

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MARCH 23, 2015 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Kordus, Kupsik, Wall, Kehoe and Lyon. Also Present: City Administrator Jordan, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of March 9, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Change of Agent Application filed by Capitol Geneva LLC d/b/a Sprecher's Restaurant and Pub, 111 Center Street, Lake Geneva, to Elizabeth M. Dion, 524 Orchard Street, Burlington, WI

Wall/Kordus motion to recommend approval. Unanimously carried.

Original 2014-2015 Operator's (Bartender) License applications filed by Scott Fazel, Britta Martisse, Andrew Newcomb, and Apolonia Ramon

Kordus/Wall motion to recommend approval. Unanimously carried.

RESOLUTIONS

Resolution 15-R20, a budget amendment transferring \$7,935.00 for a Dictaphone Phone/Radio Recording System funded by Capital Projects Fund

Kupsik/Kehoe motion to recommend approval. Unanimously carried.

Resolution 15-R21, authorizing the write-off of Delinquent Personal Property Taxes in the amount of \$1,598.12

Kordus/Wall motion to recommend approval. Alderman Kupsik asked if every possible attempt was made to collect this debt. Comptroller Pollitt stated these accounts are still with our collection agency and collection is still happening, however, the city does not want to reflect it on the books any longer. Administrator Jordan stated for the committee's information, there is legislation at the State to get rid of the Personal Property Tax along with the Exempt Computer Tax. Unanimously carried.

Resolution 15-R22, authorizing transfers from the Lakefront and Parking Lots and Meters Funds to the General Fund in the 2014 Operating Budget

Wall/Kehoe motion to recommend approval. Comptroller Pollitt stated this is usually the last resolution that is done at the end of the year where money is transferred out of the Lakefront and Parking Funds to the General Fund. This leaves \$75,000 in each fund and the difference is transferred to the General Fund to offset property taxes. Unanimously carried.

Discussion/Recommendation on disposing of the Street Department's 1997 Chevrolet Truck on the Wisconsin Surplus Auction.

Kordus/Kupsik motion to recommend approval. Administrator Jordan stated the city purchased a new truck in 2010 and did not trade in the old truck as it was still in use. The truck is no longer fully functional and staff is requesting it be sold on the Wisconsin Surplus.

Kordus/Kehoe motion an amendment to dispose of the 1997 Chevrolet truck through the Wisconsin Surplus Auction. Alderman Kupsik asked if the money received for the truck will go back to the Street Department or the General Fund. Alderman Kehoe stated that it would go back into the General Fund. Unanimously carried.

Presentation of Accounts

Purchase orders. None.

Kupsik/Wall motion to recommend approval of Prepaid Bills in the amount of \$5,252.85. Unanimously carried.

Kupsik/Kordus motion to recommend approval of Regular Bills in the amount of \$298,076.74. Alderman Kupsik asked if the Westenn Mechanical Contractors item is complete and was it part of the air handling system at the Street Department garage. Mr. Jordan stated yes. Alderman Kordus stated he spoke with Mr. Winkler earlier and he did confirm it was complete. Unanimously carried.

Adjournment

Kordus/Wall motion to adjourn at 6:11 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE