



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, OCTOBER 26, 2015 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of October 12, 2015, and the Budget Workshop minutes of October 15, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Original 2015-2016 Taxi Driver License application filed by Marcus Behr *(Approved by Police Chief; informational only)*
6. Discussion/Recommendation on changing the Public Fire Protection Charge from a Municipal Charge to a Direct Billing Charge
7. Discussion/Recommendation on the 2016 Budget and setting the Public Hearing date for the Budget
8. Discussion/Recommendation on the 2016 Summer Season Lifeguard Services Contract with the Geneva Lake Water Safety Patrol.
9. Discussion/Recommendation on upgrading the city website with GovOffice for an amount not to exceed \$4,895 *(recommended by the Communications Committee on 10/20/2015)*
10. Discussion/Recommendation on creating a part-time Benefits Clerk position *(recommended by the Personnel Committee on 10/22/2015)*
11. Discussion/Recommendation on eliminating the full-time Front Clerk B position and creating two part-time Counter Clerk positions *(recommended by the Personnel Committee on 10/22/2015)*
12. Discussion/Recommendation on creating a full-time Street Laborer position effective January 1, 2016 *(recommended by the Personnel Committee on 9/24/2015)*
13. Discussion/Recommendation on updating the City's organizational chart *(recommended by the Personnel Committee on 10/22/2015)*
14. Discussion/Recommendation on Kapur proposal for the 2015 Street Maintenance Contract not to exceed \$20,510 funded by Capital Projects Fund *(recommended by the Public Works Committee on 10/15/2015)*

15. Discussion/Recommendation on memorandum of understanding regarding bike lane highway pavement marking *(recommended by the Public Works Committee on 10/15/2015)*
16. Discussion/Recommendation on installing a stop sign on Lakeview Drive at the first Orchard Lane *(recommended by the Public Works Committee on 10/15/2015)*
17. Discussion/Recommendation on reorganization of Utility Commission and corresponding Ordinance Change
18. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$8,662.50
 - c. Regular Bills in the amount of \$356,370.23

19. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

10/23/2015 5:29pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, OCTOBER 12, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of September 28, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Park Reservation Permit application filed by Shawn Olp and Tiffany Stroede to use Library Park on August 7, 2016 from 1:00 pm to 4:00 pm for a wedding ceremony (recommended by the Board of Park Commissioners on October 7, 2015)

Kordus/Gelting motion to recommend approval. Alderman Gelting questioned the use of the barricades and if it was discussed at the Park Board meeting. Alderman Kupsik stated it was and the Park Board felt it would not cause a problem. Mr. Gelting asked if they will be blocking the sidewalk. Mr. Kupsik stated no. Mr. Gelting asked if the City should be steering them to vendors that would have stanchions as this request seems odd. Mr. Kupsik noted barricade rental is on the City's Schedule of Fees. This is the first time something like this has come up, and everyone at the Park Board was agreeable with it. Mr. Gelting explained he is okay with it as long as they are not blocking sidewalks. Alderman Kordus stated he would like to be careful with the in-season events when the parks are heavily used. Mr. Kupsik stated that was made clear at the Park Board meeting. Even though the barricades are up, there is still no guarantee that traffic will not come through the event. The Park Board felt there was no issue as long as nothing was being blocked. Mr. Kupsik commented that they could give it a try and see what happens. Unanimously carried.

Original 2015-2016 Operator's (Bartender) License applications filed by Catia Acri, Stephanie Brustman, Erin Flowers, Megan Gutbrod, Tara-lina Leech, Zachary Miller, Tanner Muur, Deiona Villiard

Gelting/Wall motion to recommend approval. Unanimously carried.

Renewal 2015-2016 Operator's (Bartender) License applications filed by Alexander Gygax, Brian Schmidt

Kordus/Wall motion to recommend approval. Unanimously carried.

First reading of Ordinance 15-12 amending Chapter 62, Section 222 regarding use of Chemical Deicers

First reading of Ordinance 15-13 establishing No Parking Zones in front of sidewalks at 1250 and 1270 Wisconsin Street

First reading of Ordinance 15-14 repealing Section 74-114, Display of Power of the Municipal Code of the City of Lake Geneva, Wisconsin

Alderman Kordus questioned where this came from. City Clerk Waswo stated the Court Clerk noticed there was a duplicate in the ordinances. Mr. Kordus noted this is not repealing an ordinance, just repealing a duplicate. Ms. Waswo confirmed that was correct. She clarified the correct ordinance is Section 74-217.

Discussion/Recommendation on preliminary approval to allow temporary sculptures at the Home Depot Park (recommended by the Board of Park Commissioners on October 7, 2015)

City Administrator Oborn noted the Park Board took a thorough look at this as preliminary approval. There are still a lot of areas that need to be addressed. Alderman Howell questioned who decides what goes where and how long they stay. He also noted there could be controversy if a sculpture offends someone. Alderman Kupsik stated the Park

Board agreed they will need to approve the sculptures. Mr. Oborn stated it will be annual with a policy about whether it should be delegated to the Park Board. Typically the committees bring proposals to the governing body to have the final say. Mr. Oborn explained the process would be developed in the plans.

Howell/Kordus motion to recommend approval. Alderman Kordus does not have an objection but saw the artwork will be placed at the artist's expense. He questioned the funding for the slabs and maintenance. Alderman Kupsik stated there are still issues that need to be discussed regarding the size of the pads as well as who was going to pay for the slabs. Alderman Wall asked how this can be voted on if the cost to the citizens is still unknown. Mr. Kupsik explained all that is being approved is dedicating the park for sculptures. Mr. Howell stated it was his understanding that this is preliminary and the final process will be brought back to the committee. Mr. Wall reiterated that the City currently has no idea how much the cost would be. Mr. Oborn confirmed, but noted the item can be preliminarily approved with a contingency on funding and costs. He explained he wants to make sure the use of the park is approved before the idea is researched or studied further. This is Alderman Chappell's project and questions can be directed to her. Mr. Wall explained he doesn't have a problem with the sculptures if it doesn't cost the taxpayers anything and if it is done in good taste. He doesn't see how they can vote on something without knowing the costs. Mr. Kupsik clarified the discussion was about what size pads would be needed and how much art would be allowed at the park. The consensus was a one-time permanent pad. Dan Winkler was going to look into the cost. Home Depot Park was never used for anything, so this would be a good opportunity to introduce the park into the system and get some use out of it. Mr. Howell commented all that is being done is keeping an idea alive if we vote yes. Mr. Kupsik agreed. He noted Ms. Chappell did a lot of research, and this would be the first step. Mr. Kordus was concerned as there is no good way for the public to access the park. It is a dangerous spot with people parking across the street at the Home Depot parking lot. If this moves forward, it would need to be extensively explored. Mr. Kupsik reiterated we are only looking for preliminary approval. If this committee feels this is something worth looking into, we can move forward with the idea. This is a very good location for exposure, but parking was not discussed at the Park Board meeting. Unanimously carried.

Discussion/Recommendation on Resolution 15-R47 amending the Schedule of Fees regarding Cemetery Fees
(recommended by the Cemetery Board on October 7, 2015)

Alderman Kordus stated there are certain grave sites that are not large enough to be sold as full grave sites, so they are used for cremation remains. This will give the opportunity to put two urns in one site for an additional fee.

Kordus/Gelting motion to recommend approval. Alderman Gelting questioned the fees. The two cremations buried in the same grave at one time is a \$100 extra charge. Mr. Kordus clarified the site can be bought to have the availability to put two cremations remains in, not necessarily at the same time. The buyer would still have to pay the digging charge and any other fees at the time of burial. This would give the opportunity to buy a double cremation grave for an additional \$100 rather than purchasing a full size grave in which you could put two cremation remains in. There are sites that aren't large enough to hold caskets. Mr. Gelting noted he was confused by the listing. The one listing that says two cremations buried in the same grave at one time is a \$100 extra charge and there is a grave single cremation and grave double cremation. The double cremation is \$100 more. Gelting asked if the two cremations buried in same grave at one time is just two cremations in a regular, full size grave. Mr. Kordus confirmed that it is. Unanimously carried.

2016 Budget Update

City Administrator Oborn stated there is a meeting scheduled for tomorrow at 6:00pm, and the Comptroller will go over the whole budget. He stated we are currently at a \$150,000 deficit. He will outline some ideas to get it balanced. Alderman Gelting questioned the health care insurance discussions for next year. Mr. Oborn stated he will be receiving a pricing to go fully insured by the middle of this month. He will possibly throw out the HSA plan at that time as well. Mr. Gelting asked how the budget will get wrapped up without a plan for health insurance for next year. Mr. Oborn stated Ms. Pollitt has an estimate. We want a plan in place by 2018 so that we don't have to pay the Cadillac tax. We don't have a trend yet to see the effect of the three pronged approach that we have done so far. That is a dilemma that we have.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Wall/Kordus motion to recommend approval of Prepaid Bills in the amount of \$7,764.13. Unanimously carried.

Howell/Gelting motion to recommend approval of Regular Bills in the amount of \$136,566.33. Alderman Kordus stated in looking through the bills, we are buying light bulbs from three different places. He wants to get economies of scales to be gained by purchasing all our paper from one place or our lighting from one place. He noted by using one vendor, the City could save money. Unanimously carried.

Adjournment

Kordus/Gelting motion to adjourn at 6:27 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION
COMMITTEE**

FINANCE, LICENSE & REGULATION COMMITTEE - BUDGET WORKSHOP
THURSDAY, OCTOBER 15, 2015 – 6:30 PM
COUNCIL CHAMBERS, CITY HALL

Alderman Kordus called the meeting to order at 6:30 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Absent: Alderman Kupsik. Also Present: City Administrator Oborn and Comptroller Pollitt.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Discussion/Recommendation of the 2016 Budget

City Administrator Oborn gave a summary of the budget, showing a deficit of \$42,804. The goal with regard to revenue is to keep the general property tax flat. Room tax was trending higher and he was comfortable raising it. The City gets 100% up to \$450,000 and anything above that is split. The Chamber gets 25% and the City gets 75%. On the shared revenue side, the City qualified for the expenditure restraint, which is an additional \$61,310. Last time we qualified in 2010, the City received \$1,500 for expenditure restraints. Mr. Oborn stated court and building and zoning were trending up. The police revenues were trending down and fire revenue was raised. The street department was trending down a little bit with traffic control staying the same. Park revenue is trending up. Mr. Oborn wants to put that money into a separate fund and use for capital replacements. He is hoping to raise the fee for the Brunk Pavilion, especially for out of town weddings. It can be done in a reserve or a special fund.

Alderman Kordus questioned the Fire revenues as the actual figures were significantly under estimated. He asked if the number budgeted is close to actual or ultra conservative. Mr. Oborn explained the Chief felt it was a conservative revenue number. There is about a \$25,000 increase between revenue and expenditures. Right now on the weekends, the calls are going to a private firm. When we have people on premise, they can answer EMS calls, which will increase revenue. Alderman Gelting noted it would be helpful to know what the 2015 actual revenues are year to date with the projection that was put together. Mr. Kordus hoped if the Fire Department was doing the paid on premise, the City could break even as opposed to running at a deficit. Mr. Oborn stated there is more volume in the summer than all year long. There is a possibility it will help our fund balance. Mr. Gelting would like to avoid what happened this summer where the paid on premises got added after the fact, mid-year. It was presented that funds would need to be allocated to this and it was done without going to Council. It came across as not the right way to lay out the budget. Alderman Howell stated having paid on premise Firefighters to break even or make a profit is not why they are there. They are there for another reason. Alderman Kordus and Gelting agreed. The paid on premise was paid out of excess in their revenue. Alderman Wall asked if the committee would rather have them say that there is going to be an extra \$100,000 and then they come up short. He feels what they are doing is fine. Mr. Kordus said they should be looking at actual numbers rather than being ultra conservative. Mr. Wall said no one knows how many calls they are going to get. Mr. Oborn commented any savings goes into fund balance on the revenue side. It is the expenditure side that he estimated. The problem is that it is easy to salary when it is a 40 hour work week. The calls become more difficult to double check what was done and they have to rely upon them. Mr. Gelting said it has been hedged pretty tight and he agrees with Mr. Kordus. There is a little bit of room where we might not have that type of deficit which is a good problem to have. Mr. Oborn said the real question is does he need the \$108,000. We could drop that down, which would help the \$42,000 deficit.

Mr. Oborn stated the general government was trending down with regard to expenditures. Contingency in this budget was dropped \$30,000. If there is surplus, we would put it back. Insurance was trending down because of the worker's comp. The real wild card here is what the health benefits are going to be. There is quite a significant increase of \$140,000. They have been trending even a little higher. We did raise it but are hoping with the 3-step approach it will trend down. This is the number that is the hardest to predict. Mr. Wall asked if there have been any savings since the changes have been put in place earlier this year. Mr. Oborn explained he hasn't been provided with any reports that suggested any yet. Mr. Wall asked if we are considering having the staff pay for part of their healthcare in the upcoming year. Mr. Oborn said in previous discussions, for the time being, it was discussed to not do that. The option the City was looking at is going fully insured. A quote should be coming in fairly soon for this next budget year. Mr. Wall said that change should be made at that time. Mr. Oborn explained he is not budgeting that because he does not

have a clue. The number may not come in. The only trend we have is being self insured. He would hope if we went that route, it would come down. Mr. Wall noted that right now it is a big increase. Mr. Oborn said it is a big increase and could even be higher. It has been a wild card in the past. We took the middle ground and didn't put in the whole \$1,500,000. Mr. Kordus said he thought there would be no change from the July period date but would look at employee payments toward their healthcare beginning January 1. He thought that was part of the agreement. It would be looked at with a phased approach starting January 1. Mr. Oborn answered we were going to look at self insured and the HSA options. The Council has always put that out there. Part of the reason the employees made the concessions for the increase in the benefit plan cost was to try to curtail the Council's desire to implement a premium. Mr. Kordus stated in these numbers we are not moving anywhere toward the reduction of the City having to pay that Cadillac tax. We aren't reducing any of the numbers or any of the benefits, so we aren't moving toward reducing that burden on the City. He asked if that is being pushed off to 2017. Mr. Oborn said it is not, he is still looking at the HSA option and the fully insured options. The compensation plan has been implemented, which will be talked about. We did the 4% lower because it's about 4% in salary if you were to implement the 10% deduction. Mr. Gelting asked if it is normally 12% at most municipalities. Mr. Oborn said 12% is what the state has. The most common is 10%. Mr. Gelting feels we made an implementation mid-year as a corrective action because of how out of control these costs are. From the looks of what they are being told, the implementation hasn't really done a whole lot. He noted he was under the impression that we are looking toward getting some sort of adjustment, not only with an HSA but to have an employee contribution or some other method. Mr. Oborn said when it goes back to Personnel, he will bring both options.

Mr. Oborn noted Common Council is trending up a little bit. City Clerk has a salary increase for the Clerk and a big election year with 4 elections, which explains the increase. Mr. Kordus asked if the number was comparable to 2012. Mr. Oborn said yes. The Clerk also budgeted for a part-time position. The Finance increase is pretty much the proposal that is coming to Personnel next week to add a Benefits Specialist position. Mr. Gelting questioned if there was anyone at the Utilities that has the financial expertise that could be helpful. Mr. Oborn wouldn't want to calculate any consolidation savings or movement of staff at this time. In the future if we have more staff then with attrition, we'll look at innovation and hope over time the consolidation would lead to savings. In the short run for this budget, he thinks it is too early to tell. If it were approved, it would be about a 3 month process.

Mr. Oborn explained City Hall was good news as it is trending down. Police expenses are trending down. Public fire protection charge was discussed earlier. Mr. Oborn is waiting for information from the PFC. Mr. Kordus asked if the Council addressed the public fire protection charge back in August. Mr. Oborn said fire protection is sometimes called hydrant rental. Mr. Kordus asked if the Council authorized that to go to direct bill. Mr. Oborn explained that they requested more information, which he has been gathering. One of the tricky things is subject to the levy limit but we have enough debt service on it so you can make a decision to drop the levy or you can bring up our debt service and wash it out. A decision needs to be made if they want to direct bill that on the utility bills. It would be around \$50 a year. Building and Zoning is trending higher. The numbers are conservative but if there is a lot of development, they can go higher.

Engineering was left flat. The Street Department excludes labor and 1/3 of the DPW wages, which Mr. Oborn is recommending be put into that position. Traffic control is trending a little higher. Museum is trending lower. Conservation is increases in the Chamber of Commerce. With adding the \$50,000 increase in revenue, the Chamber's payment goes from \$100,000 to \$112,500. The YMCA raised theirs about \$2,000. He noted there are a number of options that can be selected. Adding employee raises at 1.5% is an estimate of \$65,000, which he included. A 2% raise would be around \$85,000 if you wanted. The Finance Counter position is going to Personnel next week to be made into 2 part-time positions rather than 1 full-time. There is savings in health benefits that went towards the additional street laborer position. In the past, the Director of Public Works position has always worked for the City for free. Mr. Oborn does not think that should continue. He recommends the City pay 34% of that salary, which is around \$50,000. Mr. Oborn assumes the fire protection fee is going to be moved out in option number 1 and save \$232,000. The difference would be an increase in the contingency. That would get it up to \$82,000. The debt service has a slight increase in the way it is calculated. They can cut costs other places or raise the increment and levy. Capital levy was left the same. Library is asking to implement the compensation study and bring everyone up in one swoop as well as the City absorbing the whole cost at \$51,204. Option 2 is the same deficit to start; the raises are at 1.5%. Health benefits remain the same. The difference would be the fire protection fee. It would not be moved to the direct billing on the water bill. The best estimate Mr. Oborn has is an \$84,000 increase. We may not get that number in before the budget is finalized. Mr. Oborn noted he did not budget for the implementation of the compensation study, which is about \$14,500. He felt it could be done with contingency funds. We may not implement that the same way the Library

plans to. We are still completing the compensation study and we may not agree with some of those raises. They may be lowered to a lesser step. In regard to the public fire protection fee, administrative charges can be charged to the Utility Commission. Mr. Oborn came up with a rough estimate of \$20,000. We do provide insurance and benefit services for them. The contingency would be reduced from the \$60,000 by \$47,400. We can get a slight revenue increase by looking at the boat launch fee and getting \$500,000 there. Mr. Oborn also feels adjustments can be made in the levy. The levy would go up. The rate could remain the same by leaving our taxes the same rate. We are estimating that we can get upwards of \$110,000 because of our assessed value going up. The debt service increase would remain the same. He is open to either option or modify into a hybrid.

Alderman Kordus commented he really thought that we were going to move January 1 toward staff paying some portion of their health care. He is really surprised that it was not taken into consideration. Mr. Oborn did implement at another city he was at and administrative wise it creates some balancing issues. Mr. Kordus asked if it really creates that much work to add one more deduction to the payroll. Mr. Oborn explained it does create issues but overall, health benefits are a huge cost. Mr. Kordus noted he is not looking at it as a budget balancing item; it is more of a cost reduction toward the health care to avoid what is coming down the road. He thought the intention was to ease into it. Mr. Oborn explained if we were to ease in, he would keep the expenditure the same. Comptroller Pollitt stated the employees were lobbying that they took the hit on the copays and the coinsurance when the plan was revised. Most claims have a 60 day period before they are processed. We haven't seen what result we are going to get from those plan changes. With the thought of looking at a fully insured plan, when those rates become available which we may have by the end of the month, maybe we can realize the savings that you are looking for, which is how Ms. Pollitt recalled the discussion. Mr. Kordus said if we go to the fully insured plan, it doesn't do anything regarding the affordable care act as far as the Cadillac tax. Mr. Oborn noted that most fully insured aren't Cadillac. The rate for the number of employees has been moved up to 100. Ms. Pollitt explained in two weeks we are doing the second year of the wellness testing. This is the year that if the employees don't improve or keep their score in the healthy range, they are subject to a 10% premium share. That applies to them and their spouse. Conceivably, we could have some employees paying a 10% premium share as of January 1. Mr. Oborn stated there is already an employee paying because they didn't want to participate. It is hard to tell what the trend will be. Mr. Kordus stated if there is already someone paying, the administrative costs are there. He asked if it would be a difference if 1 person is paying or the entire employee base. Ms. Pollitt noted that employee is not with the City, so she is not handling the deduction. The changes need to be decided within the next month so an open enrollment period can be publicized to the employees so they can decide what they want to do. Mr. Kordus asked when they will have some solid numbers. Ms. Pollitt said she spoke with the brokers last week about the fully insured quotes, but apparently Obama just signed a law that the States are in control of what pool employers with under 100 employees fall in to. That is where we fall. We now have to wait for the fully insured companies to figure out how they are going to interpret it. Mr. Kordus asked if we are too late in the game to try to go fully insured for this year. Ms. Pollitt said she does not think so. Ms. Pollitt explained that is why the numbers were kept the way they were in the budget because we feel that we are covered in the best case now to stay self funded. We are tentatively looking at the third week in November for the open enrollment period. Alderman Wall stated this has been talked about for years now and he personally felt the staff should be paying toward their insurance. He feels each year it gets right to the end and nothing happens. This has to trend down. Alderman Gelting said we cannot keep footing the increases with the size that they are. He was under the impression that the mid-year adjustment that was made was an emergency correction to see what could be saved. He didn't look at it as a negotiation. Mr. Oborn stated the issue will be put on the Personnel agenda.

Mr. Oborn is looking for direction on option 1 or 2 or perhaps a hybrid of both. Alderman Howell is not sure how an answer can be given until they have an answer on that large expenditure. Mr. Kordus asked if you had to estimate, is the number too low if we have to stay in the self insured pool. He wonders if there will be a bigger hole to fill. Mr. Oborn said the worst case scenario was \$1.6 million. It is variable, that is the risk of being self insured. Mr. Kordus asked if there could be another hole in there. Mr. Oborn said worst case scenario. He is confident that the 3 pronged approach that has been implemented will drive us down. Mr. Kordus said the number is based on remaining self insured. Mr. Oborn answered he doesn't know what the rates would be to go fully insured. If it is advantageous, he wants to present that option to the Council. Mr. Oborn explained if the premium is brought down, if we do a premium share, it actually helps the employee because it is 10% of a smaller number. Mr. Wall suggested maybe we need a different agent. He said he noted back in June or July that he had been approached by a company that had substantial lower rates than what were presented to the Council. Mr. Oborn noted he is looking at other options. Mr. Gelting asked how far we are off from our 2015 budget number. He asked if a year to date is a reasonable way to forecast where we are going to end up for the year. Comptroller Pollitt shared through June our health insurance claims were

\$822,000. It is a little misleading because once you go over \$40,000 per person then our insurance kicks in and we get reimbursed. You can't just double it, because we would be getting some. As we said 3 months ago, part of the problem is that we have some very sick people on our plan. Mr. Gelting added we also have an inordinate number of family plans and no way of incentivizing people to take spouses' plans. Mr. Oborn stated a few people have dropped out of our plan when the plan design changed. In the numbers were above the trend before the change. Ms. Pollitt said if the Council feels that strongly about it, we need some direction on percentages and what plans would be affected and how does that impact the disincentive for the wellness program. Mr. Kordus suggested keeping the wellness program and have people pay more that don't participate or reach the healthy goal. Ms. Pollitt asked how that would affect raises. Mr. Kordus said one does not affect the other. Ms. Pollitt said we have held the levy flat since she has been with the City. Mr. Kordus stated between the two options, the significant difference is moving the PFP to the water bill. He felt as a Council they were moving in that direction anyway.

