



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 25, 2016 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of April 11, 2016, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Street Use Permit application filed by Len Jegerski on behalf of the American Legion Post 24 for the Annual Memorial Day Parade and Ceremony on May 30, 2016 using Wisconsin and Broad Street to the Riviera with staging at 10:00 am and parade from 11:00 am to 11:30 am with request of waiver of fees
 - b. Original 2015-2016 Operator's (Bartender) License application filed by Melissa Acevedo, Jonathan Kane Moises Garcia Jr., George W. Wyatt, and Stacy Lynn Edwards
6. Discussion/Action on award of contract to Michael's Signs for the Downtown Wayfinding and Parking Signage Materials in the amount of \$56,988.50
7. Discussion/Action on award of contract to Michael's Signs for the Downtown Wayfinding and Parking Signage Installation in the amount of \$31,642
8. Discussion/Action on Equipment Replacement Fund including Equipment Amortization Schedule and 2016 Budget
9. Discussion/Action on purchase of John Deere Tractor with Mower in the amount of \$70,160.96, a 1-ton dump truck in the amount of \$30,586.36, and 2 International 5-yard dump trucks with box, plow, salter, spreader and wing in the amount of \$314,134.53 funded from the equipment replacement fund (*Public Works Committee recommended on April 14, 2016*)
10. Discussion/Action on change order to Dan Larsen Landscaping 2016 Spring Tree Planting contract to include watering 302 trees in the amount of \$22,650 funded by TIF
11. Discussion/Action on contracting with Gifford Tree Service for tree removal and tub grinding in the amount of \$12,000 funded by Purchase of Trees fund (11-32-13-5346) (*Public Works Committee recommended on April 14, 2016*)
12. Discussion/Action on installation of sidewalks in 3 areas at Dunn Field in the amount of \$6,669 funded by TIF (*Public Works Committee recommended on April 14, 2016*)
13. Discussion/Action on installation of sidewalk in narrow strip of grassed parkway in Flat Iron Park along Wrigley Drive in the amount of \$9,360 funded by TIF (*Public Works Committee recommended on April 14, 2016*)

14. Discussion/Action on acceptance of \$250 donation from the American Transmission Company for the Arbor Day Tree (*Public Works Committee recommended on April 14, 2016*)
15. Discussion/Action on acceptance of donation of a bronze bench to be placed by the Library from Julie Sarton
16. **Resolution 16-R24**, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva
17. Discussion/Action on expanding the Outdoor Dining Ordinance from Restaurants to State Licensed Retail Food Establishments and other modifications
18. Discussion/Action on **Resolution 16-R25**, a resolution terminating TIF No. 4 including authorizing Escrowing Obligated Funds and Distribution of Excess Increment to Overlying Taxing Districts
19. Discussion/Action on TIF 4 Budget with the consideration of addition projects including purchase of lot for Downtown Parking Lot
20. Discussion/Action on proposed 227 S. Lake Shore Drive City Parking Lot project
21. Discussion/Action on modification of TIF 4 former Traver Hotel Development Agreement with Lake Geneva Economic Development Corporation for demolition of additional structure
22. Discussion/Action on Modification of Park System - Memorial and Donation Policy for Annual Sculptures at Home Depot Park and approval of corresponding Artist Exhibit Contract
23. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$4,607.99
 - c. Regular Bills in the amount of \$271,593.99

24. Adjournment

<p><i>Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.</i></p>

4/23/2016 3:34pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, APRIL 11, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Nan Elder, Visit Lake Geneva, 527 Center Street, thanked the Council's support with Visit Lake Geneva and their events. It has been a great collaboration and partnership working with the staff. Ms. Elder spoke on behalf of the Concerts in the Park application and requested a waiver of fees.

Darien Schaefer, Visit Lake Geneva, 527 Center Street spoke on behalf of their street banner display application for the 100th anniversary of the U.S. Mail Boat, starting June 15th. The request is for display of the banners when the poles are empty. They are paying the initial banner display fees and asking for the remainder of fees to be waived.

Approval of Minutes. Wall/Gelting motion to approve the Finance, License and Regulation Committee Meeting minutes of March 28, 2016, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Kordus/Wall motion to recommend approval of the Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for the Beachside Authorfest on July 9, 2016 from 10:00am to 4:00pm at Library Park including approval of vendors selling food and merchandise (recommended by the Board of Park Commissioners on April 6, 2016). Unanimously carried.

Howell/Gelting motion to recommend approval of the Park Reservation Permit application filed by Central Denison/Eastview PTO to use portions of the disc golf course for a My School Color Run on May 14, 2016 from 7:30am to 1:30pm including approval of vendors selling food and merchandise (Board of Park Commissioners recommended approval on April 6, 2016 with a \$100.00 fee for use of the concession stand). It was clarified they will be paying the \$100 fee to open and use the new concession stand at Dunn Field. Unanimously carried.

Kordus/Wall motion to recommend approval of the Park Reservation Permit application filed by Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion on July 3, 2016 from 8:00am to 1:00pm for the Lakeland Community Church Outdoor Worship Service (recommended by the Board of Park Commissioners on April 6, 2016). Unanimously carried.

Gelting/Kordus motion to recommend approval of the Park Reservation Permit application filed by Scott Bedow to use Flat Iron Park and the Brunk Pavilion on May 29, 2016 from 11:00am to 7:00pm for a 1st birthday party (recommended by the Board of Park Commissioners on April 6, 2016). Unanimously carried.

Gelting/Howell motion to recommend approval of the Park Reservation Permit application filed by VISIT Lake Geneva for Concerts in the Park at the Flat Iron Park gazebo and Brunk Pavilion every Thursday from July 7, 2016 through August 25, 2016 (excluding August 18) from 6:00pm to 8:00pm with request for waiver of fees (Board of Park Commissioners recommended approval on April 6, 2016 including a \$25.00 application fee and concessions sold only by VISIT Lake Geneva). Unanimously carried.

Howell/Kordus motion to recommend approval of the Street Banner Display application filed by VISIT Lake Geneva to display the 100th Anniversary of the U.S. Mailboat starting after June 15, 2016 when no other banners are on display including waiver of fees. Alderman Kordus asked if there is a restriction on the time period. City Administrator Oborn stated no, but there is a restriction on a business submitting an application. Mr. Schaefer said the

mail boat service starts June 15 through September 15. They are requesting the banners be displayed during this time period only. Unanimously carried.

Wall/Gelting motion to recommend approval of the Original 2015-2016 Operator's (Bartender) License application filed by Mary Buczkowski, Lisa Cates, BethAnne Grace, Caitlin Grogan, Todd Henricksen, and Barbara Nish. Unanimously carried.

First reading of Ordinance 16-03, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-210, Parking Regulations and Section 74-211, Parking Meters to establish parking lot names

First reading of Ordinance 16-04, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-221, Parking Meters to create a parking sticker violation

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Gelting/Howell motion to recommend approval of Prepaid Bills in the amount of \$1,535.42. Unanimously carried.

Kordus/Gelting motion to recommend approval of Regular Bills in the amount of \$1,199,595.01. Unanimously carried.

Adjournment

Kordus/Kupsik motion to adjourn at 6:15 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 25, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Mayor Kupsik
3. Roll Call
4. Awards, Presentations, and Proclamations
 - a. Presentation of Arbor Day Proclamation
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of April 11, 2016 and Organizational Meeting of the City Council minutes of April 19, 2016, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Street Use Permit application filed by Len Jegerski on behalf of the American Legion Post 24 for the Annual Memorial Day Parade and Ceremony on May 30, 2016 using Wisconsin and Broad Street to the Riviera with staging at 10:00 am and parade from 11:00 am to 11:30 am with request of waiver of fees
 - b. Original 2015-2016 Operator’s (Bartender) License application filed by Melissa Acevedo, Jonathan Kane Moises Garcia Jr., George W. Wyatt, and Stacy Lynn Edwards
10. Item removed from the Consent Agenda
11. Second reading of **Ordinance 16-03**, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-210, Parking Regulations and Section 74-211, Parking Meters to establish parking lot names
12. Second reading of **Ordinance 16-04**, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-221, Parking Meters to create a parking sticker violation

13. Finance, License and Regulation Committee Recommendations – Alderman Kordus

- a. Discussion/Action on award of contract to Michael’s Signs for the Downtown Wayfinding and Parking Signage Materials in the amount of \$56,988.50
- b. Discussion/Action on award of contract to Michael’s Signs for the Downtown Wayfinding and Parking Signage Installation in the amount of \$31,642
- c. Discussion/Action on Equipment Replacement Fund including Equipment Amortization Schedule and 2016 Budget
- d. Discussion/Action on purchase of John Deere Tractor with Mower in the amount of \$70,160.96, a 1-ton dump truck in the amount of \$30,586.36, and 2 International 5-yard dump trucks with box, plow, salter, spreader and wing in the amount of \$314,134.53 funded from the equipment replacement fund (*Public Works Committee recommended on April 14, 2016*)
- e. Discussion/Action on change order to Dan Larsen Landscaping 2016 Spring Tree Planting contract to include watering 302 trees in the amount of \$22,650 funded by TIF
- f. Discussion/Action on contracting with Gifford Tree Service for tree removal and tub grinding in the amount of \$12,000 funded by Purchase of Trees fund (11-32-13-5346) (*Public Works Committee recommended on April 14, 2016*)
- g. Discussion/Action on installation of sidewalks in 3 areas at Dunn Field in the amount of \$6,669 funded by TIF (*Public Works Committee recommended on April 14, 2016*)
- h. Discussion/Action on installation of sidewalk in narrow strip of grassed parkway in Flat Iron Park along Wrigley Drive in the amount of \$9,360 funded by TIF (*Public Works Committee recommended on April 14, 2016*)
- i. Discussion/Action on acceptance of \$250 donation from the American Transmission Company for the Arbor Day Tree (*Public Works Committee recommended on April 14, 2016*)
- j. Discussion/Action on acceptance of donation of a bronze bench to be placed by the Library from Julie Sarton
- k. **Resolution 16-R24**, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva
- l. Discussion/Action on expanding the Outdoor Dining Ordinance from Restaurants to State Licensed Retail Food Establishments and other modifications
- m. Discussion/Action on **Resolution 16-R25**, a resolution terminating TIF No. 4 including authorizing Escrowing Obligated Funds and Distribution of Excess Increment to Overlying Taxing Districts
- n. Discussion/Action on TIF 4 Budget with the consideration of addition projects including purchase of lot for Downtown Parking Lot
- o. Discussion/Action on proposed 227 S. Lake Shore Drive City Parking Lot project
- p. Discussion/Action on modification of TIF 4 former Traver Hotel Development Agreement with Lake Geneva Economic Development Corporation for demolition of additional structure
- q. Discussion/Action on Modification of Park System - Memorial and Donation Policy for Annual Sculptures at Home Depot Park and approval of corresponding Artist Exhibit Contract

14. Plan Commission Recommendations – Alderman Skates

- a. **Resolution 16-R21**, authorizing the issuance of a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321, including finding of fact and staff recommendations *(recommended by the Plan Commission on April 18, 2016)*
- b. Discussion/Action on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234 contingent on the final approval of the CSM by the City Engineer *(recommended by the Plan Commission on April 18, 2016)*
- c. **Resolution 16-R22**, authorizing the issuance of a Conditional Use Application filed by Justin Woods, N3241 Beach Road, Lake Geneva, WI 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093 at 1530 Lake Shore Drive, to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for a partially enclosed deck within the 100 foot shore land setback, Tax Key No. ZLM 00046 including all staff recommendations, findings of fact and limiting the removal of only one tree *(recommended by the Plan Commission on April 18, 2016)*
- d. Discussion/Action on a Precise Implementation Plan (PIP) Application filed by the Lake Geneva Tennis Club, 914 Bennett Ct. Walworth, WI 53184 for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 including staff recommendations, finding of facts, Fire Dept letter dated 4-10-2016, Kapur letter date 4-15-2016 and limiting grading the bike path to 10% and contingent upon state approval *(recommended by the Plan Commission on April 18, 2016)*
- e. **Resolution 16-R23**, authorizing the issuance of a Conditional Use Application filed by Tony Panozzo and the Vista del Lago Homeowners Association, 1070 S Lake Shore Drive, PO Box 803, Lake Geneva, WI 53147 at 1070 S Lake Shore Drive, to repair and restore the landscaping in the 100 foot shore land setback, Tax Key No. ZCNV00001 – 00058 including staff recommendations, finding of facts and City Engineer's review and monitoring of the project *(recommended by the Plan Commission on April 18, 2016)*
- f. Discussion/Action on Application for Land Division Review for a Certified Survey Map submitted by the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for land located at Tax Key No. ZYUP 00152 including staff recommendations, finding of facts and staff work to remove the Western Development easement *(recommended by the Plan Commission on April 18, 2016)*

15. Discussion/Action on process for appointment of an individual to fill the balance of the vacant term in District 2

16. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$4,607.99
- c. Regular Bills in the amount of \$271,593.99

17. Mayoral Appointments.

- a. Reappointment of Fritz Oppenlander, Chris Brookes, Larry Kundert and Diane Jones to the Library Board with terms expiring May 1, 2019

18. Closed Session

- a. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session regarding agreement between the City of Lake Geneva and Dennis Dyon

- b. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session concerning the purchase of property located at 227 South Lake Shore Drive

19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

20. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

4/23/2016 3:34 pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

CITY OF LAKE GENEVA

Arbor Day Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, THE CITY OF LAKE GENEVA, has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting practices;

NOW, THEREFORE, I, Alan Kupsik, Mayor of the City of Lake Geneva, do hereby proclaim the month of April and May as ARBOR DAY months in the City of Lake Geneva, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and I further urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 25th day of April, 2016.

Alan Kupsik, Mayor

**REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 11, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Chappell

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell.
Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

Awards, Presentations, and Proclamations.

Mayor Connors presented a proclamation designating April as National Volunteer Appreciation Month

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Darien Schaefer, Visit Lake Geneva, 527 Center Street, spoke on behalf of the 23rd Annual Concerts in the Park permit application and requested waiver of the fees. Also submitted is a banner display application to commemorate the 100th anniversary of the U.S. Mailboat, which runs from June 15th to September 15th. When the poles are not reserved, he asked the banners be displayed. Mr. Schaefer stated they are paying the initial permit fees and requested the remainder of fees be waived.

Acknowledgement of Correspondence.

City Clerk Waswo stated on April 11, 2016 the city received an email from Richard Miller regarding the fine for improper placement of a parking sticker. On April 11, 2016 the city received a thank you card from the 7th grade class of St. Francis De Sales for allowing them to use the court room for their mock trial.

Ms. Waswo noted the swearing in ceremony of the Mayor and Alderman will be at the Organizational meeting on Tuesday, April 19th 6:00 pm.

Approval of Minutes. Wall/Kupsik motion to approve the Regular City Council Meeting minutes of March 28, 2016, as prepared and distributed. Unanimously carried.

Consent Agenda

Park Reservation Permit application filed by Harold Johnson on behalf of the Friends of the Lake Geneva Library for the Beachside Authorfest on July 9, 2016 from 10:00am to 4:00pm at Library Park including approval of vendors selling food and merchandise (*recommended by the Board of Park Commissioners on April 6, 2016*)

Park Reservation Permit application filed by Central Denison/Eastview PTO to use portions of the disc golf course for a My School Color Run on May 14, 2016 from 7:30am to 1:30pm including approval of vendors selling food and merchandise (*Board of Park Commissioners recommended approval on April 6, 2016 with a \$100.00 fee for use of the concession stand*)

Park Reservation Permit application filed by Lakeland Community Church to use Flat Iron Park and the Brunk Pavilion on July 3, 2016 from 8:00am to 1:00pm for the Lakeland Community Church Outdoor Worship Service (*recommended by the Board of Park Commissioners on April 6, 2016*)

Park Reservation Permit application filed by Scott Bedow to use Flat Iron Park and the Brunk Pavilion on May 29, 2016 from 11:00am to 7:00pm for a 1st birthday party (*recommended by the Board of Park Commissioners on April 6, 2016*)

Park Reservation Permit application filed by VISIT Lake Geneva for Concerts in the Park at the Flat Iron Park gazebo and Brunk Pavilion every Thursday from July 7, 2016 through August 25, 2016 (excluding August 18) from 6:00pm to

8:00pm with request for waiver of fees (*Board of Park Commissioners recommended approval on April 6, 2016 including a \$25.00 application fee and concessions sold only by VISIT Lake Geneva*)

Original 2015-2016 Operator's (Bartender) License application filed by Mary Buczkowski, Lisa Cates, BethAnne Grace, Caitlin Grogan, Todd Henricksen, and Barbara Nish

Kupsik/Kordus motion to approve. Unanimously carried.

Items removed from the Consent Agenda.

Street Banner Display application filed by VISIT Lake Geneva to display the 100th Anniversary of the U.S. Mailboat starting after June 15, 2016 when no other banners are on display including waiver of fees

Kordus/Hill motion to approve including Visit Lake Geneva to pay the initial fee of \$220 and waiving all subsequent fees. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Kupsik

First reading of Ordinance 16-03, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-210, Parking Regulations and Section 74-211, Parking Meters to establish parking lot names

First reading of Ordinance 16-04, an ordinance amending Chapter 74, Traffic and Vehicles, Section 74-221, Parking Meters to create a parking sticker violation

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Wall motion to approve Prepaid Bills in the amount of \$1,535.42

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Kupsik/Kordus motion to approve Regular Bills in the amount of \$1,199,595.01

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting "yes." Unanimously carried.

Mayoral Appointments. None.

Mayor Connors presented Certificates of Recognition to Alderman Wall and Alderman Hill. Alderman Wall thanked the taxpayers of the 2nd District for letting him serve them for the last 4 years; stating it was an honor working with the Mayor, Council and staff. His only regret was he wished the TIF would have closed 4 years ago. He wished the new Council well and told them to remember the taxpayers in the neighborhood.

Alderman Hill thanked the residents, voters, and taxpayers in the 4th District. It was her pleasure to serve her community these last 4 years. She had a great time working with the Council and staff. She really can't say enough about the City Staff; they do an excellent job. She really wanted to thank Mayor Connors. Even though they have not always seen eye to eye, he has fostered an environment where that was okay. We were allowed to agree to disagree. He was a constant gentleman and always the most prepared person in the room at every time and every turn. Ms. Hill stated Mr. Connors really righted our ship as a community, which she has heard time and time again from everyone and can't thank him enough. She wished future councils good luck.

Alderman Kupsik presented and read into the record a Certificate of Recognition to Mayor Connors.

Mayor Connors thanked the voters for trusting him for 3 terms. He has enjoyed working with multiple councils. He appreciated and thanked the citizens who serve on the committees and their valuable input to the council. He thanked the staff and departments for the job they do every day as being the face of the city along with the Administrator, Attorney, Clerk and Comptroller. He thanked the Lake Geneva Regional News for their unbiased reporting. He thanked his employer, Dalco Metals, and Bill and John Ring for allowing him to take time off of work to attend meetings. Lastly he

thanked his family for missing him these last few years. Mr. Connors stated it has been his pleasure serving the community and feels everyone should consider public service at some time.

Closed Session

Kordus/Hill motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session regarding agreement between the City of Lake Geneva and Jewel Yakes and to include Alderpersons elect Skates and Flower in the discussion.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

Council entered into closed session at 7:20 pm.

Kordus/Hill motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

Council entered into open session at 7:40 pm.

Hill/Kordus motion to instruct staff to move forward with the execution of the resignation agreement waiver and release between the City of Lake Geneva and Jewel Yakes and authorize the Mayor to sign it.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voting “yes.” Unanimously carried.

Adjournment. Hill/Wall motion to adjourn at 7:41pm. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

**CITY OF LAKE GENEVA
ORGANIZATIONAL MEETING OF THE CITY COUNCIL
TUESDAY, APRIL 19, 2016 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

The meeting was called to order by Mayor Kupsik at 6:01 p.m.

The Pledge of Allegiance was led by Alderman Gelting.

Roll Call. Present: Mayor Kupsik, Aldermen Chappell, Skates, Kordus, Flower, Gelting, Hedlund and Howell. Also present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

The Invocation was presented by Father Jim Schuerman

City Clerk Waswo administered the oath of office to the newly elected officials: Mayor Alan Kupsik, City Attorney Dan Draper, Aldermen Elizabeth Chappell, Doug Skates, Bob Kordus, and Cindy Flower.

Welcome Address by Mayor Kupsik

Mayor Kupsik thanked former Mayor Connors and Aldermen Sarah Hill and Jeff Wall for their service to the community. Mr. Connors laid a good foundation and Mayor Kupsik is hopeful we can move forward and build on it. He is proud to say we have 2 new aldermen, 2 new re-elected aldermen and a re-elected City Attorney. He congratulated them and looks forward to working with everyone.

Election of Council President

Alderman Hedlund nominated Alderman Kordus, seconded by Alderman Chappell.

Roll Call: Chappell, Skates, Kordus, Flower, Gelting, Hedlund, Howell voted "yes." Unanimously carried.

Election of Council Vice President

Alderman Kordus nominated Alderman Hedlund as Vice President, seconded by Alderman Howell.

Roll Call: Chappell, Skates, Kordus, Flower, Gelting, Hedlund, Howell voted "yes." Unanimously carried.

Appointments to the Standing Committees by Mayor Kupsik

For the record, the Standing Committees are as follows:

FINANCE, LICENSE & REGULATION:

Bob Kordus (3), Chairman
Chris Gelting (1)
Vacant
Elizabeth Chappell (1)
Ken Howell (4)

PERSONNEL COMMITTEE:

Rich Hedlund (3), Chairman
Elizabeth Chappell (1)
Vacant
Ken Howell (4)
Cindy Flower (4)

PIERS, HARBORS & LAKEFRONT:

Doug Skates (2), Chairman
Elizabeth Chappell (1)
Rich Hedlund (3)
Bob Kordus (3)
Ken Howell (4)

PUBLIC WORKS COMMITTEE:

Bob Kordus (3), Chairman
Chris Gelting (1)
Cindy Flower (4)
Doug Skates (2)
Rich Hedlund (3)

BOARD OF REVIEW:

Chris Gelting - Dist. 1
Doug Skates - Dist. 2
Bob Kordus - Dist. 3
Ken Howell - Dist. 4
Elizabeth Chappell, Alternate
Alan Kupsik, Mayor
Sabrina Waswo, City Clerk

Kordus/Gelting motion to accept the appointments to the standing committees.
Roll Call: Chappell, Skates, Kordus, Flower, Gelting, Hedlund, Howell voted “yes.” Unanimously carried.

Council Appointments to Boards and Commissions by Mayor Kupsik

For the record, the Boards and Commissions appointments are as follows:

Oak Hill Cemetery Board	Alderman Bob Kordus
City Plan Commission	Alderman Doug Skates
Park Board of Commissioners	Alderman Doug Skates
Police & Fire Commission	Alderman Chris Gelting
Utility Commission	Aldermen Hedlund and Flower
Lake Geneva Public Library Board	Alderman Chris Gelting
Geneva Lake Environmental Agency	Vacant
Chamber of Commerce	Alderman Bob Kordus
Lake Geneva Economic Development Corporation	Aldermen Gelting and Hedlund
Tree Board	Alderman Doug Skates
YMCA Board	Alderman Doug Skates
Historic Preservation Committee	Alderman Elizabeth Chappell
Parking Commission	Alderman Chris Gelting
Communications Committee	Alderman Bob Kordus
Museum Board Liaison	Alderman Ken Howell
Avian (Bird) Committee	Vacant
Geneva Lake Use Committee	Alderman Cindy Flower
Emergency Management Director	Chief Michael Rasmussen

Kordus/Skates motion to accept the appointments to boards and commissions positions.
Roll Call: Chappell, Skates, Kordus, Flower, Gelting, Hedlund, Howell voted “yes.” Unanimously carried.

Forward Citizen Appointments to Boards and Commissions by Mayor Kupsik to the April 25, 2016 City Council meeting

Kordus/Gelting motion to forward the citizen appointments to the next Common Council meeting of April 25, 2016.
Unanimously carried.

Resolution 16-R20, designating the public depositories for the City of Lake Geneva

For the record Resolution 16-R20 would have the effect of designating the following institutions:

U.S. Bank
Town Bank
PNC
BMO Harris
JP Morgan Chase Bank
Local Government Investment Pool at the State Treasury
Associated Wealth Management
Associated Bank
Peoples Bank

First National Bank and Trust
Depository Trust of New York

Kordus/Chappell motion to accept the list of depositories as presented in Resolution 16-R20.

Roll Call: Chappell, Skates, Kordus, Flower, Gelting, Hedlund voted “yes.” Motion carried 6 to 0 with Alderman Howell “abstaining.”

Designation of the official newspaper for the City of Lake Geneva

Kordus/Chappell motion to designate the Lake Geneva Regional News as the official newspaper for the City of Lake Geneva.

Roll Call: Chappell, Skates, Kordus, Flower, Gelting, Hedlund, Howell voted “yes.” Unanimously carried.

Adjournment

Kordus/Chappell motion to adjourn at 6:13 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: LEN JEGERSKI Date of Application: APR 4, 2016
2. Organization Name: FRANK KRESEN POST 24 AMERICAN LEGION
3. Organization Type: For Profit Non-Profit (501(c)) Tax ID: _____
4. Mailing Address: P.O. BOX 24
5. City, State, Zip: LAKE GENEVA, WI 53147
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: ANNUAL MEMORIAL DAY PARADE
2. Date(s) of Event: 5/30/16
3. Location(s) of Event: THE RIVIERA - ROUTE 15 WISCONSIN + BROAD TO THE RIV
4. Hours: 1000 1130
Start Time End Time

5. Event Chair/Contact Person: _____ Phone: _____

6. Day of Event Contact Name: _____ Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 200

10. Basis for Estimate: PAST EVENTS

11. Will you be setting up a tent? Yes No
If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No
If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
PARADE STARTS AT WISCONSIN + BROAD ST. ROUTE IS SOUTH ON BROAD ST ENDING AT THE RIVIERA.

14. Description of plan for handling refuse collection and after-event clean-up:

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.

N/A

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			25.00
Street Use Permit					
Application Fee		\$25.00			25.00
Permit Fee - Events lasting 2 days or less		\$40.00			40.00
Permit Fee - Events lasting more than 2 days		\$100.00			
Parking Stall Bag Request					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
Park Reservation Permit					
Application Fee		\$25.00			
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			
50-149 Attendees		\$100.00			
150 or more Attendees		<i>Determined by Park Board</i>			
Non-Resident					
49 Attendees or Less		\$100.00			
50-149 Attendees		\$150.00			
150 or more Attendees		<i>Determined by Park Board</i>			
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days x _____ =	_____
Non-Resident	\$500.00			x _____ =	_____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	_____
Barricades	\$5.00 each		x _____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ 90.00

Application and Permit Fees	Unit Fee			Applicable Fee
Beach Reservation Permit				
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>				
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>				
Application Fee	\$25.00			_____
Security Deposit				_____
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Beach Reservation Fees - Per Day				
Non-Profit or Resident				
49 Attendees or Less	\$30.00	x _____ =		_____
50-149 Attendees	\$55.00	x _____ =		_____
150 or more Attendees	\$105.00	x _____ =		_____
Non-Resident				
49 Attendees or Less	\$75.00	x _____ =		_____
50-149 Attendees	\$125.00	x _____ =		_____
150 or more Attendees	\$225.00	x _____ =		_____
				Subtotal: \$ _____
				+ Subtotal from Page 4: \$ <u>90.00</u>

Total PAID with Application: \$ 0.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Donald Jeyewski DATE: *Apr. 4, 2016*

For Office Use Only

Date Filed with Clerk: 4/4/2016 Payment with Application: \$ 0.00 Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]
Forum

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: Brent Connelly

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: Neil Wasson

Additional services needed: Barricades ?

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: No stall required

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approving Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approving Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

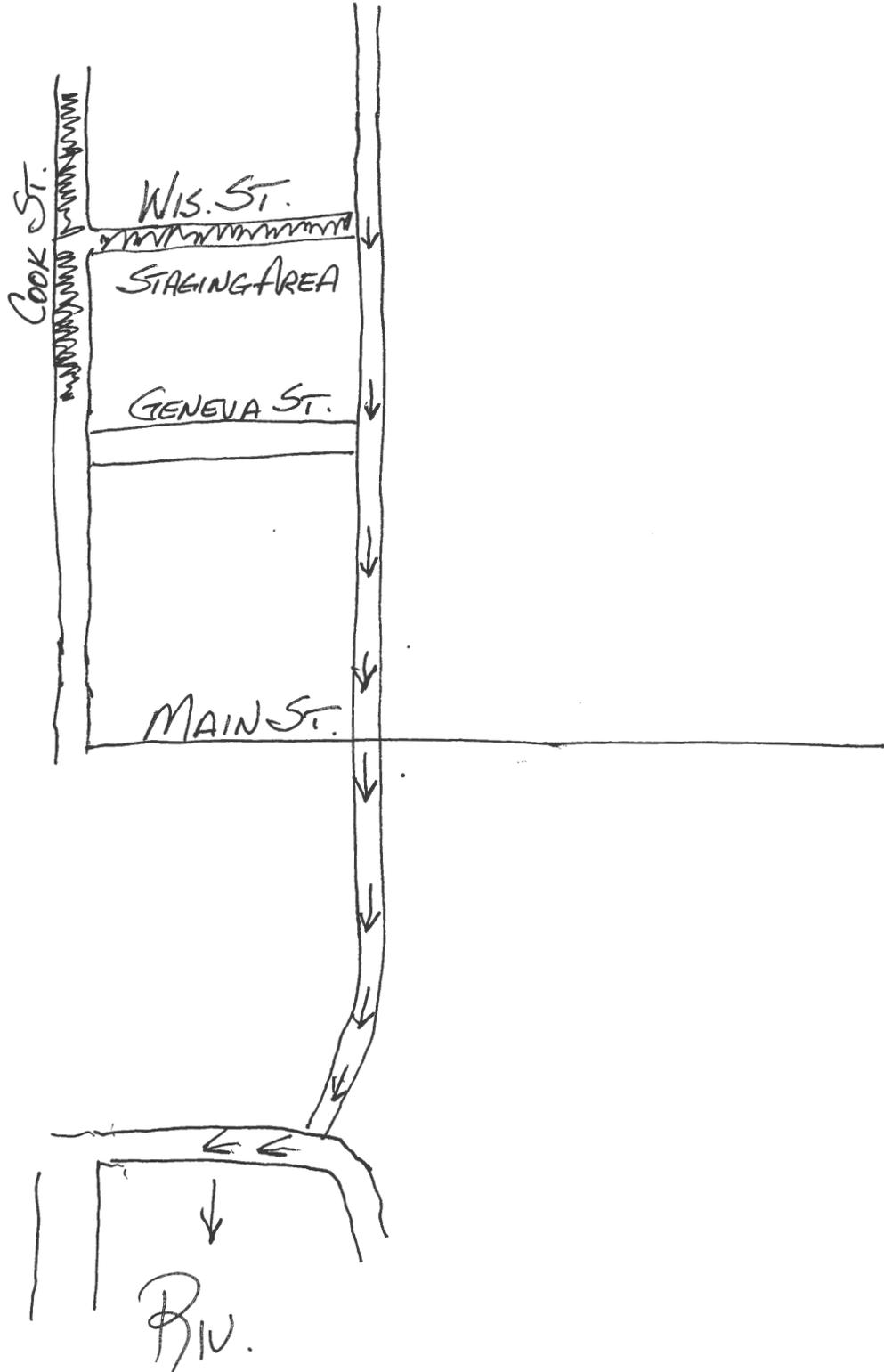
Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____



FRANK KRESEN POST 24 Memorial Building

P.O. BOX 24
LAKE GENEVA, WI 53147





FRANK KRESEN POST 24

Memorial Building

P.O. BOX 24
LAKE GENEVA, WI 53147

To:

FLC,

We are requesting a waiver for the \$40.⁰⁰ fee for the stopping of Traffic for the Memorial Day Parade on Monday May 30th 2016. The parade is a community function which consists of Police Dept., Fire Dept., City Officials, Boy Scouts, Veterans and the American Legion. Your Waiver would be much appreciated.

Thank - You

Gen Jycuski

Commander

American Legion Post #24

Lake Geneva

City of Lake Geneva

Licenses Issued Between: 4/25/2016 and 4/25/2016

Date: 4/22/2016

Time: 8:26 PM

Page: 1

Operator's Regular - Original

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
4/25/2016	2015 -319	Melissa MJ Acevedo	127 W Geneva St	Williams Bay, WI	30.00
4/25/2016	2015 -320	Jonathan Francis Kane	917 Clover St	Lake Geneva, WI 5	30.00
4/25/2016	2015 -321	Moises Garcia Jr.	917 Badger Ln	Lake Geneva, WI 5	30.00
4/25/2016	2015 -323	George W. Wyatt	905 Sutter	Delavan, WI 53115	30.00
4/25/2016	2015 -324	Stacy Lynn Edwards	PO BOX 92	6089 S Railroad St Lyons, WI 53148	30.00

Operator's Regular - Original

Count: 5

ORDINANCE 16-03

AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, SECTION 74-210, PARKING REGULATIONS AND SECTION 74-221, PARKING METERS

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-210(d)(1) and (2) Night parking, Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-210 Parking regulations.

[Ord. No. 07-08, § 1, 11-12-2007; amended 12-8-2008 by Ord. No. 08-15; 1-12-2009 by Ord. No. 08-14; 6-8-2009 by Ord. No. 09-07; 5-29-2012 by Ord. No. 12-09; 2-11-2013 by Ord. No. 13-02; 2-23-2015 by Ord. No. 15-02]

...

(d) Night parking.

(1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

(2) There shall be no parking of any vehicle on any City street or municipal parking lot in the Downtown Business District from 3:00 a.m. to 6:00 a.m. all year, except for the municipal lots located at Sage Street Municipal Parking Lot D and Seminary Park Parking Lot F.

...

2. That Section 74-221, Parking meters, subsection(d)(2) Five-hour parking station zones, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-221 Parking meters.

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

(d) Parking station zones are ordained for the following areas and shall be limited to the time designated as follows:

...

(2) Five-hour parking station zones.
Alley south of Main Street parking lot (five meters), north side
Baker Street, 500 Block, north side

Baker Street, 500 Block, south side from alley west
Broad Street, 100, 200, 400 and 500 Blocks, both sides
Broad Street, 300 Block, both sides
Center Street, both sides, from Wisconsin Street to Wrigley Drive

Center Street Municipal Parking Lot B

Geneva Street Municipal Parking Lot G located in the north one-half of Block 27, original plat of the City (700 Block Geneva Street, south side)

Cook Street, both sides, from Geneva Street south to Wrigley Drive

Cook Street Municipal Parking Lot A

Geneva Street, both sides, from Cook Street east to Sage Street
Main Street, both sides, from the Mill Race Bridge west to Cook Street
Main Street, south side, from Cook Street, west to Maxwell Street

Newport West LLC Parking Lot A

Northshore LLC Parking Lot H located at 647 Main Street (back lot), east side, 16 stalls

South Lake Shore Drive, 200 Block, west side
South Lake Shore Drive, 300 Block, west side

Wisconsin Street, both sides, from Broad Street to Center Street

Wrigley Drive, both sides, from Main Street easterly to Broad Street

Wrigley Drive, southeasterly side, next to boat launch ramp (10 parking spaces numbered 74 through 83 inclusive of the Center Street parking lot)

3. That Section 74-221, Parking meters, subsection(e)(1) Exceptions, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-221 Parking meters.

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

(e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m., Monday through Sunday.

(1) Exceptions. Each year from November 15 until the end of February of the following year, free parking shall be established for all parking station zones except in the following zones where parking is free all year long:

- a. **Sage Street Municipal Parking Lot D**
- b. **Dunn Field Parking Lot E**

4. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,
Walworth County, Wisconsin, this 25th day of April, 2016.

ALAN KUPSIK, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 4/11/2016
Second Reading: 4/25/2016
Adopted: 4/25/2016
Published: 5/5/2016

ORDINANCE 16-04

AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, SECTION 74-221, PARKING METERS

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-221, Parking meters, subsection(h) Authorized City parking stickers, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-221 Parking meters.

[Ord. No. 07-08, § 1, 11-12-2007; Ord. No. 08-03, § 1, 3-10-2008; amended 11-22-2010 by Ord. No. 10-14; 5-23-2011 by Ord. No. 11-15; 5-29-2012 by Ord. No. 12-09; 7-9-2012 by Ord. No. 12-13; 4-8-2013 by Ord. No. 13-09; 12-22-2014 by Ord. No. 14-11; 2-23-2015 by Ord. No. 15-02]

(h) Authorized City parking stickers. Parking sticker fees may be modified by the Common Council from time to time. Parking stickers are nontransferable and may become invalid if the holder loses his or her resident status by moving out of the City of Lake Geneva or Walworth County. The free parking provisions of parking stickers issued by the City shall not be applicable at any stall located in a twenty-five minute parking station zone. Any person parking a vehicle in a stall designated as a twenty-five minute space shall be responsible for depositing proper remittance in a parking station regardless of its proximity to the space and shall be subject to the time limits, notwithstanding any City parking sticker that may be authorized to such vehicle. It shall be a violation of this subsection to park in an unpaid metered stall with an expired parking sticker, park in an unpaid meter stall with a parking sticker not registered to the designated vehicle, park in an unpaid meter stall with an altered parking sticker, or park in an unpaid meter stall with the parking sticker not properly displayed, i.e. displayed on the wrong side of the windshield, taped to the windshield, or otherwise not displayed as noted on any disclaimers provided when the sticker is issued. Forfeiture for violations of this section shall be determined by resolution by the City Council from time to time.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,
Walworth County, Wisconsin, this 25th day of April, 2016.

ALAN KUPSIK, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 4/11/2016
Second Reading: 4/25/2016
Adopted: 4/25/2016
Published: 5/5/2016



Public Works Committee

Alderman Bob Kordus, Chairman

Director of Public Works Daniel S. Winkler, P.E. Phone (262) 248-2311
Tom Earle, Assistant Director of Public Works Phone (262) 248-6644

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914
www.cityoflakegeneva.com Phone: (262) 248-3673

DATE: April 21, 2016

MEMORANDUM

TO: Blaine Oborn
City Administrator

FROM: Daniel S. Winkler, P.E. DSW
Director of Public Works & Utilities

SUBJECT: Downtown Wayfinding & Parking Signage Materials and Installation Projects
Bids

Background

Bids were opened on April 20, 2016 for the two above projects. This memo discusses the results.

Discussion

Bids for the purchase of signage materials and for signage installation were opened this past Wednesday. The bid results are:

SIGNAGE MATERIALS

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate Bid</u>	<u>Total</u>
Michael's Signs	\$45,488.50	\$11,500.00	\$56,988.50
Burli Signs	\$70,585.00	\$17,572.00	\$88,157.00
Glen Fern Construction	No Bid		
Humphreys Contracting	No Bid		

SIGNAGE INSTALLATION

<u>Contractor</u>	<u>Base Bid</u>
Michael's Signs	\$31,642.00
Burli Signs	\$32,724.00
Glen Fern Construction	\$42,290.00
Humphreys Contracting	No Bid

The low bid for signage materials and installation is that of Michael's Signs in the amounts of \$56,988.50 and \$31,642.00. The alternate bid will provide for an extra set of several signs in the event of vandalism. Adding up both low bids, the total cost for signage including the alternate bid would be \$88,630.50. The total budget is \$200,000 in the TIF#4 final plan less engineering of \$22,756.00.

Recommendation

It is recommended to award both downtown signage contracts to Michael's Signs, \$56,988.50 for furnishing the signs and \$31,642.00 for installing them.

Cc: Tom Earle/Jo Busch/File

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Mr. Dan Winkler

From: Tom Foht

Date: April 21, 2016

Re: Bid Approval and Recommendation for the Wayfinding, Parking and Map Kiosk Signage and Installation Projects

This memo is in regards to the bid opening for the above referenced project, which was held at 10:00 am on April 20, 2016. Bids were received from two (2) contractors to complete the project as detailed in the plans and specifications prepared by our office for the 'Signage Project' and three (3) contractors for the 'Installation Project'. Michael's Signs of Racine is the apparent low bidder for both projects, with a Base Bid of \$45,488.50 for the Signage Project and a Base Bid of \$31,642.00 for the Installation Project for a total project bid of \$77,130.50. The below tables summarize the final tab results of the bidders.

	Bidder No. 1	Bidder No. 2	--
Wayfinding, Parking and Map Kiosk Signage	BurliSigns	Michael's Signs	--
	(Burlington, Wi)	(Racine, Wi)	--
TOTAL BASE BID:	\$70,585.00	\$45,488.50	--

	Bidder No. 1	Bidder No. 2	Bidder No. 3
Wayfinding, Parking and Map Kiosk Installation	BurliSigns	Michael's Signs	Glen Fern Construction LLC
	(Burlington, Wi)	(Racine, Wi)	(Lake Geneva, WI)
TOTAL BASE BID:	\$32,724.00	\$31,642.00	\$42,289.16**

TOTAL ALL BASE BID:	\$103,309.00	\$77,130.50	N/A
---------------------	---------------------	--------------------	------------

** Denotes adjusted bid total due to rounding calculation.

Based on the review of the bid and the review of the bidder's qualification statement, it is our recommendation to award the **Wayfinding, Parking and Map Kiosk Signage AND Installation** contracts to **Michael's Signs**. for the total cost of \$45,488.50 for the Signage Project and a total cost of \$31,642.00 for the Installation Project. A qualification statement was submitted and complete. The project long forms of the General Bid Tabs are attached for your review.

In addition, an alternate bid was provided for a second set of wayfinding signs. The apparent low bidder for the alternate bid is once again Michael's Signs. It is recommended, if the City wishes to receive the second set of signs, that this alternate bid be awarded to Michael's Signs for the amount of \$11,500.00.

	Bidder No. 1	Bidder No. 2	--
Wayfinding, Parking and Map Kiosk Signage	BurliSigns	Michael's Signs	--
	(Burlington, Wi)	(Racine, Wi)	--
ALTERNATE BID:	\$17,572.00	\$11,500.00	--



Wayfinding, Parking and Kiosk Signage
 City of Lake Geneva, Walworth County, Wisconsin
 Bid Opening: April 20, 2016, 10:00am

BASE BID:

Main Street Widening BASE BID				BurliSigns		MichaelSigns			
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
1	Signs, Wayfinding	EACH	23	\$ 764.00	\$ 17,572.00	\$ 500.00	\$ 11,500.00		\$ -
2	Signs, Parking No Header	EACH	21	\$ 266.00	\$ 5,586.00	\$ 166.50	\$ 3,496.50		\$ -
3	Signs, Parking with Header	EACH	9	\$ 422.00	\$ 3,798.00	\$ 187.00	\$ 1,683.00		\$ -
4	Signs, Parking Lot	EACH	9	\$ 623.00	\$ 5,607.00	\$ 458.00	\$ 4,122.00		\$ -
5	Signs, Kiosk Map (Includes 4 extras)	EACH	17	\$ 2,214.00	\$ 37,638.00	\$ 1,425.00	\$ 24,225.00		\$ -
6	Signs, Shuttle Bus with metal frame	EACH	6	\$ 64.00	\$ 384.00	\$ 77.00	\$ 462.00		\$ -
TOTAL BASE BID				\$	70,585.00	\$	45,488.50	\$	-
1	Signs, Wayfinding ALTERNATE	EACH	23	\$ 764.00	\$ 17,572.00	\$ 500.00	\$ 11,500.00		\$ -



Wayfinding, Parking and Kiosk Installation
 City of Lake Geneva, Walworth County, Wisconsin
 Bid Opening: April 20, 2016, 10:00am

BASE BID:

Main Street Widening BASE BID				BurliSigns		MichaelSigns		Glen Fern Construction LLC	
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
1	Remove Signs	Each	47	\$ 122.00	\$ 5,734.00	\$ 94.00	\$ 4,418.00	\$ 68.44	\$ 3,216.68
2	Install Signs, Wayfinding on Existing Decorative Pole	Each	22	\$ 141.00	\$ 3,102.00	\$ 262.00	\$ 5,764.00	\$ 179.36	\$ 3,945.92
3	Install Signs, Parking on Existing Decorative Pole	Each	24	\$ 66.00	\$ 1,584.00	\$ 177.00	\$ 4,248.00	\$ 156.94	\$ 3,766.56
4	Install Signs, Parking on New V-loc Post	Each	6	\$ 214.00	\$ 1,284.00	\$ 218.00	\$ 1,308.00	\$ 645.00	\$ 3,870.00
5	Install Signs, Parking Lot on Double V-loc Post	Each	9	\$ 380.00	\$ 3,420.00	\$ 218.00	\$ 1,962.00	\$ 691.00	\$ 6,219.00
6	Relocate one Decorative Sign Pole	Each	1	\$ 370.00	\$ 370.00	\$ 676.00	\$ 676.00	\$ 420.00	\$ 420.00
7	Manufacture and Install Kiosk Base and Install Kiosk Map	Each	13	\$ 1,117.00	\$ 14,521.00	\$ 676.00	\$ 8,788.00	\$ 1,174.00	\$ 15,262.00
8	Manufacture and deliver Kiosk Base	Each	4	\$ 453.00	\$ 1,812.00	\$ 510.00	\$ 2,040.00	\$ 598.00	\$ 2,392.00
9	Sign Posts, 1.75"x1.75" Square, 10' Metal V-loc Post with Base and Wedge	Each	23	\$ 39.00	\$ 897.00	\$ 106.00	\$ 2,438.00	\$ 139.00	\$ 3,197.00
TOTAL BASE BID				\$	32,724.00	\$	31,642.00	\$	42,289.16

City of Lake Geneva
 2016 Equipment Replacement
 Fund Balance Analysis as of 2/22/2016

Year	<u>Capital Expenses</u>		<u>Transfer In</u>		<u>Fund Balance</u>	
	<u>by Amortize</u>	<u>by Cash</u>	<u>Levy</u>	<u>TID 4</u>	<u>by Amortize</u>	<u>by Cash</u>
			794,019		794,019	794,019
2016	1,768,981	656,000	130,000	1,479,943	634,982	1,747,962
2017	1,121,081	271,000	130,000	648,407	292,308	2,255,369
2018	1,023,881	258,000	130,000		(601,573)	2,127,369
2019	952,522	355,000	130,000		(1,424,094)	1,902,369
2020	854,772	607,000	130,000		(2,148,866)	1,425,369
2021	712,278	1,197,000	130,000		(2,731,145)	358,369
2022	632,623	181,000	130,000		(3,233,768)	307,369
2023	625,309	352,000	130,000		(3,729,076)	85,369
2024	600,634	771,000	130,000		(4,199,710)	(555,631)
2025	566,817	505,000	130,000		(4,636,527)	(930,631)
2026	541,992	397,000	130,000		(5,048,519)	(1,197,631)
2027	537,357	1,017,000	130,000		(5,455,876)	(2,084,631)
2028	506,857	237,000	130,000		(5,832,733)	(2,191,631)
2029	506,016	376,000	130,000		(6,208,749)	(2,437,631)
2030	500,585	414,000	130,000		(6,579,333)	(2,721,631)
2031	499,588	391,000	130,000		(6,948,921)	(2,982,631)
2032	497,213	79,000	130,000		(7,316,134)	(2,931,631)
2033	496,772	133,000	130,000		(7,682,906)	(2,934,631)
2034	496,305	295,001	130,000		(8,049,211)	(3,099,632)
2035	496,108	5,000	130,000		(8,415,318)	(2,974,632)
2036	496,108	747,000	130,000		(8,781,426)	(3,591,632)
2037	495,422	286,000	130,000		(9,146,847)	(3,747,632)
2038	495,422	237,000	130,000		(9,512,269)	(3,854,632)
2039	495,422	1,916,000	130,000		(9,877,691)	(5,640,632)

City of Lake Geneva
Street Department
2016 Equipment Replacement

Approved

61	Toro Sand Pro Groomer	1998 15 years	2016	16,000
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Request

24	GMC 6000 Bucket Truck	1991 15 years	2016	45,000
#41	Leaf Vac 25 Yd	2001 15 years	2015	65,000
#42	Leaf Vac 25 Yd	2004 15 years	2016	65,000
#53	John Deere Tractor 2750	1976 20 years	2016	75,000
56	Chevy 3500 Truck	1995 15 years	2016	55,000
26	5-Ton IHC Plow Truck	1996 20 years	2016	170,000
				475,000

Optional

22	5-Ton IHC Plow Truck	1997 20 years	2016/2017	165,000
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	Total Request/Optional			640,000
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	Total 2016 Equipment Replacement			656,000
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City of Lake Geneva
Equipment Replacement Fund - Equipment Amortization Schedule

Department	Description	Est.			Replace Year													
		Replace \$	Year	Amortization		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
23	5-Ton International	190,000	2012	20 years	2031	11,875	11,875	11,875	11,875	11,875	11,875	11,875	11,875	11,875	11,875	11,875	11,875	11,875
4	Vermeer	50,000	2012	20 years	2032	2,941	2,941	2,941	2,941	2,941	2,941	2,941	2,941	2,941	2,941	2,941	2,941	2,941
Tractor #49	Ford 3930	75,000	2014	20 years	2034	3,947	3,947	3,947	3,947	3,947	3,947	3,947	3,947	3,947	3,947	3,947	3,947	3,947
32	Pelican Street Sweeper	200,000	2009	30 years	2039	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333
Barber #46	Beach Groomer	50,000	2010	30 years	2040	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Street Dept Total/Yearly Amortization		3,863,000				1,163,458	544,358	469,658	399,855	315,355	308,795	303,728	302,614	278,614	248,598	223,773	219,138	213,638
Police:																		
	911 System	150,000	2014	10 Years	2024	16,667	16,667	16,667	16,667	16,667	16,667	16,667	16,667	16,667	16,667	15,000	15,000	15,000
Fire:																		
2841	Utility/Pick-up	45,000	2001	18 years	2019	11,250	11,250	11,250	11,250	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Command 1	Ford Explorer	30,000	2009	10 years	2019	7,500	7,500	7,500	7,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
2870	Combee Air Boat	60,000	1995	25 years	2020	12,000	12,000	12,000	12,000	12,000	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
2890	Ambulance	270,000	1996	20 years	2020	54,000	54,000	54,000	54,000	54,000	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500
2891	Ambulance	200,000	2010	10 years	2020	40,000	40,000	40,000	40,000	40,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
2821	Engine	500,000	1996	25 years	2021	83,333	83,333	83,333	83,333	83,333	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
2820	Engine	600,000	2001	20 years	2021	100,000	100,000	100,000	100,000	100,000	100,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
2892	Ambulance	270,000	2016	10 years	2026	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000
2861	Pierce Rescue/Pumper	750,000	2007	20 years	2027	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	37,500
2840	Brush Truck	150,000	2008	20 years	2028	11,538	11,538	11,538	11,538	11,538	11,538	11,538	11,538	11,538	11,538	11,538	11,538	11,538
2850	Pierce Ladder	1,200,000	2012	27 years	2039	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Fire Dept Total/Yearly Amortization		4,075,000				459,122	459,122	459,122	459,122	445,872	312,438	242,438	242,438	242,438	242,438	242,438	242,438	217,438
Emergency Govt:																		
7	Siren	30,000	1992	25 years	2017	30,000	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
6	Siren	30,000	1996	25 years	2021	5,000	5,000	5,000	5,000	5,000	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
5	Siren	30,000	1999	25 years	2024	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	1,200	1,200	1,200	1,200
4	Siren	30,000	2008	25 years	2033	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667
1	Siren	30,000	2011	25 years	2036	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429
2	Siren	30,000	2011	25 years	2036	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429
8	Siren	30,000	?	25 years	?	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
3	Siren	30,000	2011	25 years	2036	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429
Fire Dept Total/Yearly Amortization		240,000				45,486	16,686	16,686	16,686	16,686	16,686	12,886	12,886	12,886	10,752	10,752	10,752	10,752
Cemetery:																		
	John Deere Z910a mower	11,000	2010	10 Years	2020	2,200	2,200	2,200	2,200	2,200	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100
	Billy Goat leaf blower	14,000	2010	10 Years	2020	2,800	2,800	2,800	2,800	2,800	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400
	John Deere X320 mower/trac	6,000	2011	10 Years	2021	1,000	1,000	1,000	1,000	1,000	1,000	600	600	600	600	600	600	600
	John Deere X530 mower/trac	9,000	2011	10 Years	2021	1,500	1,500	1,500	1,500	1,500	1,500	1,500	900	900	900	900	900	900
	Chevy 1-ton plow	60,000	2017	15 Years	2022	8,571	8,571	8,571	8,571	8,571	8,571	8,571	4,000	4,000	4,000	4,000	4,000	4,000
	X-treme vac	24,000	2012	10 Years	2022	3,429	3,429	3,429	3,429	3,429	3,429	3,429	2,400	2,400	2,400	2,400	2,400	2,400
	John Deere 540 mower/trac	12,000	2013	10 Years	2023	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,200	1,200	1,200	1,200	1,200
	Buffalo 20hp blower	15,000	2013	10 Years	2023	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,500	1,500	1,500	1,500	1,500
	Computer System	15,000	2016	10 Years	2026	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
	Scag Tiger Cat Mower	10,000	2016	10 Years	2026	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Dodge 4x4 4dr 1-ton plow	65,000	2013	15 Years	2028	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	John Deere 3720 utility trac	35,000	2009	20 Years	2029	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Cemetery Total/Yearly Amortization		276,000				32,875	32,875	32,875	32,875	32,875	30,375	29,975	23,775	23,100	23,100	23,100	23,100	23,100

City of Lake Geneva
 Equipment Replacement Fund - Equipment Amortization Schedule

Department	Description	Est.		Replace Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
		Replace \$	Year														
City Hall:																	
	25 Computers	25,000	Various	5 Years, Replace 5 p/yr	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Accounting Software	60,000	2009	8 Years	30,000	30,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	Servers	7,000		9 Years	2,333	2,333	2,333	778	778	778	778	778	778	778	778	778	778
	Servers	7,000		9 Years	1,167	1,167	1,167	1,167	1,167	1,167	778	778	778	778	778	778	778
	Servers	7,000		9 Years	778	778	778	778	778	778	778	778	778	778	778	778	778
	2 Copiers (CH & Court)	10,000	2015	7 Years	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429
	City Telephone system	70,000	2015	7 Years	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	Building Access System	10,000	?	15 Years	667	667	667	667	667	667	667	667	667	667	667	667	667
City Hall Total/Yearly Amortization		196,000			51,373	51,373	28,873	27,317	27,317	27,317	26,929						
Combined Total/Yearly Amortization		8,800,000			1,768,981	1,121,081	1,023,881	952,522	854,772	712,278	632,623	625,309	600,634	566,817	541,992	537,357	506,857

City of Lake Geneva
 Equipment Replacement Fund - Equipment Amo

Department	Description	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
City Hall:												
	25 Computers	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Accounting Software	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	Servers	778	778	778	778	778	778	778	778	778	778	778
	Servers	778	778	778	778	778	778	778	778	778	778	778
	Servers	778	778	778	778	778	778	778	778	778	778	778
	2 Copiers (CH & Court)	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429	1,429
	City Telephone system	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	Building Access System	667	667	667	667	667	667	667	667	667	667	667
	City Hall Total/Yearly Amortization	26,929										
	Combined Total/Yearly Amortization	506,016	500,585	499,588	497,213	496,772	496,305	496,108	496,108	495,422	495,422	495,422

5. **Installation of a Sidewalk Strip at the Skate Park.**
6. **Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.**
7. **Acceptance of a Donation for Arbor Day from ATC.**

Public Works Projects Update

DPW Winkler went through the master projects schedule and answered questions.

