

# **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, SEPTEMBER 8, 2014 - 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

Chairperson Lyon called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Lyon, Kupsik, Wall, and Kordus. Arrived Late: Alderman Kehoe. Also Present: City Administrator Jordan, Comptroller Pollitt and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.** None.

## **Approval of Minutes**

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of August 25, 2014, as prepared and distributed. Motion carried 4 to 0.

## **LICENSES & PERMITS**

**Fireworks Permit Application filed by Badger High School and J & M Displays for the use of fireworks on the Badger High School soccer field, 220 South St., on October 3, 2014 from 9:15 p.m. to 9:30 p.m. (recommended for approval by the Fire Chief and Police Chief)**

Wall/Kordus motion to recommend approval. Motion carried 4 to 0.

**Street Use Permit Application and request for waiver of fees filed by Russ Tronsen on behalf of Badger High School for the Fireworks Display on Friday, October 3, 2014 from 9:00 p.m. to 10:00 p.m.**

Kupsik/Kordus motion to recommend approval. Motion carried 4 to 0.

**Temporary Class “B”/Class “B” Retailer’s License application for the Lake Geneva Chamber of Commerce for the Taste of Lake Geneva on September 13, 2014 in Flat Iron Park with Amended Map. (Original application approved on May 27, 2014 Regular Council Meeting)**

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

**Temporary Class “B”/Class “B” Retailer’s License application for the sale of fermented malt beverages and wine at St. Francis de Sales Church, 148 W. Main Street, Lake Geneva, for Fall Festival on September 26 and September 27, 2014.**

Wall/Kupsik motion to recommend approval. Motion carried 4 to 0.

**Temporary Operator License application filed by Mary Ferrini on behalf of St. Francis de Sales Church for the 2014 Fall Festival on September 26 and September 27, 2014.**

Wall/Kupsik motion to recommend approval. Motion carried 4 to 0.

**Park Permit Application filed by Sherm Lindsey on behalf of Midwest Action Cycle and Club Scoot Jockeys, 251 Host Dr., Lake Geneva, to use Flat Iron Park for “Skootoberfest” on Saturday, October 11, 2014, from 10 a.m. to 10 p.m. (recommended by Board of Park Commissioners on 9/3/14)**

Kupsik/Wall motion to recommend approval. Alderman Kordus stated that if this was the same event as last year, there would be more than 150 people attending and wondered if the applicant selected the lower attendance range to obtain the lower fee. Alderman Lyon questioned how the city would obtain a head count and how would we be able to audit it. Alderman Kupsik stated the applicant puts down an estimate and they are on the honor system. He was not sure how many people they had last year or if anyone kept track of it. He stated that if they come back next year, the Park Board could question the total attendance. Alderman Lyon stated the differential is \$50. Motion carried 4 to 0.

**Park Permit Application filed by Richard Vance for a Family Picnic using Seminary Park on Saturday, August 2, 2015 from 10:00 a.m. to 7:00 p.m. (recommended by Board of Park Commissioners on 9/3/14)**

Kordus/Wall motion to recommend approval. Motion carried 4 to 0.

Alderman Kehoe arrived at 6:10 p.m.

**Original 2014-2015 Operator's (Bartender) License applications filed by Jane Aylward, Candida Christman, Sheldon Eby, Jenna Gough, Kristyna Kuen, Ladislao Sanchez Hernandez, Denise Whitehead, and Tim Wirtala.**  
Kupsik/Kordus motion to recommend approval. Unanimously carried.

**Renewal of 2014-2015 Operator's (Bartender) license applications filed by Shannon McDonough.**  
Kupsik/Kordus motion to recommend approval. Unanimously carried.

**Discussion/Recommendation on acceptance of 2013 Financial Audit, as provided by Schenck SC**  
Kordus/Wall motion to send to council without recommendation. Unanimously carried.

**Discussion/Recommendation on approval of 2015 Budget Timeline**  
Kordus/Kehoe motion to recommend approval. Alderman Lyon noted the timeline gap between October 2<sup>nd</sup> and October 13<sup>th</sup> is due to him being out of town. Unanimously carried.

**Discussion/Recommendation on approval of Maintenance Contract with Mared Mechanical Contractors Corporation**  
Kordus/Kupsik motion to recommend approval. Alderman Kupsik stated that in the past there was discussion that all city buildings, including the library and fire department would be under one maintenance contract. Administrator Jordan stated the library and fire department went out on their own and believes they are both using the same firm. Mr. Kupsik stated there could be some savings to the city if all departments are incorporated on one contract. Mr. Jordan stated that it can be looked into for this next year. There was further discussion on the past bids received for the maintenance contract and aligning the department contracts to send out an RFP for all buildings in the future. Motion carried 4 to 1 with Alderman Wall voting "no."

**Discussion/Action on request from GAI to amend the Townline Trails Agreement.**  
Kordus/Kupsik motion to recommend approval. Alderman Kupsik asked if this would be an additional cost to the original contract. Administrator Jordan stated that there was a meeting between GAI and Basso and both sides agreed that further road work needed to be completed. The City would initially pay for the repairs which would then be invoiced out to Basso. It is being presented to council as it is an amendment to the contract. Mr. Kupsik stated Basso would pay the additional cost, which was confirmed by Mr. Jordan. Unanimously carried.

**Presentation of Accounts**  
Purchase orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$1,870.71. Unanimously carried.

Kordus/Kupsik motion to recommend approval of Regular Bills in the amount of \$159,610.56. Unanimously carried.

Kordus/Kupsik motion to recommend acceptance of the Monthly Treasurer's Report for April 2014. Unanimously carried.

**Adjournment**  
Kordus/Wall motion to adjourn at 6:21 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**