Mr. Oborn said a final decision did not need to be made today. The full Council will look at everything on October 21 at a special meeting and it will go to the regular Council on October 26. It will then be published and the final decision is made at the November 16 meeting. Right now we are just making a decision on what is the budget you publish. Mr. Kordus said in lieu of not knowing what our real healthcare costs are and some of the other numbers in a firm way, and knowing some direction has been given out, he feels more inclined to go with option 1. Mr. Gelting agreed. He does think a few things should be moved around. He agrees with the increase in the boat launch fees as well as changing the Front Counter position to two part-time positions. Mr. Kordus suggested implementing additional fees such as the parking stickers. He feels there is some abuse out there. There should be a 2 or 3 car maximum. A fee could be charged per sticker after that. Mr. Gelting asked for clarification on the contingency in option 1. Mr. Oborn said it is the balance. Mr. Kordus said we really have another \$22,000 that we have to cover and if we look at some of those options for fees. Mr. Gelting said that is an increase or a net decrease of \$8,000 from our previously budgeted contingency but that is a nice number if we want to go a little higher on the raise. Mr. Oborn asked Ms. Pollitt if the contingency is fairly new. Ms. Pollitt explained it has been budgeted for about 3 or 4 years and has worked out quite well. Mr. Gelting noted the Fire Department is looking to add another ambulance and hoped it was budgeted. He asked if some of that was set aside or available. Mr. Oborn said it would be part of the capital borrowing with allocating a balance into the equipment replacement fund. There was a significant savings with not putting in the full roof, so he's hoping all three of those issues together can address their capital needs. There will still be a proposal for the equipment replacement detail and redoing the capital projects fund. Mr. Kordus would like to direct staff to move forward with option 1; looking at moving additional revenue for things like lakefront and parking into option 1, and taking into consideration employee contributions to healthcare and solidifying the healthcare number. Mr. Gelting would like to see option 1 a little sharper along with tiers of what employee contribution percentages would look like. Ms. Pollitt asked if they want any raises built into the budget. Mr. Kordus believes they are building in 1.5% at this time, and that is included in option 1. Mr. Kordus asked to see 3%, 5%, and 10% contribution rates across single and family. Mr. Oborn asked if this would affect the retirees as they are all over the board. Mr. Kordus said it should be applied where it can be applied. Mr. Gelting wants to continue working on plan design.

Mr. Oborn noted the lakefront was raised a little bit by keeping the contribution to the general fund the same. The reserve went up by almost \$2,000. We could save a little bit of money by capping that at \$75,000 and putting a little less than \$2,000 into the general fund. The lakefront is trending higher. There were significant increases in the fee for the Riviera ballroom. The bad news is that parking is trending down on the revenue side. He held the transfer to the general fund the same, but it did create a deficit of \$13,216. People are paying less in fines. When the fines were raised, the total revenue from fines decreased. People began to comply. The transfer amount would need to be decreased into the general fund. Mr. Wall asked if the downtown parking is being used as much as last year. Mr. Kordus said less people are getting tickets. Comptroller Pollitt shared parking ticket revenue at 9 months is \$770,000. They year revenue finished at \$920,000. Meter revenue is at \$900,000 and we finished last year at \$919,000. We also lowered it because of the free parking in November and December.

Adjournment

Gelting/Howell motion to adjourn at 7:46 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE

CITY OF LAKE GENEVA

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Memorandum

Date: October 23, 2015

To: Finance, License & Regulation Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Recommendation on reorganization of Utility Commission and corresponding Ordinance Change

At the September 24, 2015 Personnel Committee meeting, I presented the concerns with the current operation of the utility departments under the control of the Utility Commission (see attached memo dated September 23, 2015). The options considered were: 1) Status quo, 2) Change to Committee, and 3) Leaving as Commission but address concerns.

The Personnel Committee asked that I evaluate the affect of changing from a Utility Commission to a Utility Committee. Before presenting my finding at the October 22, 2016 Personnel Committee, the City Attorney recommended that the matter be referred to the Finance, License & Regulation (FLR) Committee for consideration as the committee of jurisdiction.

Therefore I am presenting the issue to the FLR and providing an analysis of the affects of the change with options. There are three types of changes: 1) Program, 2) Physical, and 3) Procedural. There is no intent to change any program operations. The Water and Wastewater Departments would continue to operate as they do now. On physical change, there is no intent to move staff or change accounting systems at this time. Any future changes would occur as part of natural changes to minimize costs. System consolidation would likely take place in 1 to 3 years when the City Hall accounting system is anticipated to be needed to be upgraded.

The material changes are procedural with the anticipated changes as follows:

- 1) Implementation of City Employee Handbook.
 - a. PTO Conversation
 - b. Direct Deposit. The Utility current only issues pay checks for the 12 employees. The City pays up to 200 employees per year and mandates direct deposit.
 - c. Other issues with the Handbook are anticipated and will have to be considered case by case.
- 2) Implementation of City's procurement and accounts payable procedures.
- 3) Payroll/Payable staff to become under the direction of the Comptroller.
- 4) Update Organization with Administrator supervising the Director of Public Works & Utility.
- 5) Implement wage study in conjunction with the rest of the City.

- 6) Create Budget for utility funds and integrate into City annual budget process.
- 7) Implement one City audit in 2016.
- 8) Commission dinner eliminated as it is not allowed under City policies.
- 9) Commission/Committee pay eliminated as no pay is in place in the City for Boards/Commissions/Committees.

In an effort to become closer aligned with the City but still maintaining the independence, the Utility Commission is in the process of considering the following (See attached DPW memo dated October 12, 2015):

- 1) Implementation of City Employee Handbook.
- 2) Implement Wage Study.
- 3) Create Budget for utility funds.
- 4) Implement one audit in 2016.
- 5) Eliminate Utility Commission dinner.
- 6) Eliminated Utility Commission pay.
- 7) Allow City Administrator to become involved in Utility Commission operation through ordinance change.
- 8) Allow City to reimburse Utilities for 34% for Director of Public Works services.
- 9) Refrain from expenditures outside of water and sewer areas without City Council approval.

The following ordinance change options are being considered (see attached corresponding Organization Chart Options):

- 1) Change from Commission to Committee with current make up of citizens and council remaining.
- 2) The City Administrator to report to City Council and Commission with the Director of Public Works and Utilities reporting to the City Administrator.
- 3) The City Administrator being appointed to the Utility Commission replacing a citizen or council member.

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: September 23, 2015
To: Personnel Committee
From: Blaine Oborn, City Administrator
Subject: Discussion/Recommendation on reorganization including Utility Commission

Attached is the City Organizational Chart. Four areas have indirect reporting to the City Council: 1) Municipal Court, 2) Police/Fire Commission, 3) Utility Commission, and 4) Library Board. The Utility Commission is the only one that is discretionary indirect reporting by State Statute. The other three are semi autonomous per State Statute. The Utility is the only one that has added autonomy by doing its own payroll, payables, and receivables with the City handling employee benefits and insurance.

At the last meeting, I was asked to provide some analysis of how other City's operate their Utilities. The City of Lake Geneva is very unique in allowing their Utility to be somewhat autonomous under the provisions of Wisconsin Statute Sec. 66.0805 (formally sec. 66.068). The degree of autonomy is at the discretion of the City. David Maccoux with Schenck, City's Auditor, is here to provide professional opinion to the pros and cons of operating the Utility separate from the City as in Lake Geneva's case. I have also provided a Town/Sanitary District Consolidation Study for the Town of Rib Mountain, Wisconsin. From the study in the Overall Conclusions, I concur with number "1. Most importantly, consolidation gives the Town a better chance, but no guarantee, of achieving a single direction regarding community development and maintenance of high quality services at a reasonable cost." From my experience working at the Village of Kronenwetter, staff felt that one of the main benefits of the Town of Kronenwetter becoming a Village is that the Sanitary District was eliminated at the time of incorporation thus leading to one single direction.

My concerns with the current organization of the Utility Commission are as follows:

- 1) Utility Revenue is not being used for Utility purposes. One example is that according to the President of the Utility Commission, the Director of Public Works is being paid 100% from the water and sewer utilities while approximately 50% of his time is for street and parks activity.
- 2) Utility Funds are not being turned over to the City at least once a month in accordance with Wisconsin Statute Sec. 66.0805(4)(a.).
- 3) The Utility expenditures are not paid by the City in accordance with Wisconsin Statute Sec. 66.0805(4)(a.). The utility pays expenditures directly without City Treasurer and City Council oversight. Expenditures have been questioned in the past as inappropriate.

- 4) The utility construction work is not under the Public Works Committee as provided by Wisconsin Statute Sec. 66.0805(6).
- 5) The Director of Public Works provides services for the City without any accountability to the City Council or City Administrator since he is just on loan from the utility.
- 6) It is inefficient to have separate City and Utility payroll and accounts payable staff
- 7) Given that there are two separate accounting departments, it is cumbersome for the City to charge the utility and for the utility to charge the City. This has led to not inter billing as much as should be done. Most City governments have one accounting department with a fund accounting system to easily differentiate and track separate revenue and expenditure purposes by fund.
- 8) Animosity is created because the utility chooses when to be part of the City and when to be separate. Examples are:
 - a. The Utility unilaterally chose to not participate in the City Compensation Study. Pressure from the City had to be asserted to induce the Utility to participate.
 - b. The Utility personnel are not subject to the recently adopted Employee Handbook.
 - c. The Utility does not do an annual budget like the rest of the City.
 - d. The Utility Commissioners are the only commissioners that still receive a salary.
 - e. Utility payments are not scrutinized like the rest of City payments.
 - f. Hiring, training, and discipline in the utility are not consistent with the rest of the City.
 - g. The Utility has received higher salary increases. Last year the Utility received a 2% pay increase while the general City employees received a 1.5 % pay increase.
- 9) Given its autonomy, there is no assurance that the utility does not have inappropriate practices similar to the issues that existed in the Street Department.
- 10) The City provides insurances for the utility without the ability to manage actions of the utility.
- 11) The utility is not part of the City's auditor but since it is part of the City it is combined in the City's audit. This causes duplication of effort with two audits and inconsistency given that the utility is done separately.

The organization options are as follows:

- 1) The Utility Commission remain autonomous. The pros for this option have been provided by the Director of Public Works. Given the reasons mentioned above, I see this as not a viable option.
- 2) Change the Utility from a Commission to a Committee. The City recently did this with the previously autonomous Cemetery Commission. The pros of this option are that all the concerns mentioned above would be addressed through a merger. The utility leadership has said that the con is that the Utility would become subject to the politics of the City and not be managed professionally.
- 3) The Utility become semiautonomous with the concerns mentioned above addressed as follows:
 - a. The Directors of Publics Works' nonutility time paid by the City General Fund.
 - b. Funds of the Utility to be turned over to the City at least monthly.
 - c. Utility expenditures to be paid by the City and approved in accordance with City policies.

- d. Utility construction work to be approved by the Public Works Committee and City Council.
- e. The Director of Public Works to be entirely supervised by the City Administrator. The City Administrator would be accountable to the City Council and Utility Commission. In the absence of a City Administrator, the Director of Public Works would report to the President of the Utility Commission. May require a change to the City ordinance.
- f. Merger to one accounts payable and payroll department so that charges and work can be easily charged appropriately.
- g. Full participation by the Utility in the City Compensation Study.
- h. Utility personnel to become subject to the recently adopted Employee Handbook.
- i. The Utility to do an annual budget like the rest of the City.
- j. The Utility to be included in one City Audit.
- k. The Utility Commissioners to not receive a salary.
- l. Hiring, training, and discipline in the utility to become consistent with the rest of the City through supervision by the City Administrator.
- m. Oversight by the City Administrator will provide assurance that the utility does not have inappropriate practices.
- n. The City through the City Administrator will have the ability to manage City insurance policies provided to the utility such as worker compensation.

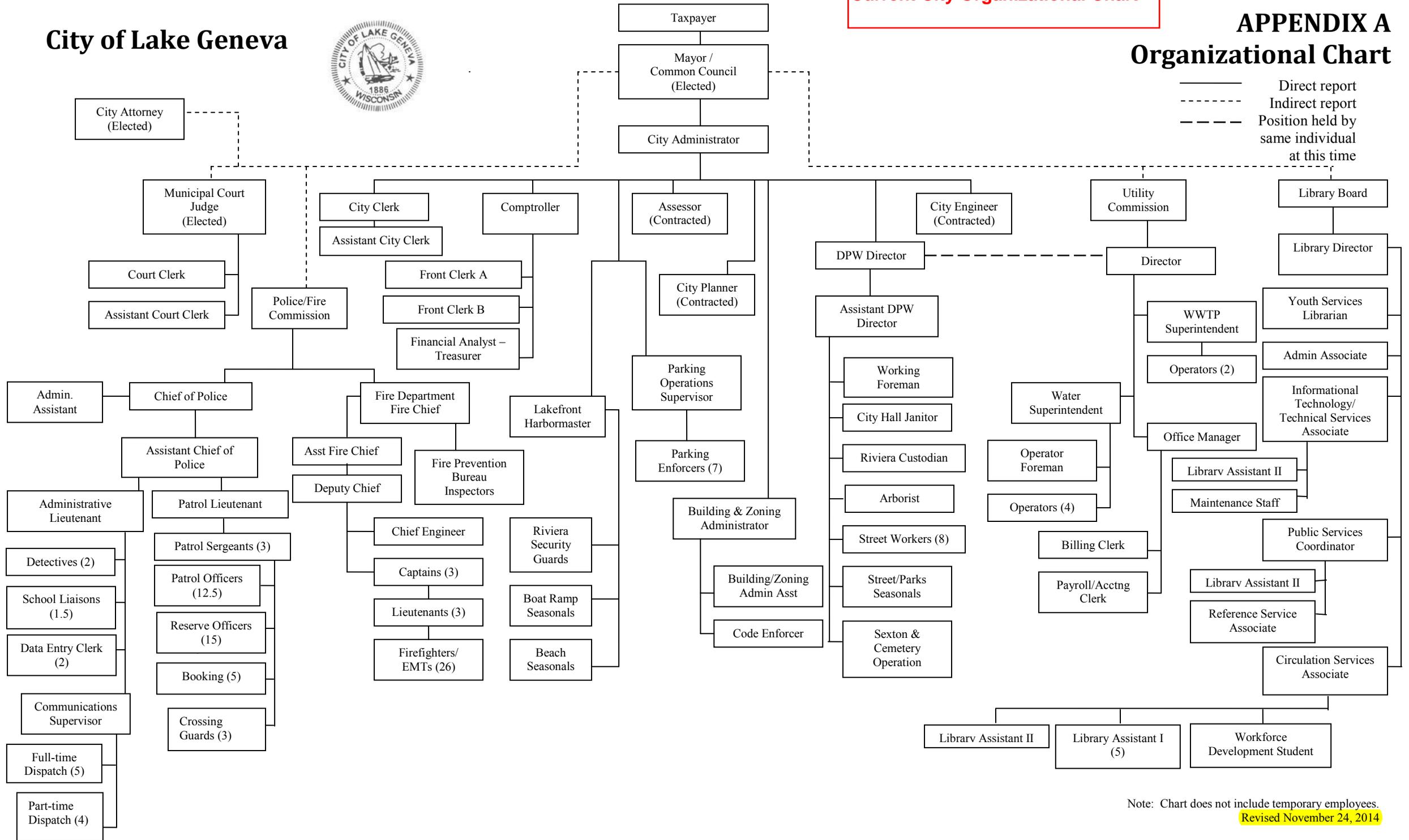
City of Lake Geneva



Current City Organizational Chart

APPENDIX A Organizational Chart

————— Direct report
 - - - - - Indirect report
 - - - - - Position held by same individual at this time



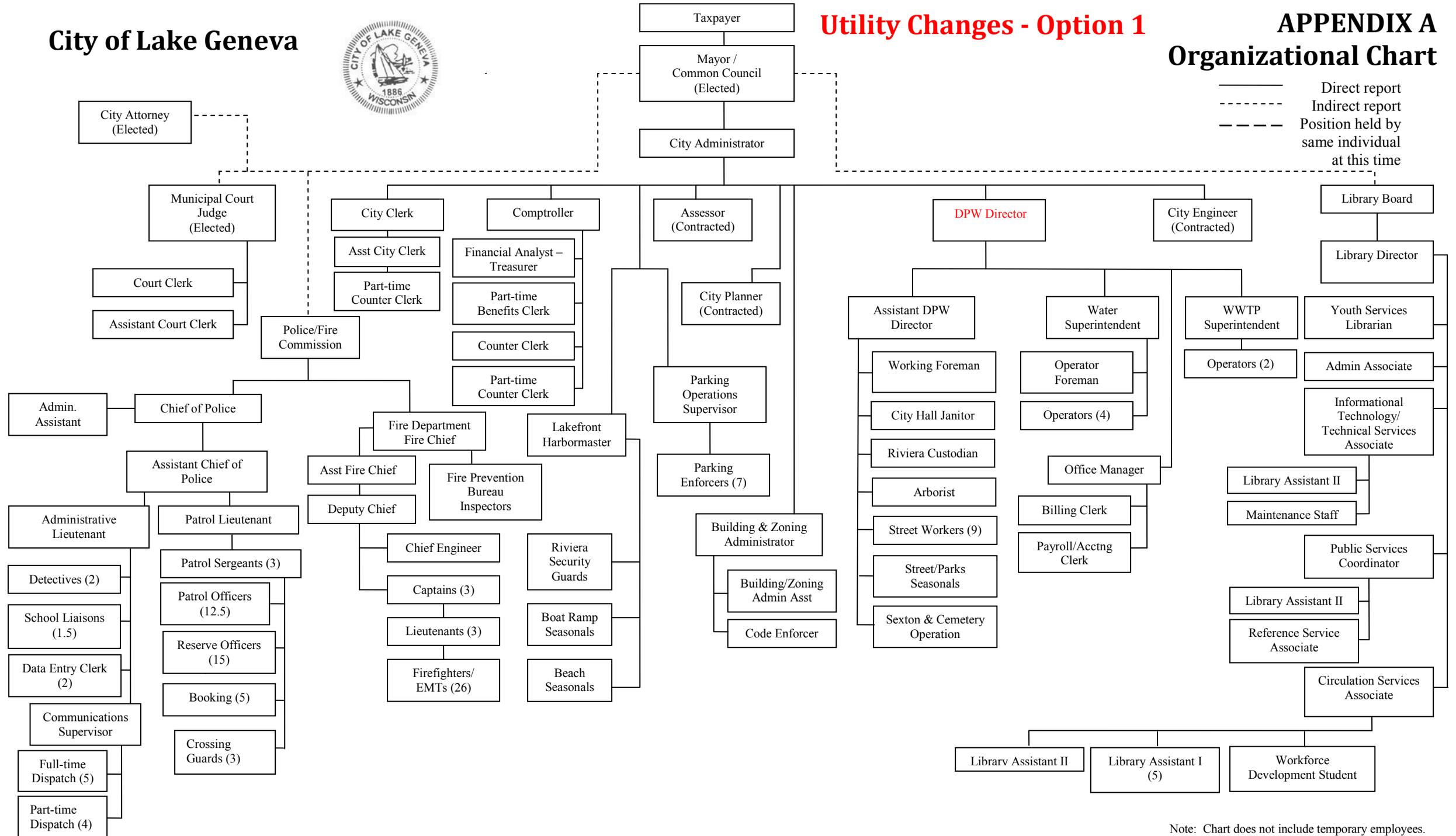
Note: Chart does not include temporary employees.
 Revised November 24, 2014

City of Lake Geneva



Utility Changes - Option 1

APPENDIX A Organizational Chart



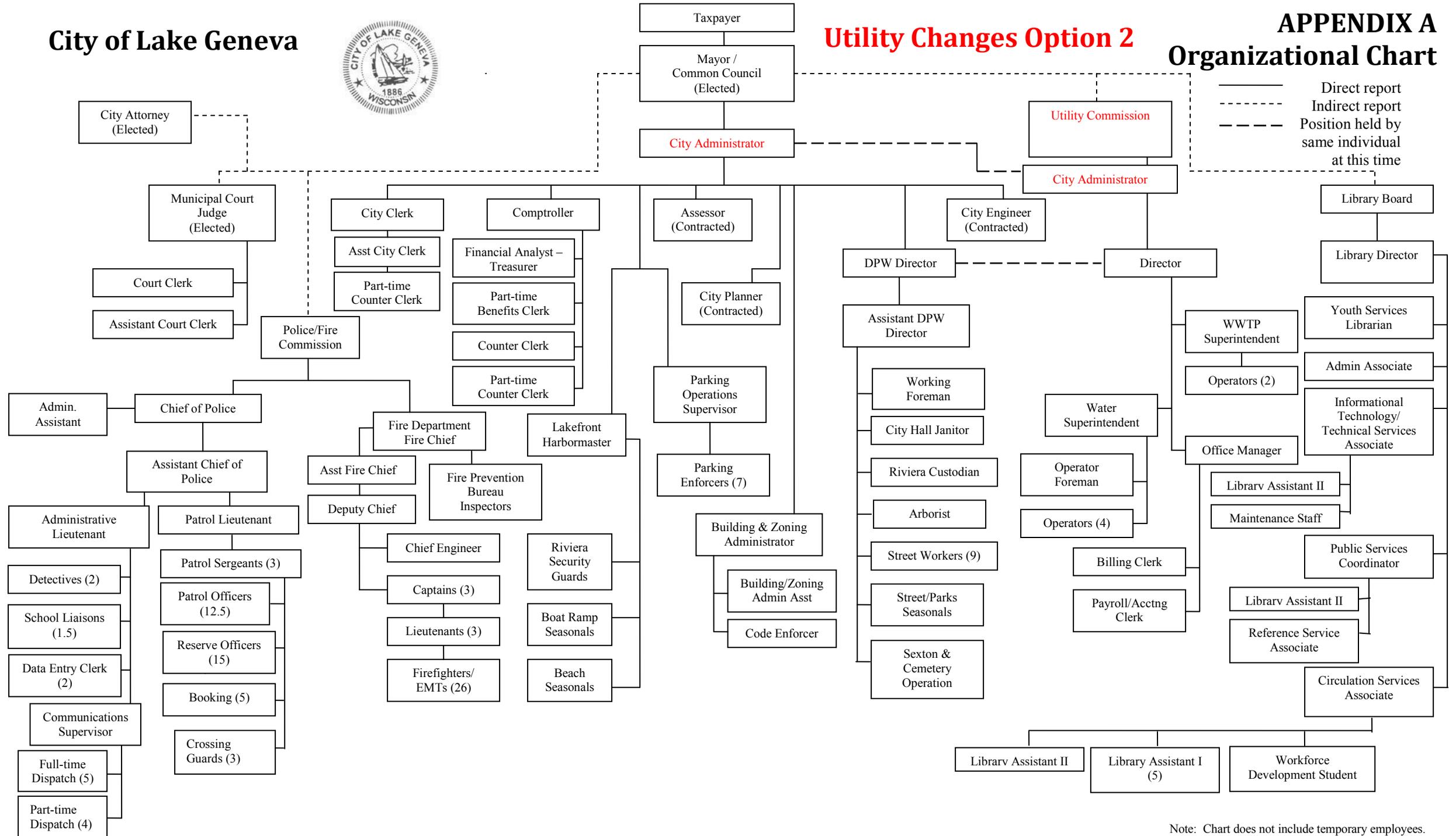
Note: Chart does not include temporary employees.
Revised October 26, 2015

