



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MARCH 28, 2016 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of March 14, 2016, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Street Use Permit application filed by Horticultural Hall Farmers Market using the alley to the south of Horticultural Hall (330 Broad St.) on Thursday's from May 5th to October 27th 7:30am to 1:30pm
 - b. Parking Stall Bag request filed by Horticultural Hall Farmers Market to use 13 stalls on the west side of Broad Street on Thursday's from May 5th to October 27th (26 days) 9:00am to 2:00pm with waiver of all parking stall bag fees
6. First reading of **Ordinance 16-02**, amending Chapter 90, Waterways, Article II, Lakes and Beaches, Division 2, Lake Regulations, adding Section 90-61, careless, reckless, or negligent operators
7. Discussion/Recommendation on a draft ordinance for Parking Lot Naming (*Public Works Committee approved on March 17, 2016*)
8. Discussion/Recommendation on **Resolution 16-R13**, amending the Schedule of Fees to include an over the line fee and a business sticker increase
9. Discussion/Recommendation on **Resolution 16-R15**, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Grants account in the amount of \$3,500
10. Discussion/Recommendation on **Resolution 16-R17**, authorizing the transfer of \$528,452.63 from the Lakefront Special Revenue Fund and an amount of \$705,100.21 from the Parking Special Revenue Fund to the General Fund at year end 2015 which will leave a \$75,000 addition to the fund balance in each of these funds
11. Discussion/Recommendation on **Resolution 16-R18**, authorizing the transfer from the Unreserved Fund Balance to the Designated Fund Balance-OPEB in the amount of \$200,000
12. Discussion/Recommendation on award of contract to Humphreys Contracting for the Main Street Sidewalk Replacement project in the amount of \$44,826.96; and if the contractor is agreeable, to accept his unit pricing for additional work which may take place in 2016 funded by TIF4 (*Public Works Committee recommended on March 17, 2016*)
13. Discussion/Recommendation on award of contract to Payne & Dolan for the Main Street Widening project in the amount of \$183,218.17 funded by TIF4 (*Public Works Committee recommended on March 17, 2016*)

14. Discussion/Recommendation on Wisconsin Power and Light Company (Alliant Energy) agreement for the undergrounding of the overhead wires on Main Street in the estimated amount of \$630,000 funded by TIF4 *(Public Works Committee recommended on March 17, 2016)*
15. Discussion/Recommendation on award of contract to Wil-Surge Electric for the Driehaus Plaza Electrical Installation in the amount of \$7,650 funded by TIF4 *(Public Works Committee recommended on March 17, 2016)*
16. Discussion/Recommendation on acceptance of the Lake Geneva Jaycees Tool donation to the Street Department *(Public Works Committee recommended on March 17, 2016)*
17. Discussion/Recommendation on employee compensation policy and employee performance evaluation form *(Personnel Committee recommended on March 24, 2016)*
18. **Resolution 16-R19**, creating Street Department Seasonal Lead position and corresponding organizational chart change *(Personnel Committee recommended on March 24, 2016)*
19. Discussion/Recommendation on Home Depot park sculpture agreements
20. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$122,786.85
 - c. Regular Bills in the amount of \$3,462,061.89
 - d. Approval of Treasurer's Reports for January and February 2016

21. Adjournment

<p><i>Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.</i></p>

3/26/2016 9:51am

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney



REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 28, 2016 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – City Administrator Oborn
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 14, 2016, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Street Use Permit application filed by Horticultural Hall Farmers Market using the alley to the south of Horticultural Hall (330 Broad St.) on Thursday's from May 5th to October 27th 7:30am to 1:30pm
 - b. Parking Stall Bag request filed by Horticultural Hall Farmers Market to use 13 stalls on the west side of Broad Street on Thursday's from May 5th to October 27th (26 days) 9:00am to 2:00pm with waiver of all parking stall bag fees
10. Item removed from the Consent Agenda
11. Discussion/Action on **Ordinance 16-1** amending Chapter 74, Section 74-210, Parking Regulations, Section 74-226, Loading and Unloading Zones, and Section 74-234, Limited Time Parking Zones (*second reading*)
12. **Finance, License and Regulation Committee Recommendations – Alderman Kupsik**
 - a. First reading of **Ordinance 16-02**, amending Chapter 90, Waterways, Article II, Lakes and Beaches, Division 2, Lake Regulations, adding Section 90-61, careless, reckless, or negligent operators
 - b. Discussion/Action on a draft ordinance for Parking Lot Naming (*Public Works Committee approved on March 17, 2016*)
 - c. **Resolution 16-R13**, amending the Schedule of Fees to include an over the line fee and a business sticker increase

- d. **Resolution 16-R15**, authorizing the 2014 transfer of monies from the Undesignated Fund Balance account to the Designated Fund Balance-Grants account in the amount of \$3,500
- e. **Resolution 16-R17**, authorizing the transfer of \$528,452.63 from the Lakefront Special Revenue Fund and an amount of \$705,100.21 from the Parking Special Revenue Fund to the General Fund at year end 2015 which will leave a \$75,000 addition to the fund balance in each of these funds
- f. **Resolution 16-R18**, authorizing the transfer from the Unreserved Fund Balance to the Designated Fund Balance-OPEB in the amount of \$200,000
- g. Discussion/Action on award of contract to Humphreys Contracting for the Main Street Sidewalk Replacement project in the amount of \$44,826.96; and if the contractor is agreeable, to accept his unit pricing for additional work which may take place in 2016 funded by TIF4 *(Public Works Committee recommended on March 17, 2016)*
- h. Discussion/Action on award of contract to Payne & Dolan for the Main Street Widening project in the amount of \$183,218.17 funded by TIF4 *(Public Works Committee recommended on March 17, 2016)*
- i. Discussion/Action on Wisconsin Power and Light Company (Alliant Energy) agreement for the undergrounding of the overhead wires on Main Street in the estimated amount of \$630,000 funded by TIF4 *(Public Works Committee recommended on March 17, 2016)*
- j. Discussion/Action on award of contract to Wil-Surge Electric for the Driehaus Plaza Electrical Installation in the amount of \$7,650 funded by TIF4 *(Public Works Committee recommended on March 17, 2016)*
- k. Discussion/Action on acceptance of the Lake Geneva Jaycees Tool donation to the Street Department *(Public Works Committee recommended on March 17, 2016)*
- l. Discussion/Action on employee compensation policy and employee performance evaluation form *(Personnel Committee recommended on March 24, 2016)*
- m. **Resolution 16-R19**, creating Street Department Seasonal Lead position and corresponding organizational chart change *(Personnel Committee recommended on March 24, 2016)*
- n. Discussion/Action on Home Depot park sculpture agreements

13. Plan Commission Recommendations – Alderman Kupsik

- a. Discussion/Action on an application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005 including staff recommendations and any recorded easements to be identified on the survey *(Plan Commission recommended on March 21, 2016)*
- b. Discussion/Action on an application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211 *(Plan Commission recommended on March 21, 2016)*
- c. Discussion/Action on an application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A *(Plan Commission recommended on March 21, 2016)*

- d. Discussion/Action on an application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155 contingent on approval of the Planned Development (*Plan Commission recommended on March 21, 2016*)
 - e. Discussion/Action on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 000154 including staff recommendations, finding of facts and the 3 flexibilities (*Plan Commission recommended on March 21, 2016*)
 - f. **Resolution 16-R16**, authorizing the issuance of a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate an Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 including staff recommendations and findings of fact (*Plan Commission recommended on March 21, 2016*)
 - g. Discussion/Action on a General Development Plan (GDP) Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 including all staff recommendations and identification of the bike rack and path (*Plan Commission recommended on March 21, 2016*)
14. Discussion/Action on a \$20.00 sticker violation fine (*Finance, License & Regulation recommended on March 14, 2016*)
15. Discussion/Action on feasibility study proposal from Vandewalle and Associates regarding the former Hillmoor Golf Course property
- 16. Presentation of Accounts**
- a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$122,786.85
 - c. Regular Bills in the amount of \$3,462,061.89
 - d. Approval of Treasurer's Report for January and February 2016
- 17. Mayoral Appointments.**
- a. Accept resignation of Sarah Adams from the Plan Commission
 - b. Appoint Tom Hartz to the Plan Commission for the balance of Sara Adams' term expiring May 1, 2017
- 18. Closed Session**
- Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City Attorney Draper)
- a. Information of the investigations conducted by James M. Lewis LLC and Racine County Sheriff's Department involving complaints filed involving police department personnel;
 - b. Grievances filed by Officer Dennis Dyon regarding Holiday Pay and Scheduled Vacation
- 19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**
- 20. Adjournment**

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CITY OF LAKE GENEVA

EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted AT LEAST 10 WEEKS prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Sean Payne Date of Application: 3/10/16
2. Organization Name: Horticultural Hall Farmers Market
3. Organization Type: For Profit Non-Profit (501(c)___) Tax ID: _____
4. Mailing Address: P.O. Box 71
5. City, State, Zip: Lake Geneva WI 53147
6. Phone: 262 248 4382 E-mail: director@horticulturalhall.com
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Lake Geneva Farmers Market
2. Date(s) of Event: May 5th - Oct 27th Thursdays only
3. Location(s) of Event: 330 Broad St.
4. Hours: 7:30 AM - 1:30 PM
Start Time End Time

5. Event Chair/Contact Person: Sean Payne Phone: _____

6. Day of Event Contact Name: Sean Payne Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 100-200 not all at once

10. Basis for Estimate: last 15 years

11. Will you be setting up a tent? Yes No
If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No
If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.
In and all around Horticultural Hall.
Vendors selling veggies, cheese, meats, Jewelry,
art works ect...

14. Description of plan for handling refuse collection and after-event clean-up:
we put it in ~~our~~ our own dumpsters

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

Technically the Alley on the south side of the hall is never closed off. We just want about 50 feet on the East end of the Alley

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: May 7th - Oct. 29th 2016 Thursdays Only from

Total Number of Stalls Request: 13 9am to 2pm

Stall Number(s) and Location: 507 - 519 West side of Broad

Additional Information:

3. Description of signage to be used during event:

If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee	Applicable Fee	
Parade Permit				
Application Fee		\$25.00		_____
Street Use Permit				
Application Fee		\$25.00		<u>25</u>
Permit Fee - Events lasting 2 days or less		\$40.00		_____
Permit Fee - Events lasting more than 2 days		\$100.00		<u>100</u>
Parking Stall Bag Request				
Administrative Fee		\$10.00		_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day	# of Stalls	# of Days		
March 1 - November 14	<u>13</u>	<u>26</u>	=	<u>\$6,760</u>
November 15 - February 29	_____	_____	=	_____
<p><i>We are asking the city to waive these fees</i></p>				
Park Reservation Permit				
Application Fee		\$25.00		_____
Security Deposit				
Non-Profit or Resident				
49 Attendees or Less		\$50.00		_____
50-149 Attendees		\$100.00		_____
150 or more Attendees		<i>Determined by Park Board</i>		_____
Non-Resident				
49 Attendees or Less		\$100.00		_____
50-149 Attendees		\$150.00		_____
150 or more Attendees		<i>Determined by Park Board</i>		_____
Park Reservation Fees - Per Location, Per Day				
Non-Profit or Resident				
49 Attendees or Less	\$30.00	x	# of Parks	x # of Days = _____
50-149 Attendees	\$55.00	x	_____	= _____
150 or more Attendees	\$105.00	x	_____	= _____
Non-Resident				
49 Attendees or Less	\$75.00	x	_____	= _____
50-149 Attendees	\$125.00	x	_____	= _____
150 or more Attendees	\$225.00	x	_____	= _____
Brunk Pavilion Rental Permit				
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				
Non-Profit or Resident	\$250.00	x	# of Days	= _____
Non-Resident	\$500.00	x	_____	= _____
Additional Park Amenities				
Equipment (with delivery)	Rental Fee	# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x _____	+ \$50.00	= _____
Picnic Tables	\$15.00 each	x _____	+ \$50.00	= _____
Barricades	\$5.00 each	x _____	+ \$50.00	= _____
Trash Receptacles	\$8.00 each	x _____	+ \$50.00	= _____
Dumpster Delivery	\$50.00 each	x _____	+ \$0	= _____
Dumpster Pick-up	\$50.00 plus additional landfill	_____		_____
Fencing - Snow	\$30.00 per 50 feet	_____		_____
<i>Requests for equipment are subject to availability.</i>				Subtotal: \$ <u>6,885</u>
				- <u>6,760</u>

\$125-

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ <u>125</u>
		+ Subtotal from Page 4: \$ _____

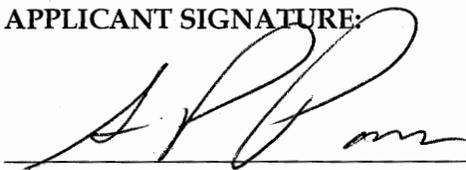
Total PAID with Application: \$ 125

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:



DATE: 3/10/16

For Office Use Only

Date Filed with Clerk: 3/10/16 Payment with Application: \$ 125.00 Receipt: C160310-24

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: Burt Connelly

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: see memo

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____



MEMORANDUM

TO: Mayor and Common Council

FROM: Sylvia Mullally, Parking Manager 

DATE: March 15, 2016

RE: 2016 Lake Geneva Farmer's Market Permit Application

This memo is intended to provide Mayor and Council with revenue and parking stall data in regards to waiving parking bag fees from May 5th –Oct. 27, 2016 (26 days). Thank you.

Date	Stall No.	Stalls	Stall Bag Fee @\$20 each
Thursday May 5, 2016	507-519 including 1 handicap	13	\$260
Thursday May 12, 2016	507-519 including 1 handicap	13	\$260
Thursday May 19, 2015	507-519 including 1 handicap	13	\$260
Thursday May 26, 2015	507-519 including 1 handicap	13	\$260
Thursday June 2, 2015	507-519 including 1 handicap	13	\$260
Thursday June 9, 2015	507-519 including 1 handicap	13	\$260
Thursday June 16, 2015	507-519 including 1 handicap	13	\$260
Thursday June 23, 2015	507-519 including 1 handicap	13	\$260
Thursday July 30, 2015	507-519 including 1 handicap	13	\$260
Thursday July 7, 2015	507-519 including 1 handicap	13	\$260
Thursday July 14, 2015	507-519 including 1 handicap	13	\$260
Thursday July 21, 2015	507-519 including 1 handicap	13	\$260
Thursday July 28, 2015	507-519 including 1 handicap	13	\$260
Thursday August 4, 2015	507-519 including 1 handicap	13	\$260
Thursday August 11, 2015	507-519 including 1 handicap	13	\$260
Thursday August 18, 2015	507-519 including 1 handicap	13	\$260
Thursday August 25, 2015	507-519 including 1 handicap	13	\$260
Thursday Sept. 1, 2015	507-519 including 1 handicap	13	\$260
Thursday Sept. 8, 2015	507-519 including 1 handicap	13	\$260
Thursday Sept. 15, 2015	507-519 including 1 handicap	13	\$260
Thursday Sept. 22, 2015	507-519 including 1 handicap	13	\$260
Thursday Sept. 29, 2015	507-519 including 1 handicap	13	\$260
Thursday October 6, 2015	507-519 including 1 handicap	13	\$260
Thursday October 13, 2015	507-519 including 1 handicap	13	\$260
Thursday October 20, 2015	507-519 including 1 handicap	13	\$260
Thursday October 27, 2015	507-519 including 1 handicap	13	\$260
Parking Revenue Waived			\$6,760

ORDINANCE 16-1

AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, SECTION 74-210, PARKING REGULATIONS, SECTION 74-226, LOADING AND UNLOADING ZONES, AND SECTION 74-234, LIMITED TIME PARKING ZONES

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-210(1)(a), No parking, standing or standing zones of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-210 Parking regulations.

(1) No vehicle shall be parked, stopped or standing, except to comply with the directions of a traffic officer in any of the following:

[Amended 10-26-2015 by Ord. No. 15-13]

Alley, between Marshall Street and Ann Street, running from Center Street to Williams Street, behind Fire Department

Baker Street, south side, easterly from the east curblineline of Wrigley Drive to the west curblineline of South Lake Shore Drive from the hours of 10:00 p.m. to 6:00 a.m.

Broad Street, west side, from Dodge Street 50 feet north

Broad Street, west side, 65 feet south of North Street

Campbell Street, south side, from South Lake Shore Drive to Wells Street

Campbell Street, south side, from Wrigley Drive to South Lake Shore Drive

Center Street, east side, from the north curblineline of Wisconsin Street to the south curblineline of Sheridan Street

Clover Street, east side, from Park Row to LaSalle Street

Cook Street, west side, from the north curblineline of Wisconsin Street to the south curblineline of North Street

Curtis Street, east side, from a point 807 feet south of the curb of Main Street to a point 950 feet south of the south curb of Main Street

Dodge Street, north side, from Broad Street to Forrest Street

Dodge Street, north side, from Sage Street to Center Street

Dodge Street, south side, from the intersection of Elmwood Avenue and Dodge Street to a point 450 feet east

Edwards Boulevard, in its entirety

Elm Street, west side, from South Street to South Lake Shore Drive

Elmwood Avenue, both sides, from the north line of the intersection with Main Street, 160 feet north

Elmwood Avenue, east side, from Dodge Street, 60 feet south

Elmwood Avenue, west side, from Linda Lane to Dodge Street

Fremont Street, east side

Interchange North, both sides, north of Center Street to the City limits

Madison Street, east side, from Dodge Street to the alley

Main Street, north side, from Mill Street to Center Street

Maxwell Street, west side, from Geneva Street to Dodge Street

Mill Street, both sides, from the south curblineline of Geneva Street to the north curblineline of Main Street

North Street, both sides, from the west curblineline of Center Street to the east curblineline of Cook Street except for the south side of the 700 block of North Street

Pleasant Street, south side

Rogers Court, north side, from Center Street to William Street

Sage Street, east side, from the easterly extension of the south curblineline of Dodge Street to the north curblineline of Mill Street

Sage Street, east side, from the south curblineline of Water Street to a point 155 feet north to the easterly extension of the north curblineline of Dodge Street

Sage Street, east side, north of the fire hydrant at Sage Street and Grove Street, a distance of 121 feet

Sage Street, west side, from the south curblineline of Highway 120 to the north curblineline of Grove Street, a distance of 389 feet

Sheridan Road, both sides, from Minahan Road east to City limits

South Lake Shore Drive, east side, from the south curblineline of Baker Street to the north curblineline of Cass Street

South Lake Shore Drive, east side, from the south curblineline of Main Street 154 feet south

Tolman Street, west side, from George Street to Wheeler Street

Townline Road, north side of the road, in the indented area that is painted yellow and posted no parking at Veterans Park

Townline Road, south side of the road eastbound from Veterans Parkway, to area across from the service driveway to Veterans Park

Walker Street, north side, from Center Street to William Street

Warren Street, east side, from Geneva Street to Main Street

Water Street, south side, from Center Street to Sage Street

Williams Street, east side, from the north curblineline of Henry Street to the south curblineline of Gardner Avenue

Wisconsin Avenue, north side, from Center Street to Elmwood Avenue, except 130 feet east of the east curblineline of Broad Street

Wisconsin Street, south side, from the east curblineline of Broad Street to 75 feet east

Wisconsin Street at 1250 Wisconsin Street the width of that certain sidewalk leading from the building located thereon and perpendicular to Wisconsin Street

Wisconsin Street at 1270 Wisconsin Street the width of that certain sidewalk leading from the building located thereon and perpendicular to Wisconsin Street

Wrigley Drive, southwesterly side, from the southernmost point of the bridge existing thereon southeasterly to a point 406 feet of the southwestern most point of intersection of Wrigley Drive and Center Street

This subsection shall not apply to physicians on emergency calls or operators of authorized emergency vehicles during an emergency, nor to spaces within such areas which are authorized loading zones when used for loading or unloading.

2. That Section 74-210 Parking regulations of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended by adding a section to be numbered

74-210 (n) Parking to read as follows:

(n) Upon streets where parking is authorized by official signs or markers, where parking stalls are designated by markings on the pavement, it shall be a violation of this section for any vehicle to be parked outside the lines or markings delineating the parking stall.

3. That Section 74-226, Loading and unloading zones, of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-226 Loading and unloading zones.

[Ord. No. 07-08, § 1, 11-12-2007]

(a) No vehicle shall be parked, stopped or left standing in any zone designated during the time set forth in the [following] schedules:

Broad Street, 500 block

Riviera Service Drive, at northwest corner of Riveria Building, limit 30 minutes

Wrigley Drive, south side, west of intersection of Center Street and Wrigley Drive, first 10 stalls 7:00 a.m. to 12:00 p.m. (noon) Saturdays, Sundays and holidays from May 20 through Labor Day each year and area in front of Beach House

Five (5) parking stalls on east side of Madison Street from the south curblane of Wisconsin Street to Geneva Street, Monday through Friday on school days from 8:00 a.m. to 4:00 p.m.

South side of Dodge Street from the curblane of Madison Street to Cook Street, Monday through Friday on school days from 8:00 a.m. to 4:00 p.m.

Five (5) parking stalls on west side of Cook Street from the south curblane of Wisconsin Street to Geneva Street, Monday through Friday on school days from 8:00 a.m. to 4:00 p.m.

Madison Street, east side, from the alley south of Dodge Street to Wisconsin Street, Monday through Friday on school days from 8:00 a.m. to 4:00 p.m.

4. That Section 74-234, Limited time parking zones of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

Sec. 74-234 Limited time parking zones.

[Ord. No. 07-08, § 1, 11-12-2007; amended 1-12-2009 by Ord. No. 08-14; 7-11-2011 by Ord. No. 11-21; 5-29-2012 by Ord. No. 12-09; 2-23-2015 by Ord. No. 15-02]

(a) Maximum two-hour parking, Monday through Friday 8:00 a.m. to 5:00 p.m. Grove Street, north side, from the west curblane of Sage Street to the east curblane of Center

Street, a distance of 346 feet

~~(b) Maximum one hour parking, Monday through Friday 8:00 a.m. to 5:00 p.m. on school days only. Cook Street, east side, from the north curbline of Wisconsin Street to Dodge Street.~~

5. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this ___ day of March, 2016.

JAMES R. CONNORS, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 3/14/16
Second Reading: 3/28/2016
Adopted:
Published:

ORDINANCE 16-2

**AN ORDINANCE AMENDING CHAPTER 90, WATERWAYS, ARTICLE II, LAKES
AND BEACHES, DIVISION 2, LAKE REGULATIONS, ADDING SECTION 90-61,
CARELESS, RECKLESS, OR NEGLIGENT OPERATORS**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Chapter 90, Waterways, Article II, Lakes and Beaches, Division 2, Lake Regulations, is hereby amended by adding a section to be numbered 90-61, Careless, reckless, or negligent operators to read as follows:

Sec. 90-61 Careless, negligent, or reckless operators. No person shall operate or use any boat powered by an engine or any other boat, or manipulate any water skis, aquaplane or similar device in or upon the waters of Geneva Lake in a careless, negligent, or reckless manner so as to endanger another person's life, safety or property of another.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this ___ day of March, 2016.

JAMES R. CONNORS, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 3/28/16
Second Reading:
Adopted:
Published:

Agenda Continued:

6. Main Street Widening Bids.
7. Alliant Energy Main Street Underground Agreement.

Public Works Projects Update

DPW Winkler discussed the master projects schedule. There were questions about the sequencing of all the related projects and if we are still on schedule and under budget. Ald. Gelting also asked the schedule for Big Foot. DPW Winkler indicated it was the first project after we get all the TIF projects committed.

Agenda Items:

1. Parking Lot Naming & Parking Space Discussion on Main Street Between Center and Mill Streets (Sylvia Mullally).

Ms. Mullally discussed the two memoranda on the above items. The parking lot designations D thru H were approved 4-0 on a motion by Chair Kordus and a second by Ald. Gelting. The diagonal parking was discussed at length. Concerns were for how many spaces would be gained, visibility for backing out and for pedestrians at the Mill Street crosswalk, restriping the left turn lane westbound to make extra room, and for designating the spaces for compact cars. By consensus the Committee asked PW staff to follow up on these issues, take measurements and come back with a final recommendation.

(This Parking Lot naming portion of this item needs to go to the Council for a referral to the City Attorney to draft an ordinance).

2. Acceptance of Lake Geneva Jaycees Tool Donation to the Street Department.

Assistant DPW Earle explained the Jaycees have offered to donate a drill set and an automotive body repair kit to the Street Department. The Director's report indicated the retail value is approximately \$730. It was moved by Ald. Howell and seconded by Ald. Gelting to accept the donation. The motion passed 4-0.

(This item needs to go to the FLR and Council for action).

3. Consideration of Bio-Aquatics Algae Treatment Contract Renewal Proposal for 2016.

DPW Winkler explained the renewal contract with Bio-Aquatics. He pointed out the language in the agreement calls for coordinating the treatments at the beach with the Street Department. He said it would be Mr. Earle, thus eliminating the confusion which took place last year with multiple persons involved. As the contractor had held the price the same for the past 2 seasons and is doing so again, Ald. Kupsik recommended we extend it to a 2-year contract if they are willing to keep the rates the same in the second year.

It was moved by Ald. Kupsik to approve the proposal from Bio-Aquatic Services, LLC for algae control at the City's ponds and the lakefront for 2016 in the amount of \$4,675 plus WDNR permitting fees with the offer of extending the contract for 2017 if the cost structure remains the same. Motion passed 4-0.

(This item needs to go to the FLR and Council for action).

4. Equipment Replacement Schedule Priorities Review for the Street Department.

Administrator Oborn provided an updated Capital Equipment Replacement schedule and financial funding document. DPW Winkler provided a report on the Street Department equipment due for replacement, and Assistant DPW Earle provided an explanation for each item up for replacement and why. DPW Winkler explained the financial benefit to the City of bidding the two 5-yd dump trucks (2016 and 2017) at the same time and paying for the 2017 truck in January of 2017 if needed. It was also noted the sale of surplus equipment would fetch \$20,000 to \$30,000 which would go back into the fund as well as moving one of the sold trucks to the WWTF and selling their truck.

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Alderman Bob Kordus, Public Works Chairman
Director of Public Works Daniel S. Winkler, P.E.

CC: Blaine Oborn, City Administrator

FROM: Sylvia Mullally, Parking Manager

DATE: March 2, 2016

RE: **Designating parking lot names to Chapter 74, Traffic & Vehicles**

Background:

On January 25, 2016 the Council gave approval for downtown signage services. The services include identifying the City's parking lots. Therefore, the following are recommended additions to Chapter 74, Traffic & Vehicles to designate parking lot names.

Chapter 74, Traffic & Vehicles

Sec. 74-221 Parking meters.

(d) (2) Five-hour parking station zones.

Changes

Action No. 1 ~~"Center Street Municipal Parking Lot"~~

"Center Street, Municipal Parking Lot B"

Action No. 2 ~~"City owned parking lot in the north one half of Block 27, original plat of the City (700 Block Geneva Street, south side)"~~

"Geneva Street Municipal Parking Lot G-located in the north one-half of Block 27, original plat of the City (700 Block Geneva Street, south side)"

Action No. 3 ~~"Cook Street, Municipal Parking Lot"~~

"Cook Street, Municipal Parking Lot A"

Action No. 4 ~~"Newport West LLC Parking Lot"~~

"Newport West LLC, Parking Lot A"

Additions

Action No. 5 **"Northshore LLC, Parking Lot H-located in 647 Main Street (back lot), east side, 16 stalls"**

Chapter 74, Traffic & Vehicles

Sec. 74-221 Parking meters.

(e) (1) Exceptions. Each year from the November 15 until the end of February of the following year, free parking shall be established for all parking station zones except in the following zones where parking is free all year long:

Changes

Action No. 6 (a) ~~"Sage Street Municipal Parking Lot."~~

"Sage Street Municipal Parking Lot D"

Action No. 7 (b) ~~"Eastview/Dunn Field Parking Lot"~~

"Dunn Field Parking Lot E"

Chapter 74, Traffic & Vehicles

Sec. 74-210 Parking regulations.

(d) Night parking.

(1) There shall be no parking of any vehicle on any City street or municipal parking lot between 2:00 a.m. and 6:00 a.m. from November 15 of each year to March 31 of the following year, except for the municipal lots located at Sage Street and Seminary Park.

Action No. 7 ~~located at Sage Street and Seminary Park.~~ **"Sage Street Municipal Parking Lot D" and "Seminary Park Parking Lot F."**

(2) There shall be no parking of any vehicle on any City street or municipal parking lot in the Downtown Business District from 3:00 a.m. and 6:00 a.m. all year, except for the municipal lots located at Sage Street and Seminary Park.

Action No. 8 ~~located at Sage Street and Seminary Park.~~ **"Sage Street Municipal Parking Lot D" and "Seminary Park Parking Lot F."**

City of Lake Geneva Parking Lots



Solar Units (60) approved by Council 9/26/11

LABEL	PARKING LOT NAME	NOTES
A	COOK STREET	MUNICIPAL PARKING LOT
B	CENTER STREET	MUNICIPAL PARKING LOT
C	MAIN STREET	SOUTH SIDE, FROM MADISON ST WEST TO MAXWELL ST
D	SAGE STREET	NO METERS, FREE YEAR-ROUND
E	EASTVIEW ELEMENTARY SCHOOL	SAGE ST-NO METERS, FREE YEAR-ROUND
F	SEMINARY PARK	BOAT TRAILERS ONLY
G	GENEVA STREET	MUNICIPAL PARKING LOT





Resolution 16-R13

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective March 28, 2016.

SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

LICENSES & PERMITS	
ALCOHOL LICENSE FEES * STATUTORY LIMITS	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual Prorated after January 1 to \$30.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
ANNEXATION FILING FEE - DUE UPON PETITION	\$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	\$20.00 per machine
ASSESSMENT REQUEST LETTER	\$35.00 each
BANNER PERMIT	\$20.00 per banner per two-week time period
BUSINESS LICENSE	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Neutered	\$25.00 Annual
Spayed/Neutered	\$13.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
BOWLING ALLEY	\$20.00 per lane
BILLIARDS OR POOL TABLE	\$40.00 per table
CARRIAGE COMPANY LICENSE	\$50.00 Annual
Each Additional Carriage	\$25.00
CLOSING OUT SALE	\$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	\$100.00 Annual

DIRECT SELLERS PERMIT	\$50.00 nonrefundable application fee
MASSAGE ESTABLISHMENT	
Investigation	\$50.00 Annual
Transfer	\$50.00
MOBILE HOME PARK LICENSE	\$100.00 Annual
PARADE PERMITS	\$25.00 nonrefundable application fee
CITY PARK PERMITS	
RENTAL FEES ARE PER DAY, PER LOCATION	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$50.00 deposit, \$30.00 Rental
Resident	\$50.00 deposit, \$30.00 Rental
Non-Resident	\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$100.00 deposit, \$55.00 Rental
Resident	\$100.00 deposit, \$55.00 Rental
Non-Resident	\$150.00 deposit, \$125.00 Rental
150 or more Attendees	
Non-Profit Organization	Deposit Determined by Park Board, \$105.00 Rental
Resident	Deposit Determined by Park Board, \$105.00 Rental
Non-Resident	Deposit Determined by Park Board, \$225.00 Rental
ADDITIONAL PARK AMENITIES	
Brunk Pavilion Rental	\$250.00 Resident/Non-Profit \$500.00 Non-Resident
Benches	\$50.00 deposit, \$5.00 each
Picnic Tables	\$50.00 deposit, \$15.00 each
Barricades	\$50.00 deposit, \$5.00 each
Fencing - Snow	\$30.00 per 50 feet
Trash Receptacles	\$50.00 deposit, \$8.00 each
PARKING STICKERS	
Resident & Non-Resident Residence Owners - Lasts 2 years (even) - 2 hours free parking	4 free per residence each additional \$25.00
Resident Replacement Sticker (Requires City Administrator Approval)	\$25.00
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$25.00 \$15.00 for 1 year (effective Jan. 1 2017) \$50.00 (effective Jan. 1, 2018)
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
PARKING RATES	
Space rate	\$1.00 per hour
Parking Meter Bags/Contractor Permits	\$10.00 administrative fee

	\$25.00 deposit per locked bag March 1 - Nov 14: \$20.00 daily per bag Nov 15 - Feb 29: \$10.00 daily per bag
PARKING TICKETS	
Expired Stall (Over 2 hours; Over 5 hours; Over 25 min.)	\$20.00
More than 3 motorcycles	\$20.00
Backed into parking stall	\$25.00
Compact Car Only	\$25.00
No Parking Zone	\$25.00
Over the Line	\$25.00
Parking by fire hydrant	\$40.00
Handicap Zone	\$150.00
LATE FEES	
Expired Stall After 10 days	\$40.00
More than 3 motorcycles After 10 days	\$40.00
Backed into parking stall After 10 days	\$50.00
Compact Car Only After 10 days	\$50.00
No Parking Zone After 10 days	\$50.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
PUBLIC ASSEMBLY PERMIT	
	Free
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
REISSUE CHECK FEE	\$25.00
RETURNED CHECK FEE (NSF)	\$30.00 each
ROOM TAX LICENSE	\$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
SIDEWALK CAFÉ PERMIT	\$15.00 per seat Annual
STREET USE PERMIT	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
TAX EXEMPT REPORT FILING (every other year)	\$20.00
Late Fee	\$20.00
TAXI CAB COMPANY LICENSE	\$50.00 Annual
Each Additional Car	\$25.00
TAXI CAB DRIVER LICENSE	\$25.00 Annual
THEATER LICENSE	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
TRAPPING PERMIT	\$25.00 Annual

CITY HALL MEETING ROOM RENT	\$25 per event

LAKEFRONT		
BEACH (Open Memorial Day thru Labor Day - no glass containers allowed)		
Children age 6 and under		Free
Children age 7-12		\$4.00 per day
Ages 13 to Adult		\$7.00 per day
Resident Beach Tags (Maximum 6 per Household)		\$3.00 per tag
Seasonal Pass Adult 13 and up		\$70.00 per year
Seasonal Pass Child 7-12		\$40.00 per year
Beach Use Permits Rental Excludes Beach Operating Hours Memorial Day through Labor Day 9:00am to 5:00pm Rental Fees are Per Day		
49 Attendees or less		\$25.00 nonrefundable application fee
Non-Profit Organization		\$50.00 deposit, \$30.00 Rental
Resident		\$50.00 deposit, \$30.00 Rental
Non-Resident		\$100.00 deposit, \$75.00 Rental
50 to 149 Attendees		
Non-Profit Organization		\$100.00 deposit, \$55.00 Rental
Resident		\$100.00 deposit, \$55.00 Rental
Non-Resident		\$150.00 deposit, \$125.00 Rental
150 or more Attendees		
Non-Profit Organization		Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Resident		Deposit Determined by Piers, Harbors & Lakefront, \$105.00 Rental
Non-Resident		Deposit Determined by Piers, Harbors & Lakefront, \$225.00 Rental
Beach Bathrooms - Opening/Cleaning		Hourly Rate
BOAT LAUNCH PERMIT		
One-Time Launch	Resident	Non-Resident
Non-Trailer Non-Motor	\$7.00	\$8.00
Less than 20 feet	\$10.00	\$11.00
20 feet to 25 feet 11 inches	\$14.00	\$21.00
26 feet and over	\$16.00	\$24.00
Season Launch Permit	Resident	Non-Resident
Non-Trailer Non-Motor	\$70.00	\$80.00
Less than 20 feet	\$100.00	\$110.00
20 feet to 25 feet 11 inches	\$140.00	\$210.00
26 feet and over	\$160.00	\$240.00

BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION	
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	\$30.00 per year
RIVIERA RENTALS <i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee (Friday, Saturday, Sunday)	\$2,500.00
Non-Resident Rental Fee (Friday, Saturday, Sunday)	\$3,000.00
Resident & Non-Resident Weekday Rental Fee (Monday - Thursday)	\$500.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate
BUILDING & ZONING	
Building	
Minimum permit fee for all building permits	\$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.
Accessory buildings & garages	\$0.22 / sq. ft.
Decks	\$0.10 / sq. ft., or \$50.00 minimum
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.31 / sq. ft.
Local Business, Office Building (new, addition or alteration)	\$0.30/ sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.25 / sq. ft.
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)
Residential Roofing and Siding	\$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit
New Residential Heating	\$100.00 first unit, \$50.00 each additional unit.
Replacement Residential Heating	\$50.00 / unit
Commercial New or Replacement Heating	\$100.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750 / unit.
Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00

Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$100.00/ unit up to 5tons or 60,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Residential Air Conditioning - Other than Wall Units (new or replacement)	\$50.00 / unit
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
Commercial / Industrial Razing	\$250.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal
Re-Inspections	\$50.00 / inspection
Commercial Electrical Re-Inspections	\$100.00 / Inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 / unit
State Approved Plans	\$50.00
Commercial, Industrial, Institutional & Additions	\$150.00
State Approved Plans	\$50.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00
Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device, \$50.00 minimum. \$1.00 / lineal foot of sewer or private water main, \$50.00 minimum.
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$50.00 minimum.
Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated, \$100.00 minimum.
New Residential Electrical Service	\$100.00 / Service
Residential Service Update	\$75.00 / Service

Residential Sub-Panel	\$50.00 / Panel
Residential Generator	\$75.00 (includes gas piping)
Commercial Service (New or Update)	\$150.00 First 200 Amps, \$25.00 each additional 100 Amps.
Commercial Sub-Panel	\$50.00 First 100 Amps, \$10.00 each additional 100 Amps.
Commercial Generator	\$150.00 (includes gas piping)
Commercial Low Voltage	\$1.00 / Device, \$75.00 Minimum
Commercial Exterior Light Fixture Replacement	\$100.00 per site
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot
One and Two Family Additions and Accessory Structures	\$50.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> • The exterior dimensions, including attached garage and each floor level • Unfinished areas of basements of one and two family dwellings are not included. 	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
Zoning	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905)	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *
Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *

Interpretation (per Section 98-911)	\$150.00 *
Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code	
CEMETERY FEES	
Opening Grave - Weekdays (Full Burial)	\$675.00
Opening Grave - Saturdays (Full Burial)	\$800.00
Opening Grave - Weekdays (Cremation)	\$450.00
Opening Grave - Saturdays (Cremation)	\$525.00
Two cremations buried in same grave at one time	\$100.00 extra charge
Opening Grave - Weekdays - Baby Under 1 Year	\$200.00
Opening Grave - Saturdays - Baby Under 1 Year	\$300.00
Grave (50% Perpetual Care)	\$650.00
Grave - Single Cremation (50% Perpetual Care)	\$400.00
Grave - Double Cremation (50% Perpetual Care)	\$500.00
Columbarium Niche (includes opening & inurnment) (\$200 Perpetual Care)	\$1,200.00 \$1,000.00 bottom row
2 nd Inurnment if Niche allows for two	\$150.00 additional
Niche Door Inscriptions	\$240.00
Frost Charges (November 1 to March 15)	\$75.00
Stake Out Fee for Foundations	\$50.00
Foundation Charges	\$0.40 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	1 hour minimum and fractions thereafter on hourly rates unless stated otherwise
Chief, Deputy Chief or Assistant Chief	\$21.00/hr.
Fire and EMS Personnel	\$21.00/hr.
Engine/Squad	\$550.00/hr.
Truck (aerial apparatus)	\$875.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
Ambulance	\$175.00/hr.

