

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----September 20, 2012  
TIME-----4:45 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting as called to order by Pres. Brellenthin at 4:45 P.M.

Members present: Brellenthin, Magee, Saia, Mayor Connors, Wall, Hougen and Esarco.

Minutes of August meeting approved on a motion by Saia, 2<sup>nd</sup> by Connors. Approved.

**Communications:**

**Water & Sewer Agenda Items:**

1. Sludge Handling Discussion Continued  
Further discussion on sludge handling. It was recommended to spread sludge four times a year instead of three. Crispell will do further study with the cost not to exceed \$8,000. Motion to accept by Saia, 2<sup>nd</sup> by Hougen. Motion Carried.
2. Reservoir No. 1 Structural Engineer's Report & C-S Engineering Proposal  
Reservoir #1 structural report. Reservoir cap needs to be replaced. Recommended that Crispell-Snyder provide design services. Amount would be \$13,600. Motion by Wall, 2<sup>nd</sup> by Esarco. Motion Carried.
3. Plant "B" Iron Removal Filter Valve Pull Chain Operator  
Plant "B" filter valve chain needs replacing. It is recommended to go with an automated control system. Water Well Solutions came in with a bid of \$22,316 as opposed to Tonka price of \$35,799. Motion to accept by Hougen, 2<sup>nd</sup> by Wall. Motion Carried.
4. Proposal For Spare Pump Assembly Units – Big Lift Foot Station & LaGrange Lift Station  
Proposal for spare pump assemblies for Big Foot and LaGrange Lift Stations. Smith and Loveless will provide both pumps for total price of \$24,353. Motion by Esarco, 2<sup>nd</sup> by Connors. Motion Carried.
5. Beautification Committee Fountain & Landscaping Proposal For Fountain At Sailboat Entryway Plaza  
Beautification Committee proposal for Sailboat Plaza. The Committee would be responsible for all costs for this project. This includes maintenance also. Motion by Esarco, 2<sup>nd</sup> by Wall. Motion Carried.

**Director's Report:**

1. Financials Update

<u>Water</u>		<u>Sewer</u>	
EOM Cash Position	\$1,421,000	EOM Cash Position	\$2,129,000
Project Commitments	\$ 112,000	Project Commitments	\$ 13,000

2. Horticultural Hall Sanitary Sewer Service

It was noted that the Horticultural Hall is not on sanitary sewer. They will connect and the Utility will refund 5-years of sewer charges. Unanimous agreement by the Commission members. Motion by Conners, 2<sup>nd</sup> by Saia. Motion Carried.

**Review and Payment of Bills:**

Bills were presented for payment on a motion by Saia, 2<sup>nd</sup> by Wall. Motion Carried.

Next meeting is scheduled for Thursday, October 18, 2012 at 4:45 P.M.

**Adjourn:**

Meeting was adjourned at 5:45.

CLB 09/21/12

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Secretary