

PERSONNEL COMMITTEE
THURSDAY, SEPTEMBER 22, 2011, 11:00AM
CITY HALL, CONFERENCE ROOM 2A

The meeting was called to order by Chairman Hartz at 11:00am.

Roll Call. Present: Aldermen Hartz, Krohn, Krause, and Kupsik. Alderman Mott was excused. Also present: Mayor Connors, Alderman Kehoe, Administrator Jordan, and City Clerk Reale.

Approval of Minutes of September 15, 2011 committee meeting

Kupsik/Krohn motion to approve minutes from the September 15, 2011 committee meeting, as prepared. Unanimously carried.

City Clerk interviews

Kupsik/Krause motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility to interview candidates for the City Clerk position. Unanimously carried.

The Committee entered into closed session at 11:03am. Also present: Mayor Connors, Alderman Kehoe, Administrator Jordan, and City Clerk Reale.

Kupsik/Krause motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session. Unanimously carried.

The Committee reconvened in open session at 1:07pm.

Kupsik/Krause motion to extend offer of employment to Michael Hawes for the position of City Clerk at a salary of \$50,000.00 per annum, including standard benefits and subject to Council approval and the completion of all required background checks. Unanimously carried.

Mr. Hawes returned to the meeting and accepted the offer presented by the Committee.

Kupsik/Krause motion to forward to Council with recommendation for approval of the appointment of Michael Hawes as City Clerk at a salary of \$50,000.00 per annum, including standard benefits and conditioned upon the completion of all required background checks. Unanimously carried.

Adjournment

Krause/Krohn motion to adjourn at 1:23pm. Motion carried by vote of 3 to 1, Chairman Hartz opposed.

/s/ Jeremy A. Reale, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE PERSONNEL COMMITTEE**