EMS First Responder and Transport Fees	
Residents Fee	\$100.00 per call
Non-Resident Fee	\$150.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	\$750.00
Advanced Life Support Base Rate (ALS2)	\$850.00
Advanced Life Support Base Rate (Intercept)	\$918.89
Advanced Life Support Base Rate (Intercept ALS2)	\$1010.47
Equal Level Staffing Mutual Aid	\$300.00
Basic Life Support Base Rate	\$650.00
Mileage Charge	\$18.00 per mile
Supplies used fee	
Defibrillation	\$100.00
EKG Monitoring	\$150.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$150.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$35.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$30.00
Glucagon	\$211.00
Narcan	\$48.00
ASA	\$32.00
Dextrose 25gms/50cc	\$32.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$40.00
Oil Dry	\$10.00 per bag
BLS Supplies Used	\$75.00
ALS Supplies Used	\$125.00
Fees Relating To Permits Required	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
Fees Relating To Fire Protection Systems	
Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00

Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
Sprinkler system underground mains	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests - 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum
PUBLIC WORKS FEES	
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

Adopted this 28th day of March, 2016.

James R. Connors, Mayor

Attest:

Sabrina Waswo, City Clerk

Resolution 16-R15

WHEREAS, the Emergency Management department received a Federal grant for \$3,500.00 in 2014 and had not yet spent those funds by the end of that year, and

WHEREAS, the Common Council at their March 9, 2015 meeting approved a transfer of these funds into a Designated Fund Balance-Grants account to reserve these monies to be spent in 2015, and

WHEREAS, these funds have been fully spent in 2015 for its intended purpose and the Designated Fund Balance-Grants account balance is no longer necessary,

BE IT THEREFORE RESOLVED, that the Common Council approves the reversal of the Designated Fund Balance-Grants account as follows:

Decrease Acct # 11 00-00 3469, Designated Fund Balance-Grants, by \$3,500.00
Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$3,500.00

Adopted this 28th day of March, 2016.

APPROVED:

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

Resolution 16-R17

WHEREAS, the Common Council approved the 2015 Operating Budget for the General Fund which includes revenue from transfers from the Parking Fund and the Lakefront Fund, and

WHEREAS, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund, and

WHEREAS, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$664,296 for the Lakefront Fund and \$825,000 for the Parking Fund and that the excess could be transferred to the General Fund by the year end 2015,

BE IT THEREFORE RESOLVED, that the Common Council adopts a resolution to transfer to the General Fund, at year end 2015, an amount of \$528,452.63 from the Lakefront Special Revenue Fund and an amount of \$705,100.21 from the Parking Special Revenue Fund which will leave a \$75,000 addition to the fund balance in each of these funds.

Adopted this 28th day of March, 2016.

APPROVED:

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

Resolution 14-R44

WHEREAS, the Common Council of the City of Lake Geneva held a Public Hearing for the proposed **2015 Budget** on November 17, 2014 pursuant to Chapter 65.90 (4) of the Wisconsin State Statutes and,

WHEREAS, the Common Council has deliberated and discussed the 2015 expenditures and revenues,

BE IT THEREFORE RESOLVED, that the Common Council of the City of Lake Geneva hereby approve the 2015 Operating and Capital Budgets as follows:

	<u>Description</u>	<u>Revenues</u>	<u>Expenditures</u>
GENERAL FUND			
11	Taxes:		
	General Property Taxes	\$ 4,495,000	
	Other Taxes	780,500	
	Special Assessments	1,586	
	Intergovernmental Revenues	1,064,997	
	Licenses and Permits	466,040	
	Fines and Forfeitures	131,575	
	Public Charges for Services	228,375	
	Interest Earnings	5,500	
	Miscellaneous Revenues	11,288	
	Net Interfund Transfers	998,152	
	General Government		\$ 1,304,923
	Public Safety		3,732,045
	Public Works		1,504,361
	Health & Human Services		1,160,900
	Culture, Recreation & Education		343,485
	Conservation & Development		137,299
	Total General Fund	\$ 8,183,013	\$ 8,183,013
DEBT SERVICE			
20	Tax Levy	1,037,064	1,110,602
	Debt Service Fund Balance Applied	73,538	
	Total Debt Service Fund	\$ 1,110,602	\$ 1,110,602
TIF #4			
34	Tax Increment Revenue	1,696,930	
	Other Revenues/Expenditures		1,696,930
	Total TIF #4 Fund	\$ 1,696,930	\$ 1,696,930
LAKEFRONT			
40	Lakefront Revenue/Expenditures	1,069,350	557,315
	Transfers Out		437,035
	Total Lakefront Fund	\$ 1,069,350	\$ 994,350
CAPITAL PROJECTS			
41	Tax Levy	90,000	
	Other Revenues/Expenditures	6,269	96,269
	Total Capital Projects Fund	\$ 96,269	\$ 96,269
PARKING			
42	Parking Revenue/Expenditures	1,194,950	558,833
	Transfers Out	-	561,117
	Total Parking Fund	\$ 1,194,950	\$ 1,119,950
CEMETERY			
48	Tax Levy	150,000	
	Other Revenues/Expenditures	64,140	214,140
	Total Cemetery Fund	\$ 214,140	\$ 214,140
EQUIPMENT REPLACEMENT			
50	Tax Levy	130,000	
	Other Revenues/Expenditures		
	Total Equip Replacement Fund	\$ 130,000	\$ -
LIBRARY			
99	Tax Levy	429,000	
	Other Revenues/Expenditures	312,726	741,726
	Total Library Fund	\$ 741,726	\$ 741,726

Adopted this 17th day of November, 2014.

ATTEST: Sabrina Waswo
Sabrina Waswo, City Clerk

James R. Connors
James R. Connors, Mayor

Resolution 16-R18

WHEREAS, the Common Council approved the 2015 Operating Budget for the City of Lake Geneva, and

WHEREAS, an actuarial study was done to determine the City's liability for other post employment benefits (OPEB), other than pensions, and under GASB 54, it is appropriate to designate fund balance for this purpose, and

WHEREAS, there is currently a Designated Fund Balance-OPEB account with a balance of \$307,541.00 that was previously funded by the Common Council in 2008, 2011 & 2012, and

WHEREAS, there exists the capacity to increase the OPEB Designated Fund Balance account if the Common Council so chooses,

BE IT FURTHER THEREFORE RESOLVED, that the Common Council approve the funding as follows:

Increase Acct 11 00-00 3452 Designated Fund Balance-OPEB by \$200,000
Decrease Acct 11 00-00 3480 Unreserved Fund Balance by \$200,000

Adopted this 28th day of March, 2016.

APPROVED:

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

It was moved by Ald. Kupsik and seconded by Chair Kordus to bid the subject equipment including the 2017 dump truck with the option to accept it or not depending upon the savings. Mr. Oborn said there was sufficient funding to cover all the equipment and he would send a budget resolution through the Council for approval if approved. The motion passed 4-0.

5. Main Street Sidewalks Bids.

DPW Winkler explained that bids were opened Wednesday morning for the Main Street Sidewalk which also includes concrete and brick paving at the Riviera front lawn and some miscellaneous curb & gutter replacement around the City. He noted from the bid tabulation form that 5 bidders responded and that Humphreys Contracting of Lake Geneva is the low bidder in the amount of \$44,826.96. Mayor Connors suggested the City also accept his unit prices for the rest of 2016 for additional concrete work around the City if he is willing to extend his prices to other jobs that come up.

It was moved by Ald. Howell to approve the low bid of Humphreys Contracting in the amount of \$44,826.96 and if the contractor is agreeable, to accept his unit pricing for work which takes place in 2016. The motion was seconded by Ald. Gelting and passed 4-0.

(This item needs to go to the FLR and Council for action).

6. Main Street Widening Bids.

DPW Winkler reported that bids were opened Thursday morning for the Main Street widening project, and Stark Asphalt bid \$209,544.00 and Payne & Dolan bid \$182, 948.12. He also provided a bid recommendation from Kapur who checked the math and made unit price corrections. Payne & Dolan is the low bidder in the adjusted amount of \$183,218.17 and Stark's bid was actually calculated at \$209,994.00. Mayor Connors pointed out the project is funded through TIF #4 and is well under the original \$500,000 budget estimate. At that price the PWC wished to include more milling and resurfacing up to East Street to match up the paving with the shoulder. DPW Winkler will obtain that cost and initiate a change order for further consideration.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to award the Main Street Widening contract to Payne & Dolan in the amount of \$183,218.17. The motion passed 4-0.

(This item needs to go to the FLR and Council for action).

7. Alliant Energy Main Street Underground Agreement.

DPW Winkler provided Alliant's undergrounding of the overhead wires proposal which had been reviewed by the City Attorney. The consensus was the project was already approved and the agreement was more or less a formality at this point. It was moved by Ald. Kupsik and seconded by Ald. Gelting to have Administrator Oborn get the agreement signed and to send it to the Council for official approval at its next meeting. The discussion was to continue moving forward with the work. The motion was approved 4-0.

(This item needs to go to the FLR and Council for action).

Motion to Adjourn:

Motion was made to adjourn by Ald. Gelting, and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:32 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

CITY OF LAKE GENEVA
MAIN STREET SIDEWALK MISCELLANEOUS CONCRETE WORK
PROJECT NO. TST-16-06
BID OPENING DATE: MARCH 16, 2016 10:00AM CITY HALL

COMPANY ADDRESS CITY/STATE		Allways Contractors Inc. 414-491-6906			A.W. Oakes & Son, Inc. 262-886-4474			Corporate Contractors Inc 608-362-2919			CPR Contractors Inc 262-378-2014			D.C. Burbach Inc. 262-547-4337				
ADDENDUM #1					Yes						Yes							
BID BOND					5%						5%							
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL		
BASE BID																		
1	5" Thick Concrete Sidewalk, 5' wide	1300			1300	10.00	\$ 13,000.00	1300			1300	12.00	\$ 15,600.00	1300				
2	Concrete Plaza	2404			2404	15.00	\$ 36,060.00	2404			2404	15.50	\$ 37,262.00	2404				
3	Brick Plaza	1100			1100	19.00	\$ 20,900.00	1100			1100	11.00	\$ 12,100.00	1100				
4	Removal of Existing Front Plaza Sidewalk	150			150	9.00	\$ 1,350.00	150			150	1.00	\$ 150.00	150				
5	Removal of Existing Curb & Gutter	115			115	33.00	\$ 3,795.00	115			115	5.00	\$ 575.00	115				
6	New 30" Curb & Gutter	192			192	55.00	\$ 10,560.00	192			192	35.00	\$ 6,720.00	192				
BASE BID							\$ 85,665.00						\$ 72,407.00					

COMPANY ADDRESS CITY/STATE		Gilbank Construction 608-676-2261			Glen Fern Construction 262-745-3044			Guide Lines Pavement Marking 920-992-3175			Humphreys Construction 262-749-8438			J.W. Schultz Construction 920-568-8699				
ADDENDUM #1					Yes						Yes							
BID BOND					5%						\$2,250							
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL		
BASE BID																		
1	5" Thick Concrete Sidewalk, 5' wide	1300			1300	12.78	\$ 16,614.00	1300			1300	5.85	\$ 7,605.00	1300				
2	Concrete Plaza	2404			2404	15.70	\$ 37,742.80	2404			2404	8.99	\$ 21,611.96	2404				
3	Brick Plaza	1100			1100	24.79	\$ 27,269.00	1100			1100	9.95	\$ 10,945.00	1100				
4	Removal of Existing Front Plaza Sidewalk	150			150	6.05	\$ 907.50	150			150	5.00	\$ 750.00	150				
5	Removal of Existing Curb & Gutter	115			115	25.54	\$ 2,937.10	115			115	9.00	\$ 1,035.00	115				
6	New 30" Curb & Gutter	192			192	64.97	\$ 12,474.24	192			192	15.00	\$ 2,880.00	192				
BASE BID							\$ 97,944.64						\$ 44,826.96					

CITY OF LAKE GENEVA
MAIN STREET SIDEWALK MISCELLANEOUS CONCRETE WORK
PROJECT NO. TST-16-06
BID OPENING DATE: MARCH 16, 2016 10:00AM CITY HALL

	COMPANY ADDRESS CITY/STATE	Lyons Concrete Construction 608-658-6313	Marvin Gleason Contractor, Inc. 262-878-3852	Mohr Construction 262-515-6647	M.P. Systems Inc. 414-349-9697	Payne Dolan 262-859-3081										
	ADDENDUM #1	Yes														
	BID BOND	5%														
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
	BASE BID															
1	5" Thick Concrete Sidewalk, 5' wide	1300			1300	11.10	\$ 14,430.00	1300			1300			1300		
2	Concrete Plaza	2404			2404	14.50	\$ 34,858.00	2404			2404			2404		
3	Brick Plaza	1100			1100	15.50	\$ 17,050.00	1100			1100			1100		
4	Removal of Existing Front Plaza Sidewalk	150			150	3.00	\$ 450.00	150			150			150		
5	Removal of Existing Curb & Gutter	115			115	16.50	\$ 1,897.50	115			115			115		
6	New 30" Curb & Gutter	192			192	48.00	\$ 9,216.00	192			192			192		
	BASE BID						\$ 77,901.50									

	COMPANY ADDRESS CITY/STATE	Straight Edge Concrete LLC 262-379-0393	Wil Surge Electric 262-781-9210	Zenith Tech Inc. 262-524-1864												
	ADDENDUM #1	Yes														
	BID BOND															
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
	BASE BID															
1	5" Thick Concrete Sidewalk, 5' wide	1300			1300			1300			1300			1300		
2	Concrete Plaza	2404			2404			2404			2404			2404		
3	Brick Plaza	1100			1100			1100			1100			1100		
4	Removal of Existing Front Plaza Sidewalk	150			150			150			150			150		
5	Removal of Existing Curb & Gutter	115			115			115			115			115		
6	New 30" Curb & Gutter	192			192			192			192			192		
	BASE BID															

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Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Mr. Dan Winkler

From: Greg Governatori

Date: March 17th, 2016

Re: Bid Approval and Recommendation for the Main Street Widening Project

This memo is in regards to the bid opening for the above referenced project, which was held at 10:00 am on March 17, 2016. Bids were received from two (2) contractors to complete the project as detailed in the plans and specifications prepared by our office. Payne & Dolan, Inc. of Kenosha was the apparent low bidder for this project, with a Base Bid of \$183,218.17. The below table summarizes the final tab results of the bidders.

	Engineers Estimate	Bidder No. 1	Bidder No. 2
		Payne & Dolan Inc. (Kenosha, Wi)	Stark Asphalt (Brookfield, Wi)
TOTAL BASE BID:	\$209,805.00	\$183,218.17**	\$209,994.00**

** Denotes adjusted bid total due to math error.

Based on the review of the bid and the review of the bidder's qualification statement, it is our recommendation to award the **Main Street Widening Project** contract to **Payne & Dolan, Inc.** for the total cost of \$183,218.17. A bid bond of 5% of the contract price, and qualification statement were submitted and complete. The project short form and long form of the General Bid Tab are attached for your review.



MAIN STREET WIDENING, GENERAL BID TAB

City of Lake Geneva, Walworth County, Wisconsin

Bid Opening: March 17, 2016, 10:00am

BASE BID:

Main Street Widening BASE BID				Payne & Dolan, Inc		Stark Asphalt		Engineer's Estimate	
Item No.	Item Description	Unit	Bid Qty.	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$	Bid Unit \$	Bid Total \$
204.0100	Removing Pavement	SY	125	\$ 6.96	\$ 870.00	\$ 9.00	\$ 1,125.00	\$ 10.00	\$ 1,250.00
204.0110	Removing Asphaltic Surface	SY	695	\$ 8.34	\$ 5,796.30	\$ 8.00	\$ 5,560.00	\$ 10.00	\$ 6,950.00
204.0150	Removing Curb and Gutter	LF	1720	\$ 5.48	\$ 9,425.60	\$ 6.00	\$ 10,320.00	\$ 8.00	\$ 13,760.00
204.0155	Removing Concrete Sidewalk	SY	130	\$ 12.25	\$ 1,592.50	\$ 9.50	\$ 1,235.00	\$ 4.50	\$ 585.00
205.0100	Excavation Common	CY	440	\$ 28.82	\$ 12,680.80	\$ 38.00	\$ 16,720.00	\$ 30.00	\$ 13,200.00
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	1270	\$ 21.45	\$ 27,241.50	\$ 22.50	\$ 28,575.00	\$ 12.00	\$ 15,240.00
416.0180	Concrete Driveway 8-Inch	SY	77	\$ 55.56	\$ 4,278.12	\$ 110.00	\$ 8,470.00	\$ 40.00	\$ 3,080.00
460.1101	HMA Pavement Type E-1, Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605).	TON	340	\$ 105.84	\$ 35,985.60	\$ 98.00	\$ 33,320.00	\$ 78.00	\$ 26,520.00
601.0408	Concrete Curb & Gutter 24-Inch Type D	LF	1855	\$ 12.58	\$ 23,335.90	\$ 18.00	\$ 33,390.00	\$ 22.00	\$ 40,810.00
602.0405	Concrete Sidewalk 4-Inch	SF	2882	\$ 4.39	\$ 12,651.98	\$ 7.50	\$ 21,615.00	\$ 5.00	\$ 14,410.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	48	\$ 35.35	\$ 1,696.80	\$ 40.00	\$ 1,920.00	\$ 40.00	\$ 1,920.00
619.1000	Mobilization	EACH	1	\$ 14,500.00	\$ 14,500.00	\$ 13,500.00	\$ 13,500.00	\$ 15,000.00	\$ 15,000.00
628.1504	Silt Fence	LF	575	\$ 2.50	\$ 1,437.50	\$ 2.50	\$ 1,437.50	\$ 2.00	\$ 1,150.00
628.2004	Erosion Mat Urban Class I, Type B (NON-NETTED)	SY	1620	\$ 1.80	\$ 2,916.00	\$ 1.80	\$ 2,916.00	\$ 2.00	\$ 3,240.00
628.7015	Inlet Protection Type C	EACH	1	\$ 75.80	\$ 75.80	\$ 75.80	\$ 75.80	\$ 60.00	\$ 60.00
638.2102	Moving Signs Type II	EACH	10	\$ 90.90	\$ 909.00	\$ 90.90	\$ 909.00	\$ 100.00	\$ 1,000.00
646.0600	Removing Pavement Markings	LF	2360	\$ 2.00	\$ 4,720.00	\$ 2.00	\$ 4,720.00	\$ 2.00	\$ 4,720.00
646.0106	Pavement Marking Epoxy 4-Inch (White)	LF	472	\$ 0.35	\$ 165.20	\$ 0.35	\$ 165.20	\$ 2.00	\$ 944.00
646.0106	Pavement Marking Epoxy 4-Inch (Yellow)	LF	4281	\$ 0.35	\$ 1,498.35	\$ 0.35	\$ 1,498.35	\$ 2.00	\$ 8,562.00
647.0166	Pavement Marking Arrows Epoxy Type 2	EACH	10	\$ 155.00	\$ 1,550.00	\$ 155.00	\$ 1,550.00	\$ 2.00	\$ 20.00
647.0566	Pavement Marking Stop Line Epoxy 18-Inch	LF	23	\$ 6.80	\$ 156.40	\$ 6.80	\$ 156.40	\$ 2.00	\$ 46.00
647.0716	Pavement Marking Diagonal Epoxy 8-Inch (White)	LF	60	\$ 4.50	\$ 270.00	\$ 4.50	\$ 270.00	\$ 2.00	\$ 120.00
647.0716	Pavement Marking Diagonal Epoxy 8-Inch (Yellow)	LF	324	\$ 4.50	\$ 1,458.00	\$ 4.50	\$ 1,458.00	\$ 2.00	\$ 648.00
647.0766	Pavement Marking Crosswalk Epoxy 6-Inch	LF	345	\$ 4.50	\$ 1,552.50	\$ 4.50	\$ 1,552.50	\$ 2.00	\$ 690.00
690.0150	Sawing Asphalt	LF	1770	\$ 1.25	\$ 2,212.50	\$ 2.25	\$ 3,982.50	\$ 2.00	\$ 3,540.00
690.0250	Sawing Concrete	LF	25	\$ 1.75	\$ 43.75	\$ 4.00	\$ 100.00	\$ 2.00	\$ 50.00
SPV.0105.01	Traffic Control	LS	1	\$ 6,746.07	\$ 6,746.07	\$ 6,000.75	\$ 6,000.75	\$ 25,000.00	\$ 25,000.00
SPV.0180.01	Restore Disturbed Areas URBAN - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	1620	\$ 4.60	\$ 7,452.00	\$ 4.60	\$ 7,452.00	\$ 4.50	\$ 7,290.00
TOTAL BASE BID				\$	183,218.17	\$	209,994.00	\$	209,805.00

It was moved by Ald. Kupsik and seconded by Chair Kordus to bid the subject equipment including the 2017 dump truck with the option to accept it or not depending upon the savings. Mr. Oborn said there was sufficient funding to cover all the equipment and he would send a budget resolution through the Council for approval if approved. The motion passed 4-0.

5. Main Street Sidewalks Bids.

DPW Winkler explained that bids were opened Wednesday morning for the Main Street Sidewalk which also includes concrete and brick paving at the Riviera front lawn and some miscellaneous curb & gutter replacement around the City. He noted from the bid tabulation form that 5 bidders responded and that Humphreys Contracting of Lake Geneva is the low bidder in the amount of \$44,826.96. Mayor Connors suggested the City also accept his unit prices for the rest of 2016 for additional concrete work around the City if he is willing to extend his prices to other jobs that come up.

It was moved by Ald. Howell to approve the low bid of Humphreys Contracting in the amount of \$44,826.96 and if the contractor is agreeable, to accept his unit pricing for work which takes place in 2016. The motion was seconded by Ald. Gelting and passed 4-0.

(This item needs to go to the FLR and Council for action).

6. Main Street Widening Bids.

DPW Winkler reported that bids were opened Thursday morning for the Main Street widening project, and Stark Asphalt bid \$209,544.00 and Payne & Dolan bid \$182, 948.12. He also provided a bid recommendation from Kapur who checked the math and made unit price corrections. Payne & Dolan is the low bidder in the adjusted amount of \$183,218.17 and Stark's bid was actually calculated at \$209,994.00. Mayor Connors pointed out the project is funded through TIF #4 and is well under the original \$500,000 budget estimate. At that price the PWC wished to include more milling and resurfacing up to East Street to match up the paving with the shoulder. DPW Winkler will obtain that cost and initiate a change order for further consideration.

It was moved by Ald. Kupsik and seconded by Ald. Gelting to award the Main Street Widening contract to Payne & Dolan in the amount of \$183,218.17. The motion passed 4-0.

(This item needs to go to the FLR and Council for action).

7. Alliant Energy Main Street Underground Agreement.

DPW Winkler provided Alliant's undergrounding of the overhead wires proposal which had been reviewed by the City Attorney. The consensus was the project was already approved and the agreement was more or less a formality at this point. It was moved by Ald. Kupsik and seconded by Ald. Gelting to have Administrator Oborn get the agreement signed and to send it to the Council for official approval at its next meeting. The discussion was to continue moving forward with the work. The motion was approved 4-0.

(This item needs to go to the FLR and Council for action).

Motion to Adjourn:

Motion was made to adjourn by Ald. Gelting, and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:32 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

**WISCONSIN POWER & LIGHT COMPANY
ELECTRIC FACILITY RELOCATION AGREEMENT**

DRAFT
01-27-16

THIS ELECTRIC FACILITY RELOCATION AGREEMENT (this "*Agreement*") is entered into and made effective as of January 27, 2016, by and between the CITY OF LAKE GENEVA, a township corporation, with its principal place of business at 626 Geneva Street, Lake Geneva, WI 53147 ("*City*") and WISCONSIN POWER AND LIGHT COMPANY, a Wisconsin corporation, with its principal place of business at 4902 North Biltmore Lane, Madison, WI 53718 ("*Company*"). The City and Company may be referred to individually as a "*Party*," and collectively as the "*Parties*."

RECITALS

WHEREAS, Company owns and operates approximately 0.4 miles of existing overhead distribution lines and related taps located between the intersection of W Main St and N Wells St continuing East to the intersection of W Main St and Curtis St (the "*Site*"), as further described in Schedule ("*Overhead Distribution Facilities*");

WHEREAS, the City requests for aesthetic purposes, to replace the existing Overhead Distribution Facilities with underground distribution facilities, as further described in Schedule ("*Underground Distribution Facilities*");

WHEREAS, the City agrees and acknowledges that only the City stands to benefit from the conversion of the Overhead Distribution Facilities to the Underground Distribution Facilities;

WHEREAS, the City agrees to: (i) pay and be liable for all internal and external (including, but not limited to, attorneys, environmental consultants and contractors of any tier) costs and expenses incurred by Company for the procurement, construction, removal, installation, testing, and commissioning related to the converting Overhead Distribution Facilities to Underground Distribution Facilities, all as more fully described below (the "*Project*"); and (ii) provide Company and its representatives (including contractors and subcontractors) with access to, and the right to occupy the Site through an easement for any purpose related to the construction, operation and maintenance of the Underground Distribution Facilities and Company's rights and responsibilities under this Agreement;

WHEREAS, Company agrees to undertake the Project, subject to the terms and conditions in this Agreement.

NOW, THEREFORE, in consideration of the foregoing premises and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

TERMS AND CONDITIONS

SECTION 1. DEFINITIONS.

- a) *“Actual Cost”* or *“Actual Costs”* means, but is not limited to, all actual costs of or related to the Work and includes but is not limited to any and all: contractor, legal, consultant, environmental, overhead, and administrative costs; costs of all project materials, equipment, components, and other supplies; costs of any procurement and construction; costs of obtaining applicable easements, land permits, rights of ways, and any other approvals, whether local, state, federal, administrative, regulatory, or otherwise; reasonable attorneys’ fees and expenses; as well as all other taxes, charges and fees (including any penalties) that may now or hereafter be imposed or levied by any governmental body or agency upon or in connection with the Project or otherwise in connection with the transactions contemplated by this Agreement; and any other reasonable costs, expenses or damages.
- b) *“City”* has the meaning set forth in the recitals to this Agreement.
- c) *“City Representative”* has the meaning set forth in Section 10 of this Agreement.
- d) *“Claims”* has the meaning set forth in Section 10 of this Agreement.
- e) *“Company”* has the meaning set forth in the preamble to this Agreement.
- f) *“Company Parties”* has the meaning set forth in Section 10 of this Agreement.
- g) *“Completion”* means the occurrence of the following to Company’s reasonable satisfaction by Company’s contractors: completion of all the Work such that the Project is complete and the Underground Distribution Facilities can be used safely, reliably and continuously for its intended purposes and completion of all punch list items identified by Company or its representatives, and notification of the same to the City.
- h) *“Contribution Payment”* has the meaning set forth in Section 5 of this Agreement.
- i) *“Estimated Cost”* means \$630,000.00.
- j) *“Governmental Authority”* means and refers to any national, federal, state, county, municipal or local government, agency, authority or court, or any department, board, bureau or instrumentality thereof.
- k) *“Force Majeure”* means an event or circumstance that prevents a Party from performing its obligations or causes delay in the Party’s performance under this Agreement, which event or circumstance was not anticipated as of the execution date of this Agreement and is not within the reasonable control of, or the result of the negligence of, the Party, and which, by the exercise of commercially reasonable efforts, the Party is unable to overcome or avoid or cause to be avoided, such as, but not limited to, acts of

God; fire; flood; terrorism; earthquake; war; riot; or requirements, actions or failure to act on the part of Governmental Authorities. Force Majeure will not include any change in law or circumstance set forth in Section 11(e).

- l) "*Law*" means and refers to any constitution, charter, statute, treaty, act, law, ordinance, regulation, code, rule, order, decree, permit, judgment, directive, ruling, decision, guideline, resolution or declaration of any Governmental Authority, or any interpretation or application by any such Governmental Authority.
- m) "*Notice*" has the meaning set forth in Section 13 of this Agreement.
- n) "*Overhead Distribution Facilities*" has the meaning set forth in the recitals to this Agreement.
- o) "*Party*" or "*Parties*" has the meaning set forth in the preamble to this Agreement.
- p) "*Project*" has the meaning set forth in the recitals to this Agreement.
- q) "*Underground Distribution Facilities*" has the meaning set forth in the recitals to this Agreement.
- r) "*Work*" means all procurement, construction, removal, installation, testing, and commissioning and other services and items which are necessary or appropriate to execute and complete the Project in accordance with this Agreement, which includes specifically, but not exclusively, all services, supervision, management, administration, labor, equipment, materials, parts, suppliers, machinery, tools, utilities, consumables, consumable parts and all other items necessary or appropriate to execute and complete the Project. Work includes all items and services necessary for the proper execution and completion of the Project by Company or its contractors, including, without limitation, all such items and services which are specifically required by, consistent with, contemplated by, or reasonably inferable from this Agreement whether or not such items and services are specifically mentioned.

SECTION 2. CONDITIONS PRECEDENT.

The obligations of the Company under this Agreement are conditioned on the City: (i) obtaining the necessary funds and appropriations required under this Agreement; and (ii) granting Company the necessary approvals, certifications, permits, registrations, authorizations, land rights and any other approvals from the City reasonably necessary to execute and complete the Project.

SECTION 3. PARTIES' OBLIGATIONS.

(a) During the Term of this Agreement, Company will, at its sole cost and expense, furnish or cause to be furnished all Work necessary for the proper execution of the Project in accordance with this Agreement; provided, that the City must reimburse Company for its

Estimated Cost and any and all Actual Costs incurred by Company in accordance with Section 4 and Section 5, subject to any refund of such amounts in accordance with Section 5. Company may hire contractors to perform the construction obligations contained within this Agreement; however, Company will continue to remain responsible for such obligations.

(b) The City will grant to Company a perpetual easement setting forth the right and privilege for Company and its agents, contractors, subcontractors and invitees to enter upon and use the Site for the purpose of installing, operating, maintaining, improving and replacing (if needed in Company's discretion) the Underground Distribution Facilities and such other purposes reasonably required to operate and maintain the Underground Distribution Facilities (collectively, the "*Purpose*"). Further, the City will, at its sole cost and expense, obtain any necessary third party land rights necessary for the Purpose. The City acknowledges and agrees that the primary use of the Site is for the Underground Distribution Facilities the City will not damage or interfere in any way with Company's use of the Site for the Underground Distribution Facilities and Company's related activities at the Site.

SECTION 4. CONTRIBUTION IN AID OF CONSTRUCTION.

The Parties agree that this Agreement does not contemplate the connection of any additional service line from Company's distribution system to the City's facilities. Upon execution of this Agreement by the Parties, the City will pay Company a contribution payment equal to the total Estimated Cost (as defined herein) to be used by Company for the Work. The Estimated Cost is subject to change and assumes any Work required to be performed by Company or its contractors will be performed during normal business hours. Company will use the contribution payment of the Estimated Cost exclusively for the purpose of completing the Project. Any refunds, if applicable, will be made to the City in accordance with Company's current, approved electric tariff on file with the Public Service Commission of Wisconsin.

SECTION 5. TRUE-UP.

Upon the Completion of the Project, Company will submit an invoice for any amount greater than the Estimated Cost that was incurred by Company to achieve Completion of the Project, which amount the City must reimburse within forty-five (45) days of receipt of the invoice. If the total contribution payments (including the payment of the Estimated Cost) received from the City (the "*Contribution Payment*") exceed Company's Actual Costs and Company does not reasonably expect to incur additional Actual Costs within the next three (3) months, and provided that there is no Event of Default with respect to the City, Company must refund any excess Contribution Payment to the City within ninety (90) days of Completion.

SECTION 6. TITLE; RISK OF LOSS.

(a) Company will have sole legal and equitable title to the Underground Distribution Facilities and all Company facilities related thereto during and after the completion of the Project.

(b) Company will have full responsibility for care, custody and control of the Underground Distribution Facilities during and after the completion of the Project and will have sole title and risk of loss or damage to such Underground Distribution Facilities.

SECTION 7. EVENT OF DEFAULT.

(a) An "*Event of Default*" will exist as to the City upon (i) failure by the City to make, when due, any payment required under this Agreement if such failure is not cured within fifteen (15) calendar days after the written notice and demand of payment; (ii) any representation or warranty made by the City herein that is false or misleading in any material respect when made or ceases to remain true during the term if such false or misleading representation or warranty is not remedied within twenty (20) days after receipt of written notice of the same; (iii) the failure of the City to perform any covenant or obligation set forth in this Agreement if such failure is not remedied within five (5) business days after receipt of written notice of the same; or (iv) the City's failure to cooperate with Company as reasonably required in order for Company to perform the Work.

(b) An "*Event of Default*" will exist as to Company upon (i) failure by Company to make, when due, any payment required under this Agreement if such failure is not cured within fifteen (15) calendar days after the written notice and demand of payment; (ii) any representation or warranty made by Company herein that being false or misleading in any material respect when made or ceases to remain true during the term if such false or misleading representation or warranty is not remedied within twenty (20) days after receipt of written notice of the same; or (iii) the failure of Company to perform any material covenant or obligation set forth in this Agreement if Company does not begin to remedy such failure within thirty (30) days after receipt of written notice of the same.

SECTION 8. TERMINATION PURSUANT TO EVENT OF DEFAULT.

(a) Upon the occurrence an Event of Default by the City, Company may pursue any and all remedies available under this Agreement, law or equity, including but not limited to (i) requiring the City, at Company's sole option, to either pay for completion of the Work or for reinstating the Overhead Distribution Facilities (or their equivalent) to the same or better condition as it existed in at the time of the execution of this Agreement by whatever method Company may deem expedient and necessary, and/or (ii) terminating this Agreement.

(b) Upon the occurrence of an Event of Default by Company, the City may pursue any and all remedies available under this Agreement, law or equity, or terminate this Agreement.

(c) **Notwithstanding any other provision of this Agreement to the contrary, in no event will Company or the City be liable for any of the other Party's loss of profits, contribution to overhead or incidental, consequential, special or exemplary damages of any kind or character, regardless of whether any such damages arise out of breach of contract or warranty, tort, product liability, indemnity, contribution, strict liability or other legal theory; provided, however, that this waiver of liability will not apply to damages that are**

caused by the gross negligence, fraud, or willful misconduct of the Party claiming the benefit of this waiver.

SECTION 9. TERMINATION FOR CONVENIENCE.

Company may at any time terminate this Agreement for any reason or no reason without any further obligation or penalty if Company determines, in its sole discretion, that it is unable to secure the necessary permits, easements, authorizations, labor, materials or contracts necessary for completion of the Work.

SECTION 10. INDEMNIFICATION.

(a) To the extent legally permissible, the City agrees to assume all risk of loss and to defend, indemnify and hold Company, its Affiliates, and each of their respective officers, directors, employees and agents (collectively, the "*Company Parties*") harmless for, from and against any and all claims, demands, suits, judgments, liabilities, penalties, fines, damages, losses, costs or expenses of whatever nature or character, including legal costs and attorneys' fees, for all injuries or damage of any type to any person or property, including injuries or damage to third parties or employees of any Party, contractors, subcontractors, or sub-subcontractors, (individually, and collectively, hereinafter referred to as "*Claims*") to the extent arising out of or related to the City's or any the City Representative's: (i) breach of this Agreement or of any warranty or covenant; (ii) negligence, violation of applicable Law, willful misconduct, or fraud; or (iii) acts or omissions. The "*City Representative*" means any and all of the City's agencies, affiliates, contractors, subcontractors, and each of their respective officers, directors, agents, and employees.

(b) Notwithstanding the above, the City's obligations under Section 10(a) will not apply to any Claims to the extent such Claims are caused by Company or Company Parties' willful misconduct.

SECTION 11. DISPUTES AND GOVERNING LAW; CHANGE IN LAW OR CIRCUMSTANCES.

(a) Any claims, disputes or other controversies arising out of, or relating to, this Agreement will initially be submitted to a senior executive from each Party for resolution by mutual agreement between the Parties. Any mutual determination by the senior executives will be final and binding upon the Parties.

(b) Should the senior executives fail to arrive at a mutual decision as to the controversy within thirty (30) calendar days, then such controversy will be submitted to a third party mediator. Should mediation fail to resolve controversy within thirty (30) calendar days, then the controversy will be submitted to the U.S. District Court for the Western District of Wisconsin. Any such mediation and/or arbitration will be administered in accordance with the procedures established by the American Arbitration Association ("*AAA*") under its Commercial Mediation Rules.

(c) In any action to enforce or interpret this Agreement, the prevailing party will be entitled to recover, as part of its judgment, reasonable attorneys' fees and legal costs and related expenses from the other party.

(d) The City's obligation to perform under this Agreement will remain in effect during the resolution of disputes.

(e) The City's obligations under this Agreement will not be excused for any change in circumstance or change in applicable Law, including the promulgation of new Law by the City or any other Governmental Authority, whether or not such change in circumstance or law reasonably expected at the time of the execution of this Agreement.

SECTION 12. REPRESENTATIONS AND WARRANTIES; COVENANTS.

(a) Each Party represents and warrants that it is a corporation duly organized, validly existing and in good standing under the laws of Wisconsin and has full power and authority to execute, deliver and perform its obligations hereunder and to engage in the business it presently conducts and contemplates conducting, and is and will be duly licensed and qualified to do business under the laws of the State of Wisconsin.

(b) Each Party represents and warrants that this Agreement has been duly authorized, executed and delivered by or on behalf of such Party and is, upon execution and delivery, the legal, valid and binding obligation of such Party, enforceable against such Party in accordance with its terms, except as such enforceability may be limited by applicable bankruptcy, insolvency or similar laws affecting creditors' rights generally and by general equitable principles.