Agenda Items:

1. **Parking Lot Naming & Parking Space Discussion on Main Street Between Center and Mill Streets –Continued for Public Works Staff Recommendation.**

DPW Winkler explained that as directed by the PWC, staff evaluated and measured the proposal to convert parallel parking to angle parking on Main Street eastbound by between Mill and Center Streets, and due to safety concerns recommended adding the two desired spaces to the east of the last spot by the crosswalk.

It was moved by Ald. Gelting and seconded by Ald. Howell to proceed per staff recommendation with adding the two parallel parking stalls. It was discussed to proceed with the work when striping this spring. The motion passed 4-0.

2. **Equipment Replacement Fund Bid Quotation Pricing (Mowers & Trucks).**

DPW Winkler and Assistant DPW Earle went through proposals for one mower tractor, one 1-ton dump truck and two 5-yard dump trucks with winged plows. After discussion of funding set aside and equipment pricing, it was moved by Chair Kordus and seconded by Ald. Hedlund to recommend proceeding with the John Deere 5085 Tractor with Diamond Mower for \$70,160.96, the Chevrolet 3500HD 4WD cab and chassis from Lynch for \$30,586.36 (State of WI bid pricing), and 2 International 7400 5-yard dump Trucks with box, plow, salter, spreader and wing 36 (State of WI bid pricing) for \$314,134.53. The bid pricing for the 1-ton truck would be forthcoming at a later date. The motion, which included declaring the other trucks and equipment as surplus, passed 4-0.

(This item needs to go to the Finance and Council for action).

3. **Request to Pursue a Lesser Cost for Larsen Landscaping to Assist the City with Watering the New Trees or a Request an Additional Seasonal Employee at the Street Department for Watering.**

DPW Winkler and Assistant DPW Earl explained that with the planting of 302 trees, that to keep the trees watered would require employment of another seasonal employee or a change order to Larsen Landscaping for his bid \$75.00/tree price, or \$22,650. After discussion of the merits of hiring a seasonal or Mr. Oborn's suggestion of utilizing TIF funds for the expense, it was moved by Ald. Kupsik and seconded by Ald. Gelting to take advantage of the \$75.00/tree price in his 2016 Spring Tree Planting contract to water the 302 trees this season in the amount of \$22,650.00.

(This item needs to go to the Finance and Council for action).

4. **Funding for bringing in Gifford Tree Service to clean up fallen trees along the White River-Discussion.**

DPW Winkler and Assistant DPW Earle explained that there were still trees which were knocked over in last year's tornado that were blocking flow on City property along the White River. It was further discussed that the \$12,000 price from Gifford Tree Service, who is the only firm in the area with a portable tub grinder, to clear most of the offending trees was still valid, with funding from Account No. 11-32-13-5346 which we believe has \$20,000 for trees in 2016.

City of Lake Geneva
 Street Department
 2016 Equipment Replacement

Approved

61	Toro Sand Pro Groomer	1998 15 years	2016	16,000
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Request

24	GMC 6000 Bucket Truck	1991 15 years	2016	45,000
#41	Leaf Vac 25 Yd	2001 15 years	2015	65,000
#42	Leaf Vac 25 Yd	2004 15 years	2016	65,000
#53	John Deere Tractor 2750	1976 20 years	2016	75,000
56	Chevy 3500 Truck	1995 15 years	2016	55,000
26	5-Ton IHC Plow Truck	1996 20 years	2016	170,000
				475,000

Optional

22	5-Ton IHC Plow Truck	1997 20 years	2016/2017	165,000
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Total Request/Optional	640,000
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Total 2016 Equipment Replacement	656,000
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DEPARTMENT OF PUBLIC WORKS-STREETS
CAPITAL EQUIPMENT REPLACEMENTS FUND
2016 RECOMMENDED REPLACEMENTS

INTRODUCTION:

The City Council has established an equipment replacement fund complete with amortization schedule. The Street Department is a major component and has a number of pieces of equipment on the schedule for replacement. Per PWC and Common Council direction, we have obtained bid pricing.

<u>YEAR</u>	<u>ID#</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
1976	53	John Deere 2750 Tractor	\$75,000



<u>BIDDER</u>	<u>MODEL #</u>	<u>AMOUNT</u>
John Deere	5085 Utility Tractor (70 PTO hp)	\$51,469.96
New Holland Powerstar	T4.65	\$51,918.00
Kubota	M856HDC	\$53,368.00

Mower Attachment:

Diamond	5' mid-mount installed	\$18,691.00
Tiger	5' mid-mount installed	\$25,198.00

RECOMMENDATION:

It is recommended to proceed with the John Deere tractor and Diamond mowing attachment in the total amount of **\$70,160.96**, which is below the budget estimate.

CONDITION DESCRIPTION:

This is the main large-area mowing tractor for the City, it is a 1976 model with an amortization of 20 years. Unit pulls the 18' mower in the disc golf park, Fermano Park, Home Depot Park, nature center, and does all the roadside mowing throughout the city with a 3-point ditch bank mower and 5' rotary. Pilgrim Church Rd, by-pass, Townline, Cemetery and all heavy mowing. Unit is wore out, hydraulic system is weak, 4x4 works intermittently, PTO drive is slipping, electrical system malfunctions almost weekly along with dash. Does not 'hot start', must leave running. The ditch bank mower is completely worn out and in need of replacement, to repair would be more than a new one.

DISPOSITION VALUE: \$7,500 TO \$10,000.

DEPARTMENT OF PUBLIC WORKS-STREETS
CAPITAL EQUIPMENT REPLACEMENTS FUND
2016 RECOMMENDED REPLACEMENTS

INTRODUCTION:

The City Council has established an equipment replacement fund complete with amortization schedule. The Street Department is a major component and has a number of pieces of equipment on the schedule for replacement. Per PWC and Common Council direction, we have obtained bid pricing.

YEAR	ID#	DESCRIPTION	BUDGET
1995	56	1-Ton Dump Truck (Chev. 3500)	\$55,000



BIDDER	MODEL #	AMOUNT
Cab & Chassis:		
Lynch Truck Center	3500HD 4WD Regular Cab	\$40,685.00
State Contract Pricing	Same	\$30,586.36

Attachment:

Plow	In process
Salter	In process
Stainless Steel Box	In process

RECOMMENDATION:

It is recommended to proceed with the State of Wisconsin Contract pricing in the amount of **\$30,586.36** for the cab & chassis. We will be obtaining bid pricing on the attachments in the upcoming months. The total budget is \$55,000.

CONDITION DESCRIPTION:

This unit is used daily 12 months of the year and has fallen through the cracks of the replacement schedule. It was set for replacement in 2010. It is used as the gang truck for the summer mowing schedule towing the trailer with the mowers. It is also the main garbage truck for downtown garbage pickup and a backup plow truck for lots and alleys. It is a low sided smaller scale truck and has served us well. It has however, many mechanical issues that will need attention, most notably engine and trans work, and a loose PTO mount and king pins. The cab is also rusted with the floor pans rusted through. Windshield leaks water as the cab is rusted around it. Electric brake controller is shot and it needs a new exhaust system. The plow is also in need of substantial repair.

DISPOSITION VALUE: \$2,500 TO \$4,000.

DEPARTMENT OF PUBLIC WORKS-STREETS
CAPITAL EQUIPMENT REPLACEMENTS FUND
2016 RECOMMENDED REPLACEMENTS

INTRODUCTION:

The City Council has established an equipment replacement fund complete with amortization schedule. The Street Department is a major component and has a number of pieces of equipment on the schedule for replacement. This truck is scheduled for 2016. Per PWC and Common Council direction, we have obtained bid pricing.

YEAR	ID#	DESCRIPTION	BUDGET
1996	26	5-Yd Dump Truck (International)	\$170,000



BIDDER	MODEL #	AMOUNT
Cab & Chassis:		
Lakeside Trucks (2016 State Discount Contract Price)	International 7400	\$96,195.00

Attachments:

Set up-Monroe Trucking	Box, Plow, Salter, Spreader	\$52,875.00
Set up-Monroe Trucking	Box, Plow, Salter, Spreader, Wing	\$64,863.00

RECOMMENDATION:

It is recommended to proceed with the State of Wisconsin Contract pricing in the amount of \$96,195.00 for the cab & chassis and \$64,863.00 for the attachments including the wing plow in the total amount of **\$161,058.00**. The total budget is \$170,000.

CONDITION DESCRIPTION:

This truck is the main plow for Ward #1 and has an anticipated life of 20 years putting it on schedule in 2016 to be replaced. (It is my opinion that 20 years for a large plow in a city environment is pushing it.) It has been unreliable as a constant use truck for a few years now with many breakdowns to include brakes, drums, slack adjusters, radiator, rear and front springs and cooling system. Headlight bezels also are bad. The box is mild steel not stainless and the floor will need replacement in another season. The plow mount is worn to the point of needing replacement in a year or two. It also does not have a wing. We would like to replace this truck with a wing truck (the additional \$5,000) and put it in the fleet to replace Old 23 as the wood truck. Old 23 would then be donated to Wastewater to replace the old GMC we gave them years ago.

DISPOSITION VALUE: We would provide #23 (log hauling dump truck) to the WWTF for their occasional use & be a backup for the Street Department. The older GMC dump truck at the WWTF would be sold at auction and those funds returned to the City (\$3,000 to \$5,000).

DEPARTMENT OF PUBLIC WORKS-STREETS
CAPITAL EQUIPMENT REPLACEMENTS FUND
2016 RECOMMENDED REPLACEMENTS

INTRODUCTION:

The City Council has established an equipment replacement fund complete with amortization schedule. The Street Department is a major component and has a number of pieces of equipment on the schedule for replacement. This truck is scheduled for 2017. Per PWC and Common Council direction, we have obtained bid pricing.

YEAR	ID#	DESCRIPTION	BUDGET
1997	22	5-Yd. Dump Truck (International)	\$165,000



BIDDER	MODEL #	AMOUNT
Cab & Chassis:		
Lakeside Trucks (2017 State Discount Contract Price)	International 7400	\$97,975.00
Lakeside Trucks (2016 State Discount Contract Price)	International 7400	\$96,195.00
Lakeside Trucks (2016 State 2.8% Discount Off Contract Price for a 2-truck Order)	International 7400	\$90,808.00
Attachments:		
Set up-Monroe Trucking	Box, Plow, Salter, Spreader	\$52,875.00
Set up-Monroe Trucking	Box, Plow, Salter, Spreader, Wing	\$64,863.00
Set up-Monroe Trucking (with 2% Discount for 2-truck Order)	Box, Plow, Salter, Spreader, Wing	\$62,268.48

RECOMMENDATION:

Presuming Monroe Trucking's charge to furnish and install all the attachments remains the same in 2017 as 2016, the 2017 cost for replacing Truck #22 would be \$162,838.00. In an effort to save money, as discussed at the prior PWC meeting, if we bid both the 2016 and 2017 replacements together, there are 2.8% for the chassis/cab and 2% for the attachments additional discounts in State of Wisconsin pricing. The additional actual cost to order the 2017 replacement in 2016 for Truck #22 with discounts would be **\$153,076.48 for a savings of \$7,981.44** (\$5,386.92 for the cab/chassis and \$2,594.52 for the attachments).

The total cost including the savings in the 2017 price increase of \$1,780 (\$97,975.00 minus \$96,195) in purchasing the second truck in 2016 would be the \$7,981.44 plus the \$1,780 or \$9,761.44.

It is recommended to proceed with the State of Wisconsin Contract pricing and purchase replacements for both Truck #22 and #26 in 2016 in the total amount of **\$314,134.53** including attachments as discussed. The 2016 and 2017 total budget is \$335,000.

CONDITION DESCRIPTION:

This is a main route truck for Ward #4 and is up for replacement in 2017. With #26 being on schedule for replacement this year, it may make sense to bid these two trucks together to get a better deal. The double frame is rusting/pitting. The box is tweaked to one side, suspension would need to be replaced as well as the plow mount. If this truck was replaced with #26, we would send #26 to Wastewater, use #22 as the wood hauler truck, and sell old #23 and the old GMC at the Wastewater plant.

DISPOSITION VALUE: Old #23 - \$7,000 to \$10,000, and the old red truck still in the \$3,000 to \$5,000 range.

5. **Installation of a Sidewalk Strip at the Skate Park.**
6. **Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.**
7. **Acceptance of a Donation for Arbor Day from ATC.**

Public Works Projects Update

DPW Winkler went through the master projects schedule and answered questions.

Agenda Items:

1. **Parking Lot Naming & Parking Space Discussion on Main Street Between Center and Mill Streets –Continued for Public Works Staff Recommendation.**

DPW Winkler explained that as directed by the PWC, staff evaluated and measured the proposal to convert parallel parking to angle parking on Main Street eastbound by between Mill and Center Streets, and due to safety concerns recommended adding the two desired spaces to the east of the last spot by the crosswalk.

It was moved by Ald. Gelting and seconded by Ald. Howell to proceed per staff recommendation with adding the two parallel parking stalls. It was discussed to proceed with the work when striping this spring. The motion passed 4-0.

2. **Equipment Replacement Fund Bid Quotation Pricing (Mowers & Trucks).**

DPW Winkler and Assistant DPW Earle went through proposals for one mower tractor, one 1-ton dump truck and two 5-yard dump trucks with winged plows. After discussion of funding set aside and equipment pricing, it was moved by Chair Kordus and seconded by Ald. Hedlund to recommend proceeding with the John Deere 5085 Tractor with Diamond Mower for \$70,160.96, the Chevrolet 3500HD 4WD cab and chassis from Lynch for \$30,586.36 (State of WI bid pricing), and 2 International 7400 5-yard dump Trucks with box, plow, salter, spreader and wing 36 (State of WI bid pricing) for \$314,134.53. The bid pricing for the 1-ton truck would be forthcoming at a later date. The motion, which included declaring the other trucks and equipment as surplus, passed 4-0.

(This item needs to go to the Finance and Council for action).

3. **Request to Pursue a Lesser Cost for Larsen Landscaping to Assist the City with Watering the New Trees or a Request an Additional Seasonal Employee at the Street Department for Watering.**

DPW Winkler and Assistant DPW Earl explained that with the planting of 302 trees, that to keep the trees watered would require employment of another seasonal employee or a change order to Larsen Landscaping for his bid \$75.00/tree price, or \$22,650. After discussion of the merits of hiring a seasonal or Mr. Oborn's suggestion of utilizing TIF funds for the expense, it was moved by Ald. Kupsik and seconded by Ald. Gelting to take advantage of the \$75.00/tree price in his 2016 Spring Tree Planting contract to water the 302 trees this season in the amount of \$22,650.00.

(This item needs to go to the Finance and Council for action).

4. **Funding for bringing in Gifford Tree Service to clean up fallen trees along the White River-Discussion.**

DPW Winkler and Assistant DPW Earle explained that there were still trees which were knocked over in last year's tornado that were blocking flow on City property along the White River. It was further discussed that the \$12,000 price from Gifford Tree Service, who is the only firm in the area with a portable tub grinder, to clear most of the offending trees was still valid, with funding from Account No. 11-32-13-5346 which we believe has \$20,000 for trees in 2016.

5. Installation of a Sidewalk Strip at the Skate Park.
6. Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.
7. Acceptance of a Donation for Arbor Day from ATC.

Public Works Projects Update

DPW Winkler has included the master projects schedule for discussion.

Agenda Items:

1. Parking Lot Naming & Parking Space Discussion on Main Street Between Center and Mill Streets –Continued for Public Works Staff Recommendation.

As directed by the PWC, staff evaluated and measured the proposal to convert parallel parking to angle parking on Main Street eastbound by between Mill and Center Streets. Due to traffic speeds as well as maneuvering room needed, it is the recommendation to gain the two spaces by adding two more parallel spots on between Mill Street and South Lakeshore Drive. It was measured and marked and will not require any ordinance changes. Ms. Mullally is in accord with the recommendation.

Motion to _____

by _____, Second by _____. Passed _____.

(This item may need to go to the Council for approval.)

2. Equipment Replacement Fund Bid Quotation Pricing (Mowers & Trucks).

A copy of the most recent capital equipment replacement fund schedule is attached. Bid quotations and a funding savings discussion is also included of the options for Public Works equipment due in 2016 and 2017.

Motion to _____

by _____, Second by _____. Passed _____.

(This item needs to go to the FLR and Council for action).

3. Request to Pursue a Lesser Cost for Larsen Landscaping to Assist the City with Watering the New Trees or a Request an Additional Seasonal Employee at the Street Department for Watering.

The recent Spring Tree Planting contract included a price to water trees through the first growing season. The price is \$75.00/tree. The 2015 Fall Tree Planting program has 100 trees and the 2016 Spring Tree Planting has 202 trees or a total of 302 trees. Both contracts are with Larsen Landscaping. At the \$75.00/tree price, it would cost the City \$22,650 for the season to keep the 202 trees watered. The issue for Public Works is staffing. It would take one person and a truck full-time May through August to do nothing but water trees, and we don't have the staff person available during our busy season. The alternative would be to hire a seasonal employee and give him or her a truck with watering tank to perform the job. Costs would include labor, 640 hours at \$12/hour or approximately \$7,680 plus fuel.

The operating budget can handle the vehicle costs, but we would need to request approval of funds to hire another seasonal employee, if that is the way the PWC and Council wish to go. A budget resolution could tap TIF or contingency however the Council would like to go.

Motion to _____

by _____, Second by _____. Passed _____.

(This item needs to go to the FLR and Council for action).

4. Funding for bringing in Gifford Tree Service to clean up fallen trees along the White River-Discussion.

Last fall's tornado that swept through Dunn Field and the old Hillmoor land owned by the City downed numerous trees, none of which were covered by the City's insurance. The Street Department cleaned up several trees in Donian Park and Dunn Field, but has not had time to address the trees fallen in the White River. Disaster funding wasn't available for tree removals, and we obtained a price in the estimated at \$12,000 from Gifford Tree Service who is the only firm in the area with a portable tub grinder to clear most of the offending trees. Wet conditions hampered the effort and continue to do so. Staff would still like to bring the company in to perform the work.

It is recommended to proceed with Gifford Tree Service on a time and material basis estimated at \$12,000 to remove fallen trees from the White River corridor. Funding would come from Account No. 11-32-13-5346 which we believe has \$20,000 for trees in 2016.

Motion to _____

by _____, Second by _____. Passed _____.

(This item may need to go to the FLR and Council for action).

5. Installation of a Sidewalk Strip at the Skate Park.

There is an obvious need for a short section of sidewalk as evidenced by a worn path connection between the parking lot and the south end of the facility. The sidewalk section would be 4'x 50' and based upon the sidewalk pricing approved by Council for Humphreys Contracting and would cost us \$5.85/SF or \$1,170.00. The project was funded by TIF #4 funds and it is recommended to install the sidewalk using this funding source. The PWC may wish to consider a short sidewalk section between the parking lot and access road behind the south gate. It is the same 50' length. Total cost for both walks would be approximately \$2,340.00.

Direction is requested.

5. **Installation of a Sidewalk Strip at the Skate Park.**
6. **Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.**
7. **Acceptance of a Donation for Arbor Day from ATC.**

Public Works Projects Update

DPW Winkler went through the master projects schedule and answered questions.

Agenda Items:

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DPW Winkler explained that as directed by the PWC, staff evaluated and measured the proposal to convert parallel parking to angle parking on Main Street eastbound by between Mill and Center Streets, and due to safety concerns recommended adding the two desired spaces to the east of the last spot by the crosswalk.

It was moved by Ald. Gelting and seconded by Ald. Howell to proceed per staff recommendation with adding the two parallel parking stalls. It was discussed to proceed with the work when striping this spring. The motion passed 4-0.

2. **Equipment Replacement Fund Bid Quotation Pricing (Mowers & Trucks).**

DPW Winkler and Assistant DPW Earle went through proposals for one mower tractor, one 1-ton dump truck and two 5-yard dump trucks with winged plows. After discussion of funding set aside and equipment pricing, it was moved by Chair Kordus and seconded by Ald. Hedlund to recommend proceeding with the John Deere 5085 Tractor with Diamond Mower for \$70,160.96, the Chevrolet 3500HD 4WD cab and chassis from Lynch for \$30,586.36 (State of WI bid pricing), and 2 International 7400 5-yard dump Trucks with box, plow, salter, spreader and wing 36 (State of WI bid pricing) for \$314,134.53. The bid pricing for the 1-ton truck would be forthcoming at a later date. The motion, which included declaring the other trucks and equipment as surplus, passed 4-0.

(This item needs to go to the Finance and Council for action).

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DPW Winkler and Assistant DPW Earl explained that with the planting of 302 trees, that to keep the trees watered would require employment of another seasonal employee or a change order to Larsen Landscaping for his bid \$75.00/tree price, or \$22,650. After discussion of the merits of hiring a seasonal or Mr. Oborn's suggestion of utilizing TIF funds for the expense, it was moved by Ald. Kupsik and seconded by Ald. Gelting to take advantage of the \$75.00/tree price in his 2016 Spring Tree Planting contract to water the 302 trees this season in the amount of \$22,650.00.

(This item needs to go to the Finance and Council for action).

4. **Funding for bringing in Gifford Tree Service to clean up fallen trees along the White River-Discussion.**

DPW Winkler and Assistant DPW Earle explained that there were still trees which were knocked over in last year's tornado that were blocking flow on City property along the White River. It was further discussed that the \$12,000 price from Gifford Tree Service, who is the only firm in the area with a portable tub grinder, to clear most of the offending trees was still valid, with funding from Account No. 11-32-13-5346 which we believe has \$20,000 for trees in 2016.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve expending \$12,000 from Account No. 11-32-13-5346 for tree removals & tub grinding with Gifford Tree Service. The motion passed 4-0.
(This item may need to go to the Finance and Council for action).

5. Installation of a Sidewalk at the Skate Park.

At Mayor Connors suggestion, consideration of a 4'x50' sidewalk was discussed through a worn area in the lawn. It was noted as Council for Humphreys Contracting and would cost us \$5.85/SF or \$1,170.00 for the one sidewalk. A second sidewalk was also discussed around the roadway gate to the dog park, and Ald. Gelting wished a 3rd area at the skate park in mud also addressed. Staff was asked to measure and include the 3rd area. The work was to be funded by TIF #4 (\$1,170, \$1,170, and \$4,329).

It was moved by Ald. Gelting and seconded by Ald. Kupsik to proceed with the 3 sidewalk areas at Dunn Field in a total amount of \$6,669.00 as funded from TIF. The motion passed 4-0.

(This item needs to go to the Finance and Council for action).

6. Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.

DPW Winkler and Assistant DPW Earle discussed the possibility of filling in the narrow strip of grassed parkway in Flat Iron Park along Wrigley Drive with sidewalk or brick over sidewalk as funded from TIF #4. After evaluating the related costs, it was moved by Ald. Kupsik and seconded by Ald. Gelting to proceed to install sidewalk only at a cost of \$5.85/SF or \$9,360.00 based upon estimated square footage involved, as funded through TIF #4. The motion passed 4-0.

(This item needs to go to the Finance and Council for action).

7. Acceptance of a Donation for an Arbor Day Tree-ATC

Mr. Oborn explained ATC provided a \$250 check to the City to pay for our Arbor Day Tree and they requested an acknowledgement as required by law for tax purposes. It was moved by Chair Kordus and seconded by Ald. Howell to accept the donation. The motion passed 4-0.

(This item needs to go to the Council for acceptance).

Motion to Adjourn:

Motion to adjourn by Ald. Kupsik and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:18 PM.

Cc: Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

GIFFORD TREE SERVICE, INC.

N5102 PINNOW RD
DELAVAN, WI 53115

Estimate

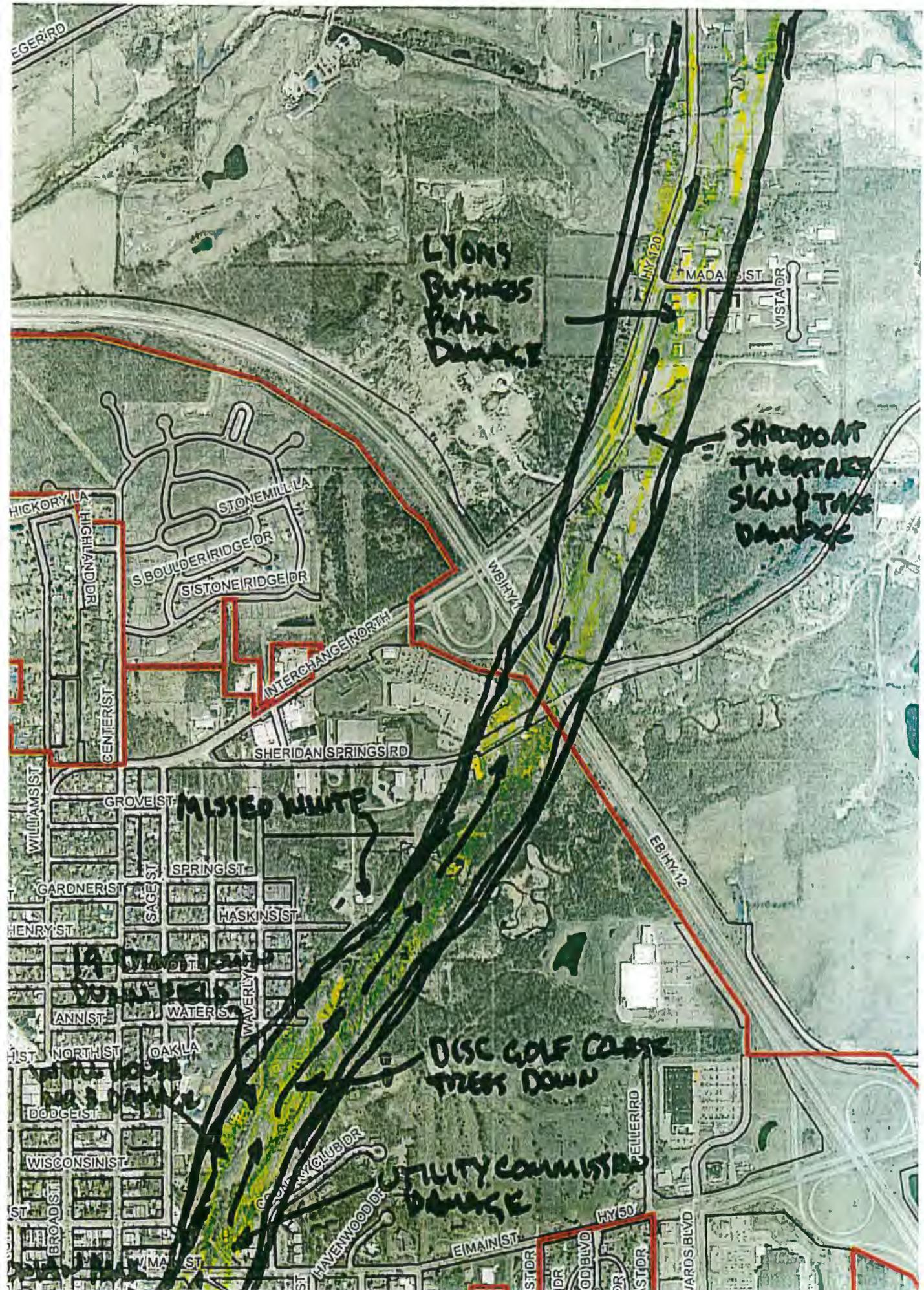
DATE	ESTIMATE NO.
11/15/2015	239

NAME / ADDRESS
CITY OF LAKE GENEVA 626 GENEVA STREET LAKE GENEVA WI 53147

DESCRIPTION	COST	TOTAL
Clean up storm damaged trees for 5 days; leave wood and chips on site 5.5% Sales tax	12,000.00 5.50%	12,000.00 0.00
We appreciate your business and look forward to working with you!		TOTAL \$12,000.00

Phone #
262.728.5881

E-mail	Web Site
giffordtree@gmail.com	http://www.giffordtree.com



LYONS
BUSINESS
PARK
DAMAGE

SHROBON
THREATS
SIGNATURE
DAMAGE

MISSED WHITE

DISC GOLF COURSE
TREES DOWN

UTILITY COMMISSION
DAMAGE

EGER RD

HY 120

MADA ST
VISTA DR

HICKORY LA
HIGHLAND DR
STONEMILL LA
S BOULDER RIDGE DR
S STONE RIDGE DR

INTERCHANGE NORTH

SHERIDAN SPRINGS RD

WILLIAM ST
GROVE ST
SPRING ST
GARDNER ST
SAGE ST
HENRY ST
ANN ST
WATER ST
OAK LA
DODGE ST
WISCONSIN ST
BROAD ST
WMA ST

E MAIN ST

HY 50

EB HY 12

PELLER RD
WARDS BLVD

CLUB DR
HAVENWOOD DR

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve expending \$12,000 from Account No. 11-32-13-5346 for tree removals & tub grinding with Gifford Tree Service. The motion passed 4-0.
(This item may need to go to the Finance and Council for action).

5. Installation of a Sidewalk at the Skate Park.

At Mayor Connors suggestion, consideration of a 4'x50' sidewalk was discussed through a worn area in the lawn. It was noted as Council for Humphreys Contracting and would cost us \$5.85/SF or \$1,170.00 for the one sidewalk. A second sidewalk was also discussed around the roadway gate to the dog park, and Ald. Gelting wished a 3rd area at the skate park in mud also addressed. Staff was asked to measure and include the 3rd area. The work was to be funded by TIF #4 (\$1,170, \$1,170, and \$4,329).

It was moved by Ald. Gelting and seconded by Ald. Kupsik to proceed with the 3 sidewalk areas at Dunn Field in a total amount of \$6,669.00 as funded from TIF. The motion passed 4-0.
(This item needs to go to the Finance and Council for action).

6. Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.

DPW Winkler and Assistant DPW Earle discussed the possibility of filling in the narrow strip of grassed parkway in Flat Iron Park along Wrigley Drive with sidewalk or brick over sidewalk as funded from TIF #4. After evaluating the related costs, it was moved by Ald. Kupsik and seconded by Ald. Gelting to proceed to install sidewalk only at a cost of \$5.85/SF or \$9,360.00 based upon estimated square footage involved, as funded through TIF #4. The motion passed 4-0.

(This item needs to go to the Finance and Council for action).

7. Acceptance of a Donation for an Arbor Day Tree-ATC

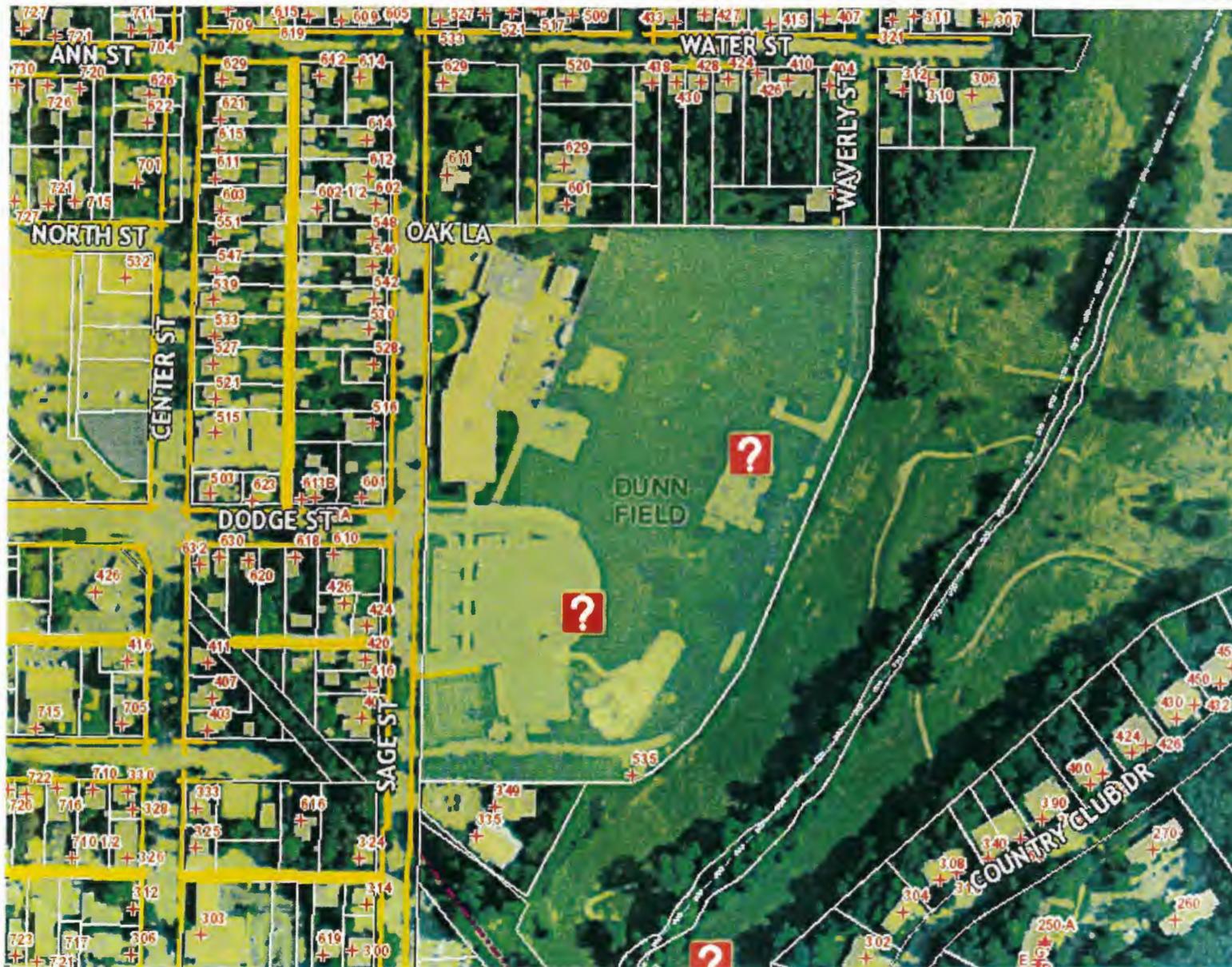
Mr. Oborn explained ATC provided a \$250 check to the City to pay for our Arbor Day Tree and they requested an acknowledgement as required by law for tax purposes. It was moved by Chair Kordus and seconded by Ald. Howell to accept the donation. The motion passed 4-0.

(This item needs to go to the Council for acceptance).

Motion to Adjourn:

Motion to adjourn by Ald. Kupsik and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:18 PM.

Cc: Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File



Legend

- Lots
 - Open
 - <Null>
 - Full
 - Road
- Sections
- Street Names
- Private Roads
- Information Point
- Addresses @ 5000
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Sidewalk
- Bike Trails
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- Building Footprints
- City Limits Boundary
- City Limits Mask
- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery

Notes

0.1 0 0.07 0.1 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere
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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Dan Winkler

From: Tom Earle <tearle@cityoflakegeneva.com>
Sent: Thursday, April 21, 2016 10:17 AM
To: Dan Winkler
Subject: skate park concrete

Dan,

Looks like the additional sq' for the skate park that was brought up at PWC by Mr Gelting is apx. 740 sq/ft

Thanks.

Tom Earle
Assistant Director of Public Works
City of Lake Geneva Street Dept.
1065 Carey St.
Lake Geneva WI. 53147
(262)248-6644
fax (262)248-4913

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve expending \$12,000 from Account No. 11-32-13-5346 for tree removals & tub grinding with Gifford Tree Service. The motion passed 4-0. **(This item may need to go to the Finance and Council for action).**

5. Installation of a Sidewalk at the Skate Park.

At Mayor Connors suggestion, consideration of a 4'x50' sidewalk was discussed through a worn area in the lawn. It was noted as Council for Humphreys Contracting and would cost us \$5.85/SF or \$1,170.00 for the one sidewalk. A second sidewalk was also discussed around the roadway gate to the dog park, and Ald. Gelting wished a 3rd area at the skate park in mud also addressed. Staff was asked to measure and include the 3rd area. The work was to be funded by TIF #4 (\$1,170, \$1,170, and \$4,329).

It was moved by Ald. Gelting and seconded by Ald. Kupsik to proceed with the 3 sidewalk areas at Dunn Field in a total amount of \$6,669.00 as funded from TIF. The motion passed 4-0. **(This item needs to go to the Finance and Council for action).**

6. Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.

DPW Winkler and Assistant DPW Earle discussed the possibility of filling in the narrow strip of grassed parkway in Flat Iron Park along Wrigley Drive with sidewalk or brick over sidewalk as funded from TIF #4. After evaluating the related costs, it was moved by Ald. Kupsik and seconded by Ald. Gelting to proceed to install sidewalk only at a cost of \$5.85/SF or \$9,360.00 based upon estimated square footage involved, as funded through TIF #4. The motion passed 4-0.

(This item needs to go to the Finance and Council for action).

7. Acceptance of a Donation for an Arbor Day Tree-ATC

Mr. Oborn explained ATC provided a \$250 check to the City to pay for our Arbor Day Tree and they requested an acknowledgement as required by law for tax purposes. It was moved by Chair Kordus and seconded by Ald. Howell to accept the donation. The motion passed 4-0.

(This item needs to go to the Council for acceptance).

Motion to Adjourn:

Motion to adjourn by Ald. Kupsik and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:18 PM.

Cc: Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

Motion to _____

by _____, Second by _____. Passed _____.

(This item needs to go to the FLR and Council for action).

6. Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.

A change in the layout for Winterfest moving several of the sculptures to along Wrigley Drive in Flat Iron Park underscored the need to install brick in the narrow parkway between the Chamber Visitors' Center and the 3-Graces Fountain at Center Street. The run is 400' x 4' or at the sidewalk base and brick surface pricing rates approved by Council for Humphreys Contracting would cost us \$18.94/SF or \$30,304.00. The work would be a TIF #4 improvement if the PWC and Council wished to pursue the project. Sidewalk without the brick would be \$5.85/SF or \$9,360.00.

Motion to _____

by _____, Second by _____. Passed _____.

(This item needs to go to the FLR and Council for action).

7. Acceptance of a Donation for an Arbor Day Tree-ATC

ATC provided a \$250 check to the City to pay for our Arbor Day Tree (April 30th at 9 AM at Donian Park). They requested an acknowledgement as required by law for tax purposes. It is recommended to accept the donation and forward to Council for formal acceptance.

Motion to _____

by _____, Second by _____. Passed _____.

(This item needs to go to Council for action).

Motion to Adjourn:

Motion to adjourn by Ald. _____ and seconded by Ald. _____. The motion passed -0 and the meeting was adjourned at _____ PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File



Legend

- Lots**
- Open
- <Null>
- Full
- Road
- Sections**
- Street Names**
- Private Roads
- Information Point
- + Addresses @ 5000
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Sidewalk
- Bike Trails
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- Building Footprints
- City Limits Boundary
- City Limits Mask
- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery

Notes

0.0 0 0.02 0.0 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere
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THIS MAP IS NOT TO BE USED FOR NAVIGATION

It was moved by Ald. Kupsik and seconded by Ald. Gelting to approve expending \$12,000 from Account No. 11-32-13-5346 for tree removals & tub grinding with Gifford Tree Service. The motion passed 4-0. **(This item may need to go to the Finance and Council for action).**

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At Mayor Connors suggestion, consideration of a 4'x50' sidewalk was discussed through a worn area in the lawn. It was noted as Council for Humphreys Contracting and would cost us \$5.85/SF or \$1,170.00 for the one sidewalk. A second sidewalk was also discussed around the roadway gate to the dog park, and Ald. Gelting wished a 3rd area at the skate park in mud also addressed. Staff was asked to measure and include the 3rd area. The work was to be funded by TIF #4 (\$1,170, \$1,170, and \$4,329).

It was moved by Ald. Gelting and seconded by Ald. Kupsik to proceed with the 3 sidewalk areas at Dunn Field in a total amount of \$6,669.00 as funded from TIF. The motion passed 4-0. **(This item needs to go to the Finance and Council for action).**

6. Installation of a Brick Walk in the Narrow Parkway Strip on Wrigley Drive between the Chamber Building and 3-Graces Fountain.

DPW Winkler and Assistant DPW Earle discussed the possibility of filling in the narrow strip of grassed parkway in Flat Iron Park along Wrigley Drive with sidewalk or brick over sidewalk as funded from TIF #4. After evaluating the related costs, it was moved by Ald. Kupsik and seconded by Ald. Gelting to proceed to install sidewalk only at a cost of \$5.85/SF or \$9,360.00 based upon estimated square footage involved, as funded through TIF #4. The motion passed 4-0.

(This item needs to go to the Finance and Council for action).

7. Acceptance of a Donation for an Arbor Day Tree-ATC

Mr. Oborn explained ATC provided a \$250 check to the City to pay for our Arbor Day Tree and they requested an acknowledgement as required by law for tax purposes. It was moved by Chair Kordus and seconded by Ald. Howell to accept the donation. The motion passed 4-0.

(This item needs to go to the Council for acceptance).

Motion to Adjourn:

Motion to adjourn by Ald. Kupsik and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:18 PM.

Cc: Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File



MAILING & STREET ADDRESS: 2489 RINDEN ROAD ■ COTTAGE GROVE, WI 53527-9598
PHONE: 608.877.7600 ■ TOLL FREE: 866.899.3204 ■ FAX: 608.877.8123 ■ www.atcllc.com

City of Lake Geneva
Attention: John Foster
626 Geneva St
Lake Geneva, WI 53147

Enclosed is a sponsorship check from American Transmission Co. to assist with funding your Arbor Day activities.

Thank you for allowing American Transmission Co. to be part of your Arbor Day celebrations.

Please contact me if you have any questions.

Sincerely,

Waunell Trepanier
608-843-6149

ORIGINAL CHECK HAS A COLORED BACKGROUND PRINTED ON CHEMICAL REACTIVE PAPER - SEE BACK FOR DETAILS

VOID VOID VOID VOID VOID US Bank Wausau, WI 79-1160/759 **109292**

American Transmission Company LLC
W234 N2000 Ridgeview Pkwy Ct
P.O. Box 408
Waukesha, WI 53187-0408

2016-04-07

Two Hundred Fifty Dollars And Zero Cents *****

250.00

Pay to the Order of: LAKE GENEVA, CITY OF

626 GENEVA ST
LAKE GENEVA, WI 53147

AUTHORIZED SIGNATURE

⑈00109292⑈ ⑆075911603⑆ 182380184263⑈

Charitable Contributions

Substantiation and Disclosure Requirements
(see IRS Publication 1771 for additional information)

You have received the following information relating to substantiation and disclosure requirements because the enclosed contribution of \$250 or more has been made to your tax-exempt, charitable organization.

Written Acknowledgment

IRS rules require that an organization's written acknowledgment to donors should contain the following information:

- Name of organization.
- Amount of cash contribution or, if applicable, description (but not the value) of a non-cash contribution.
- Statement that no goods or services were provided by the organization in return for the contribution, or
- Description and good faith estimate of the value of goods or services that the organization provided in return for the contribution.

The IRS has not created a standard format for contribution receipts. The receipt can be a letter, postcard, an e-mail message, or form created by your organization for this purpose. Any donations worth \$250 or more must be recognized with a contribution receipt.

Examples of Written Acknowledgments

- "Thank you for ATC's cash contribution of \$xxx that (organization's name) received on (date of contribution). No goods or services were provided in exchange for your contribution."
- "Thank you for ATC's cash contribution of \$xxx that (organization's name) received on (date of contribution). In exchange for your contribution, we gave you (item received) with an estimated fair market value of \$xxx."
- "Thank you for ATC's cash contribution of \$xxx that (organization's name) made in the name of its (e.g., Special Relief Fund) program. No goods or services were provided in exchange for your contribution."

Acknowledgements may be mailed directly to:

Kaylin Schueler
Corporate Giving Council Administrator
American Transmission Company
PO Box 47
Waukesha, WI 53187

Please feel free to contact me with any questions at (262) 832-8679. If you choose to submit your contribution receipt electronically, please send to kschueler@atcllc.com.





From: Andrea Peterson [mailto:andreap@lakegeneva.lib.wi.us]
Sent: Friday, April 15, 2016 11:21 AM
To: Blaine Oborn
Cc: Fritz Oppenlander; Larry Kundert
Subject: Good morning Blaine

The estate of a local resident has offered to donate a bronze bench to the library (photo attached).

The Library Board would like to install the bench by the lakeside door near the garden. We have a contact who will bring the statue to Library Park and install on a concrete slab.

Thank you.

Andrea

--

Andrea W. Peterson
Director
Lake Geneva Public Library
918 W. Main Street
Lake Geneva, WI 53147

[262.249.5283](tel:262.249.5283)
andreap@lakegeneva.lib.wi.us

City of Lake Geneva
Department of Public Works

Park System - Memorial and Donation Application

Name of Donor: Julie Sarton

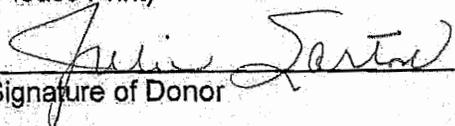
Address of Donor:
W3276 Lake Forest Lane
Lake Geneva WI 53147

Phone Number:
Home: _____ Other: _____
E-mail: _____

Description of Donation:
Bronze bench with a boy and girl
seated and reading a book
(photo attached)

Wording on Memorial Acknowledgement:
"A book is a dream that you hold in your hand."
-Neil Gaiman

My signature below indicates that I have received a copy of the Memorial and Donations Policy and agree to all the provisions and procedures as outlined.

Requested by:
JULIE SARTON
(Please Print)

Signature of Donor

4/22/2016
Date

Staff Use Only. Date Received _____ Staff Initials _____
Staff Recommendation to City's Board of Park Commissioners: Approve/Deny
Council Review Date: _____ Approved/Denied
Order Date: _____ Installation Date: _____

CITY OF LAKE GENEVA

International Migratory Bird Day

RESOLUTION 16-R24

Whereas, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

Whereas, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

Whereas, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

Whereas, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

Whereas, public awareness and concern are crucial components of migratory bird conservation, *and*

Whereas, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

Whereas, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

Whereas, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

Whereas, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

Whereas, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE I, Alan Kupsik, as Mayor of the City of Lake Geneva, Wisconsin, do hereby proclaim, the second Saturday of the month of May as

International Migratory Bird Day

in the City of Lake Geneva, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Dated this 25th day of April in the year 2016,

Signed _____

Alan Kupsik, Mayor

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: April 25, 2016

To: Finance, License & Regulation Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Action on Expanding the Outdoor Dining Ordinance from Restaurants to State Licensed Retail Food Establishments

The City's current Outdoor Dining Ordinance allows for restaurants to receive a license to place dining tables on City sidewalks. The City ordinance uses the State definition for Restaurants that specifically excludes creameries (ice cream shops). There has been a request by two of the ice cream shops in the City to also be allowed in the City Ordinance to put tables on City sidewalks. These establishments are required to obtain a Retail Food Establishment License from the State. The City Council could authorize the City Attorney to draft an ordinance change to expand to include State Licensed Food Establishments.

from the danger of fire or accident that can be reasonably maintained in the operation of a hotel, restaurant, tourist rooming house, bed and breakfast establishment, vending machine or vending machine commissary.

NOTE: Sub. (4) is renumbered s. 97.01 (13r) and amended eff. 7–1–16 by 2015 Wis. Act 55.

254.61(5) “Restaurant” means any building, room or place where meals are prepared or served or sold to transients or the general public, and all places used in connection with it and includes any public or private school lunchroom for which food service is provided by contract. “Meals” does not include soft drinks, ice cream, milk, milk drinks, ices and confections. “Restaurant” does not include:

(a) Taverns that serve free lunches consisting of popcorn, cheese, crackers, pretzels, cold sausage, cured fish or bread and butter.

(b) Churches, religious, fraternal, youths’ or patriotic organizations, service clubs and civic organizations which occasionally prepare, serve or sell meals to transients or the general public.

(c) Any public or private school lunchroom for which food service is directly provided by the school, or a private individual selling foods from a movable or temporary stand at public farm sales.

(d) Any bed and breakfast establishment that serves breakfasts only to its lodgers.

(e) The serving of food or beverage through a licensed vending machine.

(f) Any college campus, as defined in s. 36.05 (6m), institution as defined in s. 36.51 (1) (b) or technical college that serves meals only to the students enrolled in the college campus, institution or school or to authorized elderly persons under s. 36.51 or 38.36.

(g) A concession stand at a locally sponsored sporting event, such as a little league game.

(h) A potluck event.

NOTE: Sub. (5) is renumbered s. 97.01 (14g) and amended eff. 7–1–16 by 2015 Wis. Act 55.

(5m) “Temporary restaurant” means a restaurant that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale or occasional sales promotion.

NOTE: Sub. (5m) is renumbered s. 97.01 (15b) eff. 7–1–16 by 2015 Wis. Act 55.

(5r) “Tourist or transient” means a person who travels from place to place away from his or her permanent residence for vacation, pleasure, recreation, culture, business or employment.

NOTE: Sub. (5r) is renumbered s. 97.01 (15f) eff. 7–1–16 by 2015 Wis. Act 55.

(6) “Tourist rooming house” means any lodging place or tourist cabin or cottage where sleeping accommodations are offered for pay to tourists or transients. “Tourist rooming house” does not include:

(a) A private boarding or rooming house, ordinarily conducted as such, not accommodating tourists or transients.

(b) A hotel.

(c) Bed and breakfast establishments.

NOTE: Sub. (6) is renumbered s. 97.01 (15k) eff. 7–1–16 by 2015 Wis. Act 55.