City of Lake Geneva



Utility Changes Option 2

APPENDIX A Organizational Chart



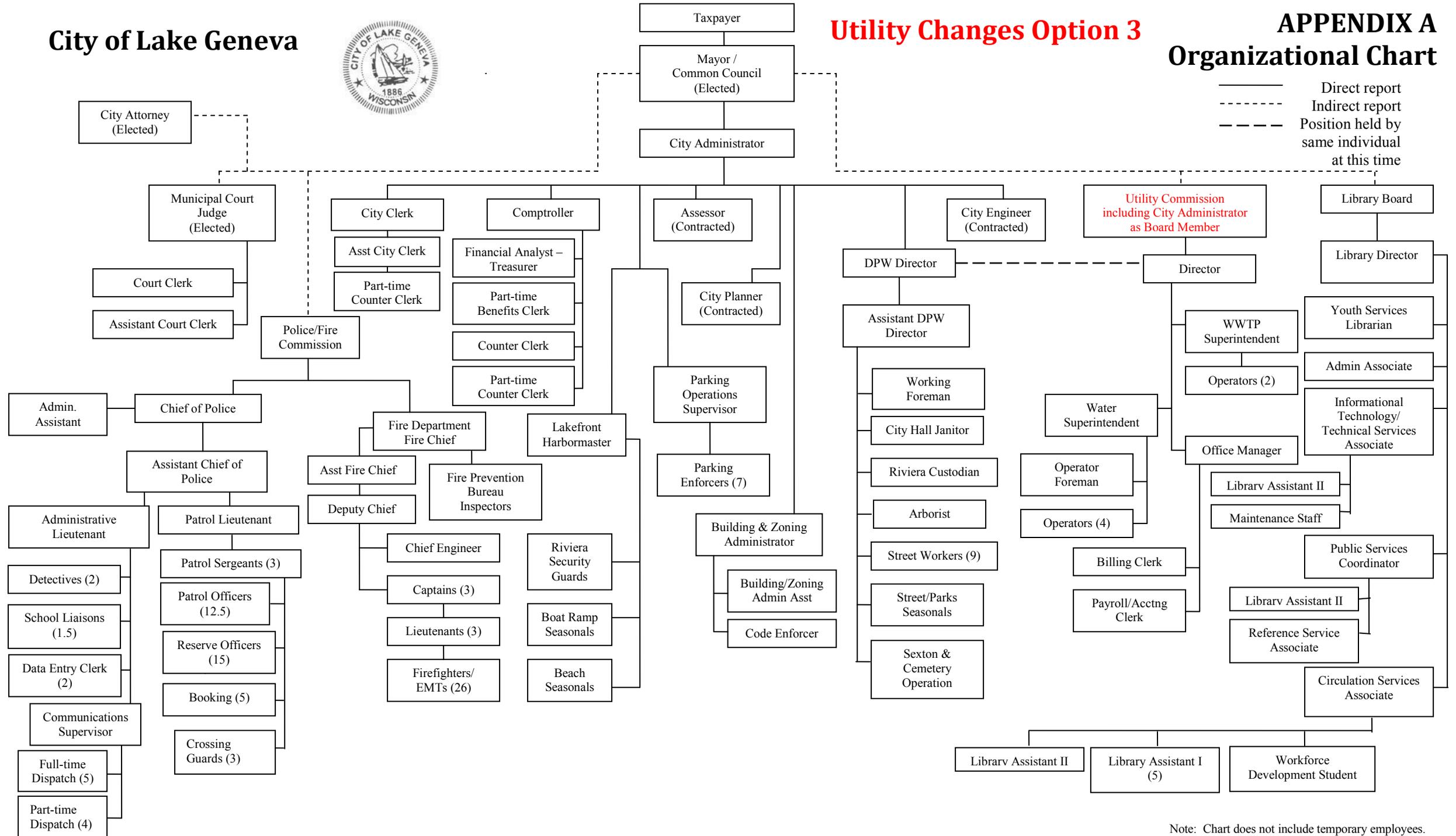
Note: Chart does not include temporary employees.
 Revised October 26, 2015

City of Lake Geneva



Utility Changes Option 3

APPENDIX A Organizational Chart



— Direct report
 - - - Indirect report
 - - - Position held by same individual at this time

Note: Chart does not include temporary employees.
Revised October 26, 2015

Chapter 78. Utilities

ARTICLE I. IN GENERAL

Sec. 78-1. Composition and powers.

[Ord. No. 02-34, § 1, 1-14-2002; Ord. No. 08-02, 3-10-2008]

The Utility Commission shall be in charge of the City water and sewer utilities and shall of all the power and duties of W.S.A., § 66.0805. There shall be seven members on the Utility Commission. The membership shall include the Mayor, two Aldermen, and four citizens.

Sec. 78-2. Officers.

[Ord. No. 02-34, § 1, 1-14-2002; Ord. No. 08-02, 3-10-2008]

The Commission shall choose a president and secretary from among its ranks.

Sec. 78-3. Appointment.

[Ord. No. 08-02, 3-10-2008]

The members shall be appointed to the Utility Commission by the Mayor. The appointments shall be subject to approval by the Common Council.

Sec. 78-4. Term.

[Ord. No. 08-02, 3-10-2008]

The citizen members shall each serve five-year terms. The terms of the citizen members shall be staggered so as to have one members' term expire each year. The Mayor and the Aldermen shall serve coterminously with their respective terms as Mayor and Aldermen.

Sec. 78-5. Vacancy.

[Ord. No. 08-02, 3-10-2008]

Any vacancy shall be filled through the appointment procedures described above for the remainder of the term.

Sec. 78-6. Salary.

[Ord. No. 08-02, 3-10-2008]

Members of the Utility Commission shall serve with or without a stipend.

Sec. 78-7. Quorum.

[Ord. No. 08-02, 3-10-2008]

A majority of the membership of the Commission shall constitute a quorum for the transaction of business.

Sec. 78-8. Committee powers and duties.

[Ord. No. 08-02, 3-10-2008]

The Utility Commission shall have the duties and powers as set forth in W.S.A., § 66.085, including those described below:

- (1) Meeting. The Utility Commission shall meet at least semi-annually. The Commission may meet as necessary, or as called by the chairman or as called by a majority of the Commission. The City Clerk shall create and post all agendas for this committee. All meetings shall be at City hall.
- (2) Duties. The Utility Commission shall have the entire charge, management and direction of the City water and sewer utilities of the City. The duties of the Utility Commission shall include, but shall not be limited to:
 - a. Recommending utility ordinance amendments;
 - b. Refining development plans;
 - c. Reviewing and making recommendations on proposed improvements, additions, extensions, or changes to the facilities;
 - d. Discussing issues of safety, function, maintenance needs, and policy;
 - e. Planning for the effectuation of plant and infrastructure improvements; and
 - f. Other planning the Commission deems necessary and essential for the improvement of the plant.
- (3) Employees. The Commission may employ a manager or superintendent of utilities and may fix the compensation to be paid. The City Engineer may be engaged by the Commission. The Commission may employ other necessary employees and fix the compensation.
- (4) Rules. The Commission shall make necessary rules to govern its own proceedings and the government of the Utility Department.
- (5) Construction work. The Commission shall immediately supervise any utility construction work.

Wisconsin Statutes Section

66.068 Management.

(1) In cities owning a public utility, the governing body shall and in towns and villages owning a public utility the governing body may provide for a nonpartisan management thereof, and create for each or all such utilities, a board of 3 or 5 or 7 commissioners, to take entire charge and management of the utility, to appoint a manager and fix the compensation, and to supervise the operation of the utility under the general control and supervision of the governing body.

(2) The commissioners shall be elected by the governing body for a term, beginning on the first day of October, of as many years as there are commissioners, except that the terms of the commissioners first elected shall expire successively one each year on each succeeding first day of October.

(3) The commissioners shall choose from among their number a president and a secretary. They may command the services of the city, village or town engineer and may employ and fix the compensation of such subordinates as shall be necessary. They may make rules for their own proceedings and for the government of their department. They shall keep books of account, in the manner and form prescribed by the department of transportation or public service commission, which shall be open to the public.

(4) It may be provided that departmental expenditures be audited by such commission, and if approved by the president and secretary of the commission, be paid by the city, village or town clerk and treasurer as provided by s. 66.042; that the utility receipts be paid to a bonded cashier or cashiers appointed by the commission, to be turned over to the city, village or town treasurer at least once a month; and that the commission have such general powers in the construction, extension, improvement and operation of the utility as shall be designated. Where in any municipality water mains have been installed or extended and the cost thereof has been in some instances assessed against the abutting owners and in other instances paid by the municipality or any utility therein, it may be provided by the governing body of such municipality that all persons who paid any such assessment against any lot or parcel of land may be reimbursed the amount of such assessment regardless of when such assessment was made or paid. Such reimbursement may be made from such funds or earnings of said municipal utility or from such funds of the municipality as the governing body determines.

(5) Actual construction work shall be under the immediate supervision of the board of public works or corresponding authority.

(6) Two or more public utilities acquired as a single enterprise hereunder may be operated as a single enterprise.

(7) In a 2nd, 3rd or 4th class city, a village or a town, the council or board may provide for the operation of a public utility or utilities by the board of public works or by another officer or officers, in lieu of the commission above provided for.

History: 1977 c. 29 s. 1654 (9) (g); 1981 c. 347 s. 80 (2); 1983 a. 207 ss. 23, 93 (1); 1983 a. 538; 1993 a. 16, 246.

Where a city council creates board under sub. (1), the council is prohibited by sub. (3) from fixing the wages of the utility employees. *Schroeder v. City of Clintonville*, 90 W (2d) 457, 280 NW (2d) 166 (1979).



REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 26, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hedlund
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of October 12, 2015, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Original 2015-2016 Taxi Driver License application filed by Marcus Behr *(Approved by Police Chief; informational only)*
10. Item removed from the Consent Agenda
11. Second reading of **Ordinance 15-12** amending Chapter 62, Section 222 regarding use of Chemical Deicers
12. Second reading of **Ordinance 15-13** establishing No Parking Zones in front of sidewalks at 1250 and 1270 Wisconsin Street
13. Second reading of **Ordinance 15-14** repealing Section 74-114, Display of Power of the Municipal Code of the City of Lake Geneva, Wisconsin
14. Finance, License and Regulation Committee Recommendations – Alderman Kupsik
 - a. Discussion/Action on changing the Public Fire Protection Charge from a Municipal Charge to a Direct Billing Charge
 - b. Discussion/Action on the 2016 Budget and setting the Public Hearing date for the Budget

- c. Discussion/Action on the 2016 Summer Season Lifeguard Services Contract with the Geneva Lake Water Safety Patrol.
- d. Discussion/Action on upgrading the city website with GovOffice for an amount not to exceed \$4,895 *(recommended by the Communications Committee on 10/20/2015)*
- e. Discussion/Action on creating a part-time Benefits Clerk position *(recommended by the Personnel Committee on 10/22/2015)*
- f. Discussion/Action on eliminating the full-time Front Clerk B position and creating two part-time Counter Clerk positions *(recommended by the Personnel Committee on 10/22/2015)*
- g. Discussion/Action on creating a full-time Street Laborer position effective January 1, 2016 *(recommended by the Personnel Committee on 9/24/2015)*
- h. Discussion/Action on updating the City's organizational chart *(recommended by the Personnel Committee on 10/22/2015)*
- i. Discussion/Action on Kapur proposal for the 2015 Street Maintenance Contract not to exceed \$20,510 funded by Capital Projects Fund *(recommended by the Public Works Committee on 10/15/2015)*
- j. Discussion/Action on memorandum of understanding regarding bike lane highway pavement marking *(recommended by the Public Works Committee on 10/15/2015)*
- k. Discussion/Action on installing a stop sign on Lakeview Drive at the first Orchard Lane *(recommended by the Public Works Committee on 10/15/2015)*

15. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$8,662.50
- c. Regular Bills in the amount of \$356,370.23

16. Mayoral Appointments

17. Closed Session

- a. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City Attorney Draper)

18. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

19. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

10/23/2015 5:29pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

**REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 12, 2015 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Kupsik.

Roll Call. Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell. Also Present: City Administrator Oborn, City Attorney Draper, and City Clerk Waswo

Awards, Presentations, and Proclamations.

Mayor Connors spoke in appreciation to the City of Lake Geneva Fire Department and several other municipalities that helped with the fire at Covenant Harbor.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes. None.

Acknowledgement of Correspondence. None.

Approval of Minutes

Howell/Kordus motion to approve Regular City Council Meeting minutes of September 28, 2015, as prepared and distributed. Unanimously carried.

Consent Agenda

Park Reservation Permit application filed by Shawn Olp and Tiffany Stroede to use Library Park on August 7, 2016 from 1:00 pm to 4:00 pm for a wedding ceremony (recommended by the Board of Park Commissioners on October 7, 2015)

Original 2015-2016 Operator's (Bartender) License applications filed by Catia Aciri, Stephanie Brustman, Erin Flowers, Megan Gutbrod, Tara-lina Leech, Zachary Miller, Tanner Muur, Deiona Villiard

Renewal 2015-2016 Operator's (Bartender) License applications filed by Alexander Gygax, Brian Schmidt

Hill/Wall motion to approve. Unanimously carried.

Items removed from the Consent Agenda. None.

Second reading of Ordinance 15-11, an ordinance providing for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Lyons, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin (120 Properties LLC)

Kordus/Kupsik motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Kupsik

First reading of Ordinance 15-12 amending Chapter 62, Section 222 regarding use of Chemical Deicers

First reading of Ordinance 15-13 establishing No Parking Zones in front of sidewalks at 1250 and 1270 Wisconsin Street

First reading of Ordinance 15-14 repealing Section 74-114, Display of Power of the Municipal Code of the City of Lake Geneva, Wisconsin City Attorney Draper commented this was requested by the Municipal Court as it is a duplicate.

Discussion/Action on preliminary approval to allow temporary sculptures at the Home Depot Park *(recommended by the Board of Park Commissioners on October 7, 2015)*

Kupsik/Gelting motion to approve. Alderman Kupsik stated this is preliminary approval to allow for the temporary sculptures. Alderman Hill asked what other parks were considered. Alderman Kupsik stated Park Board considered Library Park, Flat Iron Park and Donian Park. Ms. Hill likes using a lesser known and underutilized park and was curious if there are any others that may be considered. Mr. Kupsik explained Alderman Chappell suggested Home Depot Park and the Park Board agrees it does not get used enough. Ms. Hill commented that it is a really great idea and thanked Ms. Chappell for all her hard work. Ms. Hill agrees with the prior comments from Finance regarding accessibility, but thinks it is a fabulous idea. She is a fan of finding funding. Ms. Chappell explained viewers can park along the street and in the Home Depot parking lot. There were preliminary discussions with Director of Public Works Dan Winkler with possibly having a curb cut out or a cross walk being put in. Mayor Connors stated this discussion is a preliminary approval supporting the concept.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Resolution 15-R47 amending the Schedule of Fees regarding Cemetery Fees *(recommended by the Cemetery Board on October 7, 2015)*

Kupsik/Howell motion to approve. Alderman Kordus stated the Cemetery Board is recommending the sites that are too small for full size graves to be used for cremation remains. He noted these are spaces that cannot be sold as full size graves.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Plan Commission Recommendations – Alderman Kupsik

Discussion/Action on a Planned Development (PD), General Development Plan (GDP) & Precise Implementation Plan (PIP) filed by Kim Pischke for Core Commercial, Inc., PO Box 1154, Appleton, WI, 54912, to allow for a multi-tenant commercial building at 351 Pellar Road, Lake Geneva, WI 53147, Tax Key No. ZA76100001

Kupsik/Wall motion to approve including staff and Engineer’s recommendations. Alderman Kordus questioned if they are putting additional traffic controls at this intersection or may include that in the future.

Kupsik/Kordus motion to suspend the rules to allow the City Engineer, Mr. Foht, to address the Council. Motion carried unanimously. Mr. Foht explained in running through the traffic analysis group with the retail space, and what is going through there, those developments would not warrant any type of signal. There are left turns coming out with an additional delay but that does not warrant signals all by themselves. Potential larger developments were discussed or developments that connect Turkey Farm Road. They definitely will look at additional traffic congestions. Mr. Kordus commented that Turkey Farm Road was not part of the proposal. Mayor Connors questioned if a signal would ever be allowed there. Mr. Foht stated putting another signal into that tight space would not work well. Alderman Gelting stated there is a grade difference between the proposed parking lot and the gas station to the East. He asked if they could ever be connected for an egress in the future. Mr. Foht stated that was looked at but connecting onto Edwards Blvd at that curve is not a safe operation.

Alderman Kupsik noted the motion was made at the Plan Commission to recommend the planned development, general development and plan implementation for Core Commercial Inc. This was to allow for a multi-tenant commercial building at 351 Pellar Road and to include the Engineer’s letter dated 9/18/15 and that a developer’s agreement be agreed upon between the City and the applicant, to include the utilities along Pellar Road – over that portion of the property, future sidewalk grading, solid curb in the center, the monument sign with a brick base and a report to the Council by Kapur and City staff regarding the projected traffic generation from the site, as well as a recommendation to the Council on the intersection. Those were the items that were discussed along with staff recommendations. Mayor Connors stated the City Attorney is working on the developer’s agreement.

Hill/Kordus motion an amendment to include the City Attorney working on a developers' agreement with the applicant. Unanimously carried.

Roll Call on Motion as Amended: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Gelting motion to approve Prepaid Bills in the amount of \$7,764.13.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

Kupsik/Gelting motion to approve Regular Bills in the amount of \$136,566.33. Alderman Hill questioned the GAI bill. She asked what they had to finish up for the City. City Administrator Oborn noted they are occasionally used by the City and believed the bill was subcontracting for the traffic study. Ms. Hill noted there are 3 bills and asked if the City is planning on using the group that the City entered into a contract with. Mr. Oborn said that was correct but they are still finishing up on a 2014 street project and they are subcontracted every now and then. Mayor Connors stated the bills are for the 2014 street improvement program, forwarding reports to Kapur for the traffic study and preparing close out documentation for the 2014 street improvement program.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

Mayoral Appointments.

Kordus/Kupsik motion to appointment Sarah McConnell to the Avian Committee expiring May 1, 2017; and Anna Esarco to the Parking Commission expiring May 1, 2017

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

Closed Session

Kupsik/Howell motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session concerning Police Union and Fire Union Negotiations (City Administrator Oborn)

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

The Council entered into closed session at 7:27 p.m.

Return to Open Session

Hill/Kordus motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

The Council reconvened in open session at 7:42 p.m.

Closed Session

Hill/Kordus motion to instruct staff to proceed as discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

Adjournment

Kordus/Gelting motion to adjourn at 7:43 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

STARTED
ALSO

CITY OF LAKE GENEVA TAXI/TROLLEY DRIVER LICENSE



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30TH EACH YEAR. FEE OF \$25.00 IS DUE UPON APPLICATION.

APPLICANT INFORMATION

Name: Marcus J. Behr

Address (Physical): 625 Southwind, Dr. Apt 206

Mailing Address (if different): Same

City, State, Zip: Lake Geneva Wi 53147

Phone: _____ E-Mail: _____

Drivers License #: _____

***Please attach copy of Current Drivers License to application.*

Date of Birth: _____ Place of Birth: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: NAT Enterprises INC

Address: 112 S 4th St Delavan Wi 53115

Phone: _____ Fax: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

- Have you, as an adult, ever been convicted of a felony, misdemeanor, or of violating a municipal ordinance or county ordinance in Wisconsin or in any other state, or do you have such a charge pending at this time YES NO
If Yes, please state charge, year offense committed or alleged, and disposition:

2. Have you ever had your driver's license suspended or revoked in Wisconsin or in any other state? YES NO

If Yes, please explain: IL For Not Paying Child Support.

IL Was Taken Care of and Child Support Paid off in 2012

3. Have you previously been licensed as a taxi/trolley driver or chauffeur? YES NO

If Yes, please state when and where: _____

4. Have you received any traffic citations in Wisconsin or in any other state within the past five years, or do you have any such citations pending?

YES NO

If Yes, please state charge, year offense committed or alleged, and disposition: _____

5. Please list the name and address of all employers for which you have worked and/or businesses you have operated in the past five (5) years:

Alexander Construction
650 Grandland Oak Park, IL Action Park 1011 Grand Fashion Pl, IL

6. Please list all addresses at which you have lived in the past five (5) years: _____

625 Southwind Dr. Apt 206 Lake Geneva, WI N2020 County rd. H
Lot 424 Lake Geneva, WI

APPLICANT SIGNATURE

[Signature]

DATE: 10-9-15

For Office Use Only

Date Issued: <u>10/9/15</u>	Forwarded to Police: <u>10/12/15</u>
Receipt No: <u>0151009-13</u>	Background Completed: <u>10-18-15 PM</u>
Total Amount: <u>\$25.00 #4854</u>	Fingerprinted: _____
Recommendation: <u>[Signature]</u>	<input checked="" type="radio"/> Approved <input type="radio"/> Denied
License Issued: _____	License Number: _____

ORDINANCE 15-12

AN ORDINANCE AMENDING CHAPTER 62, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE VII. SNOW AND ICE, SEC. 62-222, CHEMICAL DEICERS, SUBSECTION (b), EXCEPTIONS, OF THE MUNICIPAL CODE OF THE CITY OF LAKE GENEVA, WISCONSIN

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Chapter 62, Streets, Sidewalks and Other Public Places, Article VII. SNOW AND ICE, Sec.62-222 Chemical deicers, subsection (b), Exceptions, of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows

(b) Exceptions. The City Street Department is authorized to use salt or salt/sand mixtures as it deems necessary upon any public street, roadway, driveway or alleyway, or upon any public parking lot or other facility for outdoor parking of vehicles based upon the current weather conditions, provided that there is no more than 600 lbs. of salt applied per mile, and provided further that the Mayor may grant temporary suspension of such restriction upon showing that an emergency condition exists which requires a greater amount of salt to be used and may issue written or oral instructions to the Street Department to use more salt to eliminate such emergency conditions.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this 26th day of October, 2015.

JAMES R. CONNORS, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 10/12/2015
Second Reading: 10/26/2015
Adoption: 10/26/2015
Published: 11/5/2015

ORDINANCE 15-13

AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, ARTICLE VI. TRAFFIC CODE, SEC. 74-210, PARKING REGULATIONS, SUBSECTION (a), NO PARKING, STANDING OR STOPPING ZONES, SUBSECTION (1), OF THE MUNICIPAL CODE OF THE CITY OF LAKE GENEVA, WISCONSIN

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Chapter 74, Traffic and Vehicles, Article VI. TRAFFIC CODE, Sec.74-210, Parking regulations subsection (a), No parking, standing or stopping zones, subsection (1) of the Municipal Code of the City of Lake Geneva, Wisconsin is hereby amended to read as follows

(1)No vehicle shall be parked, stopped or standing, except to comply with the directions of a traffic officer in any of the following:

Alley, between Marshall Street and Ann Street, running from Center Street to Williams Street, behind Fire Department

Baker Street, south side, easterly from east curblineline of Wrigley Drive to west curblineline of South Lake Shore Drive from hours of 10: 00 p.m. to 6: 00 a.m.

Broad Street, west side, from Dodge Street 50 feet north

Broad Street, west side, 65 feet south of North Street

Campbell Street, south side, from South Lake Shore Drive to Wells Street

Campbell Street, south side, from Wrigley Drive to South Lake Shore Drive

Center Street, east side, from the north curblineline of Wisconsin Street to the south curblineline of Sheridan Street

Clover Street, east side, from Park Row to LaSalle Street

Cook Street, west side, from the north curblineline of Wisconsin Street to the south curblineline of North Street

Curtis Street, east side, from a point 807 feet south of the curb of Main Street to a point 950 feet south of the south curb of Main Street

Dodge Street, north side, from Broad Street to Forrest Street

Dodge Street, north side, from Sage Street to Center Street

Dodge Street, south side, from the intersection of Elmwood Avenue and Dodge Street to a point 450 feet east

Edwards Boulevard, in its entirety

Elm Street, west side, from South Street to South Lake Shore Drive

Elmwood Avenue, both sides, from the north line of the intersection with Main Street, 160 feet north

Elmwood Avenue, east side, from Dodge Street, 60 feet south

Elmwood Avenue, west side, from Linda Lane to Dodge Street

Fremont Street, east side

Interchange North, both sides, north of Center Street to the City limits

Madison Street, east side, from Wisconsin Street to Dodge Street

Maxwell Street, west side, from Geneva Street to Dodge Street

Mill Street, both sides, from south curblines of Geneva Street to north curblines of Main Street

North Street, both sides, from the west curblines of Center Street to the east curblines of Cook Street except for the south side of the 700 block of North Street

Pleasant Street, south side

Rogers Court, north side, from Center to William Street

Sage Street, east side, from easterly extension of the south curblines of Dodge Street to the north curblines of Mill Street

Sage Street, east side, from the south curblines of Water Street to a point 155 feet north to the easterly extension of the north curblines of Dodge Street

Sage Street, east side, north of the fire hydrant at Sage and Grove Streets, a distance of 121 feet

Sage Street, west side, from south curblines of Highway 120 to north curblines of Grove Street, distance of 389 feet

Sheridan Road, both sides, from Minahan Road east to City limits

South Lake Shore Drive, east side, from the south curblines of Baker Street to the north curblines of Cass Street

South Lake Shore Drive, east side, from the south curblines of Main Street 154 feet south

Tolman Street, west side, from George Street to Wheeler Street

Townline Road, north side of the road, in the indented area that is painted yellow and posted no parking at Veterans Park

Townline Road, south side of the road eastbound from Veterans Parkway, to area across from service driveway to Veterans Park

Walker Street, north side, from Center Street to William Street

Warren Street, east side, from Geneva Street to Main Street

Water Street, south side, from Center Street to Sage Street

Williams Street, east side, from the north curblineline of the Henry Street to the south curblineline of Gardner Avenue

Wisconsin Avenue, north side, from Center Street to Elmwood Avenue, except 130 feet east of the east curblineline of Broad Street

Wisconsin Street, south side, from the east curblineline of Broad Street to 75 feet east

Wisconsin Street at 1250 Wisconsin Street the width of that certain sidewalk leading from the building located thereon and perpendicular to Wisconsin Street

Wisconsin Street at 1270 Wisconsin Street the width of that certain sidewalk leading from the building located thereon and perpendicular to Wisconsin Street

Wrigley Drive, southwesterly side, from the southernmost point of the bridge existing thereon southeasterly to a point 406 feet of the southwestern most point of intersection of Wrigley Drive and Center Street

This subsection shall not apply to physicians on emergency calls or operators of authorized emergency vehicles during an emergency, nor to spaces within such areas which are authorized loading zones when used for loading or unloading.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this 26th day of October, 2015.

JAMES R. CONNORS, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 10/12/2015
Second Reading: 10/26/2015
Adoption: 10/26/2015
Published: 11/05/2015

ORDINANCE 15-14

**AN ORDINANCE REPEALING SEC. 74-114, DISPLAY OF POWER OF CHAPTER 74,
TRAFFIC AND VEHICLES, ARTICLE III. VEHICLE OPERATION OF THE
MUNICIPAL CODE OF THE CITY OF LAKE GENEVA, WISCONSIN**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Sec. 74-114, Display of power, of Chapter 74, Traffic and Vehicles, Article III. VEHICLE OPERATION, is hereby repealed.
2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this 26th day of October, 2015.

JAMES R. CONNORS, Mayor

Attest:

SABRINA WASWO, City Clerk

First Reading: 10/12/2015
Second Reading: 10/26/2015
Adoption: 10/26/2015
Published: 11/05/2015

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: October 23, 2015
To: Finance, License & Regulation Committee
From: Blaine Oborn, City Administrator
Subject: Discussion/Recommendation to change the Public Fire Protection Charge from a Municipal Charge to a Direct Billing Charge

The Finance, License & Regulation Committee at the August 7, 2015 meeting reviewed the issue of the Public Fire Protection (PFP) charge in light of the Lake Geneva Utility Commission being in the process of seeking a 36% water rate increase from the Public Service Commission. A component of the water rate is the PFP charge sometimes referred to as hydrant rental with the charge to the City listed in the Fire Department Budget under Fire Protection – Hydrant Rental. The PFP charge covers the utility's cost for upsizing the water system and to provide hydrants for Public Fire Protection Services.

The PFP charge was \$229,357 in 2014 and is budgeted at \$232,000 in 2015. A 36% increase in the PFP is about \$84,000. The PFP is a component of the rate increase and could vary plus or minus 36%. Currently the PFP charge is recovered as a municipal charge funded through property taxes and is included in the Fire Department Budget. The Lake Geneva Police & Fire Commission at the August 6, 2015 meeting recommended that the City Council remove the PFP charge from the Fire Department Budget.

The City's other option is to recover the charge on the water bill with the advantages and disadvantages of both options as follows:

Municipal Charge

Advantages:

- The water bill is smaller
- PFP charge is tax deductible
- The tax is paid proportional to value of home

Disadvantages:

- Tax exempt organizations do not contribute
- Water customers outside of the City do not contribute directly (The outside of City 25% water rate surcharge appears to reduce the PFP municipal charge)
- May count toward levy limit
- Increase property taxes

Water Bill Charge

Advantages:

- Does not increase property taxes
- Rate increases passed on to users

- Tax exempt organization contribute
- Water customers outside of the City contribute

Disadvantages:

- Not tax deductible
- Water rate increases
- Not perfectly equitable

When calculating the PFP charge, it appears that the PSC does not include the oversizing waterlines and hydrants outside of the City in the PFP charge for the City. It is estimated that 8% of users and 12% of usage is outside of City limits. The water rate 25% surcharge for outside the City water customers appears to help reduce the PFP expense for these customers.

The PFP charge method has been changed since the last rate increase so the new PFP charge could vary widely from the 36% overall water rate increase. The Utility Commission expected to have the water rate increase detail from the PSC by the middle of September 2015, but it appears that the detail will not be available for another month. It anticipated that the City Council will approve the 2016 Budget with removal of the Municipal Charge for the PFP. To become effect in January 2016, the City Council needs to approve the change now.

The most common method for the direct charge on the water bill for the PFP is a rate based on ratios of meter size. The Director of Public Works and Utilities has provided an attached rate estimate based on the current rate at \$10.10 per quarter and with the estimated rate increase at \$13.76 per quarter.

**NOTICE OF PUBLIC HEARING
CITY OF LAKE GENEVA
PROPOSED 2016 BUDGET**

Notice is hereby given that a PUBLIC HEARING will be held, on Monday, November 16, 2015 at 5:00 P.M., in the Council Chambers, at City Hall, 626 Geneva Street, City of Lake Geneva, on the 2016 PROPOSED MUNICIPAL OPERATING AND CAPITAL BUDGETS. A detailed copy of the 2016 PROPOSED MUNICIPAL OPERATING AND CAPITAL BUDGETS is available for public inspection at the City Clerk's Office in City Hall, from 8:30 A.M. to 5:00 P.M. on Monday through Friday. A copy is also available for public inspection at the Lake Geneva Public Library and on the City's website at www.cityoflakegeneva.com.

Dated this 26th day of October, 2015.

/s/ James R. Connors
Mayor
City of Lake Geneva, Wisconsin

**CITY OF LAKE GENEVA
2015 PROPOSED OPERATING AND CAPITAL BUDGETS**

	2015 APPROVED BUDGET	2016 PROPOSED BUDGET	2015-2016 % CHANGE		
REVENUES:					
Taxes:					
General Property Taxes	\$ 4,495,000	\$ 4,545,000	1.1%		
Other Taxes	780,500	843,120	8.0%		
Special Assessments	1,586	1,268	-20.1%		
Intergovernmental Revenues	1,064,997	1,102,848	3.6%		
Licenses and Permits	466,040	488,268	4.8%		
Fines and Forfeitures	131,575	136,552	3.8%		
Public Charges for Services	228,375	312,002	36.6%		
Interest Earnings	5,500	5,500	0.0%		
Miscellaneous Revenues	11,288	13,963	23.7%		
Net Interfund Transfers	998,152	983,935	-1.4%		
TOTAL REVENUES:	\$ 8,183,013	\$ 8,432,456	3.0%		
EXPENDITURES:					
General Government	\$ 1,304,923	\$ 1,334,501	2.3%		
Public Safety	3,732,045	3,643,262	-2.4%		
Public Works	1,504,361	1,606,288	6.8%		
Health & Human Services	1,160,900	1,325,980	14.2%		
Culture, Recreation & Education	343,485	381,415	11.0%		
Conservation & Development	137,299	141,010	2.7%		
TOTAL EXPENDITURES:	\$ 8,183,013	\$ 8,432,456	3.0%		
TOTAL REVENUES OVER (UNDER) EXPENDITURES:	\$ -	\$ -			
DEBT SERVICE					
REVENUES	1,110,602	1,105,369	-0.5%		
EXPENDITURES:					
Principal Retirement	916,089	956,028	4.4%		
Interest Expense	194,513	149,341	-23.2%		
TOTAL EXPENDITURES:	\$ 1,110,602	\$ 1,105,369	-0.5%		
TOTAL REVENUES OVER (UNDER) EXPENDITURES:	\$ -	\$ -			
CAPITAL PROJECTS					
REVENUES	\$ 96,269	\$ 90,000	-6.5%		
EXPENDITURES	96,269	90,000	-6.5%		
TOTAL REVENUES OVER (UNDER) EXPENDITURES:	\$ -	\$ -			
TID #4					
REVENUES	\$ 1,696,930	\$ 1,700,000	0.2%		
EXPENDITURES - TIF #4	\$ 1,696,930	\$ 2,600,000	53.2%		
TOTAL REVENUES OVER (UNDER) EXPENDITURES:	\$ -	\$ (900,000)			
SPECIAL REVENUE FUNDS					
REVENUES	\$ 3,220,166	\$ 3,362,211	4.4%		
EXPENDITURES (Includes Transfers)	3,220,166	3,362,211	4.4%		
TOTAL REVENUES OVER (UNDER) EXPENDITURES:	\$ -	\$ -			
Tax Rate Per \$1,000 of Assessed Value for City Purposes:	2011 <u>5.51</u>	2012 <u>5.51</u>	2013 <u>5.90</u>	2014 <u>6.04</u>	2015 <u>6.04</u>

City of Lake Geneva
2016 Proposed Budget Summary as of 10/26/2015
General Fund & Levy

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>Change</u>	<u>Explanation</u>
General Fund Revenues	8,183,013	8,432,456	249,443	
General Fund Expenses	8,183,013	8,432,456	249,443	
Surplus (Deficit)	-	-		
REVENUES				
General Property Taxes	4,495,000	4,545,000	50,000	Flat Mill Rate with Higher Assessment
Room Tax	450,000	500,000	50,000	Trend
Taxes From Water Utility	300,000	312,000	12,000	Trend
Expenditure Restraint Program	-	61,310	61,310	New
Transfer from Lakefront	437,035	449,275	12,240	Trend
Revenue from Parking Fund	561,117	531,210	(29,907)	Trend
Other General Government	1,155,032	1,149,222	(5,810)	Trend
Total General Government	7,398,184	7,548,017	149,833	
Municipal Court	125,750	130,750	5,000	Trend
Police Revenues	129,279	122,789	(6,490)	Trend
Fire Revenues	343,300	429,550	86,250	Add Weekend EMS Billing
Building & Zoning	170,050	187,000	16,950	Increase Activity
Street Department Revenues	10,000	5,800	(4,200)	Trend
Traffic Control	1,900	1,900	-	Trend
Parks Revenue	4,550	6,650	2,100	Trend - Could save for Capital
Total Revenues	8,183,013	8,432,456	249,443	

City of Lake Geneva
2016 Proposed Budget Summary as of 10/26/2015
General Fund & Levy

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>Change</u>	<u>Explanation</u>
EXPENSES				
General Government	35,950	37,875	1,925	Trend
Contingency	97,694	95,010	(2,684)	Reducing
Insurance	244,000	234,000	(10,000)	Decrease in Workers Comp
Health	1,160,900	1,325,980	165,080	Trend in Self Ins Health Plan
Common Council	40,259	40,871	612	Trend
Municipal Court	74,181	73,636	(545)	Trend
Legal	97,445	102,689	5,244	Trend
Mayor	7,883	7,883	-	Trend
City Administrator	123,355	126,938	3,583	Trend
City Clerk	126,988	163,847	36,859	Increases in Salary, Elections & new PT position
Financial	274,403	271,661	(2,742)	Add Benefits Spec Position
City Hall	181,265	180,091	(1,174)	
Police Expenses	2,701,410	2,725,121	23,711	
Fire Department	765,466	882,396	116,930	Paid on Premise to Weekend
Public Fire Protection Charge	232,000	-	(232,000)	Changing to Direct Billing
Building & Zoning	137,299	141,010	3,711	
Emergency Management	33,169	35,745	2,576	
Engineering	10,800	10,800	-	
Street Department	892,255	987,659	95,404	new Laborer and 1/3 DPW
Traffic Control	136,906	139,954	3,048	
Sanitation & Recycling	456,300	459,800	3,500	New Homes Added
Museum	35,400	35,400	-	
Parks	151,085	173,015	21,930	Part of new laborer
Plan Commission	8,100	8,075	(25)	
Conservation/Development	158,500	173,000	14,500	Increases in Chamber & YMCA
Total Expenses	8,183,013	8,432,456	249,443	

**City of Lake Geneva
2016 Proposed Budget Summary as of 10/26/2015
General Fund & Levy**

	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>Change</u>	<u>Explanation</u>
SUMMARY				
Surplus (Deficit)	-	-		
Highlights				
1) Employees Raises		65,000		1.5% with 2% 85,000
2) Finance Counter Position PT		-		Move from 1 FT to 2 PT with Savings in Health
3) New Street Laborer		52,000		Health offset by change in Finance
4) Director of Public Works		50,000		GF pay 34% share for services
5) Increase from Lakefront		(1,000)		Increase Boat Launch Fee 1,000
6) Increase from Parking		(300)		Maximum Resident Stickers 300
PROPERTY TAX LEVY				
General Government	4,495,000	4,545,000	50,000	Assessment Increase with Same Mill Rate
Debt Service Levy	1,037,064	1,070,706	33,642	Increase in payment
Capital Levy	90,000	90,000	-	
Equipment Replacement Levy	130,000	130,000	-	
Cemetery	150,000	150,000	-	
Library Levy	429,000	441,800	12,800	25% of Requested Increase of 51,204
Total Levy	6,331,064	6,427,506	96,442	
OTHER OPTIONS CONSIDERED				
1) Public Fire Protection Charge		84,000		Leave in GF and Increase Estimate of 84,000
2) Compensation Study		14,500		Adjustments to Minimum Pay up to 14,500
3) Charge Utilities		(20,000)		Administration charge
4) Equipment Replacement Fund		(130,000)		Eliminate Funding
5) Employee Health Benefit		(93,773)		5% Premium Share
6) Increase Property Tax Levy		(50,000)		1% Mill Rate Increase (\$12 incr on 200K House)

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013--	--2014--	----- 2015 -----		--2016--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----						0	
BEGINNING BALANCE						0	
GENERAL GOVERNMENT							
REVENUES							
11-00-00-4111	GENERAL PROPERTY TAXES	4,609,001	4,640,141	4,495,000	46,909	4,495,000	4,545,000
11-00-00-4113	OMITTED & MISC TAX REVENUE	13,691	4,704	0	0	0	0
11-00-00-4114	MOBILE HOME PARK FEES	4,777	5,294	4,500	4,539	4,926	4,950
11-00-00-4121	ROOM TAX	470,679	522,820	450,000	373,825	465,000	500,000
11-00-00-4122	SALES TAX DISCOUNT	458	407	350	140	350	375
11-00-00-4131	TAXES FROM WATER UTILITY	322,173	315,671	300,000	237,644	300,000	312,000
11-00-00-4180	INT & PENALTY ON TAXES	1,520	816	900	1,110	1,850	900
11-00-00-4181	ROOM TAX LATE FEES	0	0	0	0	0	0
11-00-00-4182	ROOM TAX INTEREST	10	0	0	0	0	0
11-00-00-4262	SPEC ASSMTS-CURB & GUTTER	4,253	1,586	1,586	6,868	2,604	1,268
11-00-00-4340	MUNICIPAL RECYCLING GRANT	23,883	23,857	23,700	23,852	23,852	23,673
11-00-00-4341	STATE SHARED REVENUE	107,692	107,529	107,060	16,059	107,060	106,920
11-00-00-4343	EXPENDITURE RESTRAINT PROGRAM	1,460	0	0	0	0	61,310
11-00-00-4353	STATE AID FOR HIGHWAYS	714,665	729,252	756,763	566,544	756,763	755,516
11-00-00-4354	OTHER STATE GRANTS	0	0	0	0	0	0
11-00-00-4360	PYMT MUNI SERVICES-CONSERVATN	3,161	2,537	2,598	2,589	2,589	2,446
11-00-00-4361	STATE COMPUTER AID	15,781	16,400	16,000	16,186	16,186	16,000
11-00-00-4362	AIDS IN LIEU OF TAXES-PILOT	10,000	10,000	10,000	173	10,173	10,170
11-00-00-4368	GLLEA ACCOUNTING SERVICES	3,000	3,000	3,000	2,250	3,000	4,000
11-00-00-4410	LIQUOR & MALT BEVERAGE LICENSE	31,565	31,883	31,000	32,096	32,096	31,500
11-00-00-4411	OPERATOR LICENSES	17,395	16,760	15,500	15,225	15,800	15,750
11-00-00-4412	OTHER BUS LIC-CIG,MILK,VID,ETC	23,410	19,625	21,000	20,410	20,800	20,500
11-00-00-4413	BUS PERMITS-SELLERS,ALARM,ROOM	5,175	5,525	5,200	6,750	6,750	6,000
11-00-00-4415	CABLE TV FRANCHISE FEES	112,784	107,756	105,000	53,915	107,000	107,000
11-00-00-4420	NONBUS LIC-DOGS/CATS	763	480	500	1,828	500	500
11-00-00-4425	OTHER LICENSES & FEES	5,060	5,350	5,000	8,625	8,625	7,500
11-00-00-4490	WORK PERMITS	560	645	575	642	650	600
11-00-00-4495	OTHER PERMITS	2,640	1,105	800	1,005	1,005	1,000
11-00-00-4510	ANNEXATION FILING FEES	200	0	0	200	200	0
11-00-00-4522	RESTITUTION	10,086	12	0	168	192	0
11-00-00-4600	CASH DRAWER OVERAGES/UNDERAGES	(2)	4	0	2	27	0
11-00-00-4610	GENERAL GOV'T MISC REVENUE	3,587	1,239	1,000	1,141	1,263	1,000
11-00-00-4611	SPECIAL ASSMT LETTERS FEES	11,270	10,675	8,000	7,910	8,800	9,500
11-00-00-4690	MISCELLANEOUS SALES	551	263	0	0	0	0
11-00-00-4730	DONATIONS	0	0	0	0	0	0
11-00-00-4811	INTEREST INCOME	7,426	5,866	5,500	4,461	5,500	5,500
11-00-00-4812	A/R FINANCE CHARGES	430	540	600	840	850	700
11-00-00-4813	INTEREST ON SPECIAL ASSESSMENT	559	429	325	1,283	384	202

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013--	--2014--	2015		--2016--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
GENERAL GOVERNMENT REVENUES							
11-00-00-4819	DISCOUNTS EARNED	385	292	300	188	250	250
11-00-00-4830	SALE OF CITY EQUIPMENT	657	7,291	0	4,130	4,130	0
11-00-00-4832	SALE OF CITY REAL ESTATE	1,500	0	0	0	0	0
11-00-00-4835	RENT DONATIONS	451	151	275	1	1	2
11-00-00-4840	INSURANCE REIMBURSEMENTS	21,638	16,049	3,000	18,745	18,745	8,000
11-00-00-4845	INSURANCE REBATE-LEAGUE	8,714	9,678	5,000	9,752	9,752	7,500
11-00-00-4851	OTHER PARK DONATIONS	0	2,200	0	0	0	0
11-00-00-4922	TID ADMIN REIMBURSEMENT	0	0	20,000	0	0	0
11-00-00-4930	TRANSFER FROM LAKEFRONT	378,531	332,912	437,035	0	471,539	449,275
11-00-00-4950	REVENUE FROM PARKING FUND	566,657	586,907	561,117	0	520,641	531,210
TOTAL		7,518,196	7,547,651	7,398,184	1,488,005	7,424,853	7,548,017
TOTAL REVENUES: GENERAL GOVERNMENT		7,518,196	7,547,651	7,398,184	1,488,005	7,424,853	7,548,017
MUNICIPAL COURT REVENUES							
11-12-00-4510	COURT PENALTIES & FINES	90,541	128,446	110,000	103,684	115,000	115,000
11-12-00-4512	CIRCUIT COURT FORFEITURES	0	0	0	0	0	0
11-12-00-4513	PARKING CITATION COLLECTIONS	18,725	16,975	14,500	12,500	14,500	15,000
11-12-00-4514	COURT CITATION COLLECTN-STARK	672	1,101	1,000	545	600	500
11-12-00-4640	REIMBURSEMENTS BY DEFENDANTS	200	322	250	143	250	250
11-12-00-4811	MUNICIPAL CT INTEREST INCOME	1,038	13	0	270	270	0
TOTAL		111,176	146,857	125,750	117,142	130,620	130,750
TOTAL REVENUES: MUNICIPAL COURT		111,176	146,857	125,750	117,142	130,620	130,750
POLICE REVENUES							
11-21-00-4352	LAW ENFORCEMENT TRAINING AIDS	3,840	3,520	5,440	4,320	4,320	5,120
11-21-00-4353	FEDERAL GRANTS & REIMBURSEMENT	0	0	0	0	0	0
11-21-00-4354	STATE GRANTS & REIMBURSEMENTS	6,720	9,477	7,500	632	632	5,000
11-21-00-4620	SEIZURES	12,783	674	3,500	0	0	3,500
11-21-00-4621	POLICE-MISCELLANEOUS REVENUE	2,004	2,196	1,300	867	867	1,000

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	----- 2015 9 MO. ACTUAL	----- PROJECTED	----- --2016-- REQUESTED BUDGET
POLICE REVENUES							
11-21-00-4622	WAGE REIMBURSEMENTS	54,834	61,108	63,365	57,405	57,405	60,768
11-21-00-4623	MISCELLANEOUS TAXABLE REVENUES	51	42	50	0	0	50
11-21-00-4625	VEHICLE LOCKOUT FEE	4,877	5,868	5,200	4,194	4,500	5,200
11-21-00-4626	BLOOD DRAW REIMBURSEMENT	1,329	787	788	1,226	1,500	788
11-21-00-4730	DONATIONS	50	4,084	3,000	0	0	3,000
11-21-00-4735	COMMUNICATIONS REIMB-FIRE DEPT	34,500	35,384	36,836	36,836	36,836	37,388
11-21-00-4737	SOFTVEST DONATIONS/GRANTS	0	0	1,300	3,900	3,900	975
11-21-00-4830	SALE OF POLICE EQUIPMENT	0	1,000	1,000	0	0	0
11-21-00-4831	SALE OF 1033 PROPERTY	0	0	0	0	0	0
TOTAL		120,988	124,140	129,279	109,380	109,960	122,789
TOTAL REVENUES: POLICE		120,988	124,140	129,279	109,380	109,960	122,789
FIRE REVENUES							
11-22-00-4340	EMS PROVIDER SUPPORT-ACT 102	5,168	5,034	4,800	5,343	5,343	5,000
11-22-00-4342	FIRE DUES FROM STATE	38,978	41,922	41,000	40,529	40,529	40,500
11-22-00-4354	STATE GRANTS & REIMBURSEMENTS	0	0	0	0	0	0
11-22-00-4471	FIRE DEPT BURNING PERMIT	1,220	1,545	1,500	1,245	1,300	1,500
11-22-00-4610	MISCELLANEOUS REVENUE	3,512	3,661	3,500	4,125	4,125	3,500
11-22-00-4623	INSPECTION FEES	40,490	39,510	42,000	36,245	40,000	42,000
11-22-00-4624	FIRE/EMS BILLING REVENUE	189,361	197,677	190,000	182,213	205,000	266,600
11-22-00-4625	PLAN REVIEW/SPRINKLER SYSTEMS	35,800	15,630	5,000	6,220	6,500	8,000
11-22-00-4730	TOWNSHIPS FIRE SERVICES	57,636	68,631	55,000	33,419	55,000	55,000
11-22-00-4811	INTEREST	456	852	500	343	500	500
11-22-00-4830	SALE OF FIRE DEPT EQUIPMENT	0	63	0	0	0	0
11-22-00-4851	FIRE DEPT DONATIONS	6,425	6,901	0	2,098	2,268	2,000
11-22-00-4855	DONATIONS-CPR CLASSES	2,460	1,498	0	1,090	1,090	1,500
11-22-00-4910	APPROP FROM DESIGNATED FB A/C	0	0	0	0	0	3,450
TOTAL		381,506	382,924	343,300	312,870	361,655	429,550
TOTAL REVENUES: FIRE		381,506	382,924	343,300	312,870	361,655	429,550
BUILDING & ZONING REVENUES							

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
BUILDING & ZONING							
11-24-00-4430	BUILDING PERMITS	110,364	71,679	100,000	78,785	100,000	100,000
11-24-00-4431	ELECTRICAL PERMITS	19,892	21,528	20,000	23,063	27,000	25,000
11-24-00-4432	PLUMBING PERMITS	17,139	19,020	20,000	15,560	19,000	20,000
11-24-00-4433	OTHER PERMITS	34,713	25,666	15,000	29,087	33,000	27,000
11-24-00-4440	ZONING PERMITS & FEES	19,668	14,543	15,000	13,410	15,000	15,000
11-24-00-4630	TRASH PICK-UP REVENUE	100	50	50	0	0	0
TOTAL		201,876	152,486	170,050	159,905	194,000	187,000
TOTAL REVENUES: BUILDING & ZONING		201,876	152,486	170,050	159,905	194,000	187,000
EMERGENCY MGMT REVENUES							
11-29-00-4353	FEDERAL GRANTS	0	3,500	0	0	0	0
11-29-00-4354	STATE GRANTS	10,165	20,107	0	10,000	10,000	0
TOTAL		10,165	23,607	0	10,000	10,000	0
TOTAL REVENUES: EMERGENCY MGMT		10,165	23,607	0	10,000	10,000	0
STREET DEPARTMENT REVENUES							
11-32-10-4630	MISC STREET DEPT REVENUE	10,176	28,750	0	2,134	2,134	500
11-32-10-4644	WEED CUTTING	15,671	3,022	2,000	2,254	3,600	2,800
11-32-10-4730	STREET DEPT DONATIONS	452	0	0	0	0	0
TOTAL		26,299	31,772	2,000	4,388	5,734	3,300
SNOW & ICE							
11-32-12-4631	SNOW & ICE CONTROL	16,029	9,123	8,000	1,723	8,000	2,000
TOTAL SNOW & ICE		16,029	9,123	8,000	1,723	8,000	2,000

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
STREET DEPARTMENT							
TREE & BRUSH							
11-32-13-4644	BRUSH PICKUP CHARGES	48	694	0	1,024	1,024	500
11-32-13-4681	SALE OF TREES	0	0	0	0	0	0
11-32-13-4851	DONATIONS TO TREE PROGRAM	100	1,100	0	0	0	0
TOTAL TREE & BRUSH		148	1,794	0	1,024	1,024	500
TOTAL REVENUES: STREET DEPARTMENT		42,476	42,689	10,000	7,135	14,758	5,800
TRAFFIC CONTROL REVENUES							
11-34-10-4639	CAR TOWING REIMBURSEMENTS	1,970	3,960	1,900	1,765	1,500	1,900
TOTAL		1,970	3,960	1,900	1,765	1,500	1,900
TOTAL REVENUES: TRAFFIC CONTROL		1,970	3,960	1,900	1,765	1,500	1,900
PARKS REVENUES							
11-52-00-4674	PARK APPLICATION FEE	825	900	650	675	650	650
11-52-00-4675	PARK USE FEES	4,189	5,525	3,900	7,190	7,200	6,000
11-52-00-4850	DOG PARK DONATIONS	0	0	0	9,990	9,990	0
11-52-00-4891	PARK FUND COLLECTIONS	0	0	0	0	0	0
TOTAL		5,014	6,425	4,550	17,855	17,840	6,650
TOTAL REVENUES: PARKS		5,014	6,425	4,550	17,855	17,840	6,650
CONSERVATION/DEVELOPMENT REVENUES							
11-70-00-4721	HISTORIC PRESERVATION DONATION	0	0	0	632	632	0
11-70-00-4723	HISTORIC PLAQUE REIMBURSEMENTS	250	131	0	130	130	0
11-70-00-4730	AVIAN DONATIONNS	0	0	0	25	25	0
TOTAL		250	131	0	787	787	0

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
TOTAL REVENUES: CONSERVATION/DEVELOPMENT		250	131	0	787	787	0
GENERAL GOVERNMENT EXPENSES							
11-10-00-5133	LIFE INSURANCE POLICY FEES	1,662	1,636	1,750	1,422	1,750	1,800
11-10-00-5139	HOLIDAY APPRECIATION	0	0	0	0	0	0
11-10-00-5154	UNEMPLOYMENT COMPENSATION	10,529	5,982	12,000	1,432	4,000	10,000
11-10-00-5214	LABOR NEGOTIATIONS	400	400	0	0	0	0
11-10-00-5245	EXPENSES SUBJECT TO INS CLAIM	14,244	12,744	5,000	9,032	10,000	8,000
11-10-00-5314	OFFICIAL PUBLICATIONS & NOTICE	7,937	8,186	12,000	8,332	9,500	12,000
11-10-00-5315	PUBLICATION FEES REIMBURSABLE	2,374	1,788	2,500	1,640	2,000	2,500
11-10-00-5316	RECORDING FEES	35	0	100	30	100	100
11-10-00-5398	BANK CHARGES	2,521	594	100	0	867	900
11-10-00-5399	GENERAL GOV'T MISC EXPENSES	599	578	500	550	550	575
11-10-00-5740	PERSONAL PROPERTY WRITEOFFS	1,954	1,596	2,000	0	2,000	2,000
11-10-00-5741	ILLEGAL TAXES & REFUNDS	60,565	9,132	0	0	0	0
11-10-00-5742	P.P. WRITE-OFFS REIMBURSED	(480)	(965)	0	(477)	0	0
11-10-00-5780	CONTINGENCY ACCOUNT	0	122,888	97,694	9,250	0	95,010
11-10-00-5920	TRANSFER TO CEMETERY FUND	0	165,887	0	0	0	0
11-10-00-5950	TRANSFER TO LIBRARY FUND	90,633	0	0	0	0	0
11-10-00-5960	TRANSFER TO EQUIP REPLACEMENT	15,000	0	0	0	0	0
TOTAL		907,973	331,448	133,644	31,211	30,767	132,885
INSURANCE							
11-10-10-5509	INS REIMB-OTHER DEPTS	(90,820)	(94,141)	(92,000)	(75,413)	(92,000)	(92,000)
11-10-10-5512	GENERAL LIABILITY INSURANCE	149,253	165,601	168,000	55,031	168,000	169,000
11-10-10-5516	WORKERS COMPENSATION	134,191	137,988	168,000	82,485	166,473	157,000
TOTAL INSURANCE		192,624	209,448	244,000	62,103	242,473	234,000
HEALTH & OTH BENEFITS							
11-10-20-5111	HEALTH & DENTAL REIMBURSABLE	(530,849)	(616,827)	(615,000)	(479,396)	(650,980)	(744,000)
11-10-20-5132	HEALTH AND DENTAL ADMIN CHGS	542,166	628,445	560,000	304,248	622,000	625,000
11-10-20-5133	HEALTH AND DENTAL CLAIMS	1,450,354	1,501,491	1,200,000	822,667	1,500,000	1,425,000
11-10-20-5134	DISABILITY PREMIUMS CITY	9,193	9,676	10,000	9,135	11,200	12,500
11-10-20-5135	EAP PROGRAM	3,750	3,750	3,900	2,812	3,750	3,900
11-10-20-5152	OPT OUT SOCIAL SECURITY EXP	5,047	1,779	2,000	1,788	2,385	3,580
TOTAL HEALTH & OTH BENEFITS		1,479,661	1,528,314	1,160,900	661,254	1,488,355	1,325,980

CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
TOTAL GENERAL GOVERNMENT		2,580,258	2,069,210	1,538,544	754,568	1,761,595	1,692,865
COMMON COUNCIL EXPENSES							
11-11-00-5114	COUNCIL SALARIES	28,000	28,726	31,307	23,231	31,307	32,000
11-11-00-5120	PART TIME WAGES	987	1,080	1,400	1,197	1,500	1,500
11-11-00-5152	COUNCIL SOCIAL SECURITY	2,217	2,280	2,502	1,868	2,510	2,565
11-11-00-5214	VIDEOTAPING EXPENSES	138	54	0	25	25	50
11-11-00-5320	COUNCIL WIS LEAGUE MEMBERSHIP	3,845	3,702	3,800	3,441	3,441	3,506
11-11-00-5331	COUNCIL MEALS & LODGING	0	459	0	0	0	0
11-11-00-5332	COUNCIL CONFERENCES & SCHOOL	291	495	500	247	500	500
11-11-00-5399	COUNCIL MISCELLANEOUS EXPENSES	932	133	750	745	745	750
TOTAL		36,410	36,929	40,259	30,754	40,028	40,871
TOTAL COMMON COUNCIL		36,410	36,929	40,259	30,754	40,028	40,871
MUNICIPAL COURT EXPENSES							
11-12-00-5114	MUNICIPAL COURT SALARIES	13,499	13,499	13,500	10,438	13,600	13,910
11-12-00-5120	MUNICIPAL COURT WAGES-CLERK	33,397	36,507	38,970	27,770	36,600	39,511
11-12-00-5125	MUNICIPAL CT OVERTIME	1,296	333	0	0	325	0
11-12-00-5133	INSURANCE DEDUCTIBLE REIMB	150	0	0	0	0	0
11-12-00-5134	MUNICIPAL CT LIFE INSURANCE	91	110	120	95	115	125
11-12-00-5136	MUNICIPAL CT RETIREMENT FUND	4,547	2,518	2,530	1,888	2,515	2,422
11-12-00-5152	MUNICIPAL CT SOCIAL SECURITY	3,688	3,852	4,015	2,905	3,865	4,087
11-12-00-5214	COLLECTION FEES	1,150	1,053	1,500	647	800	1,000
11-12-00-5221	MUNICIPAL CT TELEPHONE	979	583	1,300	491	656	700
11-12-00-5290	CARE OF PRISONERS	795	480	1,500	855	1,300	1,500
11-12-00-5310	MUNICIPAL CT OFFICE SUPPLIES	486	356	500	401	401	500
11-12-00-5312	POSTAGE-MUNICIPAL COURT	635	931	750	535	750	750
11-12-00-5330	MUNICIPAL CT TRAVEL-MILEAGE	395	285	450	44	300	550
11-12-00-5331	MUN CT-MEALS & LODGING	425	459	650	6	516	750
11-12-00-5332	MUN CT CONFERENCES & SCHOOL	1,025	1,025	1,025	1,120	1,120	1,120
11-12-00-5340	OPERATING SUPPLIES-CITATIONS	0	0	0	0	0	0
11-12-00-5361	EQUIPMENT MAINT SERVICE COSTS	5,136	5,157	5,271	5,159	5,373	5,611
11-12-00-5381	MUNICIPAL COURT OPERATIONS	2,401	2,392	2,000	687	688	1,000
11-12-00-5399	MUNICIPAL CT MISCELLANEOUS EXP	0	30	100	0	0	100
TOTAL		70,095	69,570	74,181	53,041	68,924	73,636

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
TOTAL MUNICIPAL COURT		70,095	69,570	74,181	53,041	68,924	73,636
LEGAL EXPENSES							
11-13-00-5113	CITY ATTORNEY SALARY	64,639	64,639	65,610	47,460	65,125	66,594
11-13-00-5134	CITY ATTORNEY LIFE INSURANCE	333	325	360	297	365	405
11-13-00-5136	CITY ATTORNEY RETIREMENT FUND	4,524	5,009	5,055	3,654	5,015	4,395
11-13-00-5152	CITY ATTORNEY SOCIAL SECURITY	4,956	4,957	5,020	3,630	4,982	5,095
11-13-00-5330	CITY ATTORNEY TRAVEL-MILEAGE	0	0	0	0	0	0
11-13-00-5331	CITY ATTORNEY MEALS & LODGING	449	0	500	160	160	450
11-13-00-5332	CITY ATTORNEY SCHOOL/CONFER	275	0	500	275	275	450
11-13-00-5399	CITY ATTORNEY MISC EXPENSES	123	0	400	0	0	300
TOTAL		75,299	74,930	77,445	55,476	75,922	77,689
OUTSIDE LEGAL FEES							
11-13-10-5214	OUTSIDE ATTORNEYS FEES	16,303	730	20,000	7,909	20,000	25,000
TOTAL OUTSIDE LEGAL FEES		16,303	730	20,000	7,909	20,000	25,000
TOTAL LEGAL		91,602	75,660	97,445	63,385	95,922	102,689
CITY ADMINISTRATION EXPENSES							
MAYOR							
11-14-10-5114	MAYOR SALARY	6,000	6,575	6,858	5,011	6,858	6,858
11-14-10-5152	MAYOR SOCIAL SECURITY	459	502	525	383	525	525
11-14-10-5331	MAYOR MEALS, LODGING, ETC	0	0	0	0	0	0
11-14-10-5399	MAYOR MISC EXPENSE	277	135	500	100	100	500
TOTAL MAYOR		6,736	7,212	7,883	5,494	7,483	7,883
CITY ADMINISTRATOR							
11-14-20-5110	CITY ADMINISTRATOR SALARY	93,129	94,980	90,000	79,161	106,892	104,540
11-14-20-5134	CITY ADMIN LIFE INSURANCE	0	0	350	97	150	300
11-14-20-5136	CITY ADMIN RETIREMENT	6,193	6,648	6,120	5,216	7,103	6,900
11-14-20-5152	CITY ADMIN SOCIAL SECURITY	7,136	7,265	6,885	6,310	8,177	7,998
11-14-20-5310	CITY ADMIN OFFICE SUPPLIES	129	148	200	172	200	200
11-14-20-5324	DUES, BOOKS, PUBLICATIONS	469	425	500	334	500	1,300

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
CITY ADMINISTRATION EXPENSES							
CITY ADMINISTRATOR							
11-14-20-5330	CITY ADMIN TRAVEL-MILEAGE	780	753	1,800	204	1,000	2,000
11-14-20-5331	CITY ADMIN MEALS/LODGING	920	725	1,500	38	300	1,500
11-14-20-5332	CITY ADMIN CONFR/SCHOOLS	830	609	1,000	150	600	1,200
11-14-20-5399	CITY ADMIN MISC EXPENSE	26	110	15,000	23,884	26,595	1,000
TOTAL CITY ADMINISTRATOR		109,612	111,663	123,355	115,566	151,517	126,938
CITY CLERK							
11-14-30-5110	CITY CLERK SALARY	50,049	60,704	47,115	33,798	47,260	52,212
11-14-30-5111	ASSISTANT CLERK WAGES	37,578	39,413	35,360	27,578	35,890	36,421
11-14-30-5120	CITY CLERK STAFF WAGES	2,970	3,050	3,378	2,583	3,378	20,568
11-14-30-5126	CITY CLERK SEASONAL WAGES	662	6,550	1,920	0	1,728	4,800
11-14-30-5133	INS DEDUCTIBLE REIMBURSE	150	0	0	0	0	0
11-14-30-5134	CITY CLERK LIFE INSURANCE	308	160	300	84	125	160
11-14-30-5136	CITY CLERK RETIREMENT FUND	8,735	6,531	5,850	4,350	5,884	5,850
11-14-30-5152	CITY CLERK SOCIAL SECURITY	7,031	8,112	6,715	4,562	6,985	9,524
11-14-30-5190	POLL WORKERS FEES	2,610	5,317	7,000	2,032	3,018	10,500
11-14-30-5218	MUNICIPAL CODIFICATION	4,814	495	4,800	2,882	5,282	4,800
11-14-30-5310	CITY CLERK OFFICE SUPPLIES	609	1,223	1,500	329	1,300	1,312
11-14-30-5311	BALLOTS/OTHER ELECTION EXPENSE	3,567	4,184	3,750	1,487	3,750	7,000
11-14-30-5312	POSTAGE-CITY CLERK	3,213	5,221	4,000	2,135	4,000	5,500
11-14-30-5330	CITY CLERK TRAVEL-MILEAGE	404	789	1,000	424	500	800
11-14-30-5331	CITY CLERK MEALS, LODGING	704	861	800	868	868	900
11-14-30-5332	CITY CLERK CONFERENCES & DUES	1,089	544	1,000	975	1,000	1,100
11-14-30-5382	LICENSE/SUPPORT EXPENSE	1,133	1,488	2,000	1,229	1,229	2,000
11-14-30-5399	CITY CLERK MISCELLANEOUS EXP	478	1,132	500	40	100	400
TOTAL CITY CLERK		126,104	145,774	126,988	85,356	122,297	163,847
TOTAL CITY ADMINISTRATION		242,452	264,649	258,226	206,416	281,297	298,668
CITY FINANCIAL EXPENSES							
ACCOUNTING & DATA PROCESSING							
11-15-10-5110	ACCOUNTING SALARY	61,818	68,499	69,628	50,788	69,528	70,570
11-15-10-5120	ACCOUNTING WAGES	32,873	27,161	76,960	54,119	72,000	59,988
11-15-10-5126	ACCTG PART TIME WAGES	2,361	15,175	1,200	0	4,000	19,000
11-15-10-5133	ACCTG INS DEDUCTIBLE REIMB	434	0	0	0	0	0

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
CITY FINANCIAL EXPENSES							
ACCOUNTING & DATA PROCESSING							
11-15-10-5134	ACCTG LIFE INSURANCE	344	316	850	398	600	750
11-15-10-5136	ACCTG RETIREMENT EXP	8,660	7,060	9,965	7,078	8,500	7,712
11-15-10-5152	ACCTG SOCIAL SECURITY	6,956	8,200	11,300	7,936	11,133	11,441
11-15-10-5212	ACCTG CONSULTANT FEES	1,700	2,100	5,000	0	1,900	2,000
11-15-10-5213	INDEPENDENT AUDIT FEES	23,700	24,387	24,800	24,500	24,500	24,800
11-15-10-5310	ACCTG OFFICE SUPPLIES	730	1,195	1,200	447	1,000	1,000
11-15-10-5320	ACCTG PROFESSIONAL DUES	195	195	250	195	250	250
11-15-10-5332	ACCTG CONFERENCES/TRAINING	418	299	850	1,106	1,500	1,800
11-15-10-5399	ACCTG MISC EXPENSE	0	253	200	266	320	250
11-15-10-5415	TUITION & BOOKS REIMB	5,056	10,776	0	0	0	0
11-15-10-5450	COMPUTER IT SVC & EQUIPMENT	19,953	28,365	30,000	14,355	30,000	30,000
TOTAL ACCOUNTING & DATA PROCESSING		165,198	193,981	232,203	161,188	225,231	229,561
CITY TREASURER							
11-15-30-5112	TREASURER SALARY	15,999	5,538	0	0	0	0
11-15-30-5134	TREASURER LIFE INSURANCE	66	31	0	0	0	0
11-15-30-5136	TREASURER RETIREMENT FUND	1,118	429	0	0	0	0
11-15-30-5152	TREASURER SOCIAL SECURITY	1,225	423	0	0	0	0
11-15-30-5310	TREASURER OFFICE SUPPLIES	1,059	0	0	0	0	0
11-15-30-5312	TREASURER POSTAGE EXP	2,162	0	0	0	0	0
11-15-30-5330	TREASURER TRAVEL-MILEAGE	1,334	0	0	0	0	0
11-15-30-5332	TREASURER CONFERENCES & DUES	40	25	0	0	0	0
11-15-30-5399	TREASURER MISCELLANEOUS EXP	99	0	0	0	0	0
TOTAL CITY TREASURER		23,102	6,446	0	0	0	0
CITY ASSESSOR							
11-15-40-5210	ASSESSOR CONTRACTED SERVICES	43,500	43,500	40,000	40,000	40,000	40,000
11-15-40-5213	MANUFACTURING ASSESSMENT	1,555	1,706	2,000	0	2,000	2,000
11-15-40-5398	BOARD OF REVIEW MISC. EXPENSES	0	0	200	18	18	100
TOTAL CITY ASSESSOR		45,055	45,206	42,200	40,018	42,018	42,100
TOTAL CITY FINANCIAL		233,355	245,633	274,403	201,206	267,249	271,661
CITY HALL BUILDING EXPENSES							

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
CITY HALL BUILDING							
11-16-10-5120	CITY HALL MAINT WAGES	43,290	44,495	45,590	35,207	45,590	46,256
11-16-10-5125	CITY HALL MAINT OVERTIME	1,239	1,262	1,000	383	1,000	1,000
11-16-10-5134	CITY HALL MAINT LIFE INS	234	233	240	200	240	250
11-16-10-5136	CITY HALL MAINT RETIREMENT	5,950	3,191	3,170	2,420	3,170	3,120
11-16-10-5152	CITY HALL MAINT SOCIAL SEC	3,408	3,503	3,565	2,722	3,565	3,615
11-16-10-5221	CITY HALL TELEPHONE EXPENSE	11,339	6,813	12,000	4,929	6,900	10,500
11-16-10-5222	CITY HALL ELECTRICITY	38,499	39,315	42,000	31,046	41,000	42,000
11-16-10-5224	CITY HALL GAS HEAT	11,752	13,022	16,000	7,283	15,500	16,000
11-16-10-5226	CITY HALL WATER & SEWER EXP	1,654	1,546	2,100	554	1,700	2,100
11-16-10-5240	CITY HALL BUILDING REPAIRS	18,428	20,957	20,500	18,381	21,000	22,000
11-16-10-5310	CITY HALL OFFICE SUPPLIES	1,914	2,188	3,000	3,016	3,016	3,200
11-16-10-5350	CITY HALL BLDG MAINT SUPPLIES	5,439	4,970	6,000	3,308	6,000	6,000
11-16-10-5360	CITY HALL MAINT SERVICE COSTS	17,261	17,265	17,000	9,200	17,000	17,250
11-16-10-5399	CITY HALL MISC EXP	0	0	0	0	0	0
11-16-10-5531	CH OFFICE EQUIPMENT CONTRACTS	1,918	2,120	3,600	1,079	1,800	1,800
11-16-10-5532	CH POSTAGE METER RENT & EXP	5,152	5,102	5,500	4,347	5,000	5,000
TOTAL		167,477	166,002	181,265	124,075	172,481	180,091
TOTAL CITY HALL BUILDING		167,477	166,002	181,265	124,075	172,481	180,091
POLICE EXPENSES							
11-21-00-5110	POLICE FT SALARIES	1,566,074	1,643,451	1,719,495	1,264,994	1,719,495	1,725,750
11-21-00-5120	POLICE PT WAGES	131,174	112,854	129,628	84,249	129,628	134,554
11-21-00-5125	POLICE OVERTIME WAGES	20,822	20,286	30,000	10,961	30,000	30,000
11-21-00-5127	PD COMPENSATION PER CONTRACT	143,323	94,961	120,785	53,492	120,785	127,985
11-21-00-5134	POLICE DEPT LIFE INSURANCE	2,691	2,705	3,655	2,551	3,655	3,340
11-21-00-5136	POLICE DEPT RETIREMENT FUND	298,420	267,178	254,760	191,660	254,760	251,700
11-21-00-5138	PD UNIFORM ALLOWANCE	22,370	21,625	22,075	12,868	22,075	22,075
11-21-00-5139	PD RESERVES UNIFORM ALLOWANCE	6,809	4,614	5,900	3,493	5,900	5,900
11-21-00-5140	PD INTERPRETERS FEES	2,605	1,633	3,000	300	3,000	1,700
11-21-00-5152	POLICE DEPT SOCIAL SECURITY	141,470	142,579	152,995	107,540	152,995	154,400
11-21-00-5190	PFC COMMISSION EXPENSES	495	69	600	458	600	600
11-21-00-5214	OUTSIDE LEGAL EXPENSES	738	344	1,200	1,268	1,200	1,200
11-21-00-5221	PD TELEPHONE EXPENSE	23,016	21,759	24,600	15,989	24,600	24,600
11-21-00-5222	POLICE IMPOUND BLDG ELECTRIC	278	410	300	363	300	400
11-21-00-5262	PD COMMUNICATION SYS MAINT FEE	8,181	7,048	9,000	2,260	9,000	9,000

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- 2015 9 MO. BUDGETED	----- 2015 9 MO. ACTUAL	----- PROJECTED	----- 2016-- REQUESTED BUDGET
POLICE EXPENSES							
11-21-00-5290	CARE OF PRISONERS	435	889	1,000	43	1,000	1,000
11-21-00-5291	CARE OF STRAY ANIMALS	82	354	200	189	200	400
11-21-00-5305	DATA PROCESSING	6,276	18,151	14,143	11,768	14,143	14,143
11-21-00-5310	POLICE DEPT OFFICE SUPPLIES	6,560	6,992	7,000	4,317	7,000	7,000
11-21-00-5312	POLICE POSTAGE	1,573	1,382	1,600	891	1,600	1,600
11-21-00-5316	CRIME PREVENTION PROGRAM	6,323	6,082	6,000	2,596	6,000	6,000
11-21-00-5330	PD TRAVEL-MILEAGE/TRAVEL	4,141	4,414	3,000	2,595	3,000	3,000
11-21-00-5331	POLICE-MEALS & LODGING	8,894	3,617	4,000	3,061	4,000	4,000
11-21-00-5341	PD FUEL EXPENSE	44,354	40,758	45,700	11,426	45,700	45,700
11-21-00-5342	PD SPECIAL EQUIPMENT	6,623	7,382	8,650	3,622	8,650	8,650
11-21-00-5361	POLICE-EQUIP MAINT SERV COSTS	19,247	28,646	22,000	20,012	22,000	24,200
11-21-00-5380	POLICE SPECIAL INVESTIGATIONS	4,035	4,984	6,000	2,336	6,000	9,814
11-21-00-5399	POLICE DEPT MISCELLANEOUS EXP	3,615	5,614	4,000	4,418	4,000	4,000
11-21-00-5410	POLICE DEPT TRAINING EXPENSES	32,327	39,321	42,600	22,948	42,600	42,600
11-21-00-5411	POLICE-APPLICATION PROCESSING	21,585	11,273	11,000	7,561	11,000	11,000
11-21-00-5412	TRNG & TRAVEL-REIMBURSEABLE	0	0	0	0	0	0
11-21-00-5415	TUITION & BOOKS PER CONTRACT	3,300	7,364	7,500	4,192	7,500	7,500
11-21-00-5450	PHOENIX SUPPORT CONTRACT	19,788	22,225	22,024	24,214	22,024	23,887
11-21-00-5531	COPY MACHINE	3,888	3,611	3,470	1,324	3,470	3,890
11-21-00-5533	TTY RENTAL	9,342	10,044	10,930	9,552	10,930	10,933
11-21-00-5734	GRANT PURCHASES-FEDERAL	0	0	0	0	0	0
11-21-00-5735	GRANT PURCHASES-STATE	6,720	0	0	0	0	0
11-21-00-5736	DONATION PURCHASES	0	8,542	0	0	0	0
11-21-00-5737	SOFTVEST EXPENDITURES	0	8,820	2,600	2,220	2,600	2,600
11-21-00-5738	EXPENDITURES-SEIZURE \$	12,233	3,823	0	36	0	0
TOTAL		2,589,807	2,585,804	2,701,410	1,891,767	2,701,410	2,725,121
TOTAL POLICE		2,589,807	2,585,804	2,701,410	1,891,767	2,701,410	2,725,121

FIRE EXPENSES

11-22-00-5113	FIRE OFFICER SALARIES	31,149	30,551	31,010	23,624	31,010	31,475
11-22-00-5114	FIRE/EMS STIPEND PAY	21,542	21,465	24,000	16,545	24,000	24,000
11-22-00-5115	FIRE SAFETY/PUBLIC ED WAGES	4,088	4,048	5,075	955	5,075	5,100
11-22-00-5122	PAID ON PREMISE WAGES	153,631	162,161	162,400	131,605	162,400	243,830
11-22-00-5130	EMS CITY CALL PAY	35,011	30,998	37,050	25,125	37,050	37,600

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013--	--2014--	----- 2015 -----		--2016--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
FIRE EXPENSES							
11-22-00-5133	FD LIFE INSURANCE EXP	963	926	1,000	748	905	1,000
11-22-00-5134	FD WORKMEN DISABILITY INS	21,854	35,411	25,000	24,469	24,469	25,000
11-22-00-5136	FIRE/EMS RETIREMENT EXP	73,652	62,729	72,500	44,029	72,822	85,025
11-22-00-5138	FIRE DEPT UNIFORMS	5,314	4,918	5,000	3,968	5,000	5,000
11-22-00-5140	FIRE CITY CALL PAY	57,647	43,449	55,825	33,007	55,825	56,665
11-22-00-5141	FIRE GENEVA TWP CALL PAY	10,120	9,950	11,675	5,077	11,675	11,850
11-22-00-5144	FD TRAVEL/MEAL EXPENSES	33	0	400	195	400	400
11-22-00-5152	FD SOCIAL SECURITY EXP	31,120	29,734	33,800	22,227	33,907	40,428
11-22-00-5190	FIRE COMMISSION MISC EXP	0	0	400	0	400	400
11-22-00-5214	OUTSIDE BILLING SERVICES	15,082	14,476	19,000	12,695	19,000	19,000
11-22-00-5215	FIRE INSPECTORS WAGES	29,674	32,275	33,495	22,835	33,495	34,000
11-22-00-5216	FIRE/EMS DATA ENTRY WAGES	14,438	15,411	16,240	10,724	16,240	16,485
11-22-00-5217	FIRE INVESTIGATION PAY	316	0	0	0	0	0
11-22-00-5218	CONTRACTUAL SERVICES-PARATECH	2,755	4,213	4,500	3,159	4,500	4,500
11-22-00-5221	FIRE TELEPHONE EXPENSE	3,944	5,307	5,000	4,527	6,350	6,350
11-22-00-5222	FIREHOUSE ELECTRICITY	12,611	13,704	13,250	9,718	13,250	13,250
11-22-00-5224	FIREHOUSE GAS HEAT	5,016	6,897	7,000	4,973	7,000	7,000
11-22-00-5226	FIREHOUSE WATER/SEWER BILLS	603	613	750	287	750	750
11-22-00-5240	EQUIPMENT REPAIRS-FIRE DEPT	15,498	20,035	20,000	14,292	20,000	20,000
11-22-00-5241	FIREHOUSE REPAIRS	7,849	6,895	5,000	4,717	5,000	5,000
11-22-00-5262	FD-COMMUNICATION SYS MAINT FEE	3,115	1,810	3,200	1,724	3,200	3,200
11-22-00-5265	PD COMMUNICATION SERVICES	34,500	35,384	36,836	0	36,836	37,388
11-22-00-5310	OFFICE SUPPLIES	1,174	1,146	1,500	400	1,500	1,500
11-22-00-5312	POSTAGE EXPENSE	828	248	500	243	500	500
11-22-00-5320	MEMBERSHIP DUES & FEES	2,064	1,639	2,500	1,624	2,500	2,500
11-22-00-5340	OPERATING SUPPLIES	3,465	1,625	5,000	1,750	5,000	5,000
11-22-00-5341	VEHICLE EXP-FUEL	13,579	11,844	12,000	3,005	12,000	12,000
11-22-00-5350	BLDG MAINT SUPPLIES-FIREHOUSE	1,031	1,395	1,500	1,280	1,500	1,500
11-22-00-5351	EQUIP MAINT SUPPLIES-FIRE DEPT	3,419	3,764	4,000	2,718	4,000	4,000
11-22-00-5360	FIREHOUSE MAINT SERVICE COSTS	1,600	5,274	4,800	1,964	4,800	4,800
11-22-00-5397	BAD DEBT EXPENSE/ADJUSTMENTS	(5,780)	1,741	0	0	0	0
11-22-00-5399	FIRE MISCELLANEOUS EXP	1,581	1,667	2,000	652	2,000	2,000
11-22-00-5410	FIRE TRAINING PAY	39,203	32,945	40,600	23,691	40,600	41,200
11-22-00-5412	TUITION REIMB PER CONTRACT	3,601	1,011	5,000	175	5,000	5,000
11-22-00-5415	UNIFORM ALLOWANCE	1,060	1,335	1,500	0	1,500	1,500
11-22-00-5450	FIRE IT SERVICES	3,067	3,062	3,500	782	3,500	3,500
11-22-00-5460	PHOENIX SUPPORT CONTRACT	0	3,800	4,300	4,228	4,300	4,500
11-22-00-5510	EMS TRAINING PAY	23,343	20,948	24,360	9,957	24,360	24,725
11-22-00-5610	CPR CLASS PAY	664	1,028	0	1,392	1,500	1,525

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
FIRE EXPENSES							
11-22-00-5735	GRANT PURCHASES	0	0	0	0	0	0
11-22-00-5736	DONATION PURCHASES	255	2,572	0	2,220	2,220	2,000
11-22-00-5750	SPRINKLER SYSTEMS EXPENSES	17,102	5,157	5,000	1,630	3,500	3,500
11-22-00-5800	FIRE EQUIPMENT/SUPPLIES	1,537	1,315	2,500	1,927	2,500	2,500
11-22-00-5810	EMS EQUIPMENT/SUPPLIES	10,210	5,646	11,000	7,653	11,000	11,000
11-22-00-5820	STATE MANDATED EQUIP TESTING	3,715	4,613	4,500	3,338	4,500	4,500
11-22-00-5830	ACT 102 EXPENSES	8,401	8,401	0	6,301	6,301	8,450
TOTAL		726,642	715,541	765,466	498,155	775,140	882,396
FIRE HYDRANT RENTAL							
11-22-10-5229	FIRE PROTECTION-HYDRANT RENTAL	228,691	229,356	232,000	114,678	232,000	0
TOTAL FIRE HYDRANT RENTAL		228,691	229,356	232,000	114,678	232,000	0
TOTAL FIRE		955,333	944,897	997,466	612,833	1,007,140	882,396
BUILDING & ZONING EXPENSES							
11-24-00-5110	BUILDING INSPECTOR SALARIES	71,245	62,999	63,945	49,177	63,945	64,896
11-24-00-5120	BUILDING INSPECTION WAGES	34,207	32,553	41,694	29,166	39,000	42,193
11-24-00-5134	BLDG INSPECTOR LIFE INSURANCE	317	323	400	304	366	400
11-24-00-5136	BLDG INSPECTOR RETIREMENT FUND	7,127	6,498	6,575	5,019	6,575	6,476
11-24-00-5152	BLDG INSPECTOR SOCIAL SECURITY	7,934	7,297	8,085	5,964	7,875	8,195
11-24-00-5217	CONTRACT-ELEVATOR INSPECTION	100	100	100	100	100	100
11-24-00-5218	CONTRACTS-WEIGHTS & MEASURES	4,800	4,800	5,000	4,800	4,800	5,000
11-24-00-5219	CONTRACT BUILDING INSPECTOR	24,125	5,598	3,000	3,562	5,300	5,700
11-24-00-5262	TELEPHONE EXPENSE	175	145	250	98	200	250
11-24-00-5310	BLDG INSPECTOR OFFICE SUPPLIES	2,988	3,892	3,500	2,734	3,500	3,500
11-24-00-5320	MEMBERSHIP DUES & FEES	105	136	200	55	100	200
11-24-00-5330	BLDG INSPECTOR TRAVEL-MILEAGE	2,025	1,871	3,000	1,440	2,300	2,800
11-24-00-5331	BLDG INSP-MEALS & LODGING	626	327	550	219	300	550
11-24-00-5332	CONFERENCES & SCHOOL	695	170	500	370	500	500
11-24-00-5399	BLDG INSPECTOR MISC EXPENSES	646	921	250	0	250	250
11-24-00-5810	EQUIPMENT OUTLAY	0	0	250	0	0	0
TOTAL		157,115	127,630	137,299	103,008	135,111	141,010

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	BUDGETED	2015 9 MO. ACTUAL	2015 PROJECTED	--2016-- REQUESTED BUDGET
TOTAL BUILDING & ZONING		157,115	127,630	137,299	103,008	135,111	141,010
EMERGENCY MGMT EXPENSES							
11-29-00-5120	EMER MGMT PART TIME WAGES	16,168	16,155	16,398	12,492	16,398	16,644
11-29-00-5136	EMER MGMT RETIREMENT	3,070	2,790	2,675	2,049	2,695	2,678
11-29-00-5152	EMER MGMT SOCIAL SEC	1,221	1,180	1,255	914	1,255	1,273
11-29-00-5210	SIREN REPAIRS	1,025	3,127	2,500	4,953	4,953	4,000
11-29-00-5221	EMER MGMT TELEPHONE EXP	780	780	800	455	780	800
11-29-00-5222	SIRENS ELECTRICTY	567	561	657	410	600	600
11-29-00-5310	EMER MGMT OFFICE SUPPLIES	510	372	500	249	500	500
11-29-00-5331	EMER MGMT MEALS, LODGING, ETC	496	140	500	414	500	500
11-29-00-5340	EMER MGMT SUPPLIES	2,315	3,310	2,900	1,081	2,500	2,900
11-29-00-5360	ONE CALL NOW PROGRAM	884	535	884	543	543	600
11-29-00-5361	EMER MGMT VEHICLE MAINT/SVC	1,131	2,374	1,600	446	500	2,500
11-29-00-5399	EMER MGMT MISC EXP	0	424	0	0	0	500
11-29-00-5410	EMER MGMT TRAINING EXP	235	607	750	275	450	500
11-29-00-5413	PUBLIC EDUCATION	511	247	800	455	800	800
11-29-00-5414	MEDICAL RESERVE CORPS	794	649	700	351	700	700
11-29-00-5531	EMER MGMT COPYING COSTS	250	429	250	0	250	250
11-29-00-5735	GRANT PURCHASES	10,198	20,240	0	11,060	13,500	0
TOTAL		40,155	53,920	33,169	36,147	46,924	35,745
TOTAL EMERGENCY MGMT		40,155	53,920	33,169	36,147	46,924	35,745
DPW & ENGINEERING EXPENSES							
11-30-00-5216	CITY ENGINEERING FEES	4,882	10,404	10,000	1,361	8,000	10,000
11-30-00-5217	SURVEYING	864	1,056	800	0	1,500	800
TOTAL		5,746	11,460	10,800	1,361	9,500	10,800
TOTAL DPW & ENGINEERING		5,746	11,460	10,800	1,361	9,500	10,800
STREET DEPARTMENT EXPENSES							

FUND: GENERAL FUND

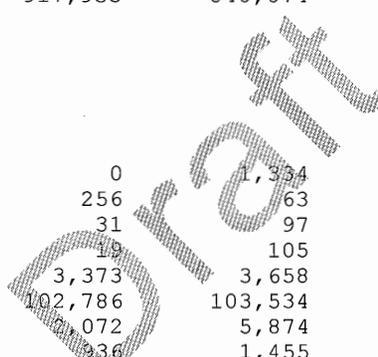
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- 2015 -----		--2016-- REQUESTED BUDGET	
				BUDGETED	9 MO. ACTUAL		PROJECTED
STREET DEPARTMENT							
11-32-10-5100	DIRECTOR OF PUBLIC WORKS SHARE	0	0	0	0	50,000	
11-32-10-5110	ST SUPERINTENDENT SALARY	61,168	40,384	70,000	51,910	72,116	
11-32-10-5120	ST DEPT WAGES	225,028	232,947	245,155	185,754	273,907	
11-32-10-5125	ST DEPT OVERTIME WAGES	13,773	9,086	15,300	6,002	15,300	
11-32-10-5126	ST DEPT SEASONAL LABOR	20,755	29,714	23,345	23,161	23,345	
11-32-10-5133	INS DEDUCTIBLE REIMBURSEMENT	453	0	0	0	0	
11-32-10-5134	ST DEPT LIFE INSURANCE	2,011	1,867	2,440	1,560	2,700	
11-32-10-5136	ST DEPT RETIREMENT FUND	37,337	20,160	22,920	17,017	24,325	
11-32-10-5138	ST DEPT UNIFORM ALLOW	7,800	7,200	6,600	6,600	7,200	
11-32-10-5152	ST DEPT SOCIAL SECURITY	24,697	24,041	27,575	20,633	29,980	
11-32-10-5205	DRUG AND MEDICAL TESTING	820	1,204	1,000	1,163	1,300	
11-32-10-5221	ST DEPT TELEPHONE EXPENSE	2,867	3,024	2,500	2,158	3,000	
11-32-10-5222	ST DEPT BLDG ELECTRICITY	10,236	10,911	10,450	8,478	11,000	
11-32-10-5224	ST DEPT BLDG GAS HEAT	10,183	15,193	13,000	8,208	14,000	
11-32-10-5226	ST DEPT BLDG-WATER & SEWER	624	544	1,000	253	1,000	
11-32-10-5240	ST DEPT BUILDING REPAIRS	502	1,428	1,500	0	1,500	
11-32-10-5250	ST DEPT EQUIPMENT REPAIRS	33,120	19,600	37,000	10,838	36,000	
11-32-10-5262	ST DEPT COMM SYSTEM MAINT FEES	1,489	603	1,000	0	1,000	
11-32-10-5270	SIDEWALK REPAIRS	0	1,194	1,300	0	1,300	
11-32-10-5330	MILEAGE/TRAVEL	0	0	150	5	150	
11-32-10-5331	MEALS/LODGING	0	21	0	0	0	
11-32-10-5332	CONFERENCES/DUES	0	250	150	330	300	
11-32-10-5340	OPERATING SUPPLIES-STREET DEPT	7,523	8,178	8,000	4,363	8,000	
11-32-10-5341	VEHICLE-FUEL & OIL	72,442	75,978	60,000	46,082	60,000	
11-32-10-5342	MOSQUITO CONTROL	3,571	144	3,500	108	3,500	
11-32-10-5344	WEED CUTTING	10,758	3,160	9,000	2,255	6,000	
11-32-10-5350	BLDG MAINT SUPPLIES-STR DEPT	1,745	2,709	2,350	2,653	2,350	
11-32-10-5351	VEHICLE/EQUIPMENT MAINTENANCE	6,514	33,187	6,000	9,094	10,000	
11-32-10-5360	ST DEPT BLDG MAINT SERV COSTS	966	8,673	1,000	1,884	1,000	
11-32-10-5370	ROAD MAINTENANCE SUPPLIES	6,314	2,355	8,000	729	8,000	
11-32-10-5375	STREET CRACK FILLING	0	0	0	0	0	
11-32-10-5390	FIRST AID AND SAFETY SUPPLIES	1,901	1,236	1,000	1,256	1,000	
11-32-10-5399	ST DEPT MISCELLANEOUS EXP	1,339	1,491	3,000	1,536	3,000	
11-32-10-5736	DONATION PURCHASES	452	0	0	0	0	
TOTAL		566,388	556,482	584,235	414,030	583,435	672,273

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
STREET DEPARTMENT							
SNOW & ICE-							
11-32-12-5120	SNOW & ICE CONTROL WAGES	39,334	49,341	31,060	22,216	31,060	31,689
11-32-12-5125	SNOW & ICE CONTROL OVERTIME	35,251	34,317	29,506	13,190	29,506	29,950
11-32-12-5136	SNOW & ICE RETIREMENT FUND	9,968	5,904	4,120	2,408	4,120	4,070
11-32-12-5152	SNOW & ICE SOCIAL SECURITY	5,629	6,298	4,634	2,654	4,634	4,715
11-32-12-5220	CONTRACT HAULING SERVICES	281	3,383	8,000	3,185	8,000	8,000
11-32-12-5250	SNOW & ICE CONTROL-REPAIRS	3,276	6,848	3,500	3,297	5,000	3,500
11-32-12-5340	OPERATING SUPPLIES-SNOW & ICE	77,617	47,767	42,000	25,988	38,000	42,000
11-32-12-5344	SNOW REMOVAL EXPENSES	7,290	5,660	6,000	890	6,000	6,000
11-32-12-5351	EQUIP MAINT SUPPL-SNOW & ICE	713	82	2,500	5,895	6,000	2,500
TOTAL SNOW & ICE		179,359	159,600	131,320	79,723	132,320	132,424
TREE & BRUSH							
11-32-13-5120	TREE & BRUSH WAGES	55,467	39,415	51,765	41,429	51,765	53,750
11-32-13-5125	TREE & BRUSH OVERTIME	654	1,473	1,036	710	1,036	1,050
11-32-13-5136	TREE & BRUSH RETIREMENT FUND	7,407	2,815	3,590	2,865	3,590	3,620
11-32-13-5152	TREE & BRUSH SOC SEC	4,237	3,086	4,040	3,184	4,040	4,195
11-32-13-5220	FORESTRY SERVICES	0	0	2,250	719	2,250	2,250
11-32-13-5344	BRUSH PICKUP EXPENSES	672	420	1,000	660	1,000	1,000
11-32-13-5346	PURCHASE OF TREES	14,660	780	20,000	450	20,000	20,000
11-32-13-5410	TRAINING & SEMINARS	660	957	800	1,259	1,300	800
11-32-13-5420	TREE & BRUSH-REPAIR	405	64	1,500	1,759	1,500	1,500
11-32-13-5430	TREE & BRUSH OPERATING SUPPLY	2,964	9,433	8,000	125	8,000	8,000
11-32-13-5681	MEMORIAL TREE PURCHASES	0	956	0	0	0	0
TOTAL TREE & BRUSH		87,126	59,399	93,981	53,160	94,481	96,165
COMPOST OPERATIONS							
11-32-14-5120	COMPOSTING ST DEPT WAGES	48,384	44,552	49,695	19,488	49,695	50,440
11-32-14-5125	COMPOSTING OVERTIME	0	231	508	0	508	515
11-32-14-5136	COMPOSTING RETIREMENT FUND	6,258	3,144	3,414	1,325	3,414	3,365
11-32-14-5152	COMPOSTING SOCIAL SECURITY	3,610	3,350	3,840	1,451	3,840	3,900
11-32-14-5220	COMPOSTING SERVICES	7,100	1,996	7,000	0	7,000	7,000
11-32-14-5430	COMPOSTING OPERATING SUPPLIES	659	28	2,300	1,977	2,300	2,300
TOTAL COMPOST OPERATIONS		66,011	53,301	66,757	24,241	66,757	67,520

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
STREET DEPARTMENT							
STORM SEWER FUNCTIONS							
11-32-15-5120	STORM SEWER WAGES	2,332	1,656	2,588	7,841	5,536	2,627
11-32-15-5125	STORM SEWER OVERTIME	86	165	0	0	0	0
11-32-15-5136	STORM SEWER RETIREMENT	310	127	176	533	176	175
11-32-15-5152	STORM SEWER SOC SEC	177	136	198	592	198	201
11-32-15-5450	STORM SEWER MAINTENANCE	11,188	3,517	8,000	7,895	11,000	11,274
11-32-15-5460	STORM SEWER DIGGERS HOTLINE	4,956	5,691	5,000	0	5,000	5,000
11-32-15-5470	REPAVING MAINTENANCE COSTS	0	0	0	0	0	0
TOTAL STORM SEWER FUNCTIONS		19,049	11,292	15,962	16,861	21,910	19,277
TOTAL STREET DEPARTMENT		917,933	840,074	892,255	588,015	898,903	987,659
TRAFFIC CONTROL EXPENSES							
11-34-10-5120	TRAFFIC CONTROL WAGES	0	1,354	3,106	574	3,106	3,153
11-34-10-5125	TRAFFIC CONTROL OVERTIME	256	63	0	136	0	0
11-34-10-5136	TRAFFIC CONTROL RETIREMENT	31	97	212	48	212	210
11-34-10-5152	TRAFFIC CONTROL FICA EXP	19	105	238	52	238	241
11-34-10-5222	ELECTRICITY-FLASHERS	3,373	3,658	5,500	2,507	3,500	3,500
11-34-10-5223	STREET LIGHTS ELECTRICITY	102,786	103,534	100,000	77,123	102,000	103,000
11-34-10-5260	REPAIRS-TRAFFIC SIGNALS, ETC.	2,072	5,874	4,000	2,801	4,000	4,000
11-34-10-5261	STREET LIGHTS REPAIRS	936	1,455	2,000	1,829	2,000	2,000
11-34-10-5290	CAR TOWING	2,202	3,790	3,300	1,695	3,300	3,300
11-34-10-5370	MARKING PAINT	8,036	6,478	10,000	10,632	10,700	12,000
11-34-10-5374	STREET IDENTIFICATION SIGNS	7	1,598	2,000	0	2,000	2,000
11-34-10-5375	TRAFFIC CONTROL STREET SIGNS	3,028	4,365	5,500	861	5,500	5,500
11-34-10-5394	STREET DECORATIONS	8	2,288	1,050	1,050	1,050	1,050
TOTAL		122,754	134,639	136,906	99,308	137,606	139,954
TOTAL TRAFFIC CONTROL		122,754	134,639	136,906	99,308	137,606	139,954
SANITATION & RECYCLING EXPENSES							



FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
SANITATION & RECYCLING							
11-36-00-5294	SOLID WASTE-RESIDENTIAL	306,769	315,917	318,000	238,318	318,000	319,000
11-36-00-5296	SOLID WASTE-STREET DEPT	7,515	7,753	7,800	7,610	7,800	9,800
11-36-00-5297	SOLID WASTE-RECYCLING	128,272	129,205	130,500	97,468	130,500	131,000
TOTAL		442,556	452,875	456,300	343,396	456,300	459,800
TOTAL SANITATION & RECYCLING		442,556	452,875	456,300	343,396	456,300	459,800
LEISURE ACTIVITIES EXPENSES							
11-51-10-5222	MUSEUM-ELECTRICITY	8,424	9,214	8,900	7,115	8,900	8,900
11-51-10-5224	MUSEUM-GAS HEAT	3,560	5,321	7,000	3,058	7,000	7,000
11-51-10-5226	MUSEUM-WATER & SEWER EXP	1,099	1,159	1,200	551	1,200	1,200
11-51-10-5240	MUSEUM-MAINTENANCE & REPAIRS	3,622	3,998	5,300	4,903	3,800	5,300
11-51-10-5735	MUSEUM-OPERATIONS SUBSIDY	13,000	15,000	13,000	6,500	13,000	13,000
TOTAL		29,705	32,692	35,400	22,127	33,900	35,400
TOTAL LEISURE ACTIVITIES		29,705	32,692	35,400	22,127	33,900	35,400
PARKS EXPENSES							
11-52-00-5120	PARKS WAGES	46,742	41,929	43,485	44,963	43,485	62,400
11-52-00-5125	PARKS OVERTIME WAGES	6,442	5,768	6,730	3,973	6,730	6,830
11-52-00-5136	PARKS RETIREMENT FUND	6,887	3,177	3,415	3,328	3,415	4,570
11-52-00-5152	PARKS SOCIAL SECURITY	4,014	3,596	3,842	3,688	3,842	5,300
11-52-00-5222	PARKS ELECTRICITY	6,770	5,604	9,700	4,397	9,000	9,700
11-52-00-5226	PARKS WATER & SEWER EXP	3,015	2,949	3,000	2,055	3,000	3,000
11-52-00-5227	FOUNTAINS/STATUES-WATER/SEWER	1,936	1,285	1,600	192	1,600	1,600
11-52-00-5241	BLDG MAINT&REPAIR-PARKS	1,307	2,256	2,700	2,011	2,700	2,700
11-52-00-5250	EQUIPMENT REPAIR SERVICES	3,800	2,351	6,100	4,576	6,100	6,100
11-52-00-5340	PARKS OPERATING SUPPLIES	0	264	2,000	357	2,000	2,000
11-52-00-5350	BLDG MAINT SUPPLIES-PARKS	5,714	8,483	5,800	11,563	10,100	5,800
11-52-00-5352	GROUNDS MAINT SUPPLIES	6,697	10,366	7,500	7,324	7,500	7,500
11-52-00-5362	GROUNDS FERTILIZER/WEED CONTRL	2,424	3,412	7,000	4,139	7,000	7,000
11-52-00-5399	PARKS MISCELLANEOUS EXPENSES	2,092	10,504	5,000	2,262	5,000	5,000

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
PARKS EXPENSES							
11-52-00-5736	DOG PARK DONATION PURCHASES	0	0	0	2,661	9,990	0
11-52-00-5840	4 SEASON NATURE PRESERVE	0	1,390	1,000	99	1,000	1,000
11-52-00-5922	DUNN FIELD ELECTRIC	1,157	3,481	3,800	2,177	3,800	3,800
11-52-00-5950	BLDG MAINT SUPPLIES-RECREATION	0	0	0	435	435	0
11-52-00-5951	EQUIP MAINT SUPPL-RECREATION	552	230	600	8	600	600
TOTAL		99,549	107,045	113,272	100,208	127,297	134,900
VETERAN'S PARK							
11-52-01-5120	VETS PARKS WAGES	16,691	19,287	19,670	18,182	19,670	19,965
11-52-01-5125	VETS PARKS OVERTIME	0	72	0	0	0	0
11-52-01-5136	VETS PARKS RETIREMENT FUND	2,194	1,355	1,338	1,236	1,338	1,320
11-52-01-5152	VETS PARKS SOCIAL SECURITY	1,264	1,471	1,505	1,379	1,505	1,530
11-52-01-5222	VETS PARKS ELECTRICITY	7,390	7,524	8,500	6,042	8,500	8,500
11-52-01-5224	VETS PARK GAS HEAT	741	1,114	1,000	791	1,000	1,000
11-52-01-5226	VETS PARK WATER & SEWER	1,161	955	1,300	433	1,300	1,300
11-52-01-5340	VETS PARK OPERATING SUPPLIES	0	506	1,000	10	1,000	1,000
11-52-01-5350	BLDG MAINT & REPAIR	1,314	560	1,000	640	1,000	1,000
11-52-01-5952	GROUNDS MAINTENANCE SUPPLIES	1,260	523	2,500	520	2,500	2,500
TOTAL VETERAN'S PARK		32,015	33,367	37,813	29,233	37,813	38,115
TOTAL PARKS		131,564	140,412	151,085	129,441	165,110	173,015
PLAN COMMISSION EXPENSES							
11-69-30-5212	OUTSIDE PROFESSIONAL PLANNING	10,052	11,421	8,000	1,221	1,221	8,000
11-69-30-5215	SMART GROWTH SERVICES	0	0	0	0	0	0
11-69-30-5310	PLAN COMMISSION OFFICE SUPPL	68	13	100	0	75	75
TOTAL		10,120	11,434	8,100	1,221	1,296	8,075
TOTAL PLAN COMMISSION		10,120	11,434	8,100	1,221	1,296	8,075
CONSERVATION/DEVELOPMENT EXPENSES							

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
CONSERVATION/DEVELOPMENT							
11-70-00-5710	HOTEL/MOTEL ASSN-CHAM OF COMM	95,000	100,000	100,000	75,000	100,000	112,500
11-70-00-5720	HISTORIC PRESERVATION	6,218	5,823	6,500	2,229	6,500	6,500
11-70-00-5721	EXP FROM HIST PRES DONATIONS	0	0	0	0	0	0
11-70-00-5723	HISTORIC PLAQUE PURCHASES	245	130	0	130	130	0
11-70-00-5760	YMCA-YOUTH ATHLETIC PROGRAM	48,111	48,111	52,000	43,350	52,000	54,000
11-70-00-5780	AVIAN COMMITTEE EXPENSES	0	0	0	50	50	0
TOTAL		149,574	154,064	158,500	120,759	158,680	173,000
CEMETERY							
11-70-10-5120	CEMETERY WAGES	109,634	0	0	0	0	0
11-70-10-5125	CEMETERY OVERTIME	2,920	0	0	0	0	0
11-70-10-5134	CEMETERY HEALTH/DEN/FLEX INS	24,660	0	0	0	0	0
11-70-10-5136	CEMETERY RETIREMENT EXP	11,677	0	0	0	0	0
11-70-10-5137	CEMETERY DISABILITY INS	295	0	0	0	0	0
11-70-10-5152	CEMETERY FICA EXP	8,576	0	0	0	0	0
11-70-10-5221	CEMETERY PHONE EXP	133	0	0	0	0	0
11-70-10-5750	CEMETERY OPERATING CONTRIBUTN	8,989	0	0	0	0	0
TOTAL CEMETERY		166,884	0	0	0	0	0
TOTAL CONSERVATION/DEVELOPMENT		316,458	154,064	158,500	120,759	158,680	173,000
TOTAL FUND REVENUES & BEG. BALANCE		8,393,617	8,430,870	8,183,013	2,224,844	8,265,973	8,432,456
TOTAL FUND EXPENSES		9,140,895	8,417,554	8,183,013	5,382,828	8,439,376	8,432,456
FUND SURPLUS (DEFICIT)		(747,278)	13,316	0	(3,157,984)	(173,403)	0

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: DEBT SERVICE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- 2015 -----		--2016-- REQUESTED BUDGET	
				BUDGETED	9 MO. ACTUAL		PROJECTED
BEGINNING BALANCE							0
REVENUES							
20-81-00-4111	PROPERTY TAX LEVY	1,040,389	1,037,064	1,037,064	1,037,064	1,037,064	1,070,706
20-81-00-4811	INTEREST INCOME	0	0	0	0	0	0
20-81-00-4900	BOND PROCEEDS	0	105,371	0	0	0	0
20-81-00-4910	APPLIED PRIOR YR APPROPRIATION	0	0	73,538	0	73,538	34,663
20-81-00-4940	TRANSFER IN FROM GENERAL FUND	0	0	0	0	0	0
TOTAL		1,040,389	1,142,435	1,110,602	1,037,064	1,110,602	1,105,369
TOTAL REVENUES:		1,040,389	1,142,435	1,110,602	1,037,064	1,110,602	1,105,369
EXPENSES							
20-81-00-5216	PROFESSIONAL SERVICES	0	0	0	0	0	0
20-81-00-5613	2003 REF GO BONDS-PRINCIPAL	325,000	0	0	0	0	0
20-81-00-5615	2006 REF GO BONDS-PRINCIPAL	500,000	890,000	890,000	890,000	890,000	930,000
20-81-00-5624	2011 PROM NOTE-PRINCIPAL	25,000	25,000	25,000	25,000	25,000	25,000
20-81-00-5625	2011 SHARED SAVINGS-PRINCIPAL	1,026	1,057	1,089	814	1,089	1,028
20-81-00-5626	2014 BOND-PRINCIPAL	0	0	0	0	0	0
20-81-00-5653	2003 REF GO BONDS-INTEREST	5,850	0	0	0	0	0
20-81-00-5655	2006 REF GO BONDS-INTEREST	117,000	89,900	55,000	36,400	55,000	18,600
20-81-00-5656	2011 PROM NOTE-INTEREST	66,400	66,025	65,651	65,651	65,651	65,276
20-81-00-5657	2014 BOND-INTEREST	0	0	73,813	41,088	73,813	65,450
20-81-00-5664	2011 SHARED SAVINGS-INTEREST	112	80	49	39	49	15
TOTAL		1,040,388	1,037,062	1,110,602	1,058,992	1,110,602	1,105,369
TOTAL		1,040,388	1,037,062	1,110,602	1,058,992	1,110,602	1,105,369
TOTAL FUND REVENUES & BEG. BALANCE		1,040,389	1,142,435	1,110,602	1,037,064	1,110,602	1,105,369
TOTAL FUND EXPENSES		1,040,388	1,037,062	1,110,602	1,058,992	1,110,602	1,105,369
FUND SURPLUS (DEFICIT)		1	105,373	0	(21,928)	0	0

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013--	--2014--	-----2015-----		--2016--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED

BEGINNING BALANCE						0
LAKEFRONT OPERATIONS						
REVENUES						
LAKEFRONT OPERATIONS						
40-00-00-4910	APPL. PRIOR YR APPROPRIATIONS	0	0	0	0	50,000

TOTAL LAKEFRONT OPERATIONS		0	0	0	0	50,000
TOTAL REVENUES: LAKEFRONT OPERATIONS		0	0	0	0	50,000
BUOYS/BOAT STALLS						
REVENUES						
40-52-10-4675	BUOY/BOAT STALL WAITING LIST	505	845	500	1,330	750
40-52-10-4676	BUOY/STALL LATE FEES	400	175	200	0	0
40-52-10-4677	BUOY & BOAT STALL RENTAL	159,342	165,827	166,000	163,536	166,000

TOTAL		160,247	166,847	166,700	164,866	166,750
40-52-11-4600	LAUNCH RAMP OVERAGE/SHORTAGE	67	37	0	63	0
40-52-11-4675	LAUNCH PASS FEES	4,952	5,710	5,500	6,308	6,000
40-52-11-4676	BOAT LAUNCH RAMP INCOME	31,687	30,771	30,000	26,199	30,000

TOTAL		36,706	36,518	35,500	32,570	36,000
TOTAL REVENUES: BUOYS/BOAT STALLS		196,953	203,365	202,200	197,436	202,750
BEACH						
REVENUES						
40-54-10-4366	DNR LAKE PATROL GRANT	27,642	29,453	28,500	26,078	26,500
40-54-10-4610	MISC BEACH REVENUE	47	150	50	291	100
40-54-10-4673	BEACH REVENUE	285,279	274,758	325,000	329,564	325,000
40-54-10-4674	BEACH PASS REVENUE	0	0	0	21,543	21,500

TOTAL		312,968	304,361	353,550	377,476	373,100
TOTAL REVENUES: BEACH		312,968	304,361	353,550	377,476	373,100
RIVIERA						
REVENUES						

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
RIVIERA							
40-55-10-4639	ONLINE CONVENIENCE FEES	841	637	0	0	0	0
40-55-10-4674	UPPER RIVIERA REVENUE	135,382	145,622	145,000	123,328	145,000	160,000
40-55-10-4675	UPPER RIVIERA CATERING REV	42,697	36,315	36,000	27,184	36,000	36,000
TOTAL		178,920	182,574	181,000	150,512	181,000	196,000
40-55-20-4679	RIVIERA CONCOURSE ELECTRIC	19,846	10,367	15,000	3,455	10,500	12,000
40-55-20-4690	RIVIERA ATM REVENUE	917	0	1,000	0	0	500
40-55-20-4820	RIVIERA CONCOURSE LEASES	91,941	92,328	92,500	99,725	99,725	100,680
40-55-20-4825	DONATIONS-FOUNTAIN	1,013	1,288	1,100	1,175	1,300	1,200
TOTAL		113,717	103,983	109,600	104,355	111,525	114,380
RIVIERA PIERS/DOCKS							
40-55-30-4821	RIVIERA DOCKS LEASES	143,925	121,361	145,000	172,059	172,060	142,500
40-55-30-4822	BUOY & SLIP LEASES	76,650	78,949	78,000	80,842	80,842	81,000
TOTAL RIVIERA PIERS/DOCKS		220,575	200,310	223,000	252,901	252,902	223,500
TOTAL REVENUES: RIVIERA		513,212	486,867	513,600	507,768	545,427	533,880
BUOYS/BOAT STALLS EXPENSES							
40-52-10-5110	HARBORMASTER SALARY	16,945	17,186	18,820	13,071	18,820	19,100
40-52-10-5134	HARBOR LIFE INSURANCE	133	129	140	0	0	0
40-52-10-5136	HARBOR RETIREMENT EXP	1,106	1,204	1,300	888	1,280	1,260
40-52-10-5152	HARBOR SOCIAL SECURITY	1,296	1,314	1,440	999	1,440	1,460
40-52-10-5211	PIER MAINTENANCE CONTRACT	34,516	35,142	38,000	18,050	38,000	40,000
40-52-10-5264	BUOYS & BOAT STALLS-REPAIRS	227	1,996	8,000	0	1,500	2,000
40-52-10-5314	LIABILITY & PROPERTY INSURANCE	710	741	650	561	650	700
40-52-10-5351	EQUIP MAINT SUPP-BUOYS,STALLS	0	132	500	1,920	2,000	2,000
40-52-10-5398	WEST PIER REPLACEMENT FUND	0	0	25,000	0	25,000	25,000
40-52-10-5399	BUOY/STALL MISC. EXPENSES	0	0	500	16	17	500
40-52-10-5800	PIER/SLIPS OUTLAY	59,588	0	0	0	0	50,000
TOTAL		114,521	57,844	94,350	35,505	88,707	142,020

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
BUOYS/BOAT STALLS							
40-52-11-5120	LAUNCH RAMP WAGES	10,072	9,560	11,000	9,321	9,700	10,500
40-52-11-5152	LAUNCH RAMP SOC SEC	770	731	845	713	742	805
40-52-11-5252	LAUNCH RAMP REPAIRS	611	0	500	0	150	500
40-52-11-5352	LAUNCH RAMP MAINT SUPPLIES	606	297	600	125	126	600
40-52-11-5399	LAUNCH RAMP MISCELLANEOUS	192	0	500	408	409	500
TOTAL		12,251	10,588	13,445	10,567	11,127	12,905
TOTAL BUOYS/BOAT STALLS		126,772	68,432	107,795	46,072	99,834	154,925
BEACH EXPENSES							
40-54-10-5120	BEACH MTCE WAGES	3,204	3,413	4,635	3,014	4,600	4,705
40-54-10-5125	BEACH MTCE OVERTIME WAGES	1,307	1,412	1,600	1,323	1,500	1,600
40-54-10-5126	BEACH SEASONAL WAGES	57,378	48,652	50,000	49,549	49,549	50,000
40-54-10-5136	BEACH MTCE RETIREMENT FUND	697	330	425	282	425	416
40-54-10-5152	BEACH SOCIAL SECURITY	4,729	4,086	4,305	4,120	4,305	4,307
40-54-10-5221	BEACH TELEPHONE	413	578	600	382	550	600
40-54-10-5222	BEACH ELECTRIC	5,268	5,345	6,600	4,594	6,000	6,500
40-54-10-5264	LAKE SPRAYING	4,665	4,795	4,800	4,850	4,850	4,900
40-54-10-5310	BEACH OFFICE SUPPLIES	203	4,024	4,100	26	4,026	4,100
40-54-10-5313	WORKER'S COMPENSATION INS	5,920	6,121	5,900	5,070	6,100	6,100
40-54-10-5314	LIABILITY & PROPERTY INSURANCE	4,160	4,512	4,000	3,431	4,500	4,513
40-54-10-5340	LAKE OPERATING EXPENSES	9,002	13,307	14,000	3,681	16,826	17,000
40-54-10-5352	BEACH MAINTENANCE SUPPLIES	3,758	1,845	4,200	2,783	4,000	4,000
40-54-10-5362	BEACH MAINTENANCE SERVICE COST	1,967	2,573	3,000	4,530	4,600	5,000
40-54-10-5372	BEACH DREDGING	48,067	0	0	0	0	0
40-54-10-5399	BEACH MISCELLANEOUS	2,243	2,156	2,500	613	1,848	2,500
40-54-10-5720	WATER SAFETY PATROL	31,769	32,580	33,250	33,250	33,250	35,650
40-54-10-5721	GLAKE LAW ENFORCEMENT AGENCY	45,519	48,174	48,174	49,216	49,216	49,400
40-54-10-5730	GLAKE ENVIRONMENTAL AGENCY	20,000	20,000	20,000	15,000	20,000	20,000
40-54-10-5735	GENEVA LAKE LEVEL CORP	2,500	5,000	5,000	5,000	5,000	5,000
40-54-10-5740	LAKE USE COMMISSION	0	500	500	0	500	500
40-54-10-5780	VENETIAN FESTIVAL FIREWORKS	10,000	10,000	10,000	10,000	10,000	10,000
40-54-10-5800	OUTLAY - BEACH EQUIPMENT	39,569	0	0	0	0	0
40-54-10-5810	OUTLAY-BLDG & GROUNDS	4,364	27,745	5,500	0	0	5,000
TOTAL		306,702	247,148	233,089	200,714	231,645	241,791