(c) The City represents and warrants that: (i) the City will reasonably cooperate with and assist Company with securing the necessary permits, easements, authorizations, labor, materials or contracts necessary for completion of the Work; and (ii) the City will not interfere with Company's easements, right of ways, or other property rights to the land on which the underground Line will be located.

(d) The City covenants not to require, or undertake or cause others to undertake such action that would require, Company to relocate the Underground Distribution Facilities, or if it does require Company to relocate the Underground Distribution Facilities then such relocation will be at the City's sole cost and expense.

SECTION 13. COMMUNICATION BETWEEN THE PARTIES.

Any notice, invoice, or submission required or authorized to be given regarding this Agreement ("*Notice*") must be in writing and must be personally delivered, sent by overnight service or certified mail to the authorized representatives designated below.

City: _____

COMPANY: _____

With Copy to: Project Manager

Notice delivered by courier will be deemed to have been received on the business day after it was sent or such earlier time as is confirmed by the receiving Party. Notice delivered by mail is deemed delivered on the date such Notice is deposited with the United States Postal Service, postage prepaid, and properly addressed to the receiving Party at the address listed by the receiving Party in this paragraph. Proof of such date (although not required) may be proved by United States Postal Service postmark. Should either Party elect to send a Notice by multiple means, each such Notice will operate independently as a properly served Notice.

SECTION 14. SAVING CLAUSE/INDEPENDENT TERMS.

Each term and condition of this Agreement is deemed to have independent effect and the invalidity of any partial or whole Section will not invalidate the remaining Sections. The obligation to perform all of the terms and conditions will remain in effect regardless of the performance of any invalid term by the other party.

SECTION 15. NON-WAIVER.

The failure of Company to insist on or enforce, in any instance, strict performance by the City of any of the terms of this Agreement, or to exercise any rights herein conferred will not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon any such terms or rights on any future occasion.

SECTION 16. USE OF MARKS, PUBLICITY AND ENDORSEMENTS.

Neither Party will use any trademark, service mark, logo, or trade name of the other Party in any manner whatsoever without the other Party's express, advance written consent, and then only in strict compliance with the permitting Party's instructions. Neither Party will issue any press release, announcement, or public statement with respect to the Agreement, or without advance, written consent, and any such press release, announcement or public statement will not be released without the other Party's review and written approval, regardless if it may or may not

be considered an endorsement. Either Party may revoke consent or any other approval under this Section at any time for any reason by written notice to the other Party. Either Party's breach of this Section will be a breach of the Agreement.

SECTION 17. FORCE MAJEURE.

Neither Party will be liable for delay in the performance of its obligations, to the extent that the Party is prevented or delayed from complying with its obligations by a Force Majeure event. Any Party failing or delaying in the performance of its obligations hereunder due to any Force Majeure event will, within forty-eight (48) hours of the occurrence of such event, give the other Party written notice of such cause and the consequences, including a reasonable estimate of the anticipated delay in performance, and it will use, to the best of its ability, reasonable efforts to remedy the same.

SECTION 18. ASSIGNMENT.

Except as otherwise provided in this Section 18, neither Company nor the City will assign, pledge or otherwise transfer this Agreement or any right or obligation hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld or delayed; *provided, however*, the City hereby covenants and agrees that Company may, without the City's consent, assign this Agreement to any of Company's Affiliates or to such entity that substantially all of the assets or direct ownership or control of Company have been transferred. Except as specifically provided in this Section 18, any attempt to assign or transfer this Agreement or any rights, duties or interest hereunder by Company or the City without the prior written consent of the other Party will be void and of no force and effect.

SECTION 19. CONTRACT DOCUMENTS.

This Agreement represents the complete understanding of the Parties and will govern over all other documents and verbal representations making all other such documents and representations of the Parties null and void.

SECTION 20. SURVIVAL.

Any provision specifically designated in this Agreement to survive termination of this Agreement and any other provision which, by its nature, may become performable by a Party after termination of this Agreement will survive termination of this Agreement.

SECTION 21. COUNTERPARTS AND ADMISSIBILITY OF ELECTRONIC (PDF) COPIES.

This Agreement may be executed in counterparts, each of which when executed by the requisite Parties will be deemed to be a complete original Agreement. An electronic (PDF) or facsimile copy of the executed Agreement or counterpart will be deemed, and will have the same legal force and effect as, an original document.

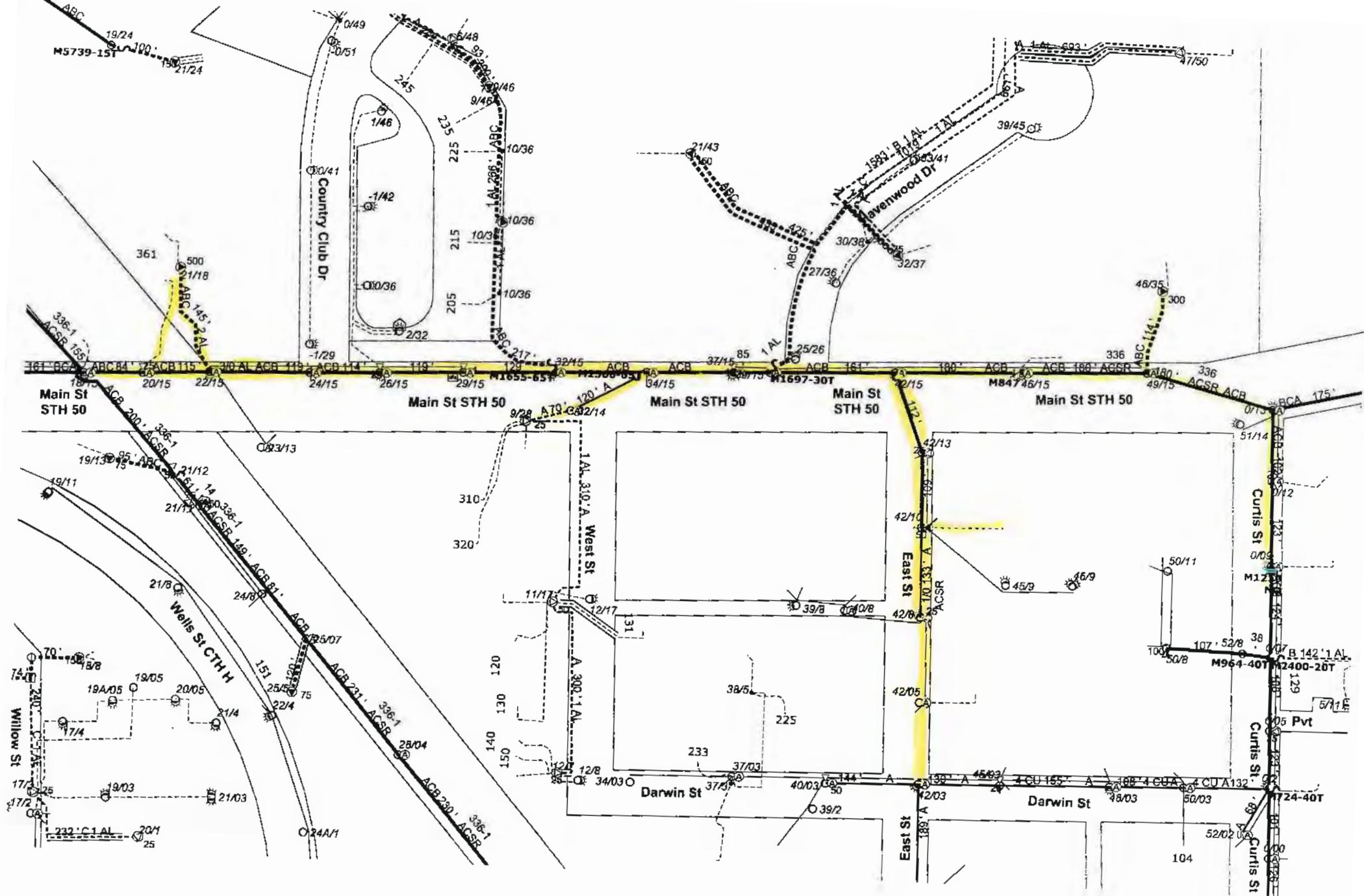
IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized representative in duplicate, effective as of the day and year first written above at Madison, Wisconsin.

CITY OF LAKE GENEVA

By: _____
Title: _____
Name: _____

WISCONSIN POWER AND LIGHT COMPANY
COMPANY

By: _____
Title: _____
Name: _____





Public Works Committee Alderman Bob Kordus, Chairman

Alderman Chris Gelting
Alderman Ken Howell

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E. Phone (262) 248-2311
Tom Earle, Assistant Director of Public Works Phone (262) 248-6644

City of Lake Geneva 626 Geneva Street
www.cityoflakegeneva.com

Lake Geneva, WI 53147-1914
Phone: (262) 248-3673

DATE: March 24, 2016

MEMORANDUM

TO: Blaine Oborn
City Administrator

FROM: Daniel S. Winkler, P.E. DSW
Director of Public Works & Utilities

SUBJECT: Riviera Driehaus Plaza Lighting Bids

Background

Bids were opened on March 24, 2016 for the City's Riviera Driehaus Plaza Lighting project. This memo discusses the results.

Discussion

Bids for the installation of two ornament street lights and related work in front of the Riviera were opened. The bid results are:

<u>Contractor</u>	<u>Base Bid</u>
Wil-Surge Electric	\$ 7,650.00
Vinii solar Engineering	\$ 9,843.00
Pieper Power	\$20,659.85

The low bid is that of Wil-Surge in the amount of \$7,650.00. They also have the Main Street Lighting bid.

Recommendation

It is recommended to award the Riviera Driehaus Plaza Lighting bid to Wil-Surge Electric in the amount of **\$7,650.00**

Cc: Tom Earle
File

CITY OF LAKE GENEVA
RIVIERA DRIEHAUS PLAZA LIGHTING INSTALLATION
PROJECT NO. TST-16-07
BID OPENING DATE: MARCH 24, 2016 10:00AM CITY HALL

COMPANY ADDRESS CITY/STATE		A. W Oakes 262-886-4474			Giraffe Electric II, Inc. 262-549-6500			Mohr Construction 262-515-6647			Pieper 414-349-9697			Pro Electric 262-289-1900		
PRE-QUAL																
BID BOND																
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
BASE BID																
1	Assemble, Transport & Install City Provided Double Head Street Light	2			2			2			2	1,348.75	\$ 2,697.50	2		
2	Remove & Reset Existing Single Head 12' Street Light	1			1			1			1	1,685.93	\$ 1,685.93	1		
3	New 2" Electrical Conduit, Trenched	130			130			130			130	30.98	\$ 4,027.40	130		
4	New Street Light Concrete Bases	3			3			3			3	1,755.74	\$ 5,267.22	3		
5	Wiring for Street Lighting	140			140			140			140	49.87	\$ 6,981.80	140		
												\$ 20,659.85				

COMPANY ADDRESS CITY/STATE		Vinil Solar Engineering 414-219-9084			WiSurge Electric 262-781-9210											
PRE-QUAL																
BID BOND																
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
BASE BID																
1	Assemble, Transport & Install City Provided Double Head Street Light	2	769.00	\$ 1,538.00	2	800.00	\$ 1,600.00	2			2			2		
2	Remove & Reset Existing Single Head 12' Street Light	1	1,763.00	\$ 1,763.00	1	1,200.00	\$ 1,200.00	1			1			1		
3	New 2" Electrical Conduit, Trenched	130	12.10	\$ 1,573.00	130	15.00	\$ 1,950.00	130			130			130		
4	New Street Light Concrete Bases	3	1,073.00	\$ 3,219.00	3	850.00	\$ 2,550.00	3			3			3		
5	Wiring for Street Lighting	140	12.50	\$ 1,750.00	140	2.50	\$ 350.00	140			140			140		
				\$ 9,843.00			\$ 7,650.00									

Agenda Continued:

6. Main Street Widening Bids.
7. Alliant Energy Main Street Underground Agreement.

Public Works Projects Update

DPW Winkler discussed the master projects schedule. There were questions about the sequencing of all the related projects and if we are still on schedule and under budget. Ald. Gelting also asked the schedule for Big Foot. DPW Winkler indicated it was the first project after we get all the TIF projects committed.

Agenda Items:

1. Parking Lot Naming & Parking Space Discussion on Main Street Between Center and Mill Streets (Sylvia Mullally).

Ms. Mullally discussed the two memoranda on the above items. The parking lot designations D thru H were approved 4-0 on a motion by Chair Kordus and a second by Ald. Gelting. The diagonal parking was discussed at length. Concerns were for how many spaces would be gained, visibility for backing out and for pedestrians at the Mill Street crosswalk, restriping the left turn lane westbound to make extra room, and for designating the spaces for compact cars. By consensus the Committee asked PW staff to follow up on these issues, take measurements and come back with a final recommendation.

(This Parking Lot naming portion of this item needs to go to the Council for a referral to the City Attorney to draft an ordinance).

2. Acceptance of Lake Geneva Jaycees Tool Donation to the Street Department.

Assistant DPW Earle explained the Jaycees have offered to donate a drill set and an automotive body repair kit to the Street Department. The Director's report indicated the retail value is approximately \$730. It was moved by Ald. Howell and seconded by Ald. Gelting to accept the donation. The motion passed 4-0.

(This item needs to go to the FLR and Council for action).

3. Consideration of Bio-Aquatics Algae Treatment Contract Renewal Proposal for 2016.

DPW Winkler explained the renewal contract with Bio-Aquatics. He pointed out the language in the agreement calls for coordinating the treatments at the beach with the Street Department. He said it would be Mr. Earle, thus eliminating the confusion which took place last year with multiple persons involved. As the contractor had held the price the same for the past 2 seasons and is doing so again, Ald. Kupsik recommended we extend it to a 2-year contract if they are willing to keep the rates the same in the second year.

It was moved by Ald. Kupsik to approve the proposal from Bio-Aquatic Services, LLC for algae control at the City's ponds and the lakefront for 2016 in the amount of \$4,675 plus WDNR permitting fees with the offer of extending the contract for 2017 if the cost structure remains the same. Motion passed 4-0.

(This item needs to go to the FLR and Council for action).

4. Equipment Replacement Schedule Priorities Review for the Street Department.

Administrator Oborn provided an updated Capital Equipment Replacement schedule and financial funding document. DPW Winkler provided a report on the Street Department equipment due for replacement, and Assistant DPW Earle provided an explanation for each item up for replacement and why. DPW Winkler explained the financial benefit to the City of bidding the two 5-yd dump trucks (2016 and 2017) at the same time and paying for the 2017 truck in January of 2017 if needed. It was also noted the sale of surplus equipment would fetch \$20,000 to \$30,000 which would go back into the fund as well as moving one of the sold trucks to the WWTF and selling their truck.

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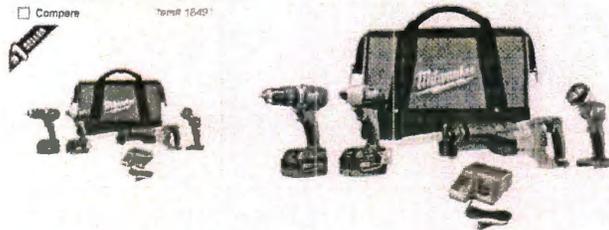
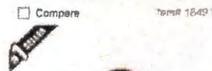
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Cordless Combo Kit — 4-Tool Set
Model# 2696-24

Was \$429.00
Sale \$389.00
Save \$40.00 + Free Shipping

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FREE SHIPPING — Milwaukee M18
Cordless Combo Kit — 4-Tool Set,
Model# 2696-24

Item# 18491 (0)

Key Specs

Volts	18
Battery Type	Lithium-Ion
Tools Included (qty.)	4
Batteries (qty.)	2
Charger Included	Yes
Storage Type	Contractor bag

[See Complete Details](#)

Backordered Online — ships in 3 - 8 Business Days

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4.5 ★★★★★ Average Google Customer Rating of NorthernTool.com

"Great place to shop for all your tool needs." - Brenwayinc



Blackhawk Automotive Porto-Power Body Repair Kit — 10 Tons, Model# B65115

Item# 15616

★★★★★ | [8 Answered Questions](#)

Only \$349⁹⁹

In Stock Online

[\[+\] What do you think of our product images?](#)

Product Summary

Versatile 10-ton Porto-Power Body Repair Kit has snap-lock extension tubes for quick, easy assembly. Automatic pump overload system helps prevent damage to rams and equipment. Flex head features permanently molded rubber pad, interlocked to prevent separation. 1/2-ton capacity spreader has 2in jaws and spreads from 5/8in. to 3 3/4in. Includes custom-fitted plastic tool case with wheels.

What's Included

(1) Body repair kit

Features + Benefits

- Heavy walled extension tubes stand up in tough applications
- Long handles provide low pumping effort
- 18in. extension tube
- 10in. extension tube
- 4 1/8in. extension tube
- 29in. extension tube
- Male connector
- Wedge head
- Serrated saddle
- Flat base
- Ram toe
- Plunger toe
- Rubber head
- 90 combination head
- Spreader

Key Specs

Item#	15616	Operating PSI	8,300
Manufacturer's Warranty	12 months parts / 12 months labor	Max. Extended Height (in.)	18
Ship Weight	88.0 lbs	Min. Collapsed Height (in.)	12
Application	Ram system	Case Included	Yes
Capacity (Ton)	10		

[\[+\] How can we improve these key specs?](#)

[Review Terms + Conditions](#)

[Fm Review for Blackhawk Automotive Porto-Power Body Repair Kit — 10 Tons, Model# B65115](#)

[Q + A Terms and Conditions](#)

[Print Questions + Answers for Blackhawk Automotive Porto-Power Body Repair Kit — 10 Tons, Model# B65115](#)

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Parts + Service

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CITY OF LAKE GENEVA PERSONNEL POLICY

COMPENSATION POLICY

Adopted by Common Council	
Amended by Common Council	

I. PURPOSE

The City recognizes that employees play a significant role in the provision of services in the community. The City strives to recruit and retain high quality employees to provide public services. It is the policy of the City to provide fair and competitive pay and benefits to its employees. Compensation, inclusive of all pay and benefits, shall be established and adjusted periodically to ensure the city’s ability to recruit, motivate and retain quality employees. The City’s pay plan shall be based on the principles of job content and responsibility, with compensation based on merit and local market conditions.

II. DEPARTMENT RESPONSIBLE

The City Administrator will ensure that this policy is enforced.

III. COMMITTEE OVERSIGHT

The Personnel Committee and Common Council will oversee this policy.

IV. OBJECTIVES

- Provide fair and equitable rates of pay to employees with respect to comparable municipal employers.
- Maintain an equitable compensation relationship among the various positions within the City.
- Provide a rational, consistent, and objective method to establish and maintain a wage/salary structure that includes a market rate, with a minimum and maximum wage rate, for each position.

- Ensures pay rates and employee progression through the pay range are based on individual performance that meets or exceeds expectations and reflects changing economic conditions.
- Establishes and maintains a market position which is fiscally responsible with public resources.

V. POSITION CLASSIFICATION PLAN

The City of Lake Geneva utilizes an objective classification system to rate job positions. The basis of the system is a written job description and job evaluation points for each position. The City Administrator is responsible for the administration and maintenance of the Classification Plan with job classification changes approved by the Personnel Committee and City Council

The job description includes essential duties; education; experience; training; licensure; certification(s); level of knowledge; and skills and abilities required to perform essential duties of the position.

Job evaluation points are assigned to each position. Job descriptions are the basis for the assignment of job evaluation points. The job evaluation point totals are used to assign a position to a pay range.

VI. PAY RATE ADJUSTMENTS

The City Administrator shall be responsible for implementing all salary adjustments. Employees shall be advised of all salary changes. Salary adjustments may occur as result of the following:

- **Cost-of-Living Increase:** The Common Council may grant a cost-of-living adjustment each fiscal year based on the recommendation of the City Administrator and budgetary constraints. Cost of living increases shall be applied uniformly to each pay range.
- **Performance-Based Increase:** Performance-based increases may be awarded in conjunction with the City's Performance Evaluation Program. The Performance Evaluation Program shall include the following performance levels:
 - Excellent (E)
 - Very Good (VG)
 - Satisfactory (S)

- Needs Improvement (NI)
Employees who receive a performance rating below “satisfactory” shall be placed on a performance improvement plan and shall be ineligible for a performance-based wage increase.

VII. PERFORMANCE EVALUATIONS

Employee performance evaluations shall be completed annually, in November, for implementation in January of the subsequent year. Performance increases are based on individual employee’s performance evaluation rating. The maximum amount of a performance adjustment shall be established annually by the Common Council.

VIII. PERFORMANCE-BASED INCREASE

Employees whose base pay is less than the maximum rate established for their respective position range will be eligible for an annual step advancement and performance adjustment in accordance with the following:

Step Advancement: Annually and until the employee reaches the mid-point rate of the pay range, covered employees shall be eligible to advance to a higher pay rate step in the Wage and Salary Schedule. Upon receipt of a satisfactory, or higher, evaluation score, covered employees shall receive a step advancement at the rate of the performance adjustment maximum.

Performance Adjustment: Upon attaining the mid-point rate of the pay range, covered employees become eligible for a performance increase annually thereafter. Advancement beyond the mid-point of the salary range shall be granted as a percentage of the maximum allowed in accordance with the following schedule:

<u>Performance Review Rating</u>	<u>Performance Rate Adjustment</u>
Excellent	100% of maximum allowed
Very Good	70% of maximum allowed
Satisfactory	40% of maximum allowed

An employee shall not be paid at a rate exceeding the maximum step in the pay range. Employees whose base pay has reached the maximum rate for their respective position range shall be eligible to receive a Performance Bonus. The criteria for a performance bonus shall be the same as established for performance adjustment, above. A performance bonus shall be recognized to be a one-time payment that does not increase the employee’s base pay rate.

IX. NEW EMPLOYEES

The annual step advancement or performance adjustment for employees with less than one year of service shall be postponed to the anniversary date of employment and unless otherwise agreed upon by the Personnel Committee.

X. SPECIAL ADJUSTMENTS

In the event that an employee's experience; and/or skills and abilities; and/or performance substantially exceed expectations for an employment position(s), the Personnel Committee may recommend special adjustments in addition to the cost-of-living and performance-based increases.

XI. ELECTED POSITIONS OF CITY ATTORNEY AND MUNICIPAL JUDGE

The elected positions of City Attorney and Municipal Judge are exempt from the annual evaluation process and shall receive the annual cost of living increase.

CITY OF LAKE GENEVA

EMPLOYEE PERFORMANCE EVALUATION FORM

The Employee Performance Evaluation process is one part of the Performance Measurement Process. It is intended to measure how an individual employee's performance contributes to the success in achieving our overall mission. The second part of the Performance Measurement Process is departmental benchmarking. This part measures key indicators of success by comparing our departments' success with that of other communities.

The performance evaluation contains two parts, Specific Goals, Objectives or Projects, and, General Performance Objectives and Results. The process provides for a self-evaluation or rating, and a supervisory rating. Self-evaluations are to be completed and returned to your supervisor. Here are some additional instructions for supervisors completing the form:

1. Please take this opportunity to complete the form based upon information generated from throughout the entire evaluation period.
2. Try to refrain from basing judgments on recent or isolated events only. Disregard your general impression of the employee and concentrate on rating one factor at a time.
3. Provide appropriate comments to explain your ratings in each category.
4. Conduct your performance evaluation ratings and communication meetings with each employee in a manner that gives that employee your uninterrupted attention.

Employee Name: _____	Evaluation Period: From _____ to _____
Position Title: _____	Date of Rating: _____
Department: _____	<input type="checkbox"/> Contractual Evaluation <input type="checkbox"/> Annual Evaluation
Is this a self-evaluation or a supervisory evaluation?	<input type="checkbox"/> Self-Evaluation <input type="checkbox"/> Supervisory Evaluation

Specific Goals, Objectives or Projects

List the most important elements of this employee's goals, objectives, or projects to be evaluated during the evaluation period. If this is the initial evaluation period, simply describe the elements without providing any evaluation or rating of the elements.

New Evaluation Goals, Objectives or Projects:

Element 1:

Element 2:

Element 3:

Element 4:

General Performance Objectives and Results

Evaluate the performance of the employee for the evaluation period by checking the box which best represents the employee's performance during that period. This should be completed on each of the factors. Where a person has no job duties relating to a particular factor, simply write "not applicable" (NA) and continue to the next factor. If this form has insufficient space for your comments on a specific factor, add additional sheets to the form.

Rating Criteria Definition

- Excellent (E)** Consistently performs at a high degree of accuracy and efficiency which exceeds the primary requirements of the position. "Routinely goes above and beyond the call of duty."
- Very Good (VG)** Consistently performs the requirements of his/her job in a manner above that of the satisfactory performer. "Solid performance with flashes of brilliance."
- Satisfactory (S)** Normally performs the requirements of his/her job in a fully reliable and adequate manner, but rarely performs at an extraordinary level.
- Needs Improvement (NI)** Performs the requirements of his/her job on a minimal acceptance level and/or requires an excess amount of direct supervision; generally does not meet the minimum standards of performance required for the position. "Does just enough to get by."

Previous Evaluation Goals, Objectives or Projects with Rating:

Element 1:

E VG S NI

Element 2:

E VG S NI

Element 3:

E VG S NI

Element 4:

E VG S NI

1. **JOB KNOWLEDGE:** E VG S NI

Rate the degree of knowledge required by the job plus an understanding of the duties, procedures, practices, processes, equipment, skills, techniques, and related functions required to effectively perform the job.

Comments:

2. **QUALITY OF WORK:** E VG S NI

Rate the degree to which the work produced is neat, thorough, and accurate; the ability to identify and detect errors, deficiencies or problems; and to determine ways of improving work which is done.

Comments:

3. **EFFICIENCY:** -

Rate the volume of work produced, the degree to which it is accomplished within established deadlines, agreed commitments, and the degree to which a variety of assignments can be organized and balanced to achieve desired results.

Comments:

4. **JUDGEMENT:** E VG S NI

Rate the level of analytical and constructive reasoning the employee uses in arriving at decisions. Does he/she have the ability to think and act calmly, logically, consistently, and rapidly to make correct choices when required?

Comments:

5. **INITIATIVE:** E VG S NI
 -

Rate the degree to which the employee works independently without having to be told or seeking constant reassurance; generates new ideas; starts action; uses originality to meet routine and unusual situations.

Comments:

	E	VG	S	NI
6. <u>RESPONSIBILITY:</u>	<input type="checkbox"/>	<input type="checkbox"/>	- <input type="checkbox"/>	<input type="checkbox"/>

Rate the degree to which the employee accepts responsibility and requirements of his/her job and complies with all City and/or Department regulations, policies and procedures.

Comments:

	E	VG	S	NI
7. <u>COOPERATION:</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Rate the degree to which the employee effectively works with the public, superiors, peers and subordinates to establish and maintain positive working relationships, and to support and work towards the goals and plans established by and with superiors.

Comments:

	E	VG	S	NI
8. <u>COMMUNICATION:</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Rate the degree to which the employee expresses himself/herself clearly in written and oral communication; listens to and understands instructions and messages conveyed, exercises patience, restraint and courtesy in all circumstances; informs superiors and co-workers of events, problems and actions which affect their areas of responsibility.

Comments:

	E	VG	S	NI
9. <u>WORK HABITS:</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- <input type="checkbox"/>

Rate the degree to which the employee exercises desirable work habits; spends time productively and is on the job as required.

Comments:

	E	VG	S	NI
10. <u>LEADERSHIP:</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Rate the degree to which the employee creates a positive work environment which is conducive to getting things done; supports decisions and/or policies, constructively works within the system to facilitate improvements; shares job knowledge and information so others can more effectively do their jobs.

	E	VG	S	NI
<u>OVERALL GOALS AND PERFORMANCE RATING:</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Rate the degree to which the employee 1) Achieved overall Goals, Objectives or Projects and 2) Overall Performance.

Comments:

ADDITIONAL EVALUATOR COMMENTS:

EMPLOYEE COMMENTS: (Is there anything not covered in the evaluation which you would like to mention?)

Employee Signature

Date

(Signature does not necessarily mean agreement with rating. It does however, signify review of its contents and the opportunity to discuss the performance evaluation)

Department Manager

Date

City Administrator

Date

Resolution 16-R19

The Common Council of the City of Lake Geneva hereby establishes the following Wages, Salaries, Benefits, Pay Scale Grades and Pay Scale for the following Non-Represented Employees for the 2016 Budget Year effective upon passage:

Position	2015 Annual or Hourly Rate	11 Holidays Pay	Clothing Allowance	2015 Total Annual Wage/Salary /Benefit	Action	Assigned Pay Scale Grade	<i>2016 Annual Wage/Salary with increase</i>
Seasonal Part-time Hourly:							
Street Seasonal Lead	N/A			-	New Position	1	

Adopted this 28th day of March, 2016.

JAMES R. CONNORS, Mayor

SABRINA WASWO, City Clerk

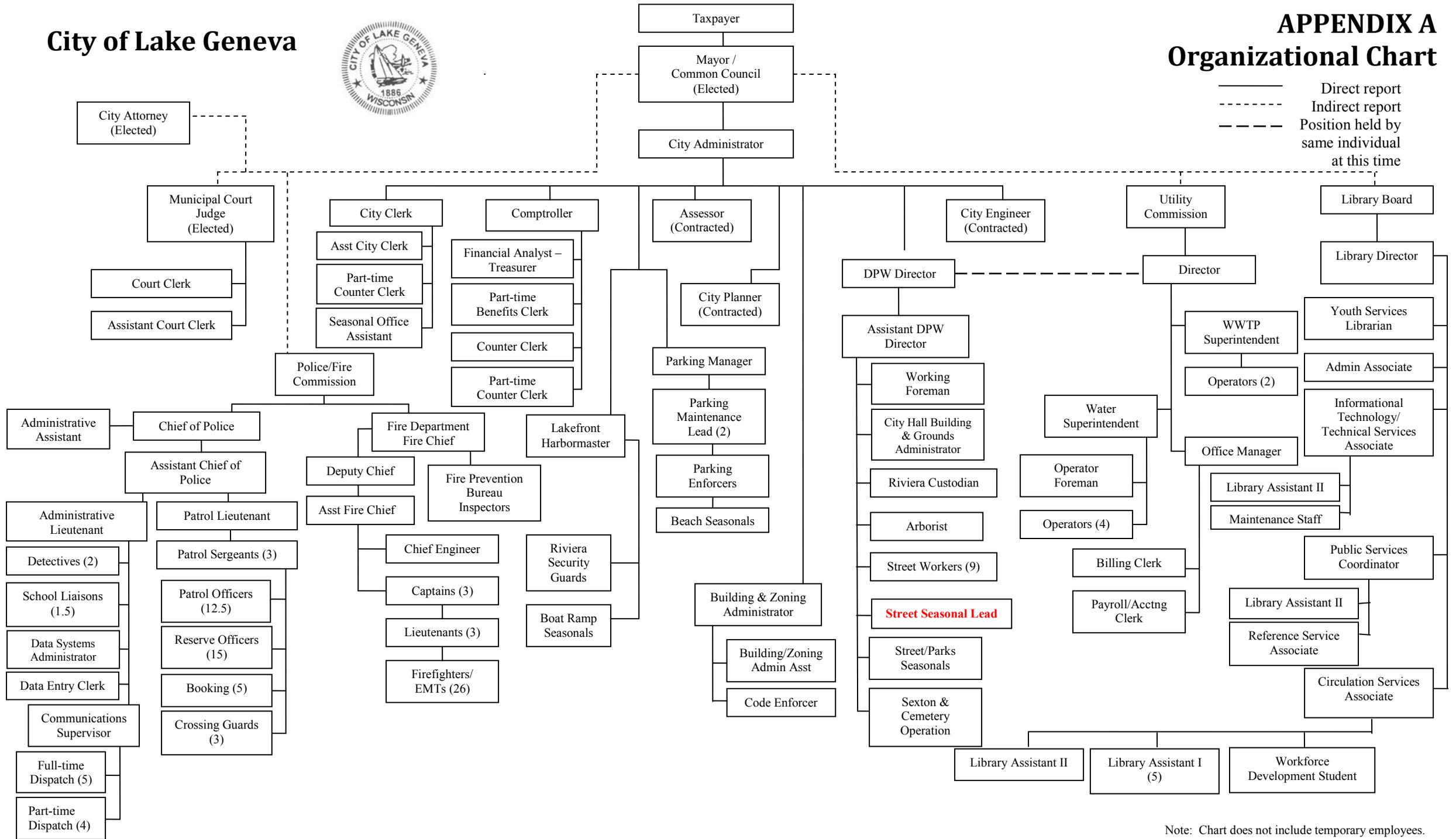
Pay Scale, Effective January 1, 2016

Salary Range			
<u>Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
1	12.5069	14.3830	16.2590

City of Lake Geneva



APPENDIX A Organizational Chart



Note: Chart does not include temporary employees.
Revised March 28, 2016

Resolution 16-R3

The Common Council of the City of Lake Geneva hereby establishes the following Wages, Salaries, Benefits, Pay Scale Grades and Pay Scale for the following Part-time Non-Represented Employees for the 2016 Budget Year effective February 8, 2016:

Position	2015 Annual or Hourly Rate	Action	Assigned Pay Scale Grade	2016 Total Wage with increase	Grade Salary Range		
					Min	Mid	Max
Permanent Part-time Staff - Salaried:							
City Attorney - 60%	65,610.00	2% Increase	22	66,922.00	53,062.64	61,022.03	68,981.43
City Judge - 15%	13,702.00	2% Increase	20	13,975.00	11,806.39	13,577.35	15,348.31
Fire Chief - 50%	23,986.73	Previously Approved	17	35,521.12	33,042.91	37,999.34	42,955.78
Deputy Fire Chief - 8%	4,426.16	2% Increase	12	4,514.68	3,950.65	4,543.25	5,135.85
Assistant Fire Chief - 5%	2,597.00	2% Increase	10	2,648.94	2,197.54	2,527.17	2,856.80
Emergency Mgmt Dep Director - 30%	16,398.12	2% Increase	10	16,726.00	13,185.25	15,163.04	17,140.83
Permanent Part-time Staff - Hourly:							
PD Part time Patrol Officer	New	Previously Approved	9		19.93	22.92	25.91
Harbormaster	18.82	2% Increase	7	19.20	17.74	20.40	23.06
Code Enforcement Officer	17.00	2% Increase	5	17.34	15.79	18.16	20.53
PD Reserves - first year	15.59	2% Increase	5	15.90	15.79	18.16	20.53
PD Reserves - Returning	16.36	\$1 above first year	5	16.90	15.79	18.16	20.53
Part-time Dispatch	14.09	Increase to Minimum	4	14.90	14.90	17.13	19.36
PD Booking Officer	13.46	Increase to Minimum	3	14.05	14.05	16.16	18.27
Parking Maintenance Lead - 17 years	19.18	Reclassification	2	17.23	13.26	15.25	17.23
Parking Maintenance Lead - 1 year	12.36	Reclassification	2	14.00	13.26	15.25	17.23
Parking Enforcement - first year	10.19	Increase to Minimum	1	11.13	11.13	12.80	14.72
Parking Enforcement - second year	10.55	3% Increase per yr.	1	11.47	11.13	12.80	14.72
Parking Enforcement - third year	10.92	3% Increase per yr.	1	11.81	11.13	12.80	14.72
Parking Enforcement - fourth year	11.32	3% Increase per yr.	1	12.16	11.13	12.80	14.72
Videographer	12.00	2% Increase	1	12.24	11.13	12.80	14.72
Chief Inspector poll workers per hour	8.40	Comparables	0.4	9.00	8.82	10.14	11.66
Poll Workers per hour	7.40	Comparables	0.2	8.00	7.85	9.02	10.38
Seasonal Part-time - Hourly							
Beach Supervisor	13.35	2% Increase	1	13.62	12.51	14.38	16.26
Asst Beach Supervisor	12.69	2% Increase	0.9	12.94	11.80	13.57	15.60
Boat Launch Attendants	11.67	2% Increase	0.8	11.90	11.13	12.80	14.72
Riviera Security Guards	11.67	2% Increase	0.8	11.90	11.13	12.80	14.72
Street Seasonal - first year	9.65	Increase to Minimum	0.6	9.91	9.91	11.39	13.10
Street Seasonal - second year	10.00	3% Increase per yr.	0.6	10.20	9.91	11.39	13.10
Street Seasonal - third year	10.30	3% Increase per yr.	0.6	10.51	9.91	11.39	13.10
Street Seasonal - fourth year	10.60	3% Increase per yr.	0.6	10.83	9.91	11.39	13.10
Beach Attendants - first year	9.20	Increase to Minimum	0.5	9.35	9.35	10.75	12.36
Beach Attendants - second year	9.50	3% Increase per yr.	0.5	9.63	9.35	10.75	12.36
Beach Attendants - third year	9.85	3% Increase per yr.	0.5	9.92	9.35	10.75	12.36
Beach Attendants - fourth year	10.00	3% Increase per yr.	0.5	10.21	9.35	10.75	12.36
Crossing Guards	10.00	2% Increase	0.5	10.20	9.35	10.75	12.36

Adopted this 8th day of February, 2016.

JAMES R. CONNORS, Mayor

SABRINA WASWO, City Clerk

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: March 26, 2016
To: City Council
From: Blaine Oborn, City Administrator
Subject: Discussion/Action on Home Depot Park Sculpture agreements

The City Council at the October 12, 2015 meeting preliminary approved moving forward with placing of sculptures at Home Depot Park. This is a project being spearheaded by Alderman Chappell. There does not appear to be any property restrictions prohibiting the property from becoming a sculpture park. Alderman Chappell has secured the funding for the cement pads needed for the Sculpture. A sample agreement with the artist is attached that can be adapted for the City's use. Chappell can explain which sculptures will be placed at the park. Staff is looking for approval to proceed with the project and direct the City attorney to draft the Sculpture agreements.

First reading of Ordinance 15-14 repealing Section 74-114, Display of Power of the Municipal Code of the City of Lake Geneva, Wisconsin City Attorney Draper commented this was requested by the Municipal Court as it is a duplicate.