(7) “Vending machine” means any self-service device offered for public use which, upon insertion of a coin or token, or by other means, dispenses unit servings of food or beverage either in bulk or in package, without the necessity of replenishing the device between each vending operation. “Vending machine” does not include a device which dispenses only bottled, prepackaged or canned soft drinks, a one cent vending device, a vending machine dispensing only candy, gum, nuts, nut meats, cookies or crackers or a vending machine dispensing only prepackaged Grade A pasteurized milk or milk products.

NOTE: Sub. (7) is renumbered s. 97.01 (15p) eff. 7–1–16 by 2015 Wis. Act 55.

(8) “Vending machine commissary” means any building, room or place where the food, beverage, ingredients, containers, transport equipment or supplies for vending machines are kept, handled, prepared or stored by a vending machine operator.

“Vending machine commissary” does not mean any place at which the operator is licensed to manufacture, distribute or sell food products under ch. 97.

NOTE: Sub. (8) is renumbered s. 97.01 (15s) and amended eff. 7–1–16 by 2015 Wis. Act 55.

(9) “Vending machine location” means the room, enclosure, space or area where one or more vending machines are installed and operated.

NOTE: Sub. (9) is renumbered s. 97.01 (15w) eff. 7–1–16 by 2015 Wis. Act 55.

(10) “Vending machine operator” means the person maintaining a place of business in the state and responsible for the operation of one or more vending machines.

NOTE: Sub. (10) is renumbered s. 97.01 (15y) eff. 7–1–16 by 2015 Wis. Act 55.

History: 1973 c. 190; 1975 c. 189; 1975 c. 413 s. 13; Stats. 1975 s. 50.50; 1983 a. 163, 189, 203, 538; 1985 a. 135; 1987 a. 27, 307; 1989 a. 269, 354, 359; 1993 a. 27 s. 65; Stats. 1993 s. 254.61; 1993 a. 399; 1997 a. 27, 237; 1999 a. 135; 2005 a. 348; 2007 a. 67, 97; 2011 a. 78; 2015 a. 55.

254.62 Coordination; certification. (1) The department shall enter into memoranda of understanding with other state agencies to establish food protection measures.

(2) The department shall promulgate rules that establish a food sanitation manager certification program.

(3) The department shall accept relevant education, training, instruction, or other experience that an applicant has obtained in connection with military service, as defined in s. 111.32 (12g), to count toward satisfying any education, training, instruction, or other experience requirement in the food sanitation manager certification program established under sub. (2) if the applicant demonstrates to the satisfaction of the department that the education, training, instruction, or other experience that the applicant obtained in connection with his or her military service is substantially equivalent to the education, training, instruction, or other experience that is required to obtain an initial certificate under the food sanitation manager certification program.

NOTE: This section is renumbered s. 97.60 eff. 7–1–16 by 2015 Wis. Act 55.

History: 1993 a. 27; 2011 a. 120; 2015 a. 55.

254.63 Motels. Upon the written request of the hotel operator made on forms furnished by the department, the department may classify a hotel as a “motel”, if the operator of the hotel furnishes on-premises parking facilities for the motor vehicles of the hotel guests as a part of the room charge, without extra cost.

NOTE: This section is renumbered s. 97.603 eff. 7–1–16 by 2015 Wis. Act 55.

History: 1983 a. 203 ss. 3, 5; 1983 a. 538 s. 67; 1993 a. 27 s. 66; Stats. 1993 s. 254.63; 2015 a. 55.

254.64 Permit. (1) (a) No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual permit by the department or by a local health department that is granted agent status under s. 254.69 (2).

(b) No person may maintain, manage or operate a bed and breakfast establishment for more than 10 nights in a year without having first obtained an annual permit from the department.

(c) Except as provided in s. 250.041, no permit may be issued under this section until all applicable fees have been paid. If the payment is by check or other draft drawn upon an account containing insufficient funds, the permit applicant shall, within 15 days after receipt of notice from the department of the insufficiency, pay by cashier’s check or other certified draft, money order or cash the fees, late fees and processing charges that are specified by rules promulgated by the department. If the permit applicant fails to pay all applicable fees, late fees and processing charges within 15 days after the applicant receives notice of the insufficiency, the permit is void. In an appeal concerning voiding of a permit under this paragraph, the burden is on the permit applicant to show that the entire applicable fees, late fees and processing charges have been paid. During any appeal process concerning

City of Lake Geneva, WI
Saturday, April 23, 2016

Chapter 62. Streets, Sidewalks and Other Public Places

Article III. OBSTRUCTIONS AND ENCROACHMENTS

Sec. 62-67. Exceptions.

[Code 1992, § 8.03(2)]

The prohibitions of Section **62-66** shall not apply to the following:

- (1) Awnings, canopies and other permissible rooflike structures of which the hardware or firm portions do not extend at any point lower than seven feet above the sidewalk, street or alley, or of which the flexible cloth curtain or valance portions do not extend at any point lower than six feet, eight inches above the sidewalk, street or alley.
- (2) Public utility encroachments authorized by the City.
- (3) Goods, wares, merchandise or fixtures being loaded or unloaded which do not extend more than three feet on a sidewalk, provided such goods, wares, etc., do not remain thereon for more than three hours.
- (4) Building materials when placed upon the street, alley or sidewalk, upon conditions prescribed by the City which may require such materials to be protected by barricades or appropriate lights. Parking metered areas require a permit from the Police Department.
- (5) The delivery of fuel and other supplies for the occupant of any building on any business street by the backing of a truck or delivery vehicle on the first six feet of the sidewalk measured in from the curb, under the supervision of the Police Department between 9:00 p.m. and 10:00 a.m. on any day of the week, except Saturday and Sunday.

- (6) Restaurants issued sidewalk cafe permits by the City Clerk for restaurant tables subject to the following conditions:
[Added 1-23-2012 by Ord. No. 12-02; 2-11-2013 by Ord. No. 13-04]
 - a. "Restaurant" means an establishment defined in § 254.61(5) Wis. Stats.
 - b. The use of sidewalks for restaurant tables shall only be permitted incidental to the operation of a restaurant which is contiguous to the sidewalk and within the side property lines of the contiguous restaurant under the following conditions:
 1. The restaurant tables and seats shall not be located closer than two feet from the curb of the street as measured by the closest edge of the table or seat with an occupant seated therein to the street.
 2. Bollards shall be strategically located at either end, and along the street edge of the outdoor restaurant seating area. Said bollards shall be temporary and not affixed to the

- sidewalks. From November 1 to April 30 said bollards, tables, and seats shall be removed each night when the restaurant closes.
3. All permittees shall ensure that all tables, chairs and bollards are properly secured during closing hours. Permittees shall be responsible for damage caused by their unsecured tables, chairs and bollards, regardless of fault. Damage caused by improperly secured tables, chairs and bollards on more than one occasion may be grounds for revocation of the permit.
 4. The restaurant applicant is able to meet all other existing requirements for the issuance of a permit to place restaurant tables on the public sidewalk.
 5. Signs or other equipment shall not be attached to public amenities such as light poles, trees, planters, benches, street signs, etc.
 6. All forms of heating devices are prohibited within the sidewalk cafe area.
 7. All furnishings such as, but not limited to, bollards, umbrellas, tables, and chairs shall not include signage, logos, or text.
 8. Primary (red, blue, and yellow) colors and fluorescent day glow and/or neon colors shall not be permitted. Where such colors constitute a component of a standardized corporate theme or identity, muted versions of such colors shall be used.
 9. A minimum of one table shall be handicap/wheelchair accessible.
- c. The application for the permit shall first be reviewed by the Director of Public Works and the Police Department, and no permit shall be issued unless a report is made by the Director of Public Works and the Police Chief that the proposed use will not unreasonably interfere with pedestrian or vehicular traffic.
1. A detailed, scaled plan of the proposed sidewalk cafe is required with the application.
- d. In no event shall the uses permitted by this exception reduce the open portion of any sidewalk to less than five feet.
- e. Alcohol may be served at or consumed at restaurant tables located on the sidewalk under the following conditions:
1. Bollards shall be connected in such a manner that the area where the restaurant tables are located appears as an enclosed area.
 2. The holder of sidewalk cafe permit has properly included the sidewalk area under a properly issued alcohol beverage license. Service of alcoholic beverages in sidewalk cafes shall stop no later than 11:00 p.m. with all alcohol removed or consumed by 11:30 p.m. and the sidewalk cafe closing no later than 12:00 midnight.
 3. Signage shall be displayed indicating that alcohol beverages may not be carried outside of the enclosed seating area.
 4. Food service shall be required to be available at all times the sidewalk cafe is serving alcohol.
- f. No permit shall be issued pursuant to this exception, unless the applicant furnishes to the City Clerk evidence of public liability insurance naming the City as a party insured insuring the City against liability resulting from the uses permitted herein. The coverage shall be in an amount not less than \$1,000,000.

- g. Persons issued permits pursuant to this article shall maintain the sidewalk area in a clean, safe, and sanitary condition.
- h. The annual permit fee for a sidewalk cafe permit shall be based upon the number of seats seated at a table. The number of seats at any table will be limited by the application and the permit fee paid. The fee per seat shall be set by resolution.
- i. The permit fee issued hereunder is a privilege and not a right. A restaurant shall not permit tables and chairs to be placed on the sidewalk without a permit. A permit is valid from July 1 to June 30 of the following year. The permit may be revoked at any time for any reason in the sole discretion of the City, and the City is not obligated to return the permit fee will refund prorata a portion of any fee.
 - 1. The permittee must submit an amended application and scaled plan and receive approval from the Director of Public Works and the Police Department prior to changing the layout or adding seats to the sidewalk cafe area.

RESOLUTION 16-R25
CITY OF LAKE GENEVA

**A RESOLUTION TERMINATING TIF NO. 4 INCLUDING
AUTHORIZING ESCROWING OBLIGATED FUNDS AND
DISTRIBUTION OF EXCESS INCREMENT TO OVERLYING TAXING
DISTRICTS**

WHEREAS, the City of Lake Geneva passed a creation resolution creating Tax Increment District No. 4 on September 11, 1995; and

WHEREAS, all TIF District No. 4 projects will be completed in the prescribed allowed time; and

WHEREAS, sufficient increment has been collected as of the 2015 tax roll, payable in 2016, to cover TIF District No. 4 projects costs, and to escrow funds to cover the District's remaining outstanding obligations.

NOW THEREFORE, BE IT RESOLVED, that the City of Lake Geneva Common Council does terminate TIF District No. 4; and

BE IT FURTHER RESOLVED, that the City Clerk shall notify the Wisconsin Department of Revenue, within 18 days of this resolution, or prior to the deadline of May 15, 2016, whichever comes first, that the District has been terminated; and

BE IT FURTHER RESOLVED, that the City Clerk shall sign the required Wisconsin Department of Revenue final accounting form agreeing on a date by which the City shall send final audited information to the Wisconsin Department of Revenue; and

BE IT FURTHER RESOLVED, that the City Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the District, to the affected taxing districts with proportionate shares to be determined by the final audit by the City's Auditors, Schenck SC Certified Public Accountants.

Adopted this 25th day of April, 2016

Alan Kupsik, Mayor

Sabrina Waswo, City Clerk

City of Lake Geneva
Tax Incremental Financing District No. 4
2016 Analysis as of 4/23/2016

2016 Spending Projection	Amounts
Fund Balance 12/31/2015 Estimate	9,992,317
Advance to Taxing Jurisdictions	(6,000,000)
Approved Spending	(3,020,115)
Reimbursement from Beautification	20,115
Property Tax Increment	1,633,460
Interest Estimate	3,000
Audit Costs	6,000
Estimated Remaining Funds	<u>(2,634,777)</u>
Fund Balance 5/15/2016 Projection	-

Taxing Jurisdictions	2016 Increment	Percentage
Walworth County	315,890.53	19.34%
City of Lake Geneva	402,904.69	24.67%
Lake Geneva, JT #1 Schools	506,656.74	31.02%
Lake Geneva-Genoa City UHS	353,294.82	21.63%
Gateway Technical College District	54,713.03	3.35%
Total	<u>1,633,459.81</u>	<u>100.00%</u>

Taxing Jurisdictions	Advance	Est. Closing	
		Disbursement	
Walworth County	1,160,324.34	509,532.65	1,669,856.99
City of Lake Geneva	1,479,943.45	649,886.83	2,129,830.28
Lake Geneva, JT #1 Schools	1,861,043.91	817,239.28	2,678,283.19
Lake Geneva-Genoa City UHS	1,297,717.22	569,865.91	1,867,583.13
Gateway Technical College District	200,971.08	88,252.33	289,223.41
Total	<u>6,000,000.00</u>	<u>2,634,777.00</u>	<u>8,634,777.00</u>

**City of Lake Geneva
Tax Incremental Financing District No. 4
2016 Projects 4/23/2016**

# Projects:	Approved by City Council <u>01/25/16</u>	Projections <u>04/23/16</u>	Budget Under/ (Over)	Proposed Revised Budget
1 Bury overhead wires on Main Street from Curtis to Wells	\$ 900,000	\$ 763,651	\$ 136,349	\$ 763,651
2 Traver Hotel redevelopment grant	\$ 150,000	\$ 150,000	\$ -	\$ 150,000
3 White River Trail acquisition and construction	\$ -		\$ -	
4 Downtown Signage	\$ 200,000	\$ 111,387	\$ 88,613	\$ 111,387
5 Theatre redevelopment grant	\$ 800,000	\$ 895,000	\$ (95,000)	\$ 895,000
6 Tree Planting	\$ 100,000	\$ 129,375	\$ (29,375)	\$ 129,375
7 Contingency	\$ 100,000		\$ 100,000	\$ -
8 Riviera grounds rehabilitation	\$ 185,000	\$ 120,115	\$ 64,885	\$ 120,115
Less contribution from the LG Beautification organization	\$ (85,000)	\$ (20,115)	\$ (64,885)	\$ (20,115)
9 Downtown traffic flow and timing engineering	\$ -		\$ -	\$ -
10 Main Street Widening from Curtis to Wells	\$ 500,000	\$ 345,915	\$ 154,085	\$ 345,915
11 Main Street Lighting from Curtis to Wells	\$ 150,000	\$ 110,805	\$ 39,195	\$ 110,805
12 Downtown Parking Lot Property Purchase				\$ 393,867
Total	\$ 3,000,000	\$ 2,606,133	\$ 393,867	\$ 3,000,000

Closing Plan

- 1 Pursue remaining projects so contracts are in place by May 2016
- 2 Approve advance to Taxing Jurisdictions of unused spending in the amount of \$6 million
- 3 Approve TIF Closing Resolution on April 25, 2016
- 4 File to Close TID No. 4 before May 15, 2016 to avoid 2017 increment
- 5 Approve Escrow of Funds for remaining projects under contract before May 15, 2016
- 6 Perform Final TIF Audit within 6 months of TID Closure Filing in about November 2016
- 7 Disperse remaining funds to Taxing Jurisdictions in about January 2017

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

DATE: April 23, 2016
TO: Mayor Kupsik & Common Council
Finance, License & Regulation Committee
FROM: Blaine Oborn, City Administrator; Sylvia Mullally, Parking Manager; and Tom Earle, Assistant Director of Public Works
RE: Discussion/Action on Proposed 227 S. Lake Shore Drive City Parking Lot Project

Location: 227 S. Lake Shore Drive
Zoned: General Business
Purchase Price: \$425,000
Demolition Estimate: \$13,000.00
Paving Estimate: \$115,000.00

Background:

During the City's peak season, additional traffic creates a shortage of parking in the downtown area. In particular, during the height of City-wide events such as Art in the Park and Venetian festival, up to 100+ parking stalls are not available to the public due to vendors, carnival rides and/or street closures. Therefore, it may be in the City's best interest to consider purchasing the property to construct an additional flat surfaced parking lot for the public.

Public Opportunities:

- Access to additional public parking
- Directs parking traffic south on Wells Street (left turn from Main Street (HWY 50) and Wells Street) eliminating the need to search for parking in the high traffic city hub area
- Parking lot location is a 1-3 minute walk to Seminary Park
- Parking lot location is a 3 minute walk south of the Main Street business area
- Parking lot location is a 3 minute walk northeast of the Lake area and Flat Iron Park

City Opportunities:

- Additional 43-53 parking stalls
- Additional revenue for general fund from metered paid parking
- Potential revenue generated \$8K-\$10K

Funding: TIF and Parking Fund

Committee Recommendation:

On April 20, 2016, the Parking Commission recommended that the City consider the purchase of the property at 227 S. Lake Shore Drive to build an additional public parking lot.

Additional Issues: Negotiations on purchase will be discussed in closed session.



ZOP 00380

WALWORTH COUNTY, WISCONSIN

0 15 30 60 90 120 Feet
1 inch = 83 feet

Author:
Map Produced on: 4/23/2016
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD27

**Walworth County Information Technology Department
Land Information Division**
1800 County Trunk N N
Elkhorn, Wisconsin 53121-1001

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FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

THIS FIRST AMENDEDMENT TO DEVELOPMENT AGREEMENT.(this "Agreement") is made and entered into as of this__day of April, 2016, by and between the City of Lake Geneva, a Wisconsin municipal corporation (the "City"), and Lake Geneva Economic Development Corporation (the Developer").

RECITALS

WHEREAS, the City and the Developer entered into a development agreement dated December 16, 2015, and

WHEREAS, the City and Developer have determined that additional funds are necessary to complete the project contemplated by the original Development Agreement dated December 16, 2015, and

WHEREAS, Effective September , 11 1995 the City created City of Lake Geneva Tax Increment District No. 4 (the "District") pursuant to Section 66.1105, Wis. Stat. (the "Tax Increment Law");

WHEREAS, the City desires to facilitate the further development of property within the District to eliminate blight, expand the tax base, and create jobs;

WHEREAS, the Developer has purchased additional property which had a building on it and said property has been added to the premises known as 323 Broad Street and Developer proposes to demolish the building, relocate tenants currently in the building to be demolished, make other improvements to the property, including but not limited to removal of the existing parking lot removal of a tree or trees, restoration of the site, and make improvements to the streetscape along 323 Broad Street; and

WHEREAS, Developer expended the sum of \$107,233 of the original grant of \$150,000.00 described in the original Development Agreement, and

WHEREAS, the Developer wishes to expend an additional \$25,000.00 to complete the additional work described above, and

WHEREAS , to facilitate the Project contemplated by this First Amendment to Development Agreement, the City wishes to provide a grant for the additional improvements set forth above and subject to this Agreement; and

WHEREAS, the City and the Developer intend to enter into this First Amendment to Development Agreement to ensure that the grant is used to fulfill the purposes of the Lake Geneva Tax Increment No. 4 and satisfy the requirements of the Tax Increment Law;

WHEREAS, all of the components of the Project are located within the District;

WHEREAS, the City finds and determines that unless the City provides the tax increment payments described in this Agreement the Developer will not undertake the Project and the City will not accomplish the objectives of the Project Plan for the District;

WHEREAS, in order to induce the Developer to undertake and complete the Project in the manner and timeframe described herein and to make the Project financially feasible and implement the Project Plan for the District, the City finds it appropriate to provide tax increment incentive payments to the Project as described in this Agreement subject to the reservations contained herein;

WHEREAS, the City finds that the development of the Project and the fulfillment of the terms and conditions of this Agreement are in the vital best interests of the City and its residents by eliminating blight, expanding the tax base and creating commercial opportunities, all consistent with the purpose of a TIF district under the Tax Increment Law;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in this Amended Development Agreement, and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the City and The Developer agree as follows:

1. The above recitations are true and correct and incorporated herein by reference.
2. ARTICLE III, subsection 3.6 is hereby amended and restated to read as follows:

3.6. Demolition of Building at 323 Broad Street.

The Developer shall demolish, remove the existing building, remove the foundations of the existing building, fill, grade, and seed the property located at 323 Broad Street in the City of Lake Geneva, Wisconsin on or before June 1, 2016 at an estimated cost of \$150,000. The Developer shall also demolish the second building located at 323 Broad Street in the City of Lake Geneva, Wisconsin, relocate tenants currently in the second building to be demolished, make other improvements to the property, including but not limited to removal of the existing parking lot removal of a tree or trees, restoration of the site, and make improvements to the streetscape along 323 Broad Street on or before December 31, 2016.

3. ARTICLE IV, subsection 4.1 is hereby amended to read as follows:

4.1. Payment of Grant. Subject to the terms of this Agreement, in order to induce the Developer to undertake and complete the Project, the City shall provide a cash grant to the Developer, or its assigns, in an amount not to exceed \$150,000 (the "Grant"), which shall be applied to demolition of the premises currently on the Property, and removal of the foundations, filling, regarding, and reseeded of the property after demolition. The grant proceeds shall also be applied to demolish the second building now located at 323 Broad Street, Lake Geneva, Wisconsin, relocate tenants currently in the second building to be demolished, make other improvements to the property, including but not limited to removal of the existing parking lot removal of a tree or trees, restoration of the site, and make improvements to the streetscape along 323 Broad Street.

4. All other terms and conditions of the original Development Agreement dated December 16, 2015 between City and Developer not specifically amended herein remain in full force and effect and are incorporated herein by reference.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their respective names by their duly authorized officers as of the date set forth above.

[SIGNATURE PAGES FOLLOW]

DRAFT

CITY SIGNATURE PAGE TO DEVELOPMENT AGREEMENT

CITY OF LAKE GENEVA

By: _____
Jim Connors, City President

By: _____
Sabrina Waswo, City Clerk

State of Wisconsin)
) ss.
Walworth County)

This instrument was acknowledged before me on the _____ day of _____
_ 2014, _____.

[Seal]

Notary Public, State of Wisconsin
My commission expires on _____

State of Wisconsin)
) ss.
Walworth County)

This instrument was acknowledged before me on the _____ day of _____
_ 2014, by Phyllis Groom.

[Seal]

Notary Public, State of Wisconsin
My commission expires on _____

DEVELOPER SIGNATURE PAGE TO DEVELOPMENT AGREEMENT

**LAKE GENEVA DEVELOPMENT
CORPORATION**

By: _____

State of Wisconsin)
) ss.
Walworth County)

This instrument was acknowledged before me on the _____ day of _____
2015, _____.

[Seal]

Notary Public, State of Wisconsin
My commission expires on _____

This instrument was drafted by Attorney Daniel S. Draper of Lake Geneva,
Wisconsin.



6.1 MEMORIALS, EXHIBITS AND DONATIONS

Adopted by Common Council	1/25/2010
Amended by Common Council Amended by Common Council	11/1/2011 <u> </u> / <u> </u> /2016

I. PURPOSE

The purpose of this policy is to establish guidelines, standards and procedures for the installation and care of donated park improvements, either as a result of a cash or physical property donation [or temporary exhibits](#). These donations [or exhibits](#) may include, but are not limited to the following: park benches, trees, flagpoles, picnic tables, public art, [sculptures](#), statuary and other appropriate parkland amenities and accessories. The City of Lake Geneva desires to encourage donations [and exhibits](#) from individuals and groups, both public and private, while at the same time managing aesthetic impacts and mitigating on-going maintenance costs.

II. DEPARTMENT RESPONSIBLE

The City Administrator will oversee park memorials and donations.

III. COMMITTEE OVERSIGHT

The Board of Park Commissioners and Common Council will oversee this policy. Guidelines established by this policy shall apply to all donations [and exhibits](#) to the City of Lake Geneva within its park system. Standards established by this policy will apply to purchased equipment, installation techniques, donation acknowledgements and long-term maintenance of all donations. The standards as set forth in this document may be applied to donations to other City of Lake Geneva departments, though other committees and commissions are not required to utilize this policy. This policy is simply a guideline for accepting donations [and authorizing exhibits](#). Each donation [or exhibit](#) will be reviewed on its own merits and decided on a case-by-case basis. These policies do not create a precedent for the acceptance of memorials, ~~or~~ donations, [or exhibits](#).

IV. STANDARDS FOR DONATIONS [AND EXHIBITS](#)

Acquisition or Purchase: The City and the community have an interest in ensuring that park elements purchased [or exhibited](#) and installed are of high quality related to style, appearance, durability and ease of maintenance. The City staff will be responsible for the

purchase and installation of all park elements. Park elements, such as park benches, shall be standardized where possible.

Appearance and Aesthetics: The City and the community have an interest in ensuring the best appearance and aesthetic quality of public facilities. Park elements and/or their associated donation [or exhibit](#) acknowledgements should reflect the character of the park or facility. The parks system exists for the benefit of the general public and, to that end, donations [or exhibits](#) of statues and works of art which depict an individual are discouraged. All park elements will be installed in such a manner that will not substantially alter the character of a facility or its intended use. It is also a consideration of the City to preserve the shoreline and lake views of Geneva Lake. [The City specifically designates Home Depot Park for temporary rotating sculptures.](#)

Donation Maintenance: Donated park elements and/or their associated donation acknowledgement become City property. Accordingly, the City has the duty to maintain the donation for the expected life cycle of the donation. Life cycles are indicated on the Fee Schedule maintained by the City. The City, at its sole discretion, may choose to replace or remove the donated element. The City shall not be responsible for donations located or installed contrary to the terms of this policy.

Temporary Exhibits Maintenance:

[The artist agrees to deliver the artwork\(s\) for installation to City of Lake Geneva, Wisconsin, at the agreed upon date, time and specific location as designated by the City. Location of Artwork\(s\) will be at the absolute discretion of the City. The City shall have no obligation to pay any compensation for the display of artwork on City property](#)

[The artist certifies that his/her artwork is original and of his own creation. The artist certifies that works are soundly and professionally constructed of durable and sturdy materials, have no breakable or easily damaged parts or pieces, are suitable for outdoor public display, are constructed in a way that will not cause safety or liability problems, and will require no maintenance during the exhibit period. The City shall have absolute discretion to determine the appropriateness of the Artwork\(s\) for public display. The artist is responsible for securely attaching 3-D works to a durable steel base or mounting plate in order for the piece to be welded or bolted to a metal pedestal or a concrete slab at the designated location.](#)

[The artist shall indemnify and hold the City harmless from any damage or injuries to the City or any third parties resulting from the display of artist's artworks in the City. Said indemnity shall include all damages including reasonable attorney's fees incurred by the City in bringing or defending any such damages or injuries. The artist agrees to maintain liability insurance in an amount not less than \\$500,000.00 per incident and total insurance](#)

in the amount of \$1,000,000.00. The artist shall provide a certificate of insurance prior to placement of his Artwork(s) in the City. Said certificate of insurance shall name the City as an additional insured and shall require that the City be notified 10 days prior to cancelation of the insurance.

The City of Lake Geneva is responsible for attaching all artwork to the designated metal pedestal or concrete slab, but will have no duty to protect, insure or maintain the Artwork(s). The City of Lake Geneva reserves the right but is not required to make emergency repairs to works when necessary with or without notice to artists.

The artist agrees to remove his artwork on a time mutually agreed to in writing by City and artist. The City will detach the Artwork(s) from the metal pedestal or concrete slab. The Artist shall be required to remove the Artwork(s) from the premises. If the artist fails to remove the Artwork(s) from the premises on the date designated, the City is authorized to remove the Artworks from the premises and dispose of the Artwork(s) as it deems fit. The artist shall pay the City the actual cost incurred by the City for removal and disposal of the Artwork(s)

Repair: The community has an interest in ensuring that all park elements remain in good repair. In addition, the public has an interest in ensuring that the short and long-term repair costs are reasonable. Repair parts and materials must be readily available. Donated park elements must be of high quality to ensure a long life and be resistant to the elements, wear and tear, and to acts of vandalism. Due to factors beyond the City's control, it cannot guarantee the longevity of the donation.

Cost: The City has an interest in ensuring that the donor covers the full cost for the purchase, installation and routine maintenance (if applicable) during the expected life cycle of the donated park elements. The donation cost shall also include the cost of the donation acknowledgement/memorial plaque. A separate fee schedule is maintained in which the City will detail costs for donations, installation and maintenance.

V. PROCEDURE FOR MAKING A DONATION or Allowing and Exhibit

The City of Lake Geneva Board of Park Commissioners will administer all donations and exhibits located on City park property, with the assistance of the City Public Works Department and generally through recommendations to the Common Council.

Donor Application: The donor must contact the City Administrator or Director of Public Works to determine whether a donation may be accepted based upon criteria contained in this policy. If a donation can be accepted, the donor will complete an application form. Completed applications and payment will be made to the City of Lake Geneva for review and processing by the Board of Park Commissioners.

Exhibit Recommendations: Recommendations for Sculpture Exhibits for Home Depot Park will come from an informal art group as agreed upon by the City Council. Artist must complete and Exhibit Contract before installation.

Approval or Denial: The Board of Park Commissioners, upon determining that the donation or exhibit request meets the criteria provided in this policy, may approve donations up to \$2,500 and exhibits. Donation offers of trees may be referred to the City of Lake Geneva Tree Board for recommendation. If the value of a proposed donation exceeds \$2,500 or has the potential to adversely impact the shoreline or views of Geneva Lake, the Board of Park Commissioners shall review the application and make an appropriate recommendation to the Common Council and/or the Plan Commission for action on the donation approval of the donation. The Common Council must approve of all donation requests in excess of \$2,500 and statutory donations of any kind prior to the City accepting any such donations.

VI. CRITERIA FOR ACCEPTANCE

Park Plan: To accept donations of park elements for a specific park facility, City staff will determine whether or not the donation falls within the scope of the City's most recent Park Use and Open Space Master Plan, before forwarding the offer to the Board of Park Commissioners.

If no plan exists, the City may accept the donation under certain circumstances. The donation must:

- Be consistent with the intended current or future use of the facility
- Not create an adverse impact on the varied recreational, social, wellness, enjoyment or educational needs of park users
- Not require the relocation of other equipment or infrastructure to accommodate the donation; and
- Must comply with all deed restrictions as well as local, state and federal guidelines (if applicable).
- The City specifically designates Home Depot Park for temporary rotating sculptures.
- The City of Lake Geneva reserves the right to determine, in its sole discretion, which facilities and sites are available for the placement of memorial donations.

Donation Acknowledgements/Memorial Plaques/On-line Registry: Donation acknowledgements and memorial plaques, as approved by the City, will be placed on or near the donated element at the sole discretion of the City. Such acknowledgements and plaques will be made of bronze and purchased through the City unless separate approval is granted. The cost for these items is incorporated in the cost of the donation. In cases where bronze plaques are not feasible, City staff may suggest alternative types. These types will be in character with the intent of this section and acknowledgements shall be tasteful and subtle; the Board of Park Commissioners (<\$2,500) or Common Council (>\$2,500) must approve all text for donation acknowledgements/memorial plaques. If a donation is made anonymously, a plaque may be installed which reads “Donated by Friends of Lake Geneva”. If a donation is removed, the donor, if he/she can be contacted, has the option of accepting the remnant of the donation and related plaque. The donor also will be given the option of paying for the replacement of the donation upon its destruction, death of a live planting, or end of its useful life. The City will maintain a registry or record of all donations to the park system.

VII. OTHER DONATIONS

There may be donations possible other than those expressly listed or contained within this policy. The City may accept those donations subject to review of the staff, Board of Park Commissioners, Plan Commission (if necessary), and Common Council. The City also reserves the right to modify or alter certain conditions as set forth in this policy.

VIII. CONDITIONS

Location: Although suggestions will be considered for a particular location, placement of park elements will be at the discretion of the Board of Park Commissioners and/or Common Council. The location of monuments or other statuary elements may be subject to the approval of the Plan Commission, as required by law. Donations of trees may be approved subject to the final approval of the City Arborist as to species and planting location.

Installation: Installation of donated park elements, including the donor acknowledgement/memorial plaques, will be completed by City personnel or a third party chosen by the City. The installation will be scheduled at a time and date as determined by the Public Works Department so as to not unnecessarily interfere with routine park maintenance activities.

Removal and/or Relocation: The City reserves the right to remove and/or relocate donated park elements and their associated donation acknowledgements/memorial plaques when they interfere with site safety, maintenance, construction activities or if damaged beyond repair. In accordance with previously stated procedures in this policy, the

City will send a letter to each identifiable donor notifying the donor of any action related to the disposition of the donation. In certain situations, such as safety or emergency situations, the notification may be made after the action has been taken. In the event a donation must be permanently removed, the City will, when feasible, seek an alternate location consistent with this policy. If no alternate location can be found, the acknowledgement/memorial plaque and element (if appropriate), at the donors request, may be given to the donor.

Fee Schedule

Costs for certain park components shall be as follows:

Lakefront & Downtown Park Bench including acknowledgement plaque (\$2,200.00). Term of donation up to 10 years.

Park Bench other than Lakefront & Downtown including acknowledgement plaque (\$1,200). Term of donation up to 10 years.

Tree including acknowledgement plaque in ground with species selected from the City's approved planting list (\$400.00 unless special more expensive tree is ordered).

Bike rack including acknowledgement plaque in ground (Minimum \$800 or actual cost for material and labor depending upon the size of the rack). Term of donation up to 15 years.

Standard City Picnic Table (\$600). Term of donation up to 10 years.

Modular Play Equipment (Actual cost of components including labor to assemble and install). Requires City Council approval as cost will exceed \$2,500. Term of donation up to 20 years.

Lakefront & Downtown Trash Receptacle (\$1,400 plus cost of concrete pad if required). Term of donation up to 15 years.

Statuary & Works of Art (Actual cost of purchase and installation. A 10-year maintenance charge shall be estimated and added). Term of donation up to 25 years.

30' Anodized Aluminum Flagpole (\$2,000). Term of donation is 25 years.

Other memorial and donation requests may be accepted at the sole discretion of the City of Lake Geneva.

City of Lake Geneva
Department of Public Works

Park System - Memorial and Donation Application

Name of Donor:

Address of Donor:

Phone Number: _____

Home: _____

Other: _____

E-mail: _____

Description of Donation:

Wording on Memorial Acknowledgement:

My signature below indicates that I have received a copy of the Memorial and Donations Policy and agree to all the provisions and procedures as outlined.

Requested by:

(Please Print)

Signature of Donor

Date

Staff Use Only. Date Received _____ Staff Initials _____

Staff Recommendation to City's Board of Park Commissioners: Approve/Deny

Council Review Date: _____ Approved/Denied

Order Date: _____

Installation Date: _____

EXHIBIT CONTRACT

This is an agreement between The City of Lake (hereinafter “the City”) and _____ (artist) concerning display of artwork(s) during the term set forth below. The following constitutes a license for the display of art and does not constitute a leasehold interest or any other interest in real estate.

The artist agrees to deliver the artwork(s) for installation to City of Lake Geneva, Wisconsin, at the agreed upon date, time and specific location as designated by the City. All works are committed to display in the City for the duration of the term as set forth below.

Artworks will be displayed for a period of _____ months commencing the ____ day of _____, 20____ and terminating the ____ day of _____, 20____. Artwork(s) will be displayed at the location designated by the City. Location of Artwork(s) will be at the absolute discretion of the City. The City shall have no obligation to pay any compensation for the display of artwork on City property.

The artist certifies that his/her artwork is original and of his own creation. The artist certifies that works are soundly and professionally constructed of durable and sturdy materials, have no breakable or easily damaged parts or pieces, are suitable for outdoor public display, are constructed in a way that will not cause safety or liability problems, and will require no maintenance during the exhibit period. The City shall have absolute discretion to determine the appropriateness of the Artwork(s) for public display. The artist is responsible for securely attaching 3-D works to a durable steel base or mounting plate in order for the piece to be welded or bolted to a metal pedestal or a concrete slab at the designated location.

The artist shall indemnify and hold the City harmless from any damage or injuries to the City or any third parties resulting from the display of artist’s artworks in the City. Said indemnity shall include all damages including reasonable attorney’s fees incurred by the City in bringing or defending any such damages or injuries. The artist agrees to maintain liability insurance in an amount not less than \$500,000.00 per incident and total insurance in the amount of \$1,000,000.00. The artist shall provide a certificate of insurance prior to placement of his Artwork(s) in the City. Said certificate of insurance shall name the City as an additional insured and shall require that the City be notified 10 days prior to cancelation of the insurance.

The City of Lake Geneva is responsible for attaching all artwork to the designated metal pedestal or concrete slab, but will have no duty to protect, insure or maintain the Artwork(s). The City of Lake Geneva reserves the right but is not required to make emergency repairs to works when necessary with or without notice to artists.

The artist agrees to remove his artwork on the ____ day of _____, 20____ or at a time mutually agreed to in writing by City and artist. The City will detach the Artwork(s) from the metal pedestal or concrete slab. The Artist shall be required to remove the Artwork(s) from the

premises. If the artist fails to remove the Artwork(s) from the premises on the date designated above or at a time mutually agreed to in writing by the City and artist, the City is authorized to remove the Artworks from the premises and dispose of the Artwork(s) as it deems fit. The artist shall pay the City the actual cost incurred by the City for removal and disposal of the Artwork(s).

ARTIST:

Dated:

by of for the artist

Dated:

City of Lake Geneva Center for the Arts

EXHIBIT CONTRACT

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Artworks will be displayed for a period of ____ months commencing the __ day of _____, 20__ and terminating the __ day of _____, 20__. Artwork(s) will be displayed at the location designated by the City. Location of Artwork(s) will be at the absolute discretion of the City. The City shall have no obligation to pay any compensation for the display of artwork on City property.

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shall pay the City the actual cost incurred by the City for removal and disposal of the Artwork(s).

ARTIST:

Dated: _____

by of for the artist

Dated: _____

City of Lake Geneva Center for the Arts



City of Lake Geneva
Building and Zoning
626 Geneva Street
Lake Geneva, WI 53147

To the Mayor and Common Council,

At the April 16, 2016 meeting of the Plan Commission these items were recommended for approval.

A Certified Survey Map (CSM) filed by United Methodist Church was recommended for approval for the combination of two lots with the addition that the City Engineer approve the survey, which they have.

A Certified Survey Map (CSM) filed by the City of Lake Geneva was recommended for approval to divide land located at North Edwards Blvd. and Sheridan Springs Road to include staff comments and to work on removing the Western Development easement on the properties.

A Precise Implementation Plan (PIP) filed by Lake Geneva Tennis Club to allow for a new building to be built on Veterans Blvd. in the Planned Business Park, including all staff recommendations, findings of fact, letter from the Fire Department dated April 10, 2016, letter from City Engineer dated April 15, 2016 and the bike path not to exceed 10% Slope.

As the Building and Zoning Administrator I am therefore requesting that the City Council take into consideration the unanimous vote of the Plan Commission on all of the items and approve them with the Plan Commission requirements and any City Council requirements.

Sincerely,
Kenneth Robers
Building and Zoning Administrator

CONDITIONAL USE RESOLUTION 16-R21

A resolution authorizing the issuance of a Conditional Use Permit to Murphspeak Enterprises, LLC 6 Forest Ridge Ct, Lutherville, MD 21093.

WHEREAS, the City Plan Commission has considered the application of Murphspeak Enterprises, LLC 6 Forest Ridge Ct, Lutherville, MD 21093; and,

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 18, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to operate an Commercial Indoor Entertainment facility in the Central Business (CB) Zoning District at 772 Main Street, Tax Parcel ZOP 00321 including the Findings of Fact and Staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of April, 2016.

Alan Kupsik, Mayor

ATTEST:

Sabrina Waswo, City Clerk

7. **Public Hearing and Recommendation on a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321.**

DISCUSSION – Kathy Speaker, Richmond, IL (Co-owner)

Speaker gave an overview of the application details and there was a brief discussion with the Commission. A flyer was passed out to the Commissioners for review.

PUBLIC SPEAKER #1 – Jay Kleiman, 1551 Lake Shore Drive, LG

What is the typical age of clientele? Is there any alcohol restriction?

Speaker Replied: Ages 8 to 80. No food or drink is allowed in the facility and our website states that we reserve the right to refuse admittance if clients appear intoxicated or that type of thing.

MOTION #9

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #10

Kupsik/Hartz moved to approve the Recommendation on a on a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321, including finding of fact and staff recommendations. The motion carried unanimously.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234.**

DISCUSSION – Larry Kundert, LG

Applicant gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #11

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234, contingent on the final approval of the CSM. The motion carried unanimously.

9. **Public Hearing and recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for an partially enclosed deck within the 100 foot shore land setback, submitted by Justin Woods, N3241 Beach Road, Lake Geneva, WI 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093 at 1530 Lake Shore Drive, Tax Key No. ZLM 00046.**

DISCUSSION – Justin Woods, N2341 Beach Road, LG

Woods gave an overview of the application details and there was a brief discussion with the Commission.

PUBLIC SPEAKER #1 – Jay Kliman 1551 Lake Shore Drive, LG

Kliman stated his concerns regarding this specific permit as well as the precedence this may set for larger and larger homes to be built in the future.

PUBLIC SPEAKER #2 – Georgianna Kliman, 1551 Lake Shore Drive, LG

Kliman agreed with her husband Jay's concerns and stated she also had concerns regarding the setbacks and the lack of architectural drawings.

PUBLIC SPEAKER #3 – Doug Powell, 1540 Lake Shore Drive, LG

Powell stated his concerns about the pine trees that could come down and lack of communication with the neighbors regarding this project. He is also curious as to how the deck gains square footage if it is in the same footprint as the former deck?

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

772 MAIN ST, UNITS 107 + 108 LAKE GENEVA 531417

PIN: ZOP 00321 W 20' LOTS BLK 30 E 28' LOT 6 EXC

W 1' OF S 30' BLK 30 W 32' OF N 108' LOT 6 BLK 30
NAME AND ADDRESS OF CURRENT OWNER: ORIGINAL PLAT CITY OF LAKE GENEVA

SURVETTA LIMITED PARTNERSHIP

10341 W. CALIFORNIA AVE BEACH PARK IL 60009

TELEPHONE NUMBER OF CURRENT OWNER: 847 876 5965

NAME AND ADDRESS OF APPLICANT:

MURPHYSPEAK ENTERTAINMENT ENTERPRISES LLC

6 FOREST RIDGE CT LUTHERVILLE MD 21093

TELEPHONE NUMBER OF APPLICANT: 443-970-6678

PROPOSED CONDITIONAL USE:

LAKE GENEVA CLUE ROOM

LIVE ESCAPE GAME - ENTERTAINMENT VENUE

ZONING DISTRICT IN WHICH LAND IS LOCATED: CB

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

MCCORMIC + ETTIN ARCHITECTS - 400 BROAD ST LAKE GENEVA WI 53147

NORTHERN IMPROVEMENTS 5917 SPRING GROVE RD, M. HENRY IL 60051

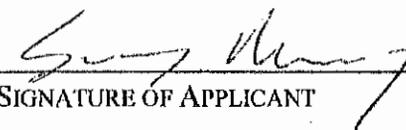
SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

PLAYERS ENTER GAME ROOMS AND TRY TO SOLVE PUZZLES WITHIN 60
MINUTES TO "ESCAPE". SOME RETAIL SALES.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

3/6/16

DATE



SIGNATURE OF APPLICANT

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
 _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

- How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
Lake Geneva Clue Room will become a destination attraction to draw visitors to the city. Escape rooms are a new form of entertainment with a booming market demand. The business will strengthen tourism as players will travel to find new games.
- How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
The proposed downtown location will prompt guests to visit other shops and attractions in the city. The activity is family-friendly, fun for all ages, and consists of no undesirable elements.
- Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?
No. The benign nature of the business will not have a negative impact on the character of the neighborhood, and would enhance it. There will be no undue burden on traffic or parking, and is in no way a detriment to health or safety.
- How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
The business will be placed in CB zoned space, and foot traffic will be similar to other shops in the area. Visitors will be spread out throughout the day, and excessive crowds will not be generated.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

Yes. The business will not use any significant water, electricity, or other utility or resource, and will generate very little trash. No excess burden on any public agency is expected.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Yes. There are considerable public benefits to approving this business, as described above, and little to no adverse impact whatsoever.

IV.FINAL APPLICATION PACKET INFORMATION

- ____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice published on _____ and _____ by: _____
- ____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

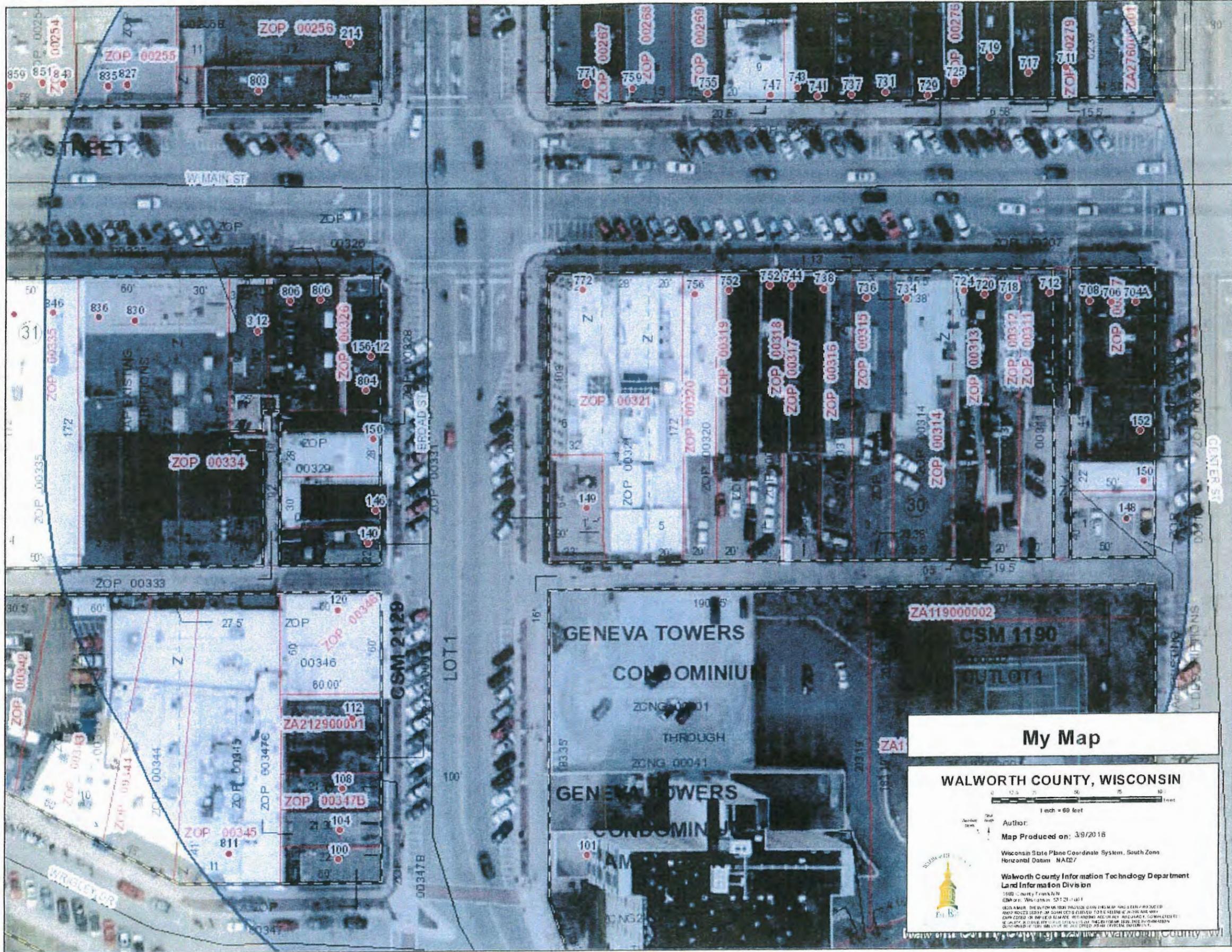
Written Description of Proposed Use:

The space will be used to conduct Escape the Room games, a new and exciting entertainment and team-building experience appearing across the country. Groups of friends, family, or co-workers are taken to a room filled with puzzles, locks, clues, and cryptograms. They have 60 minutes to unravel the mystery and escape the room. Groups of up to 8 players can play each of the 3 proposed game rooms, limiting the crowd in the space to around 24 visitors per hour. Food and alcohol are not served, and no loud music is played.

Players are not actually locked into any room. All doors leading to the exit remain unlocked and properly marked. When the players complete the game and solve the final puzzle, they are made aware by LED light strips and possibly a small audible notification. Employees monitor the games via CCTV to provide clues and assistance when needed.

The existing retail space is ideal for this purpose, with limited changes to the space required. New dividing walls and doors must be erected inside the space, and an architect has been employed to ensure safety and regulatory compliance. These walls need not include power, and will merely divide the space into the required sections for the game. Each game will be broken into 2 rooms. Players will enter the first room and must find the key to open and enter a second room, at which time they can move between both rooms.

After the teams escape or run out of time, they are led to the lobby for pictures and an explanation of any puzzles they failed to solve. They then exit the area and the next teams are brought in for instructions and preparations for their game.



My Map

WALWORTH COUNTY, WISCONSIN

1 inch = 69 feet

Author:
Map Produced on: 3/9/2016

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83

Walworth County Information Technology Department
Land Information Division
3100 County Trunk Rd
Eau Claire, Wisconsin 54601-0001

THIS MAP IS PROVIDED AS-IS. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF THE DATA AND THE RESULTS OF ANY ANALYSIS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS AND APPROVALS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY INSURANCE. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PROFESSIONAL SERVICES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY LEGAL SERVICES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY FINANCIAL SERVICES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY OTHER SERVICES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY OTHER SERVICES.

7. **Public Hearing and Recommendation on a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321.**

DISCUSSION – Kathy Speaker, Richmond, IL (Co-owner)

Speaker gave an overview of the application details and there was a brief discussion with the Commission. A flyer was passed out to the Commissioners for review.

PUBLIC SPEAKER #1 – Jay Kleiman, 1551 Lake Shore Drive, LG

What is the typical age of clientele? Is there any alcohol restriction?

Speaker Replied: Ages 8 to 80. No food or drink is allowed in the facility and our website states that we reserve the right to refuse admittance if clients appear intoxicated or that type of thing.

MOTION #9

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #10

Kupsik/Hartz moved to approve the Recommendation on a on a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321, including finding of fact and staff recommendations. The motion carried unanimously.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234.**

DISCUSSION – Larry Kundert, LG

Applicant gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #11

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234, contingent on the final approval of the CSM. The motion carried unanimously.

9. **Public Hearing and recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for an partially enclosed deck within the 100 foot shore land setback, submitted by Justin Woods, N3241 Beach Road, Lake Geneva, WI 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093 at 1530 Lake Shore Drive, Tax Key No. ZLM 00046.**

DISCUSSION – Justin Woods, N2341 Beach Road, LG

Woods gave an overview of the application details and there was a brief discussion with the Commission.

PUBLIC SPEAKER #1 – Jay Kliman 1551 Lake Shore Drive, LG

Kliman stated his concerns regarding this specific permit as well as the precedence this may set for larger and larger homes to be built in the future.

PUBLIC SPEAKER #2 – Georgianna Kliman, 1551 Lake Shore Drive, LG

Kliman agreed with her husband Jay's concerns and stated she also had concerns regarding the setbacks and the lack of architectural drawings.

PUBLIC SPEAKER #3 – Doug Powell, 1540 Lake Shore Drive, LG

Powell stated his concerns about the pine trees that could come down and lack of communication with the neighbors regarding this project. He is also curious as to how the deck gains square footage if it is in the same footprint as the former deck?

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP

or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

United Methodist Church

912 Geneva Street

Lake Geneva WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: (262) 248 4114

NAME AND ADDRESS OF APPLICANT:

United Methodist Church

912 Geneva Street

Lake Geneva ~~WI~~ WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 248 9330

NAME AND ADDRESS OF SURVEYOR:

Pathfinder Surveying Inc

PO Box 322

Lake Geneva, WI 53147

TELEPHONE NUMBER OF SURVEYOR: (262) 248-8303

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

Combine lots to comply with green
space requirements when we put in
parking lot.

