On our 501c3 papers, we were listed as The Geneva Lake History Buff's, Inc.