Discussion/Action on preliminary approval to allow temporary sculptures at the Home Depot Park (recommended by the Board of Park Commissioners on October 7, 2015)

Kupsik/Gelting motion to approve. Alderman Kupsik stated this is preliminary approval to allow for the temporary sculptures. Alderman Hill asked what other parks were considered. Alderman Kupsik stated Park Board considered Library Park, Flat Iron Park and Donian Park. Ms. Hill likes using a lesser known and underutilized park and was curious if there are any others that may be considered. Mr. Kupsik explained Alderman Chappell suggested Home Depot Park and the Park Board agrees it does not get used enough. Ms. Hill commented that it is a really great idea and thanked Ms. Chappell for all her hard work. Ms. Hill agrees with the prior comments from Finance regarding accessibility, but thinks it is a fabulous idea. She is a fan of finding funding. Ms. Chappell explained viewers can park along the street and in the Home Depot parking lot. There were preliminary discussions with Director of Public Works Dan Winkler with possibly having a curb cut out or a cross walk being put in. Mayor Connors stated this discussion is a preliminary approval supporting the concept.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Resolution 15-R47 amending the Schedule of Fees regarding Cemetery Fees (recommended by the Cemetery Board on October 7, 2015)

Kupsik/Howell motion to approve. Alderman Kordus stated the Cemetery Board is recommending the sites that are too small for full size graves to be used for cremation remains. He noted these are spaces that cannot be sold as full size graves.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Plan Commission Recommendations – Alderman Kupsik

Discussion/Action on a Planned Development (PD), General Development Plan (GDP) & Precise Implementation Plan (PIP) filed by Kim Pischke for Core Commercial, Inc., PO Box 1154, Appleton, WI, 54912, to allow for a multi-tenant commercial building at 351 Pellar Road, Lake Geneva, WI 53147, Tax Key No. ZA76100001

Kupsik/Wall motion to approve including staff and Engineer’s recommendations. Alderman Kordus questioned if they are putting additional traffic controls at this intersection or may include that in the future.

Kupsik/Kordus motion to suspend the rules to allow the City Engineer, Mr. Foht, to address the Council. Motion carried unanimously. Mr. Foht explained in running through the traffic analysis group with the retail space, and what is going through there, those developments would not warrant any type of signal. There are left turns coming out with an additional delay but that does not warrant signals all by themselves. Potential larger developments were discussed or developments that connect Turkey Farm Road. They definitely will look at additional traffic congestions. Mr. Kordus commented that Turkey Farm Road was not part of the proposal. Mayor Connors questioned if a signal would ever be allowed there. Mr. Foht stated putting another signal into that tight space would not work well. Alderman Gelting stated there is a grade difference between the proposed parking lot and the gas station to the East. He asked if they could ever be connected for an egress in the future. Mr. Foht stated that was looked at but connecting onto Edwards Blvd at that curve is not a safe operation.

Alderman Kupsik noted the motion was made at the Plan Commission to recommend the planned development, general development and plan implementation for Core Commercial Inc. This was to allow for a multi-tenant commercial building at 351 Pellar Road and to include the Engineer’s letter dated 9/18/15 and that a developer’s agreement be agreed upon between the City and the applicant, to include the utilities along Pellar Road – over that portion of the property, future sidewalk grading, solid curb in the center, the monument sign with a brick base and a report to the Council by Kapur and City staff regarding the projected traffic generation from the site, as well as a recommendation to the Council on the intersection. Those were the items that were discussed along with staff recommendations. Mayor Connors stated the City Attorney is working on the developer’s agreement.

City of Hopkins
Public Art Policies & Procedures

Approved by the Hopkins City Council 4/16/13

PURPOSE AND VALUE OF PUBLIC ART

The City of Hopkins recognizes the value that the arts play in a vibrant community and supports public art programs and activities that meet the following objectives:

- To provide meaningful aesthetic and cultural experiences for Hopkins residents, business owners and employees, and visitors, adding to the vibrancy of the community
- To attract new residents and new visitors, including but not limited to cultural tourists
- To showcase and/or collect artwork that demonstrates the creativity and innovation practiced in the arts, stimulates discussion and exchange of ideas, honors the history and heritage of Hopkins, and/or reflects the character and diversity of Hopkins

HOPKINS PUBLIC ART COMMITTEE

The City of Hopkins' public art program shall be led by a Committee made up of representatives of the Planning, Public Works and Hopkins Center for the Arts staff, community volunteers, business owners and artists. This Committee shall be responsible for the oversight of all public art programs and projects undertaken by the City of Hopkins including planning, grant writing, communication, acquiring public art, and maintenance of such art works. The Committee shall meet as needed to achieve the goals of the Public Art program as determined by the Hopkins City Council.

PURPOSE OF THIS POLICY

The objectives of this policy are to:

- Provide uniform procedures for the review and acceptance of gifts and loans of works of art for the City of Hopkins
- Provide policies and procedures relating to the commissioning of artwork, purchase of artwork from ArtStreet or other instances of the City of Hopkins initiating the acquisition of works of art
- Maintain high artistic standards in works of art displayed in public areas of the City of Hopkins
- Charge the appropriate staff with the responsibilities to administer public art initiatives
- Facilitate planning for the placement, maintenance, and funding of works of art on City property
- Define guidelines for the retention and possible deaccession of public art works
- Facilitate appropriate recognition of artists and donors of works of art to the City of Hopkins
- Direct the use of monetary donations including art dedication payments

For purposes of this policy, **Public Art** is defined as permanent, fixed, temporary or portable artistic expressions. This may include elements integral to a public site or building indoors or outdoors; landscape elements designed as part of an architectural design; objects and amenities used in a public site that are designed by a professional artist such as but not limited to benches, lighting, tree surrounds, railings, architectural ornament, etc.; or original works of fine art by artists not associated with any building project. Examples of the latter include: sculpture (free-standing, wall-supported, suspended, kinetic, electronic, mechanical, etc.); murals; paintings; collage; earthworks; neon; glass; fiber; mosaics; clay; wood; photographs; prints; literary arts; calligraphy; film; holographic images; video; computer projections; drawings; or any hybrids/mixed media. Civic undertakings such as

historical markers, memorials and monuments may fall under these guidelines if created by a professional artist. Time-based artworks such as musical performances, theater, dance created by a professional artist or team may also fall under these guidelines.

For purpose of these guidelines, the following shall be excluded from the definition of Work of Art: mass produced objects, fountains, playground constructions, landscape elements and park amenities that are of standard design and not designed by a professional artist. Also excluded from this policy are directional or functional elements such as signage, maps and graphics that are not designed by professional artists.

ACQUISITION OF ART WORK

The City of Hopkins may acquire artwork through its own initiatives (ArtStreet, commissioning of work, etc.) or through the donation of artwork. Artwork purchased by the City of Hopkins should demonstrate community support including but not limited to being the result of a People's Choice of Children's Choice Award for Hopkins ArtStreet, or commissioned artwork resulting from community input. The following three sections detail the procedures and policies for the donation of artwork.

DONATED ARTWORK, SECTION 1: PROCEDURES FOR MAKING A DONATION

Any person, group of people or organization may request the City to accept a donation of artwork. A Donor's Guidelines for Works of Art and sample application form are attached and must be given to anyone interested in donating artwork to the City. Donations of art work most likely will be for works of art expected to last several years if not into perpetuity.

DONATED ARTWORK, SECTION 2: ACCEPTANCE PROCESS

The purpose of this process is to ensure an equitable system for accepting or rejecting proposed donations of artwork, to ensure that a high level of artistry is consistently achieved, and to work with donors and artists to ensure that artwork meets maintenance standards and is placed appropriately. The process is:

1. A designated staff representative of the City meets with the potential donor to discuss the gift and review the Donor's Guidelines for Works of Art. Donor then completes the application form.
2. The application is referred to the Public Art Advisory Committee for review. This group may choose to meet with the donor to clarify any issues. It may also meet with business owners, neighborhood associations, or other interested parties as potential sites are considered. The Committee then makes a recommendation to the City Council as to whether or not they feel the application should be accepted. This recommendation should include site placement and maintenance plan as well as information on the work of art.
3. The City Council may accept the gift, deny the gift, or ask the Committee for further review. If an art work is accepted, the City Council makes a resolution to accept the donation. If the donor holds a title to the work, that title should be conveyed to the City of Hopkins. If such a title does not exist, the donor should provide a signed letter clearly stating the work of art is in their ownership and is being given to the City in perpetuity and that the donor relinquishes all control over the art work.
4. The Committee and designated staff schedule the installation of the artwork, ensure the donor is recognized for the gift at the installation site, and sends a letter of thanks to the donor on behalf of the City of Hopkins. The Committee is responsible for executing the maintenance plan

for the artwork and, if it should arise, determining if an artwork should be moved, repaired or deaccessioned.

DONATED ARTWORK, SECTION 3: SELECTION CRITERIA

The assessment of art work can be a rather subjective endeavor. The Committee should adhere to the following basic criteria to make the process as fair as possible and to ensure a quality public art program:

- High aesthetic level (evidence of the artist's mastery of the medium; impact on the viewer; contributes to a diverse and high quality collection of artwork)
- Appropriateness to the site (size, theme, historical or cultural significance, etc.)
- Impact, positive or negative, on property use and on adjacent property owners
- Practical maintenance burden (time, materials, cost)
- Safety to passersby, children, the disabled and the environment (including but not limited to projections, materials, noise, light and odor)
- Undue susceptibility to vandalism or theft
- In no instance should the work depict subjects that are trademarked or commercially licensed
- The donor has clear title/ownership of the work being donated

POLICY REGARDING THE COMMISSIONING OR PURCHASING OF ART WORK BY THE CITY OF HOPKINS

The most common way in which the City of Hopkins purchases an art work is through the project, ArtStreet. Each year, the Committee has the option, but not the obligation, of purchasing one or more pieces of art from the current round. The Committee will decide if any pieces in the current round are deemed appropriate for purchase. Results of the People's Choice and Children's Choice voting shall be an important factor in making this determination. The basic criteria listed above shall also be employed.

The pricing of the artwork in relationship to the purchase fund is another key factor. If the Committee decides to purchase a piece, a Hopkins staff person will handle the transaction. In some cases, a third party may contribute to the purchase and will be recognized at the site of installation and sent an acknowledgement.

There may be an instance when the City of Hopkins wishes to commission an artwork for a specific site or purpose. In most such cases, a request for proposal will be disseminated to public artists. These will be reviewed by the Committee and staff and a recommendation made to the City Council.

POLICY REGARDING THE IDENTIFICATION OF ART WORK

Unless a donor asks to remain anonymous, individuals or groups will be recognized for their donation of public art through a small plaque near the donated work. Likewise, unless he/she prefers to be anonymous, in all cases the artist of the work will be recognized on the plaque along with the year in which the artwork was completed and the medium. All design and text of this plaque must be approved by the Hopkins Public Art Committee. If an artwork is for sale, such as through the ArtStreet initiative, this will be communicated through a brochure, the City's website and through QR codes on the piece if available.

POLICY REGARDING INSTALLATION and MAINTENANCE OF ART WORK

The City of Hopkins is responsible for installing and maintaining all pedestals, concrete pads and securing mechanisms to be used for public art. The installation of actual art work shall be arranged on a case-by-case basis but in general will be handled as follows. Any exceptions must be reviewed and approved by the Hopkins Public Art Committee.

In the case where public art work is coming directly from an artist, that artist is responsible for overseeing the installation of the work by the City of Hopkins and holds all liability for loss or damage during transport and installation of the work. In the case of a short-term loan by an artist (ex. ArtStreet), the artist is responsible for any repairs or maintenance required during the term of the loan. In addition, the artist is responsible for delivering the artwork properly prepared for installation per project guidelines or agreement (ex. steel mounting plate secured to artwork).

When public art is coming from a third-party donor, the donor is responsible for transport of the artwork to its installation site and assumes all liability for loss or damage during transport. The City of Hopkins is responsible for installation of the artwork and maintenance thereafter.

Art work that does not conform to the specifications detailed in the program or project guidelines will not be installed unless otherwise approved by the Hopkins Public Works Department representative. At the discretion of the Hopkins Public Art Committee, plans for installations of art may be sent to the City's Inspection Department for review for safety and security. (ex. a very tall artwork) The Public Art Committee is responsible for establishing a maintenance plan and schedule for all public art in Hopkins and seeing that proper maintenance and repairs are carried out.

The City of Hopkins will maintain insurance on public art other than short-term loans or temporary works. It may arise that very costly works may require an insurance rider. This will be determined by the Director of Finance of the City of Hopkins.

All public art that is to be owned by the City of Hopkins will be installed on public property. Temporary installations, such as through ArtStreet, may occur on private property if agreed to in writing by the owner of the property on which the art is installed.

Public Art Maintenance Fund and Art Dedication Payments

Ten percent of commissions collected from the sale of Hopkins ArtStreet art work will be deposited in a Public Art maintenance fund.

An Art Dedication Fee is not a requirement associated with any City approval for a development project but shall be accepted as a donation to the City's Public Art Program. It is the responsibility of the donor to provide direction as to how the proceeds are to be used in accordance with all City policies. If there is not a public art project associated with the development for which the fee was donated, that fee will be applied to the Public Art Maintenance Fund, unless otherwise directed by the City Council.

POLICY REGARDING RETENTION, RELOCATION AND DEACCESSION OF ART WORK

All art work has a life span. The City of Hopkins is cognizant that a policy must be in place to deal with art work reaching the end of its life span or in which art work has become irrelevant or no longer useful in

serving the public art goals of the City. The City of Hopkins retains the right to relocate or permanently remove an artwork from public display for any reason, at the sole discretion of the City. The City may do so for reasons such as increased hazard to public health and safety, unsightly or deteriorated conditions of the artwork, the need to access and maintain public facilities, in the interest of improving the quality of the collection, etc. In general, if such conditions do not apply art work will be retained in the public art collection so long as:

- The artwork continues to be relevant and useful for the purposes and activities of the City, is not redundant or a duplicate that no longer has value as part of the collection as a whole
- An appropriate site for public display is available
- A public safety problem is not created by the project and no adverse environmental effects are created
- The authenticity, attribution or genuineness of the work is not determined to be false or fraudulent
- Its condition remains good and represents no more than natural and proper aging of the work
- Artwork withstands exposure to the natural elements and/or public use
- Artwork can be properly and cost-effectively stored, maintained, preserved and/or used
- The item is located in an area when jurisdiction will not be transferred to another entity or made inaccessible to the public

If an artwork is going to be deaccessioned, the artist shall be contacted and have the option of reacquiring title and possession of the artwork upon permanent removal by the City.

Donated items will be deaccessioned only at the direction of the City Council, which shall consider the recommendations of the Hopkins Public Art Committee, City staff and public comment. The City will contact the donor and artist (if known) and will determine the method and manner of the deaccessioning with preference given to returning the artwork to the donor. Deaccessioned items may be disposed of by means of public sale; private sale; exchange for another work; gifting to a tax-exempt public institution; recycling or destruction. Destruction may be considered the viable alternative where the physical condition of the work is severely deteriorated or will be irreparably damaged by deinstallation.

ART^{HOPKINS} STREET APPLICATION

Deadline is February 12, 2016.

YOUR NAME			
PHONE			
ADDRESS			
EMAIL			
ENTRY #1			
TITLE			
MEDIUM/MATERIAL			PRICE
WIDTH	HEIGHT	DEPTH	WEIGHT
DESCRIPTION			
ENTRY #2			
TITLE			
MEDIUM/MATERIAL			PRICE
WIDTH	HEIGHT	DEPTH	WEIGHT
DESCRIPTION			
ENTRY #3			
TITLE			
MEDIUM/MATERIAL			PRICE
WIDTH	HEIGHT	DEPTH	WEIGHT
DESCRIPTION			

Mail this form, exhibit contract (on back), non-refundable fee, and a CD or external drive with your artwork image(s) to: Hopkins ArtStreet, c/o Friends of the Hopkins Center for the Arts, 1111 Mainstreet, Hopkins, MN 55343

HOPKINS CENTER FOR THE ARTS
1111 Mainstreet
Hopkins, MN 55343



ART^{HOPKINS} STREET

CALL for ART

SIXTH ANNUAL
2016

ART^{HOPKINS} STREET



"Eggcited"
by Kimber Fiebiger



"Elk"
by Jim Dehne



"Goddess of the Grapes"
by Deb Zeller

CALL for ART

DEAR ARTIST:

You are invited to submit work for consideration for the sixth annual Hopkins ArtStreet exhibit. Selected works of art will be displayed for one year on Mainstreet, Hopkins.

WHO IS ELIGIBLE?

This juried exhibition is open to established and emerging artists of all backgrounds, working in all media that can withstand outdoor public display. Each eligible artist may submit up to three original artworks. Selected artists will be paid a stipend of \$500 to offset the cost of transportation of their artwork and any other incurred travel/hotel expenses. Artists must be present at the installation of their work.

CRITERIA FOR ARTWORK

The jurors' goal is to achieve a diverse selection of artwork that is of high quality in both concept and construction and is appropriate for display in a public, outdoor environment. Specific requirements and objectives are:

1. All entries must be **original** works by submitting artists.
2. Artworks must be **durable** enough to withstand the elements in a year-long show with minimal maintenance and be at least 18" tall.
3. Works must pose **no hazard** to patrons, including the sight impaired, physically disabled or children.
4. Works must be **appropriate** for a family audience.
5. Works must be **insured** by the artist.
6. Selected works must be **ready for installation to concrete slab or pedestal or ready for installation to brick wall (for 2D works)** when delivered to site (selected artists will receive more information).

We are open to alternate methods of display and sites along Mainstreet that are more fitting for your work. Please contact Fawzia Khan at fkhani@comcast.net to discuss further.

Larger works (greater than 4' in one dimension) are encouraged, as are artworks that are interactive, reflective, kinetic or engage the curiosity and imagination of viewers.

The goal of Hopkins ArtStreet is to build a collection that over time will come to celebrate the diverse community and vitality of Hopkins. Artworks are on loan to the project for the duration of the exhibit (approximately one year).

HOPKINS ARTSTREET is an ongoing program established in 2010 to showcase original artworks in an accessible setting. A collaboration among the Hopkins Center for the Arts (a facility of the City of Hopkins), the Hopkins Business & Civic Association and the Friends of the Hopkins Center for the Arts, this project is part of a long-term vision for incorporating public art into Hopkins and enriching the lives of its residents and visitors.

AWARDS & BENEFITS TO PARTICIPATING ARTISTS

- Judges' Award: \$1,000
- People's Choice Award: \$300
- Children's Choice Award: \$300
- Purchase Award: A panel of jurors may choose one of the pieces for purchase for the ArtStreet permanent collection.
- All pieces will be actively marketed for sale. ArtStreet retains a 25% commission on sold pieces.
- Participating artists receive excellent exposure, as the loaned artworks will be in high traffic areas and promotional efforts will be ongoing.

HOW DO I APPLY?

Artists are encouraged to apply online through CaFE™. Deadline to apply is February 12, 2016.

1. Go to www.callforentry.org.
2. Click on "How to Apply" and then create your free profile.
3. Apply to the Hopkins ArtStreet call.

If you do not have online access, complete the attached application form and submit it with 3 digital images per artwork (high resolution jpeg files, 1MB max each, on CD or external drive) along with your \$25 non-refundable application fee, **made payable to Friends of the Hopkins Center for the Arts**. Maximum of three pieces may be submitted. Mail to:

Hopkins ArtStreet
c/o Friends of the Hopkins Center for the Arts
1111 Mainstreet
Hopkins, MN 55343

The entries will be reviewed for completeness and forwarded to the selection committee comprised of area artists and residents.

QUESTIONS?

For more information on Hopkins ArtStreet, please visit www.HopkinsArtsCenter.com/artstreet. You may also submit questions about this project or procedures via email to fkhani@comcast.net or sbibus@hopkinsmn.com.

Thank you in advance for your participation.

DATES

Friday, February 12, 2016
Entry deadline (postmark deadline; no exceptions)

Friday, March 25, 2016
Notification of selections

May 2016 (date TBD)
Delivery and installation of artwork

February 2017
Award winners announced

May 2017 (date TBD)
Pick up of unsold artwork

ART STREET HOPKINS

EXHIBIT CONTRACT

PLEASE READ CAREFULLY.

This is an agreement between Hopkins Center for the Arts (a facility of the City of Hopkins) and _____ (artist) concerning display of artwork(s) during the 2016 exhibit.

The artist certifies that his/her artwork is original and available for purchase. The artist certifies that works are soundly and professionally constructed of durable and sturdy materials, have no breakable or easily damaged parts or pieces, are suitable for outdoor public display, are constructed in a way that will not cause safety or liability problems, and will require no maintenance during the twelve-month exhibit period. The artist is responsible for securely attaching 3-D works to a durable steel base or mounting plate in order for the piece to be welded or bolted to a metal pedestal or a concrete slab.

The City of Hopkins is responsible for securely installing all artwork but will not provide insurance coverage on the works. The City of Hopkins reserves the right to make emergency repairs to works when necessary upon notification to artists. The Hopkins Center for the Arts will retain a 25% commission for any artwork purchased during the exhibit period or as a direct result of this exhibit.

The artist agrees to deliver the artwork(s) for installation to Hopkins, Minnesota, at the agreed upon date and time, specific location TBD. All works are committed to display in the City of Hopkins for the duration of the exhibit (approximately one year).

Signed _____ by or for artist

Date _____

Signed _____ for the Hopkins Center for the Arts

Date _____

NEW BUSINESS

Adaptive playground discussion – Dusti Ocampo. (Item taken out of order first)

Ms. Ocampo discussed the community need for adaptive play equipment. She cited a \$15,000 project which included 2 swings, an adaptive swing, and matting material for access. She also suggested Veterans Park, which was concurred with by Administrator Oborn. The new \$1 million playground in Kenosha, Franklin, Elkhorn and Appleton were all discussed. The consensus was that this was a worthwhile project, Veterans Park was the likely location for a number of reasons, and President Skates noted the timing was perfect as the Park Commission just wrapped up its dog park project. Ald. Kupsik pointed to the Park Use and Open Space Plan of the City and said the City should follow it with a monetary commitment of \$15,000 to seed the project. After further discussion, it was moved by Mayor Connors and seconded by Commissioner Olsen to have staff look at opportunities at Veterans Park. DPW Winkler noted that we should go to Kenosha and assess its site requirements to determine the maximum area to set aside. The motion passed 7-0.

Sculptures in the parks discussion – Dan Massopust. (Item taken out of order second)

Mr. Massopust gave a slide show of several of his works including Mayo Clinic, mostly in bronze. There was discussion that Eau Claire, WI does art displays on both its streets and in its parks at no cost to the City. The City does buy the people's choice winner for \$10,000 even if it sells for much more. He said statutory bases are concrete or granite and have the ability to pick them up and relocate them. He would send an excel spreadsheet to DPW Winkler.

OLD BUSINESS

Art in the parks-Elizabeth Chappell.

Ald. Chappell gave a slide presentation on the status of her efforts to have art in the parks. It included a request to use Home Depot Park for the site, a list of members for the art review committee, forms modeled after Hopkins, MN to go to the City Attorney, a schedule for consideration of artists' proposals, and an April to April display period. She said she had 3 qualified artists for consideration and to launch the program and described their works. There was a question regarding involvement of the Park Commission membership on the review committee which Ald. Chappell said she would support. President Skates was concerned that the Park Commission needs to approve the artworks, and over the funding for the concrete bases. DPW Winkler was asked about the bases. He responded the most efficient and flexible means would be to cast slabs with lifting lugs so they can be set and moved. Cost would be less than \$3,000 for 3 slabs depending on size, and funding wasn't yet decided. Since the artwork is temporary, it wasn't determined if Plan Commission approval was required. Commissioner Quickel was concerned about the big picture if this takes off and future funding of numerous concrete pads. Commissioner Olsen thought the pads should be a standard size. It was moved by Mayor Connors and seconded by Ald. Kupsik to have staff work with Ald. Chappell on pad sizes and send a recommendation to the Council to set aside use of Home Depot Park for temporary art displays. The motion passed 7-0.

(This item needs to go to City Council and the City Attorney should look at it to make sure it doesn't need to go to Plan Commission)

Lake Geneva Sculpture Park

Introduce the Lake Geneva Sculpture Park to the full City Council

– The Citizens Sculpture Park Committee

- Our Tasks as a committee
- Model this after other towns
- Tasks that our committee need to accomplish

- Map

- The Artists chosen

- Recommendation by Park Board

- Asking for Preliminary Approval by Council

Citizen SCULPTURE park Committee Members

**The Citizens Sculpture Park Committee has
8 members as well as myself, Alderman
Elizabeth Chappell**

Citizen SCULPTURE PARK Committee Goal

The sole goal is to connect with sculptor artists who would like to display their sculptures, on a temporary basis, on City land that is located across the street from Home Depot on Edwards Blvd herein referred to as Lake Geneva Sculpture Park.

Citizens Sculpture Park Committee

Tasks

- Will review all artist work.
- Will vote on the top sculptures and recommend to Council they go in the park
- Will handle all forms/contracts and waivers that need be signed and completed by the artists prior to being selected to exhibit in the park.
- Will seek any final Council approval that may be needed.
- Will facilitate installing any concrete pads with Public Works.

Citizens Sculpture Park Committee Tasks

- The Citizens Sculpture Park Committee (CSPC) will gather all applications by November deadline, judge which sculpture or sculptures will meet the criteria (list of criteria approved by City Attorney and City Council), then notify the approved artists by January so they can be ready to install their sculpture by April.

CSPC tasks cont.

- Sculptures will be installed on a temporary basis for one consecutive year (April to April) Artists are responsible for transporting their sculpture to the designated location. Concrete pads will be provided for them to display on, but securing the sculpture to the pad will be their responsibility.

CSPC tasks cont.

- No stipend, or prize money, or transportation costs will be awarded or reimbursed. All artist participating in displaying their work understand this and will sign a contract.

CSPC tasks cont.

- The contract will also state the artist is responsible for any damages or repairs the sculpture may need throughout the year, and holds the city not liable in the event any parts or the whole sculpture is stolen.

Lake Geneva Sculpture Park has been Modeled after Hopkins, MN

- Citizens Sculpture Park Committee reached out to Hopkins, Minnesota for their help and guidance in accomplishing what Hopkins has been doing since 2004, which has been attracting sculptor artists to display their work in Hopkins on a temporary basis.

Hopkins, MN

- Hopkins has a small town feel, like Lake Geneva, but is about twice the size in population.
- They have used sculptures as an attraction to visitors to Hopkins.
- They have had success with their program for over 10 years and is the perfect one for Lake Geneva to model our sculpture park after.

Hopkins, MN

- The Center for the Arts in Hopkins emailed me their artist contract, their application, and their criteria for sculptures. All will be given to our City Attorney for review and to be used as a model for creating our own set of contract/application and criteria artists will follow when wanting to exhibit in our sculpture park.

Hopkins, MN

Hopkins does pay a small stipend to each artist, and has a first, second and third place cash award they provide, but The Hopkins Center for the Arts also receives a \$10,000 grant from the Minnesota Arts Board to help with that.

The stipend and awards are not of concern at this time to Citizens Sculpture Park Committee for the Lake Geneva Sculpture Park because:

- 1. We have three quality artist for the first year who are willing to do this without stipend or prize money.
- 2. This area is more than enough of a draw and a prize to any sculptor who would get the chance to show in Lake Geneva.
- 3. We can grow into that if we choose to

map



Three PROPOSED Sculptors

selected by Citizens Sculpture Park Committee

Dr Evermor, Baraboo, WI

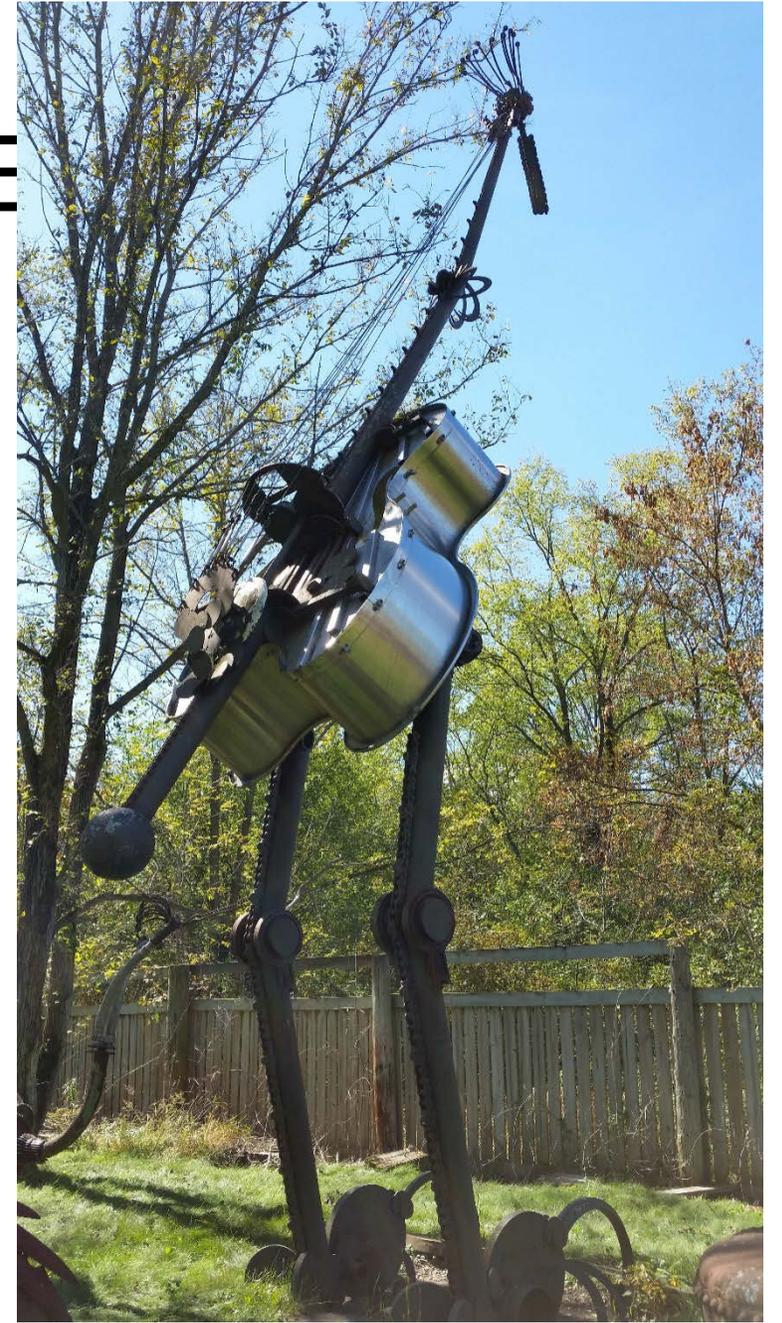
Jay and Barbra Brost, Walworth, WI

Chris scharpf, Lake Geneva

Dr Evermor (1 OF 4 POSSIBILITIES)



Dr Evermor OF 4 POSSIBILITIES



Dr Evermor (1 OF 4 POSSIBILITIES)



Dr Evermor (1 OF 4 POSSIBILITIES)



Jay and Barbara Brost



Jay and Barbara Brost



Jay and Barbara Brost



Jay and Barbara Brost



Jay and Barbara Brost



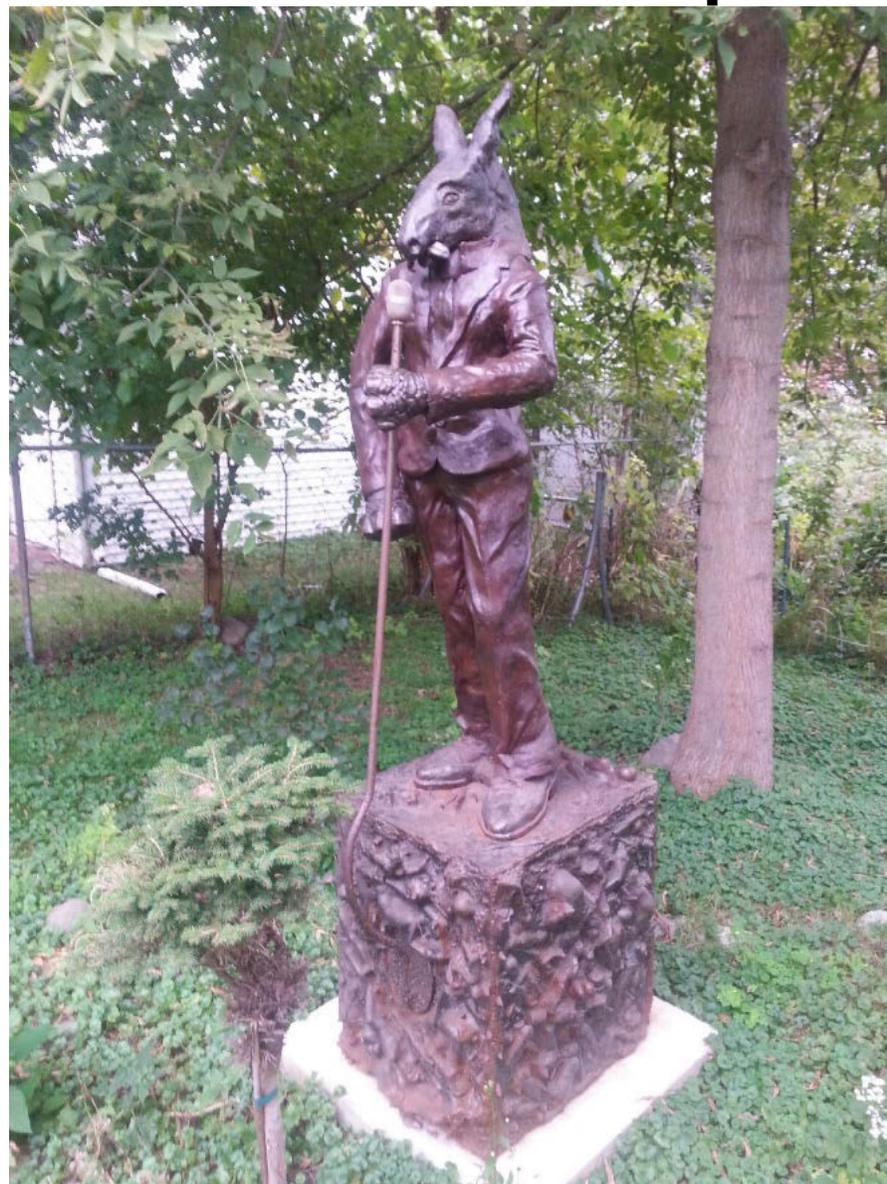
Jay and Barbara brost



Jay and Barbara Brost The Gardener, Lake Geneva



Chris scharpf



Chris scharpf



Additional Tasks to be completed

- 1. Forms, contracts, and waivers to be developed and approved by the City Attorney and City Council.
- 2. Review if the proposed property can be named “Lake Geneva Sculpture Park”.
- 3. Funding for concrete pads.
- 4. Publicity and information about the park on our website.

recommendation

On Wednesday, October 7, the use of this land, across the street from Home Depot, was recommended by the Park Commission to City Council to designate it for use as the Lake Geneva Sculpture Park

Preliminary Approval of Lake Geneva Sculpture Park

- Tonight, Citizens Sculpture Park Committee, represented by myself, Alderman Chappell, would like to ask for the City's preliminary approval of the Lake Geneva Sculpture Park.



City of Lake Geneva
Building and Zoning
626 Geneva Street
Lake Geneva, WI 53147

To the Mayor and Common Council,

At the March 21, 2015 meeting of the Plan Commission six items were recommended for approval.

A Certified Survey Map (CSM) filed by Carrie Kielty Trust was recommended for approval for the combination of two lots with the addition of the Staff recommendations and any recorded easements to be shown on the survey.

A Certified Survey Map (CSM) filed by David & Cheryl Hawkins, and Barbara Lucksinger was recommended for approval to clarify and correct the legal descriptions of two lots.

A Removal of Restrictions filed by Salvatore & Donna DeSimone was recommended for approval for land located in the Town of Linn in our extra territorial jurisdiction boundary.

A Certified Survey Map (CSM) filed by Lake Geneva Development Corp. was recommended for approval for the combination of two lots.

A Precise Implementation Plan (PIP) filed by Lake Geneva Development Corp. to allow for reduced setbacks and set the uses of the existing building at 726 Wisconsin Street.

A General Development Plan (GDP) filed by Lake Geneva Tennis Club to allow for a new building to be built on Veterans Blvd. in the Planned Business Park, including all staff recommendations, findings of fact, and the inclusion of a sidewalk to the bike path and a bicycle rack.

As the Building and Zoning Administrator I am therefore requesting that the City Council take into consideration the unanimous vote of the Plan Commission on all of the items and approve them with the Plan Commission requirements and any City Council requirements.

Sincerely,
Kenneth Robers
Building and Zoning Administrator

7. **Public Hearing and Recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369.**

DISCUSSION – Gary Milliette (Representing the Milliette Family)

The applicant gave an overview of the application details and there was a brief discussion with the Commission. There was considerable discussion regarding the DNR website still showing this as pending and no response from the contact at the DNR for an update. There is some concern about the new configuration of the pier and the City Attorney will need to do some more research on it.

PUBLIC SPEAKER #1 – Andy Loughlin, 600 Campbell Street - LG

Mr. Loughlin stated his objections to the new configuration of the proposed pier, requesting that it stay in its current location and configuration. He would like to speak to the city Attorney once it has been researched.

MOTION #4

Kupsik/Gibbs moved to continue the recommendation and the public hearing to the May Planning meeting. The motion carried unanimously.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005.**

DISCUSSION - Art Kielty – PO Box 322, LG

The applicant gave an overview of the application details and there was a brief discussion with the Commission. Inspector Robers stated that if there is an easement it would need to be included and shown on the revised recorded survey Document going forward.

MOTION #5

Kupsik/Flower moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005, including staff recommendations and easements for the utilities to be identified on the survey. The motion carried unanimously.

9. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211.**

DISCUSSION – David & Cheryl Hawkins and Barbara Lucksinger, LG

The applicants gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #6

Skates/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211. The motion carried unanimously.

10. **Review and Recommendation on an Application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A.**

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Carrie Kielty TRUST
1239 Leighton RD.
Caledonia, IL 61011

TELEPHONE NUMBER OF CURRENT OWNER: (815) 987-4050

NAME AND ADDRESS OF APPLICANT:

Jeffrey Kimps (Agent for Carrie Kielty)
Pathfinder Surveying
P.O. Box 322 Lake Geneva WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 248-8303

NAME AND ADDRESS OF SURVEYOR:

Pathfinder Surveying INC
P.O. Box 322
Lake Geneva WI 53147

TELEPHONE NUMBER OF SURVEYOR: (262) 248-8303

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

TO COMBINE 2 TAX PARCELS



To: Ken Robers

Date: March 4, 2016

From: Gary R. Splinter, P.L.S.