CERTIFIED SURVEY MAP NO. _____

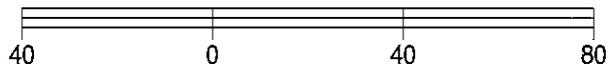
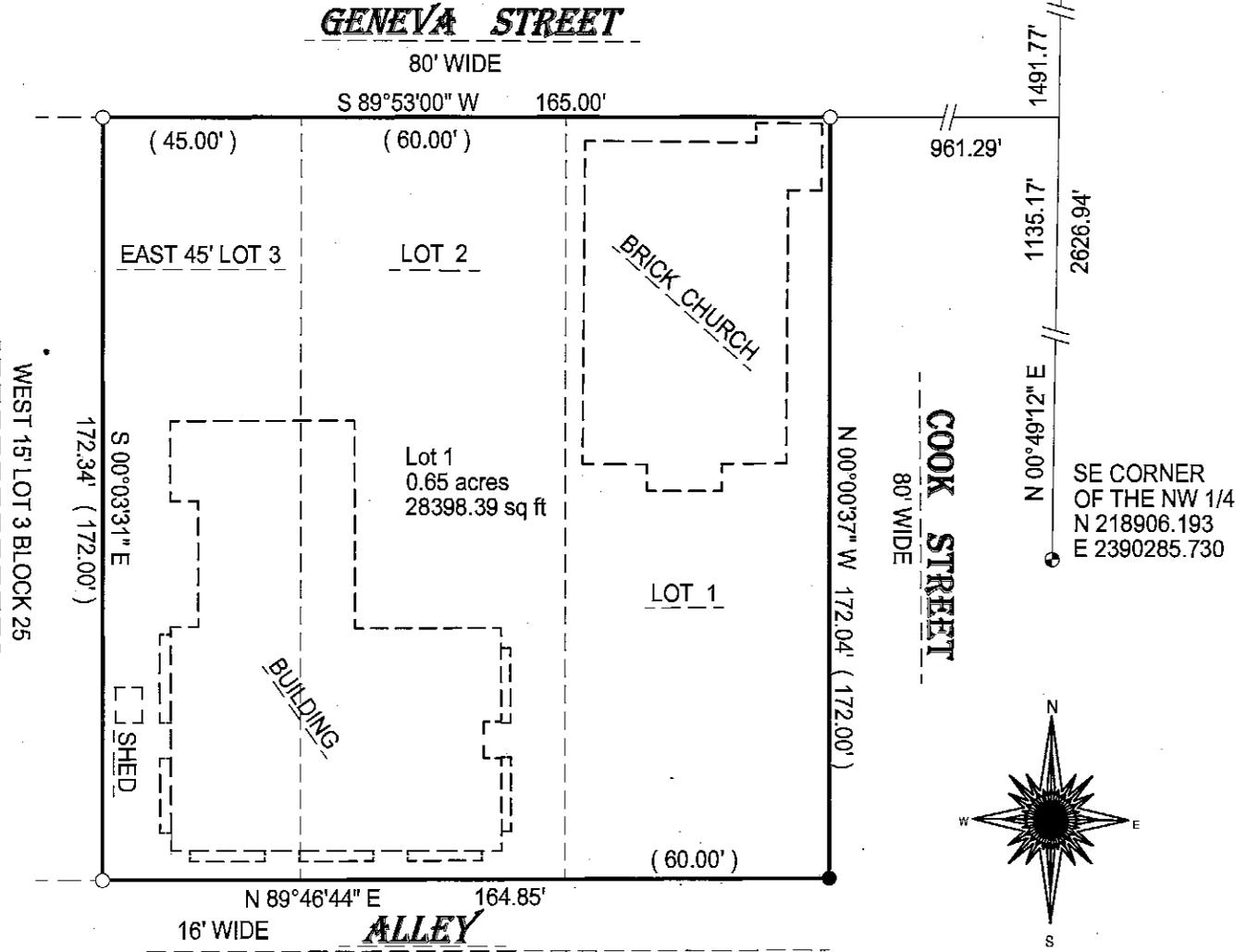
LOTS 1, 2 AND THE EAST 45.00 FEET OF LOT 3, BLOCK 25, ORIGINAL PLAT OF THE VILLAGE (NOW CITY OF LAKE GENEVA), LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH, AND STATE OF WISCONSIN.

SURVEYOR
PATHFINDER SURVEYING INC.
 P.O BOX 322
 LAKE GENEVA, WI. 53147
 WWW.PATHFINDERSURVEYING.NET
 262-248-8303

OWNERS
ME CHURCH & PARSONAGE
 LAKE GENEVA, WI.

RECORDING DATA

NORTH 1/4 CORNER
 36-2-17
 N 221532.8640
 E 2390323.325

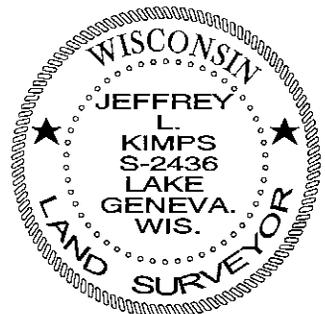


- LEGEND**
- = set 1.25" OD iron pipe X 18" 1.68 LBS PER LIN FT
 - ⊕ = found Walworth county concrete monument
 - () = recorded as
 - = found iron pipe 1.25" OD

BASIS OF BEARING OF THIS MAP: THE US STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH NAD 83.

THE EAST LINE OF THE NW 1/4 OF SECTION 36-2-17 WAS TAKEN TO BEAR N 00°49'12" W.

JOB# 16-53



JEFFREY L KIMPS S - 2436
 Wisconsin Registered Land Surveyor
 Dated this 15TH DAY OF MARCH, 2016

CERTIFIED SURVEY MAP NO. _____

LOTS 1, 2 AND THE EAST 45.00 FEET OF LOT 3, BLOCK 25, ORIGINAL PLAT OF THE VILLAGE (NOW CITY OF LAKE GENEVA), LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH, AND STATE OF WISCONSIN.

LEGAL DESCRIPTION:

LOTS 1, 2 AND THE EAST 45.00 FEET OF LOT 3, BLOCK 25, ORIGINAL PLAT OF THE VILLAGE (NOW CITY OF LAKE GENEVA), LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH, AND STATE OF WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the southeast corner of the northwest 1/4 of said section 36 ; thence N00°49'12"E, along the east line of the NW 1/4 of said section 36, a distance of 1135.17 feet; thence S89°53'00"W, a distance of 961.29 feet to the NE corner of lot 1, block 25 of the the Original Plat of the Village (now City) of Lake Geneva and the POINT OF BEGINNING; thence coninue S89°53'00"W, along the south line of Geneva Street a distance of 165.00 feet; thence S00°03'31"E, a distance of 172.34 feet to the north line of a 16 foot wide Alley ; thence N89°46'44"E, along said north line a distance of 164.85 feet; to the west line of Cook Street; thence N00°00'37"W, along said west line a distance of 172.04 feet to the POINT OF BEGINNING; said described tract containing 0.65 Acres, 28398.39 sq. ft., more or less.

SURVEYORS CERTIFICATE:

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF ME CHURCH & PARSONAGE, I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 15TH DAY OF MARCH

JEFFREY L. KIMPS R.L.S. S-2436



JOB# 16-53

OWNERS CERTIFICATE:

AS OWNER'S WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: _____

AGENT FOR ME CHURCH & PARSONAGE

CITY PLANNING COMMISSION RESOLUTION

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNERS, ME CHURCH & PARSONAGE, IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS _____ DAY OF _____, 2016.

MAYOR
(JIM CONNORS)

CITY CLERK
(SABRINA WASWO)

SUBMITTAL CHECKLIST

- _____ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.

- _____ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.

- _____ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.

- _____ PROVIDE 5 FULL SETS AND 20 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

3/24/2016
DATE


SIGNATURE OF APPLICANT

Trustee
umc

CONDITIONAL USE RESOLUTION 16-R22

A resolution authorizing the issuance of a Conditional Use Permit to Justin Woods N3241 Beach Road, Lake Geneva 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093.

WHEREAS, the City Plan Commission has considered the application of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093; and,

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 18, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to construct an enclosed porch on an existing deck using the Single Family (SR-4) setbacks in an Estate Residential (ER-1) zoning district and being in the 100 foot shore land setback at 1530 Lake Shore Drive, Tax Parcel ZLM 00046 including the Findings of Fact, Staff recommendations and the removal on one tree in contact with the deck.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of April, 2016.

Alan Kupsik, Mayor

ATTEST:

Sabrina Waswo, City Clerk

7. **Public Hearing and Recommendation on a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321.**

DISCUSSION – Kathy Speaker, Richmond, IL (Co-owner)

Speaker gave an overview of the application details and there was a brief discussion with the Commission. A flyer was passed out to the Commissioners for review.

PUBLIC SPEAKER #1 – Jay Kleiman, 1551 Lake Shore Drive, LG

What is the typical age of clientele? Is there any alcohol restriction?

Speaker Replied: Ages 8 to 80. No food or drink is allowed in the facility and our website states that we reserve the right to refuse admittance if clients appear intoxicated or that type of thing.

MOTION #9

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #10

Kupsik/Hartz moved to approve the Recommendation on a on a Conditional Use Application filed by Murphspeak Entertainment Enterprises, LLC, 6 Forest Ridge Ct, Lutherville, MD 21093 to operate a Commercial Indoor Entertainment facility (Live escape game) at 772 Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00321, including finding of fact and staff recommendations. The motion carried unanimously.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234.**

DISCUSSION – Larry Kundert, LG

Applicant gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #11

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by United Methodist Church, 912 Geneva Street, Lake Geneva, WI 53147, for land located at 912 Geneva Street, Tax Key Nos. ZOP 00233 & ZOP 00234, contingent on the final approval of the CSM. The motion carried unanimously.

9. **Public Hearing and recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for an partially enclosed deck within the 100 foot shore land setback, submitted by Justin Woods, N3241 Beach Road, Lake Geneva, WI 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093 at 1530 Lake Shore Drive, Tax Key No. ZLM 00046.**

DISCUSSION – Justin Woods, N2341 Beach Road, LG

Woods gave an overview of the application details and there was a brief discussion with the Commission.

PUBLIC SPEAKER #1 – Jay Kleiman 1551 Lake Shore Drive, LG

Kleiman stated his concerns regarding this specific permit as well as the precedence this may set for larger and larger homes to be built in the future.

PUBLIC SPEAKER #2 – Georgianna Kleiman, 1551 Lake Shore Drive, LG

Kleiman agreed with her husband Jay's concerns and stated she also had concerns regarding the setbacks and the lack of architectural drawings.

PUBLIC SPEAKER #3 – Doug Powell, 1540 Lake Shore Drive, LG

Powell stated his concerns about the pine trees that could come down and lack of communication with the neighbors regarding this project. He is also curious as to how the deck gains square footage if it is in the same footprint as the former deck?

PUBLIC SPEAKER #4 – Jeannine Kaiser, 1530 Lake Shore Drive, LG

Kaiser clarified they only intend to take out one tree that is directly on their property, the footprint will remain the same.

MOTION #12

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

AMENDMENT #1

Mayor Connors/Skates amend the motion by adding the limiting of the removal of only the one tree.

The amendment carried unanimously.

MOTION #13

Kupsik/Hartz moved to approve the Recommendation on a Conditional Use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for an partially enclosed deck within the 100 foot shore land setback, submitted by Justin Woods, N3241 Beach Road, Lake Geneva, WI 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093 at 1530 Lake Shore Drive, Tax Key No. ZLM 00046; to include all staff recommendations, the findings of fact and limiting the removal of the one tree touching the deck. The motion carried unanimously.

10. Public Hearing and recommendation on a Precise Implementation Plan (PIP) Application filed by Lake Geneva Tennis Club, 914 Bennett Ct. Walworth, WI 53184 for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.

DISCUSSION – Thomas Connally & Warren Hanson/ representing LG Tennis LLC

Connally & Hanson gave an overview of the application details and there was a brief discussion with the Commission. Samples of building materials were shown to the Commissioners.

PUBLIC SPEAKER #1 – None

MOTION #14

Gibbs/Kupsik moved to close the public hearing. The motion carried unanimously.

DISCUSSION

Flower stated concerns about the parking requirements needed for this facility for tournaments etc. Planner Slavney stated that he is comfortable with the parking as it is proposed.

MOTION #15

Mayor Connors/Kupsik moved to approve the Recommendation on a Precise Implementation Plan (PIP) Application filed by Lake Geneva Tennis Club, 914 Bennett Ct. Walworth, WI 53184 for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 including staff recommendations and the finding of facts. Also to include the Fire Dept. letter dated 4-10-16, the Kapur letter dated 4-15-16 and limiting grading the bike path to 10% and contingent upon state approval. The motion carried unanimously.

11. Public Hearing and recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for a new home filed by Lake Geneva Architects, 201 Broad Street, Lake Geneva, WI 53147 on behalf of Quint & Rishy Studer, 1919 E Larua Street, Pensacola, FL 32501 at 1408 W Main Street, Tax Key No. ZYUP 00094K.

PUBLIC SPEAKER #1 – None

MOTION #16

Mayor Connors/Flower moved to continue to the May Planning meeting, the Recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for a new home filed by Lake Geneva Architects, 201 Broad Street, Lake Geneva, WI 53147 on behalf of Quint & Rishy Studer, 1919 E Larua Street, Pensacola, FL 32501 at 1408 W Main Street, Tax Key No. ZYUP 00094K. The motion carried unanimously.

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
_____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

This conditional use will enhance the quality of life for the owners.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

In its specific location, this conditional use will not only allow, but encourage further use of the property, interaction with neighbors, and help frame a view of the lake.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No, the proposed conditional use does not adversely affect nearby property, the neighborhood or any other matters regarding public health, safety or general welfare.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Many residents that own lake front homes, enjoy their serene view of the lake. By enclosing a portion of their deck, the Kaisers will be allowed to use the space more often.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

N/A

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

YES, MANY VISITORS TO LAKE GENEVA ENJOY WALKING
THE LAKE PATH. THIS ENCLOSURE WILL HELP ADD TO
THE ARCHITECTURAL INTEGRITY OF LAKE GENEVA.

IV.FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blue/line or black/line
of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

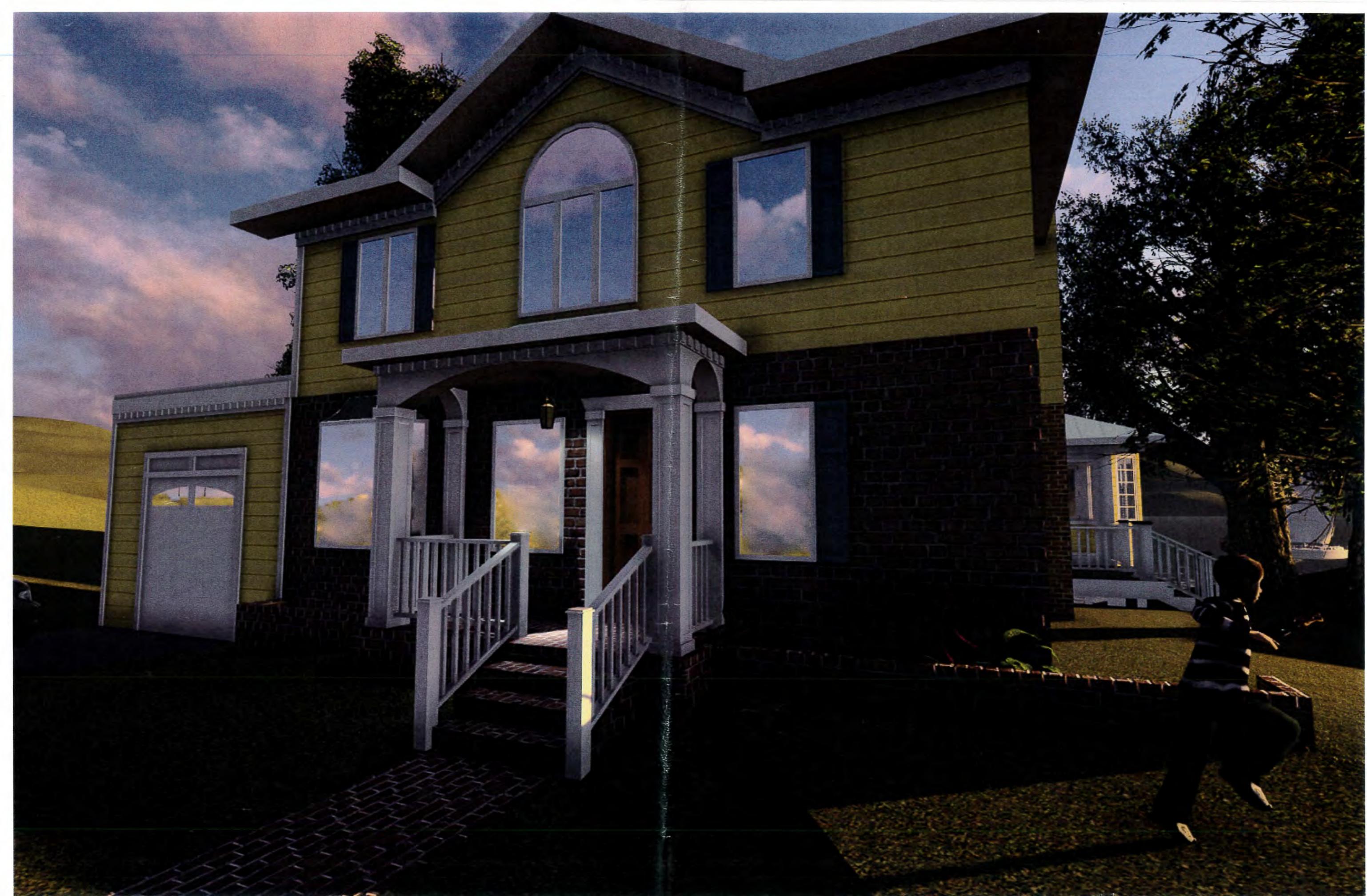
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copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and
required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

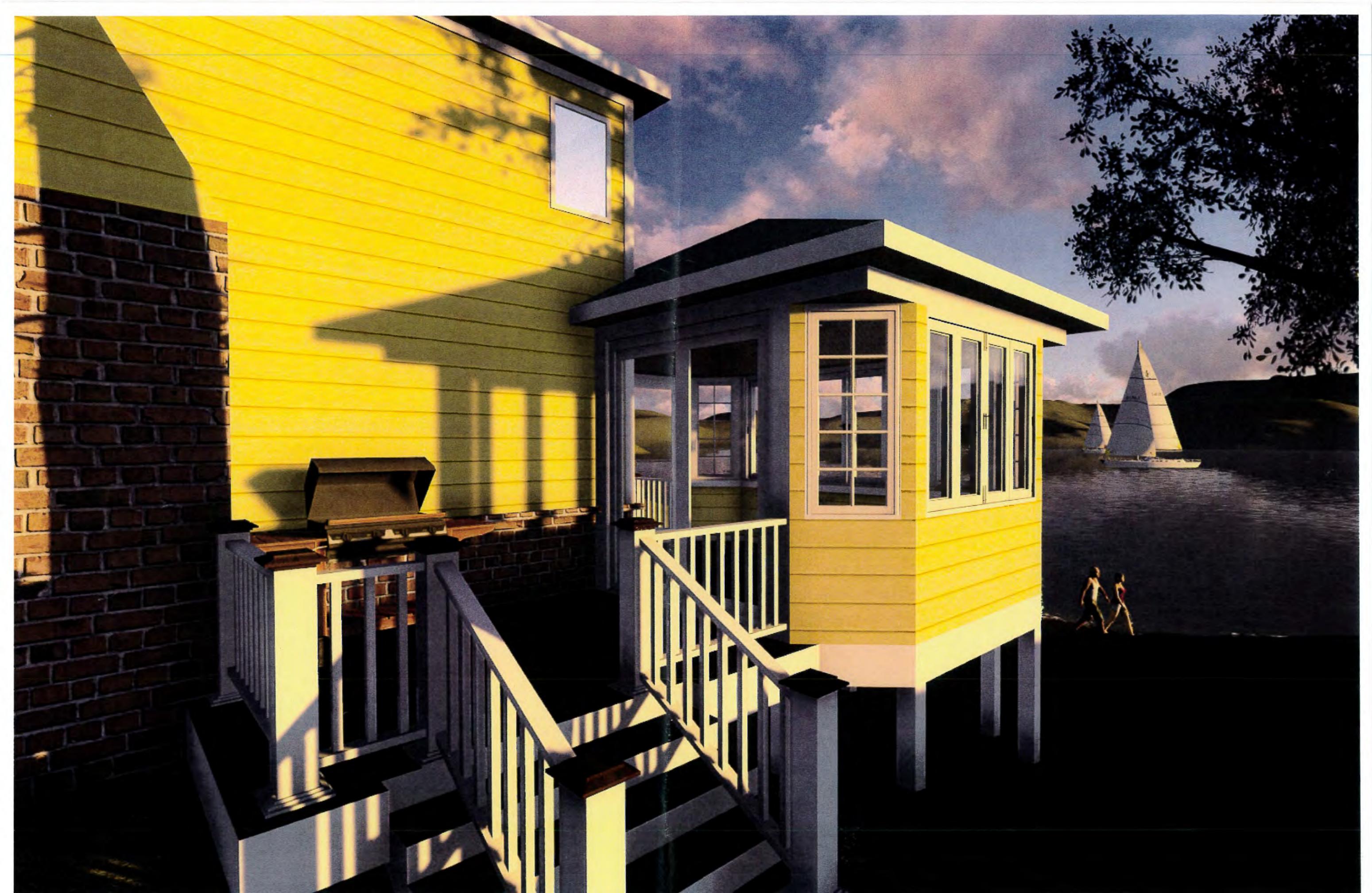
____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

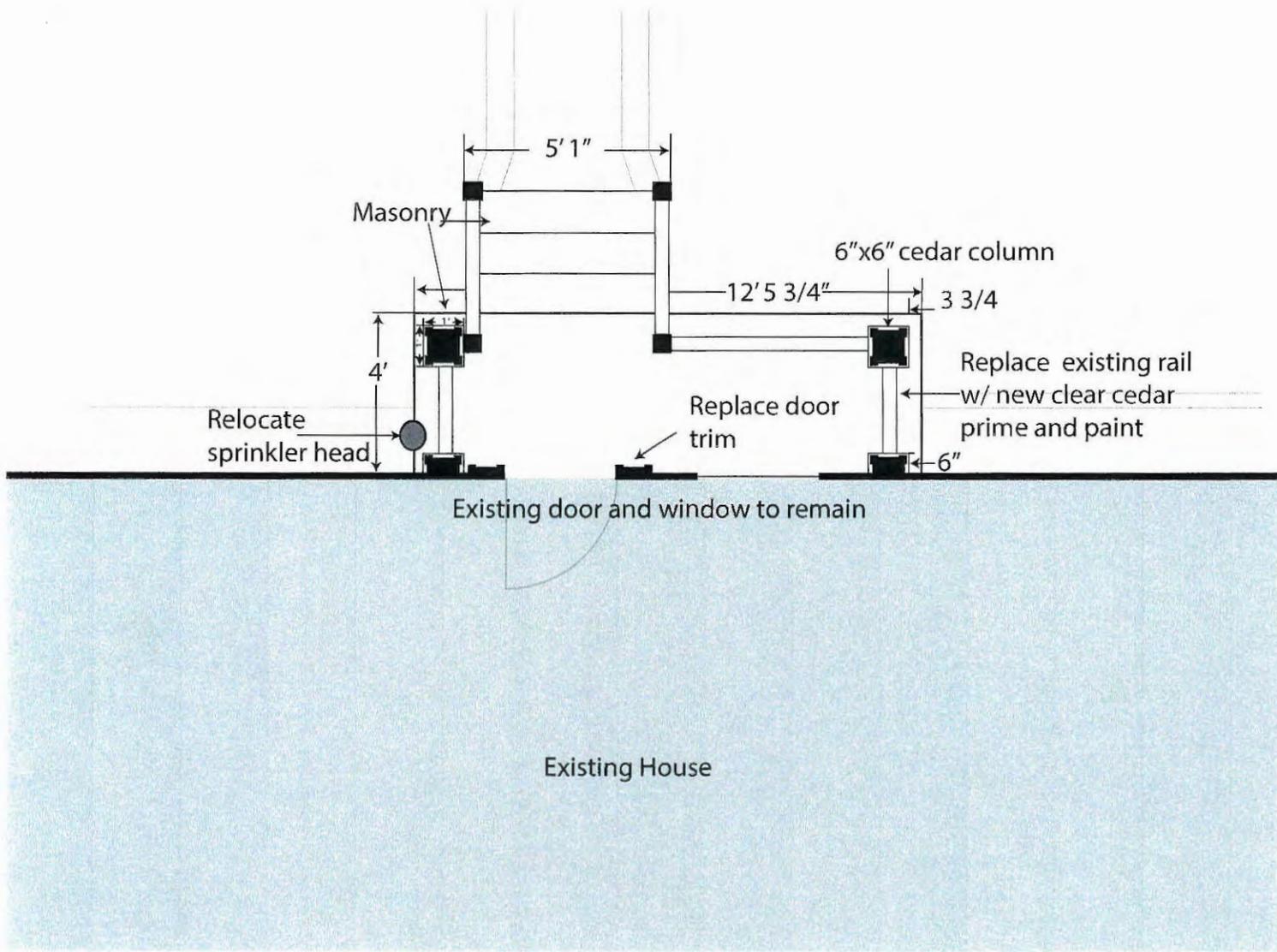
____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____









5' 1"

Masonry

6" x 6" cedar column

12' 5 3/4"

3 3/4"

Relocate
sprinkler head

4'

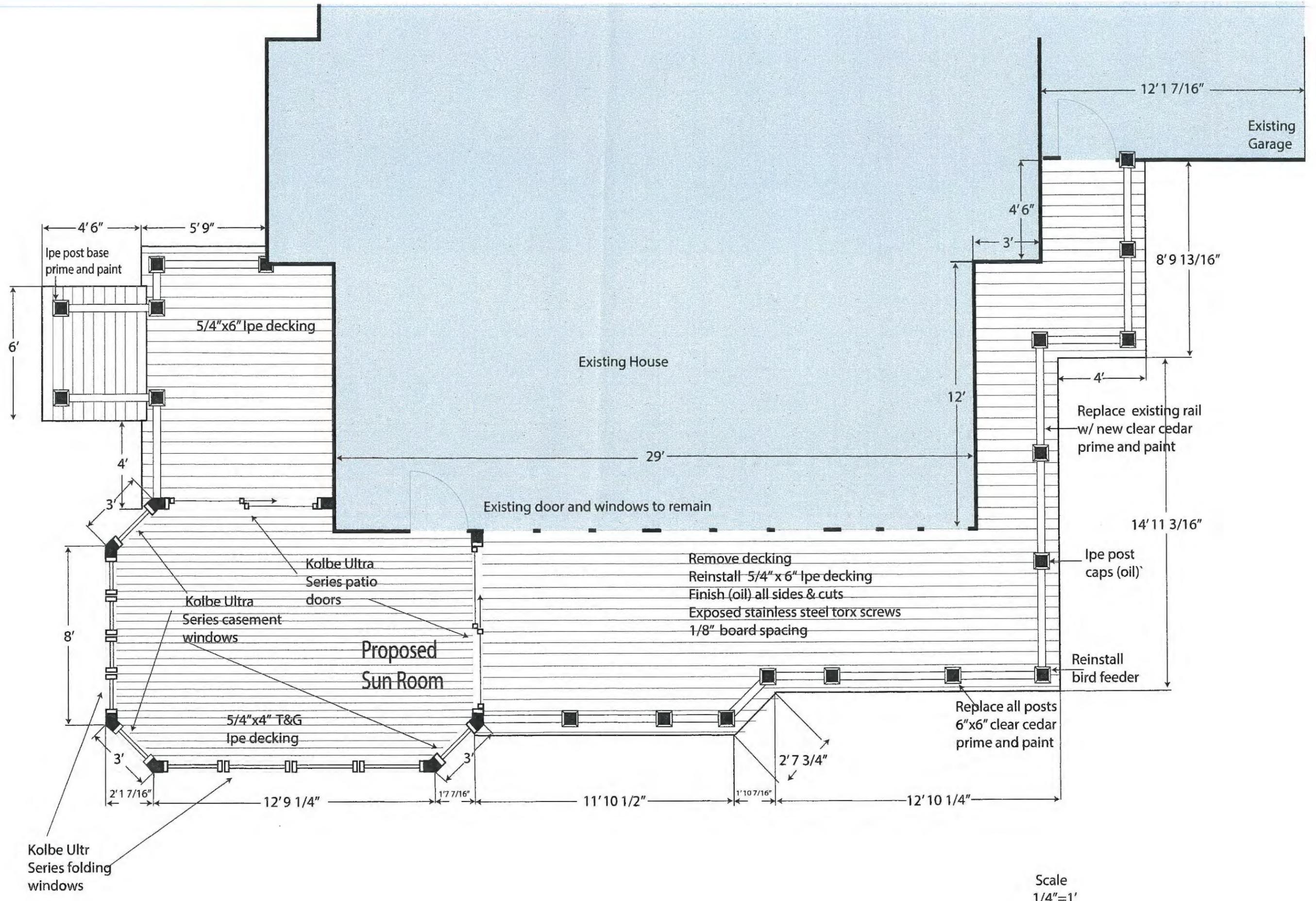
Replace door
trim

Replace existing rail
w/ new clear cedar
prime and paint

6"

Existing door and window to remain

Existing House



PLAT OF SURVEY
 LOT 1 OF BLOCK 19 OF LAKE GENEVA MANOR TRACT NO. 17
 LOCATED IN THE SE 1/4 SECTION 35, TOWN 2 NORTH, RANGE 17 EAST
 CITY OF LAKE GENEVA, WALWORTH COUNTY, WI.



WORK ORDERED BY -
 KEEFE REAL ESTATE
 PO BOX 460
 LAKE GENEVA, WI 53147

FARRIS, HANSEN & ASSOCIATES, INC.
 ENGINEERING - ARCHITECTURE - SURVEYING
 7 RIDGWAY COURT P.O. BOX 437
 ELKHORN, WISCONSIN 53121
 OFFICE: (262) 723-2098 FAX: (262) 723-5886

REVISIONS

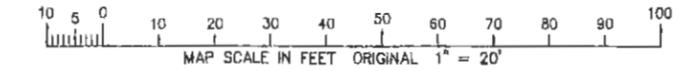
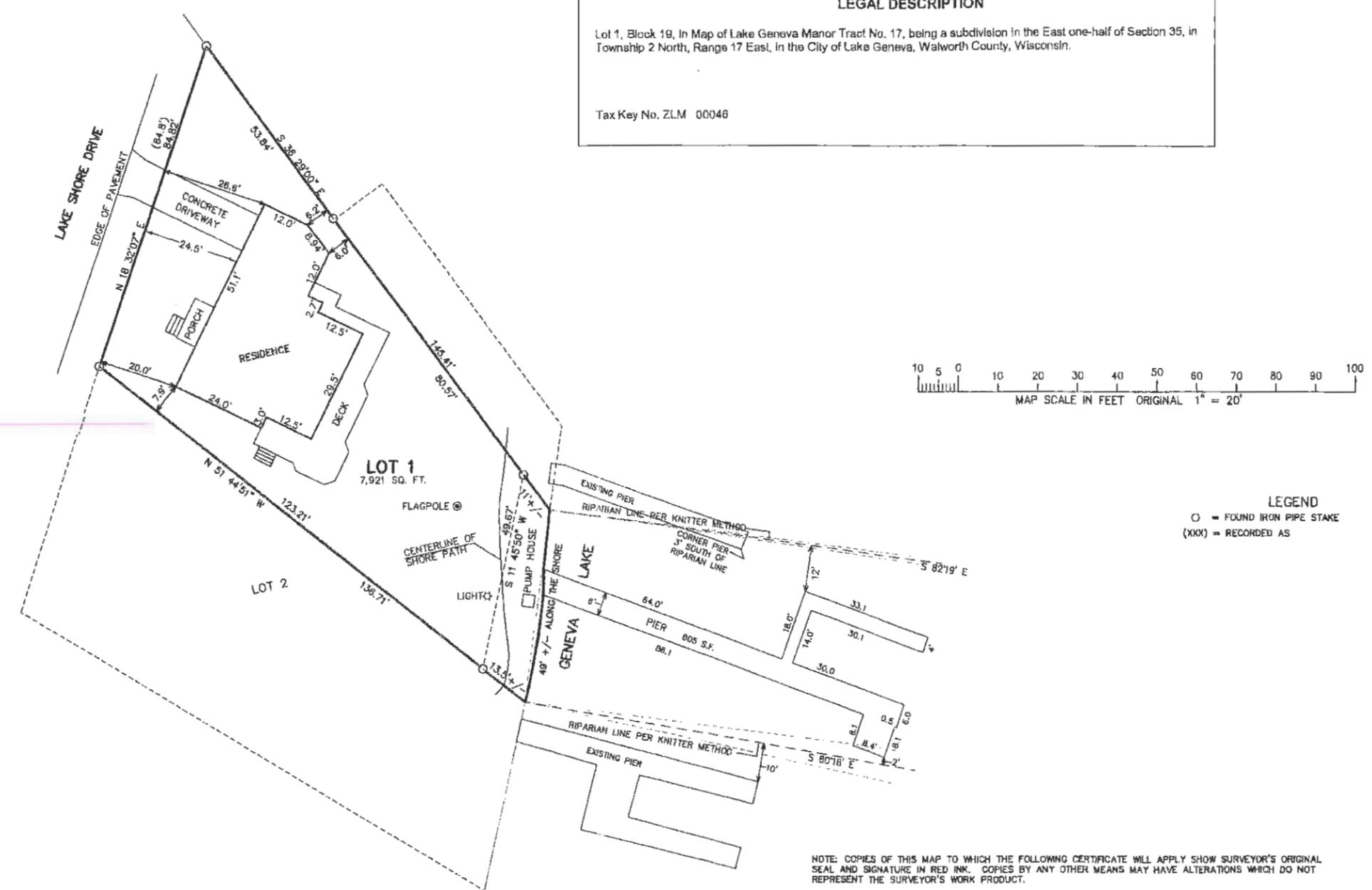
PROJECT NO.
 8010.14
 DATE:
 08-24-2010
 SHEET NO.
 1 OF 1

ASSIGNED THE NORTHEASTERLY LINE OF LOT 1
 S 36029'00" E

LEGAL DESCRIPTION

Lot 1, Block 19, In Map of Lake Geneva Manor Tract No. 17, being a subdivision in the East one-half of Section 35, in Township 2 North, Range 17 East, in the City of Lake Geneva, Walworth County, Wisconsin.

Tax Key No. ZLM 00046



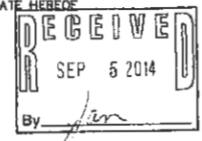
LEGEND
 O = FOUND IRON PIPE STAKE
 (XXX) = RECORDED AS

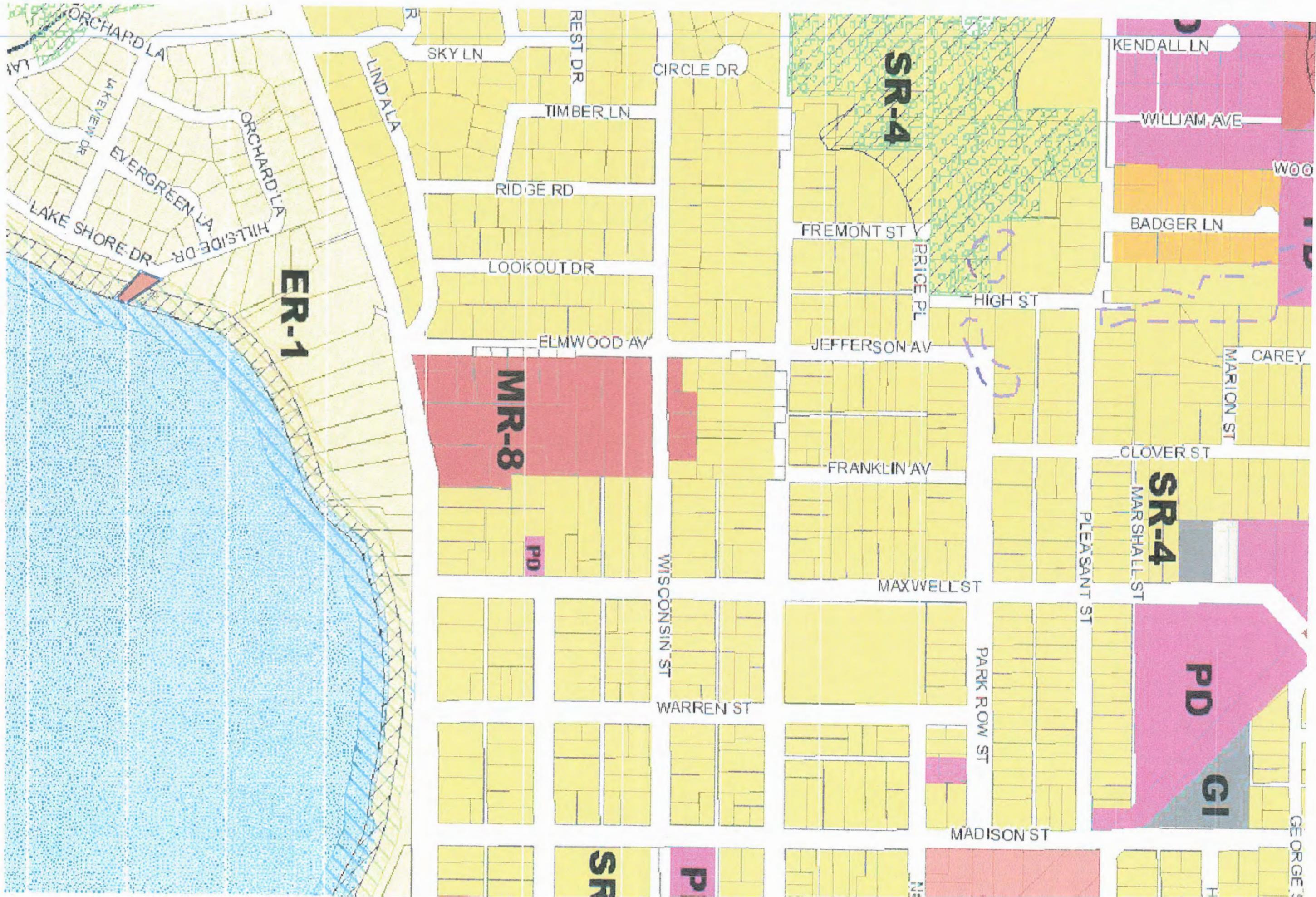
NOTE: COPIES OF THIS MAP TO WHICH THE FOLLOWING CERTIFICATE WILL APPLY SHOW SURVEYOR'S ORIGINAL SEAL AND SIGNATURE IN RED INK. COPIES BY ANY OTHER MEANS MAY HAVE ALTERATIONS WHICH DO NOT REPRESENT THE SURVEYOR'S WORK PRODUCT.

I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY HAS BEEN SURVEYED UNDER MY DIRECTION AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE STRUCTURES, AND DIMENSIONS OF ALL PRINCIPLE BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAYS, AND VISIBLE ENCROACHMENTS. IF ANY, THIS SURVEY IS MADE FOR THE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THERETO WITHIN ONE YEAR FROM THE DATE HEREOF.



DATE: AUGUST 24, 2010
 REVISED 09-01-2010 TO SHOW RIPARIAN INFORMATION
 REVISED 8/21/2014 UPDATE TO CURRENT TITLE
 PETER S. GORDON R.L.S. 2101





PUBLIC SPEAKER #4 – Jeannine Kaiser, 1530 Lake Shore Drive, LG

Kaiser clarified they only intend to take out one tree that is directly on their property, the footprint will remain the same.

MOTION #12

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

AMENDMENT #1

Mayor Connors/Skates amend the motion by adding the limiting of the removal of only the one tree.

The amendment carried unanimously.

MOTION #13

Kupsik/Hartz moved to approve the Recommendation on a Conditional Use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for an partially enclosed deck within the 100 foot shore land setback, submitted by Justin Woods, N3241 Beach Road, Lake Geneva, WI 53147 on behalf of Roy Kaiser, 51 Wadwick Road, Winnetka, IL 60093 at 1530 Lake Shore Drive, Tax Key No. ZLM 00046; to include all staff recommendations, the findings of fact and limiting the removal of the one tree touching the deck. The motion carried unanimously.

10. Public Hearing and recommendation on a Precise Implementation Plan (PIP) Application filed by Lake Geneva Tennis Club, 914 Bennett Ct. Walworth, WI 53184 for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.

DISCUSSION – Thomas Connally & Warren Hanson/ representing LG Tennis LLC

Connally & Hanson gave an overview of the application details and there was a brief discussion with the Commission. Samples of building materials were shown to the Commissioners.

PUBLIC SPEAKER #1 – None

MOTION #14

Gibbs/Kupsik moved to close the public hearing. The motion carried unanimously.

DISCUSSION

Flower stated concerns about the parking requirements needed for this facility for tournaments etc. Planner Slavney stated that he is comfortable with the parking as it is proposed.

MOTION #15

Mayor Connors/Kupsik moved to approve the Recommendation on a Precise Implementation Plan (PIP) Application filed by Lake Geneva Tennis Club, 914 Bennett Ct. Walworth, WI 53184 for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 including staff recommendations and the finding of facts. Also to include the Fire Dept. letter dated 4-10-16, the Kapur letter dated 4-15-16 and limiting grading the bike path to 10% and contingent upon state approval. The motion carried unanimously.

11. Public Hearing and recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for a new home filed by Lake Geneva Architects, 201 Broad Street, Lake Geneva, WI 53147 on behalf of Quint & Rishy Studer, 1919 E Larua Street, Pensacola, FL 32501 at 1408 W Main Street, Tax Key No. ZYUP 00094K.

PUBLIC SPEAKER #1 – None

MOTION #16

Mayor Connors/Flower moved to continue to the May Planning meeting, the Recommendation on a Conditional Use Permit to use the Single Family Residential (SR-4) zoning requirements in an Estate Residential (ER-1) zoning district for a new home filed by Lake Geneva Architects, 201 Broad Street, Lake Geneva, WI 53147 on behalf of Quint & Rishy Studer, 1919 E Larua Street, Pensacola, FL 32501 at 1408 W Main Street, Tax Key No. ZYUP 00094K. The motion carried unanimously.

City of Lake Geneva Fire Department

730 Marshall Street Lake Geneva, WI 53147
Non-Emergency Phone Number 262-248-7228
Fire Prevention Bureau 262-248-6075
Fax 262-248-2264
E-mail lgfd@sbcglobal.net

4/10/16

Warren E. Hansen
Farris, Hansen & Associates
7 Ridgeway Court Elkhorn, Wisconsin 53121

Reference: Lake Geneva Tennis; Project No. 9368

Mr. Hansen,

I am in receipt of your request for variance at the above listed property. Specifically, the requirement for a apparatus turnaround, as required by NFPA 1 Chapter 18, at the end of the access road.

This variance is granted and contingent upon the following:

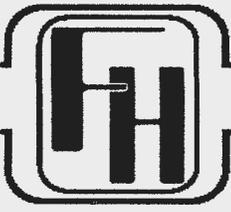
- All non-designated parking area/space curbs shall be painted "NO PARKING FIRE LANE" and signs shall be erected further advising of this restriction
- Occupancy load shall be limited to 100 persons unless otherwise approved by the Fire Department.
- This variance applies for as long as this building remains an indoor/outdoor tennis facility as proposed or compliance with access requirements is obtained through neighboring development

Please feel free to contact me at any time should you require further assistance.

Respectfully,


Brent Connelly
Fire Chief
262-248-6075 Ext 10
bconnelly@lakegenevafire.org

cc: FILE, Building Department



Farris, Hansen & Associates, Inc.

Engineers Architects Surveyors

March 24, 2016

Chief Brent Connelly
Lake Geneva Fire Department
730 Marshall Street
Lake Geneva, WI 53147

Re: Lake Geneva Tennis
Plans for water service, location
of access and sprinkler room
Project No. 9368

Dear Chief Connelly:

As a part of the PIP plan for Lake Geneva Tennis, we wish to address the water service location with sprinkler access room and the site access. We are sure you are familiar with this development, but as part of the process we asked Gary Stark to discuss the plan with your department. The parcel of land is accessed off Veterans Parkway, but also has other surrounding streets and paved drives that could be used for fire equipment. Our roadway on the north side is 26 feet in width and will have a new hydrant set along it with the sprinkler riser connection near the front entry of the building. This roadway will be our onsite fire lane and will be fully marked and painted restricting parking. As you know, this is a large building and will be fully sprinklered with emergency egress from all areas of the building as per code.

We will need the fire department to find that there is adequate access for the fire equipment around the building and that the fire department approves of the plan. Since we have no way of providing a full fire truck turnabout, we are requesting a site approval on what we are providing. Edwards Boulevard fronts the building on the west and is 55 feet from the building but is 10 feet higher than the floor. It would provide a location for a fire truck and access to a hydrant across the boulevard to the west. The property adjacent to the south is now being planned and construction will proceed there also this summer. It will have a full fire lane for it for the full length of the common lot line and it will have two new hydrants along it. We show this on our site plan. The property to the north is the existing funeral home and its parking and access also directly abuts our site. We are enclosing an orthotopographic mapping for the existing surrounding area with both the tennis building and the new Veterans Park Business Center plan shown on it. The tennis building will have a very low occupancy and won't normally exceed 100 people.

We have shown the routing of the proposed water service to the onsite hydrant and to the building. This lot was initially planned by the City and its full development considered with an eight inch service as shown on the PIP plan (a copy is enclosed). Full NFPA-13 design will be provided for the building including full alarm systems, notification relays to the fire department, smoke detectors, hose drops by doors, audio/visual outdoor alarms, pull boxes, key box, etc. A fully licensed and bonded commercial

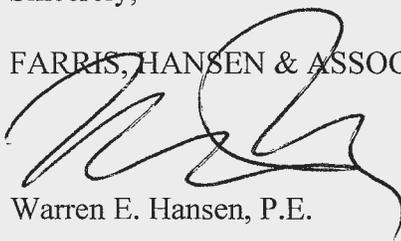
Page 2
Chief Brent Connelly
Lake Geneva Fire Department
Re: Lake Geneva Tennis
Project No. 9368
March 24, 2016

doors, audio/visual outdoor alarms, pull boxes, key box, etc. A fully licensed and bonded commercial sprinkler system contractor shall be retained and final plans from them provided to you for approval prior to State submittal and work starting.

Thank you for consideration of these matters.

Sincerely,

FARRIS, HANSEN & ASSOCIATES, INC.



Warren E. Hansen, P.E.

hes

enclosures

pc: Dennis Detkowski
Gary Stark
Ken Robers
Paul Lauterbach
Tom Connelly

To: Mr. Ken Robers **Date:** April 15, 2016
From: Greg Governatori, P.E.
CC: Tom Foht, P.E.
Subject: Review of Plans Prepared by Farris Hansen & Associates, Inc (for Lake Geneva Tennis Club) in the City of Lake Geneva

We have completed a review of site plans prepared by Farris Hansen & Associates, Inc. with various March Dates. The review was conducted to determine compliance with the City of Lake Geneva Municipal Code and good engineering practices.

The Following Plans were submitted for Review.

- Sheet 1 of 3 – Site Plan, Grading, Drainage, and erosion control Plan with a revision date of March 24th, 2016
- Sheet 2 of 3 – Construction Details, dated March 7th, 2016
- Sheet 3 of 3- Landscape Plan, dated March 7th, 2016

General Site Plan Review Comments:

- The site was previously reviewed for storm water management requirements and this office provided a letter to accompany the Wisconsin DNR Notice of intent application for land disturbance. *On behalf of the City of Lake Geneva Zoning administrator we are providing the attached confirmation letter requesting an exemption for onsite storm water management as required by City ordinance section 78-247 and Wisconsin DNR chapter NR 151. This letter is to accompany your submittal for a Notice of Intent for land disturbance in excess of one acre.*

The property known as lot 48 of the Lake Geneva Business Park, Phase II (ZLGBP200029) and its contributing drainage area was included as part of the design for the regional storm water detention basin located approximately 850 feet to the north. The subject property runoff is ultimately collected by existing municipal storm sewer on Veterans Parkway and discharges to this regional detention basin. The existing basin is located within Fermano Park and is maintained by the City of Lake Geneva.

- The bike path connection from Edwards Boulevard exceeds the 10% Maximum as required by the plan. The path geometry or elevations of the west parking line will require modification to meet this specification.
- The proposed Sanitary Manhole #1 is located directly near two existing buried electrical lines. We recommend moving the proposed manhole six feet or so west to avoid the electric line conflict.

We recommend approval of the General Development Site Plans subject to the enclosed comments.

Although the material has been reviewed, the Applicant and their consultants are ultimately responsible for the

thoroughness and accuracy of the Certified Survey Map and site plans for conformance with state statutes, standards and The Lake Geneva municipal city code.

Please contact me if you have any questions or comments pertaining to this project.

APPLICATION FOR PRECISE IMPLEMENTATION PLAN AMENDMENT

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

PLEASE SEE ATTACHMENT

Name and Address of Current Owner:

LAKE GENEVA TENNIS LLC
914 BENNETT COURT WALLWORTH WI 53184

Telephone No. of Current Owner including area code: 262-215-6426

Name and Address of Applicant:

LAKE GENEVA TENNIS LLC
914 BENNETT COURT WALLWORTH WI 53184

Telephone No. of Applicant including area code: 262-215-6426

Proposed Use:

5 COURT INDOOR TENNIS FACILITY

Zoning District in which land is located: PD

Names and Addresses of architect, professional engineer and contractor of project:

ARCHITECT: WARREN HANSEN 7 RIDGWAY CT P.O. BOX 437
ENGINEER: WARREN HANSEN EIKHORN WI 53181
CONTRACTOR: GARY STARCK 255 SMYTH DRIVE
WILLIAMS BAY WI 53191

Short statement describing activities to take place on site:

INDOOR TENNIS FACILITY TO TEACH TENNIS,
PLAY TENNIS, HOST TOURNAMENTS AND TENNIS SOCIALS

PIP Amendment fee \$400.00, payable upon filing application.

Paul Lauterbach
Signature of Applicant

PREPARED FOR:
KENNELLY DEVELOPMENT COMPANY, L.L.C.
303 BRIAN LANE PROSPECT HEIGHTS, ILL.
60070

PLAT OF SURVEY

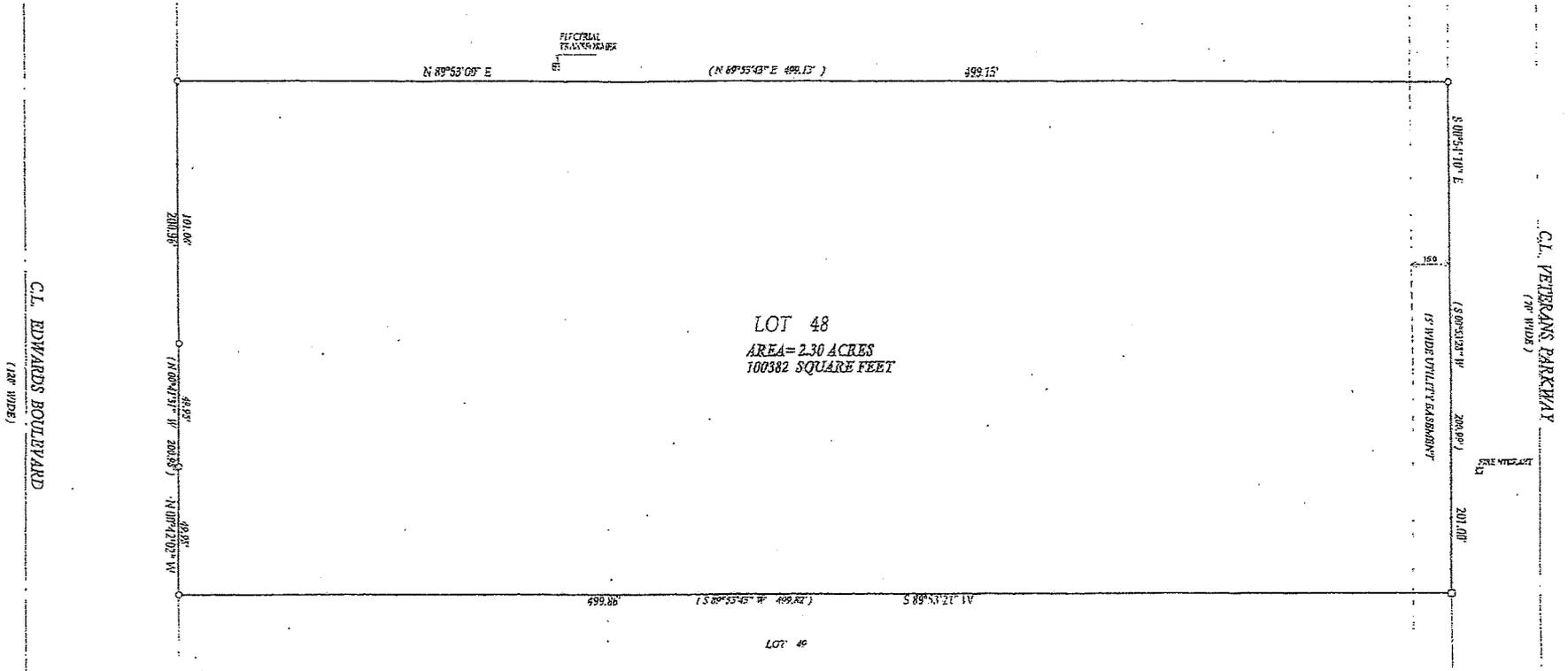
-OF-

LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE 2, LOCATED IN THE
SOUTHEAST 1/4 OF SECTION 31, TOWN 1 NORTH, RANGE 18 EAST,
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

JK SURVEYING INC.
18305 WILLOWBEND LANE
LAKE GENEVA, WI 53117
262-248-3497

307

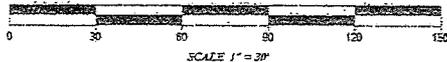
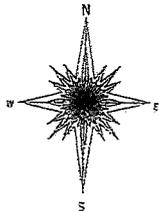
LOT 47



LOT 48
AREA = 2.30 ACRES
100382 SQUARE FEET

CL. EDWARDS BOULEVARD
(120' WIDE)

CL. PATERANS PARKWAY
(120' WIDE)



- LEGEND
- () = recorded as
 - = found iron bar
 - = found iron pipe
 - ⊙ = sd iron pipe
 - = set iron bar

COLLOQUE LEGAL, CONCERNING ABOVE AND ENDORSING JOHN KROTT, FOR WAIVER RESPECTED AND
SIGNED BY THE COUNTY CLERK TO BE FILED, HEREBY, FOR THE PURPOSE OF RECORDING. THESE NOTES
THE SURVEYOR OR ENGINEER OF ANY DISCREPANCY.

I hereby certify that I have surveyed the above described property and that
the above map is a true representation thereof and shows the size and
location of all visible structures, apparent easements and encroachments
if any.
This survey is made for the present owners of the property, and those who
purchase, mortgage, or guarantee the title thereof, within one year from
the date hereof.



JOHN KROTT 5-2258
Wisconsin Registered Land Surveyor
(original signed in red)

JOB # 06-19
TAX ID # 72ARF20069

SEARCHES ARE REFERENCED TO THE RECORD
PLAT OF LAKE GENEVA BUSINESS PARK PHASE 2

DATED THIS 16th DAY OF FEBRUARY, 2006

007-2103

APPLICATION SUBMITTAL REQUIREMENTS
PD STEP 4: PRECISE IMPLEMENTATION PLAN (PIP)

Prior to submitting the 25 complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

_____ A. After the effective date of the rezoning to PD/GDP, the Applicant may file an application for the proposed PIP with the Plan Commission. This submittal packet shall contain the following items, prior to its acceptance by the Zoning Administrator and placing the item on the Plan Commission agenda for PIP review.

- ✓ (1) A location map of the subject property and its vicinity at 11" x 17", as depicted on a copy of the City of Lake Geneva Land Use Plan Map;
- ✓ (2) A map of the subject property for which the PD is proposed:
 - ✓ Showing all lands within 300 feet of the boundaries of the subject property;
 - ✓ Referenced to a list of the names and addresses of the owners of all lands on said map as the same appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
 - ✓ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
 - ✓ Map and all its parts clearly reproducible with a photocopier;
 - ✓ Map size of 11" by 17" and map scale not less than one inch equals 800 feet;
 - ✓ All lot dimensions of the subject property provided;
 - ✓ Graphic scale and north arrow provided.
- _____ (3) A general written description of proposed PIP including:
 - ✓ Specific project themes and images;
 - ~~NA~~ The specific mix of dwelling unit types and/or land uses;
 - ~~NA~~ Specific residential densities and non-residential intensities as described by dwelling units per acre, floor area ratio and impervious surface area ratio;
 - ✓ The specific treatment of natural features;
 - ✓ The specific relationship to nearby properties and public streets.
 - ~~NA~~ A Statement of Rationale as to why PD zoning is proposed identifying perceived barriers in the form of requirements of standard zoning districts and opportunities for community betterment through the proposed PD zoning.
 - ✓ A complete list of zoning standards which will not be met by the proposed PIP and the location(s) in which they apply and a complete list of zoning standards which will be more than met by the proposed PIP and the location(s) in which they apply shall be identified. Essentially, the purpose of this listing shall

be to provide the Plan Commission with information necessary to determine the relative merits of the project in regard to private benefit versus public benefit, and in regard to the mitigation of potential adverse impacts created by design flexibility.

- _____ (4)A Precise Implementation Plan Drawing at a minimum scale of 1"=100' (and reduced to 11" x 17") of the proposed project showing at least the following information in sufficient detail: *(See following page)*
- ✓ A PIP site plan conforming to all requirements of Section 98-908(3). If the proposed PD is a group development (per Section 98-208) also provide a proposed preliminary plat or conceptual plat;
 - NA Location of recreational and open space areas and facilities specifically describing those that are to be reserved or dedicated for public acquisition and use;
 - ✓ Statistical data on minimum lot sizes in the development, the precise areas of all development lots and pads, density/intensity of various parts of the development, floor area ratio, impervious surface area ratio and landscape surface area ratio of various land uses, expected staging, and any other plans required by the Plan Commission or City Council; and
 - ✓ Notations relating the written information (3), above to specific areas on the GDP Drawing.
- _____ (5)A landscaping plan for subject property, specifying the location, species, and installed size of all trees and shrubs. Include a chart which provides a cumulative total for each species, type and required location (foundation, yard, street, paved area or bufferyard) of all trees and shrubs.
- _____ (6)A series of building elevations for the entire exterior of all buildings in the PD, including detailed notes as to the materials and colors proposed.
- _____ (7)A general signage plan including all project identification signs, concepts for public fixtures and signs (such as street light fixtures and/or poles or street sign faces and/or poles), and group development signage themes which are proposed to vary from City standards or common practices.
- NA (8)A general outline of the intended organizational structure for a property owners association, if any; deed restrictions and provisions for private provision of common services, if any.
- _____ (9)A written description which demonstrates the full consistency of the proposed PIP with the approved GDP.
- _____ (10)A written description of any and all variations between the requirements of the applicable PD/GDP zoning district and the proposed PIP development; and,

✓ (11) Proof of financing capability pertaining to construction and maintenance and operation of public works elements of the proposed development.

FINAL APPLICATION PACKET INFORMATION
PD STEP 4: PRECISE IMPLEMENTATION PLAN (PIP)

The process for review and approval of the PD shall be identical to that for conditional use permits per Section 98-905 of the Zoning Ordinance and (if land is to be divided) to that for preliminary and final plats of subdivision per the Municipal Code. All portions of an approved PD/PIP not fully developed within five years of final City Council approval shall expire, and no additional PD-based development shall be permitted. The City Council may extend this five years period by up to five additional years via a majority vote following a public hearing.

- _____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- _____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- _____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____
- _____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____
- _____ Class 2 Legal Notice published on _____ and _____ by: _____

Lake Geneva Tennis Club

Proposed PIP Comparisons with Approved GDP:

Site Plan:

- 1.) Bike rack added at bike path access.
- 2.) Building size adjustments to a size of 122'-9" by 314'-0".
- 3.) Building setback to Edwards Boulevard is 35.4', to side lot line to the north is 57.0' and to Veterans Parkway is 144.6', as adjusted.
- 4.) Site summary adjustment to match site plan adjustments.
- 5.) Drive and parking lot small shift to accommodate building size adjustment (all meeting required standards).
- 6.) Added existing parking striping to neighboring parking lot to the north (funeral home).
- 7.) Added erosion control measures.
- 8.) Monument sign addition at front entry.
- 9.) Proposed Veterans Park Business Center plans and grading coordination on the south side has been added.
- 10.) Proposed hydrant locations have been shown on proposed neighboring development to the south.
- 11.) In-line curb catch basin at the entrance has been moved to avoid underground utilities.
- 12.) Legal description has been added.
- 13.) Soil test locations and summary added.
- 14.) Fire Lane noted with "No Parking – Fire Lane" signage and pavement/curb markings.

Landscape and Lighting Plan:

- 1.) Landscape point locations adjusted for building size and site adjustments, no change in the total number of plantings.
- 2.) Monument sign added with associated landscaping.
- 3.) Fire Lane noted with "No Parking – Fire Lane" signage and pavement/curb markings.

Planned Business Park (PBP) District Zoning Exceptions:

Site Plan:

- | | |
|---|---|
| 4(b.)8) Building to Nonresidential Side Lot Line: | 15' Setback (25' by Code) |
| 4(b.)11) Minimum Paved Surface Setback: | 8.5' (10' by Code) |
| 4(b.)14) Minimum Number of Off-Street Parking Spaces: | 32 Spaces Provided, Inc. 2 Handicap
(At 300 S.F. per Code, the total would be way in excess of that required by this special use.) |

LAKE GENEVA TENNIS

March 28, 2016

PARKING DISCUSSION

Lake Geneva Tennis will have 32 parking stalls. The national recommended average is three and a half parking stalls per tennis court. Lake Geneva Tennis will have six stalls per court. If the courts are full with four players per court and four employees in the building, 24 stalls would be occupied leaving eight additional stalls open. Any overflow during activities and community events at Lake Geneva Tennis will use the public parking at Veterans' Park. This may include tournaments or community events held during the colder months so that parking for events held at Veterans' Park during warmer months would not be impacted.

INTENDED ORGANIZATIONAL STRUCTURE

Lake Geneva Tennis (LGT) is a semi-private five court indoor tennis facility. LGT will be offering group and private tennis lessons, tennis tournaments, open court availability, leagues, and social events. Lake Geneva Tennis will offer tennis memberships, but will also be open to non-members. It our priority to become involved with the residents, schools, and businesses of Lake Geneva and the surrounding communities. This will be accomplished through Open House parties, specific club, school, and business invitation events and additional community-wide events. Lake Geneva Tennis' hours of operation will be from 6am to 10pm with up to four employees at any given time.

PROOF OF FINANCIAL CAPABILITY

The company has raised \$800,000 from investors and has purchased subject site. The company has two offers of bank financing. Upon project approval from the City of Lake Geneva, the company will select one of the bank financing offers.



LAKE GENEVA TENNIS
LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PRECISE IMPLEMENTATION PLAN

FARRIS, HANSEN & ASSOCIATES, INC.
Engineering, Architecture, Surveying
7 Ridgeway Court P.O. Box 437
Elkhorn, Wisconsin 53121
Office: (262) 723-2099
Fax: (262) 723-5866

REVISIONS
3/18/2016-KB
ADD SOIL TEST BORINGS
3/24/2016-KB
PER CITY COMMENTS

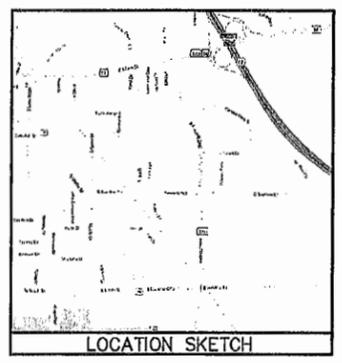
PROJECT NO.
9368

DATE
3/15/2016

SHEET NO.
1 OF 5

PRECISE IMPLEMENTATION PLAN
LAKE GENEVA TENNIS
LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

- WORK ORDERED BY -
PAUL LAUTERBACH
LAKE GENEVA TENNIS CLUB
914 BENNETT COURT
WALWORTH, WI. 53184



- LEGEND
- = FOUND IRON PIPE STAKE
 - = SET IRON REBAR STAKE
 - (XXX) = RECORDED AS
 - XXX--- = EXISTING LAND CONTOURS
 - XXX--- = PROPOSED LAND CONTOURS
 - XXX--- = EXISTING GROUND ELEVATION
 - XXX--- = PROPOSED FINISHED PAVEMENT ELEVATION
 - XXX--- = PROPOSED FINISHED CONCRETE GRADE
 - XXX--- = PROPOSED FINISHED GROUND GRADE
 - M.E. = MATCH EXISTING

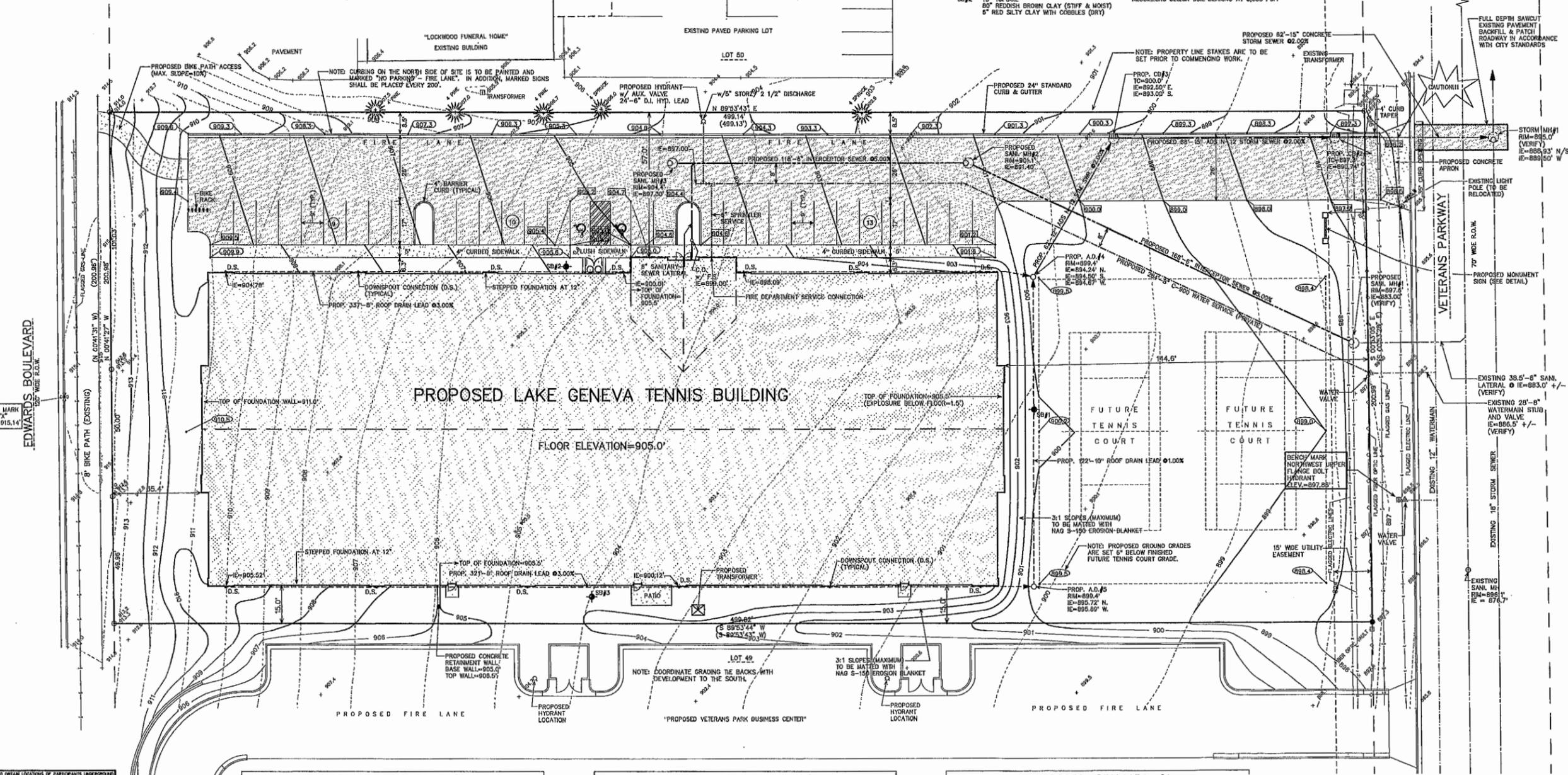
SITE SUMMARY

TOTAL LAND AREA	- 100,380 S.F. (2.30 ACRES)
EXISTING ZONING	- PBP (PLANNED BUSINESS PARK)
PROPOSED BUILDING AREA	- 39,000 S.F. (38.9%)
PROPOSED IMPERVIOUS AREA	- 19,470 S.F. (19.4%)
FUTURE TENNIS COURT	- 13,680 S.F. (13.6%)
PROPOSED GREEN SPACE AREA	- 41,910 S.F. (41.7%) INCLUDING FUTURE TENNIS COURTS
PROPOSED PARKING	- 32 SPACES (INCLUDING 2 HANDICAP)
PROPOSED LAND DISTURBANCE	- 2.3 ACRES

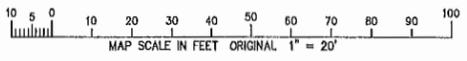
LEGAL DESCRIPTION:
LOT 48 OF LAKE GENEVA BUSINESS PARK, PHASE 2 BEING LOCATED IN THE SOUTHEAST 1/4 OF SECTION 31, TOWN 2 NORTH, RANGE 18 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

SOIL TEST PITS SUMMARY

SB#1	10" TOPSOIL	SB#3	10" TOPSOIL
60"	REDDISH BROWN CLAY (STIFF & MOIST)	32"	REDDISH BROWN CLAY, SOME COBBLES (MOIST)
20"	SILTY SAND WITH COBBLES (DRY)	30"	COURSE SAND WITH GRAVEL (DRY)
SB#2	10" TOPSOIL	RECOMMEND DESIGN SOIL BEARING AT 3,000 PSF.	
60"	REDDISH BROWN CLAY (STIFF & MOIST)		
5"	RED SILTY CLAY WITH COBBLES (DRY)		



DIGGERS HOTLINE
Toll Free (800) 243-8511
Milwaukee Area (414) 259-1191
Hearing Impaired TDD (800) 542-2289
www.diggershotline.com
WE STATUTE (82.02/1874) REQUIRES MR. & MRS. DAVIS BEHOLD BEFORE YOU EXCAVATE.



SHEET INDEX

SHEET 1	- PRECISE IMPLEMENTATION PLAN
SHEET 2	- LANDSCAPE & LIGHTING PLAN
SHEET 3	- EXTERIOR ELEVATIONS
SHEET 4	- FIRST FLOOR PLAN
SHEET 5	- DETAIL FIRST FLOOR PLAN - DETAIL MEZZANINE PLAN



LAKE GENEVA TENNIS
LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

LANDSCAPE &
LIGHTING PLAN

FARRIS, HANSEN & ASSOCIATES, INC.
Engineering, Architecture, Surveying
7 Ridgeway Court P.O. Box 437
ELKHORN, WISCONSIN 53121
Office: (262) 723-2098
Fax: (262) 723-8866

REVISIONS
3/10/2016-KB
ADD SOIL TEST BORINGS
3/24/2016-KB
PER CITY COMMENTS

PROJECT NO.
9368
DATE
3/15/2016
SHEET NO.
2 OF 5

LANDSCAPE & LIGHTING PLAN

LAKE GENEVA TENNIS

LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II

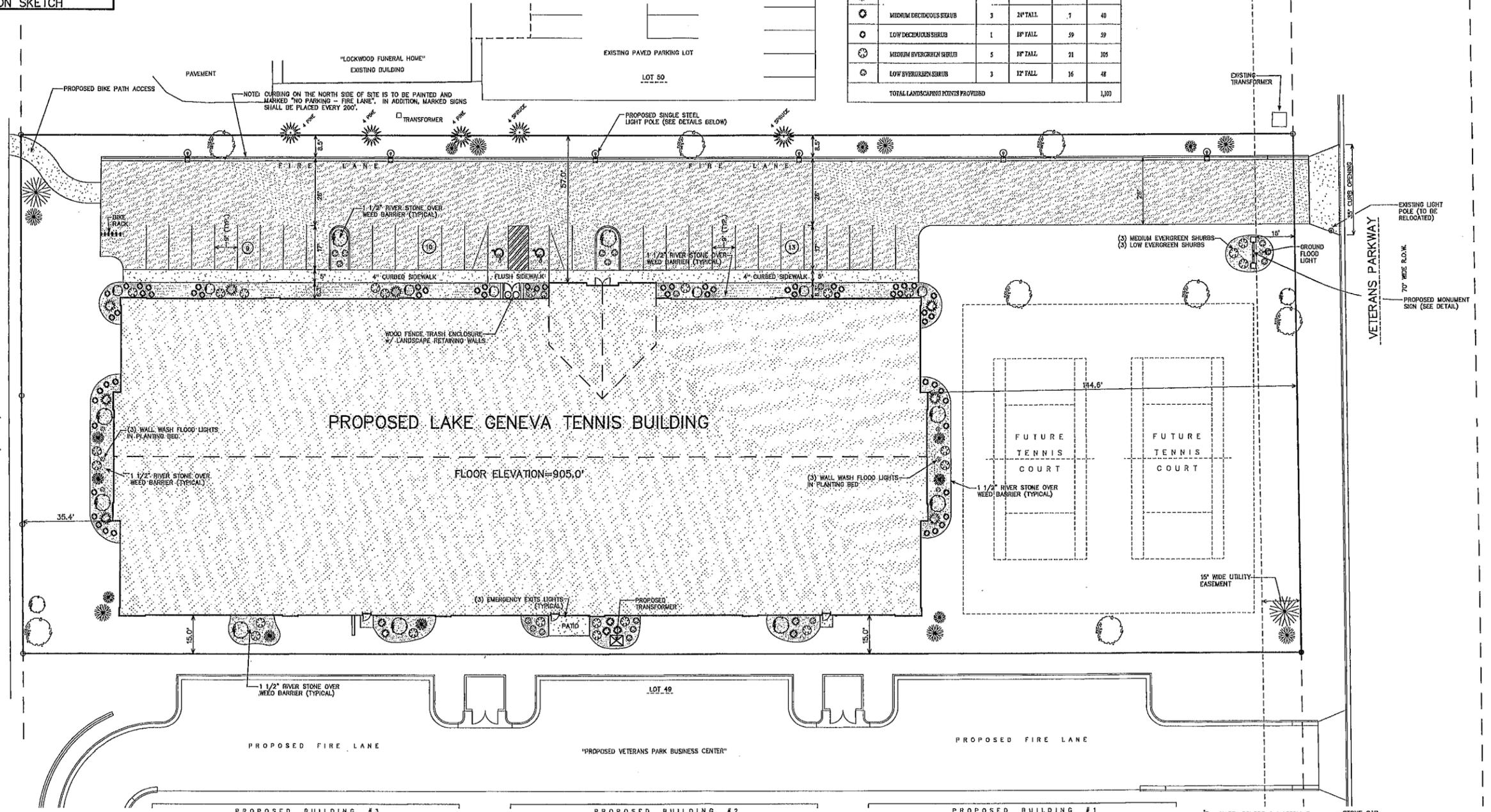
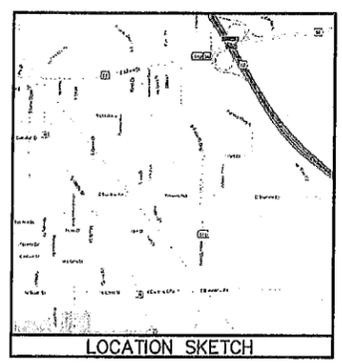
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

— WORK ORDERED BY —
PAUL LAUTERBACH
LAKE GENEVA TENNIS CLUB
914 BENNETT COURT
WALWORTH, WI. 53184

LEGEND
○ = FOUND IRON PIPE STAKE
● = SET IRON REBAR STAKE
(XXX) = RECORDED AS

KEY	PLANT CATEGORY	POINTS	SIZE	QUANTITY	POINTS
○	CLIMAX TREE	75	2' CALIBER		
○	TALL DECIDUOUS TREE	20	1 1/2" CALIBER	1	20
○	MEDIUM DECIDUOUS TREE	15	6" TALL	11	165
○	LOW DECIDUOUS TREE	10	4" TALL	1	10
○	TALL EVERGREEN TREE	40	5" TALL	1	40
○	MEDIUM EVERGREEN TREE	20	4" TALL	1	140
○	LOW EVERGREEN TREE	12	3" TALL	11	132
○	TALL DECIDUOUS SHRUB	5	30" TALL	1	40
○	MEDIUM DECIDUOUS SHRUB	3	24" TALL	1	40
○	LOW DECIDUOUS SHRUB	1	18" TALL	59	59
○	MEDIUM EVERGREEN SHRUB	5	18" TALL	21	105
○	LOW EVERGREEN SHRUB	3	12" TALL	16	48
TOTAL LANDSCAPING POINTS PROVIDED					1,100

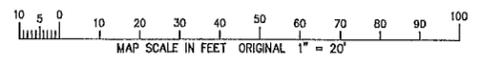
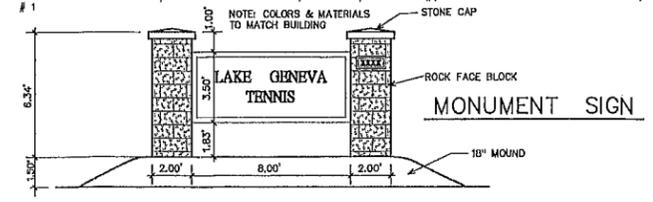
LANDSCAPING REQUIREMENTS:
BUILDING FOUNDATION 885'-8" L.F. @ 40 PER 100 = 355 POINTS
DEVELOPED LOT 38,325 S.F. BUILDING @ 10 PER 1,000 = 384 POINTS
STREET FRONTAGE 400 FT. @ 40 PER 100 = 160 POINTS
PAVED AREA 19,470 S.F. @ 80 PER 10,000 = 156 POINTS
TOTAL LANDSCAPING REQUIREMENTS = 1,055 POINTS
NOTE: THIS PLAN DEPICTS PLANTINGS BASED ON GROUPINGS PER ARTICLE VI OF THE ZONING ORDINANCE IN ORDER TO PROVIDE MINIMUM SCOPE DESIGN AND POINT REQUIREMENTS. LANDSCAPE ARCHITECT TO PROVIDE LANDSCAPE PLAN WITH SPECIFIC SPECIES PER ARTICLE VI AND WILL HAVE FLEXIBILITY TO EXACT LOCATIONS BASED ON SOUND LANDSCAPING DESIGN.

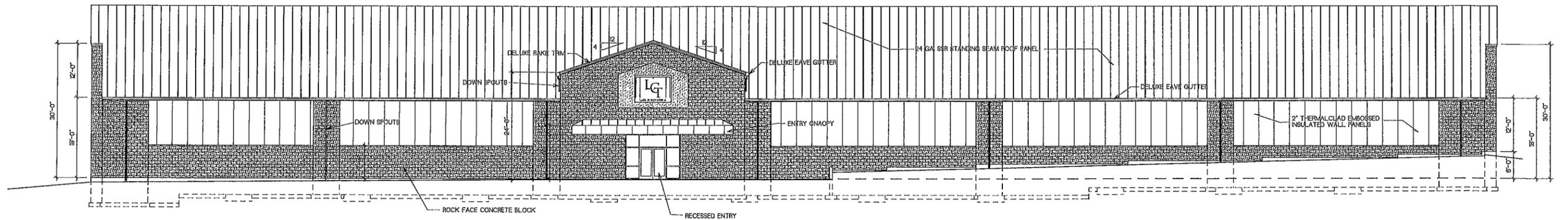


Symbol	Qty	Label	Arrangement	Lumens/Lamp	LLF	Total Watts	Description
○	8	A1	SINGLE	12000	0.700	1140	MAC2815-M 165W BBL-12

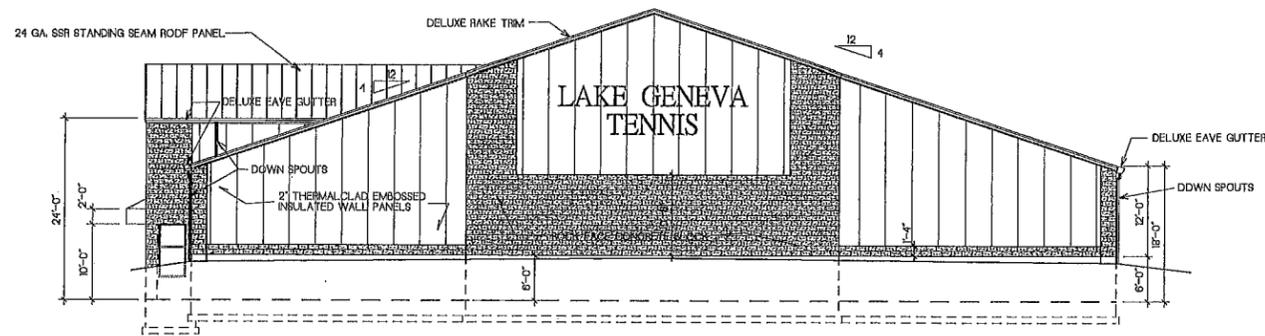
Pole Schedule
(6) PS4S17C1B2Z (17" X 4" X .125" STEEL SQUARE POLE)
Proposed poles meet 140 MPH sustained winds.
(6) SBL-12 Backlight Shield for a 12" Housing
*Note: 17" Pole + 3' Concrete Base = 20' Mounting Height
NOTE: SEE SEPARATE PHOTOMETRICS PLAN PREPARED BY RUUD LIGHTING DIRECT.

RUUD LIGHTING DIRECT
9201 Washington Ave
Racine, WI 53406
PH: (608) 238-7000
FX: (608) 238-7500
www.ruudlightingdirect.com

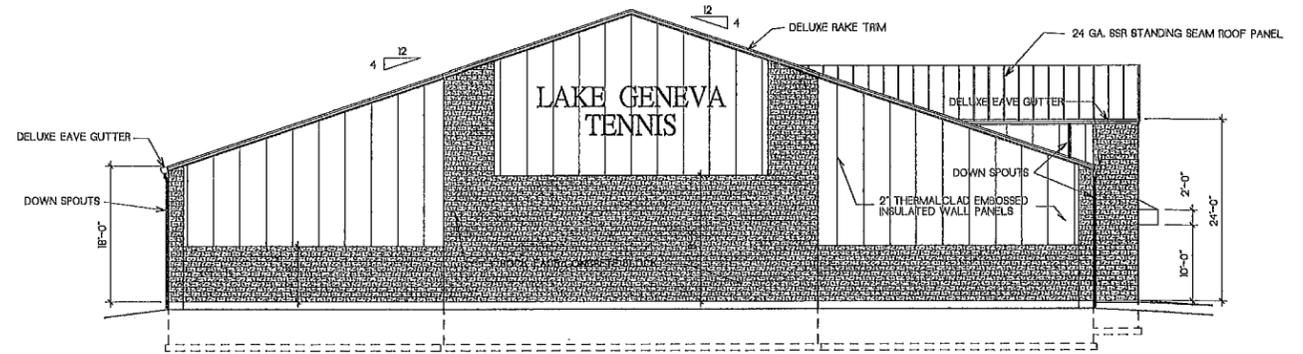




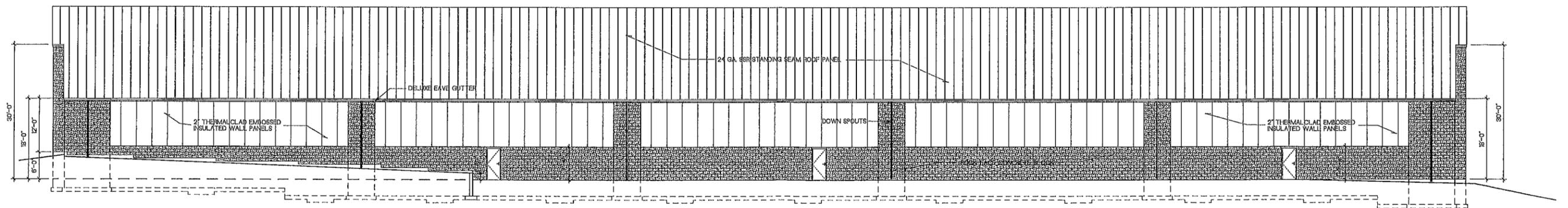
NORTH ELEVATION
SCALE: 3/32"=1'-0"



WEST ELEVATION
SCALE: 3/32"=1'-0"



EAST ELEVATION
SCALE: 3/32"=1'-0"



SOUTH ELEVATION
SCALE: 3/32"=1'-0"

LAKE GENEVA TENNIS
LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

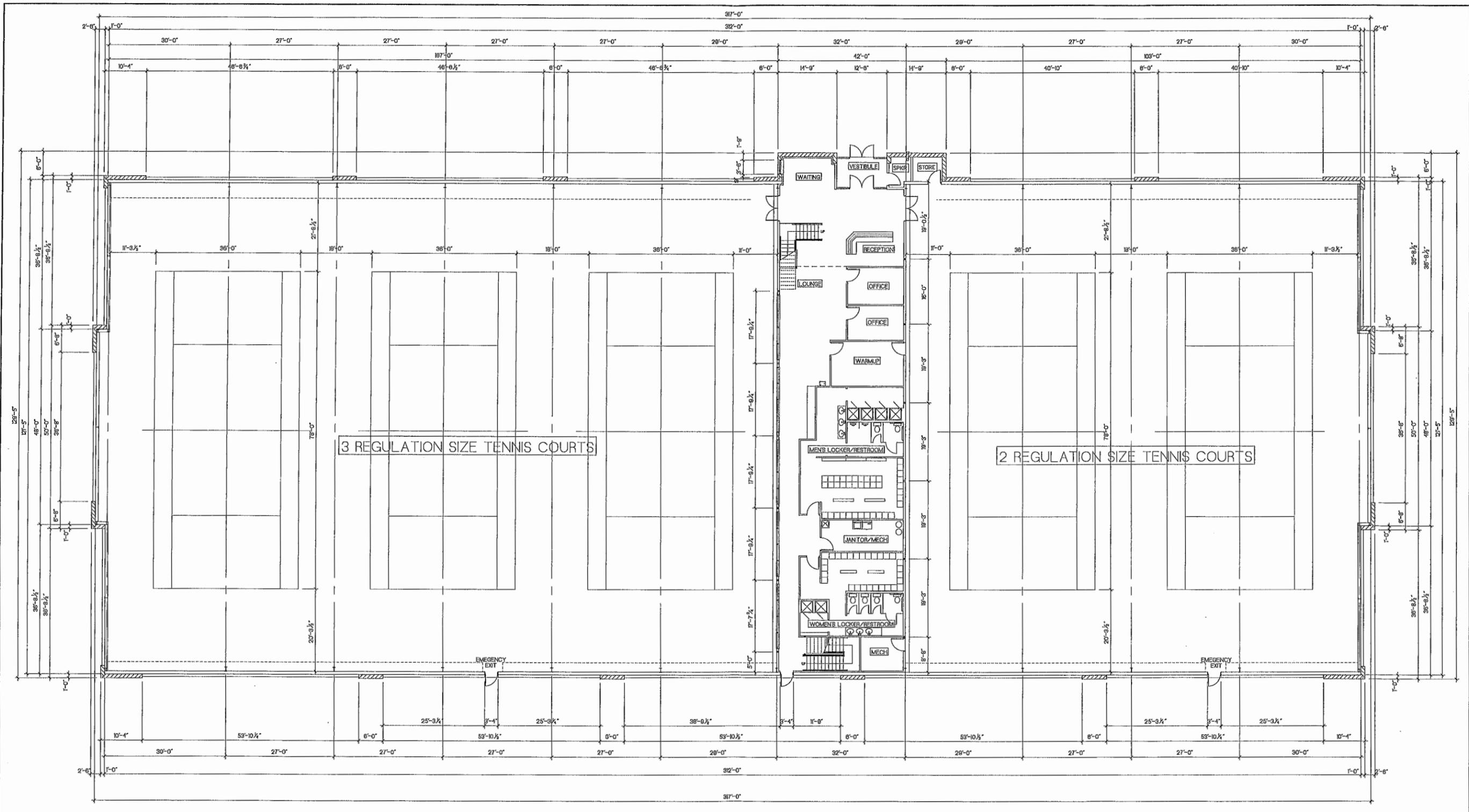
EXTERIOR ELEVATIONS

FARRIS, HANSEN & ASSOCIATES, INC.
Engineering, Architecture, Surveying
7 Ridgway Court P.O. Box 437
ELKHORN, WISCONSIN 53121
Office: (262) 723-2098
Fax: (262) 723-5886

REVISIONS
ADVANCEMENT BS 03/24/18
ADVANCEMENT BS 03/25/18

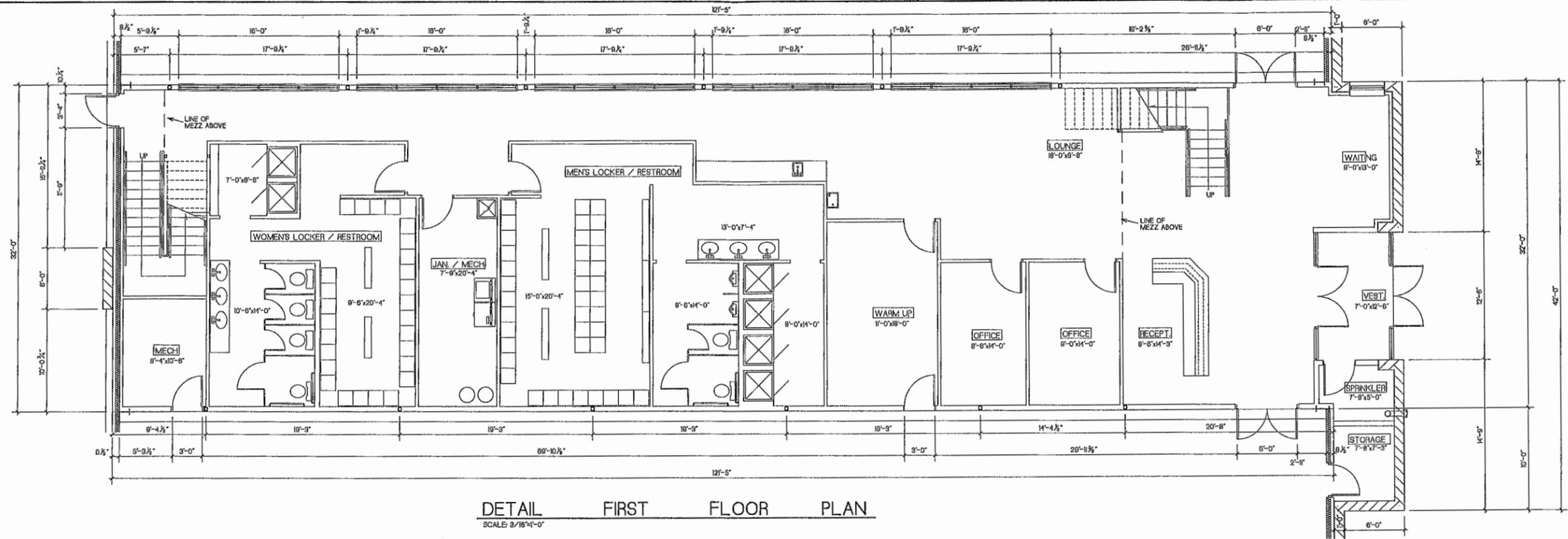
PROJECT NO.
9368
DATE
3/7/2016
SHEET NO.
3 OF 5

X:\Projects\9368\DCAD\ARCHITECT\REVISED WORKING DRAWINGS.dwg
 Monday, March 28, 2016

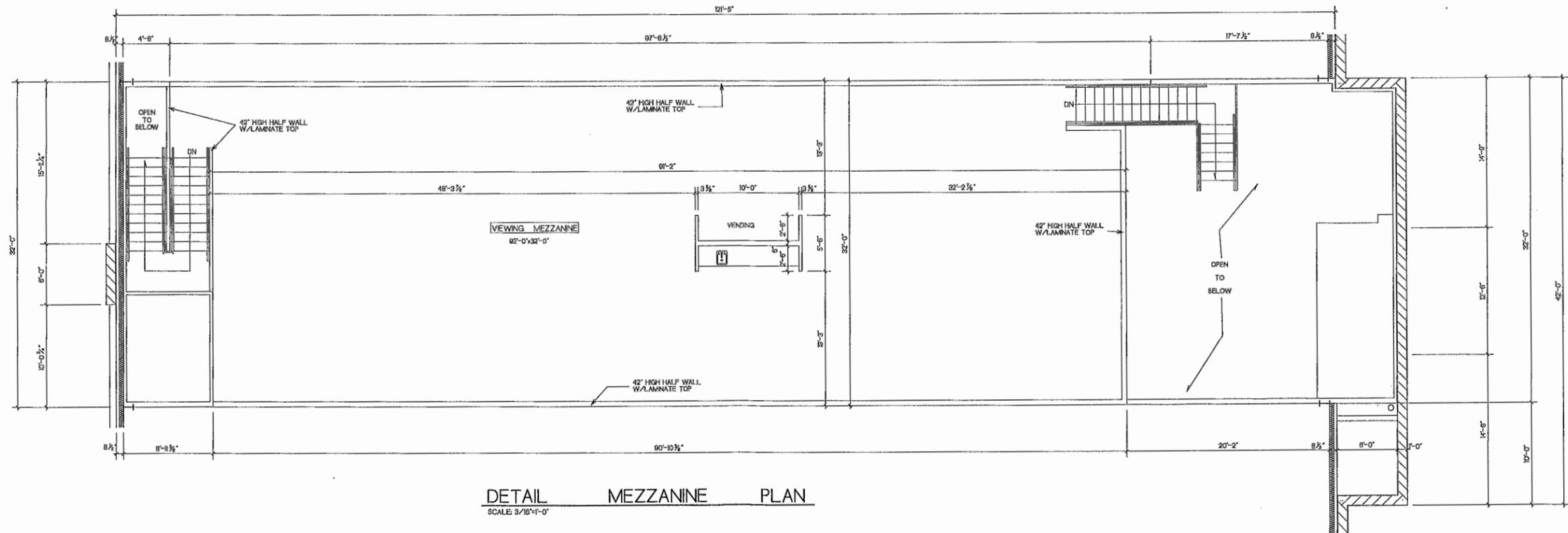


FIRST FLOOR PLAN
 SCALE: 3/32"=1'-0"

<p>LAKE GENEVA TENNIS LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN</p>	<p>FIRST FLOOR PLAN</p>	<p>FARRIS, HANSEN & ASSOCIATES, INC. Engineering, Architecture, Surveying 7 Ridgway Court P.O. Box 437 ELKHORN, WISCONSIN 53121 Office: (262) 723-2098 Fax: (262) 723-5886</p>	<p>REVISIONS ADVANCEMENT BS 03/24/16 ADVANCEMENT BS 03/25/16</p>	<p>PROJECT NO. 9368 DATE 3/7/2016 SHEET NO. 4 OF 5</p>
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DETAIL FIRST FLOOR PLAN
SCALE: 3/16"=1'-0"



DETAIL MEZZANINE PLAN
SCALE: 3/16"=1'-0"

X:\Projects\5888\UCAD\ARCHTECT\DETAIL_FLOOR PLAN.aec
Monday, March 28, 2016

<p>LAKE GENEVA TENNIS LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN</p>	<p>DETAIL FIRST FLOOR PLAN DETAIL MEZZANINE PLAN</p>	<p>FARRIS, HANSEN & ASSOCIATES, INC. Engineering, Architecture, Surveying 7 Ridgway Court P.O. Box 437 ELKHORN, WISCONSIN 53121 Office: (262) 723-2098 Fax: (262) 723-5886</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">REVISIONS</td> <td style="font-size: small;">PROJECT NO.</td> </tr> <tr> <td style="font-size: x-small;">ADVANCEMENT</td> <td style="font-size: x-small;">9368</td> </tr> <tr> <td style="font-size: x-small;">DATE</td> <td style="font-size: x-small;">3/7/2016</td> </tr> <tr> <td style="font-size: x-small;">SHEET NO.</td> <td style="font-size: x-small;">5 OF 5</td> </tr> </table>	REVISIONS	PROJECT NO.	ADVANCEMENT	9368	DATE	3/7/2016	SHEET NO.	5 OF 5
REVISIONS	PROJECT NO.										
ADVANCEMENT	9368										
DATE	3/7/2016										
SHEET NO.	5 OF 5										

CONDITIONAL USE RESOLUTION 16-R23

A resolution authorizing the issuance of a Conditional Use Permit to Vista del Lago Homeowners Association, 1070 Lake Shore Drive, Lake Geneva, WI 53147.

WHEREAS, the City Plan Commission has considered the application of Vista del Lago Homeowners Association, 1070 Lake Shore Drive, Lake Geneva, WI 53147; and,

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 18, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to repair and restore the landscaping in the 100 foot shore land setback at 1070 Lake Shore Drive, Tax Parcel ZCNV 00001 - 00058 including the Findings of Fact, Staff recommendations and the City engineer to review and monitor the project.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of April, 2016.

Alan Kupsik, Mayor

ATTEST:

Sabrina Waswo, City Clerk

12. Public Hearing and recommendation on a Conditional Use Permit to repair an restore the landscaping in the 100 foot shore land setback, submitted by Tony Panozzo and the Vista del Lago Homeowners Association, 1070 S Lake Shore Drive, PO Box 803, Lake Geneva, WI 53147 at 1070 S Lake Shore Drive, Tax Key No. ZCNV00001 - 00058.

DISCUSSION – Bill Henry, LG

Henry gave an overview of the application details and there was a brief discussion with the Commission.

PUBLIC SPEAKER #1 – None

MOTION #17

Mayor Connors/Flower moved to close the public hearing. The motion carried unanimously.

MOTION #18

Kupsik/Flower moved to approve the Recommendation on a Conditional Use Permit to repair an restore the landscaping in the 100 foot shore land setback, submitted by Tony Panozzo and the Vista del Lago Homeowners Association, 1070 S Lake Shore Drive, PO Box 803, Lake Geneva, WI 53147 at 1070 S Lake Shore Drive, Tax Key No. ZCNV00001 – 00058 including staff recommendations, finding of facts and the City Engineer’s review and monitoring of the project. The motion carried unanimously.

13. Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for land located at Tax Key No. ZYUP 00152.

DISCUSSION

Inspector Robers gave an overview of the application details and there was a brief discussion with the Commission. Administrator Oborn stated there is one additional change on the first page. He stated that the City will be widening or increasing the right of way on Sheridan Springs Road.

MOTION #19

Kupsik/Mayor Connors moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for land located at Tax Key No. ZYUP 00152. Staff recommendations, finding of facts and that the staff is working to remove the western easement. The motion carried unanimously.

14. Adjournment

Thank you from the Mayor for

MOTION #20

Skates/Gibbs moved to adjourn the meeting at 8:21 pm. The motion carried unanimously.

/s/Jackie Gregoles, B&Z Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

VISTA del LAGO, 1070 S LAKE SHORE DRIVE, LAKE GENEVA, WI
ZCNV00001 THRU ZCNV00058

NAME AND ADDRESS OF CURRENT OWNER:

VISTA del LAGO HOMEOWNERS ASSOCIATION
1070 S LAKE SHORE DRIVE, PO BOX 803, LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

262-749-8284

NAME AND ADDRESS OF APPLICANT:

TONY PANOZZO, PROPERTY MANAGER
C/O OWNER

TELEPHONE NUMBER OF APPLICANT:

SAME

PROPOSED CONDITIONAL USE:

A CUP WAS PREVIOUSLY GRANTED TO
INSTALL ROSETTA STONE RETAINING WALLS & LANDSCAPING ON THE
SLOPE ADJACENT TO THE SHORE PATH. DUE TO HEAVY RAINS IN
MID SEPT. 2015, A PORTION OF THE SLOPE FAILED. CITY IS
REQUIRING A NEW CUP FOR REPAIRS & RESTORATION.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

PD - PLANNED DEVELOPMENT

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

KENOE-HENRY & ASSOCIATES, INC., 25 N WISCONSIN ST, ELKHORN, WI 53121
GILES ENGINEERING ASSOCIATES, INC., NB W22350 JOHNSON DR, STE A1,
WAUKESHA, WI 53186
TERRA ENGINEERING & CONSTRUCTION CORP, 135 DYNEX DR, RENOUILLEE, WI 53072

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

TEMPORARY STABILIZATION OF SLOPE FAILURE AREA IN FALL 2015.
PERMANENT REPAIR & RESTORATION IN SPRING/SUMMER 2016.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

10.21.15

DATE

Anthony Panozzo

SIGNATURE OF APPLICANT

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

Pre-submittal staff meeting scheduled:

Date of Meeting: 10-19-15 Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Application form filed with Zoning Administrator: 10-28-15 Date: _____ by: _____

Application fee of \$400 received by Zoning Administrator: 10-28-15 Date: _____ by: _____

Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the ¹⁷~~25~~ final complete applications as certified by the Zoning Administrator, the Applicant shall submit ~~25~~ initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet ¹ ~~25~~ Copies to Zoning Administrator) Date: _____ by: _____

↓ Draft Final Packet ~~25~~ Copies to Zoning Administrator) ¹⁷ ITEMS NOTED "IP" Date: _____ by: _____

~~25~~ (a) A map of the proposed conditional use: **WERE INCLUDED WITH INITIAL PACKET ONLY AND NOT PART OF FINAL PACKETS AS DIRECTED BY ZONING ADMIN.**

Showing all lands for which the conditional use is proposed;

IP Showing all other lands within 300 feet of the boundaries of the subject property;

IP Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);

Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;

Map and all its parts are clearly reproducible with a photocopier;

_____ Map size of 11" by 17" and map scale not less than one inch equals 800 ft:

_____ All lot dimensions of the subject property provided;

Graphic scale and north arrow provided.

IP (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:

- X X (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- X X (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- X X (e) Written justification for the proposed conditional use:
 - X Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

THE PROJECT WILL STABILIZE A PORTION OF THE SLOPE AREA WHICH FAILED DUE TO HEAVY RAINS IN SEPT. 2015 AND RESTORE THE AREA TO BE CONSISTENT WITH THE ORIGINALLY APPROVED CONDITIONAL USE.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

SEE RESPONSE TO 1. ABOVE.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO, THE PROJECT WILL RESTORE THE AREA TO BE CONSISTENT WITH THE ORIGINALLY APPROVED CONDITIONAL USE.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

LAND USE AND INTENSITIES WILL REMAIN AS WHEN THE ORIGINAL CONDITIONAL USE WAS APPROVED WITH NO IMPACTS TO THE ENVIRONS OF VISTA DEL LAZO ON THE SHORE PATH.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

YES, THE PROJECT IS ADEQUATELY SERVED BY, AND WILL HAVE NO IMPACT ON, PUBLIC FACILITIES OR SERVICES.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

YES, THE PROJECT WILL STABILIZE AND RESTORE THE FAILED SLOPE TO BE CONSISTENT WITH THE ORIGINALLY APPROVED CONDITIONAL USE AND WILL HAVE NO ADVERSE IMPACTS.

IV.FINAL APPLICATION PACKET INFORMATION

X Receipt of ¹~~8~~ full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

X Receipt of ¹⁷~~28~~ reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

_____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

_____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

_____ Class 2 Legal Notice published on _____ and _____ by: _____

_____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

Pre-submittal staff meeting scheduled:

Date of Meeting: 10.19.15 Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

_____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Application form filed with Zoning Administrator: 10.28.15 Date: _____ by: _____

Application fee of \$ 400 received by Zoning Administrator: 10.28.15 Date: _____ by: _____

Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the ¹⁷ ~~28~~ final complete applications as certified by the Zoning Administrator, the Applicant shall submit ~~28~~ initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet ¹ ~~28~~ Copies to Zoning Administrator Date: _____ by: _____

↓ ~~28~~ Final Packet (~~1~~ Copy to Zoning Administrator) Date: _____ by: _____

¹⁷ (a) A written description of the intended use describing in reasonable detail the:

- Existing zoning district(s) (and proposed zoning district(s) if different);
- Land use plan map designation(s);
- Current land uses present on the subject property;
- Proposed land uses for the subject property (per Section 98-206);
- (NO CHANGE)** NC Projected number of residents, employees, and daily customers;
- NC Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- NC Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

NC Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

X If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";

NC Exterior building and fencing materials (Sections 98-718 and 98-720);

NA Possible future expansion and related implications for points above;

X Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

X X (b) A Small Location Map at ^{8 1/2" x 11"}~~14" x 17"~~ showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

X X (c) A Property Site Plan drawing which includes:

X A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;

NA The date of the original plan and the latest date of revision to the plan;

X A north arrow and a graphic scale (not smaller than one inch equals 100 feet);

X A reduction of the drawing at 11" x 17";

___ A legal description of the subject property;

NC All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;

NC All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;

NC All required building setback lines;

NC All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;

NC The location and dimension (cross-section and entry throat) of all access points onto public streets;

NC The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;

NC The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;

NC The location of all outdoor storage areas and the design of all screening devices;

NC The location, type, height, size and lighting of all signage on the subject property;

NC The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;

NC The location and type of any permanently protected green space areas;

X The location of existing and proposed drainage facilities;

NC In the legend, data for the subject property on:

___ Lot Area;

- ___ Floor Area;
- ___ Floor Area Ratio (b/a);
- ___ Impervious Surface Area;
- ___ Impervious Surface Ratio (d/a);
- ___ Building Height.

- X X (d) **A Detailed Landscaping Plan of the subject property:**
- X Scale same as main plan (> or equal to 1" equals 100')
 - X Map reduction at 11" x 17"
 - X Showing the location of all required bufferyard and landscaping areas
 - ___ Showing existing and proposed Landscape Point fencing
 - NA Showing berm options for meeting said requirements
 - X Demonstrating complete compliance with the requirements of Article VI
 - X Providing individual plant locations and species, fencing types and heights, and berm heights;

- X X (e) **A Grading and Erosion Control Plan:** *SEE KAPUA NARRATIVE DATED 11.20.15*
- X Same scale as the main plan (> or equal to 1" equals 100')
 - X Map reduction at 11" x 17"
 - X Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

- NA NA (f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:**
- ___ Showing finished exterior treatment;
 - ___ With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
 - ___ Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III.FINAL APPLICATION PACKET INFORMATION

- X Receipt of ¹ full scale copies in blue line or black line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- X Receipt of ¹⁷ reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

KEHOE - HENRY & ASSOCIATES, INC.

ARCHITECTURE & ENGINEERING

25 North Wisconsin Street
ELKHORN, WISCONSIN 53121

Daniel R. Kehoe, Architect
Voice 262-723-2660
Fax 262-723-5986

William R. Henry, Architect-P.E.
Voice 262-723-4399
Fax 262-723-4299

April 8, 2016

City of Lake Geneva
626 Geneva Street
P. O. Box 340
Lake Geneva, WI 53147

Attn: Mr. Ken Robers
Zoning Administrator

RE: Slope Failure Stabilization and Restoration
VISTA del LAGO CONDOMINIUMS
Lake Geneva, Wisconsin
Job No. 1522

Dear Mr. Robers:

As you know, Vista del Lago experienced a partial failure of its lakefront slope due to the extreme rain events which occurred during the week ending September 19, 2015. As discussed and approved at the October 19, 2015 staff meeting, the Homeowners Association completed stabilization of the slope late last fall. They now wish to complete restoration of the slope and landscaping this spring. Enclosed please find seventeen copies of the complete application packet requesting a Conditional Use and Site Plan review and approval, which contains the following.

- Application for Conditional Use (copy - original previously submitted)
- Conditional Use Review and Approval Checklist
- Site Plan Review and Approval Checklist
- Walworth County GIS Aerial Map of Entire Site
- Walworth County GIS Aerial Photograph of Shore Area with Topography Prior to Slope Failure
- Topographic Survey and Profiles of Slope Failure by Kapur & Associates dated 10-26-2015, Sheets 1 through 3 (11" x 17")
- Photographs of Slope Failure taken 9-22-2015
- Report and Recommendations by Giles Engineering Associates dated 11-3-2015
- Slope Stabilization Plans by Terra Engineering & Construction Corporation dated through 11-9-2015, sheets 1 through 6 (11" x 17")
- MACMAT Technical Data Sheet
- Photographs of Slope Stabilization Work in Progress taken 11-25-2015
- Photographs of Slope Stabilization Work Complete taken 12-4-2015
- Erosion Control Plan Narrative by Kapur dated 11-20-2015
- GEOWEB Profile and Calculations dated 11-3-2015
- GEOWEB Slope Protection System Installation Guide
- Landscaping Plan by Scheel & Associates dated 11-23-2015 (11" x 17")

An electronic copy shall also be submitted to your office.

Vista del Lago Homeowners Association was previously granted a conditional use permit by the City of Lake Geneva to make improvements to the shore area of the existing multi-family condominium development. The improvements included installation of Rosetta Stone retaining walls, landscaping, and related work. The project was completed in phases from 2014 through spring 2015.

Page 2
April 8, 2016
Mr. Ken Robers

Due to extremely heavy rains in mid-September 2015, a portion of the lakefront slope failed on or about September 19th. Fortunately, the Rosetta Stone retaining walls remained in place, but an area of the slope approximately 75 feet wide between the upper and lower retaining walls failed and slid down.

Our firm was contacted by Mr. Tony Panozzo, Property Manager, to coordinate the efforts to stabilize and restore the slope. Kapur & Associates was called upon to survey the slope to document the extent of the failure. Kapur was also consulted throughout design and implementation of the slope stabilization to advise on storm water management and erosion control issues.

Giles Engineering Associates had designed the Rosetta Stone retaining walls for the original project and was brought in to evaluate the slope failure and stabilization options. It was decided to reduce the slope of the shore area by increasing the height of the lower Rosetta Stone retaining wall by approximately two feet. This was done for approximately 100 feet to extend past the 75' wide failure zone on both the north and south ends. To rebuild and stabilize the slope, a method utilizing soil nails and MACMATs was selected. Soil nails are similar to steel rebars which were driven through the failed slope areas and well into stable subgrade, then grouted in place. MACMATs are similar to woven wire fencing with a polypropylene mat which holds the soil below in place. The MACMATs are anchored to the soil nails with steel plates and threaded fasteners. Through a competitive request for proposal process, Terra Engineering & Construction was selected for installation of the soil nails and MACMATs, which was completed late last fall.

The final slope restoration and landscaping work is now ready to move forward as soon as weather permits. Topsoil will be held in place by GEOWEB, a slope protection system which is anchored to the subsoils and consists of interconnected cells approximately 8" by 8" by 6" deep. All cells will be filled with topsoil and plantings installed uniformly throughout the GEOWEB. A combination of new plantings and ones salvaged last fall from the slope failure will be installed. B & J Tree and Landscape Service will be installing the GEOWEB and landscaping. A GEOWEB representative will be on site to provide technical support to B & J's crew. This final phase of the project is scheduled to begin in mid-May and be completed by mid-June. The slope stabilization and restoration will not create any nuisances noted in Article VII and, therefore, the proposed project shall comply with the requirements of Article VII.

We understand this matter shall be on the Plan Commission agenda for April 18, 2016 beginning at 6:30 p.m. Please advise if you require any additional information prior to the Plan Commission meeting.

Very truly yours,

KEHOE-HENRY & ASSOCIATES, INC.

William R. Henry

William R. Henry
Architect – P.E.

Enclosure

CC: Mr. Tony Panozzo
File

Geneva Lake



Vista del Lago - Zoned PD

WALWORTH COUNTY, WISCONSIN



Author:
Map Produced on 02/20/16

Wisconsin State-Plane Coordinate System, South Zone
Northwest Corner: 160377

Walworth County Information Technology Department
Land Information Division
300 Capitol Square
Eau Claire, Wisconsin 54601-5000



THIS MAP IS PROVIDED AS A SERVICE TO THE PUBLIC AND IS NOT A CONTRACT. THE USER ASSUMES ALL LIABILITY FOR ANY ERRORS OR OMISSIONS. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF THE INFORMATION SHOWN ON THIS MAP. THE COUNTY DOES NOT WARRANT THE ACCURACY OF THE INFORMATION SHOWN ON THIS MAP.

Geneva Lake

ZYUP 0010GI

860

2

3

4

894.8

880

890

870

ZLE 00017

ZLE 00004

Vista del Lago Shore Area

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 3/26/2016

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83

Walworth County Information Technology Department
Land Information Division

19 00 County Trunk N N



DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PROVIDED AND PROVIDED FROM SOURCES BELIEVED TO BE RELIABLE, HOWEVAR, ANY ERRORS OR OMISSIONS ARE THE RESPONSIBILITY OF THE USER. THE INFORMATION IS PROVIDED FOR GENERAL INFORMATION ONLY AND IS NOT TO BE USED FOR ANY OTHER PURPOSE.



KAPUR & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 1224 S. PINE STREET
 BURLINGTON, WI 53105
 Phone: 262.767.2747 Fax: 262.767.2769
 www.kapurengineers.com

PROJECT:
**VISTA DEL LAGO
 WALL SURVEY**

LOCATION:
**LAKE GENEVA
 WALWORTH CO, WI**

CLIENT:
**KEHOE-HENRY
 & ASSOCIATES**

RELEASE:
PRELIMINARY

REVISIONS:

#	DATE	DESCRIPTION

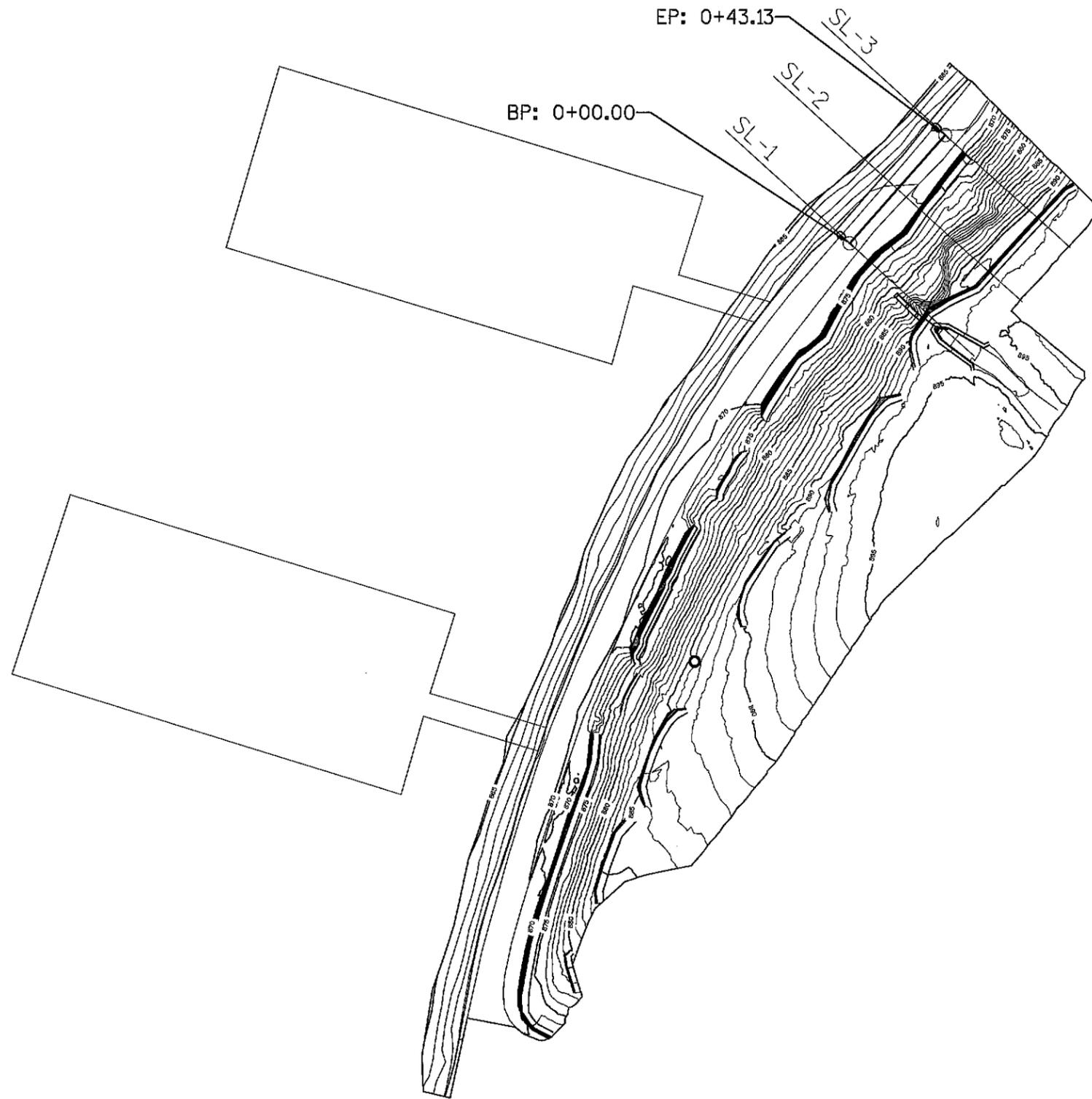


SCALE: 1"=40'

SHEET:
PLAN

PROJECT MANAGER: BT
 PROJECT NUMBER: 15049.01
 DESIGNED BY: NA
 DRAWN BY: SHW
 CHECKED BY: BT
 DATE: 10/26/2015

SHEET NUMBER:
1/3





KAPUR & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 1224 S. PINE STREET
 BURLINGTON, WI 53105
 Phone: 262.787.2247 Fax: 262.787.2750
 www.kapurengineers.com

PROJECT:
**VISTA DEL LAGO
 WALL SURVEY**

LOCATION:
**LAKE GENEVA
 WALWORTH CO, WI**

CLIENT:
**KEHOE-HENRY
 & ASSOCIATES**

RELEASE:
PRELIMINARY

REVISIONS:

#	DATE	DESCRIPTION

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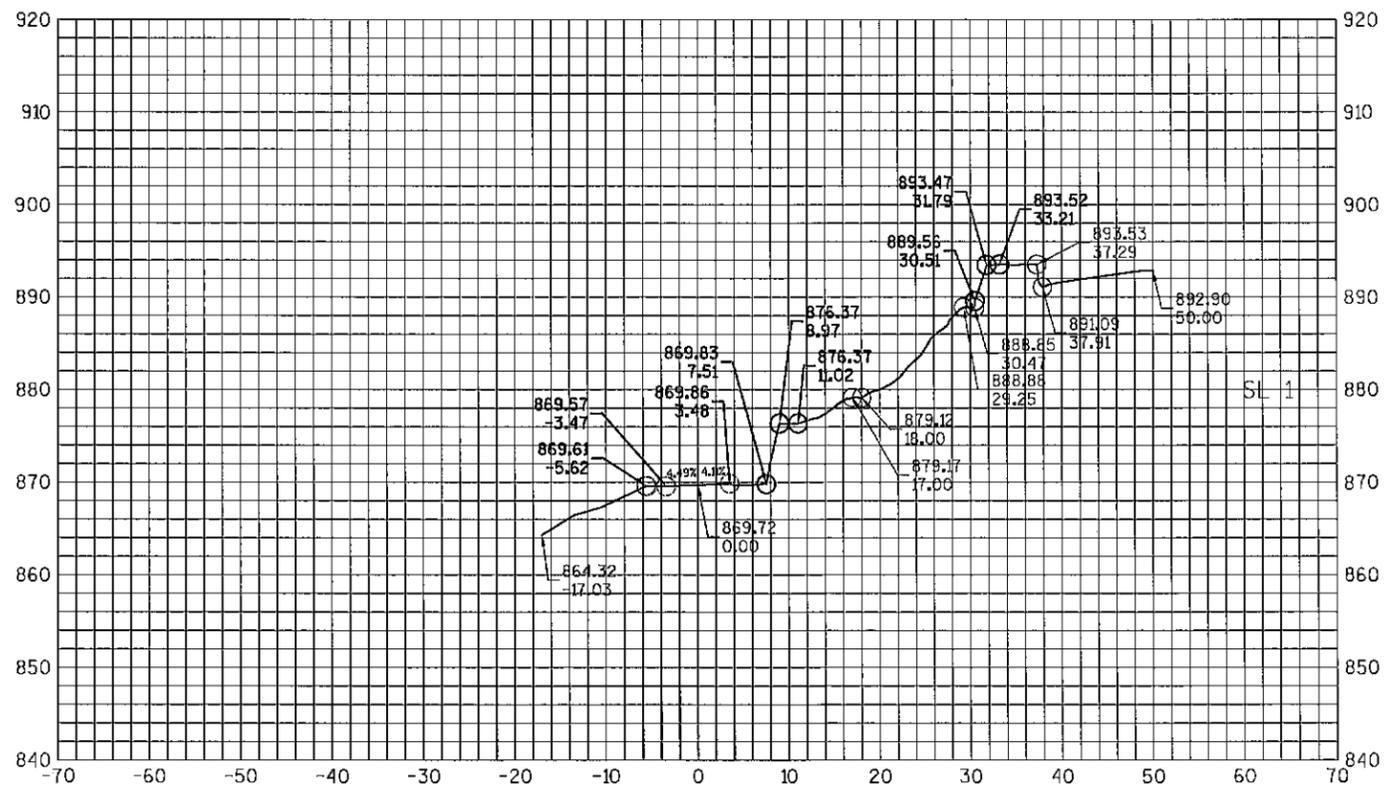
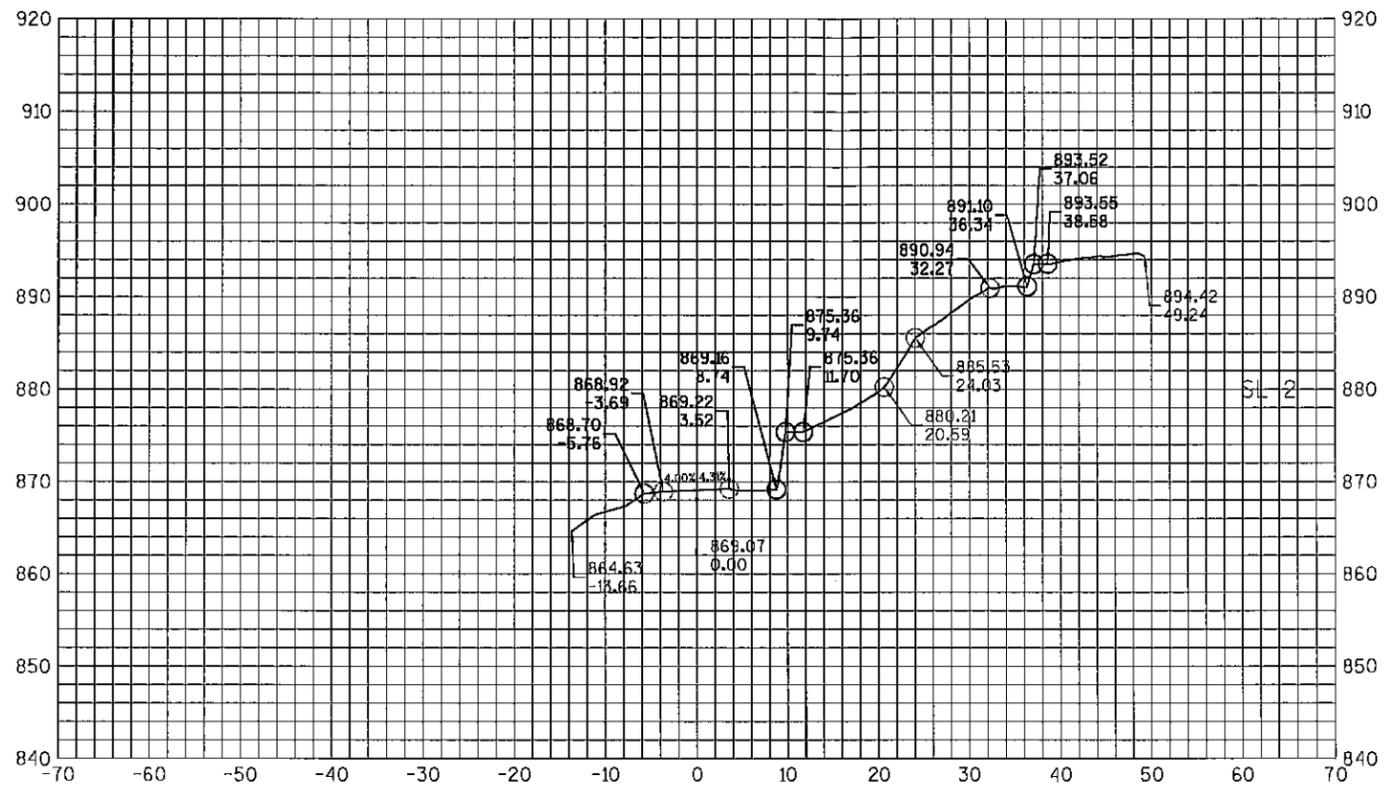
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SEAL:

SHEET:
CROSS SECTION

PROJECT MANAGER: BH
 PROJECT NUMBER: 150349-01
 DESIGNED BY: NA
 DRAWN BY: BMW
 CHECKED BY: BH
 DATE: 10/23/2016

SHEET NUMBER:
2/3





KAPUR & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 1224 S. PINE STREET
 BURLINGTON, WI 53115
 Phone: 262.782.2747 Fax: 262.782.2766
 www.kapurengineers.com

PROJECT:
**VISTA DEL LAGO
 WALL SURVEY**

LOCATION:
**LAKE GENEVA
 WALWORTH CO, WI**

CLIENT:
**KEHOE-HENRY
 & ASSOCIATES**

RELEASE:
PRELIMINARY

REVISIONS:

#	DATE	DESCRIPTION

NORTH ARROW:

SCALE: 1"=20'

SEAL:

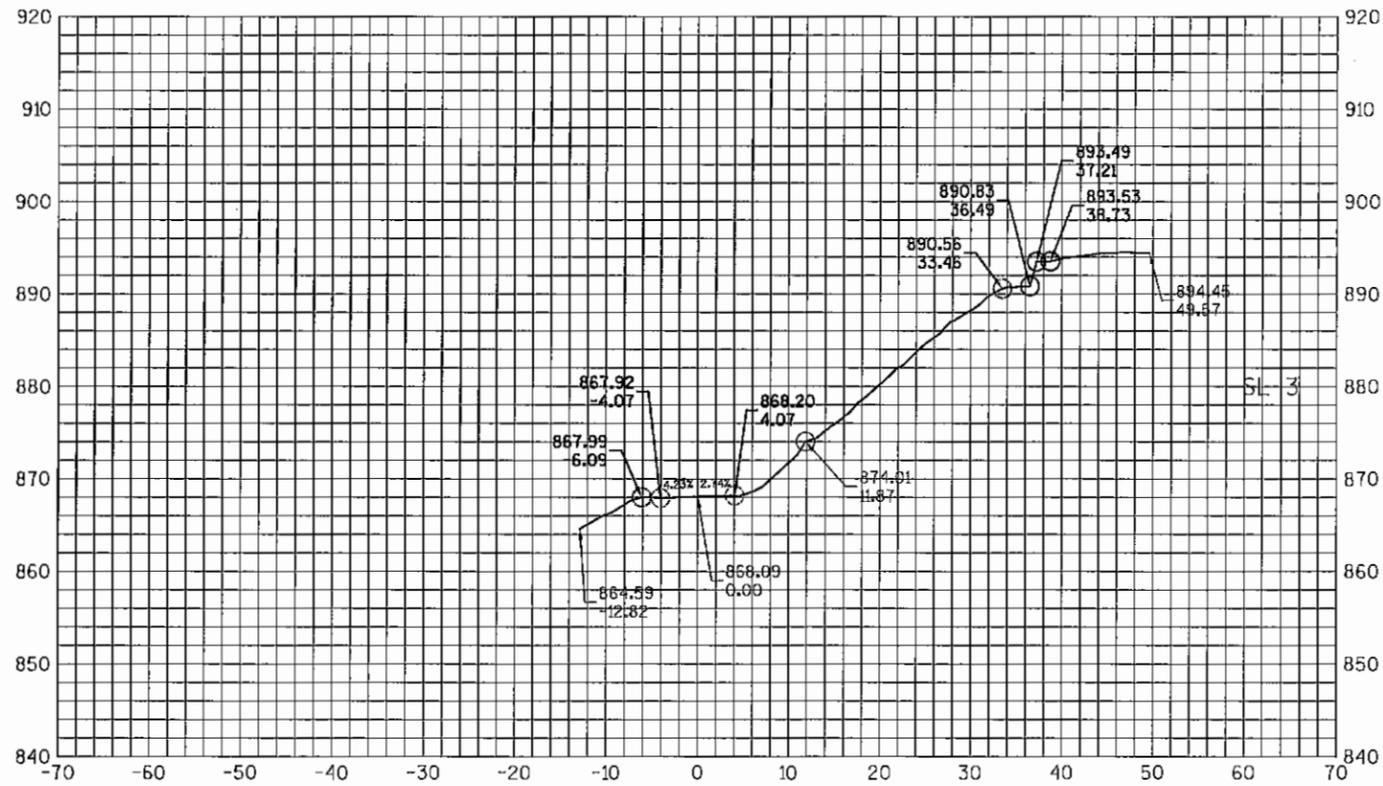
SEAL:

SEAL:

SHEET:
CROSS SECTION

PROJECT MANAGER: BH
 PROJECT NUMBER: 150349.01
 DESIGNED BY: NA
 DRAWN BY: BMW
 CHECKED BY: BH
 DATE: 10/20/16

SHEET NUMBER:
3/3





Vista del Lago
Slope Failure

9-22-2015



Vista del Lago
Slope Failure

9-22-2015



GILES

ENGINEERING ASSOCIATES, INC.

GEOTECHNICAL, ENVIRONMENTAL & CONSTRUCTION MATERIALS CONSULTANTS

- Atlanta, GA
- Baltimore, MD
- Dallas, TX
- Los Angeles, CA
- Manassas, VA
- Milwaukee, WI

November 3, 2015

Vista del Largo
Attention: Mr. Anthony Panozzo
c/o Kehoe-Henry & Associates, Inc.
25 North Wisconsin Street
Elkhorn, WI 53121

Attention: Mr. William R. Henry, Architect-P.E.
Principal

Subject: Geotechnical Surficial Slope Stability Recommendations
Vista Del Largo-Slope Failure
Lake Geneva, Wisconsin
Project No. 1G-1509013

Dear Mr. Henry:

In response to your request, our site visit, subsequent discussions and engineering analysis, this letter has been presented to provide Giles Engineering Associates, Inc (Giles) recommendations to surficially stabilize the recent slope failure at the site. It is our understanding that enhancement of the deep-seat stability is being provided by another firm and will include slope re-grading and the use of soil nails. Our scope of work is therefore limited to assessing the surficial stability of the to-be graded slope.

Background Information

In late September Giles was contacted regarding a slope failure at the site; the location of the slope failure is indicated on the attached Figure 1, adopted from the *Wall Survey* provided by Kapur & Associates, Inc., dated October 26, 2015. The slope area that failed was between two modular wall systems (Rosetta Stone Wall) at the toe and top of the slope with a relatively steep slope inclined above the bottom Rosetta Stone wall. The geometry of the failed slope, at the location of SL-2, is indicated on Figure 2 as "Current Conditions".

The lower Rosetta Stone wall has a height of about 6 feet and the existing slope above the top of the lower wall possesses an average inclination of about 1.25:1 (horizontal:vertical) with some sections steeper than 2/3:1 (based on topographic information provided by Kapur & Associates). At the location of Section SL-2 (location noted on the attached Figure 1), the slope possesses a vertical height of about 16 feet. A prior modular wall design had been provided by Giles in 2013 (Project No. 1G-1302008); however, the recommendations and details of that design were not incorporated into the as-built wall.

Observations

Based on a visual examination of the failed slope area on September 25, 2015, a portion of the slope located adjacent to a storm sewer pipe had experienced a failure, most likely due to the over-steepened slope inclination and recent heavy rains, resulting in saturation of the slope soil materials (creating both translational and circular arch-slope failure conditions). Tension cracks and what appeared to be additional near-slope failure conditions were located within the upper few feet of the slope surface extending in both directions over a length of about 75 feet. The top of the slope failure (head-scarp) was observed to be located adjacent to the bottom of the upper Rosetta Stone wall and portions of the stone units may have been undermined. The head scarp was estimated to have a height of about 4 to 6 feet. Soil waste from the slope movement was also observed to have traversed over the top of the bottom Rosetta Stone wall and soil had accumulated adjacent to the toe of the wall and adjacent to Geneva Lake.

Engineering Evaluation

Deep-seated stabilization, engineering mitigation recommendations and construction are being performed by Terra Engineering & Construction Corporation (design-build) and we understand that the repair design will include the use of soil nails for deep seated (global) stability with new additional Rosetta Stone at the lower wall to increase the height of the lower wall. Soil will also be adjusted adjacent to the toe of the upper Rosetta Stone Wall so that a 2 to 3 foot wide "flat" section (bench) is provided. The detail on Figure 2 identified as "Proposed Slope Repair" provides a schematic detail of the reconstructed slope. It is desired to use a GeoWeb Soil Stabilization System (Presto Geosystems) on top of the stabilized slope (with 6 inch deep webs) so that future vegetative growth will develop on the slope surface. Giles' scope of work was to evaluate the stability of the desired GeoWeb system.

GeoWebs consist of a series of interconnected expandable high-density polyethylene cells that range in length, width and depth. The voids within the manufactured cells, once installed and secured on the slope, can be filled with a topsoil mix and planted. A MacMat geotextile is installed in conjunction with the soil nails to stabilize the slope. The MacMat is attached to the slope face with the soil nails. The GeoWeb will be placed directly on the MacMat. A cross-sectional view of the stabilized slope (at location SL-2) is attached as Figure 2, as previously noted.

A surficial slope stability analysis was performed to assess the stability of the GeoWeb cells on top of the re-graded slope. The surficial stability analysis was based on an as-graded slope inclination of 36 degrees, a topsoil assumed angle of internal friction of 20 degrees, a topsoil cohesion value of 50 psf and an assumed depth of saturation of 1.5 feet. The results of this analysis indicate a factor of safety of less than 1.0. Based on this low stability safety factor, we recommend that the GeoWeb units be anchored to the stabilized slope, the MacMat and/or soil nails. All GeoWeb materials, including the recommended anchors, and installation procedures should be in accordance with the recommendations and requirements of the manufacture.

Geotechnical Surficial Stability Recommendations
Vista Del Largo-Slope Failure
Lake Geneva, Wisconsin
Project No. 1G-1509013
Page 3



It is understood that Giles will periodically monitor the slope reconstruction, soil nail and MacMat installation and the installation of the GeoWeb system.

Following slope reconstruction, stabilization and installation of the GeoWeb materials, the voids within the GeoWeb cells can be filled with topsoil, per the manufacture's specification, and planted as desired and recommended by a qualified landscape professional.

Closure

We appreciate the opportunity to be of service on this project. If we may be of additional assistance, should geotechnical related problems occur or to provide construction observation and testing services, please do not hesitate to call at any time.

Respectfully submitted,

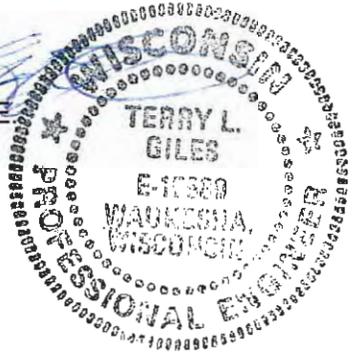
GILES ENGINEERING ASSOCIATES, INC.



Robert R. Russell, P.E.
Regional Director



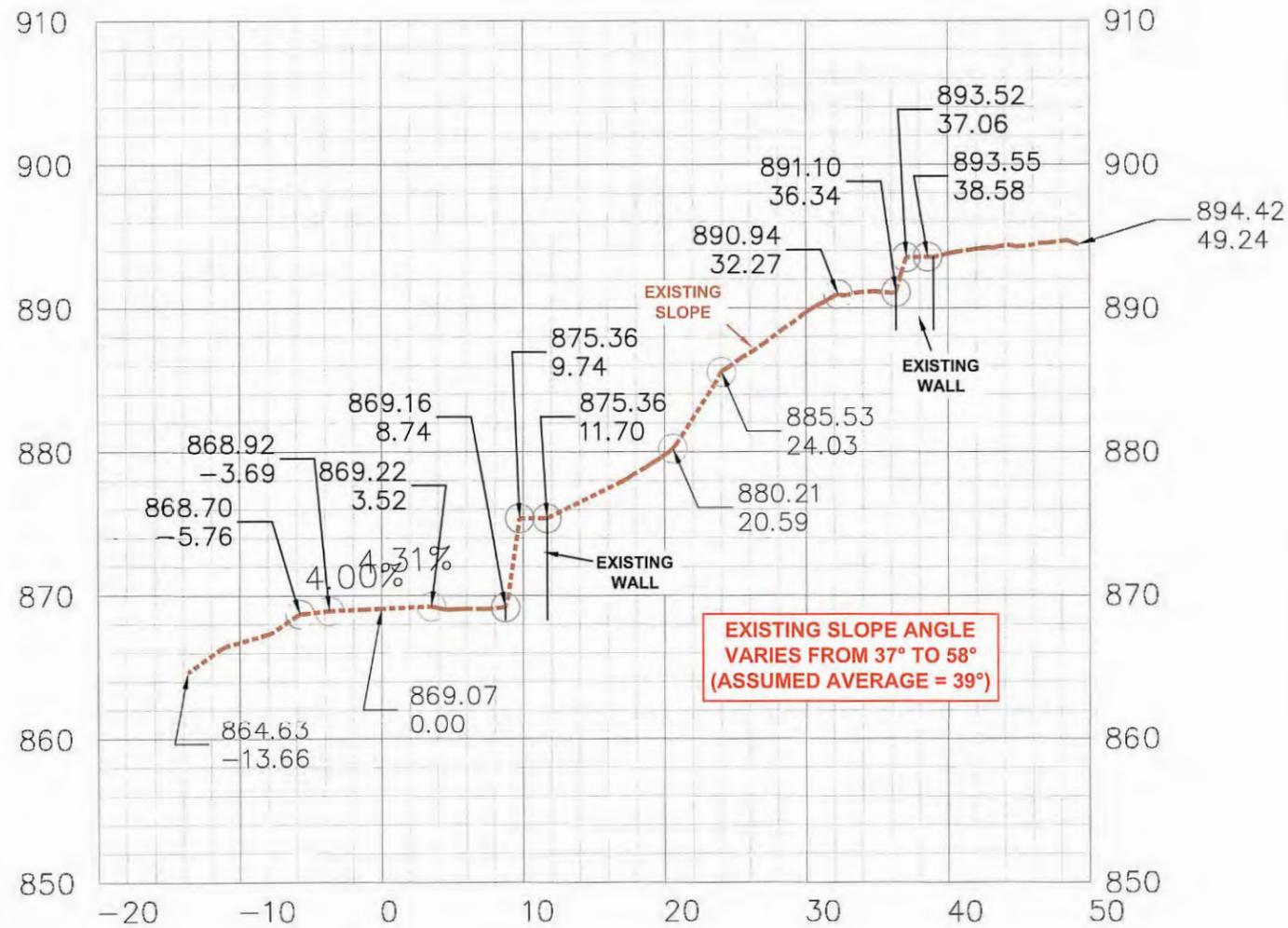
Terry L. Giles, P.E.
President

A circular professional engineer seal for Terry L. Giles. The seal contains the text: 'WISCONSIN', 'TERRY L. GILES', 'E-10380', 'WAUWATOSA, WISCONSIN', and 'PROFESSIONAL ENGINEER'.

Attachments: Figure 1, Cross-Section Location Plan
Figure 2, Proposed Slope Cross-Section

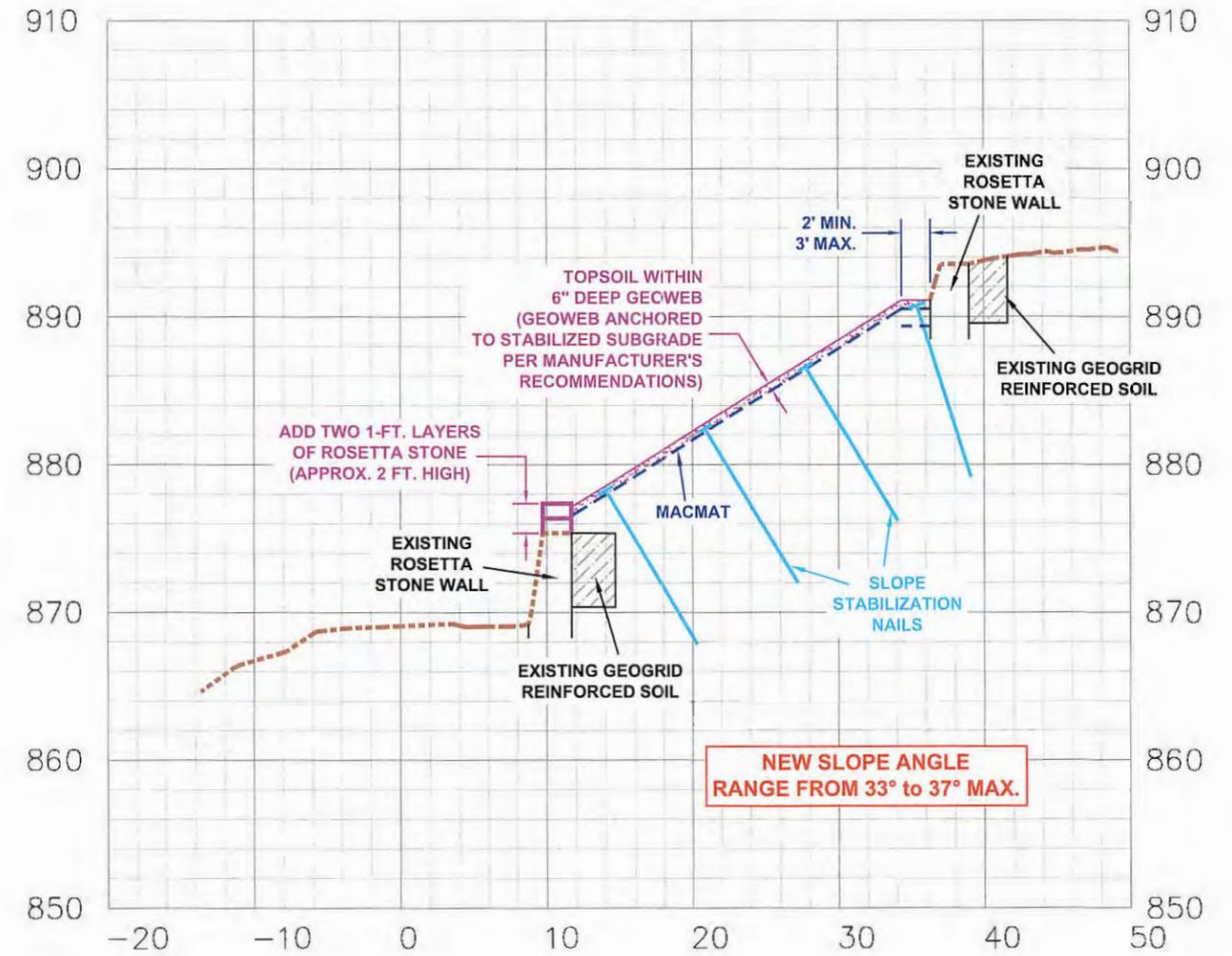
Distribution: Vista Del Largo
c/o Kehoe-Henry & Associates, Inc.
Attn: Mr. William Henry (1 via email: bill@kehoe-henry.com)

CURRENT CONDITIONS



SL-2

PROPOSED SLOPE REPAIR

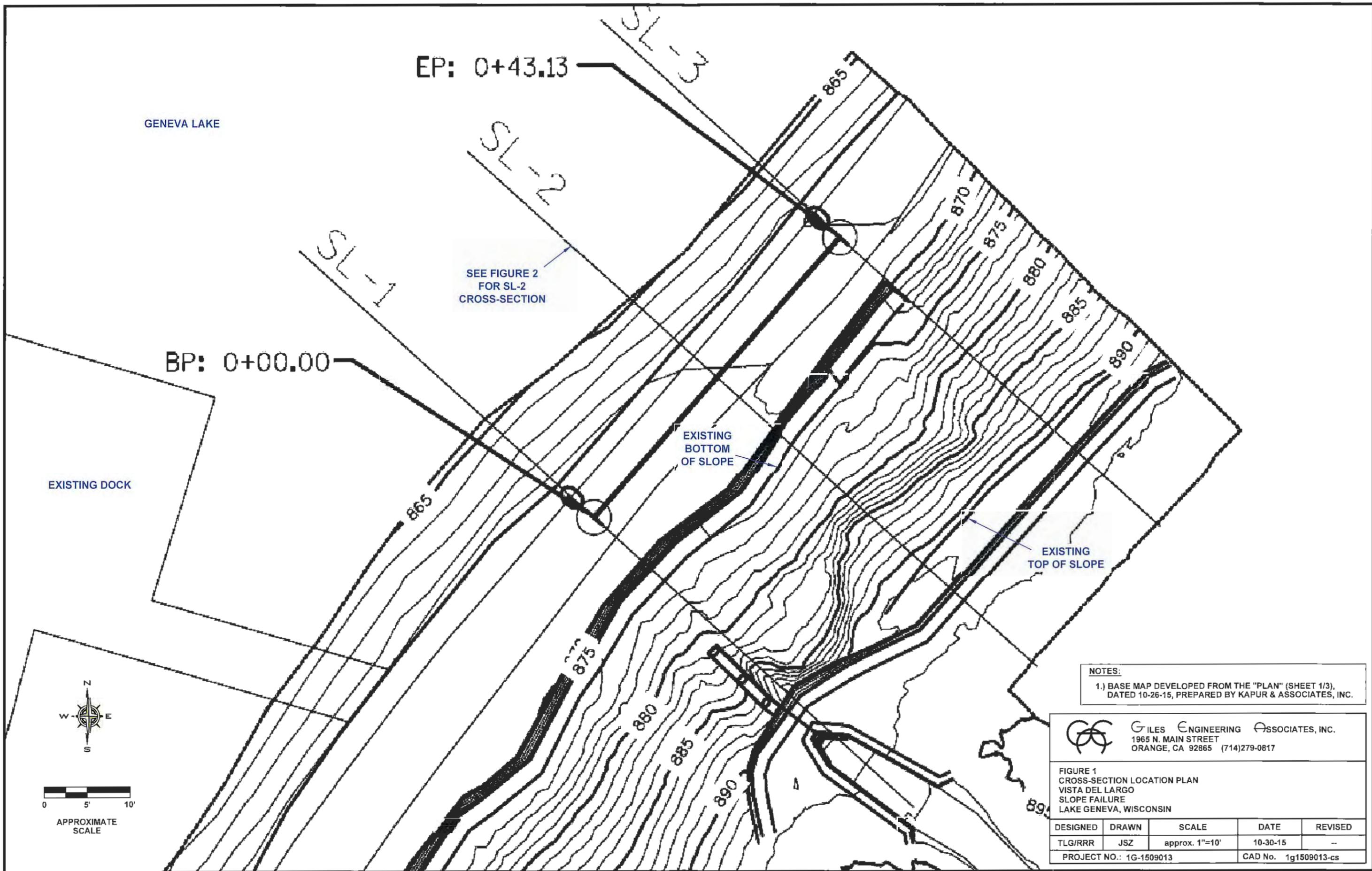


SL-2

GA GILES ENGINEERING ASSOCIATES, INC.
 1965 N. MAIN STREET
 ORANGE, CA 92865 (714)279-0817

FIGURE 2
 PROPOSED SLOPE CROSS-SECTION
 VISTA DEL LARGO
 SLOPE FAILURE
 LAKE GENEVA, WISCONSIN

DESIGNED	DRAWN	SCALE	DATE	REVISED
TLG/RRR	JSZ	NTS	10-30-15	--
PROJECT NO.: 1G-1509013			CAD No. 1g1509013-cs1	



EP: 0+43.13

GENEVA LAKE

SEE FIGURE 2
FOR SL-2
CROSS-SECTION

BP: 0+00.00

EXISTING DOCK

EXISTING
BOTTOM
OF SLOPE

EXISTING
TOP OF SLOPE

NOTES:
1.) BASE MAP DEVELOPED FROM THE "PLAN" (SHEET 1/3),
DATED 10-26-15, PREPARED BY KAPUR & ASSOCIATES, INC.



APPROXIMATE
SCALE

GA GILES ENGINEERING ASSOCIATES, INC.
1965 N. MAIN STREET
ORANGE, CA 92865 (714)279-0817

FIGURE 1
CROSS-SECTION LOCATION PLAN
VISTA DEL LARGO
SLOPE FAILURE
LAKE GENEVA, WISCONSIN

DESIGNED	DRAWN	SCALE	DATE	REVISED
TLG/RRR	JSZ	approx. 1"=10'	10-30-15	--
PROJECT NO.: 1G-1509013			CAD No. 1g1509013-cs	



WISCONSIN
 ★ ERIC W. BAHNER ★
 E-26976
 LAKE MILLS
 WI
Eric W. Bahner
 11/09/15

GENERAL PLAN VIEW
 SCALE: 1/16" = 1'-0"

File name: 1755REV1.DWG Date: 11/09/2015 9:39:43 AM

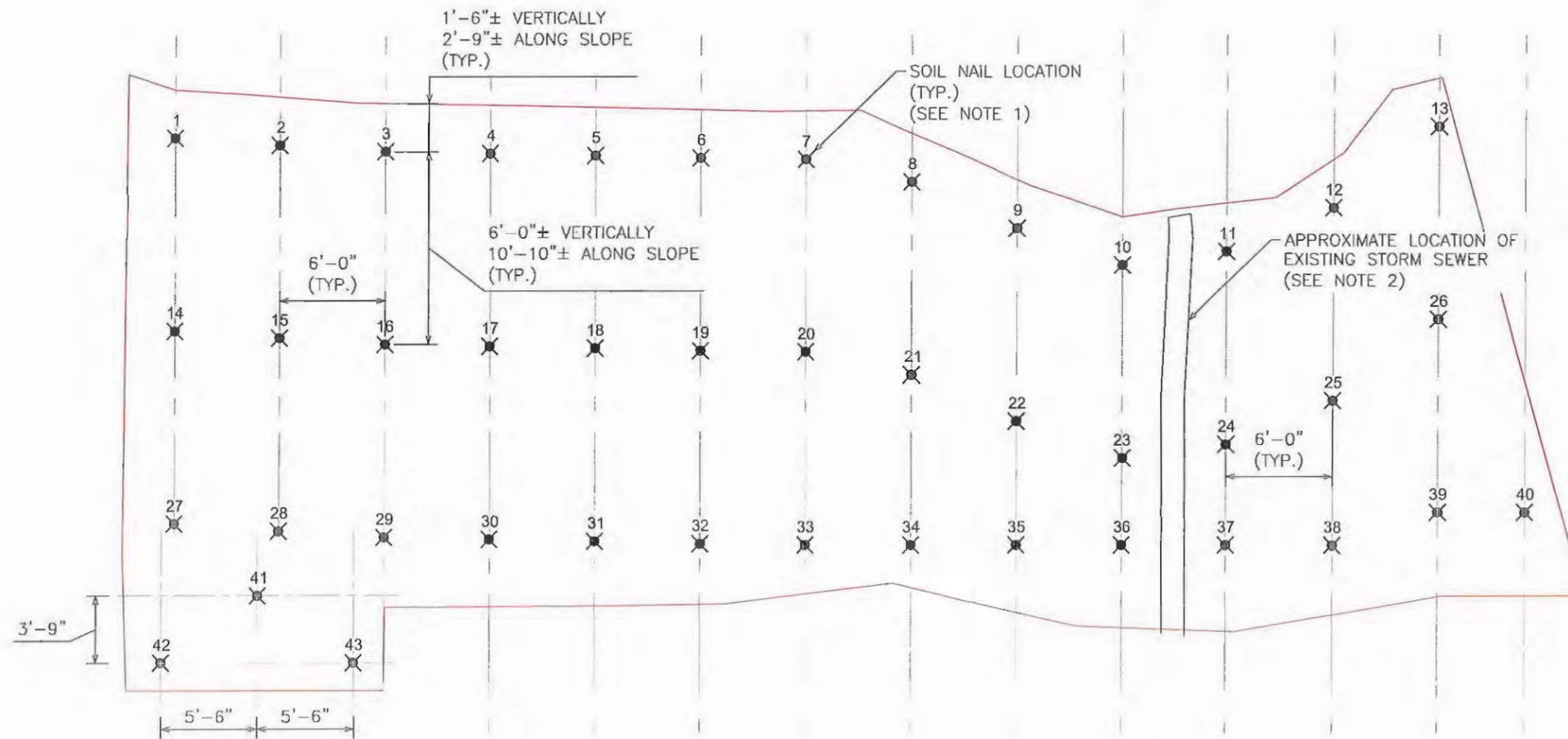
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1	11/09/2015	LAYOUT OF RETENTION CHANGE PER CLIENT	JEO	EWB

SLOPE STABILIZATION USING SOIL NAILING
VISTA DEL LAGO CONDOMINIUMS
LAKE GENEVA, WISCONSIN



SCALE
PROJECT NUMBER
#####
TERRA JOB NUMBER
1755

SHEET
 1
 OF
 6



SOIL NAIL VIEW
SCALE: 1/8" = 1'-0"

SOIL NAIL ELEVATIONS		
SOIL NAIL	TYPE	ELEVATION
1	1	889.50
2	1	889.50
3	1	889.50
4	1	889.61
5	1	889.93
6	1	890.25
7	1	890.12
8	1	888.24
9	1	887.12
10	1	886.50
11	1	887.82
12	1	889.44
13	1	891.00
14	1	883.50
15	1	883.50
16	1	883.50
17	1	883.61
18	1	883.93
19	1	884.25
20	1	884.12
21	1	882.24
22	1	881.12
23	1	880.50
24	1	881.82
25	1	883.44
26	1	885.00
27	1	877.50
28	1	877.50
29	1	877.50
30	1	877.61
31	1	877.93
32	1	878.25
33	1	878.00
34	1	878.00
35	1	878.00
36	1	878.00
37	1	878.00
38	1	878.00
39	1	879.00
40	1	879.00
41	1	873.25
42	1	869.00
43	1	869.00

- NOTE:**
- SOIL NAIL ELEVATIONS ARE APPROXIMATE. VERIFY T/SLOPE ELEVATION IN FIELD AND WORK DOWN FROM THAT POINT @ 6'-0" O.C. HORIZONTAL SPACING AND 6'-0" O.C. VERTICAL SPACING.
 - VERIFY LOCATION OF STORM SEWER IN FIELD, INSTALL NAILS TO AVOID CONFLICT.