CC: Tom Foht, Greg Governatori

Subject: Review of Certified Survey Map for Carrie Kielty Trust in the City of Lake Geneva

We have completed a review of a Certified Survey Map prepared by Jeffrey L. Kimps of Pathfinder Surveying Inc. Our review was conducted to determine compliance with Chapter 236 of the Wisconsin State Statutes, Chapter 66-36 of the City of Lake Geneva Municipal Code and good surveying practices. The Certified Survey Map dated February 25, 2016 was reviewed.

The below comments from the March 1st review have been addressed and we recommend approval of the Certified Survey Map.

Comments for the Certified Survey Map:

- ~~As per s.236.20 (2(b)) - Please indicate the outside diameter of all monuments (sheet 1 of 2).~~
- ~~As per s.236.20 (2(d)) - Please underscore all adjoining streets and platted lots (sheet 1 of 2).~~
- ~~As per s.236.20 (2(e)) - Please add the width of Center Street (sheet 1 of 2).~~
- ~~Square footage is normally to the nearest foot and acreage to the nearest x.xxx.~~
- ~~As per s.236.34 (1(d)) - Please check the preamble to reflect all of Lot 5 and vacated alley. Not sure if these are correct.~~
- ~~As per s.236.20 (2(e)) - Please add a bearing to the 90.34' coarse (sheet 1 of 2).~~

~~We recommend approval of the Certified Survey Map contingent upon enclosed surveyor's comments. Although the material has been reviewed, the surveyor is ultimately responsible for the thoroughness and accuracy of the Certified Survey Map with state statutes and municipal city code.~~

Please contact me if you have any questions or comments pertaining to this project.

CERTIFIED SURVEY MAP NO. _____

PART OF LOTS 6,7 AND 8, BLOCK 14, ORIGINAL PLAT OF THE VILLAGE NOW CITY OF LAKE GENEVA, AND ALL THAT PART OF THE ABANDONED CHICAGO NORTH WESTERN RAIL ROAD, LYING NORTH OF THE NORTH LINE OF WISCONSIN ST. AND EAST OF THE EAST LINE OF CENTER STREET, LOCATED IN THE NW 1/4 OF THE NE 1/4 AND THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

NW CORNER
36-2-17
N 221506.58
E 2387661.79

NORTH 1/4 CORNER
36-2-17
N 221532.864
E 2390323.325

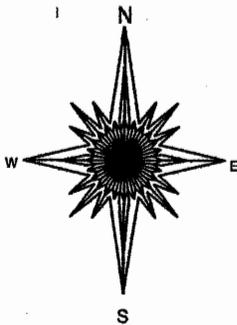
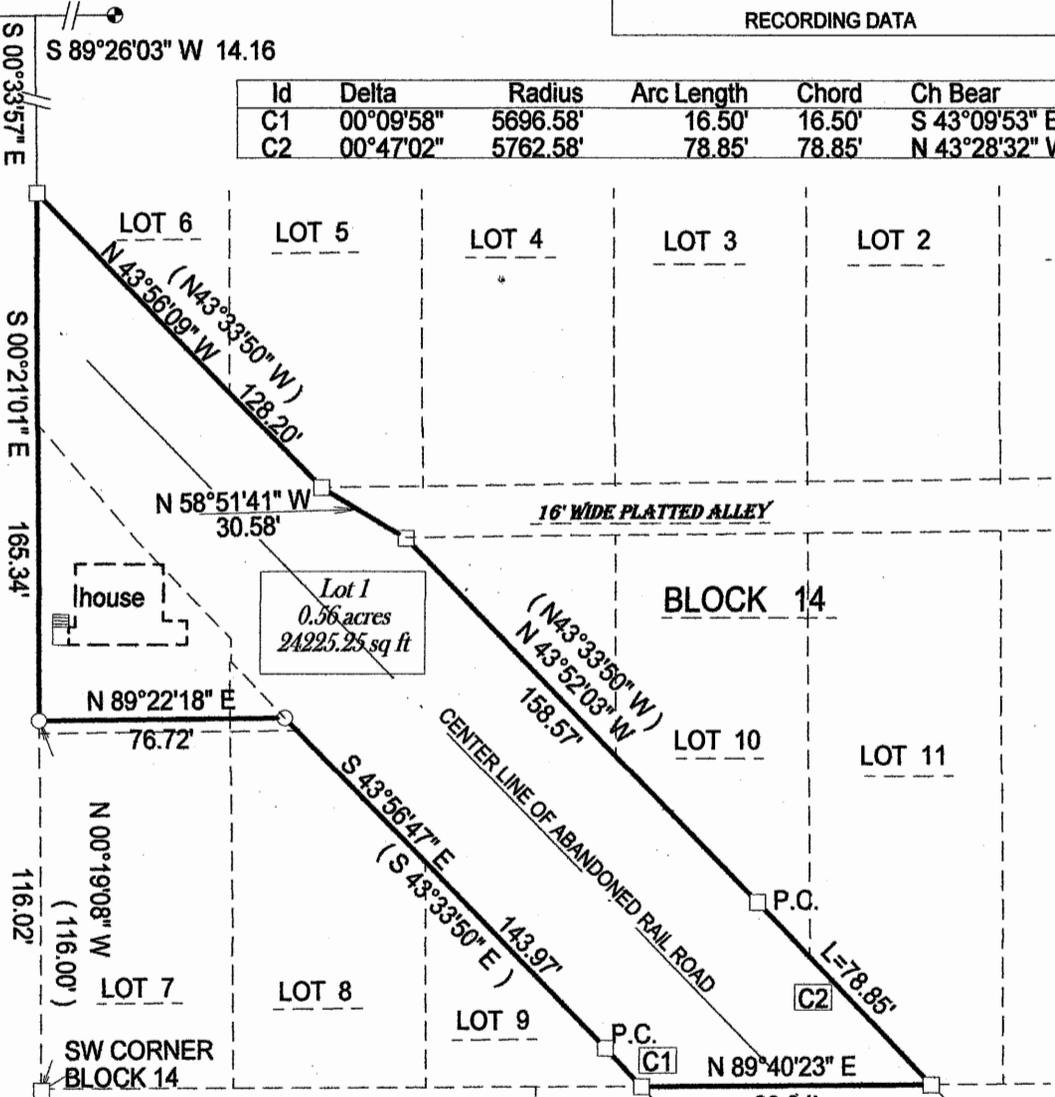
OWNER
CARRIE KIELTY TRUST
12319 LEIGHTON DR.
CALEDONIA, IL. 61011

RECORDING DATA

Id	Delta	Radius	Arc Length	Chord	Ch Bear
C1	00°09'58"	5696.58'	16.50'	16.50'	S 43°09'53" E
C2	00°47'02"	5762.58'	78.85'	78.85'	N 43°28'32" W

SURVEYOR
PATHFINDER SURVEYING INC.
(formerly)
J.K. SURVEYING INC.
N3705 WILLOWBEND LANE
LAKE GENEVA, WI, 53147
262-248-8303

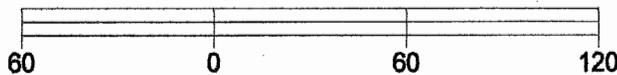
CENTER STREET
(80' WIDE)



WISCONSIN STREET

(80' WIDE IMPROVED TO APPROXIMATELY TO THIS AREA)

REVISED 3-1-2016 KAPUR COMMENTS
DATED THIS 25TH DAY OF FEBRUARY, 2016.



JOB# 14-139CSM

LEGEND

- ⊕ = found Walworth county concrete monument
- () = recorded as
- = found 1" OD iron pipe
- = found 3/4" round iron bar

BASIS OF BEARING OF THIS PLAT: THE US STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH, NAD 83. WISCORS.

NORTH LINE OF THE NW 1/4 WAS ASSUMED TO BEAR S89°20'03" W.



CERTIFIED SURVEY MAP NO.

PART OF LOTS 6,7 AND 8, BLOCK 14, ORIGINAL PLAT OF THE VILLAGE NOW CITY OF LAKE GENEVA, AND ALL THAT PART OF THE ABANDONED CHICAGO NORTH WESTERN RAIL ROAD, LYING NORTH OF THE NORTH LINE OF WISCONSIN ST. AND EAST OF THE EAST LINE OF CENTER STREET, LOCATED IN THE NW 1/4 OF THE NE 1/4 AND THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

LEGAL DESCRIPTION:

PART OF LOTS 6,7 AND 8, BLOCK 14, ORIGINAL PLAT OF THE VILLAGE NOW CITY OF LAKE GENEVA, AND ALL THAT PART OF THE ABANDONED CHICAGO NORTH WESTERN RAIL ROAD, LYING NORTH OF THE NORTH LINE OF WISCONSIN ST. AND EAST OF THE EAST LINE OF CENTER STREET, LOCATED IN THE NW 1/4 OF THE NE 1/4 AND THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

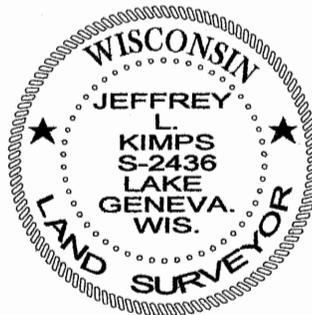
Commencing at north 1/4 corner of section 36, town 2 north, range 17 east; thence S89°26'03"W, along the north line of the NW 1/4 of said section 36 a distance of 14.16 feet; thence S00°33'57"E, a distance of 688.57 feet to the POINT OF BEGINNING; thence S00°21'01"E, along the east line of Center Street a distance of 165.34 feet; thence N89°22'18"E, a distance of 76.72 feet; to the southerly line of the abandoned railroad, thence S43°56'47"E, along said southerly line a distance of 143.97 feet to the point of curvature of a non-tangent curve, concave to the southwest, having a radius of 5696.58 feet a central angle of 00°09'58", and a chord of 16.50 feet bearing S43°09'53"E; thence Southeast along said curve, a distance of 16.50 feet to the north line of Wisconsin Street; thence N89°40'23"E, along said north line a distance of 90.34 feet to the northerly line of the abandoned railroad and a point of curvature of a non-tangent curve, concave to the southwest, having a radius of 5762.58 feet a central angle of 00°47'02", and a chord of 78.85 feet bearing N43°28'32"W; thence Northwest along said curve, a distance of 78.85 feet; thence N43°52'03"W, along said northerly line a distance of 158.57 feet; thence N58°51'41"W, a distance of 30.58 feet; thence N43°56'09"W, a distance of 128.20 feet to the west line of Center Street and the POINT OF BEGINNING; said described tract containing 0.6 Acres, 24225.25 sq. ft. more or less.

SURVEYORS CERTIFICATE:

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF THE CARRIE KIELTY TRUST, I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 25TH DAY OF FEBRUARY, 2016.

JEFFREY L. KIMPS R.L.S. S-2436



JOB # 14-139

OWNERS CERTIFICATE:

AS OWNER I HEREBY CERTIFY THAT I HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: _____

AUTHORIZED AGENT FOR THE CARRIE KIELTY TRUST

CITY PLANNING COMMISSION RESOLUTION

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNER THE CARRIE KIELTY TRUST, IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS _____ DAY OF _____, 2016.

MAYOR
JIM CONNERS

CITY CLERK
SABRINA WASWO

7. **Public Hearing and Recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369.**

DISCUSSION – Gary Milliette (Representing the Milliette Family)

The applicant gave an overview of the application details and there was a brief discussion with the Commission. There was considerable discussion regarding the DNR website still showing this as pending and no response from the contact at the DNR for an update. There is some concern about the new configuration of the pier and the City Attorney will need to do some more research on it.

PUBLIC SPEAKER #1 – Andy Loughlin, 600 Campbell Street - LG

Mr. Loughlin stated his objections to the new configuration of the proposed pier, requesting that it stay in its current location and configuration. He would like to speak to the city Attorney once it has been researched.

MOTION #4

Kupsik/Gibbs moved to continue the recommendation and the public hearing to the May Planning meeting. The motion carried unanimously.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005.**

DISCUSSION - Art Kielty – PO Box 322, LG

The applicant gave an overview of the application details and there was a brief discussion with the Commission. Inspector Robers stated that if there is an easement it would need to be included and shown on the revised recorded survey Document going forward.

MOTION #5

Kupsik/Flower moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005, including staff recommendations and easements for the utilities to be identified on the survey. The motion carried unanimously.

9. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211.**

DISCUSSION – David & Cheryl Hawkins and Barbara Lucksinger, LG

The applicants gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #6

Skates/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211. The motion carried unanimously.

10. **Review and Recommendation on an Application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A.**

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission.

original signatures

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

David & Cheryl Hawkins	Barbara Luck singer
1205 W. Main St.	222 Maxwell St.
Lake Geneva, WI 53147	Lake Geneva, WI 53147
CH (847) 971-8580 / DH (224) 279-7972	() 414-416-3149
TELEPHONE NUMBER OF CURRENT OWNER:	

NAME AND ADDRESS OF APPLICANT:

David & Cheryl Hawkins	Barbara Luck singer
1205 W. Main St.	222 Maxwell St.
Lake Geneva, WI 53147	Lake Geneva, WI 53147
CH (847) 971-8580 / DH (224) 279-7972	() 414-416-3149
TELEPHONE NUMBER OF APPLICANT:	

NAME AND ADDRESS OF SURVEYOR:

Pathfinder Surveying, Inc
P.O. Box 322
Lake Geneva, WI 53147
TELEPHONE NUMBER OF SURVEYOR: (262) 248-8303

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

lotline agreement to cure deeded overlap.

SUBMITTAL CHECKLIST

_____ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.

_____ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.

✓
_____ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.

✓
_____ PROVIDE 5 FULL SETS AND 20 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

March 2, 2016

DATE

David Howard - Cheryl & Mark Barbera Lucking

SIGNATURE OF APPLICANT



To: Ken Robers

Date: March 4, 2016

From: Gary R. Splinter, P.L.S.

CC: Tom Foht, Greg Governatori

Subject: Review of Certified Survey Map for David and Cheryl Hawkins and Barbara Lucksinger in the City of Lake Geneva

We have completed a review of a Certified Survey Map prepared by Jeffrey L. Kimps of Pathfinder Surveying Inc. Our review was conducted to determine compliance with Chapter 236 of the Wisconsin State Statutes, Chapter 66-36 of the City of Lake Geneva Municipal Code and good surveying practices. The Certified Survey Map dated February 25, 2016 was reviewed.

The below comments from the February 26th review have been addressed and we recommend approval of the Certified Survey Map.

Comments for the Certified Survey Map:

- ~~As per s.236.20 (2(b)) Please indicate the outside diameter of all monuments (sheet 1 of 2).~~
- ~~As per s.236.20 (2(b)) Please indicate what the square symbols represent in legend (sheet 1 of 2).~~
- ~~As per s.236.20 (2(d)) Please underscore all adjoining streets and platted lots (sheet 1 of 2).~~
- ~~As per s.236.20 (2(e)) Please add the width of Maxwell Street (sheet 1 of 2).~~
- ~~As per s.236.20 (2(e)) Please label GSM Lots 1 & 2 (sheet 1 of 2).~~
- ~~As per s.236.20 (2(i)) Please add a North Arrow (sheet 1 of 2).~~
- ~~As per s.236.20 (2(j)) Please add the square footage of each lot and total square footage (both sheets).~~
- ~~As per s.236.34 (1(d)) Please revise the preamble to reflect all of Lot 11 (both sheets).~~

~~We recommend approval of the Certified Survey Map contingent upon enclosed surveyor's comments. Although the material has been reviewed, the surveyor is ultimately responsible for the thoroughness and accuracy of the Certified Survey Map with state statutes and municipal city code.~~

Please contact me if you have any questions or comments pertaining to this project.

CERTIFIED SURVEY MAP NO.

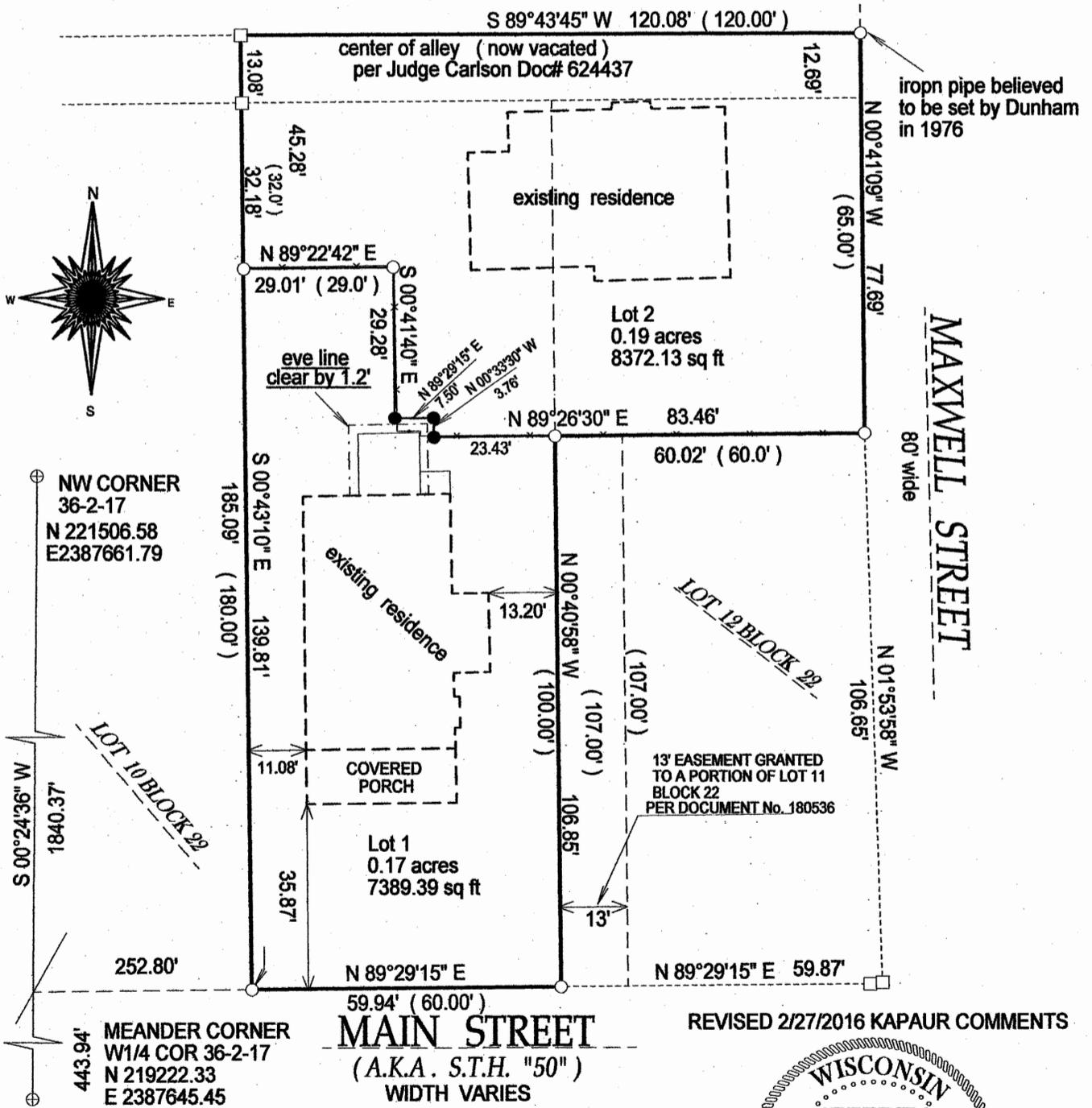
A REDIVISION OF ALL OF LOT 11 AND THE NORTH 65 FEET OF LOT 12, BLOCK 22 ORIGINAL PLAT OF THE VILLAGE (NOW CITY OF LAKE GENEVA) AND THE SOUTH 1/2 OF THE VACATED ALLEY LYING NORTH OF SAID LOTS 11 AND 12, BEING PART OF THE SW 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

" THIS A LOT LINE AGREEMENT BETWEEN ADJOINING LAND OWNERS .

SURVEYOR
 PATHFINDER SURVEYING INC.
 P.O. BOX 322
 LAKE GENEVA, WI, 53147
 262-248-8303

OWNERS
 DAVID AND CHERYL HAWKINS
 AND
 BARBARA LUCKSINGER

RECORDING DATA



- LEGEND**
- = found 5/8" iron bar
 - = found 1" O.D. iron pipe
 - ⊕ = found Walworth county concrete monument
 - () = recorded as
 - = set 1.25" OD iron pipe X 18" 1.68 LBS PER LIN FT

BASIS OF BEARING OF THIS MAP: THE US STATE PLANE COORDINATE SYSTEM SOUTH ZONE GRID NORTH NAD 88. THE WEST LINE OF THE NW 1/4 36-2-17 WAS ASSUMED TO BEAR N 0°24'36" E. WISCORS WAS USED.

JOB# 14-176CSM

REVISED 2/27/2016 KAPPAUR COMMENTS



JEFFREY L. KIMPS S - 2436
 Wisconsin Professional Land Surveyor

CERTIFIED SURVEY MAP NO.

A REDIVISION OF ALL OF LOT 11 AND THE NORTH 65 FEET OF LOT 12 , BLOCK 22 ORIGINAL PLAT OF THE VILLAGE (NOW CITY OF LAKE GENEVA) AND THE SOUTH 1/2 OF THE VACATED ALLEY LYING NORTH OF SAID LOTS 11 AND 12, BEING PART OF THE SW 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

LEGAL DESCRIPTION:

A REDIVISION OF ALL OF LOT 11 AND THE NORTH 65 FEET OF LOT 12 , BLOCK 22 ORIGINAL PLAT OF THE VILLAGE (NOW CITY OF LAKE GENEVA) AND THE SOUTH 1/2 OF THE VACATED ALLEY LYING NORTH OF SAID LOTS 11 AND 12, BEING PART OF THE SW 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

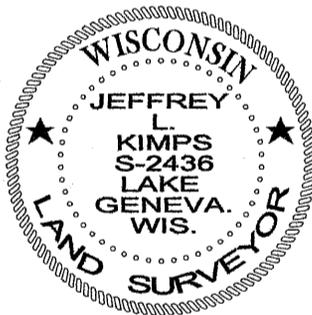
Commencing at the northwest corner of section 36, town 2 north, range 17 east ; thence S00°24'36"W, along the west line of the NW 1/4 of said section 36 a distance of 1840.37 feet; thence N89°29'15"E, a distance of 252.80 feet to the southwest corner of lot 11 block 22 Original Plat of the Village now city of Lake Geneva and the POINT OF BEGINNING; thence N89°29'15"E, along the south line of said lot 11 and the northerly line of Main Steet a distance of 59.94 feet to the southeast corner of said lot 11; thence N00°40'58"W, along the east line of said lot 11 a distance of 106.85 feet; thence N89°26'30"E, a distance of 60.02 feet to the west line of Maxwell Street; thence N00°41'09"W, along said west line a distance of 77.69 feet to the center line of an Alley now vacated as dermined by Judge Carlson in November of 2004 case No. 03CV00778 , recorded as document No. 624437; thence S89°43'45"W, along said centerline a distance of 120.08 feet; thence S00°43'10"E, a distance of 185.09 feet to the POINT OF BEGINNING; said described tract containing 0.4 Acres, 15,769 sq. ft. , more or less.

SURVEYORS CERTIFICATE:

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF DAVID AND CHERYL HAWKINS AND BARBARA LUCKSINGER , I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 25TH DAY OF FEBRUARY, 2016.

JEFFREY L. KIMPS P.L.S. S-2436



job# 14-176

revised 02/27/2106 kapur comments

OWNERS CERTIFICATE:

AS OWNER'S WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: _____

(DAVID HAWKINS)

(BARBARA LUCKSINGER)

(CHERYL HAWKINS)

CITY OF LAKE GENEVA PLANNING COMMISION RESOLUTION

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNER'S DAVID AND CHERLY HAWKINS AND BARBARA LUCKSINGER, IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS _____ DAY OF _____, 2016.

MAYOR
JIM CONNERS

CITY CLERK
SABRINA WASWO

7. **Public Hearing and Recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369.**

DISCUSSION – Gary Milliette (Representing the Milliette Family)

The applicant gave an overview of the application details and there was a brief discussion with the Commission. There was considerable discussion regarding the DNR website still showing this as pending and no response from the contact at the DNR for an update. There is some concern about the new configuration of the pier and the City Attorney will need to do some more research on it.

PUBLIC SPEAKER #1 – Andy Loughlin, 600 Campbell Street - LG

Mr. Loughlin stated his objections to the new configuration of the proposed pier, requesting that it stay in its current location and configuration. He would like to speak to the city Attorney once it has been researched.

MOTION #4

Kupsik/Gibbs moved to continue the recommendation and the public hearing to the May Planning meeting. The motion carried unanimously.

8. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005.**

DISCUSSION - Art Kielty – PO Box 322, LG

The applicant gave an overview of the application details and there was a brief discussion with the Commission. Inspector Robers stated that if there is an easement it would need to be included and shown on the revised recorded survey Document going forward.

MOTION #5

Kupsik/Flower moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to combine two parcels submitted by Jeffrey Kimps, agent for Carrie Kielty Trust, P.O. Box 322, Lake Geneva, WI 53147, for land located at 411 Center Street, Tax Key Nos. ZOP 00127 & ZXRR 00005, including staff recommendations and easements for the utilities to be identified on the survey. The motion carried unanimously.

9. **Review and Recommendation on an Application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211.**

DISCUSSION – David & Cheryl Hawkins and Barbara Lucksinger, LG

The applicants gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #6

Skates/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map to clarify and correct the overlapping legal descriptions submitted by David & Cheryl Hawkins, 1205 W. Main Street and Barbara Lucksinger, 222 Maxwell Street, Lake Geneva, WI 53147, Tax Key Nos. ZOP 00209 and ZOP 00211. The motion carried unanimously.

10. **Review and Recommendation on an Application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A.**

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #7

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A. The motion carried unanimously.

11. Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155.

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #8

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155, contingent on approval of the Planned Development. The motion carried unanimously.

12. Public Hearing and recommendation on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 00154.

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission. He also noted, with apologies, that the North Lot should have been Lot #1 and the South Lot should have been Lot #2, however, on the application paperwork it is flip flopped.

Slavney clarified they are looking for a motion to recommend approval of the proposed General Development Plan (GD) and Implementation Plan (PIP) for lot 2 which would grant 3 flexibilities (not variances) as listed in the text of the submittal.

PUBLIC SPEAKER #1 – Ed Gillman, 722 Wisconsin Street, LG

Gillman stated his concerns regarding the proposed project and how it would affect his family's property.

MOTION #9

Gibbs/Kupsik moved to close the public hearing. The motion carried unanimously.

MOTION #10

Kupsik/Gibbs moved to approve the Recommendation on a on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 00154, to include staff recommendations, finding of facts and the 3 flexibilities. The motion carried unanimously.

Kupsik noted that staff has no problems with granting the (PIP) for the Planned Development as all of the uses are currently grandfathered and this procedure will allow them to be consistent with the current zoning code.

13. Public Hearing and recommendation on a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate and Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.

DISCUSSION – Thomas Connelly, Autumnwood Financial Corp., Walworth, WI (Agent for LG Tennis)

The applicant gave an overview of the application details and there was a discussion with the Commission and Planner Slavney gave an overview of the process.

PUBLIC SPEAKER #1 – Sandy Derrick/Derrick Funeral Home, 700 Park Drive - LG

She had some concerns regarding the proximity of the new building to her building.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW

REMOVAL OF RESTRICTION

CERTIFIED SURVEY MAP or

SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Salvatore and Donna De Simone

184 South Street

Elmhurst, IL 60126

TELEPHONE NUMBER OF CURRENT OWNER:

(262) 748-3333

NAME AND ADDRESS OF APPLICANT:

Same

c/o Richard W Tortorici, Attorney

P.O. Box 1300, Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT:

(262) 248-3333

NAME AND ADDRESS OF SURVEYOR:

Kenneth B. Mehring

Lynch and Associates

405 Skyline Dr, Ste C, Lake Geneva WI 53147

TELEPHONE NUMBER OF SURVEYOR:

(262) 248-3697

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

See County Application submitted herewith

SUBMITTAL CHECKLIST

- _____ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.

- _____ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.

- _____ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.

- _____ PROVIDE 5 FULL SETS AND 20 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

DATE

2/29/16

SIGNATURE OF APPLICANT

Richard A. St. John



RESTRICTION REMOVAL / AFFIDAVIT OF CORRECTION

FEE: \$200.00

**FEE: \$300.00 if County Zoning Agency Hearing is required
for a restriction removal approval**

The undersigned hereby applies to the Walworth County Zoning Agency pursuant to Chapter 236 of Wisconsin State Statutes for:

- RESTRICTION REMOVAL
- AFFIDAVIT OF CORRECTION

OWNER OF PARCEL Salvatore and Donna De Simone
 ADDRESS 184 South St., Elmhurst, IL 60126
 PHONE NUMBER 262-248-3333 (Attorney Richard W. Torhorst)
 APPLICANT (if other than owner) Same
 ADDRESS _____
 PHONE NUMBER _____
 TAX PARCEL NUMBER ITE 00034A
 ZONING DISTRICT R-1

ATTACH COPY OF THE CSM OR SUBDIVISION PLAT SHOWING CORRECTION AND OR RESTRICTION TO BE REMOVED OR CHANGED AND A ATTACHED COPY OF THE PROPOSED AFFIDAVIT OF CORRECTION *

ADDITIONAL INFORMATION MAY BE REQUESTED UPON STAFFS REVIEW OF THE REQUEST.

PURPOSE OF REQUEST The residence constructed upon the property in the 1990s was built in compliance with the County setback from Wildwood Drive but not the setback per the plat of subdivision of Trinke Estates. An amendment to the plat setback is necessary to allow an addition to the rear of the existing residence.

This request is for those items that will meet existing Ordinance Requirements and is not meant to supersede Ordinance Requirements.

APPLICANT'S SIGNATURE: Richard W. Torhorst Attorney DATE: 2/25/16

OTHER APPROVING AGENCY(S) INVOLVED: Town of Linn; City of Lake Geneva
 ATTACH A COPY OF THE SPECIFIED AGENCY'S REVIEW AND APPROVAL

*** NOTE: SUBMITAL OF THE AFFIDAVIT OF CORRECTION WITH THIS APPLICATION WILL MINIMIZE DELAYS.**

EXHIBIT A

RECORD LEGAL DESCRIPTION (PER TRUSTEE'S DEED, DOCUMENT NO. 885601)

LOT SEVENTEEN (17) IN BLOCK TWO (2) OF TRINKE ESTATES, ACCORDING TO THE RECORDED PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, ON PAGE 49, LOCATED IN GOVERNMENT LOT ONE (1) WHICH LOT IS IN THE SE 1/4 OF THE SE 1/4 AND THE NE 1/4 OF THE SE 1/4 OF SECTION 10, T. 1 N., R. 17 E., SAID LAND BEING IN THE TOWN OF LINN, WALWORTH COUNTY, WISCONSIN.

EXCEPTING THEREFROM THE NORTH TWO HUNDRED (200') FEET OF LOT SEVENTEEN (17) IN BLOCK TWO (2) OF TRINKE ESTATES, ACCORDING TO THE RECORDED PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, ON PAGE 49, LOCATED IN GOVERNMENT LOT ONE (1) WHICH LOT IS IN THE SE 1/4 OF THE SE 1/4 AND THE NE 1/4 OF THE SE 1/4 OF SECTION 10, T. 1 N., R. 17, MORE SPECIFICALLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING ON THE NORTHWEST CORNER OF SAID LOT 17; RUNNING THENCE SOUTH ALONG THE WEST LINE OF LOT 17 TWO HUNDRED (200') FEET; THENCE EASTERLY PARALLEL WITH THE NORTH BOUNDARY LINE OF LOT 17 TO THE ROAD KNOWN AS WILDWOOD DRIVE; THENCE NORTHEASTERLY ALONG WILDWOOD DRIVE TO THE NORTHEAST CORNER OF SAID LOT 17; RUNNING THENCE WESTERLY ON THE NORTH BOUNDARY LINE OF LOT 17 BACK TO THE PLACE OF BEGINNING.

EXHIBIT B

LEGAL DESCRIPTION OF PLATTED BUILDING LINE

A BUILDING LINE, ACCORDING TO THE SUBDIVISION PLAT OF TRINKE ESTATES, RECORDED IN VOLUME 12 OF PLATS, ON PAGE 49 AND LOCATED WITHIN LOT SEVENTEEN (17) IN BLOCK TWO (2) OF TRINKE ESTATES, ACCORDING TO THE RECORDED PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, ON PAGE 49, LOCATED IN GOVERNMENT LOT ONE (1) WHICH LOT IS IN THE SE 1/4 OF THE SE 1/4 AND THE NE 1/4 OF THE SE 1/4 OF SECTION 10, T. 1 N., R. 17 E., SAID LAND BEING IN THE TOWN OF LINN, WALWORTH COUNTY, WISCONSIN, DESCRIBED MORE PARTICULARLY AS FOLLOWS; COMMENCING AT A 1" IRON PIPE FOUND MARKING THE SOUTHEAST CORNER OF SAID LOT 17; THENCE S85°29'00"W, ALONG SAID SOUTH LINE, 45.00' TO THE PLACE OF BEGINNING; THENCE N1°26'07"W, ALONG SAID BUILDING LINE, 153.39', POINT OF TERMINATION OF SAID BUILDING LINE, SAID POINT BEING ON THE NORTH LINE OF THE LANDS DESCRIBED IN TRUSTEE'S DEED, DOCUMENT NO. 885601 AND N88°20'05"W, 64.83' FROM A 1" IRON PIPE FOUND MARKING THE NORTHEAST CORNER OF SAID LANDS.

PREPARED FOR:
SALVATORE AND DONNA DESIMONE
184 SOUTH ST.
ELMHURST, IL 60126

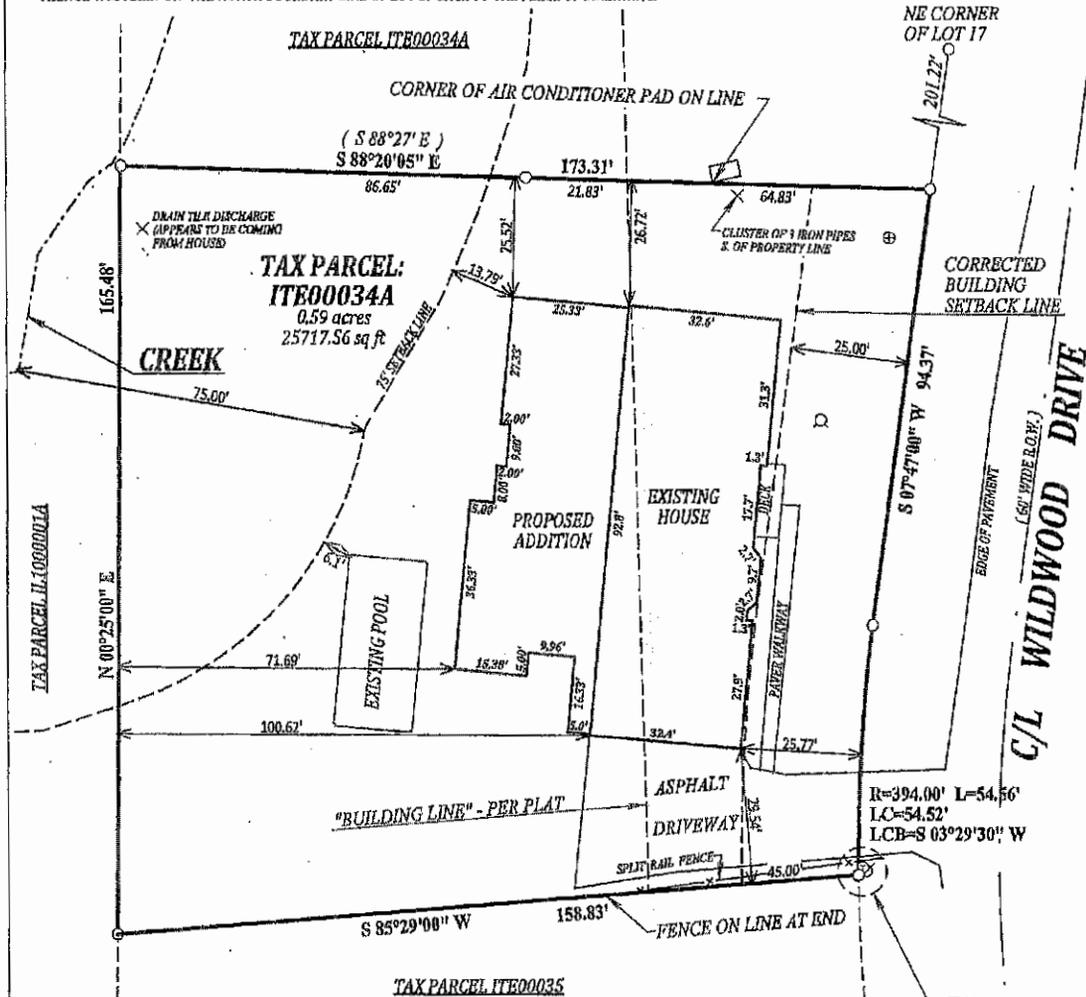
EXHIBIT C PLAT OF SURVEY

LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC.
405 SKYLINE DRIVE, SUITE C
LAKE GENOVA, WI 53147
(262) 248-3697

-OF-

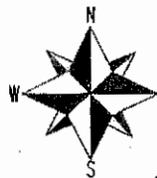
RECORDED LEGAL DESCRIPTION: (TAKEN FROM DOC. NO. 085601)

LOT SEVENTEEN (17) IN BLOCK TWO (2) OF TRINKE ESTATES, ACCORDING TO THE RECORDED PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, ON PAGE 49, LOCATED IN GOVERNMENT LOT ONE (1) WHICH LOT IS IN THE SE 1/4 OF THE SE 1/4 AND THE NE 1/4 OF THE SE 1/4 OF SECTION 10, T. 1 N., R. 17 E., SAID LAND BEING IN THE TOWN OF LINN, WALWORTH COUNTY, WISCONSIN.
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LEGEND

- FOUND 1" IRON PIPE
 - ⊗ RECORDED AS
 - WELL
 - ⊗ POWER POLE
 - ⊙ TELEPHONE PEDISTAL
 - ⊙ HOLDING TANK COVER
- JOB # 15-513
TAX ID # ITE00034A



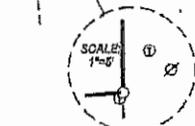
BEARINGS HEREON REFERENCED TO THE RECORDED PLAT OF TRINKE ESTATES.

SCALE 1" = 30'



I have surveyed the above-described property and the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location and dimensions of all structures thereon, fences apparent easements and roadways and visible encroachments, if any.

This survey is made for the exclusive use of the present owners of the property, and also those who purchase, mortgage, or insure the title thereto within one (1) year from date hereof; and as to them I warrant the accuracy of said survey map.



DATED THIS 23rd DAY OF MARCH, 2014
REVISED THIS 11th DAY OF MARCH, 2016
REVISED THIS 20th DAY OF OCTOBER, 2016
REVISED THIS 16th DAY OF FEBRUARY, 2016

KENNETH B. MEHRING S - 2838
Wisconsin Registered Land Surveyor
(original if signed in red)

MOTION #7

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A. The motion carried unanimously.

11. Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155.

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #8

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155, contingent on approval of the Planned Development. The motion carried unanimously.

12. Public Hearing and recommendation on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 00154.

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Torhorst gave an overview of the application details and there was a brief discussion with the Commission. He also noted, with apologies, that the North Lot should have been Lot #1 and the South Lot should have been Lot #2, however, on the application paperwork it is flip flopped.

Slavney clarified they are looking for a motion to recommend approval of the proposed General Development Plan (GD) and Implementation Plan (PIP) for lot 2 which would grant 3 flexibilities (not variances) as listed in the text of the submittal.

PUBLIC SPEAKER #1 – Ed Gillman, 722 Wisconsin Street, LG

Gillman stated his concerns regarding the proposed project and how it would affect his family's property.

MOTION #9

Gibbs/Kupsik moved to close the public hearing. The motion carried unanimously.

MOTION #10

Kupsik/Gibbs moved to approve the Recommendation on a on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 00154, to include staff recommendations, finding of facts and the 3 flexibilities. The motion carried unanimously.

Kupsik noted that staff has no problems with granting the (PIP) for the Planned Development as all of the uses are currently grandfathered and this procedure will allow them to be consistent with the current zoning code.

13. Public Hearing and recommendation on a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate and Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.

DISCUSSION – Thomas Connelly, Autumnwood Financial Corp., Walworth, WI (Agent for LG Tennis)

The applicant gave an overview of the application details and there was a discussion with the Commission and Planner Slavney gave an overview of the process.

PUBLIC SPEAKER #1 – Sandy Derrick/Derrick Funeral Home, 700 Park Drive - LG

She had some concerns regarding the proximity of the new building to her building.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW

CERTIFIED SURVEY MAP or SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Paul and Allison Page
3464 Country View Dr.
Delavan, WI 53115

TELEPHONE NUMBER OF CURRENT OWNER: ()

NAME AND ADDRESS OF APPLICANT:

Lake Geneva Economic Development Corp.
c/o Richard W. Torhorst, Secretary
PO Box 1300, Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 248-3333

NAME AND ADDRESS OF SURVEYOR:

Pathfinder Surveying, Inc./Jeff Kimps
PO Box 322
Lake Geneva, WI 53147

TELEPHONE NUMBER OF SURVEYOR: (262) 248-8303

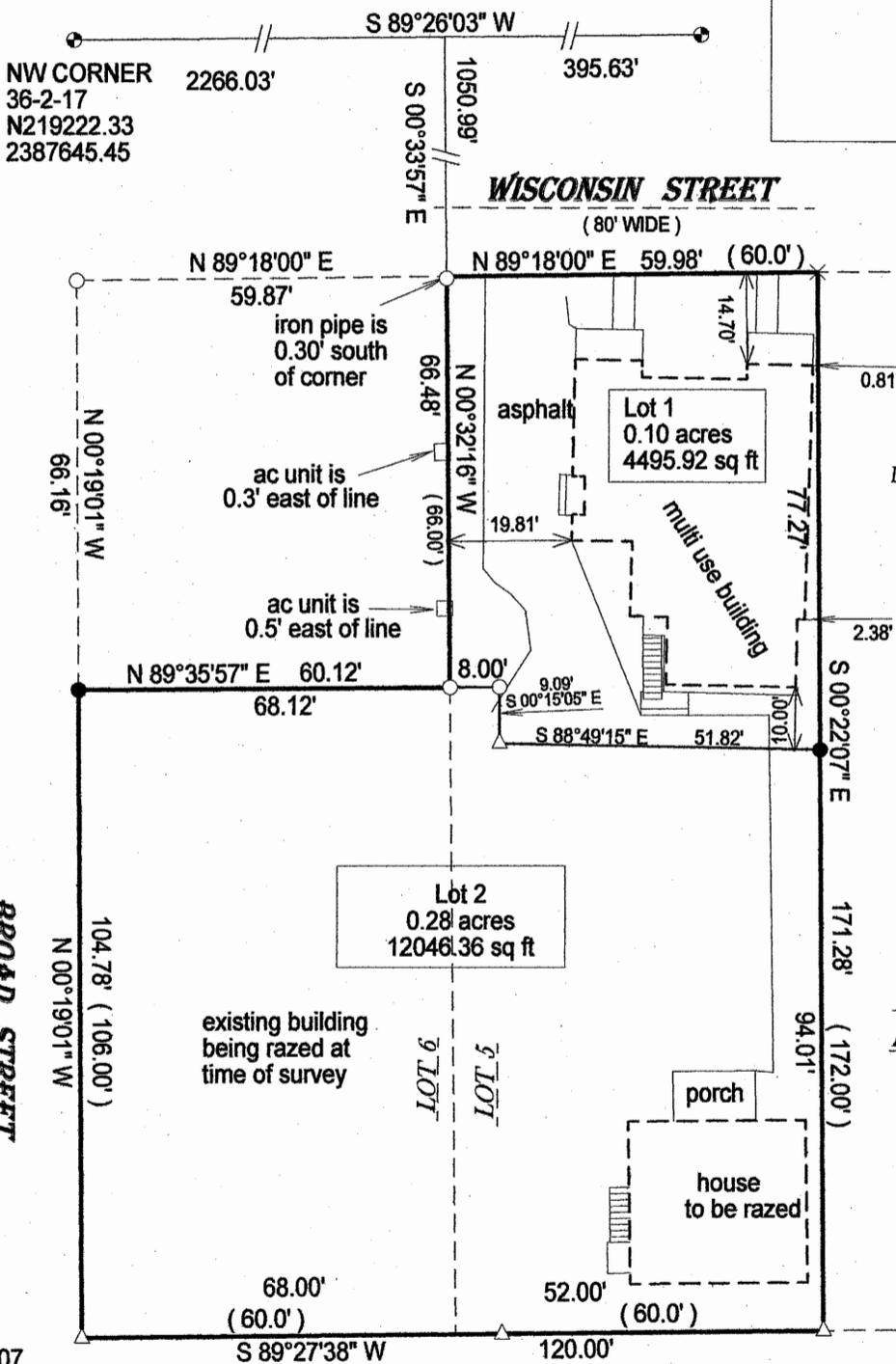
SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

Applicant is purchasing tax parcel ZOP 00154 to add the south 100 feet +/- to tax parcel ZOP 00155 for development. The north 72 feet +/- to be sold as a separate and distinct parcel.

CERTIFIED SURVEY MAP NO.

LOT 5, AND THE SOUTH 106 FEET OF LOT 6, BLOCK 16, ORIGINAL PLAT OF THE VILLAGE, NOW CITY OF LAKE GENEVA, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

NORTH 1/4 CORNER
36-2-17
N221532.864
E2390323.325



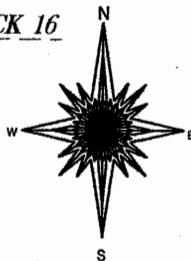
SURVEYOR

PATHFINDER SURVEYING INC.
P.O. BOX 322
LAKE GENEVA, WI, 53147
262-248-8303

OWNERS

LAKE GENEVA ECONOMIC
DEVELOPMENT CORPORATION

LOT 4
BLOCK 16

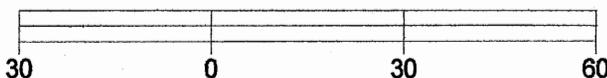


JOB#16-07

LEGEND

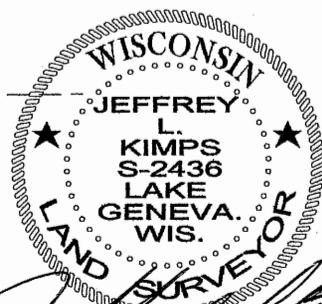
- X = cross cut
- △ = found mag nail
- = found 1.25" OD iron pipe
- ⊕ = found Walworth county concrete monument
- () = recorded as
- = set 1.25" OD iron pipe X 18" 1.68 LBS PER LIN FT

REVISED 03/23/2016 ATTORNEY TORHORST COMMENTS
REVISED 3-1-2016 KAPUR COMMENTS



BASIS OF BEARING OF THIS MAP: THE US STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH, NAD 83.

THE NORTH LINE OF THE NW 1/4 OF SECTION 36-2-17 WAS ASSUMED TO BEAR S89°26'03" W.



JEFFREY L KIMPS S - 2436

Wisconsin Professional Land Surveyor

CERTIFIED SURVEY MAP NO.

LOT 5, AND THE SOUTH 106 FEET OF LOT 6, BLOCK 16, ORIGINAL PLAT OF THE VILLAGE, NOW CITY OF LAKE GENEVA, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

LEGAL DESCRIPTION:

LOT 5, AND THE SOUTH 106 FEET OF LOT 6, BLOCK 16, ORIGINAL PLAT OF THE VILLAGE, NOW CITY OF LAKE GENEVA, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

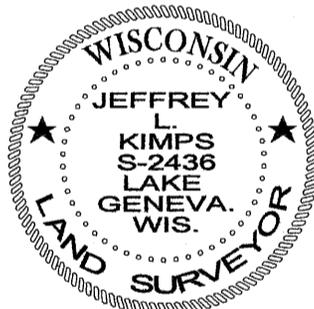
Commencing at the north 1/4 corner of section 36, town 2 north, range 17 east ; thence S89°26'03"W, along the north line of the NW 1/4 of said section 36, a distance of 395.63 feet; thence S00°33'57"E, a distance of 1050.99 feet to the northwest corner of lot 5 , block 16 Original Plat of the Village now City of Lake Geneva and the POINT OF BEGINNING; thence N89°18'00"E, along the north line of said lot 5 and the south line of Wisconsin Street a distance of 59.98 feet; to the northeast corner of said lot 5, thence S00°22'07"E, along the east line of said lot 5 a distance of 171.28 feet to the southeast corner of said lot 5 and the north line of a public Alley ; thence S89°27'38"W, along said north line a distance of 120.00 feet along the north line of said Alley until it intersects with the east line of Center Street, said point being the southwest corner of lot 6, block 16 of said Original Plat ; thence N00°19'01"W, along the west line of said lot 6 and the east line of Center Street a distance of 104.78 feet; thence N89°35'57"E, a distance of 60.12 feet; thence N00°32'16"W, a distance of 66.48 feet to the northwest corer of said lot 5 and the POINT OF BEGINNING; said described tract containing 0.4 Acres, more or less.

SURVEYORS CERTIFICATE:

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF LAKE GEVEVA ECONOMIC DEVELOPMENT CORPORATION , I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 25TH DAY OF FEBRUARY, 2016.

JEFFREY L. KIMPS R.L.S. S-2436



OWNERS CERTIFICATE:

AS OWNER'S WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: _____

(AUTHORIZED AGENT FOR LAKE GENEVA ECONOMIC DEVELOPMENT CORPORATION)

CITY PLANNING COMMISION RESOLUTION

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNERS LAKE GENEVA ECONOMIC DEVELOPMENT CORPORATION , IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS _____ DAY OF _____, 2016.

MAYOR
JIM CONNORS

CITY CLERK
SABRINA WASWO



To: Ken Robers **Date:** March 4, 2016
From: Gary R. Splinter, P.L.S.
CC: Tom Foht, Greg Governatori, Jeffrey L. Kimps
Subject: Review of Certified Survey Map for Lake Geneva Economic
Development Corp. & Paul Page, Allison Moebus - Page in the City of
Lake Geneva

We have completed a review of a Certified Survey Map prepared by Jeffrey L. Kimps of Pathfinder Surveying Inc. Our review was conducted to determine compliance with Chapter 236 of the Wisconsin State Statutes, Chapter 66-36 of the City of Lake Geneva Municipal Code and good surveying practices. The Certified Survey Map dated February 25, 2016 was reviewed.

The below comments from the March 1st review have been addressed and we recommend approval of the Certified Survey Map.

Comments for the Certified Survey Map:

- ~~As per s.236.20 (2(b)) Please indicate the outside diameter of all monuments (sheet 1 of 2).~~
- ~~As per s.236.20 (2(d)) Please underscore all adjoining platted lot (sheet 1 of 2).~~
- ~~Square footage is normally to the nearest foot and acreage to the nearest x.xxx.~~

~~We recommend approval of the Certified Survey Map contingent upon enclosed surveyor's comments. Although the material has been reviewed, the surveyor is ultimately responsible for the thoroughness and accuracy of the Certified Survey Map with state statutes and municipal city code.~~

Please contact me if you have any questions or comments pertaining to this project.

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PUBLIC SPEAKER #1 – Sandy Derrick/Derrick Funeral Home, 700 Park Drive - LG

She had some concerns regarding the proximity of the new building to her building.

**APPLICATION FOR ZONING MAP AMENDMENT FOR PLANNED DEVELOPMENT
ZONING INCLUDING GENERAL DEVELOPMENT PLAN APPROVAL (PD/GDP) AND
ONE PRECISE IMPLEMENTATION PLAN APPROVAL (PD/PIP)**

Name of Applicant: Lake Geneva Economic Development Corp.

Address of Applicant: c/o Richard W. Torhorst

PO Box 1300

Lake Geneva, WI 53147

Telephone No. (262) 248-3333

Fax and/or email: () torhorstlaw@genevaonline.com

Name of Owner: Paul and Allison Page

Address of Owner: 3464 Country View Dr.

Delavan, WI 53115

Telephone No. ()

Fax and/or email: ()

Subject property address and/or complete legal description (use attached sheet if necessary):

726 Wisconsin Street

See Survey attached

Current Zoning District: General Business GB

Fee of \$750.00 payable upon filing application.

July 29 2016
Date

By Richard W. Torhorst, Sec
Signature of Applicant

LAKE GENEVA ECONOMIC DEVELOPMENT CORPORATION

APPLICATION SUBMITTAL FOR PLAN DEVELOPMENT/PRECISE IMPLEMENTATION PLAN

LOCATION MAP. Attached hereto is a location map of the subject property and its vicinity as depicted on the City of Lake Geneva Land Use Plan Map.

MAP OF SUBJECT PROPERTY. Attached hereto is a map showing all lands within 300 feet of the boundaries of the subject property together with a list of the names and addresses of the owners of all lands within 300 feet. Also attached please find the proposed certified survey map for the property showing all lot dimensions thereof.

WRITTEN DESCRIPTION. The Lake Geneva Economic Development Corporation ("LGEDC") is purchasing the property known as 726 Wisconsin Street, which is currently zoned General Business ("GB"), and dividing the property into two parcels by means of a certified survey map.

Lot 1 of the Certified Survey Map consists of a multi-use commercial building facing north on the south side of Wisconsin Street to be zoned Planned Development ("PD"). The building use consists of a commercial office on the first floor and two one bedroom residential apartments on the second floor. This multi-use commercial building will remain as is and LGEDC is requesting that the Precise Implementation Plan be adopted for the existing building and the current use thereof. Lot 1 provides an off-street parking for each one bedroom apartment. Parking for the commercial unit will be off premises on Wisconsin Street. The creation of Lot 1 of Certified Survey Map will result in result in the following variances from the normal requirements of the General Business Zoning District:

- (i) Side yard setback ten feet to .81 feet
- (ii) Rear setback twenty-five feet to ten feet
- (iii) Front setback twenty-five feet to 14.70 feet

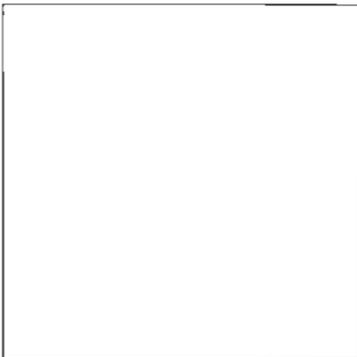
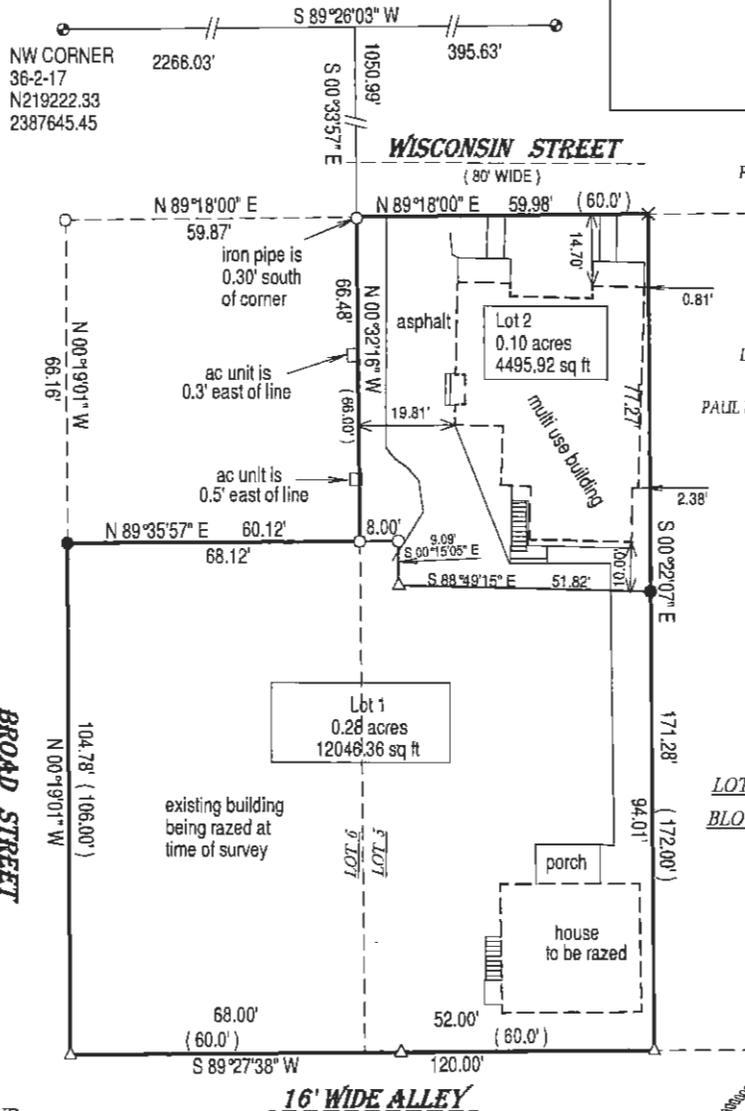
These setbacks currently exist and are shown on the Certified Survey Map as the location of the present building which has been located thereon for many, many years. There is no request to construct any additional improvements upon the property nor for any change in the existing use of the property. Attached hereto are photographs of the existing building showing the building elevations, open areas and existing landscaping.

Lot 2 of the Certified Survey Map combines the south 194 feet (+/-) of Tax Key No. ZOP 00154 with Tax Key No. ZOP 00155 (known as 323 Broad Street) and is to be rezoned to Central Business resulting from the lotline adjustment. All structures upon or which were previously upon the proposed lot have been or will be razed. Any areas which have not been improved with asphalt will after the razing of the structures be brought to existing grade, seeded and maintained as green area pending development. LGEDC has received TIF funds from the City of Lake Geneva for the razing of the old Traver Hotel building and restoration of the property to grade as green area. It is the intention of LGEDC to work with a developer to whom Lot 2 would be sold requiring the construction of a commercial building which may or may not contain residential units on the second floor and to be constructed in compliance with the requirements of LGEDC and the City of Lake Geneva Zoning Ordinance.

CERTIFIED SURVEY MAP NO. _____

LOT 5, AND THE SOUTH 106 FEET OF LOT 6, BLOCK 16, ORIGINAL PLAT OF THE VILLAGE, NOW CITY OF LAKE GENEVA, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

NORTH 1/4 CORNER
36-2-17
N221532.864
E2390323.325



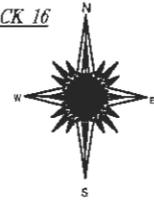
SURVEYOR

PATHFINDER SURVEYING INC.
P.O. BOX 322
LAKE GENEVA, WI, 53147
262-248-8303

OWNERS

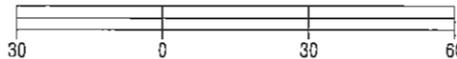
LAKE GENEVA ECONOMIC
DEVELOPMENT CORP.
&
PAUL PAGE, ALLISON MOEBUS-PAGE

LOT 4
BLOCK 16



LEGEND

- X = cross cut
- Δ = found mag nail
- = found 1" iron pipe
- ⊙ = found Walworth county concrete monument
- () = recorded as
- = set 1" ID iron pipe X 18" 1.68 LBS PER LIN FT



BASIS OF BEARING OF THIS MAP: THE US STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH, NAD 88.
THE NORTH LINE OF THE NW 1/4 OF SECTION 36-2-17 WAS ASSUMED TO BEAR S89°26'03" W.



JEFFREY L KIMPS S - 2436
Wisconsin Professional Land Surveyor

CERTIFIED SURVEY MAP NO. _____

LOT 5, AND THE SOUTH 106 FEET OF LOT 6, BLOCK 16, ORIGINAL PLAT OF THE VILLAGE, NOW CITY OF LAKE GENEVA, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

LEGAL DESCRIPTION:

LOT 5, AND THE SOUTH 106 FEET OF LOT 6, BLOCK 16, ORIGINAL PLAT OF THE VILLAGE, NOW CITY OF LAKE GENEVA, LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the north 1/4 corner of section 36, town 2 north, range 17 east; thence S89°26'03"W, along the north line of the NW 1/4 of said section 36, a distance of 395.63 feet; thence S00°33'57"E, a distance of 1050.99 feet to the northwest corner of lot 5, block 16 Original Plat of the Village now City of Lake Geneva and the POINT OF BEGINNING; thence N89°18'00"E, along the north line of said lot 5 and the south line of Wisconsin Street a distance of 59.98 feet; to the northeast corner of said lot 5, thence S00°22'07"E, along the east line of said lot 5 a distance of 171.28 feet to the southeast corner of said lot 5 and the north line of a public Alley; thence S89°27'38"W, along said north line a distance of 120.00 feet along the north line of said Alley until it intersects with the east line of Center Street, said point being the southwest corner of lot 6, block 16 of said Original Plat; thence N00°19'01"W, along the west line of said lot 6 and the east line of Center Street a distance of 104.78 feet; thence N89°35'57"E, a distance of 60.12 feet; thence N00°32'16"W, a distance of 66.48 feet to the northwest corner of said lot 5 and the POINT OF BEGINNING; said described tract containing 0.4 Acres, more or less.

SURVEYORS CERTIFICATE:

I, JEFFREY L. KIMPS, SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF LAKE GENEVA ECONOMIC DEVELOPMENT CORP., PAUL PAGE AND ALLISON MOEBUS-PAGE, I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ITS EXTERIOR BOUNDARIES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF LAKE GENEVA'S LAND DIVISION ORDINANCES.

DATED THIS 25TH DAY OF FEBRUARY, 2016.

JEFFREY L. KIMPS R.L.S. S-2436



OWNERS CERTIFICATE:

AS OWNER'S WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE CITY OF LAKE GENEVA FOR APPROVAL.

DATE: _____

(PAUL PAGE)

(AUTHORIZED AGENT FOR LAKE GENEVA ECONOMIC DEVELOPMENT CORP)

(ALLISON MOEBUS-PAGE)

CITY PLANNING COMMISSION RESOLUTION

RESOLVED: THAT THE CERTIFIED SURVEY MAP SHOWN HEREON, IN THE CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN. OWNERS LAKE GENEVA ECONOMIC DEVELOPMENT CORP., PAUL PAGE AND ALLISON MOEBUS-PAGE, IS HEREBY APPROVED BY THE CITY OF LAKE GENEVA ON THIS _____ DAY OF _____, 2016.

MAYOR
JIM CONNORS

CITY CLERK
SABRINA WASWO



CONDITIONAL USE RESOLUTION 16-R16

A resolution authorizing the issuance of a Conditional Use Permit to Paul Lauterbach, 914 Bennett Ct., Walworth, WI 53184 on behalf of Lake Geneva Tennis Club.

WHEREAS, the City Plan Commission has considered the application of Paul Lauterbach, 914 Bennett Ct., Walworth, WI 53184; and,

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on March 21, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to operate an Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) Zoning District in a proposed building on Veterans Parkway Tax Parcel ZLGBP 200029 including the Findings of Fact and Staff recommendations, sidewalk to bike path and bike rack.

Granted by action of the Common Council of the City of Lake Geneva this 28th day of March, 2016.

James R. Connors, Mayor

ATTEST:

Sabrina Waswo, City Clerk

MOTION #7

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Removal of Restriction submitted by Salvatore & Donna DeSimone, 184 South Street, Elmhurst, IL 60126, for land located in the Town of Linn Extra-territorial Jurisdiction Boundary, at N1769 Wildwood Drive, Lake Geneva, WI 53147, Tax Key Nos. ITE 00034A. The motion carried unanimously.

- 11. Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155.**

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission.

MOTION #8

Mayor Connors/Kupsik moved to approve the Recommendation on an Application for Land Division Review for a Certified Survey Map submitted by Lake Geneva Development Corp., c/o Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI 53147 for land located at Tax Key Nos. ZOP 00154 & ZOP 00155, contingent on approval of the Planned Development. The motion carried unanimously.

- 12. Public Hearing and recommendation on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 00154.**

DISCUSSION – Richard Torhorst, 500 Commercial Ct., LG (representing applicant)

Torhorst gave an overview of the application details and there was a brief discussion with the Commission. He also noted, with apologies, that the North Lot should have been Lot #1 and the South Lot should have been Lot #2, however, on the application paperwork it is flip flopped.

Slavney clarified they are looking for a motion to recommend approval of the proposed General Development Plan (GD) and Implementation Plan (PIP) for lot 2 which would grant 3 flexibilities (not variances) as listed in the text of the submittal.

PUBLIC SPEAKER #1 – Ed Gillman, 722 Wisconsin Street, LG

Gillman stated his concerns regarding the proposed project and how it would affect his family's property.

MOTION #9

Gibbs/Kupsik moved to close the public hearing. The motion carried unanimously.

MOTION #10

Kupsik/Gibbs moved to approve the Recommendation on a on a Planned Development (PD), Precise Implementation Plan (PIP) submitted by Richard W. Torhorst, P.O. Box 1300, Lake Geneva, WI for the Lake Geneva Development Corp., on behalf of Paul and Allison Page at 726 Wisconsin Street, current Tax Key No. ZOP 00154, to include staff recommendations, finding of facts and the 3 flexibilities. The motion carried unanimously.

Kupsik noted that staff has no problems with granting the (PIP) for the Planned Development as all of the uses are currently grandfathered and this procedure will allow them to be consistent with the current zoning code.

- 13. Public Hearing and recommendation on a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate and Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.**

DISCUSSION – Thomas Connelly, Autumnwood Financial Corp., Walworth, WI (Agent for LG Tennis)

The applicant gave an overview of the application details and there was a discussion with the Commission and Planner Slavney gave an overview of the process.

PUBLIC SPEAKER #1 – Sandy Derrick/Derrick Funeral Home, 700 Park Drive - LG

She had some concerns regarding the proximity of the new building to her building.

MOTION #11

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #12

Kupsik/Skates moved to approve the Recommendation on a on a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate and Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029, including staff recommendations and findings of fact. The motion carried unanimously.

14. Public Hearing and recommendation on a General Development Plan (GDP) Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, for a new commercial building (Tennis Club)in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.

DISCUSSION – Thomas Connelly, Autumnwood Financial Corp., Walworth, WI (Agent for LG Tennis)

The applicant gave an overview of the application details and there was a brief discussion with the Commission.

Connelly gave a handout to the Commissioners and stated that there were two things that have changed (see handout).

#1 – On the Northside the setback was originally 10 ft and is now 9ft 6 in. to allow for the addition of a curve to make sure cars stay in their proper lane and easier for snow maintenance etc.

#2 – The addition of the entrance relative from the path to the parking (as requested) and the little pod for the bike rack.

There was additional discussion on the roof and siding materials etc.

PUBLIC SPEAKERS – None

MOTION #13

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #14

Kupsik/Gibbs moved to approve the Recommendation on a on a General Development Plan (GDP) Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 and to include all staff recommendations and identification of the bike rack and path. The motion carried unanimously.

15. Adjournment

MOTION #15

Gibbs/Skates moved to adjourn the meeting at 8:22 pm. The motion carried unanimously.

/s/Jackie Gregoles, B&Z Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

Legal description described to be provided. See attached plot plan 48

NAME AND ADDRESS OF CURRENT OWNER:

Lake Geneva Tennis LLC

TELEPHONE NUMBER OF CURRENT OWNER:

(262) 215-6426

NAME AND ADDRESS OF APPLICANT:

Paul Lauterbach

914 Bennett Ct, Walworth Wisconsin, 53184

TELEPHONE NUMBER OF APPLICANT:

(262) 215-6426

PROPOSED CONDITIONAL USE:

Indoor and outdoor tennis facility per city of Lake Geneva zoning ordinance article II. Land use regulations 98.206 section 4S. physical activity studio.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

Lake Geneva Business Park lots 48

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Architect: Robert P Yuhas

4820 Six Mile rd. Racine, Wisconsin 53402

Contractor: Gary Stark

Stark & Company, Inc. 255 Smythe dr. Williams Bay, Wisconsin 53191

Engineer: To be engaged

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

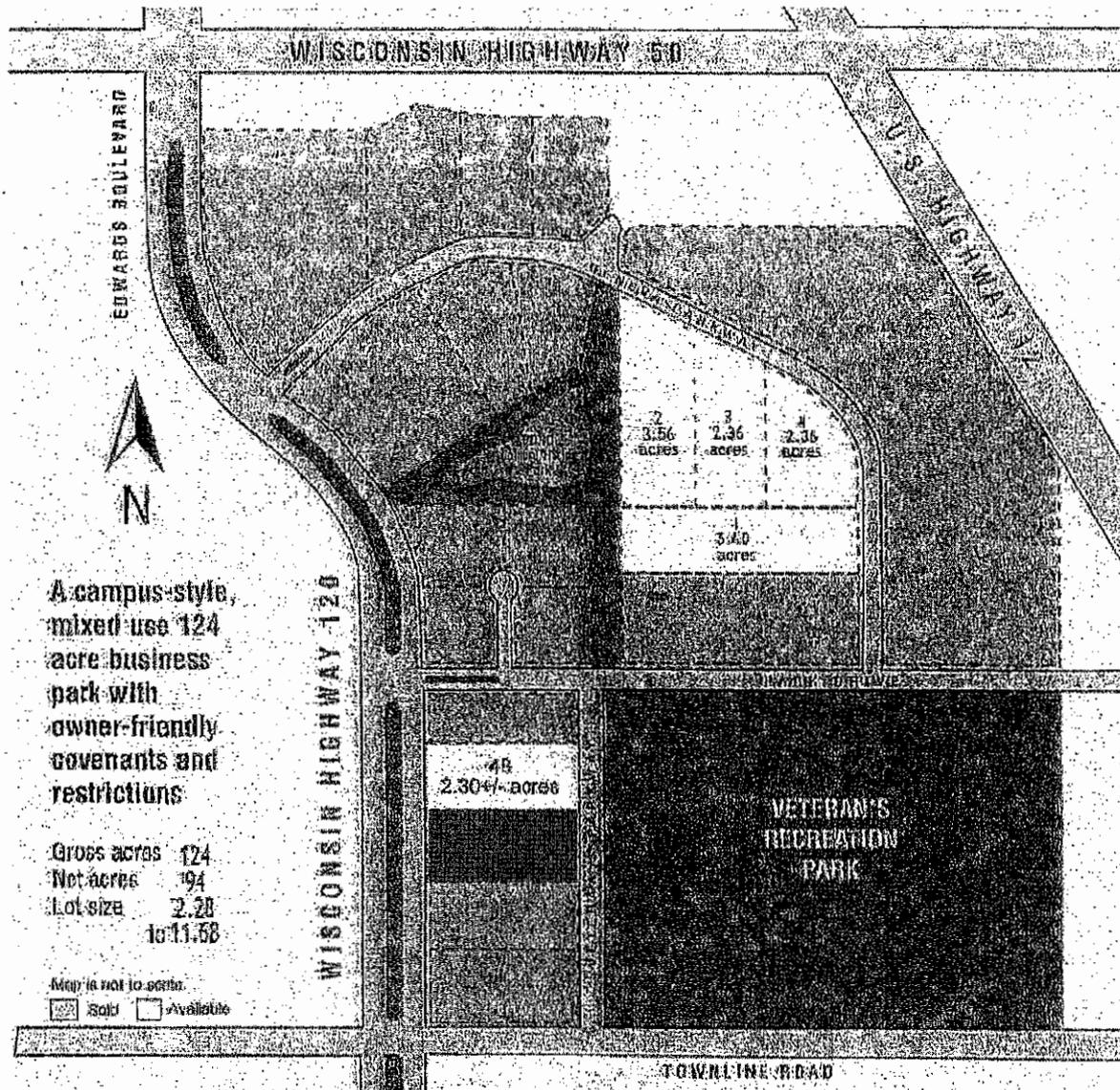
Recreational tennis, instructional tennis, and tennis tournaments. Tennis programming for all ages and abilities.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

3/3/16
DATE

Paul Lauterbach
SIGNATURE OF APPLICANT

LAKE GENEVA BUSINESS PARK



Owner (s):

LAKE GENEVA ECONOMIC DEVELOPMENT CORP

Location:

Mailing Address:

LAKE GENEVA ECONOMIC DEVELOPMENT CORP

500 COMMERCIAL COURT

LAKE GENEVA, WI 53147-0000

School District:

2884 - UHS Lake Geneva-Genoa City

Tax Parcel ID Number:

ZLGBP200029

Tax District:

246-City of Lake Geneva

Status:

Active

Acres:

2.3000

Description - Comments (Please see Documents tab below for related documents. For a complete legal description, see recorded document.):

LOT 48 LAKE GENEVA BUSINESS PARK PHASE II AS RECORDED IN CAB B SLIDE 174 WCR. LOCATED IN NE 1/4 SE 1/4, SE 1/4 SE 1/4 & SW 1/4 SE 1/4 SEC 31 T2N R18E. 100380 SQ FT. CITY OF LAKE GENEVA OMITTS ZYUP-169 & ZA2524-1

Site Address (es): *(Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.)*

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

- ___ Pre-submittal staff meeting scheduled:
Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- ___ Follow-up pre-submittal staff meetings scheduled for:
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- ___ Application form filed with Zoning Administrator: Date: _____ by: _____
- ___ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____
- ___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

- Initial Packet (5 Copies to Zoning Administrator) Date: _____ by: _____
- ↓ Draft Final Packet (1 Copy to Zoning Administrator) Date: _____ by: _____
- ↓

- ___ (a) A map of the proposed conditional use:
 - ✓ Showing all lands for which the conditional use is proposed;
 - ✓ Showing all other lands within 300 feet of the boundaries of the subject property;
 - ✓ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
 - ✓ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
 - ✓ Map and all its parts are clearly reproducible with a photocopier;
 - ✓ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
 - ✓ All lot dimensions of the subject property provided;
 - ✓ Graphic scale and north arrow provided.
- ___ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:

II. Application Submittal Packet Requirements

(c) The applicant is proposing a 38,000 sq ft steel frame, insulated panel, masonry trim building for use as a recreational and tennis teaching facility with future proposed outdoor tennis courts and applicable parking on lots 48 in the Lake Geneva Business Park.

(d) Attached is a proposed preliminary, conceptual plat showing the tennis facility and future recreational and outdoor tennis courts.

(e) The applicant believes that the proposed conditional use is appropriate and should be approved by the city of Lake Geneva as it currently meets all of the requirements of the previously approved declarations of covenants, conditions and restrictions of the Lake Geneva Business Park phase II approved by the city of Lake Geneva for the Geneva Lake Development Corporation. Further, per the city of Lake Geneva zoning ordinance section 98.905, the development, as proposed, does not adversely affect properties in the immediate area and conversely adds to the recreational nature already established by the proximity to Veteran's Recreation Park. As the facility will be for members only, it is none the less open to all residents of the city of Lake Geneva and the applicant anticipates the facility will be used to teach tennis for families in and around the Lake Geneva area. Lastly, the facility does not present an undue burden to any city utilities or the services of police, fire department and/or emergency workers.

- (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- (e) Written justification for the proposed conditional use:
 _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (*See below*)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The development is in special harmony with existing and contiguous Veterans Recreation Park and meets the pre-approved covenants, conditions and restrictions of the Lake Geneva Business Park as previously approved by the City of Lake Geneva

- ~~2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?~~

Refer to #1

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

As opposed to the current vacant conditions of the subject property, the proposed tennis facility creates positive value for the existing site and surrounding property with less than normal, anticipated traffic and has been approved by the Lake Geneva Economic Development Corporation's Architectural Review Committee on March 20, 2014.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

The proposed use follows a precedent already established by the City of Lake Geneva and the Lake Geneva Economic Development Corporation in the prior approval of the "physical activity studio" and adds an additional recreational facility for use by the citizens of Lake Geneva and surrounding area who may become members.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

See #5 (below)

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

The applicant believes that there are no adverse impacts for the proposed development, but further that there is a great public benefit by adding a tennis facility that will compliment the existing recreational facilities at Veterans Recreational Park. The facility will service children, adults and senior citizens.

IV. FINAL APPLICATION PACKET INFORMATION

- ____ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice published on _____ and _____ by: _____
- ____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

- 5).
The City of Lake Geneva and the Lake Geneva Economic Development Corporation covenants, conditions and restrictions for the Lake Geneva Business Park have provided, and they already exist, sufficient road and utility improvements to service the proposed development. Further, the quality of the proposed construction and the fact that the building is sprinklered and has security lighting means that there will be less demand on fire and police service as opposed to other types of development.
-

- Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;
- If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";
- Exterior building and fencing materials (Sections 98-718 and 98-720);
- Possible future expansion and related implications for points above;
- Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

(b) A Small Location Map at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

(c) A Property Site Plan drawing which includes:

- A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- The date of the original plan and the latest date of revision to the plan;
- A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- A reduction of the drawing at 11" x 17";
- A legal description of the subject property;
- All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- All required building setback lines;
- All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- The location and dimension (cross-section and entry throat) of all access points onto public streets;
- The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- The location of all outdoor storage areas and the design of all screening devices;
- The location, type, height, size and lighting of all signage on the subject property;
- The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- The location and type of any permanently protected green space areas;
- The location of existing and proposed drainage facilities;
- In the legend, data for the subject property on:
 - ____ Lot Area;

- Floor Area;
- Floor Area Ratio (b/a);
- Impervious Surface Area;
- Impervious Surface Ratio (d/a);
- Building Height.

_____ (d) A Detailed Landscaping Plan of the subject property:

- Scale same as main plan (> or equal to 1" equals 100')
- Map reduction at 11" x 17"
- Showing the location of all required bufferyard and landscaping areas
- Showing existing and proposed Landscape Point fencing
- Showing berm options for meeting said requirements
- Demonstrating complete compliance with the requirements of Article VI
- Providing individual plant locations and species, fencing types and heights, and berm heights;

_____ (e) A Grading and Erosion Control Plan:

- _____ Same scale as the main plan (> or equal to 1" equals 100')
- _____ Map reduction at 11" x 17"
- _____ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

_____ (f) Elevation Drawings of proposed buildings or remodeling of existing buildings:

- Showing finished exterior treatment;
- With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

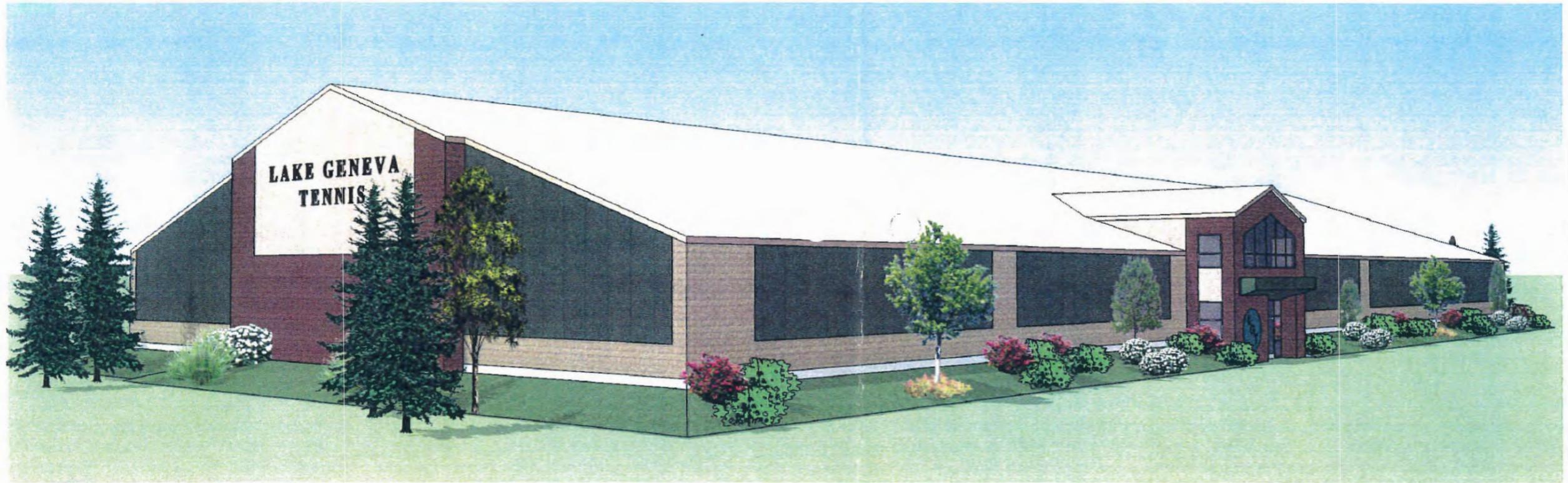
NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III. FINAL APPLICATION PACKET INFORMATION

- _____ Receipt of 5 full scale copies in blue-line or black-line
of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- _____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics)
copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

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**NIELSEN
BUILDING
SYSTEMS**

4820 SIX MILE ROAD
RACINE, WI 53402
(262) 681-0676
FAX
(262) 681-1812
www.nbs-inc.net

ARCHITECTS
ENGINEERS
CONTRACTORS
DEVELOPERS
PLANNERS

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PROJECT

PROPOSED NEW
INDOOR TENNIS
FACILITY FOR
**LAKE
GENEVA
TENNIS**
LAKE GENEVA
BUSINESS PARK

REVISION DATES

DATE _____

DRAWN BY _____ CHECK BY _____

SHEET TITLE _____

SHEET NUMBER _____

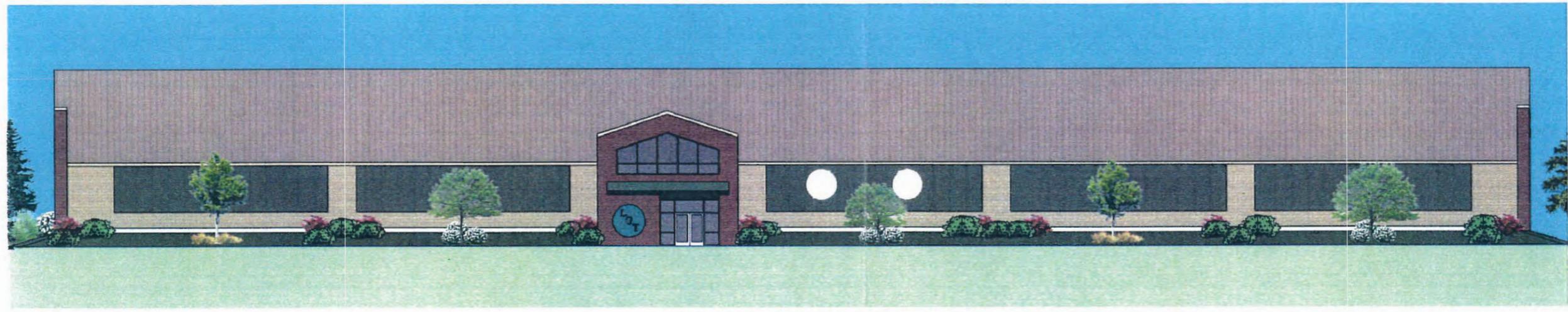
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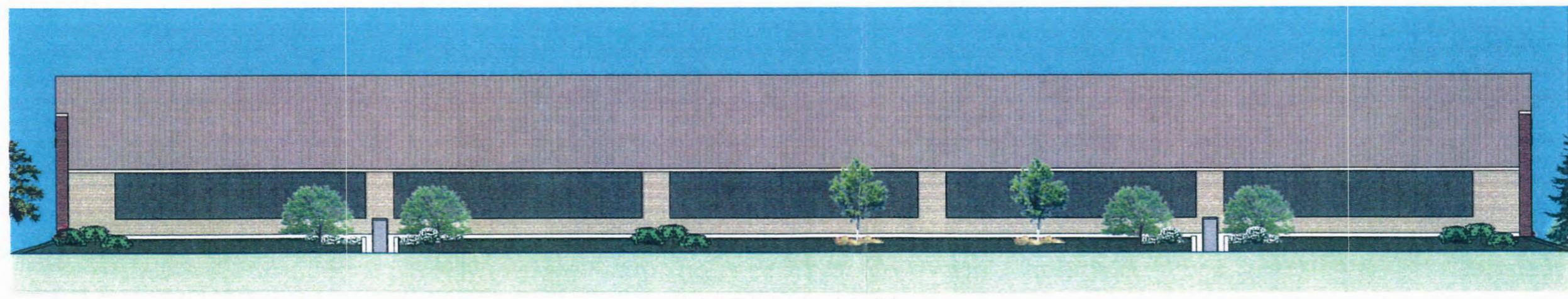
EAST ELEVATION

WEST BLEVATION SAME BUT OPPOSITE HAND SCALE: 3/8" = 1'-0"



NORTH ELEVATION

SCALE: 3/8" = 1'-0"



SOUTH ELEVATION

SCALE: 3/8" = 1'-0"



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BUSINESS PARK

REVISION DATES

DATE _____

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SHEET TITLE _____

SHEET NUMBER _____

PROJECT NO. _____

MOTION #11

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #12

Kupsik/Skates moved to approve the Recommendation on a on a Conditional Use Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, to operate and Indoor Tennis Club (Physical Activity Studio) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029, including staff recommendations and findings of fact. The motion carried unanimously.

14. Public Hearing and recommendation on a General Development Plan (GDP) Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029.

DISCUSSION – Thomas Connelly, Autumnwood Financial Corp., Walworth, WI (Agent for LG Tennis)

The applicant gave an overview of the application details and there was a brief discussion with the Commission.

Connelly gave a handout to the Commissioners and stated that there were two things that have changed (see handout).

#1 – On the Northside the setback was originally 10 ft and is now 9ft 6 in. to allow for the addition of a curve to make sure cars stay in their proper lane and easier for snow maintenance etc.

#2 – The addition of the entrance relative from the path to the parking (as requested) and the little pod for the bike rack.

There was additional discussion on the roof and siding materials etc.

PUBLIC SPEAKERS – None

MOTION #13

Kupsik/Gibbs moved to close the public hearing. The motion carried unanimously.

MOTION #14

Kupsik/Gibbs moved to approve the Recommendation on a on a General Development Plan (GDP) Application filed by Paul Lauterbach, 914 Bennett Ct. Walworth, WI 53184 on behalf of Lake Geneva Tennis Club, for a new commercial building (Tennis Club) in the Planned Business Park (PBP) zoning district in a proposed building on Veterans Parkway Tax Key No's ZLGBP 200029 and to include all staff recommendations and identification of the bike rack and path. The motion carried unanimously.

15. Adjournment

MOTION #15

Gibbs/Skates moved to adjourn the meeting at 8:22 pm. The motion carried unanimously.

/s/Jackie Gregoles, B&Z Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION

APPLICATION FOR PRECISE IMPLEMENTATION PLAN REVIEW

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

PLEASE SEE ATTACHMENT

Name and Address of Current Owner:

LAKE GENEVA ECONOMIC DEVELOPMENT CORP.

900 WELLS ST. LAKE GENEVA WI 53147

Telephone No. of Current Owner including area code: 262-248-9731

Name and Address of Applicant:

LAKE GENEVA TENNIS LLC

914 BENNETT CT WALWORTH WI 53184

Telephone No. of Applicant including area code: 262-215-6426

Proposed Use:

5 COURT INDOOR TENNIS FACILITY

Zoning District in which land is located: PD

Names and Addresses of architect, professional engineer and contractor of project:

ARCHITECT ROBERT YUHAS 1434 WEST ST. RACINE WI 53404

ENGINEER: WARREN HASEN 7 RIDGWAY CT P.O. BOX 437 EIKHORN WI 53121

CONTRACTOR: GARY STARCK 255 SMYTH DR. WILLIAMS BAY WI 53191

Short statement describing activities to take place on site:

INDOOR TENNIS FACILITY TO TEACH TENNIS, PLAY TENNIS,
HOST TOURNAMENTS AND TENNIS SOCIAL EVENTS

PIP fee ~~\$300.00~~, payable upon filing application.

400.00

Paul Henderbich

Signature of Applicant



LAKE GENEVA
ECONOMIC DEVELOPMENT CORPORATION
"OUR LAKE MEANS BUSINESS"

Lake Geneva Economic Development Corp.
Architecture Review Committee Minutes
March 20, 2014

LGEDC Members; Andy Dammeir, Joe Cardiff, Mike Ploch, Mike Dunn, Alan Kupsik,
MLG representatives; John Henderson, Vytas Barcas
Developers group; Gary Starck, Thomas Connelly, Paul Lauterbach

Meeting was called to order at 3:05 PM

The developers presented their plans to the committee for a proposed indoor tennis facility on lots 48 in the Lake Geneva Business Park. Building drawings by the architect, site and floor plans were distributed and reviewed by the committee. Specifications called for a 38,000 square foot pre-engineered steel building that would house 5 tennis courts, locker rooms, office and viewing mezzanine. The exterior would feature painted steel panels and split face block.

Discussion followed regarding site setbacks, building colors, landscaping, signage, lighting, and parking. The committee was unanimous in their approval of the project concept, colors, construction materials, and compatibility for the Lake Geneva Business Park.

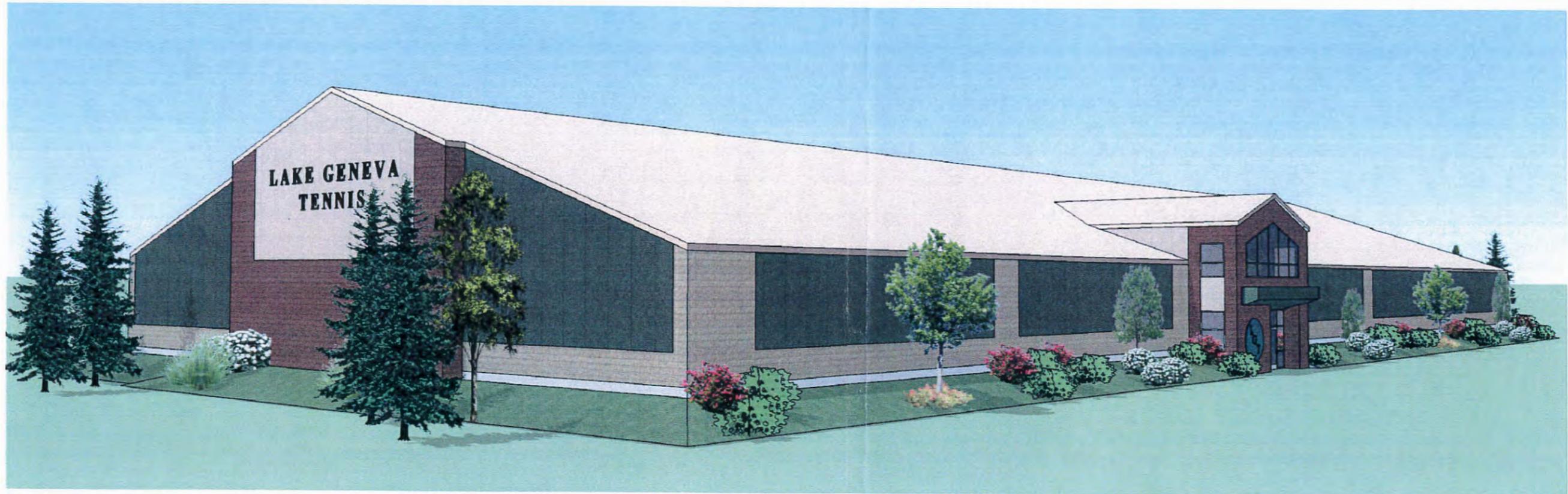
The LGEDC Architecture Review Committee approved the plans as presented instructed the developers to proceed to the City of Lake Geneva for determination of landscaping requirements, signage, exterior lighting, and the number of required parking stalls.

Meeting was adjourned at 4:15 PM

Respectfully submitted,

Andrew J. Dammeir
LGEDC Executive Director





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PROJECT

PROPOSED NEW
 INDOOR TENNIS
 FACILITY FOR
**LAKE
 GENEVA
 TENNIS**
 LAKE GENEVA
 BUSINESS PARK

OWNER:
 PAUL LAUTERBACH
 914 BENNETT CT.
 WALWORTH, WI 53184
 262-215-6426

REVISION DATES

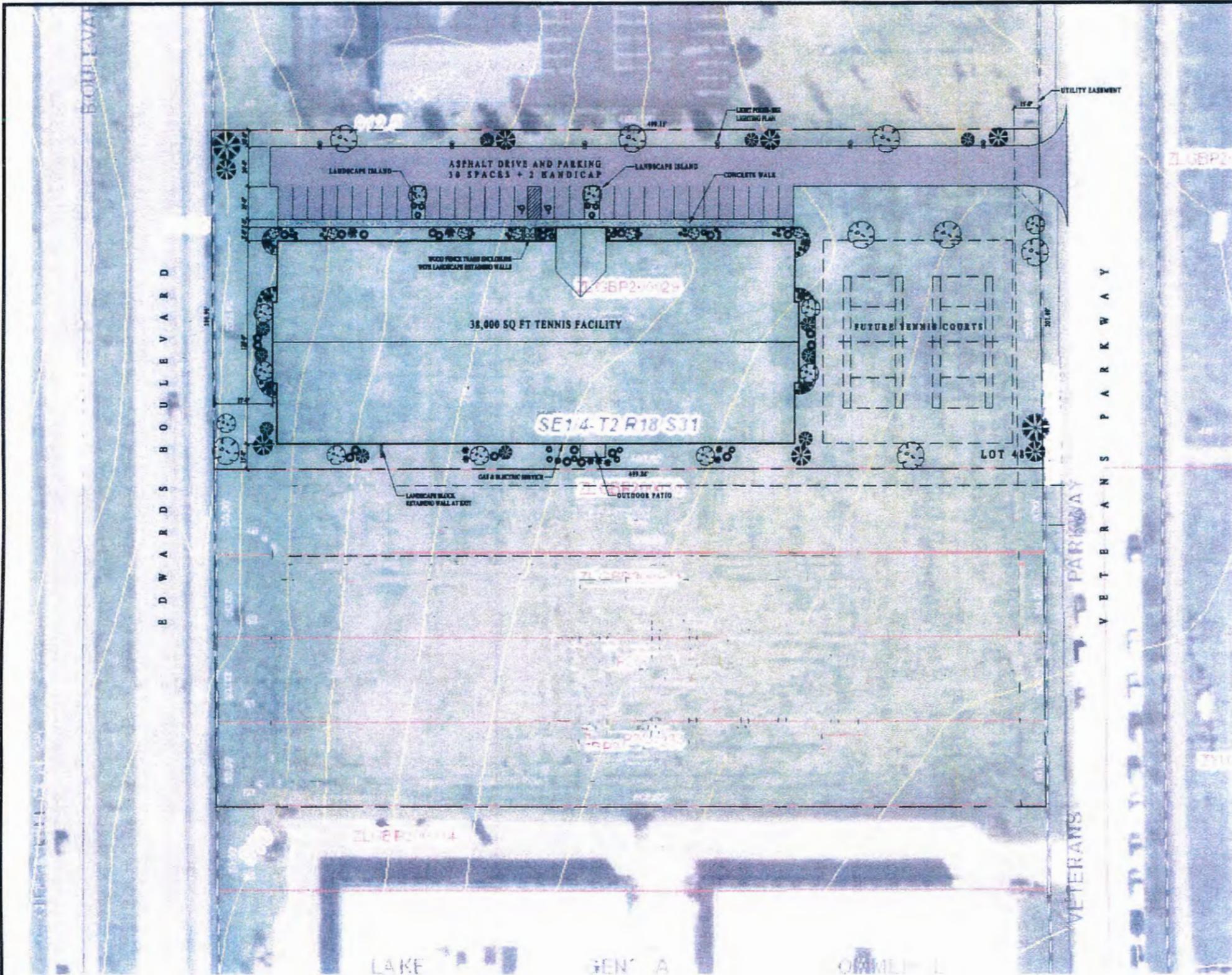
DATE _____

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SHEET TITLE _____

SHEET NUMBER _____

PROJECT NO. _____



SITE & LANDSCAPE PLAN
SCALE: 1" = 30'



NOTE: SITE GRADING, DRAINAGE AND EROSION CONTROL DESIGN AND PLANS TO BE SUBMITTED UNDER SEPARATE COVER AT A LATER DATE

LANDSCAPING REQUIREMENTS:
 BUILDING FOUNDATION 880 LN FT @ 40 PER 100 = 352 POINTS
 DEVELOPED LOT 38,000 SQ FT BUILDING @ 10 PER 1,000 = 380 POINTS
 STREET FRONTAGE 400 FT @ 40 PER 100 = 160 POINTS
 PAVED AREA 18,000 SQ FT @ 80 PER 10,000 = 144 POINTS
 TOTAL LANDSCAPING REQUIREMENTS = 1,036 POINTS

LANDSCAPE MATERIAL LEGEND

KEY	PLANT CATEGORY	POINTS	SIZE	QUANTITY	POINTS
	CLIMAX TREE	75	7" CAL/DIA		
	TALL DECIDUOUS TREE	30	1 1/2" CAL/DIA	6	180
	MEDIUM DECIDUOUS TREE	25	6" TALL	11	275
	LOW DECIDUOUS TREE	10	6" TALL	1	10
	TALL EVERGREEN TREE	40	7" TALL	2	80
	MEDIUM EVERGREEN TREE	20	6" TALL	1	140
	LOW EVERGREEN TREE	15	7" TALL	11	165
	TALL DECIDUOUS SHrub	5	3" TALL	6	30
	MEDIUM DECIDUOUS SHrub	3	1" TALL	1	30
	LOW DECIDUOUS SHrub	1	1" TALL	30	30
	MEDIUM EVERGREEN SHrub	5	1" TALL	31	155
	LOW EVERGREEN SHrub	1	1" TALL	18	18

TOTAL LANDSCAPING POINTS PROVIDED

BUILDING DESIGN CRITERIA

GOVERNING CODE: 2011 WISCONSIN COMMERCIAL BUILDING CODE (IBC)
 2009 INTERNATIONAL BUILDING CODE (IBC)
 CONSTRUCTION CLASSIFICATION: TYPE IIB
 OCCUPANCY CLASSIFICATION: ASSEMBLY A-4
 BUILDING AREA = MAIN FLOOR 37,936 S.F. AND MEZZANINE EQUALS 40,936 TOTAL S.F., NON-SEPARATED USE
 BUILDING TO BE EQUIPPED THROUGHOUT WITH AN AUTOMATIC SPRINKLER SYSTEM PER NFPA 13, LIGHT HAZARD OCCUPANCY.
 BUILDING TO BE EQUIPPED THROUGHOUT WITH A FIRE ALARM SYSTEM PER NFPA 72
 BUILDING TO BE EQUIPPED WITH FIRE EXTINGUISHERS PER NFPA 10.
 ALLOWABLE BUILDING AREA = 9,500 S.F. PER TABLE 503 PLUS 3,800 S.F. FOR 40% FRONTAGE INCREASE PLUS 28,500 S.F. FOR 300% FIRE SPRINKLER INCREASE = 41,800 S.F. TOTAL ALLOWABLE BUILDING AREA

MUNICIPAL CRITERIA

LOCATION: LOT 48 OF THE LAKE GENEVA BUSINESS PARK
 ZONING: PLANNED BUSINESS PARK (PBP)
 LOT AREA: 100,188 SQ. FT.
 FLOOR AREA: 37,936 SQ. FT.
 FLOOR AREA RATIO: 38%
 IMPERVIOUS SURFACE AREA: 18,790 SQ. FT.
 IMPERVIOUS SURFACE RATIO: 18%
 BUILDING HEIGHT: 18' EAVE AND 38' RIDGE

DRAWING INDEX

1- SITE & LANDSCAPING PLAN
 2- FLOOR PLAN
 3- EXTERIOR ELEVATIONS
 RUUD - EXTERIOR LIGHTING PLAN



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PROJECT

PROPOSED NEW INDOOR TENNIS FACILITY FOR
LAKE GENEVA TENNIS
 LAKE GENEVA BUSINESS PARK
 OWNER:
 PAUL LAUTERBACH
 914 BENNETT CT.
 WALWORTH, WI 53184
 262-215-6426

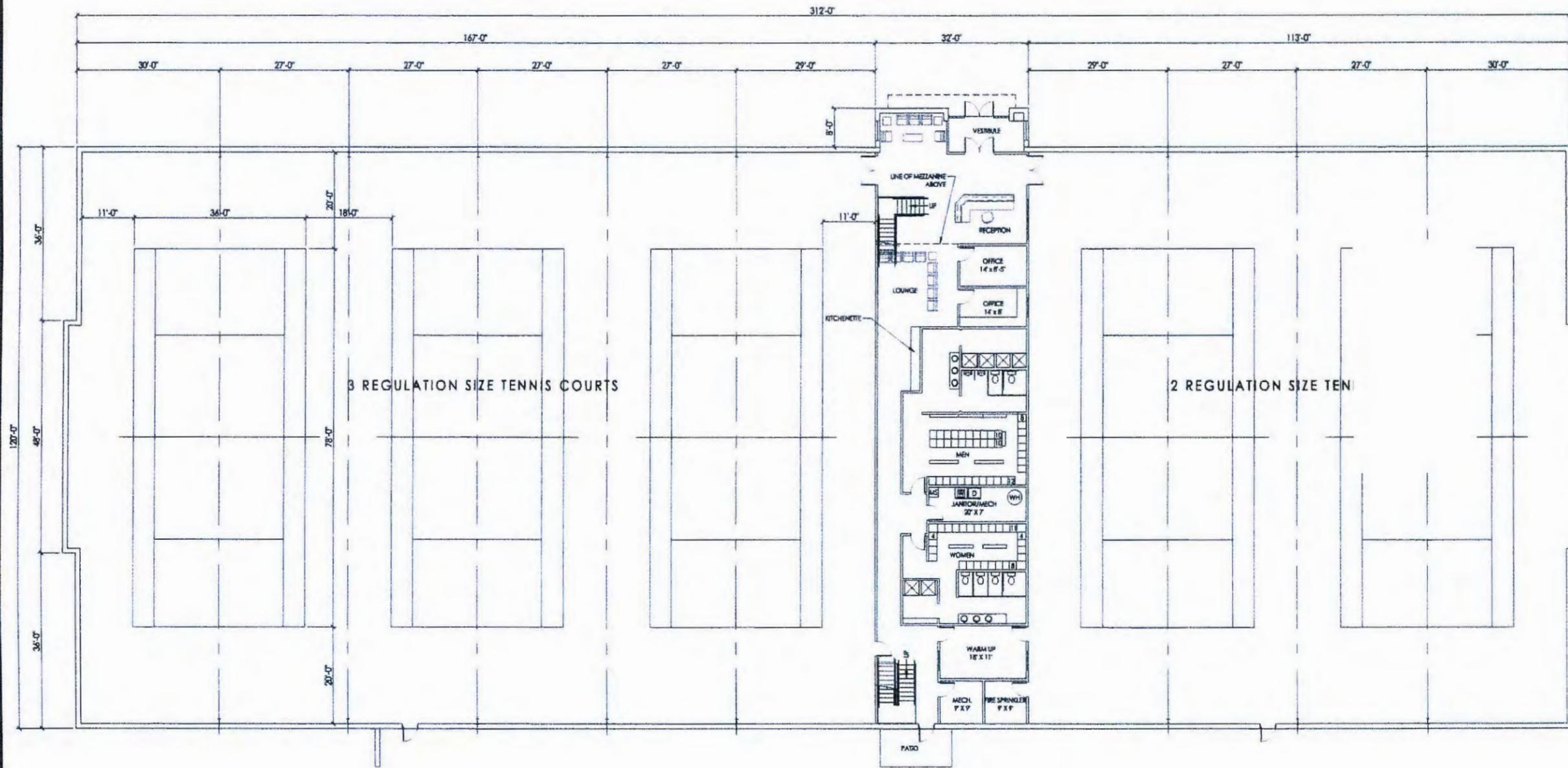
REVISION DATES

DATE

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SHEET TITLE

SHEET NUMBER
1 OF 4
PROJECT NO.
 00-0000



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OF 4

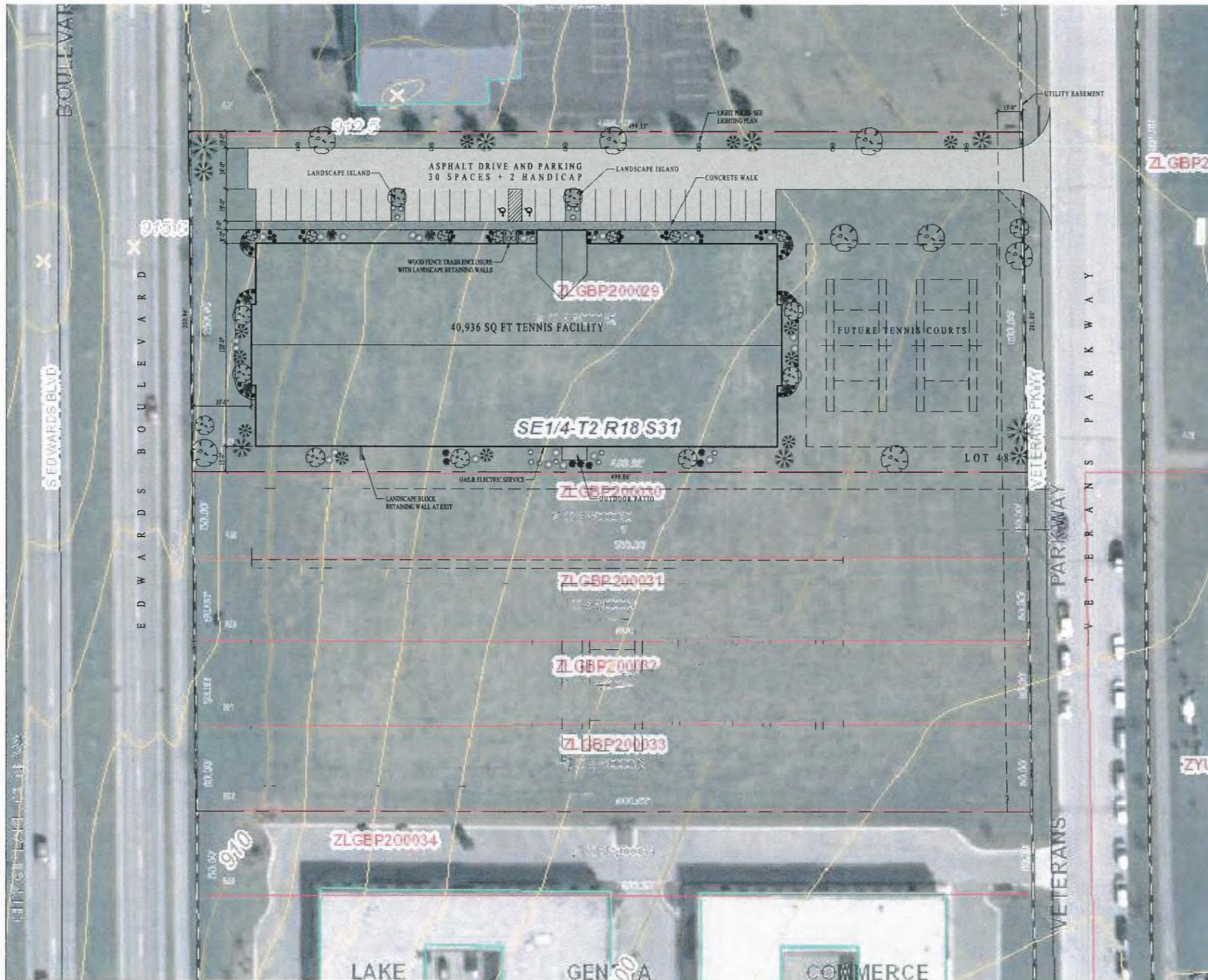
FLOOR PLAN

37,936 SQ. FT. WITH 3,000 SQ. FT. MEZZANINE = 40,936 TOTAL SQ. FT.

SCALE: 3/32" = 1'-0"



PROJECT NO.
00-0000



SITE & LANDSCAPE PLAN
SCALE: 1" = 30'



NOTE: SITE GRADING, DRAINAGE AND EROSION CONTROL DESIGN AND PLANS TO BE SUBMITTED UNDER SEPARATE COVER AT A LATER DATE

LANDSCAPING REQUIREMENTS:
 BUILDING FOUNDATION 880 LIN FT @ 40 PER 100 = 352 POINTS
 DEVELOPED LOT 38,000 SQ FT BUILDING @ 10 PER 1,000 = 380 POINTS
 STREET FRONTAGE 400 FT @ 40 PER 100 = 160 POINTS
 PAVED AREA 18,000 SQ FT @ 80 PER 10,000 = 144 POINTS
 TOTAL LANDSCAPING REQUIREMENTS = 1,036 POINTS
 NOTE: THIS PLAN DEPICTS PLANTINGS BASED ON GROUPINGS PER ARTICLE VI OF THE ZONING ORDINANCE IN ORDER TO PROVIDE MINIMUM SCOPE DESIGN AND POINT REQUIREMENTS. LANDSCAPE ARCHITECT TO PROVIDE LANDSCAPE PLAN WITH SPECIFIC SPECIES PER ARTICLE VI AND WILL HAVE FLEXIBILITY TO EXACT LOCATIONS BASED ON SOUND LANDSCAPING DESIGN.

LANDSCAPE MATERIAL LEGEND

KEY	PLANT CATEGORY	POINTS	SIZE	QUANTITY	POINTS
	CLIMAX TREE	75	2" CALIPER		
	TALL DECIDUOUS TREE	30	1 1/2" CALIPER	8	240
	MEDIUM DECIDUOUS TREE	15	6" TALL	11	165
	LOW DECIDUOUS TREE	10	4" TALL	7	70
	TALL EVERGREEN TREE	40	5" TALL	2	80
	MEDIUM EVERGREEN TREE	20	4" TALL	7	140
	LOW EVERGREEN TREE	12	3" TALL	11	132
	TALL DECIDUOUS SHRUB	5	36" TALL	8	40
	MEDIUM DECIDUOUS SHRUB	3	34" TALL	7	40
	LOW DECIDUOUS SHRUB	1	18" TALL	59	59
	MEDIUM EVERGREEN SHRUB	5	18" TALL	21	105
	LOW EVERGREEN SHRUB	3	12" TALL	16	48
TOTAL LANDSCAPING POINTS PROVIDED					1,100

BUILDING DESIGN CRITERIA

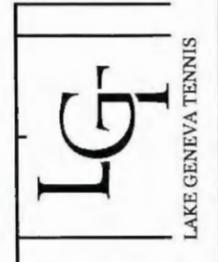
GOVERNING CODE: 2011 WISCONSIN COMMERCIAL BUILDING CODE & 2009 INTERNATIONAL BUILDING CODE (IBC)
 CONSTRUCTION CLASSIFICATION: TYPE IIB
 OCCUPANCY CLASSIFICATION: ASSEMBLY A-4
 BUILDING AREA = MAIN FLOOR 37,936 S.F. AND MEZZANINE 3,000 S.F. EQUALS 40,936 TOTAL S.F., NON-SEPARATED USE
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 BUILDING HEIGHT: 18' EAVE AND 38' RIDGE

DRAWING INDEX

- 1- SITE & LANDSCAPING PLAN
- 2- FLOOR PLAN
- 3- EXTERIOR ELEVATIONS
- 4- EXTERIOR LIGHTING PLAN



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PROJECT
 PROPOSED NEW INDOOR TENNIS FACILITY FOR
LAKE GENEVA TENNIS
 LAKE GENEVA BUSINESS PARK

OWNER:
 PAUL LAUTERBACH
 914 BENNETT CT.
 WALWORTH, WI 53184
 262-215-6428

REVISION DATES

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 WALWORTH, WI 53184
 262-215-6426

REVISION DATES

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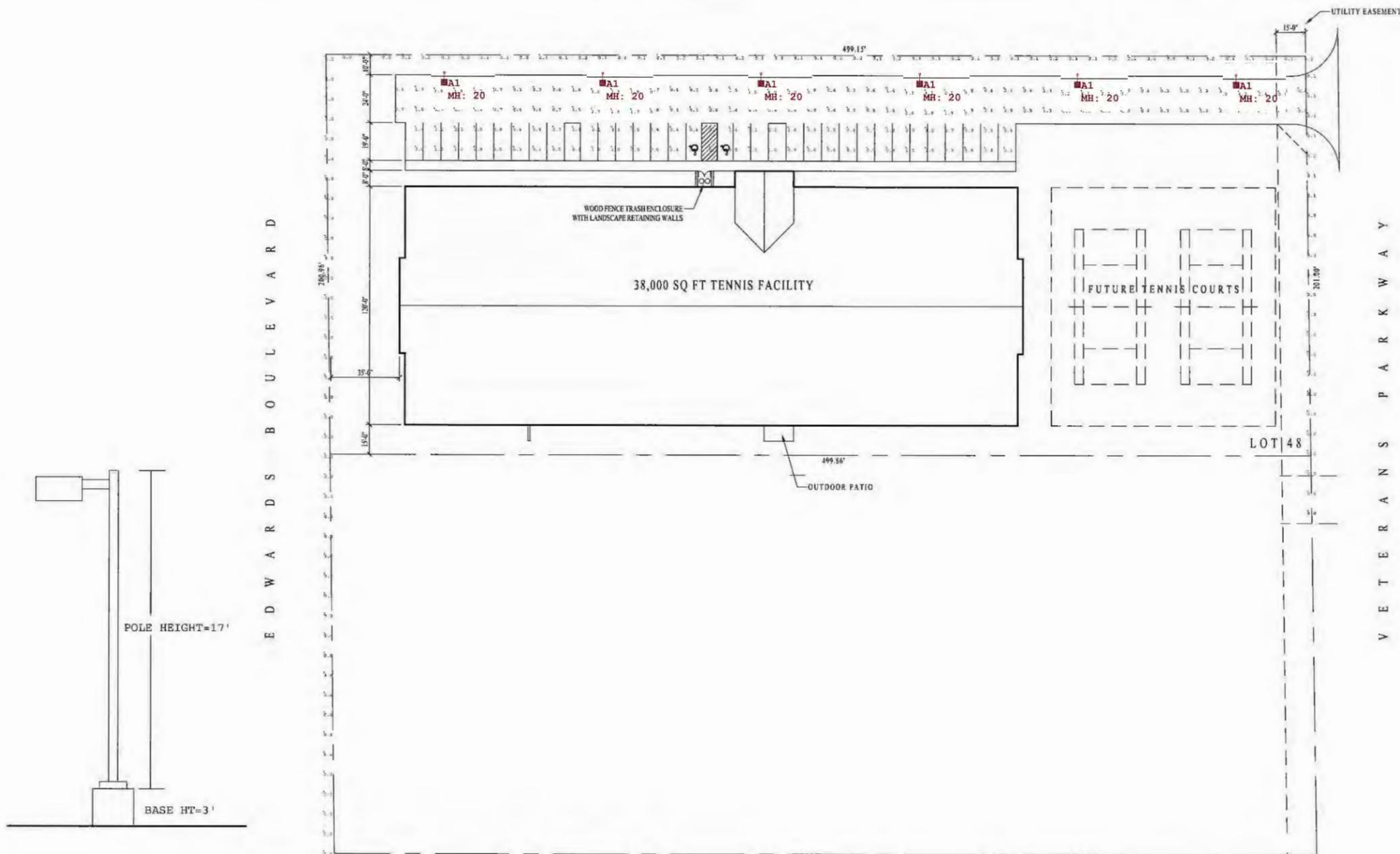
SHEET TITLE

SHEET NUMBER

4

OF 4

PROJECT NO.
 XX-XXX



Symbol	Qty	Label	Arrangement	Lumens/Lamp	LLF	Total Watts	Description
■	6	A1	SINGLE	12600	0.750	1140	MAC2615-M 150w SBL-12

Pole Schedule
 (6) PS4S17C1BZ (17' X 4" X .125" STEEL SQUARE POLE)
 Proposed poles meet 140 MPH sustained winds.
 (6) SBL-12 Backlight Shield for a 12" Housing

*Note: 17' Pole + 3' Concrete Base = 20' Mounting Height



9201 Washington Ave
 Racine, WI 53406
 PH: (800) 236-7000
 FX: (800) 236-7500
 www.rudlightingdirect.com

Label	Avg	Max	Min	Avg/Min	Max/Min
Parking Lot	1.29	4.2	0.3	4.30	14.00
Property Line	0.07	0.3	0.0	N.A.	N.A.

Date: 3/24/2014 Scale: 1"=40' Layout by: Kevin Tomczak
 Project Name: Lake Geneva Tennis Site Lighting Customer No: 20758
 Filename: V:\Common\app\eng\working\kin\140324NB1\KLT.AGI
 Footcandles calculated at grade using mean lumen values

illumination results shown on this lighting design are based on project parameters provided to Rud Lighting used in conjunction with luminaire test procedures conducted under laboratory conditions. Actual project conditions differing from these design parameters may affect field results. The customer is responsible for verifying dimensional accuracy along with compliance with any applicable electrical, lighting, or energy code.

SITE LIGHTING PLAN

SCALE: 1"=30'





ASSIGNED N. LINE OF LOT 48
N 89°53'43" E

- LEGEND
- = FOUND IRON PIPE STAKE
 - = SET IRON REBAR STAKE
 - (XXX) = RECORDED AS
 - = EXISTING LAND CONTOURS
 - = PROPOSED LAND CONTOURS
 - = EXISTING GROUND ELEVATION
 - = PROPOSED FINISHED PAVEMENT ELEVATION
 - = PROPOSED FINISHED CONCRETE GRADE
 - = PROPOSED FINISHED GROUND GRADE
 - M.E. = MATCH EXISTING

LAKE GENEVA TENNIS

SITE, GRADING, DRAINAGE & EROSION CONTROL PLAN

LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II

CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

SITE SUMMARY

TOTAL LAND AREA	- 100,380 S.F. (2.30 ACRES)
EXISTING ZONING	- PBP (PLANNED BUSINESS PARK)
PROPOSED BUILDING AREA	- 37,836 S.F. (37.8%)
PROPOSED IMPERVIOUS AREA	- 18,470 S.F. (18.4%)
FUTURE TENNIS COURT	- 13,680 S.F. (13.6%)
PROPOSED GREEN SPACE AREA	- 42,874 S.F. (42.8%) INCLUDING TENNIS COURT
PROPOSED PARKING	- 32 SPACES (INCLUDING 2 HANDICAP)
PROPOSED LAND DISTURBANCE	- 2.3 ACRES

- SITE NOTES**
- ALL DIMENSIONS ARE TO EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
 - SEE ARCHITECTURAL PLAN FOR BUILDING DIMENSIONS.
 - SEE SEPARATE LANDSCAPING PLAN PREPARED.

- UTILITY NOTES**
- THE LOCATIONS OF ALL EXISTING UTILITIES SHOWN ON THIS PLAN HAVE BEEN DETERMINED FROM THE BEST INFORMATION AVAILABLE AND ARE GIVEN FOR THE CONVENIENCE OF THE CONTRACTOR. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THEIR ACCURACY. PRIOR TO START OF ANY CONSTRUCTION ACTIVITY, THE CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES FOR ON-SITE LOCATION OF EXISTING UTILITIES.
 - CONTRACTOR SHALL CONTACT THE CITY OF LAKE GENEVA DEPARTMENT OF PUBLIC WORKS TO COORDINATE CONNECTION TO EXISTING MUNICIPAL SERVICES.

TO OBTAIN LOCATIONS OF PARTICIPANTS UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN, CONTACT...

DIGGERS HOTLINE

Toll Free (800) 242-8511
Milwaukee Area (414) 259-1181
Hearing Impaired TDD (800) 542-2289
www.DiggersHotline.com

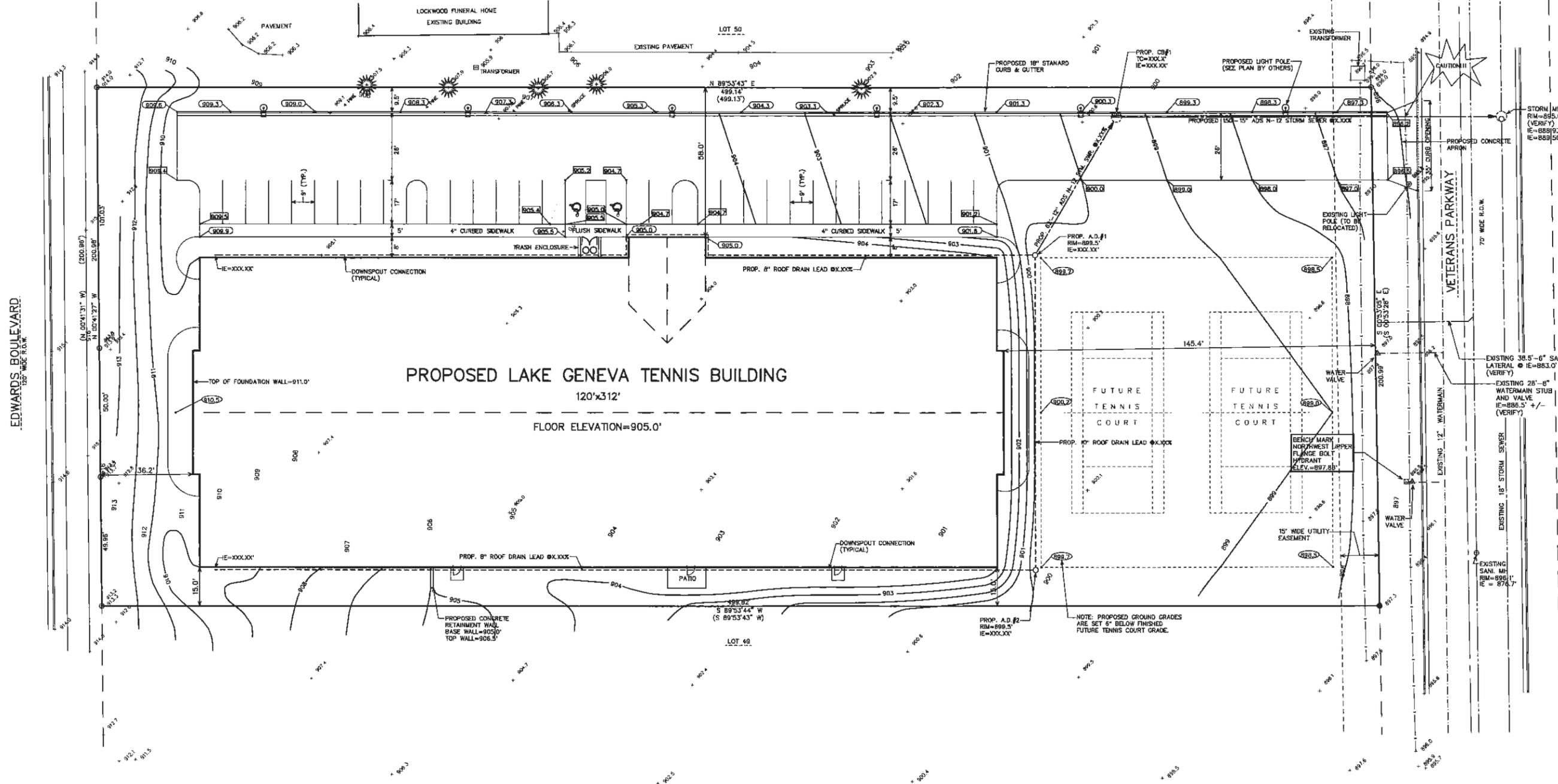
MS STATUTE 182.075(1974) REQUIRES MIN. 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE

LAKE GENEVA TENNIS
 LOT 48 OF LAKE GENEVA BUSINESS PARK PHASE II
 CITY OF LAKE GENEVA
 WALWORTH COUNTY, WISCONSIN

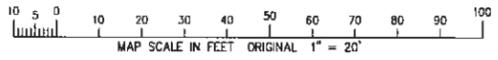
WORK ORDERED BY -
 PAUL LAUTERBACH
 LAKE GENEVA TENNIS CLUB
 914 BETHEE COURT
 WALWORTH, WI. 53184

FARRIS, HANSEN & ASSOCIATES, INC.
 Engineering, Architecture, Surveying
 7 Ridgeway Court P.O. Box 437
 ELKHORN, WISCONSIN 53121
 Office: (262) 723-2088
 Fax: (262) 723-5886

PROJECT NO.
 9368
 DATE
 09/14/2015
 SHEET NO.
 1 OF 1



- GRADING NOTES**
- CONTRACTOR SHALL MAINTAIN A MINIMUM OF 1% SLOPE WITHIN PARKING AREAS.
 - SHEET DRAINAGE ACROSS PARKING AND DRIVE SURFACES EXPECTED, POINT TO POINT STRAIGHT GRADES.
 - ALL DOWNSPOUTS TO DISCHARGE AT GRADE ONTO SPLASH BLOCKS.
 - CONTRACTOR SHALL MAINTAIN A MAXIMUM SLOPE OF 2.0% ACROSS HANDICAP SPACES PER ADA REQUIREMENTS.



PRELIMINARY

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Mayor Connors and Common Council
Finance, License and Regulation Committee (FLR)

CC: Blaine Oborn, City Administrator

FROM: Sylvia Mullally, Parking Manager

DATE: March 9, 2016

RE: Sticker Violation Fine

Background:

In an effort to reduce incidents of misuse or misapplied parking stickers it is recommended that a "sticker violation" fine be added and enforced for the following causes:

- Parking in a unpaid metered stall with an "expired" parking sticker
- Parking with a parking sticker not registered to the designated vehicle
- Parking with an altered parking sticker
- Parking with a parking sticker not properly displayed
 - Displayed on wrong side of windshield
 - Taped to windshield
 - Or otherwise not displayed properly as noted on disclaimer

Recommendation:

Staff recommends the Finance, License and Regulation Committee (FLR) consider adding a "sticker violation" fine in the amount of \$20.00 to City fees.



VANDEWALLE & ASSOCIATES INC.

To: Blaine Osborn
From: Brian Munson
CC:
Date: Thursday, March 17, 2016
Re: Hillmoor Property Feasibility Analysis

Evaluating the future use of the Hillmoor Property represents a wide range of opportunities for the City of Lake Geneva. Vandewalle & Associates proposes the following tasks to help identify opportunities and challenges for the site to help inform future discussions on long term use of the site:

Task 1: Site Visit

Vandewalle & Associates staff will undertake a one day site visit to investigate the on-site and surrounding conditions of the Hillmoor Property to develop a more thorough understanding of the site conditions and gather additional background information from City Staff and Elected Officials. This information will be used to inform the opportunity analysis task and build a better understanding of the historic and on-going discussions of development options for the site.

Task 2: Opportunity Analysis

Informed by the existing site conditions, Vandewalle & Associates will develop an analysis of the environmental constraints & opportunities, preservation opportunities, development potential, and regional development patterns/transportation opportunities for the property as it relates to the future reuse of the site. The resulting opportunity/analysis summary will look at general development patterns, character opportunities, and key site components. This task will also address next steps for the site along with potential grant opportunities.

Task 3: Results Presentation

Vandewalle & Associates will present the results of the Opportunity Analysis at one public open house for discussion with the City. This presentation will include a summary document and presentation graphics of the results of the Opportunity Analysis.

Proposed Budget: \$15,000

Timeline: 3 Months

120 East Lakeside Street • Madison, Wisconsin 53715 • 608.255.3988 • 608.255.0814 Fax
247 Freshwater Way, Suite 530 • Milwaukee, Wisconsin 53204 • 414.988.8631

www.vandewalle.com

Shaping places, shaping change

**City of Lake Geneva
Council Meeting
March 28, 2016**

**Prepaid Checks
3/16/16 - 3/23/16**

**Total:
\$122,786.85**

Checks over \$5,000: *\$ 118,451.00*
Time Warner Cable-Relocation of Cable/TV Lines
Main Street Widening Project

FROM 03/16/2016 TO 03/23/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CITYLG	CITY OF LAKE GENEVA								
	PD INVESTIGATIONS								
	01	SPECIAL INVESTIGATION	1121005380	03/18/16		61960	03/18/16	1,000.00	1,000.00
									1,000.00
	VENDOR TOTAL:								1,000.00
DOCUM	DOCUMENT SALES & DISTRIBUTION								
	16-001313								
	01	PERMIT SEALS	1124005310	03/22/16		61961	03/22/16	795.87	795.87
									795.87
	VENDOR TOTAL:								795.87
FDTN	FIRE DEPT TRAINING NETWORK								
	16929								
	01	2016 MEMBERSHIP	1122005320	03/01/16		61955	03/16/16	240.00	240.00
									240.00
	VENDOR TOTAL:								240.00
SAMUE	JUSTIN SAMUEL								
	REIMB 3/16								
	01	ACADEMY-1407 MILES	1121005330	03/10/16		61956	03/16/16	668.06	668.06
	02	ACADEMY-MEALS	1121005331						548.73
									119.33
	VENDOR TOTAL:								668.06
SPOTZ	BRENT SPOTZ								
	MEALS								
	01	MEALS-NWTC CLASS	1121005331	03/14/16		61957	03/16/16	63.00	63.00
									63.00
	VENDOR TOTAL:								63.00
SUN	SUN LIFE FINANCIAL								
	APRIL DISABILITY								
	01	CEM DISABILITY-APR	4800005137	03/20/16		700026	03/22/16	1,322.99	1,322.99
	02	PKG DISABILITY-APR	4234505137						30.70
	03	CH DISABILITY-APR	1110205134						17.70
	04	LIB DISABILITY-APR	9900005137						163.22
	05	PD DISABILITY-APR	1110205134						61.09
	06	STREETS DISABILITY-APR	1110205134						589.49
	07	UTIL DISABILITY-APR	1100001634						223.10
	08	WWTF DISABILITY-APR	1100001634						139.44
									98.25
	VENDOR TOTAL:								1,322.99
TIME	TIME WARNER CABLE								
	DOCK ID 1250807								
				03/11/16		61958	03/16/16	118,451.00	118,451.00

FROM 03/16/2016 TO 03/23/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	DOCK ID 1250807			03/11/16		61958	03/16/16	118,451.00	118,451.00
	01 CABLE/TV LINES-MAIN ST		3430009118						118,451.00
								VENDOR TOTAL:	118,451.00
VERIZON	VERIZON WIRELESS								
	9761083456			02/23/16		61959	03/16/16	215.93	215.93
	01 CELL CHGS-FEB		1122005221						215.93
								VENDOR TOTAL:	215.93
WALCOR	WALWORTH CO REGISTER OF DEEDS								
	LGEDC MORTGAGE			03/22/16		61962	03/22/16	30.00	30.00
	01 TRAVER HOTEL LIEN		3430001610						30.00
								VENDOR TOTAL:	30.00
								TOTAL --- ALL INVOICES:	122,786.85

**City of Lake Geneva
Council Meeting
March 28, 2016**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 81,864.98
2. Debt Service	20	\$ -
3. TID #4	34	\$ 3,359,762.21
4. Lakefront	40	\$ 2,649.03
5. Capital Projects	41	\$ 6,525.00
6. Parking	42	\$ 10,854.40
7. Cemetery	48	\$ 153.27
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 253.00
10. Impact Fees	45	\$ -
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$3,462,061.89</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE: 3/28/16

TOTAL UNPAID ACCOUNTS PAYABLE \$ 3,462,061.89

ITEMS > \$5,000

Lake Geneva Joint 1 School District - TID #4 Advance	\$ 1,861,043.91
Lake Geneva - Genoa City Union High School - TID #4 Advance	\$ 1,297,717.22
Gateway Technical College - TID #4 Advance	\$ 200,971.08
John's Disposal Service - March Refuse & Recycling Service	\$ 37,595.02
Stafford Rosenbaum LLP - PD Personnel Issue	\$ 11,200.74
Von Briesen & Roper SC - PD Personnel Issue	\$ 11,150.80
Vorpagel Service Inc - Furnace, A/C - Museum	\$ 7,795.00
WE Energies - February Gas Bills	\$ 5,923.09
T2 Systems Canada - March, April EMS Fees	\$ 5,540.00

Balance of Other Items \$ 23,125.03

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
9593	03/04/16	01	RIV LIGHTS BID PACKETS	3430001603		03/29/16	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
BEILF	BEILFUSS CORPORATION						
547	02/01/16	01	ADDTL INFIELD WORK	4152011421		03/29/16	1,650.00
						INVOICE TOTAL:	1,650.00
						VENDOR TOTAL:	1,650.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-336109	03/09/16	01	WIPERS-#56	1132105351		03/29/16	27.59
						INVOICE TOTAL:	27.59
662-336209	03/11/16	01	OIL PAN REPAIR KIT-#26	1132105351		03/29/16	11.59
						INVOICE TOTAL:	11.59
662-336481	03/15/16	01	RETURN WIPERS-#56	1132105351		03/29/16	-27.59
						INVOICE TOTAL:	-27.59
662-336526	03/16/16	01	HEADLAMPS, OIL MIST	1132105351		03/29/16	16.67
						INVOICE TOTAL:	16.67
662-336553	03/16/16	01	AIR BRAKE CHAMBER-#23	1132105351		03/29/16	53.52
		02	TRANSMISSION FLUID-#50	1132105351			6.38
						INVOICE TOTAL:	59.90
662-336607	03/17/16	01	BATTERIES-EMERG LITES	4055105350		03/29/16	155.98
						INVOICE TOTAL:	155.98
						VENDOR TOTAL:	244.14
COCRO	COCROFT AUTO						
121455	03/18/16	01	WIPER MOTOR	4800005250		03/29/16	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DES	DATA EQUIPMENT SERVICES						
524	03/10/16	01	MAR MODEM SVC	4234505221		03/29/16	945.00
		02	MAR MODEM SVC	4054105221			45.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
DUNN	DUNN LUMBER & TRUE VALUE						
637789	03/14/16	01	NUTS,BOLTS	1132105340		03/29/16	7.08
						INVOICE TOTAL:	7.08
637800	03/14/16	01	FENCE-DOG PARK	1152005352		03/29/16	366.59
						INVOICE TOTAL:	366.59
637815	03/14/16	01	SCREWS-DOG PARK FENCE	1152005352		03/29/16	27.78
		02	DISCOUNT	1100004819			-0.89
						INVOICE TOTAL:	26.89
637851	03/14/16	01	FENCE-DOG PARK	1152005352		03/29/16	150.15
						INVOICE TOTAL:	150.15
637853	03/14/16	01	50' UF CABLE-EDW BLVD LITE	1110005245		03/29/16	23.99
						INVOICE TOTAL:	23.99
637866	03/14/16	01	FLOOD LITE BULBS	1116105350		03/29/16	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
637919	03/15/16	01	SOCKET SET	1134105260		03/29/16	23.98
		02	DISCOUNT	1100004819			-1.20
						INVOICE TOTAL:	22.78
638014	03/15/16	01	BATTERIES	4055105350		03/29/16	29.98
						INVOICE TOTAL:	29.98
638098	03/16/16	01	BUNDLE WOOD LATH	1132135430		03/29/16	95.70
						INVOICE TOTAL:	95.70

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
638100	03/16/16	01	CABINET, PAINT	1152015350		03/29/16	38.56
		02	DISCOUNT	1100004819			-1.93
						INVOICE TOTAL:	36.63
638112	03/16/16	01	SPRAYER	1132105340		03/29/16	24.99
		02	DISCOUNT	1100004819			-1.25
						INVOICE TOTAL:	23.74
						VENDOR TOTAL:	791.12
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
DYON DENNIS DYON							
REIMB 3/16	12/14/15	01	23.8 MILES-BURLINGTON	1121005330		03/29/16	13.69
						INVOICE TOTAL:	13.69
						VENDOR TOTAL:	13.69
GATEWAY GATEWAY TECHNICAL COLLEGE							
3/14/16	03/14/16	01	TID #4 ADVANCE	3430005900		03/29/16	200,971.08
						INVOICE TOTAL:	200,971.08
						VENDOR TOTAL:	200,971.08
HOME HOME DEPOT CREDIT SERVICES							
5297 2/16	02/21/16	01	ROPE-CLOSE OFF LAUNCH ACCESS	1134105375		03/29/16	100.01
		02	BENZO TORCH	1132105340			32.64
		03	U-BULBS	1116105350			95.00
		04	DAMP-RID	4234505250			158.40
						INVOICE TOTAL:	386.05
						VENDOR TOTAL:	386.05

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT	

HUMPH HUMPHREY'S CONTRACTING								
3/18/16	03/18/16	01	ROOF PANELS/FIX-1065	4132101415		03/29/16	4,875.00	
							INVOICE TOTAL:	4,875.00
							VENDOR TOTAL:	4,875.00
ITU ITU ABSORB TECH INC								
6549473	03/11/16	01	MATS, RAGS, COVERALLS	1132105360		03/29/16	111.10	
							INVOICE TOTAL:	111.10
6549474	03/11/16	01	MATS	1116105360		03/29/16	91.01	
							INVOICE TOTAL:	91.01
							VENDOR TOTAL:	202.11
JOHNS JOHNS DISPOSAL SERVICE INC								
62036	03/07/16	01	MAR SVC	1136005294		03/29/16	26,682.32	
		02	MAR SVC	1136005297			10,912.70	
							INVOICE TOTAL:	37,595.02
							VENDOR TOTAL:	37,595.02
JTSCH1 LAKE GENEVA JOINT 1 SCHOOL								
2/22/16	02/22/16	01	TID #4 ADVANCE	3430005900		03/29/16	1,861,043.91	
							INVOICE TOTAL:	1,861,043.91
							VENDOR TOTAL:	1,861,043.91
LGHS LAKE GENEVA GENOA CITY UNION								
2/22/16	02/22/16	01	TID #4 ADVANCE	3430005900		03/29/16	1,297,717.22	
							INVOICE TOTAL:	1,297,717.22
							VENDOR TOTAL:	1,297,717.22
LGUTI LAKE GENEVA UTILITY								
3/22/15	03/22/15	01	JO BUSCH-LIFE INS 3/16	1100002134		03/29/16	5.38	
							INVOICE TOTAL:	5.38
							VENDOR TOTAL:	5.38

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MARED	MARED MECHANICAL						
96721	02/29/16	01	AIR PRESSURE ISSUE	1116105240		03/29/16	224.00
						INVOICE TOTAL:	224.00
						VENDOR TOTAL:	224.00
MINNE	MINNEWAWA INC						
103865	03/09/16	01	2016 BEACH TAGS-7.5K	4054105352		03/29/16	624.82
						INVOICE TOTAL:	624.82
						VENDOR TOTAL:	624.82
MTPLE	MT PLEASANT POLICE DEPT						
WARRANT-SALITURO	03/23/16	01	SALITURO WARR #03101994	1112002428		03/29/16	230.50
						INVOICE TOTAL:	230.50
						VENDOR TOTAL:	230.50
ONESW	ONE SWEEP LLC						
3504	03/15/16	01	BROOMS-SWEEPER	1132105351		03/29/16	705.00
						INVOICE TOTAL:	705.00
						VENDOR TOTAL:	705.00
PAPER	PAPER ROLL PRODUCTS						
211403	03/09/16	01	RECEIPT PAPER ROLLS-300	4234505250		03/29/16	4,125.00
						INVOICE TOTAL:	4,125.00
						VENDOR TOTAL:	4,125.00
PIRAN	PIRANHA PAPER SHREDDING LLC						
12491032116	03/21/16	01	SHREDDING SVC-MAR	1116105360		03/29/16	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
PNC	PNC BANK						

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

PNC	PNC BANK						
0437 3/15	03/09/15	01	VIMEO-ANNUAL FEE	1115105450		03/29/16	199.00
		02	AERIAL STUNT KITES-US FLAG	1116105350			70.00
		03	GO DADDY-DOMAIN RENEWAL	1115105450			149.99
		04	GO DADDY-.COM DOMAIN RENEW	1115105450			24.02
						INVOICE TOTAL:	443.01
						VENDOR TOTAL:	443.01
ROBER	KEN ROBERS						
REIMB 3/21/16	03/21/16	01	SWWBIA CONF 3/14-3/16	1124005331		03/29/16	256.00
						INVOICE TOTAL:	256.00
						VENDOR TOTAL:	256.00
STAFF	STAFFORD ROSENBAUM LLP						
1172477	09/28/15	01	PD PERSONNEL ISSUE	1113105214		03/29/16	3,205.00
						INVOICE TOTAL:	3,205.00
1173721	10/27/15	01	PD PERSONNEL ISSUE	1113105214		03/29/16	1,423.48
						INVOICE TOTAL:	1,423.48
1174853	11/20/15	01	PD PERSONNEL ISSUE	1113105214		03/29/16	1,374.05
						INVOICE TOTAL:	1,374.05
1175979	12/17/15	01	PD PERSONNEL ISSUE	1113105214		03/29/16	2,070.28
						INVOICE TOTAL:	2,070.28
1176561	01/15/16	01	PD PERSONNEL ISSUE	1113105214		03/29/16	1,558.70
						INVOICE TOTAL:	1,558.70
1178164	02/25/16	01	PD PERSONNEL ISSUE	1113105214		03/29/16	1,569.23
						INVOICE TOTAL:	1,569.23
						VENDOR TOTAL:	11,200.74
STAPL	STAPLES ADVANTAGE						

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

STAPL	STAPLES ADVANTAGE						
3296154510	03/12/16	01	BATTERIES, SHEET PROTECTORS	1116105310		03/29/16	19.54
		02	WIRELESS MOUSE	1124005310			15.95
						INVOICE TOTAL:	35.49
						VENDOR TOTAL:	35.49
SUPER	SUPER SHARP						
759995	03/17/16	01	SHARPEN CHIPPER BLADES	1132135420		03/29/16	51.20
						INVOICE TOTAL:	51.20
						VENDOR TOTAL:	51.20
T0001176	BRICK AND MORTAR HOME						
GAVIN	03/01/16	01	RESTITUTION-CN80DPGFWD	1112004510		03/29/16	725.00
						INVOICE TOTAL:	725.00
						VENDOR TOTAL:	725.00
T0001177	HUMANA						
14-92772	02/19/16	01	OVERPYMT REFUND	1122004624		03/29/16	308.04
						INVOICE TOTAL:	308.04
						VENDOR TOTAL:	308.04
T0001178	DENNIS G KELLAR JR						
REFUND	03/17/16	01	CIT I961592-2,3	1112004510		03/29/16	48.80
						INVOICE TOTAL:	48.80
						VENDOR TOTAL:	48.80
T0001179	BRIAN BRUNER						
REFUND	03/15/16	01	BRUNER-SEC DEP 3/12/16	4055102353		03/29/16	1,000.00
		02	BRUNER-SETUP, SEC GRD 3/12/16	4055104674			-207.50
		03	BRUNER-LEASE 3/12/16	4055104674			-400.00
						INVOICE TOTAL:	392.50
						VENDOR TOTAL:	392.50

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001180 JOSEFINA L GUINTO							
REFUND	03/17/16	01	CN80DPGGOW DISMISSAL	1112004510		03/29/16	489.40
						INVOICE TOTAL:	489.40
						VENDOR TOTAL:	489.40
T0001181 BRIAN J PAPPALARDO							
REFUND	03/08/16	01	CIT B344940-1 REFUND	1112004510		03/29/16	2.50
						INVOICE TOTAL:	2.50
						VENDOR TOTAL:	2.50
T0001182 KELLY ZUIDERVEEN							
REFUND	03/20/16	01	ZUIDERVEEN-SEC DEP 3/19/16	4055102353		03/29/16	1,000.00
		02	ZUIDERVEEN-SETUP,SEC GRD 3/19	4055104674			-316.25
						INVOICE TOTAL:	683.75
						VENDOR TOTAL:	683.75
T0001183 VINCENT IOLI							
REFUND	03/22/16	01	TICKET 187066 DOUBLE PAID	4234504634		03/29/16	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
T0001184 JUSTINE PISTICK							
REFUND	03/23/16	01	TICKET 191917 DOUBLE PAID	4234504634		03/29/16	46.00
						INVOICE TOTAL:	46.00
						VENDOR TOTAL:	46.00
T0001185 OAK CREEK POLICE DEPT							
WARRANT-MEINEL	03/23/16	01	MEINEL WARR #OCA/B453728-2	1112002428		03/29/16	98.80
						INVOICE TOTAL:	98.80
						VENDOR TOTAL:	98.80

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T2SYS	T2 SYSTEMS CANADA INC						
238544	03/10/16	01	MAR EMS FEES	4234505450		03/29/16	2,770.00
						INVOICE TOTAL:	2,770.00
238545	03/10/16	01	APR EMS FEES	4234505450		03/29/16	2,770.00
						INVOICE TOTAL:	2,770.00
						VENDOR TOTAL:	5,540.00
UNITE	UNITED LABORATORIES						
149155	03/16/16	01	CLEANERS,WIPES,DEODORIZER	1152005350		03/29/16	2,793.54
						INVOICE TOTAL:	2,793.54
						VENDOR TOTAL:	2,793.54
VERIZON	VERIZON WIRELESS						
9761396623	03/01/16	01	AIR CARDS-MAR	1129005221		03/29/16	40.01
						INVOICE TOTAL:	40.01
9761397091	03/01/16	01	CELL CHGS-FEB	1121005221		03/29/16	441.44
						INVOICE TOTAL:	441.44
9761548491	03/03/16	01	AIR CARDS-FEB	1121005221		03/29/16	737.74
						INVOICE TOTAL:	737.74
						VENDOR TOTAL:	1,219.19
VON	VON BRIESEN & ROPER SC						
10404	03/15/16	01	PD PERSONNEL ISSUE	1113105214		03/29/16	11,150.80
						INVOICE TOTAL:	11,150.80
						VENDOR TOTAL:	11,150.80
VORPA	VORPAGEL SERVICE INC						
38675	03/09/16	01	FURNACE,A/C-MUSEUM	1110005780		03/29/16	7,795.00
						INVOICE TOTAL:	7,795.00
						VENDOR TOTAL:	7,795.00

INVOICES DUE ON/BEFORE 03/29/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WALCOS	WALWORTH COUNTY SHERIFF						
3/4	03/04/16	01	FEB PRISONER CONFIN	1112005290		03/29/16	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
WEENE	WE ENERGIES						
RE032216	03/08/16	01	7891-194-618 FEB GAS BILL	1116105224		03/28/16	1,506.65
		03	7837-744-963 FEB GAS BILL	1122005224			538.15
		04	0480-524-472 FEB GAS BILL	4055105224			717.00
		06	0847-573-906 FEB GAS BILL-ST#2	1122005224			243.62
		07	5288-664-956 FEB GAS BILL	1151105224			728.05
		08	8052-439-940 FEB GAS BILL-1055	1132105224			261.09
		09	8017-524-022 FEB GAS BILL-1065	1132105224			736.95
		10	6602-046-262 FEB GAS BILL-1070	1132105224			707.81
		11	7283-171-261 FEB GAS BILL	1152015224			117.50
		12	1885-876-489 FEB GAS BILL	4800005224			113.27
		13	3843-358-997 FEB GAS BILL	9900005222			70.00
		14	5604-510-433 FEB GAS BILL	9900005222			183.00
						INVOICE TOTAL:	5,923.09
						VENDOR TOTAL:	5,923.09
WMJA	WI MUNICIPAL JUDGES ASSOC						
DUES-2016	03/14/16	01	2016 DUES	1112005332		03/29/16	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
WTA	WI TAXPAYERS ALLIANCE						
2016 CONTRIBUTION	03/15/16	01	2016 CONTRIBUTION	1114205324		03/29/16	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
						TOTAL ALL INVOICES:	3,462,061.89

**City of Lake Geneva
Treasurer's Report as of JANUARY 31, 2016**

		<i>Cash Activity</i>			<i>Cash Balances</i>	
Walworth State Bank	Type	Expenditures	Receipts	Transfers	Dec-15	Jan-16
City Expenses & Collections	General Checking	265,363.99	163,219.30	1,200,000.00		
City Net Payroll	General Checking	450,022.76				
City Health Claims	General Checking	194,593.95				
General Checking	TOTALS	909,980.70	163,219.30	1,200,000.00	428,643.45	881,882.05

		<i>Cash Activity</i>			<i>Cash Balances</i>	
Other Banks	Type	Expenditures	Receipts	Transfers	Dec-15	Jan-16
BMO Harris Bank	TID #4 Certificates of Deposit				607,641.38	607,641.38
Town Bank	TID #4 Certificate of Deposit				613,958.77	613,958.77
Town Bank	TID #4 Money Market		0.34		2,636.94	2,637.28
US Bank	Tax Collection	13,288,104.65	7,591,530.35	5,597,847.95	1,727,231.28	1,628,504.93
Peoples Bank	TID #4 Certificate of Deposit				65,114.11	65,114.11
Associated Bank	TID #4 Certificates of Deposit				614,958.81	614,958.81
Walworth State Bank	Police Seizure Account				3,709.59	3,709.59
Other Banks	TOTALS	13,288,104.65	7,591,530.69	5,597,847.95	3,635,250.88	3,536,524.87

		<i>Cash Activity</i>			<i>Cash Balances</i>	
Local Govt Investment Pool	Type	Expenditures	Receipts	Transfers	Dec-15	Jan-16
LGIP Acct #1	General		2,007,065.03	(1,200,000.00)	5,992,285.52	6,799,350.55
LGIP Acct #4	Treasurer		5,340,372.46	(5,597,847.95)	5,763,585.34	5,506,109.85
LGIP Acct #5	Impact Fees-Park		15.46		54,598.08	54,613.54
LGIP Acct #6	Impact Fees-Fire		3.72		13,129.47	13,133.19
LGIP Acct #7	TID #4		459,125.71		7,698,612.57	8,157,738.28
LGIP Acct #8	Capital Projects				0.46	0.46
LGIP Acct #9	Public Library		26.35		93,066.82	93,093.17
LGIP Acct #10	Impact Fees-Library		52.22		184,414.96	184,467.18
LGIP Acct #11	Capital Projects-2014		359.29		1,268,868.82	1,269,228.11
Local Gov't Investment Pool	TOTALS	-	7,807,020.24	(6,797,847.95)	21,068,562.04	22,077,734.33

GRAND TOTAL ALL BANKS

14,198,085.35	15,561,770.23	-	25,132,456.37	26,496,141.25
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L. Traasman

Attest:

**City of Lake Geneva
Treasurer's Report as of FEBRUARY 29, 2016**

Walworth State Bank	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Jan-16	Feb-16
City Expenses & Collections	General Checking	1,478,513.47	256,767.36	1,600,000.00		
City Net Payroll	General Checking	407,978.46				
City Health Claims	General Checking	172,920.98				
General Checking	TOTALS	2,059,412.91	256,767.36	1,600,000.00	881,882.05	679,236.50

Other Banks	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Jan-16	Feb-16
BMO Harris Bank	TID #4 Certificates of Deposit				607,641.38	607,641.38
Town Bank	TID #4 Certificate of Deposit		347.67	(311,336.22)	613,958.77	302,970.22
Town Bank	TID #4 Money Market		27.18	311,336.22	2,637.28	314,000.68
US Bank	Tax Collection	11,279,277.42	9,870,918.84		1,628,504.93	220,146.35
Peoples Bank	TID #4 Certificate of Deposit				65,114.11	65,114.11
Associated Bank	TID #4 Certificates of Deposit				614,958.81	614,958.81
Walworth State Bank	Police Seizure Account	3.00			3,709.59	3,706.59
Other Banks	TOTALS	11,279,280.42	9,871,293.69	-	3,536,524.87	2,128,538.14

Local Govt Investment Pool	Type	Cash Activity			Cash Balances	
		Expenditures	Receipts	Transfers	Jan-16	Feb-16
LGIP Acct #1	General		2,038.89	(1,600,000.00)	6,799,350.55	5,201,389.44
LGIP Acct #4	Treasurer	7,013,980.44	4,101,875.58	(572,475.03)	5,506,109.85	2,021,529.96
LGIP Acct #5	Impact Fees-Park		17.07		54,613.54	54,630.61
LGIP Acct #6	Impact Fees-Fire		4.10		13,133.19	13,137.29
LGIP Acct #7	TID #4		2,629.88	572,475.03	8,157,738.28	8,732,843.19
LGIP Acct #8	Capital Projects			(0.46)	0.46	-
LGIP Acct #9	Public Library		29.10		93,093.17	93,122.27
LGIP Acct #10	Impact Fees-Library		57.65		184,467.18	184,524.83
LGIP Acct #11	Capital Projects-2014		396.69	0.46	1,269,228.11	1,269,625.26
Local Gov't Investment Pool	TOTALS	7,013,980.44	4,107,048.96	(1,600,000.00)	22,077,734.33	17,570,802.85

GRAND TOTAL ALL BANKS

20,352,673.77	14,235,110.01	(0.00)	26,496,141.25	20,378,577.49
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J. Fournier Brien / pp

Attest:

From: [Jim Connors](#)
To: [City Clerk](#)
Cc: [Dan Draper](#); DDraper@bodlaw.net
Subject: FW: Plan Commission
Date: Friday, March 25, 2016 5:45:15 PM

From: Sarah L Adams [sla7272@aol.com]
Sent: Friday, March 25, 2016 1:23 PM
To: Jim Connors
Subject: RE: Plan Commission

Good Morning Jim,

Please accept my apologies for not getting back to you soon and for my absenteeism.

I have been out for some time due to medical reasons and have an impending move to Europe. I would like to render my resignation from the Lake Geneva Planning Commission effective immediately. I do apologize for not doing so sooner.

Hope all is well and wish you much success with the City of Lake Geneva going forward.

Best wishes,

Sarah L. Adams

Make it a great day!