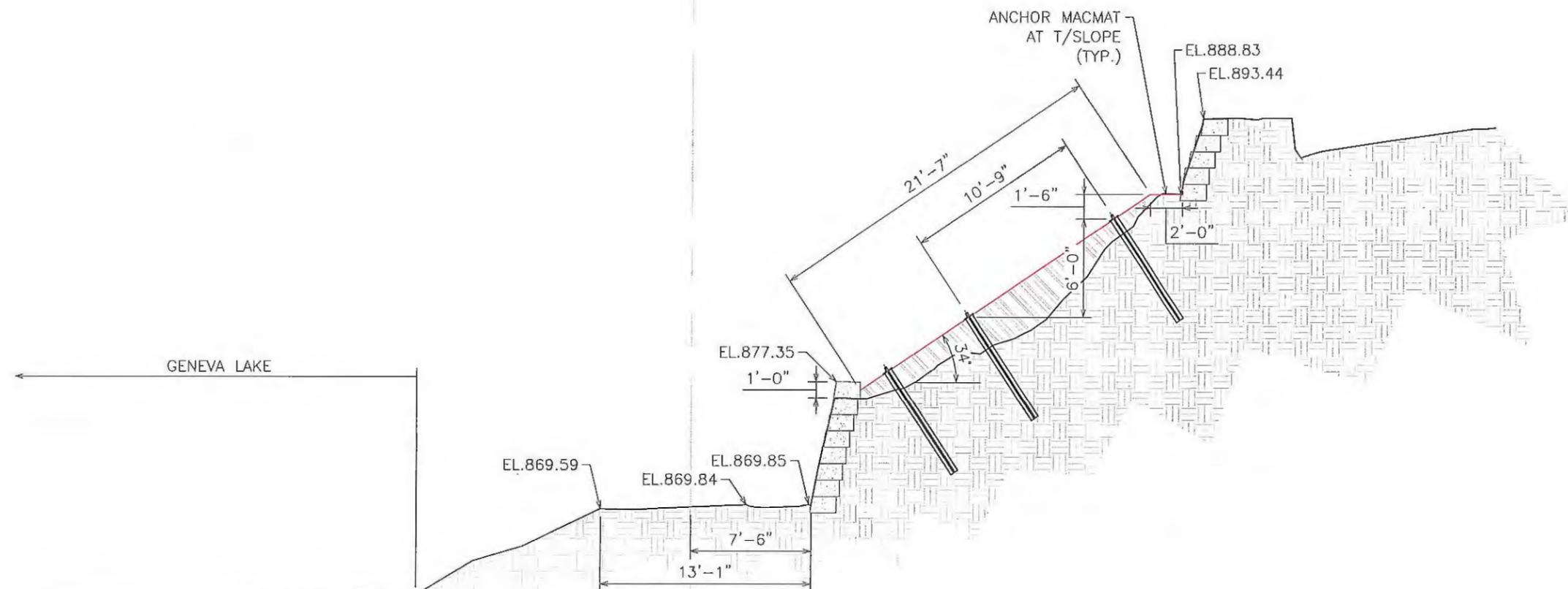
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1	11/09/2015	LAYOUT OF RETENTION CHANGE PER CLIENT	JEO	EWB

SLOPE STABILIZATION USING SOIL NAILING
VISTA DEL LAGO CONDOMINIUMS
LAKE GENEVA, WISCONSIN



SCALE	SHEET 2 OF 6
PROJECT NUMBER	
TERRA JOB NUMBER	
1755	



NOTE:
 • SEE SHEET 2 FOR SOIL NAIL LAYOUT

SECTION 1
 SCALE: 1/8" = 1'-0"

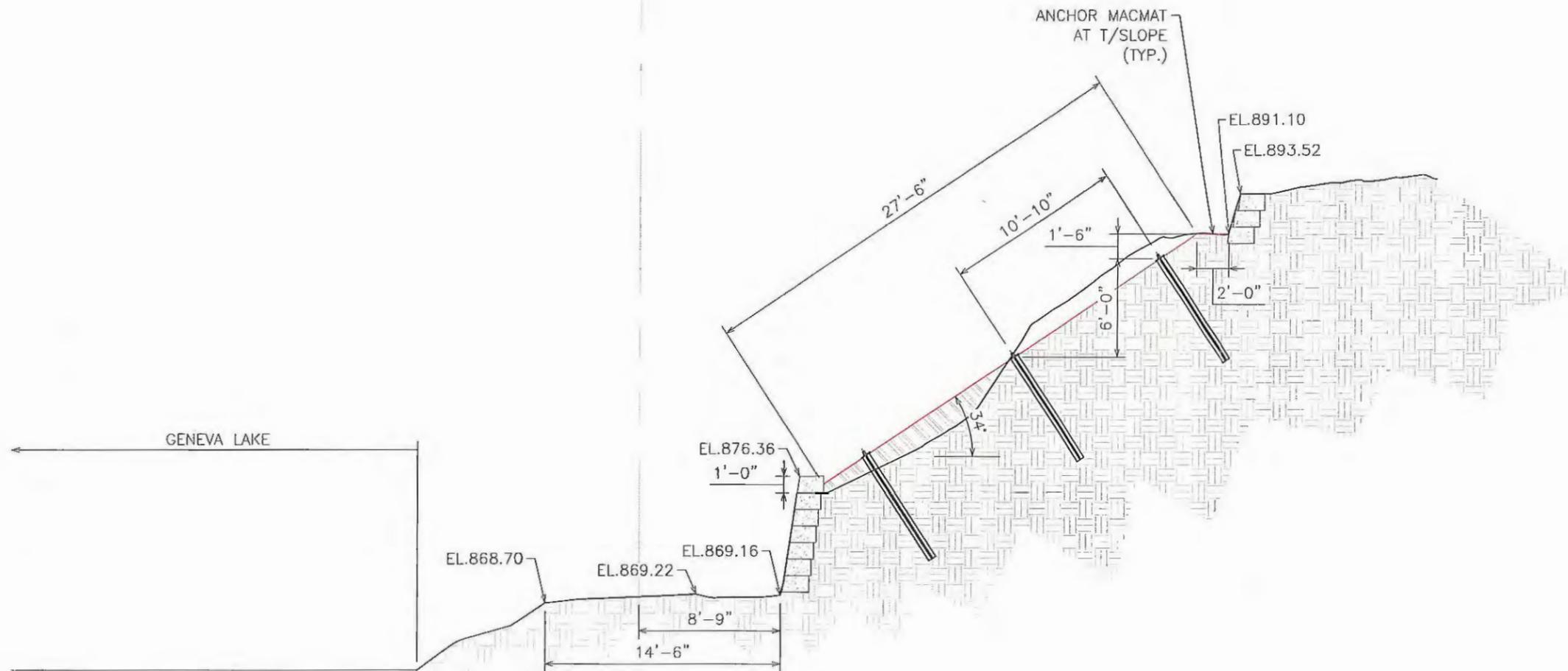
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1	11/09/2015	LAYOUT OF RETENTION CHANGE PER CLIENT	JEO	EWB

SLOPE STABILIZATION USING SOIL NAILING
 VISTA DEL LAGO CONDOMINIUMS
 LAKE GENEVA, WISCONSIN



SCALE	SHEET 3 OF 6
PROJECT NUMBER	
TERRA JOB NUMBER	
1755	



NOTE:
 • SEE SHEET 2 FOR SOIL NAIL LAYOUT

SECTION 2
 SCALE: 1/8" = 1'-0"

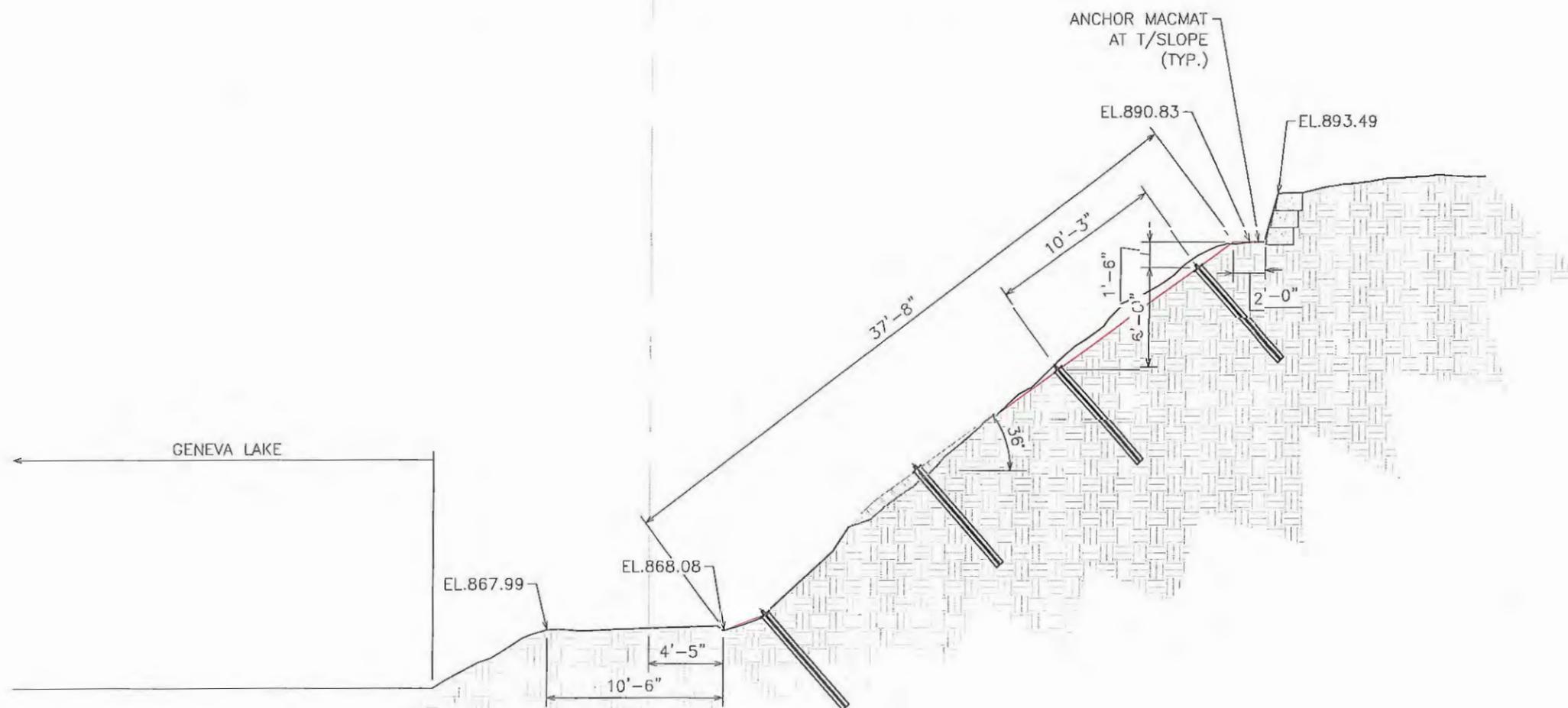
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1	11/09/2015	LAYOUT OF RETENTION CHANGE PER CLIENT	JEO	EWB

SLOPE STABILIZATION USING SOIL NAILING
 VISTA DEL LAGO CONDOMINIUMS
 LAKE GENEVA, WISCONSIN



SCALE		SHEET 4 OF 6
PROJECT NUMBER		
#####		
TERRA JOB NUMBER		
1755		



NOTE:
 • SEE SHEET 2 FOR SOIL NAIL LAYOUT

SECTION 3
 SCALE: 1/8" = 1'-0"

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NO	DATE	DESCRIPTION OF REVISION	DRAWN	DESIGN
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1	11/09/2015	LAYOUT OF RETENTION CHANGE PER CLIENT	JEO	EWB

SLOPE STABILIZATION USING SOIL NAILING
 VISTA DEL LAGO CONDOMINIUMS
 LAKE GENEVA, WISCONSIN



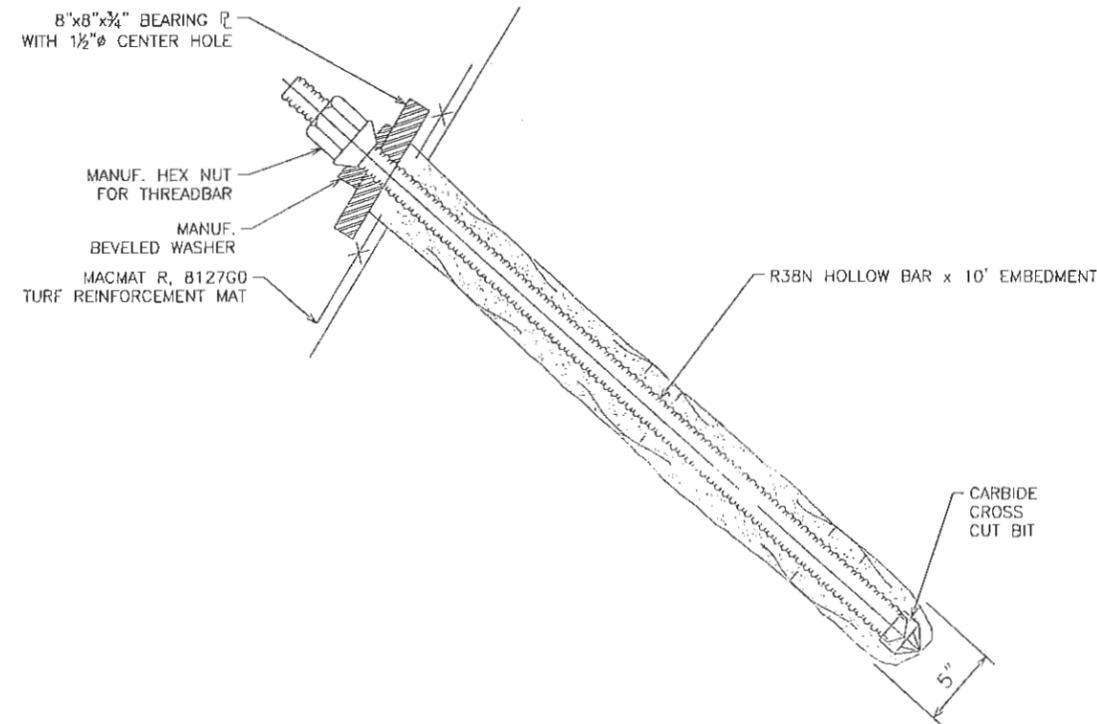
SCALE		SHEET
PROJECT NUMBER	5	
TERRA JOB NUMBER	OF	
1755	6	

CONSTRUCTION SEQUENCE AND NOTES--SOIL NAILING

1. THIS SLOPE STABILIZATION SYSTEM IS DESIGNED FOR A UNIFORM SURCHARGE OF 150 PSF.
2. CHECK FOR UTILITY CONFLICTS BEFORE INSTALLING SOIL NAILS. ADJUST THE NAIL ALIGNMENT AS NECESSARY AND CONFIRM REVISED LAYOUT WITH ENGINEER.
3. INSTALL THE SOIL NAILS AT THE ELEVATIONS AND TO THE DEPTHS SHOWN ON THE ELEVATION DRAWINGS.
4. SET MACMAT R1 8127G0 TURF REINFORCEMENT MAT AND SECURE TO CREST OF SLOPE.
5. SET 8 IN. SQUARE PLATES OVER THE NAIL TENDONS, PLACE AND SECURE HEX NUTS UNTIL SNUG.
6. SECURE MACMAT AT T/SLOPE AND ADJACENT PIECES.
7. ALL JOINTS AND CONNECTIONS SHALL BE FORMED WITH CONTINUOUS 2.2MM PVC GALFAN COATED LACING WIRE AND/ OR HIGH TENSILE 3MM DIAMETER STAINLESS STEEL 'C' RINGS.

CONSTRUCTION MATERIALS:

- NAIL TENDONS: GRADE 73 HOLLOW BARS
- NAIL GROUT: 3,000 PSI @ 28 DAYS



SOIL NAIL ANCHOR HEAD DETAIL
NOT TO SCALE

File name: 1755REV1.DWG Date: 11/09/2015 9:30:45 AM

NO	DATE	DESCRIPTION OF REVISION	DRAWN	DESIGN
0	11/02/2015	DRAFT SUBMITTAL	JEO	EWB
1	11/09/2015	LAYOUT OF RETENTION CHANGE PER CLIENT	JEO	EWB

SLOPE STABILIZATION USING SOIL NAILING
VISTA DEL LAGO CONDOMINIUMS
LAKE GENEVA, WISCONSIN



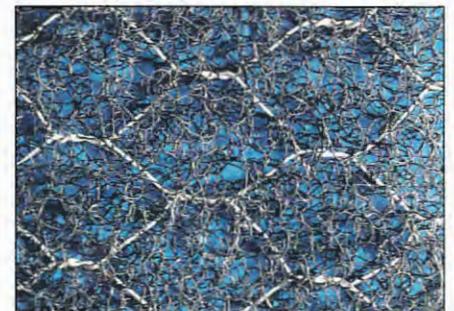
SCALE	SHEET
	6
PROJECT NUMBER	OF
#####	6
TERRA JOB NUMBER	
1755	

MACMAT[®] R1 8127G0 TURF REINFORCEMENT MAT

MacMat[®] R1 8127G0 geocomposite combines a layer of PVC coated double twisted hexagonal steel wire mesh with a polypropylene three dimensional matrix geomat that is extruded onto the wire during the manufacturing process. **MacMat[®] R1 8127G0** is applied as an erosion control mat for sloped embankments, for channel linings and "soil veneer applications".

Properties MAT	Test Method	Units	Values	Notes:
Polymer			polypropylene	
Mass/Unit Area	ASTM D 6566	oz/yd ² (g/m ²)	13.3 (450)	3
UV Stability	ASTM D G53, ASTM D 1682, mod.	% strength retained	stabilized	
Properties REINFORCEMENT				
Double twisted woven steel wire mesh heavily Galmac coated with a polymeric PVC protective layer; type			8x10	-
Minimum Weight of Coating [Galvan [®]]	ASTM A856M-98	oz/yd ² (g/m ²)	7.19 (244)	3
Minimum Thickness of Coating [PVC]	ASTM A975	In (mm)	.015 (0.38)	3
Diameter of Wire Mesh & [Galvan [®] & PVC]	ASTM A975	in (mm)	.106x.145 (2.7x3.7)	3
Diameter of Selvedge Wire & [Galvan [®] & PVC]	ASTM A975	in (mm)	.133x.173 (3.4x4.4)	3
Properties GEOCOMPOSITE				
Tensile Strength (MD)	ASTM D4595	lbs/ft (kN/m)	2860 (41.7)	1
Thickness	ASTM D 6525	in (mm)	0.47 (12)	2
Mass/Unit Area	ASTM D 6566	oz/yd ² (g/m ²)	62.8 (2130)	3
Ground Cover & Light penetration	ASTM D6567	%	≥65 & 30	3,4
Ability to protect soil from rain splash and associated runoff under bench-scale conditions	ECTC method 2; 6 inch (150 mm)/hr for 30 min	soil Loss ratio	> 4.4	3,4
Ability to protect soil from hydraulically-induced shear stresses under bench-scale conditions	ECTC method 3	1.98 psf for 30 min; g 3.21 psf for 30 min; g 4.31 psf for 30 min; g	< 45 < 430 < 1700	3,4
Performance in encouraging seed germination and plant growth	ECTC method 4	%	> 390	3,4
Roll info	(Width x Length) (Area x Weight)	ft (m) yd ² x lb (m ² x kg)	6.56x82 (2x25) 59.8x196.3 (50x106.5)	5

1. Minimum average roll values (MARV) are calculated as typical minus two standard deviations.
2. Minimum value
3. Typical value; on typical value a 10% of tolerance on the declared value is admitted
4. Determined on full scale tests by independent laboratories
5. Width, length, area and weight values per roll are nominal a tolerance of 5% on the reported value is admitted.



Maccaferri reserves the right to amend product specifications without notice and specifiers are requested to check as to the validity of the specifications they are using.

Maccaferri, Inc.

10303 Governor Lane Blvd., Williamsport, MD 21795

Tel. (800) 638-7744 - Fax (301) 223-4590

E-mail: info@maccaferri-usa.com - Web site: www.maccaferri-usa.com

Area Offices:

Phoenix, Arizona
Sacramento, California
Miami, Florida
St. Louis, Missouri

Trenton, New Jersey
Albuquerque, New Mexico
Caguas, Puerto Rico
Dallas/Ft. Worth, Texas



Vista del Lago
Slope Stabilization in Progress

11-25-2015



Vista del Lago
Slope Stabilization in Progress

11-25-2015



Vista del Lago
Slope Stabilization Complete

12-4-2015



Vista del Lago
Slope Stabilization Complete

12-4-2015

Bill Henry

From: Paul VanHenkelum
Sent: Friday, November 20, 2015 3:33 PM
To: Terry L. Giles, P.E., G.E.; Eric Bahner; dale@bandjtree.com; Steve Scheel; scott.bordeau@hanescompanies.com; sddelavan@sbcglobal.net; ajp.vista@gmail.com; tkauffeld@whyterra.com; Bill Henry (bill@kehoe-henry.com)
Cc: Gregory L. Governatori
Subject: Vista del Largo

I did a site visit with Greg Governatori, who reviews erosion control plans for the City of Lake Geneva.

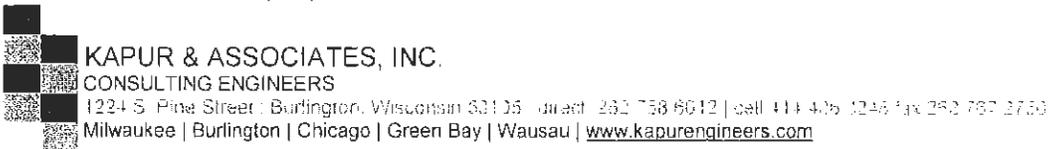
Greg offered the following comments:

1. Installing the nails and the matting should satisfy any erosion control requirements by the City.
2. The water used for the grouting operations needs to be treated before being discharging into the Lake. Either using silt fence and straw bales or an erosion bag. The grout mixture is visible in the Lake and it will become a problem. Please modify the drainage arrangement and clean up and material that has leaked past the straw bales.
3. Sweep the walkway after completion of the instillation.
4. Repair the straw bales that have been damaged. Add silt fence to insure that the straw bales stay in place all winter.
5. Visually inspect the erosion control measures, once a week, and after every major storm event, until permanent planting are established on the slope.

Let me know if you have any questions.

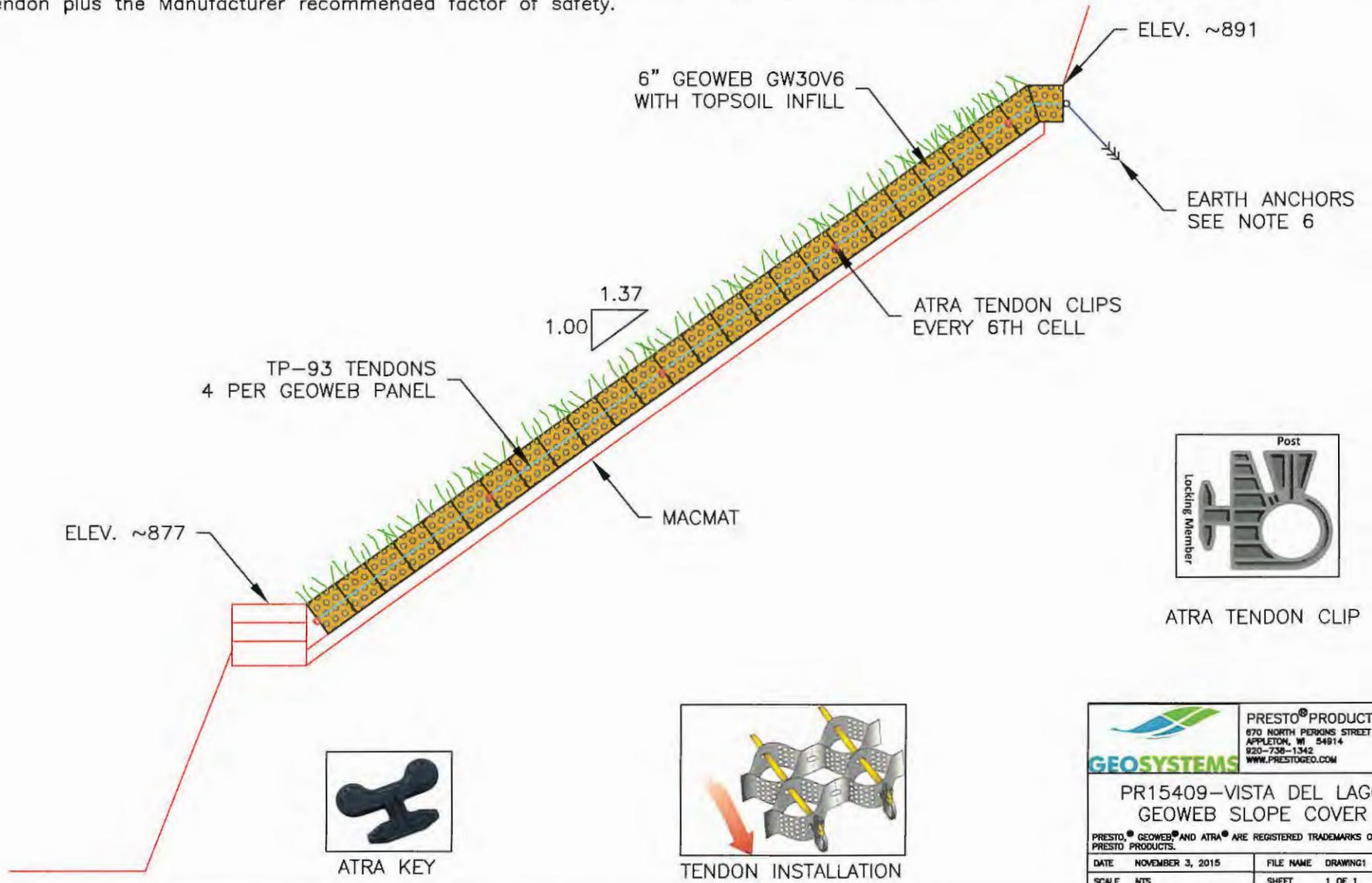
Paul

Paul H. VanHenkelum, PE,PLS



Notes:

1. This evaluation is copyrighted and is based on the use of products manufactured by Presto Products. Any use of this evaluation for any product other than that manufactured by Presto makes this evaluation invalid.
2. The evaluation assumes that the slope is globally stable.
3. Limit the drop to less than 3 ft to prevent distortion of the cell walls.
4. The Geoweb panels shall be connected with Atra keys at each interleaf and end to end connection.
5. Consider using an ECB or a TRM over the Geoweb if the slope is expected to be exposed to heavy rainfall or water flow prior to full vegetation.
6. Provide earth anchors with minimum pull out strength of 1100 lbs/ft (514 lbs/ft x 8.5 ft/panel ÷ 4 tendons/panel) tied to each tendon plus the Manufacturer recommended factor of safety.



		PRESTO® PRODUCTS CO. 670 NORTH PERKINS STREET APPLETON, WI 54914 920-738-1342 WWW.PRESTOGEOWEB.COM	
		PR15409-VISTA DEL LAGO GEOWEB SLOPE COVER PRESTO®, GEOWEB® AND ATRA® ARE REGISTERED TRADEMARKS OF PRESTO PRODUCTS.	
DATE	NOVEMBER 3, 2015	FILE NAME	DRAWING1 - REV1
SCALE	NTS	SHEET	1 OF 1

Project Name:	VISTA DEL LAGO - REV 1
Presto Project Number:	PR 15409
Date:	11/3/2015

INPUT PARAMETERS

English or Metric (E or M)	E	
Slope Angle	36	Slope (H:V) 1.38
Slope Length (ft)	23.82	
Vertical Height (ft)	14	
Minimum Interface Friction Angle (degrees)	28	Between Different Surfaces
Geoweb Cell Type	GW30V	
Web Thickness (in)	6	
Infill type	Topsoil	Infill Weight (lb/ft)
Infill Unit Weight (lb/ft3)	110	1310.0
Additional Cover (in.)	0	Cover Weight (lb/ft)
Cover Unit Weight (lb/ft3)	0	0.0
Design Factor of Safety	1.4	Total Weight (lb/ft)
Toe Load (lb/ft)	0	1310.0
Passive Resistance at toe (Y or N)	No	
Angle of internal friction of soil at toe	0	
Unit weight of soil at toe (lb/cuft)	0	

Calculations

Factored Geoweb Seam Strength (lb/ft)	352.00	Allowable Tensile
Driving Force (lb/ft)	770.00	Weight+Toe Load (Gravity)
Factored Driving Force (lb/ft)	1,078.00	Weight Only
Factored Driving Force (lb/ft)	1,078.00	Weight+Toe Load
Resisting Force (lb/ft)	563.51	Shear Only (Min Between Surfaces)
Passive Earth Force (lb/ft)	0.00	
Available Resistance (lb/ft)	0.00	Geoweb
Factor of Safety	0.73	Shear Only
Maximum Available F.S.	1.19	Shear and Geoweb Seam Strength

ATRA® ANCHOR DETAILS

Net Driving (lb/sqft)	21.60	Factored
Max. Unrestrained GW length (ft)	16.3	Unrestrained

ATRA Anchor Input Parameters

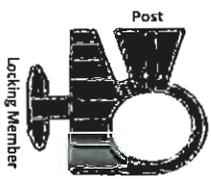
Length (in)	No Stakes		Spacing (in) 0.0
Diameter or Width (in)	0.00		
Downslope spacing (# of cells)	0		
Horizontal spacing (# of cells)	0		
Soil Friction Angle (degrees)	0	<p>ATRA KEY</p> 	
Soil Cohesion (lb/sqft)	0		
Slope Soil Type	Clay		
Unit Weight (lb/cuft)	130		
Kp (Coefficient)	0.00		
Buried Anchor Length (ft)	0.00	<p>Note: Anchorage pattern is based on the use of Atra Keys for panel to panel connection. If staples or zip ties are used, the anchorage pattern will increase.</p>	
Anchor Resistance (lb)	0.00	Single Anchor	
Number of Rows of Anchors	0		
Anchor Resistance (lb/ft)	0.0	Resultant	
Anchor Resistance (lb/sqft)	0.00	Net Resultant	
Resisting Force (lb/ft)	564	Shear plus Anchors	
Anchor density (anchors/sqft)	0.00		
Anchors per Geoweb Section Width (8.5 feet)	0		

Factor of Safety	No Anchors	Shear and Atra Anchored Geoweb
Maximum Available F.S.	No Anchors	Atra Anchors and Geoweb Seam Strength

TENDONS

Required Tension (lb/ft)	162	Tendons and Geoweb Tensile
Required Tension (lb/ft)	514	Tendons only

Tendon Input Parameters

Tendon Type	TP-93	<p>Note: Anchorage pattern is based on the use of Atra Keys for panel to panel connection and Atra Tendon Clip for load to tendon transfer.</p>	<p>ATRA TENDON CLIP</p> 
Ultimate Strength (lb)	2090		
F.S. (Creep)	1.10		
F.S. (Knots)	1.10		
F.S. (Construction damage)	1.10		
F.S. (Chemical/Biological Durability)	1.10		
F.S. (Overall Uncertainties)	1.25	Overall Factor of Safety	1.83
Number of Tendons/GW Section	4		
ATRA Tendon Clip Spacing (no. of cells downslope)	6	Maximum Allowable	8

Tendon Hole Spacing (in)	12.6	
Available Tension/tendon (lb)	1,142	
Average No. of Tendons/slot	0.5	
Available Tension/slot (lb)	571.0	
Available Tension (lb/ft)	544	OK
Tendon density (ft/sqft)	0.645	Includes 15% extra for knots and wastage and deadman bury length.
Tendon Length per 8.5' Geoweb Section	129	
Atra Tendon Clips/8.5' Geoweb Section	24	
Factor of Safety	1.44	Shear and Tendon Anchorage
Factor of Safety	No Anchors	Atra Anchors and Tendon Anchorage
Factor of Safety	1.90	Tendon Anchorage and Geoweb Strength

CREST/SLOPE ANCHORAGE

Required Anchorage (lb/ft)	514	
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Crest Anchorage Input Parameters

Horizontal Embedment Length (ft)	0	From Slope Face to Key Trench
Depth Below Crest (in)	0	Crest to Bottom of Geoweb
Slope Angle of Key Trench (degrees)	0	
Depth of Key Trench (in)	0	
Horiz. Length at Bottom of Trench (in)	0	
Soil Unit Weight (lb/cuft)	0	
Soil Friction (degrees)	0	
Available Resisting Force (lb/ft)	0.00	OK
Factor of Safety	0.73	Crest Anchorage and Shear
Factor of Safety	No Anchors	Crest Anchorage and Atra Anchors
Factor of Safety	1.44	Crest Anchorage and Tendons

Limitation of Use:

The Evaluation is copyrighted and based on the use of Geoweb® manufactured by Presto Products Company. All rights reserved. Any use of the Evaluation for any geocell product other than that manufactured by Presto Products Company is strictly prohibited and makes this Evaluation invalid. Presto Products Company assumes no liability resulting from the unauthorized use of this Evaluation. The recommendations in this Evaluation are based on the specific characteristics, structural values and specifications of Geoweb® manufactured by Presto Products Company.

PRESTO



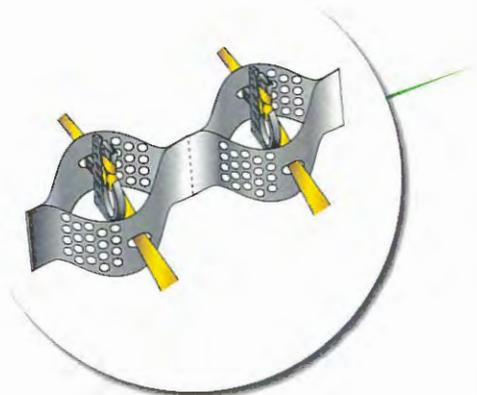
INSTALLATION GUIDE

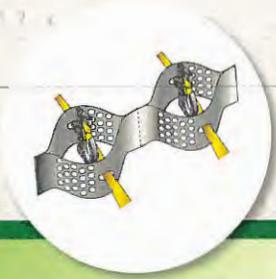
■ **simplified**



GEOWEB® Slope Protection System

■ **Tendons & ATRA® Tendon Clips**

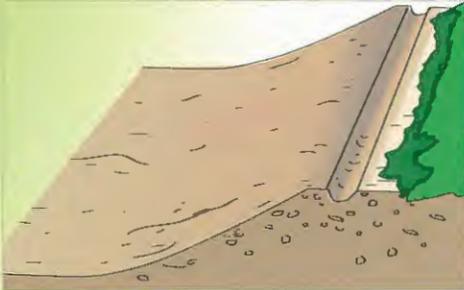




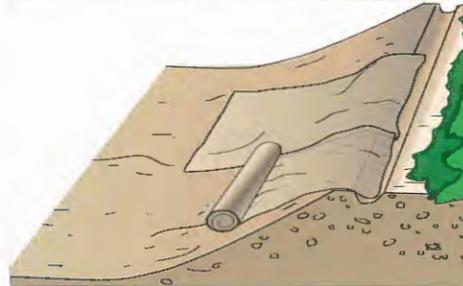
GEOWEB® Slope Protection System

■ Tendons & ATRA® Tendon Clips

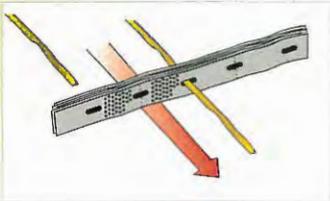
1 Prepare subgrade. Remove debris, rocks.



2 Install geotextile with overlaps (per manufacturer's recommendations if required)

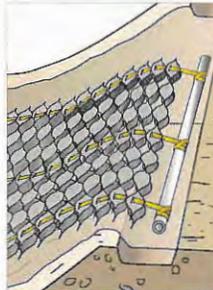


3 Thread tendons through cell wall slots per design.



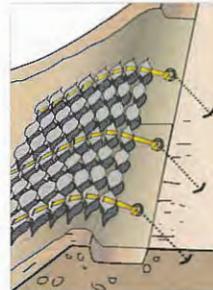
4 Secure tendoned GEOWEB® sections at the top of the slope with the specified anchor system. See Options A, B, C.

A



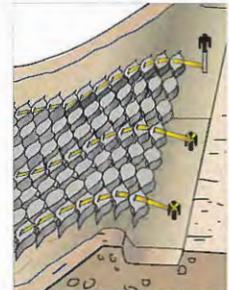
"Deadman" Pipe

B



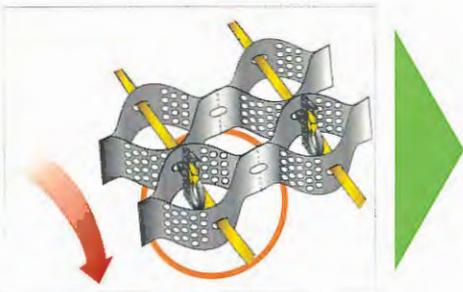
Earth anchors

C



ATRA® Anchors

5 Install ATRA® Tendon Clips per design.

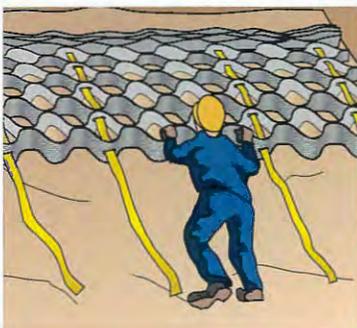


5a Wrap tendon with ATRA® Tendon Clips as shown.

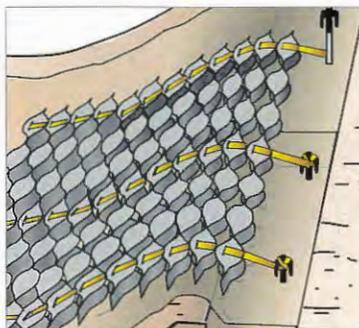


TIP: Install at top of slope with GEOWEB® sections partially expanded several sections at a time.

6 Expand sections down the slope.



7 Expanded GEOWEB® section.



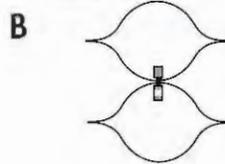
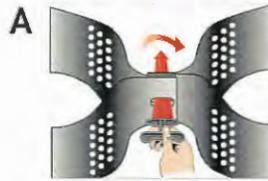
IMPORTANT NOTE:

The simplified installation guide provided by Presto GEOSYSTEMS® is intended as a general guideline only. The contractor should follow contract plans and specifications and refer to detailed installation guidelines for more information: See www.prestogeo.com/installation

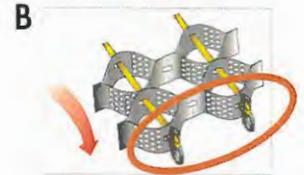
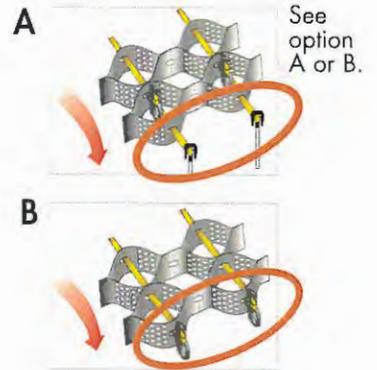
8 Connect GEOWEB® sections with ATRA® keys.



Connect side to side (A) and end to end (B).

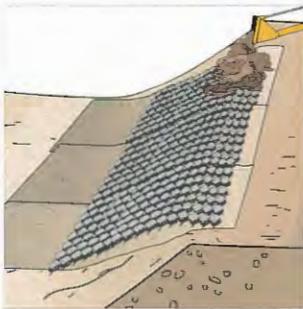


9 Anchor the bottom (toe) of the slope.



10 Place infill from the top of the slope. Use equipment suitable for infill placement. See options A, B, C.

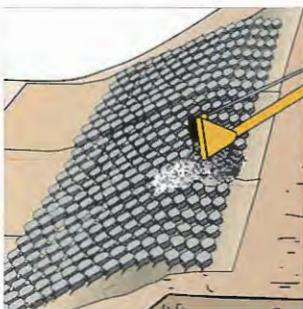
A



Topsoil & Erosion Control Blanket



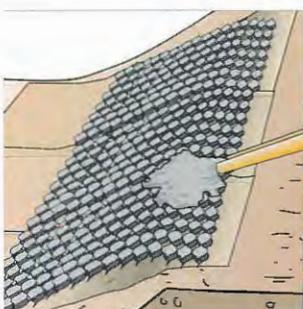
B



Aggregate



C



Concrete



MATERIAL LIST

ATRA® ANCHOR



TENDONS



ATRA® TENDON CLIP



ATRA® KEY



LIMITED WARRANTY

Presto GEOSYSTEMS® warrants each GEOWEB® section which it ships to be free from defects in materials and workmanship at the time of manufacture. Presto's exclusive liability under this warranty or otherwise will be to furnish without charge to Presto's customer at the original f.o.b. point a replacement for any section which proves to be defective under normal use and service during the 10-year period which begins on the date of shipment by Presto. Presto reserves the right to inspect any allegedly defective section in order to verify the defect and ascertain its cause.

This warranty does not cover defects attributable to causes or occurrences beyond Presto's control and unrelated to the manufacturing process, including, but not limited to, abuse, misuse, mishandling, neglect, improper storage, improper installation, improper alteration or improper application.

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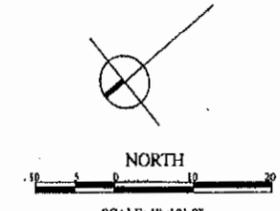
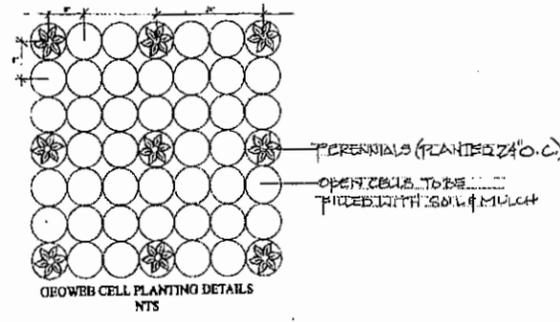
P: 920-738-1328

TF: 800-548-3424

F: 920-738-1222

E: info@prestogeo.com

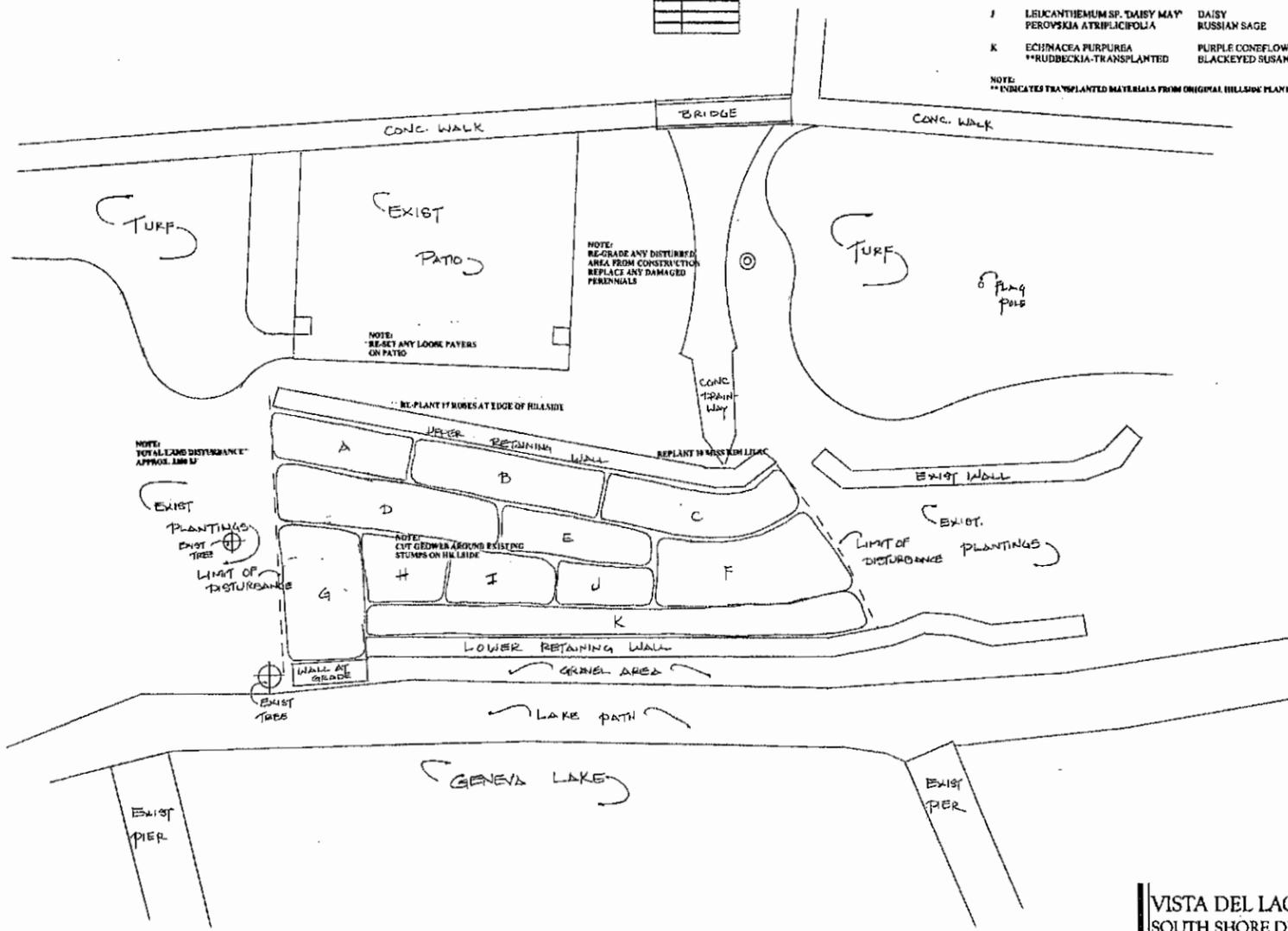
www.prestogeo.com



REVISION NO.	DATE	DESCRIPTION

PLANTING SCHEDULE					
PLANT ZONE	BOTANICAL NAME	COMMON NAME	QTY.	SIZE	
A	ACHILLEA SP. 'WALTHER FUNCKE'	YARROW	25	QT.	
	RUBBECKIA FULGIDA 'GOLDSTURM'	BLACKEYED SUSAN	25	QT.	
B	SPOROBIUS HETEROLEPIS	PRairie DROPSEED	30	1 GAL	
	VERONICA 'GILLES VAN HEES'	IRONWEED (VERONICA)	35	QT.	
C	HEMEROCALLIS 'CHICAGO APACHE'	DAYLILY	40	QT.	
	SORGHASTRUM NUTANS	INDIAN GRASS	20	1 GAL	
D	**HEMEROCALLIS-TRANSPLANTED	DAYLILY	30		
	HEMEROCALLIS SP. 'STELLA DE ORO'	DAYLILY-NEW	30	QT.	
	LEUCANTHEMUM SP. 'DAISY MAY'	DAISY	20	QT.	
	SEDUM SPECTABILE 'AUTUMN JOY'	SEDUM	20	QT.	
E	CAREX FLACCA	BLUE SEDGE	15	1 GAL	
	RUBBECKIA FULGIDA 'GOLDSTURM'	BLACKEYED SUSAN	25	QT.	
F	HEMEROCALLIS 'ROYAL OCCASION'	DAYLILY	40	QT.	
	NEPETA 'WALKERS LOW'	CATMINT	45	QT.	
G	**GRO LOW SUMAC-TRANSPLANTED		50		
H	NEPETA 'WALKERS LOW'	CATMINT	20	QT.	
	PENSTEMON 'DARK TOWERS'	BEARD TONGUE	20	QT.	
I	COREOPSIS 'CREME BRULÉE'	COREOPSIS	15	QT.	
	SPOROBIUS HETEROLEPIS	PRairie DROPSEED	15	1 GAL	
J	LEUCANTHEMUM SP. 'DAISY MAY'	DAISY	15	QT.	
	PEROVSKIA ATRIFOLIATA	RUSSIAN SAGE	10	QT.	
K	ECHINACEA PURPUREA	PURPLE CONEFLOWER	65	QT.	
	**RUBBECKIA-TRANSPLANTED	BLACKEYED SUSAN	40		

NOTE:
** INDICATES TRANSPLANTED MATERIALS FROM ORIGINAL HILLSIDE PLANTING



SLOPE FAILURE PLANTING LAYOUT

VISTA DEL LAGO
SOUTH SHORE DRIVE
LAKE GENEVA WI 53147
NOVEMBER 23, 2015
BY: SLS

SCHMEL &
ASSOCIATES
LANDSCAPE ARCHITECTURE
RESIDENTIAL AND COMMERCIAL
LOW VOLTAGE OUTDOOR LANDSCAPE LIGHTING
DESIGN/INSTALLATION/MAINTENANCE
N2220 CITY RD #561
LAKE GENEVA WI 53147
Phone: (262) 348-1315
E-mail: schmelandassociates@gmail.com

- 12. Public Hearing and recommendation on a Conditional Use Permit to repair an restore the landscaping in the 100 foot shore land setback, submitted by Tony Panozzo and the Vista del Lago Homeowners Association, 1070 S Lake Shore Drive, PO Box 803, Lake Geneva, WI 53147 at 1070 S Lake Shore Drive, Tax Key No. ZCNV00001 - 00058.**

DISCUSSION – Bill Henry, LG

Henry gave an overview of the application details and there was a brief discussion with the Commission.

PUBLIC SPEAKER #1 – None

MOTION #17

Mayor Connors/Flower moved to close the public hearing. The motion carried unanimously.

MOTION #18

Kupsik/Flower moved to approve the Recommendation on a Conditional Use Permit to repair an restore the landscaping in the 100 foot shore land setback, submitted by Tony Panozzo and the Vista del Lago Homeowners Association, 1070 S Lake Shore Drive, PO Box 803, Lake Geneva, WI 53147 at 1070 S Lake Shore Drive, Tax Key No. ZCNV00001 – 00058 including staff recommendations, finding of facts and the City Engineer’s review and monitoring of the project. The motion carried unanimously.

- 13. Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for land located at Tax Key No. ZYUP 00152.**

DISCUSSION

Inspector Robers gave an overview of the application details and there was a brief discussion with the Commission. Administrator Oborn stated there is one additional change on the first page. He stated that the City will be widening or increasing the right of way on Sheridan Springs Road.

MOTION #19

Kupsik/Mayor Connors moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147 for land located at Tax Key No. ZYUP 00152. Staff recommendations, finding of facts and that the staff is working to remove the western easement. The motion carried unanimously.

- 14. Adjournment**

Thank you from the Mayor for

MOTION #20

Skates/Gibbs moved to adjourn the meeting at 8:21 pm. The motion carried unanimously.

/s/Jackie Gregoles, B&Z Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: (262) 248-3673

NAME AND ADDRESS OF APPLICANT:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI

TELEPHONE NUMBER OF APPLICANT: (262) 248-3673

NAME AND ADDRESS OF SURVEYOR:

Kapur & Associates
6025 S. Pine Street
Burlington, WI 53105

TELEPHONE NUMBER OF SURVEYOR: (262) 767-2747

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

Division of larger parcel to facilitate in sale of property for development.

SUBMITTAL CHECKLIST

_____ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.

_____ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.

_____ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.

_____ PROVIDE 5 FULL SETS AND 20 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

4-1-16

DATE

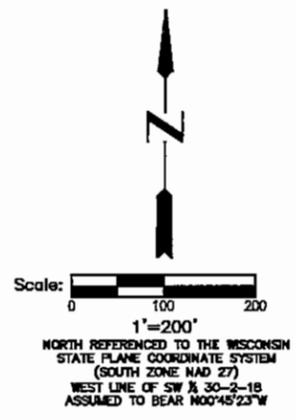
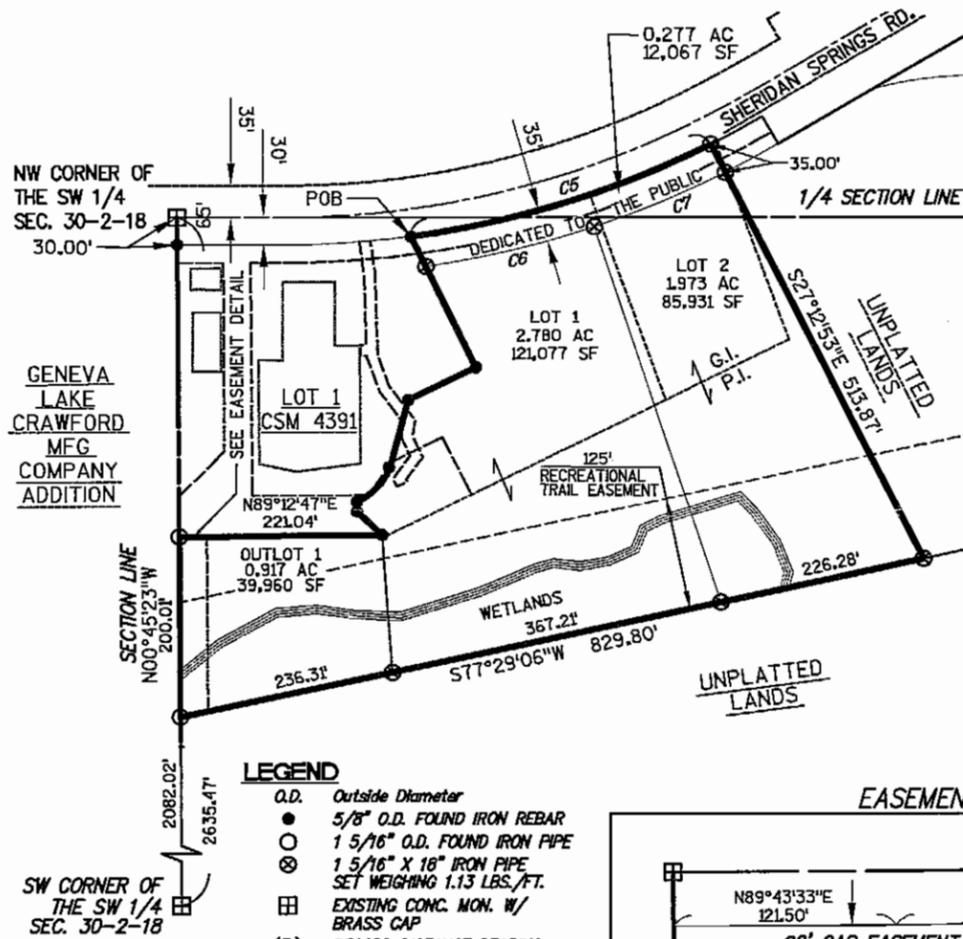


SIGNATURE OF APPLICANT

CERTIFIED SURVEY MAP NO. _____

Part of the NW 1/4 of the SW 1/4 and the SW 1/4 of the NW 1/4
all in Section 30, Township 2 North, Range 18 East,
City of Lake Geneva, Walworth County, Wisconsin.

Curve Table							
Curve #	Delta	Arc Length	Radius	Chord Length	Chord Bearing	Tangent Bearing-In	Tangent Bearing-Out
C1	07°32'18"	133.88'	1017.57'	133.78'	N85°57'24"E	N89°43'33"E	N82°11'15"E
C4	42°19'16"	51.69'	70.00'	50.82'	N43°56'03"E	N22°46'26"E	N65°05'41"E
C5	19°24'09"	344.59'	1017.57'	342.94'	N72°29'10"E	N82°11'15"E	N62°47'08"E
C6	10°19'00"	189.52'	1052.57'	189.27'	N76°23'21"E	N81°32'51"E	N71°13'51"E
C7	06°26'46"	155.16'	1052.57'	155.02'	N67°00'29"E	N71°13'51"E	N62°47'08"E

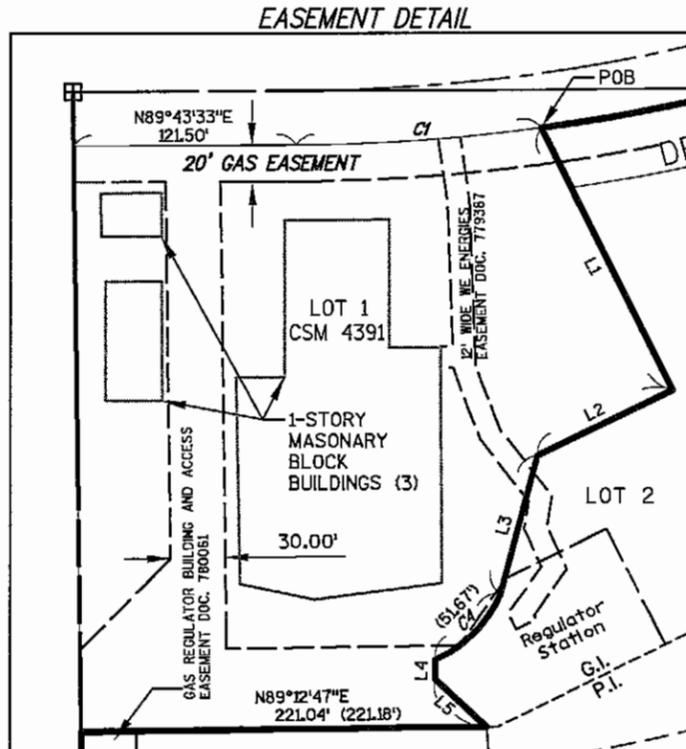


- LEGEND**
- O.D. Outside Diameter
 - 5/8" O.D. FOUND IRON REBAR
 - 1 5/16" O.D. FOUND IRON PIPE
 - ⊗ 1 5/16" X 18" IRON PIPE SET WEIGHING 1.13 LBS./FT.
 - ⊞ EXISTING CONC. MON. W/ BRASS CAP
 - (R) RECORD DISTANCE BEARING
 - POB POINT OF BEGINNING
 - G.I. ZONED GENERAL INDUSTRIAL
 - P.I. ZONED PLANNED INDUSTRIAL
 - WETLANDS AS SHOWN ON 2008 JDS ALTA SURVEY

Line Table			
Line #	Length	Direction	Recorded As
L1	160.96'	N26°24'41"W	N26°24'41"W (150.96')
L2	82.02'	S63°51'54"W	S64°03'41"W (82.06')
L3	79.29'	S14°42'07"W	S14°29'31"W (79.58')
L4	10.85'	S00°53'45"W	S00°09'45"W (10.70')
L5	38.28'	S46°26'33"E	S46°20'30"E (38.33')
L6	152.33'	S04°38'49"E	NA NA



Owner/Subdivider:
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147



Surveyor:
Kapur & Associates, Inc.
1224 South Pine Street
Burlington, WI. 53105
(262)767-2747

Revised: April 6, 2016
Date: January 14, 2016
Sheet 1 of 3



CERTIFIED SURVEY MAP NO. _____

**Part of the NW 1/4 of the SW 1/4 and the SW 1/4 of the NW 1/4
all in Section 30, Township 2 North, Range 18 East,
City of Lake Geneva, Walworth County, Wisconsin.**

SURVEYOR'S CERTIFICATE

I, Gary R. Splinter, Professional Wisconsin Land Surveyor, do hereby certify that in full compliance with the provisions of Section 236.34 of the Wisconsin Statutes and the Land Division Regulations of the City of Lake Geneva, and under the direction of the City of Lake Geneva shown hereon, I have surveyed, divided, dedicated and mapped the following described land, and that the following is a correct representation of all the exterior boundaries of the land surveyed and the division thereof made.

Part of the NW 1/4 of the SW 1/4 and the SW 1/4 of the NW 1/4 all in Section 30, Township 2 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin, more particularly described as follows:

Commencing at the northwest corner of the Southwest 1/4 of the Northwest 1/4 of said Section 30; thence South 00°45'23" East coincident with the west line of said Southwest 1/4, 30.00 feet to the south line of Sheridan Springs Road; thence North 89°43'33" East along said south line, 121.50 feet; thence 133.88 feet, coincident with said south line and the arc of a curve to the left, with a radius of 1017.57 feet and a chord bearing and length of North 85°57'24" East 133.78 feet to the point of beginning; thence 344.59 feet, coincident with said south line and the arc of a curve to the left, with a radius of 1017.57 feet and a chord bearing and length of North 72°29'10" East 342.94 feet; thence South 27°12'53" East 513.87 feet; thence South 77°29'06" West 829.80 feet to the west line of said Southwest 1/4; thence North 0°45'23" West coincident with said west line, 200.20 feet to the south line of Certified Survey Map 4391 as recorded in the Walworth County Register of Deeds Office in Volume 28, Pages 238-239, Document 829000; thence North 89°12'06" East coincident with said south line, 221.04 feet to the east line of said Certified Survey Map 4391; thence North 46°26'33" West coincident with said east line, 38.26 feet; thence North 0°53'45" East coincident with said line, 10.85 feet; thence 51.69 feet, coincident with said line and the arc of a curve to the left, with a radius of 70.00 feet and a chord bearing and length of North 43° 56'03" East 50.52 feet; thence North 14°42'07" East coincident with said line, 72.29 feet; thence North 63°51'54" East coincident with said line, 82.02 feet; thence North 26°24'41" East coincident with said line, 160.96 feet to the point of beginning.

This parcel contains 5.947 acres (259,035 square feet), more or less.

Dated this 8th day of January, 2016.

GARY R. SPLINTER RLS, S-2239

Owner/Subdivider:
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Surveyor:
Kapur & Associates, Inc.
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Sheet 2 of 3



D:\WALWORTH_CO\LAKE_GENEVA_CITY\800\160316 LAKE_GENEVA_GENERAL_ENGINEERING\SHERIDAN_SPRINGS_ROAD\SURVEY\DWG\160316_GSM.DWG

CERTIFIED SURVEY MAP NO. _____

**Part of the NW 1/4 of the SW 1/4 and the SW 1/4 of the NW 1/4
all in Section 30, Township 2 North, Range 18 East,
City of Lake Geneva, Walworth County, Wisconsin.**

CORPORATE OWNER'S CERTIFICATE OF DEDICATION

CITY OF LAKE GENEVA, A MUNICIPAL CORPORATION, DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED AND DIVIDED, AND MAPPED AS REPRESENTED HEREON THIS CERTIFIED SURVEY MAP.

WITNESS THE HAND AND SEAL OF SAID OWNERS THIS _____ DAY OF _____, 2016.

IN THE PRESENCE OF:

ALAN KUPSİK, MAYOR

STATE OF WISCONSIN)
COUNTY OF WALWORTH) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2016, THE ABOVE NAMED JAMES CONNORS TO ME KNOW TO BE THE PERSONS WHO EXECUTED THE FOREGOING AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC _____, WISCONSIN

MY COMMISSION EXPIRES _____.

CITY OF LAKE GENEVA PLANNING COMMISSION APPROVAL

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE PLANNING COMMISSION OF THE CITY OF LAKE GENEVA SHOWN HEREON IS ACCEPTED ON THIS _____ DAY OF _____, 2016.

SABRINA WASWO, CITY CLERK

D:\WALWORTH_CO\LAKE_GENEVA_CITY\GOV\160316 LAKE_GENEVA_GENERAL_ENGINEERING\SHERIDAN_SPRINGS_ROAD\SURVEY\DWG\160316_GSM.DWG

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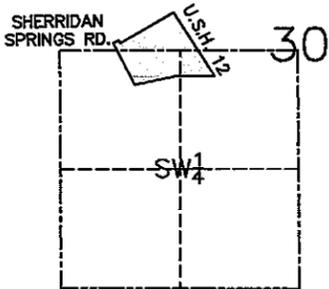


Revised: April 6, 2016
Date: January 14, 2016
Sheet 3 of 3

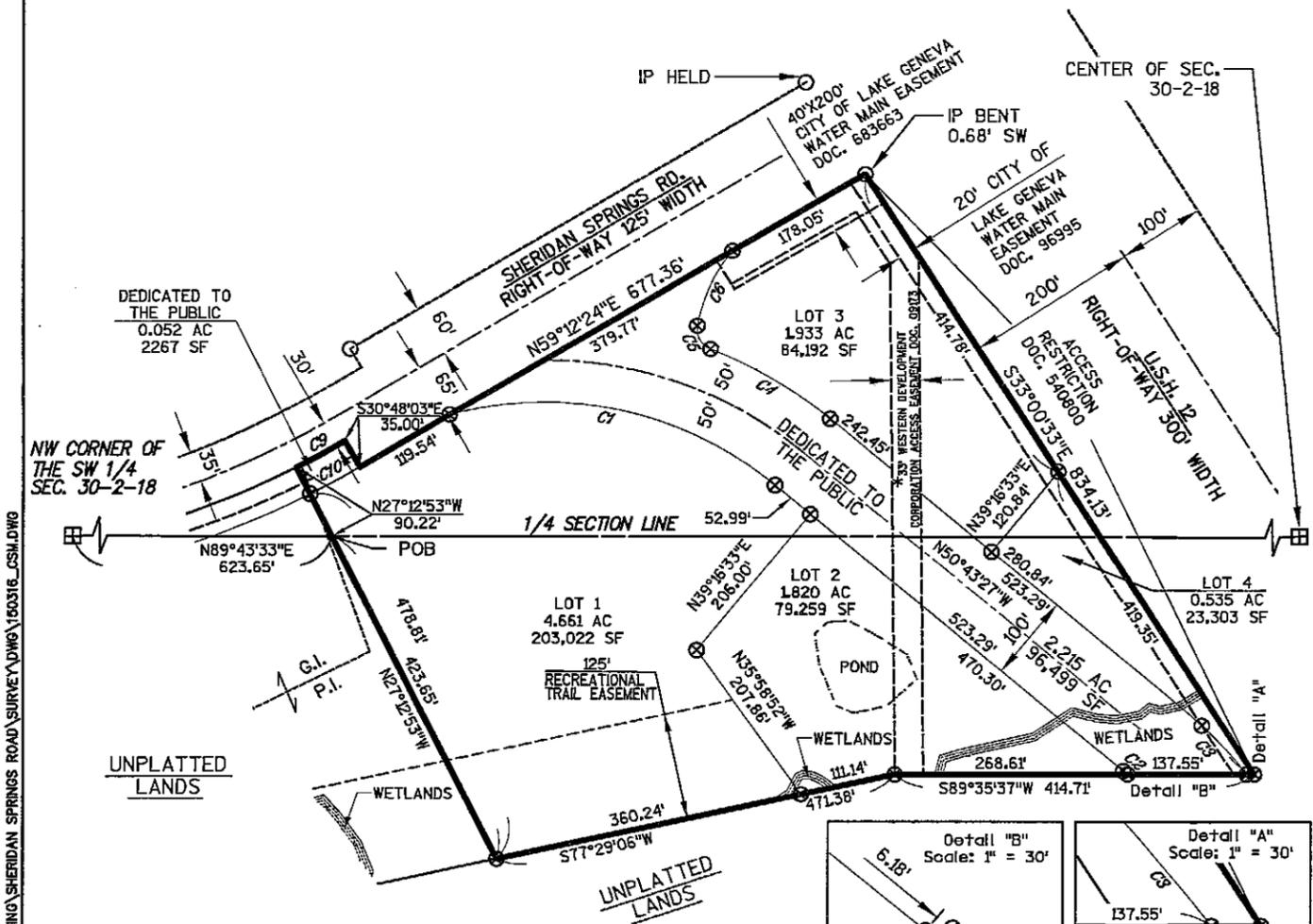
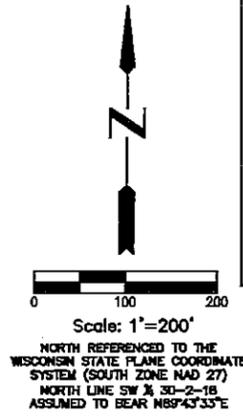


CERTIFIED SURVEY MAP NO. _____

Part of the Northwest 1/4 & Northeast 1/4 of the Southwest 1/4 & Southeast 1/4 & Southwest 1/4 of the Northwest 1/4 all in Section 30, Township 2 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin.



LOCATION SKETCH
NOT TO SCALE



D:\WALWORTH_CO\LAKE_GENEVA_CITY\GOV\150316 LAKE_GENEVA_GENERAL_ENGINEERING\SHERIDAN_SPRINGS_ROAD_SURVEY\DWG\150316_CSL.DWG

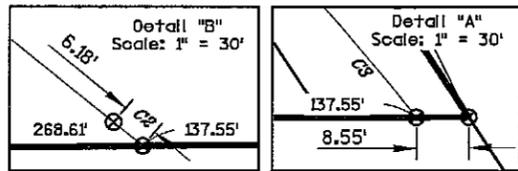
Curve Table							
Curve #	Delta	Arc Length	Radius	Chord Length	Chord Bearing	Tangent Bearing-In	Tangent Bearing-Out
C1	54°42'37"	401.05'	420.00'	385.98'	N78°04'45"W	N50°43'27"W	S74°33'56"W
C2	00°50'35"	6.18'	420.00'	6.18'	N50°18'09"W	N49°52'52"W	N50°43'27"W
C3	12°28'34"	112.93'	520.00'	112.70'	N44°30'10"W	N38°16'53"W	N50°43'27"W
C4	17°50'53"	181.98'	520.00'	161.33'	N59°38'54"W	N50°43'27"W	N88°34'20"W
C5	78°18'50"	34.17'	25.00'	31.57'	N29°24'55"W	S09°44'30"W	S88°34'20"E
C6	29°32'18"	97.48'	189.08'	96.40'	N24°30'39"E	S39°18'48"W	S09°44'30"W
C9	03°35'10"	63.69'	1017.57'	63.88'	N60°59'31"E	N62°47'08"E	N59°11'56"E
C10	03°35'10"	65.88'	1052.57'	65.87'	N60°59'31"E	N62°47'08"E	N59°11'56"E

- LEGEND**
- O.D. Outside Diameter
 - 5/8" O.D. FOUND IRON REBAR
 - 1 5/16" O.D. FOUND IRON PIPE
 - ⊗ 1 5/16" X 18" IRON PIPE SET WEIGHING 1.13 LBS./FT.
 - ⊞ EXISTING CONC. MON. W/ BRASS CAP
 - (R) RECORD DISTANCE BEARING
 - POB POINT OF BEGINNING
 - G.I. ZONED GENERAL INDUSTRIAL
 - P.I. ZONED PLANNED INDUSTRIAL
 - WETLANDS AS SHOWN ON 2008 JDS ALTA SURVEY

* EASEMENT NO LONGER NEEDED TO ACCESS PARCEL

Owner/Subdivider:
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

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1224 South Pine Street
Burlington, WI. 53105
(262)767-2747



Revised: April 6, 2016
Date: January 14, 2016
Sheet 1 of 3



CERTIFIED SURVEY MAP NO. _____

**Part of the Northwest 1/4 & Northeast 1/4 of the
Southwest 1/4 & Southeast 1/4 & Southwest 1/4 of the Northwest
1/4 all in Section 30, Township 2 North, Range 18 East,
City of Lake Geneva, Walworth County, Wisconsin.**

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Commencing at the northwest corner of the Southwest 1/4 of said Section 30; thence North 89°43'33" East coincident the north line of said Southwest 1/4, 623.65 feet to the point of beginning; thence North 27°12'33" West 90.22' to the south line of Sheridan Springs Road; thence 63.69 feet, coincident with said south line and the arc of a curve to the left, with a radius of 1017.57 feet and a chord bearing and length of North 60°59'31" East 63.68 feet; thence South 30°48'03" East coincident with said south line, 35.00 feet; thence North 59°12'24" East coincident with said line, 677.36 feet to the west line of USH 12; thence South 33°00'33" East coincident with said west line, 834.13 feet; thence south 89°35'37" West 414.71 feet; thence South 77°29'06" West 471.38 feet; thence North 27°12'53" West 423.65 feet to the point of beginning.

This parcel contains 11.216 acres (488,542 square feet), more or less.

Dated this 8th day of January, 2016.

GARY R. SPLINTER RLS, S-2239

D:\WALWORTH\CO\LAKE GENEVA\CITY\00\150316 LAKE GENEVA GENERAL ENGINEERING\SHERIDAN SPRINGS ROAD\SURVEY\DWG\150316_CSM.DWG

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Lake Geneva, WI 53147

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Burlington, W. 53105
(262)767-2747



Revised: April 6, 2016
Date: January 14, 2016
Sheet 2 of 3



CERTIFIED SURVEY MAP NO. _____

**Part of the Northwest 1/4 & Northeast 1/4 of the
Southwest 1/4 & Southeast 1/4 & Southwest 1/4 of the Northwest
1/4 all in Section 30, Township 2 North, Range 18 East,
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CORPORATE OWNER'S CERTIFICATE OF DEDICATION

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WITNESS THE HAND AND SEAL OF SAID OWNERS THIS _____ DAY OF _____, 2016.

IN THE PRESENCE OF:

ALAN KUPSIK, MAYOR

STATE OF WISCONSIN)
COUNTY OF WALWORTH) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2016, THE ABOVE NAMED JAMES CONNORS TO ME KNOW TO BE THE PERSONS WHO EXECUTED THE FOREGOING AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC _____, WISCONSIN

MY COMMISSION EXPIRES _____

CITY OF LAKE GENEVA PLANNING COMMISSION APPROVAL

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE PLANNING COMMISSION OF THE CITY OF LAKE GENEVA SHOWN HEREON IS ACCEPTED ON THIS _____ DAY OF _____, 2016.

SABRINA WASWO, CITY CLERK

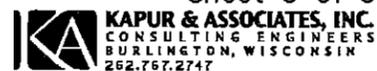
D:\WALWORTH_CO\LAKE_GENEVA_CITY\GOV\150316 LAKE GENEVA GENERAL ENGINEERING\SHERIDAN SPRINGS ROAD SURVEY\DWG\150316_GSM.DWG

Owner/Subdivider:
City of Lake Geneva
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Revised: April 6, 2016
Date: January 14, 2016
Sheet 3 of 3



Personnel Committee Recommendations – Alderman Kupsik**Second Reading of Ordinance 14-05, to amend Section 2-49(3)f pertaining to the personnel committee responsibilities.**

Kupsik/Hill motion to approve. Mayor Connors asked there be a change of language to the last two words of 1(f) to state the Lake Geneva Employee Handbook, which matches the title of our document. There is no change to the actual document. Alderman Kordus stated that this ordinance allows the city to run more like a business and that the council should not have to be involved in the day to day hiring and operations. He also pointed out that it is in the council's best interest to keep tabs on our department heads and ensure we have a managing body for the department heads as we pass the responsibility on to them.

Alderman Lyon stated he believes the department heads that are closest to the employee can make the best objective determination relative to their employment at that level and not at the council level. He said the council ends up getting into debates where they don't have a lot of objective evidence on their side. He said he is fully in support of this and feels the responsibility should be put where it belongs and allow the department head to operate their department including their employees. Alderman Kupsik noted that if you refer to the employee handbook on page 18 and 19, there is a due process for termination, resignation and reduction in force. Mayor Connors stated this is the result from Act 10 and Act 32 and these are new rules that all municipalities are run by. Alderman Hill pointed out that every single person employed in the community is an at-will employee as Wisconsin is an at-will state, where you can be escorted to your car at any given time. She presumes that department heads are managing their employees in such a way that they would obviously have due cause, and noted there are not many people where are not already familiar with this process.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, and Lyon voted "yes." Motion carried 7 to 0.

Discussion/Action on the process for appointment of an individual to fill the balance of the vacant aldermanic term in the third district.

City Attorney Draper stated he thought it would be wise for the council to discuss the process in filling the vacancy. He stated the statutes provide that the council will make an appointment for the replacement. In the past it was thought that the mayor made the replacement, however, it is actually the council. He stated the council should set up a process on how to gather candidates, how to determine which candidate to vote on or whether to take the whole slate of people who submit their names. Mr. Draper suggested letting the public know that the city is seeking someone to fill the position and allow people a certain amount of time to submit their name. He stated there should be a process established and followed. Mayor Connors stated per state statute and city ordinance, the council would appoint someone to the remainder of the term, ending this April. Had the vacancy been open for another year, it would have gone to a special election, but in this circumstance it's an appointment for the balance of the term. Alderman Hill asked what the previous process has been. Mr. Connors stated it was not done correctly in the past as the mayor would appoint someone and the council would vote on it, where the city ordinance clearly states it is the council's prevue to appoint someone. Although Mr. Connors said the council would be following the same process it had when Mr. O'Neill resigned and Mr. Tolar came in and filled the balance of his term. Ms. Hill noted there was not an ad put in the paper at that time. Mr. Connors stated he and Mr. Draper discussed this item prior to the agenda and felt it would be best to make the announcement tonight to allow for anyone wishing to submit their desire to serve. The council would then discuss it at the next meeting. There was further discussion on how the council wanted to proceed with the process. Alderman Kehoe suggested putting the opening on the city website. Mr. Connors encouraged the council to make a motion to ask anyone interested in filling the vacant spot to submit a letter stating such by Friday, October 3rd and the council would vote on a person to fill the vacancy on the next regularly scheduled meeting, October 13th. City Administrator Jordan suggested that applicants include a resume.

Kordus/Wall motion to allow anyone currently living in the 3rd district to submit a resume and letter of interest for the 3rd District Alderman position to the city by October 3rd, for review prior to the October 13th agenda where the council would vote to select a new alderperson. Motion carried 7 to 0.

Presentation of Accounts – Alderman Lyon

Purchase Orders. None.

Lyon/Kordus motion to approve Prepaid Bills in the amount of \$7,991.44.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, and Lyon voted “yes” with Alderman Wall voting “no.” Motion carried 6 to 1.

Lyon/Kupsik motion to approve Regular Bills in the amount of \$212,710.34.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, and Lyon voted “yes.” Motion carried 7 to 0.

Lyon/Kordus motion to accept Monthly Treasurer’s Report for May 2014. Motion carried 7 to 0.

Closed Session

Kupsik/Lyon motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for Police and Fire union negotiations (Administrator Jordan) and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Attorney Draper).

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, and Lyon voted “yes.” Motion carried 7 to 0.

The Council entered into Closed Session at 7:55 p.m.

Return to Open Session

Kupsik/Hill motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, and Lyon voted “yes.” Motion carried 7 to 0.

The Council reconvened in open session at 9:00 p.m.

Hill/Kordus motion to direct staff to negotiate with the police and fire unions as discussed in closed session. Motion carried 7 to 0.

Adjournment

Kordus/Hill motion to adjourn at 9:02 p.m. Motion carried 7 to 0.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

**City of Lake Geneva
Council Meeting
April 25, 2016**

**Prepaid Checks
3/13/16 - 4/22/16**

**Total:
\$4,607.99**

Checks over \$5,000: \$ -

**City of Lake Geneva
Council Meeting
April 25, 2016**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 104,164.22
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ 141,448.45
4. Lakefront	40	\$ 6,421.97
5. Capital Projects	41	\$ 2,810.00
6. Parking	42	\$ 3,884.62
7. Cemetery	48	\$ 7,914.18
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 1,300.71
10. Impact Fees	45	\$ 3,555.00
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$271,593.99</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 4/25/16

TOTAL UNPAID ACCOUNTS PAYABLE \$ 271,593.99

ITEMS > \$5,000

Lake Geneva Economic Development Corp - Traver Demolition	\$ 88,248.00
Lake Geneva Utility Commission - 1st Qtr Hydrant Rental, Impact Fees	\$ 60,894.25
Dan Larsen Landscaping - 161 Tree Plantings	\$ 50,417.00
Alliant Energy - March Electric Bills	\$ 19,683.77
Midstate Equipment - Cemetery Mower	\$ 6,878.00
Von Briesen & Roper - PD Personnel Issue	\$ 6,649.32
Lake Geneva Regional News - February, March Notices	\$ 5,312.74

Balance of Other Items \$ 33,510.91

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT	

ADVANAU ADVANCE AUTO PARTS								
7193609757856	04/06/16	01	ANTIFRZ,COOLANT FLUSH	4800005351		04/26/16	36.17	
							INVOICE TOTAL:	36.17
							VENDOR TOTAL:	36.17
ALLIANT ALLIANT ENERGY								
RE042116	04/04/16	01	ACCT #026273-HAVENWOOD FLSH	1134105222		04/26/16	7.94	
		02	ACCT #057300-SOUTH/WELLS FLSH	1134105222			1.06	
		03	ACCT #064443-WELLS ST FLSH	1134105222			9.66	
		04	ACCT #072470-MAIN ST LITES	1134105223			252.68	
		05	ACCT #089416-SHARED SAVINGS P	9900005623			137.74	
		06	ACCT #940353-IMPND 1070 CAREY	9900005663			2.08	
		07	ACCT #108571-1055 CAREY	1132105222			189.06	
		08	ACCT #111395-BROAD ST TRFC LT	1134105223			56.65	
		09	ACCT #121601-SHARED SAVINGS P	2081005625			92.96	
		10	ACCT #121601-SHARED SAVINGS I	2081005664			1.88	
		11	ACCT #148614-HWY 50/12 FLASHER	1134105222			10.67	
		12	ACCT #152472-W COOK SIREN	1129005222			11.71	
		13	ACCT #161895-RIVIERA ELEC	4055305222			1,873.13	
		14	ACCT #165231-BEACH HOUSE	4054105222			235.15	
		15	ACCT #178450-INTCHG N/SHER SPR	1134105223			94.22	
		16	ACCT #182684-HWY 120/BLMFLD LT	1134105223			103.30	
		17	ACCT #243254-LIBRARY PARK	1152005222			27.93	
		18	ACCT #252132-EDWDS BLVD/WM SIG	1134105223			103.77	
		20	ACCT #293132-SAGE ST/DUNN SRN	1129005222			5.04	
		21	ACCT #303645-MS2 STREET LTS	1134105223			301.56	
		22	ACCT #327582-DUNN FIELD	1152005922			382.65	
		23	ACCT #339772-SNAKE RD/HWY 50	1134105222			10.17	
		24	ACCT #363673-VETS PK/TWNLN RD	1152015222			162.54	
		25	ACCT #393713-MUSEUM 256 MILL	1151105222			588.92	
		27	ACCT #401872-WELLS ST FLSH	1134105222			10.24	
		28	ACCT #414694-HOST DR WATER TWR	1122005222			262.38	
		29	ACCT #422323-GENEVA SQ TRF LT	1134105223			34.32	
		30	ACCT #433371-LIBRARY	9900005222			907.89	

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE042116	04/04/16	31	ACCT #457625-LIT LITE GNVA ST	1134105223		04/26/16	259.60
		32	ACCT #462852-WELLS ST FLSH	1134105222			79.66
		33	ACCT #549716-FLAT IRON PARK	1152005222			176.61
		34	ACCT #566211-W HWY 50 BLK FLSH	1134105222			10.17
		35	ACCT #595515-LIB PARK RESTROOM	1152005222			29.62
		36	ACCT #602235-724 WILLIAMS ST	1134105223			30.33
		37	ACCT #604445-S LAKESHORE DR FL	1134105222			7.93
		38	ACCT #622184-S LAKESHORE DR	1152005222			14.11
		39	ACCT #630016-COOK ST/HWY 50	1134105223			31.92
		40	ACCT #661112-OAK HILL CEMETERY	4800005222			133.50
		41	ACCT #684954-730 MARSHALL SRN	1129005222			20.52
		43	ACCT #688465-TENNIS CTS/SCHL	1152005222			10.38
		44	ACCT #718894-OAK HILL CEMETERY	4800005222			26.79
		46	ACCT #732492-389 EDWDS TRF LT	1134105223			137.30
		47	ACCT #734115-HWY 50/HWY 12 LTS	1134105222			91.70
		48	ACCT #738154-RUSHWOOD PARK	1152005222			15.46
		49	ACCT #758433-700 GENEVA ST LOT	1134105223			204.90
		50	ACCT #758940-1065 CAREY ST	1132105222			561.75
		51	ACCT #759513-STREET LIGHTS	1134105223			7,091.42
		52	ACCT #800930-VETS PK SCOREBRD	1152015222			102.06
		53	ACCT #837813-SEM PARK RESTROOM	1152005222			11.32
		54	ACCT #895526-HWY 50 TRF LT	1134105223			181.58
		55	ACCT #912610-GEORGE ST FLSHR	1134105222			7.93
		56	ACCT #923482-1070 CAREY ST	1132105222			288.37
		59	ACCT #926683-FLAT IRON PK/WRGL	1152005222			8.57
		60	ACCT #932215-DODGE ST FLSHR	1134105222			8.26
		63	ACCT #940353-IMPND 1070 CAREY	1121005222			17.88
		64	ACCT #952816-FIRE HOUSE	1122005222			947.00
		65	ACCT #957203-HWY 120/TWNLD RD	1134105222			108.98
		66	ACCT #965570-201 EDWARDS SIREN	1129005222			11.59
		67	ACCT #969933-CITY HALL	1116105222			2,812.70
		68	ACCT #973443-VETS PARK PAVLN	1152015222			210.94
		69	ACCT #980910-DONIAN PARK	1152005222			113.51
		70	ACCT #998403-COBB PARK	1152005222			42.11
						INVOICE TOTAL:	19,683.77
						VENDOR TOTAL:	19,683.77

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIE	ALLIED SAFETY PRODUCTS						
4409	04/08/16	01	TREE MARKING PAINT	1132135430		04/26/16	75.20
						INVOICE TOTAL:	75.20
						VENDOR TOTAL:	75.20
AUROE	AURORA EAP						
IN-14144	03/31/16	01	2ND QTR 2016 FEE	1110205135		04/26/16	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
AUTOW	AUTOWORKS PLUS						
24892	04/05/16	01	TURN SIGNAL,RADIO FIX	4800005351		04/26/16	683.85
						INVOICE TOTAL:	683.85
						VENDOR TOTAL:	683.85
BATT+	BATTERIES PLUS LLC						
575-196751-01	04/12/16	01	MULTI BATTERY TESTER	4234505250		04/26/16	400.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
BREEZY	BREEZY HILL NURSERY						
I-193887	04/13/16	01	TOPSOIL-5 YDS	1132135430		04/26/16	105.00
						INVOICE TOTAL:	105.00
I-193888	04/12/16	01	TOPSOIL-5 YDS	1132135430		04/26/16	105.00
						INVOICE TOTAL:	105.00
						VENDOR TOTAL:	210.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-338123	04/11/16	01	CARB CLEANER	1132105351		04/26/16	5.59
						INVOICE TOTAL:	5.59

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-338169	04/11/16	01	BATTERY CABLE-#41	1132105341		04/26/16	1.99
						INVOICE TOTAL:	1.99
						VENDOR TOTAL:	7.58
CDW	CDW GOVERNMENT INC						
CPD8314	03/31/16	01	TONER	1114205310		04/26/16	49.61
						INVOICE TOTAL:	49.61
						VENDOR TOTAL:	49.61
CHASE	CHASE CARD SERVICES						
8486-4/16	04/08/16	01	CONFERENCE AIRFARE	1114205330		04/26/16	405.82
		02	AMAZON-SHREDDER	1116105310			587.26
		03	CONSTANT CONTACT-REFUND	1115105450			-26.00
		04	CONSTANT CONTACT-CH	1115105450			332.00
		05	CONSTANT CONTACT-EMS	1129005413			306.00
		06	PIGGLYWIGGLY-COFFEE/WATER	1114305311			27.14
		07	WALMART-POLL WORKER FOOD	1114305311			34.88
		08	SUBWAY-POLL WORKER FOOD	1114305311			111.83
		09	WORLDPOINT-INSTRUCTOR PKG	1122005610			117.95
		10	WALMART-PENS, SCISSORS, TAPE	4234505310			15.65
		11	ROCKLER-WOOD PRESERVATIVE	1132135430			52.72
		12	ATTACHDIRECT-BROOM PARTS	1132105351			84.19
		13	SAFETY FLAG-CROSSING FLAGS	1134105375			123.20
		14	WMCA-CONF REGISTRATION	1114305332			40.00
						INVOICE TOTAL:	2,212.64
						VENDOR TOTAL:	2,212.64
CINTAS	CINTAS CORP						
5004913522	04/18/16	01	BURN CARE,BANDAGES,MEDS	1132105390		04/26/16	71.54
						INVOICE TOTAL:	71.54
						VENDOR TOTAL:	71.54

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
D&K D&K SERVICES							
2016046	04/14/16	01	SEWER RODDING-GAGE	1100001391		04/26/16	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
DANLAR DAN LARSEN LANDSCAPING INC							
TR-15-02 #1	04/04/16	01	35 TREE PLANTINGS	3430001206		04/26/16	9,944.00
						INVOICE TOTAL:	9,944.00
TR-15-02 #2	04/18/16	01	7 TREE PLANTINGS	3430001206		04/26/16	2,170.00
						INVOICE TOTAL:	2,170.00
TR-16-05 #1	04/18/16	01	119 TREE PLANTINGS	3430001206		04/26/16	38,303.00
						INVOICE TOTAL:	38,303.00
						VENDOR TOTAL:	50,417.00
DES DATA EQUIPMENT SERVICES							
540	04/15/16	01	APR MODEM SVC	4234505221		04/26/16	945.00
		02	APR MODEM SVC	4054105221			45.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
DUNN DUNN LUMBER & TRUE VALUE							
640222	04/07/16	01	PLIERS, SILICONE GREASE	4234505250		04/26/16	25.27
		02	DISCOUNT	1100004819			-1.26
						INVOICE TOTAL:	24.01
640294	04/08/16	01	VARNISH,BRUSH	1132135430		04/26/16	45.68
		02	DISCOUNT	1100004819			-2.28
						INVOICE TOTAL:	43.40
640329	04/08/16	01	ANTIFREEZE,STP FUEL	4800005340		04/26/16	17.98
						INVOICE TOTAL:	17.98

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
640493	04/11/16	01	HOSE CLAMPS, SCREWDRIVERS	1152015350		04/26/16	32.88
		02	DISCOUNT	1100004819			-1.14
						INVOICE TOTAL:	31.74
640564	04/11/16	01	FOAM SEALANT	1134105261		04/11/16	5.99
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.69
640613	04/12/16	01	SAND-RESET LITE POLES	1134105261		04/26/16	4.79
						INVOICE TOTAL:	4.79
640617	04/12/16	01	GAS CAN, BOLTS	1152015952		04/26/16	15.55
		02	DISCOUNT	1100004819			-0.78
						INVOICE TOTAL:	14.77
640678	04/12/16	01	HOSE BIBB	1152005352		04/26/16	6.49
		02	DISCOUNT	1100004819			-0.32
						INVOICE TOTAL:	6.17
640835	04/13/16	01	BOARDS, TIES-TOWER FIX	4054105352		04/26/16	14.83
		02	DISCOUNT	1100004819			-0.18
						INVOICE TOTAL:	14.65
641473	04/18/16	01	HOSE SPLICER	1132105351		04/26/16	1.99
		02	DISCOUNT	1100004819			-0.10
						INVOICE TOTAL:	1.89
						VENDOR TOTAL:	165.09
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GENON	GENEVA ONLINE INC						
1026909	04/01/16	01	EMAIL SVC-APR	1112005221		04/26/16	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	2.00
HESTA	HE STARK AGENCY INC						
6089COURT-3/16	03/31/16	01	COLLECTION FEES-MAR	1112005214		04/26/16	91.69
						INVOICE TOTAL:	91.69
6098CRTPARK-3/16	03/31/16	01	COLLECTION FEES-MAR	1112005214		04/26/16	17.50
						INVOICE TOTAL:	17.50
						VENDOR TOTAL:	109.19
ITU	ITU ABSORB TECH INC						
6565594	04/08/16	01	MATS, RAGS, COVERALL	1132105360		04/26/16	82.26
						INVOICE TOTAL:	82.26
6565595	04/08/16	01	MATS	1116105360		04/26/16	91.01
						INVOICE TOTAL:	91.01
						VENDOR TOTAL:	173.27
KAPUR	KAPUR & ASSOCIATES, INC						
87358	03/24/16	01	CSM-FEB ENG	1117105240		04/26/16	450.00
						INVOICE TOTAL:	450.00
87362	03/24/16	01	FEB ENG	4132101508		04/26/16	107.00
						INVOICE TOTAL:	107.00
87430	04/13/16	01	CSM-MAR ENG	1117105240		04/26/16	2,983.62
						INVOICE TOTAL:	2,983.62
87432	04/13/16	01	MAR ENG	4132101508		04/26/16	214.00
						INVOICE TOTAL:	214.00
						VENDOR TOTAL:	3,754.62

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LAKESI	LAKESIDE INTERNATIONAL LLC						
2109169P	03/16/16	01	HEADLITES-PLOW#25	1132125250		04/26/16	169.04
						INVOICE TOTAL:	169.04
						VENDOR TOTAL:	169.04
LANGE	LANGE ENTERPRISES INC						
57355	04/07/16	01	SIGNS-"STOP AHEAD"	1134105375		04/26/16	84.42
		02	SIGNS-FIELD #(1-5)	1152015952			133.00
						INVOICE TOTAL:	217.42
						VENDOR TOTAL:	217.42
LASERE	LASER ELECTRIC SUPPLY						
1443067-00	04/11/16	01	BALLASTS	4055105350		04/26/16	94.82
		02	DISCOUNT	1100004819			-1.90
						INVOICE TOTAL:	92.92
1443449-01	04/11/16	01	STREET LITE FUSES	1134105261		04/26/16	44.32
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	43.52
1443770	04/15/16	01	PANEL BLANKS	1132105350		04/26/16	23.28
		02	DISCOUNT	1100004819			-0.47
						INVOICE TOTAL:	22.81
						VENDOR TOTAL:	159.25
LGEDC	LAKE GENEVA ECONOMIC DEV CORP						
2	03/15/16	01	TRAVER DEMO	3430001610		04/26/16	88,248.00
						INVOICE TOTAL:	88,248.00
						VENDOR TOTAL:	88,248.00
LGELE	LAKE GENEVA ELECTRIC MOTOR SVC						
25225	04/15/16	01	FOUNTAIN PUMP REBUILD	4055205355		04/26/16	1,765.00
						INVOICE TOTAL:	1,765.00
						VENDOR TOTAL:	1,765.00

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGREG	LAKE GENEVA REGIONAL NEWS						
11148475	02/11/16	01	LN-SYMPHONY BAY PLAN	1110005315		04/26/16	148.61
						INVOICE TOTAL:	148.61
1147816	02/04/16	01	LN-1/10 COUNCIL MINUTES	1110005314		04/26/16	99.04
						INVOICE TOTAL:	99.04
1148472	02/11/16	01	LN-CUP MELGES CAR WASH	1110005315		04/26/16	40.34
						INVOICE TOTAL:	40.34
1149214	02/04/16	01	LN-PUBLIC TEST	1100001391		04/26/16	93.30
		02	LN-PUBLIC TEST	1114305311			15.55
						INVOICE TOTAL:	108.85
1150099	02/11/16	01	LN-POLLING LOCATIONS	1114305311		04/26/16	144.85
						INVOICE TOTAL:	144.85
1150363	02/18/16	01	LN-1/25 COUNCIL MINUTES	1110005314		04/26/16	315.79
						INVOICE TOTAL:	315.79
1150693	02/18/16	01	LN-TREE PLANTING BIDS	3430001206		04/26/16	316.80
						INVOICE TOTAL:	316.80
1150696	02/18/16	01	LN-MAIN ST LIGHT BIDS	3430001605		04/26/16	316.80
						INVOICE TOTAL:	316.80
1151210	02/25/16	01	LN-ELMER PIER CHG DNR NOTICE	4052105800		04/26/16	51.78
						INVOICE TOTAL:	51.78
1151708	02/25/16	01	LN-TREE PLANTING BIDS	3430001206		04/26/16	313.80
						INVOICE TOTAL:	313.80
1151714	02/25/16	01	LN-MAIN ST LIGHT BIDS	3430001605		04/26/16	313.80
						INVOICE TOTAL:	313.80
1152034	02/25/16	01	LN-SIDEWALK/CONCRETE BIDS	3430001603		04/26/16	289.65
						INVOICE TOTAL:	289.65

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGREG	LAKE GENEVA REGIONAL NEWS						
1152131	03/03/16	01	LN-2/8 COUNCIL MINUTES	1110005314		04/26/16	378.80
						INVOICE TOTAL:	378.80
1153045	03/03/16	01	LN-SIDEWALK/CONCRETE BIDS	3430001603		04/26/16	297.00
						INVOICE TOTAL:	297.00
1153054	03/03/16	01	LN-ABSENTEE VOTING	1100001391		04/26/16	212.16
		02	LN-ABSENTEE VOTING	1114305311			35.34
						INVOICE TOTAL:	247.50
1153058	03/03/16	01	LN-MAIN ST WIDENING BIDS	3430001604		04/26/16	198.00
						INVOICE TOTAL:	198.00
1153623	03/17/16	01	LN-CUP MILLIETTE PIER	1110005315		04/26/16	43.72
						INVOICE TOTAL:	43.72
1153625	03/17/16	01	LN-CUP TENNIS CLUB	1110005315		04/26/16	41.47
						INVOICE TOTAL:	41.47
1153629	03/17/16	01	LN-GDP TENNIS CLUB	1110005315		04/26/16	41.47
						INVOICE TOTAL:	41.47
1153632	03/17/16	01	LN-PIP LGDC	1110005315		04/26/16	42.60
						INVOICE TOTAL:	42.60
1154002	03/10/16	01	LN-MAIN ST WIDENING BIDS	3430001604		04/26/16	193.10
						INVOICE TOTAL:	193.10
1154014	03/10/16	01	HW AD-STREET DEPT LABORER	1132105399		04/26/16	93.00
						INVOICE TOTAL:	93.00
1154058	03/10/16	01	LN-RIV PLAZA LIGHTING BIDS	3430001603		04/26/16	272.25
						INVOICE TOTAL:	272.25
1154952	03/17/16	01	LN-RIV PLAZA LIGHTING BIDS	3430001603		04/26/16	272.25
						INVOICE TOTAL:	272.25

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGREG	LAKE GENEVA REGIONAL NEWS						
1154984	03/24/16	01	LN-2/22 COUNCIL MINUTES	1110005314		04/26/16	335.32
						INVOICE TOTAL:	335.32
1155690	03/24/16	01	LN-PUBLIC TEST	1100001391		04/26/16	127.32
		02	LN-PUBLIC TEST	1114305311			21.18
						INVOICE TOTAL:	148.50
1156797	03/31/16	01	HW-STREET,CEM,UTIL SEASONAL	1132105399		04/26/16	74.40
						INVOICE TOTAL:	74.40
1156837	03/31/16	01	LN-PIER PUBLIC HEARING	4052105800		04/26/16	173.25
						INVOICE TOTAL:	173.25
						VENDOR TOTAL:	5,312.74
LGUTI	LAKE GENEVA UTILITY						
480 S BOULDER RIDGE	04/12/16	01	480 S BOULDER RIDGE	4500002452		04/26/16	1,690.00
		02	480 S BOULDER RIDGE	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
5424	04/08/16	01	2016 HYD RENT-1ST QTR	1122105229		04/26/16	57,339.25
						INVOICE TOTAL:	57,339.25
						VENDOR TOTAL:	60,894.25
MIDST	MIDSTATE EQUIPMENT						
E06261	04/06/16	01	SCAG MOWER	4800005810		04/26/16	6,878.00
						INVOICE TOTAL:	6,878.00
						VENDOR TOTAL:	6,878.00
NEI	NEI-TURNER MEDIA						
215333	11/09/15	01	AT THE LAKE-WINTER	4055105316		04/26/16	775.00
						INVOICE TOTAL:	775.00
						VENDOR TOTAL:	775.00

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

NIELS	NIELSEN MADSEN & BARBER SC						
28559	04/05/16	01	MARCH ENG	1100001391		04/26/16	1,121.25
						INVOICE TOTAL:	1,121.25
						VENDOR TOTAL:	1,121.25
OFFIC	OFFICE DEPOT						
817428426001	01/12/16	01	CHAIR-REPORT ROOM	1122005310		04/26/16	188.99
						INVOICE TOTAL:	188.99
						VENDOR TOTAL:	188.99
PATS	PATS SERVICES INC						
A-124813	04/13/16	01	PORT A POTTY SVC-APR	4800005360		04/26/16	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PIRAN	PIRANHA PAPER SHREDDING LLC						
12491041816	04/18/16	01	SHREDDING SVC-APR	1116105360		04/26/16	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
PNC	PNC BANK						
0437-4/16	04/08/16	01	DOC SALES-BLDG PERMIT SEALS	1124005310		04/26/16	43.87
						INVOICE TOTAL:	43.87
						VENDOR TOTAL:	43.87
POLLI	PEG POLLITT						
WGFOA CONF	04/15/16	01	WGFOA CONF REGISTRATION	1115105332		04/15/16	85.00
		02	WGFOA CONF LODGING	1115105332			248.00
		03	WGFOA CONF 213.6 MILES	1115105332			115.34
						INVOICE TOTAL:	448.34
						VENDOR TOTAL:	448.34

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

QUILL	QUILL CORPORATION						
4807783	04/07/16	01	COPY PAPER	1116105310		04/26/16	90.00
						INVOICE TOTAL:	90.00
4807793	04/07/16	01	COPY PAPER	1116105310		04/26/16	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	180.00
SIBBI	HENRY A SIBBING						
REIMB-3/16	04/14/16	01	JUDGE SEMINAR-107 MIL	1112005330		04/26/16	115.56
		02	JUDGE SEMINAR	1112005331			68.53
						INVOICE TOTAL:	184.09
						VENDOR TOTAL:	184.09
SIGNA	SIGNATURE SIGNS LLC						
4831	04/02/16	01	SIGNS-"RESTROOMS"	1152015952		04/26/16	86.00
		02	"OFFICE" SIGN W/BRACKET	1132105340			62.00
						INVOICE TOTAL:	148.00
						VENDOR TOTAL:	148.00
SLNEW	SOUTHERN LAKES NEWSPAPERS						
191153-2016	04/12/16	01	SPIRIT-FEB AD	4055105316		04/26/16	383.00
						INVOICE TOTAL:	383.00
						VENDOR TOTAL:	383.00
STAFF	STAFFORD ROSENBAUM LLP						
1179118	03/23/16	01	PD PERSONNEL ISSUE	1113105214		04/26/16	733.04
						INVOICE TOTAL:	733.04
						VENDOR TOTAL:	733.04
STAPL	STAPLES BUSINESS ADVANTAGE						

INVOICES DUE ON/BEFORE 04/26/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STAPL STAPLES BUSINESS ADVANTAGE							
8038830871	04/09/16	01	PLAN COMM PACKET ENVELOPES	1124005310		04/26/16	11.98
		02	SCOTCH TAPE	1116105310			16.58
		03	PLAN COMM PACKET ENVELOPES	1124005310			9.98
						INVOICE TOTAL:	38.54
						VENDOR TOTAL:	38.54
T0001192 ISAIAS POPOCA							
REFUND	04/10/16	01	POPOCA-SEC DEP 4/9/16	4055102353		04/26/16	1,000.00
		02	POPOCA-SETUP, SEC GRD	4055104674			-296.75
						INVOICE TOTAL:	703.25
						VENDOR TOTAL:	703.25
T0001196 BRADY OHRWALL							
REFUND	04/14/16	01	OVERPMT CIT#U790367-4	1112004510		04/26/16	98.80
						INVOICE TOTAL:	98.80
						VENDOR TOTAL:	98.80
T0001197 EMILY BLANCHARD							
REIMB PKG PERMIT	04/15/16	01	REIMB-BLANCHARD ORIG REC'D	4234504638		04/26/16	23.70
		02	REIMB-BLANCHARD PERMIT FEE	1100002421			1.30
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0001198 KEIGO S OHARU							
REF CN80DPGFWP	04/21/16	01	ERDENEBAT #CN80DPGFWP REDUCED	1112004510		04/26/16	133.00
						INVOICE TOTAL:	133.00
						VENDOR TOTAL:	133.00
T0001199 VILLAGE OF BIG BEND PD							
WARRANT-ZAPTIN	04/11/16	01	WARR ZAPTIN-OCA/I967241	1112002428		04/26/16	174.00
						INVOICE TOTAL:	174.00
						VENDOR TOTAL:	174.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

TROM	TROMCOM						
22896	03/15/16	01	PRISONER SEATS,GUNLOCK	4121009078		04/26/16	2,489.00
						INVOICE TOTAL:	2,489.00
						VENDOR TOTAL:	2,489.00
UNITED	UNITED PUBLIC SAFETY INC						
42956	04/19/16	01	TICKET PAPER	4234505340		04/26/16	2,475.00
						INVOICE TOTAL:	2,475.00
						VENDOR TOTAL:	2,475.00
UNIVER	UNIVERSITY PRODUCTS INC						
101282	05/28/15	01	ARCHIVAL PAPER	1114305310		04/26/16	107.18
						INVOICE TOTAL:	107.18
						VENDOR TOTAL:	107.18
VANGU	VANGUARD SCULPTURE SERVICES						
4028A	04/19/16	01	3 GRACES FOUNTAIN FIX	1110005245		04/26/16	4,000.00
						INVOICE TOTAL:	4,000.00
						VENDOR TOTAL:	4,000.00
VERIZON	VERIZON WIRELESS						
9762732998	03/23/16	01	CELL CHGS-MAR	1122005221		04/26/16	217.57
						INVOICE TOTAL:	217.57
9763042014	04/01/16	01	AIR CARDS-MAR	1129005221		04/26/16	40.01
						INVOICE TOTAL:	40.01
9763042477	04/01/16	01	CELL CHGS-MAR	1121005221		04/26/16	461.44
						INVOICE TOTAL:	461.44
9763194314	04/03/16	01	AIR CARDS-MAR	1121005221		04/26/16	735.22
						INVOICE TOTAL:	735.22
						VENDOR TOTAL:	1,454.24

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VON	VON BRIESEN & ROPER SC						
10457	04/11/16	01	PD PERSONNEL ISSUE	1113105214		04/26/16	6,649.32
						INVOICE TOTAL:	6,649.32
						VENDOR TOTAL:	6,649.32
WEENE	WE ENERGIES						
RE042116	04/15/16	01	7891-194-618 MAR GAS BILL	1116105224		04/11/16	989.23
		03	7837-744-963 MAR GAS BILL	1122005224			272.52
		04	0480-524-472 MAR GAS BILL	4055105224			307.76
		06	0847-573-906 MAR GAS BILL-ST#2	1122005224			163.74
		07	5288-664-956 MAR GAS BILL	1151105224			530.80
		08	8052-439-940 MAR GAS BILL-1055	1132105224			111.22
		09	8017-524-022 MAR GAS BILL-1065	1132105224			149.66
		10	6602-046-262 MAR GAS BILL-1070	1132105224			492.52
		11	7283-171-261 MAR GAS BILL	1152015224			84.92
		12	1885-876-489 MAR GAS BILL	4800005224			57.89
		13	3843-358-997 MAR GAS BILL	9900005222			70.00
		14	5604-510-433 MAR GAS BILL	9900005222			183.00
						INVOICE TOTAL:	3,413.26
						VENDOR TOTAL:	3,413.26
WELDE	WELDERS SUPPLY CO						
387582	04/12/16	01	ACETYLENE, CO2-WELDING	1132105340		04/26/16	163.84
						INVOICE TOTAL:	163.84
						VENDOR TOTAL:	163.84
WOLF	WOLF CONSTRUCTION CO INC						
3488	04/07/16	01	COLD PATCH	1132105370		04/26/16	1,496.25
						INVOICE TOTAL:	1,496.25
						VENDOR TOTAL:	1,496.25
						TOTAL ALL INVOICES:	271,593.99