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
TOTAL BEACH		306,702	247,148	233,089	200,714	231,645	241,791
RIVIERA EXPENSES							
40-55-10-5120	RIVIERA MTCE WAGES	46,296	49,518	47,046	39,128	50,000	50,710
40-55-10-5125	RIVIERA MTCE OVERTIME	15,217	10,755	13,000	7,321	12,000	13,000
40-55-10-5126	RIVIERA SECURITY WAGES	17,607	19,769	18,000	14,117	19,000	19,000
40-55-10-5134	RIVIERA MTCE LIFE INSURANCE	285	278	325	254	315	350
40-55-10-5136	RIVIERA MTCE RETIREMENT FUND	8,042	5,142	5,000	3,147	4,400	4,205
40-55-10-5152	RIVIERA SOCIAL SECURITY	6,026	6,077	6,000	4,604	6,200	6,330
40-55-10-5216	PROF SERVICES - SOFTWARE	2,967	2,594	1,000	0	0	0
40-55-10-5221	TELEPHONE EXPENSE	514	475	700	497	900	900
40-55-10-5224	UPPER RIVIERA GAS HEAT	5,088	7,349	6,800	4,673	6,700	6,839
40-55-10-5226	UPPER RIV WATER & SEWER BILLS	2,664	2,250	4,300	1,248	2,250	3,000
40-55-10-5240	UPPER RIVIERA REPAIRS	0	2,716	3,000	261	3,000	3,000
40-55-10-5312	POSTAGE EXPENSE	224	173	225	187	225	225
40-55-10-5316	PUBLICATIONS & PROMOTIONS	2,673	1,937	2,600	3,227	3,228	3,300
40-55-10-5350	BLDG MAINT SUPPLIES-UPPER RIV	0	241	6,500	1,862	5,000	6,000
40-55-10-5360	UPPER RIVIERA MAINTENANCE	173	5,702	3,000	2,497	3,000	3,000
TOTAL		107,776	114,975	117,496	83,023	116,218	119,859
40-55-20-5120	LAKEFRONT SECURITY PD WAGES	16,278	14,755	16,800	16,986	16,986	17,445
40-55-20-5152	LAKEFRONT SECURITY PD FICA	1,245	1,128	1,285	1,299	1,300	1,335
40-55-20-5221	RIVIERA ELEVATOR PHONE EXPENSE	263	152	400	188	275	350
40-55-20-5226	LOWER RIV WATER & SEWER BILLS	4,195	4,522	4,300	1,204	4,800	5,000
40-55-20-5240	LOWER RIVIERA REPAIRS	0	6,110	10,000	2,000	10,000	10,000
40-55-20-5314	LIABILITY & PROPERTY INSURANCE	7,018	7,457	7,500	5,365	7,500	8,000
40-55-20-5350	BLDG MAINT SUPPLIES-LOWER RIV	14,199	10,090	10,000	4,014	10,000	10,000
40-55-20-5355	FOUNTAIN MAINT EXP	461	87	650	1,088	1,100	750
40-55-20-5360	RIV MAINTENANCE SERVICE COSTS	5,061	11,711	5,500	3,227	5,500	5,500
40-55-20-5399	MISCELLANEOUS EXPENSES	50	4,088	1,000	20	1,000	1,000
40-55-20-5930	TRANSFER TO GENERAL FUND	378,531	332,912	437,035	0	471,539	449,275
40-55-20-5931	TRANSFER TO TID #4	21,881	9,244	0	0	0	0
TOTAL		449,182	402,256	494,470	35,391	530,000	508,655

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
RIVIERA							
40-55-30-5222	PIER ELECTRIC	37,278	38,396	39,500	26,495	39,500	39,500
40-55-30-5264	PIER REPAIRS	17,148	48,366	2,000	25,529	30,000	20,000
TOTAL		54,426	86,762	41,500	52,024	69,500	59,500
TOTAL RIVIERA		611,384	603,993	653,466	170,438	715,718	688,014
TOTAL FUND REVENUES & BEG. BALANCE		1,023,133	994,593	1,069,350	1,082,680	1,122,197	1,159,730
TOTAL FUND EXPENSES		1,044,858	919,573	994,350	417,224	1,047,197	1,084,730
FUND SURPLUS (DEFICIT)		(21,725)	75,020	75,000	665,456	75,000	75,000

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FUND: PARKING FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013--	--2014--	----- 2015 -----		--2016--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED

BEGINNING BALANCE						0
REVENUES						
42-34-50-4610	PARKING MISC REVENUE	1,114	847	600	728	800
42-34-50-4632	PARKING TICKET PENALTIES	38,687	61,912	45,000	27,139	35,000
42-34-50-4633	PARKING STALL COLLECTIONS	890,578	919,540	910,000	770,660	910,000
42-34-50-4634	PARKING STALL TICKETS	138,961	150,075	200,000	139,714	170,000
42-34-50-4635	PARKING TICKETS-COLL AGENCY	51,665	57,588	32,000	22,478	45,000
42-34-50-4636	PARKING STICKERS-WALCO	1,650	7,303	1,000	2,000	7,000
42-34-50-4637	PARKING LOT PERMITS	5,308	4,170	4,200	5,308	5,308
42-34-50-4638	BUSINESS PARKING PASSES	573	3,057	500	961	961
42-34-50-4639	ONLINE CONVENIENCE FEES	5,976	5,430	0	0	0
42-34-50-4640	RESERVED PARKING PERMITS/BAGS	0	0	0	2,824	3,000
42-34-50-4690	MISC SALES	282	200	150	175	100
42-34-50-4811	INTEREST INCOME	1,467	6,483	1,500	2,039	2,100
42-34-50-4910	APPL OF PRIOR YR APPROPRIATION	0	0	0	0	50,000

TOTAL		1,136,261	1,216,605	1,194,950	974,026	1,169,344
TOTAL REVENUES:		1,136,261	1,216,605	1,194,950	974,026	1,169,344
EXPENSES						
42-34-50-5120	PARKING WAGES	42,264	166,276	195,000	138,024	185,000
42-34-50-5132	PARKING HEALTH INS	32,978	72,851	86,400	66,182	89,790
42-34-50-5134	PARKING LIFE INSURANCE	320	340	400	266	300
42-34-50-5136	PARKING RETIREMENT FUND	11,870	9,603	15,000	7,307	10,000
42-34-50-5137	PARKING DISABILITY INS	0	105	200	150	180
42-34-50-5138	PARKING UNIFORMS	1,045	950	1,000	210	700
42-34-50-5152	PARKING SOCIAL SECURITY	10,705	12,631	15,000	10,441	14,200
42-34-50-5216	PROFESSIONAL SERVICES	47,190	52,374	45,000	45,204	45,200
42-34-50-5220	PARKING LOT PLANTING SERVICES	15,952	12,334	20,000	8,460	20,000
42-34-50-5221	TELEPHONE EXPENSE	14,194	14,962	18,000	11,672	18,000
42-34-50-5250	KIOSK REPAIRS/SUPPLIES	8,797	9,846	10,000	4,873	5,500
42-34-50-5265	POLICE DEPT SERVICES	0	0	2,733	0	2,733
42-34-50-5310	OFFICE SUPPLIES	1,310	971	2,000	1,216	1,700
42-34-50-5312	POSTAGE EXPENSE	1,815	3,587	3,000	1,416	2,500
42-34-50-5313	WORKERS COMPENSATION INSURANCE	3,781	3,249	4,200	2,556	4,200
42-34-50-5314	LIABILITY & PROPERTY INSURANCE	2,926	3,332	3,100	2,822	3,300
42-34-50-5332	CONFERENCES/TRAINING	0	529	750	250	400
42-34-50-5340	OPERATING SUPPLIES-ENFORCEMENT	7,027	0	8,000	3,097	5,000
42-34-50-5341	VEHICLE SUPPLIES-FUEL	556	1,617	1,700	419	1,700
42-34-50-5351	VEHICLE/EQUIPMENT MAINT	199	360	350	620	800

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: PARKING FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
EXPENSES							
42-34-50-5399	PARKING MISC EXPENSES	3,902	7,675	8,000	3,608	8,000	9,000
42-34-50-5450	SUPPORT CONTRACTS	80,150	111,789	109,000	92,350	96,500	115,000
42-34-50-5850	PARKING LOT EXPENSES	13,669	11,466	10,000	29	13,000	15,000
42-34-50-5870	OUTLAY-PARKING	73,949	57,846	0	14,855	45,000	50,000
42-34-50-5950	TRANSFER TO GENERAL FUND	566,657	586,907	561,117	0	520,641	531,210
TOTAL		1,061,256	1,141,600	1,119,950	416,027	1,094,344	1,161,208
TOTAL		1,061,256	1,141,600	1,119,950	416,027	1,094,344	1,161,208
TOTAL FUND REVENUES & BEG. BALANCE		1,136,261	1,216,695	1,194,950	974,026	1,169,344	1,236,208
TOTAL FUND EXPENSES		1,061,256	1,141,600	1,119,950	416,027	1,094,344	1,161,208
FUND SURPLUS (DEFICIT)		75,005	75,095	75,000	557,999	75,000	75,000

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FUND: CEMETERY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- 2015 -----		--2016-- REQUESTED BUDGET
				BUDGETED	9 MO. ACTUAL	
BEGINNING BALANCE						0
CEMETERY OPERATIONS REVENUES						
48-00-00-4111	PROPERTY TAX LEVY	0	0	150,000	150,000	150,000
48-00-00-4610	MISC REVENUE	0	1,265	1,500	1,265	1,500
48-00-00-4654	SALE OF GRAVES/NICHES	0	10,050	13,000	8,975	12,000
48-00-00-4655	FOUNDATION STAKE-OUTS	0	967	1,000	442	500
48-00-00-4656	BURIAL INTERNMENTS	0	28,450	20,640	22,225	23,984
48-00-00-4811	INVESTMENT INCOME	0	6	8,000	0	0
48-00-00-4910	APPL OF PRIOR YEARS APPROP	0	0	20,000	0	14,000
48-00-00-4920	TRANSFER FROM GENERAL FUND	0	166,887	0	0	0
48-00-00-4940	TRANSFER FROM PERPETUAL CARE	0	13,830	0	8,979	13,000
TOTAL		0	221,455	214,140	191,886	200,984
TOTAL REVENUES: CEMETERY OPERATIONS		0	221,455	214,140	191,886	200,984
EXPENSES						
48-00-00-5120	CEM WAGES	0	94,546	90,296	69,907	90,296
48-00-00-5125	CEM OVERTIME	0	4,045	3,800	1,303	3,800
48-00-00-5126	CEM SEASONAL LABOR	0	8,723	8,000	5,722	8,000
48-00-00-5132	CEM HEALTH/DENTAL INS	0	25,932	27,000	21,095	29,133
48-00-00-5134	CEM LIFE INSURANCE EXP	0	301	345	286	345
48-00-00-5136	CEM RETIREMENT EXPENSE	0	7,095	6,500	4,923	6,500
48-00-00-5137	CEM DISABILITY EXP	0	336	360	296	360
48-00-00-5138	CEM UNIFORM ALLOWANCE	0	1,200	1,200	1,200	1,200
48-00-00-5152	CEM FICA EXPENSE	0	8,186	7,905	5,884	7,902
48-00-00-5216	CEM PROFESSIONAL SERVICES	0	2,200	2,500	61	100
48-00-00-5221	CEM TELEPHONE EXP	0	501	600	613	600
48-00-00-5222	CEM ELECTRICITY EXP	0	1,860	2,000	1,230	2,000
48-00-00-5224	CEM GAS HEAT EXP	0	964	2,014	641	1,000
48-00-00-5226	CEM WATER/SEWER EXP	0	220	550	108	300
48-00-00-5240	CEM BUILDING REPAIRS	0	758	1,500	308	1,000
48-00-00-5250	CEM EQUIP MAINT/REPAIRS	0	639	3,500	1,317	3,500
48-00-00-5310	CEM OFFICE SUPPLIES	0	133	300	24	200
48-00-00-5312	CEM POSTAGE EXP	0	9	100	6	50
48-00-00-5313	CEM WORKERS COMP INS	0	3,846	3,500	4,350	6,000
48-00-00-5314	CEM LIABILITY/PROPERTY INS	0	2,512	3,000	1,904	3,000
48-00-00-5340	CEM OPERATING SUPPLIES	0	412	1,000	378	1,000
48-00-00-5341	CEM FUEL EXPENSE	0	4,897	7,300	1,021	6,000
48-00-00-5350	CEM BLDG MAINT SUPPLIES	0	123	500	287	500
48-00-00-5351	CEM VEHICLE MAINT/REPAIR	0	1,257	3,000	2,580	3,000

FUND: CEMETERY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- 2015 9 MO. BUDGETED	----- 2015 9 MO. ACTUAL	----- 2015 9 MO. PROJECTED	--2016-- REQUESTED BUDGET
CEMETERY OPERATIONS EXPENSES							
48-00-00-5360	CEM MAINT SERVICE EXP	0	794	1,500	1,093	1,800	1,800
48-00-00-5362	CEM GROUNDS/LANDSCAPING	0	234	3,000	0	1,000	1,000
48-00-00-5399	CEM MISC EXP	0	30	470	0	300	300
48-00-00-5420	CEM GRAVES/FOUNDATIONS	0	4,985	6,000	779	1,700	1,715
48-00-00-5430	CEM COLUMBARIUM EXPENSES	0	165	200	620	1,000	1,000
48-00-00-5810	CEM EQUIPMENT OUTLAY	0	7,459	26,200	2,467	27,000	25,000
TOTAL		0	184,362	214,140	130,403	208,586	215,000
TOTAL CEMETERY OPERATIONS		0	184,362	214,140	130,403	208,586	215,000
TOTAL FUND REVENUES & BEG. BALANCE		0	221,455	214,140	191,886	200,984	215,000
TOTAL FUND EXPENSES		0	184,362	214,140	130,403	208,586	215,000
FUND SURPLUS (DEFICIT)		0	37,093	0	61,483	(7,602)	0

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CITY OF LAKE GENEVA
 DETAILED BUDGET REPORT

FUND: LIBRARY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- BUDGETED	2015 9 MO. ACTUAL	----- PROJECTED	--2016-- REQUESTED BUDGET
BEGINNING BALANCE							0
REVENUES							
99-00-00-4111	PROPERTY TAX LEVY	418,000	423,000	429,000	0	429,000	441,800
99-00-00-4354	LSTA GRANTS	0	0	0	0	0	0
99-00-00-4512	LIBRARY FINES AND FEES	24,606	24,484	25,000	16,701	24,300	24,000
99-00-00-4600	CASH DRAWER OVERAGES/UNDERAGES	0	0	0	0	0	0
99-00-00-4621	LIBRARY MISC REVENUE	454	1,066	500	400	500	500
99-00-00-4731	KENOSHA COUNTY REVENUES	11,975	11,856	7,682	3,841	7,682	8,435
99-00-00-4732	RACINE COUNTY REVENUES	5,510	4,365	4,646	2,131	4,646	2,620
99-00-00-4733	WALWORTH COUNTY REVENUES	257,981	273,611	271,212	135,606	271,212	273,825
99-00-00-4734	WAUKESHA COUNTY REVENUES	173	149	38	19	38	44
99-00-00-4735	ROCK COUNTY (ARROWHEAD) REV	0	78	0	0	0	49
99-00-00-4736	JEFFERSON COUNTY REVENUES	0	53	0	99	0	0
99-00-00-4811	INTEREST EARNED	259	221	0	75	0	0
99-00-00-4812	DIVIDEND INCOME	7,785	9,489	0	0	0	0
99-00-00-4814	PORTFOLIO GAINS/LOSSES	33,901	7,487	0	0	0	0
99-00-00-4819	DISCOUNTS EARNED	0	73	0	57	0	0
99-00-00-4840	INSURANCE REIMBURSEMENTS	0	0	0	0	0	0
99-00-00-4892	DONATIONS	23,678	13,634	0	0	0	0
99-00-00-4900	PROCEEDS FROM BORROWING	0	0	0	0	0	0
99-00-00-4910	APPL OF PR YR APPROPRIATIONS	0	0	3,648	0	0	0
99-00-00-4950	TRANSFER FROM GENERAL FUND	90,633	0	0	0	0	0
TOTAL		874,955	769,236	741,726	158,929	737,378	751,273
TOTAL REVENUES:		874,955	769,236	741,726	158,929	737,378	751,273
EXPENSES							
99-00-00-5110	LIBRARY FT SALARIES	216,015	235,456	225,508	159,708	212,000	214,435
99-00-00-5120	LIBRARY PT WAGES	144,756	128,065	153,441	114,107	162,000	170,060
99-00-00-5132	HEALTH/DENTAL INSURANCE	107,283	125,696	140,000	89,432	125,000	136,333
99-00-00-5134	LIFE INSURANCE	1,263	1,176	1,300	797	1,200	1,300
99-00-00-5136	RETIREMENT FUND	21,267	22,079	22,399	14,641	22,400	21,645
99-00-00-5137	LIBRARY DISABILITY PREMIUMS	787	890	1,100	684	900	1,000
99-00-00-5152	LIBRARY SOCIAL SECURITY	27,338	27,554	28,990	20,767	28,990	29,415
99-00-00-5211	GENERAL ADMIN EXPENSES	5,984	6,258	3,000	1,669	4,000	5,000
99-00-00-5221	LIBRARY TELEPHONE EXP	2,058	1,711	2,415	1,314	1,800	2,000
99-00-00-5222	LIBRARY UTILITIES	15,939	18,239	17,850	13,152	17,850	20,500
99-00-00-5250	LIBRARY BLDG REPAIR	550	4,423	6,000	850	6,000	6,000
99-00-00-5310	LIBRARY OFFICE SUPPLIES	2,078	1,810	3,000	1,472	3,000	3,000
99-00-00-5312	LIBRARY POSTAGE	534	447	600	293	600	600

FUND: LIBRARY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2013-- ACTUAL	--2014-- ACTUAL	----- 2015 9 MO. BUDGETED	----- 2015 ACTUAL PROJECTED	----- --2016-- REQUESTED BUDGET
EXPENSES						
99-00-00-5313	WORKERS COMP INSURANCE	1,007	1,047	1,400	864	1,380
99-00-00-5314	LIABILITY & PROPERTY INSURANCE	8,879	9,510	9,400	7,355	10,330
99-00-00-5332	STAFF CONTINUING EDUCATION	661	20	500	130	500
99-00-00-5350	LIBRARY MAINT SUPPLIES	2,295	2,468	2,500	2,298	2,500
99-00-00-5360	LIBRARY BLDG MAINT SERVICES	19,129	21,172	22,000	16,253	25,000
99-00-00-5399	LIBRARY MISCELLANEOUS	0	0	0	0	0
99-00-00-5410	LIBRARY ADULT MATERIALS	38,678	31,363	28,000	20,600	31,000
99-00-00-5411	LIBRARY YOUTH MATERIALS	15,056	15,368	15,000	9,899	15,000
99-00-00-5412	LIBRARY MAGAZINES & NEWSPAPERS	5,908	6,728	6,000	953	6,000
99-00-00-5413	LIBRARY REFERENCE MATERIALS	304	788	1,645	1,158	1,700
99-00-00-5414	LIBRARY NONPRINT MATERIALS	10,554	8,869	9,000	6,981	8,000
99-00-00-5415	LIBRARY PROGRAMS	0	0	0	0	0
99-00-00-5416	USE OF DONATED FUNDS	18,350	35,703	0	0	0
99-00-00-5510	LIBRARY SIRSI	17,828	20,591	21,500	20,721	22,000
99-00-00-5511	LIBRARY CIRCULATION SUPPLIES	2,349	1,998	3,000	3,508	3,000
99-00-00-5512	LIBRARY PROCESSING SUPPLIES	3,060	3,673	3,000	2,415	3,000
99-00-00-5514	LIBRARY COMPUTER HARDWARE	12,278	2,991	3,000	4,107	3,000
99-00-00-5515	LIBRARY COMPUTER SOFTWARE	365	32	1,000	234	1,000
99-00-00-5516	LIBRARY IT CONSULTING SERVICES	875	278	1,000	449	1,000
99-00-00-5532	LIBRARY EQUIP LEASES & MAINT	5,653	4,117	6,500	3,735	4,300
99-00-00-5623	SHARED SAVINGS PRINCIPAL PYMT	1,520	1,566	1,614	1,206	1,259
99-00-00-5663	SHARED SAVINGS INTEREST PYMT	157	111	64	51	16
99-00-00-5780	LIBRARY CONTINGENCY	0	0	0	0	0
TOTAL		710,756	742,197	741,726	521,803	751,273
TOTAL		710,756	742,197	741,726	521,803	751,273
TOTAL REVENUES		874,955	769,236	741,726	158,929	751,273
TOTAL EXPENSES		710,756	742,197	741,726	521,803	751,273
SURPLUS (DEFICIT)		164,199	27,039	0	(362,874)	0
TOTAL FUND REVENUES & BEG. BALANCE		874,955	769,236	741,726	158,929	751,273
TOTAL FUND EXPENSES		710,756	742,197	741,726	521,803	751,273
FUND SURPLUS (DEFICIT)		164,199	27,039	0	(362,874)	0

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc., est. 1920

P.O. Box 548; 451 Outing St., Williams Bay, WI 53191

Phone: 262-245-6577; Fax: 262-245-6640

e-mail: wspatrol@sbcglobal.net; web: watersafetypatrol.org

City of Lake Geneva
Attn: Blain Oburn
626 Geneva St.
Lake Geneva, WI 53147

Dear Mr. Oburn,

Please find enclosed the budget proposal for Lifeguard Services for the year 2016. You will notice that the total amount proposed is higher than last year's amount, and this is due mainly to the inclusion of services for the week after Memorial Day and the week leading up to Labor Day (these two weeks have traditionally not been included in years past).

Please let me know if you have any questions regarding the proposal.

Sincerely,



Ted Pankau
Director
Water Safety Patrol

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc., est. 1920

P.O. Box 548; 451 Outing St., Williams Bay, WI 53191

Phone: 262-245-6577; Fax: 262-245-6640

e-mail: wspatrol@sbcglobal.net; web: watersafetypatrol.org

Lifeguard Services Agreement for the 2016 Summer Season

The **Geneva Lake Water Safety Patrol** agrees to provide services to the
City of Lake Geneva based on the following description:

Service Description and Dates of Service:

***REGULAR SEASON:** Three lifeguards (overlapping shifts) on weekdays and four lifeguards (overlapping shifts) on weekends/holidays from **June 4 through Aug. 31**. Hours of coverage: **9:30am to 6:00pm (10:00am to 5:00pm after Aug. 21)**.

***PEAK SEASON:** A fifth lifeguard to be added on weekends/holidays for the dates of **June 25-Aug. 7**.

***EARLY & LATE SEASON:** Two lifeguards (overlapping shifts) on weekdays and three lifeguards (overlapping shifts) on weekends for the dates of **May 28-June 3 and Sept. 1-5 (Labor Day)**. Hours of coverage: **10:00 am to 5:00pm**.

Weather: In cases of dangerous, questionable, rainy or cold weather conditions (65 degrees or below), the lifeguard(s) may be dismissed early or temporarily at the discretion of the Water Safety Patrol management. Also, if the Beach management closes down the beach house, the lifeguards may be dismissed. A "Swim at Your Own Risk" policy is in effect whenever lifeguards are not present on the beach, and the city of Lake Geneva is responsible for posting signs to that effect.

Training, Boat Crew back-up, etc: Water Safety Patrol to provide back-up emergency services with its Boat Patrol. Lifeguards will be able to activate emergency protocol through two-way radios connected in with Water Safety Patrol dispatchers and Boat Patrol.

Training will be conducted throughout the summer both on the beach and at Water Safety Patrol Headquarters. Emergency practice drills will be conducted regularly by Water Safety Patrol management, and lifeguards will be tested on use of emergency equipment, etc.

Lifeguards are to fill out reports for any rescues, pull-outs, or significant injuries.

Costs for services described above:

Lifeguard Services for the above dates.....	\$26,020.00
Liability Insurance.....	\$3885.00
Workman's Compensation.....	\$ 585.00
Uniforms.....	\$ 555.00
First-Aid Supplies.....	\$ 360.00
Swimming Lessons.....	\$4160.00
New megaphone.....	\$ 85.00
Total:	\$35,650.00

Payment: Payment due by July 15, 2016

Authorized Signatures:

City of Lake Geneva: _____ date: _____

Print: _____ title: _____

Water Safety Patrol: Ted Pankau date: 10/12/2015
Ted Pankau, Director

Please return signed agreement to Water Safety Patrol by Nov. 30, 2015

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: October 23, 2015

To: Finance, License & Regulation Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Recommendation on upgrading the city website with GovOffice for an amount not to exceed \$4,895 (recommended by the Communications Committee on 10/20/2015)

The City's website has not done a major upgrade of the City Website in nearly a decade. The City Clerk and I have reviewed several options with using the City's current website provider GovOffice as the most viable. Local firms will run about the same amount as GovOffice and national firms specializing in municipal websites range from \$10,000 to \$25,000 with annual maintenance of \$1,000 to 5,000 annually. GovOffice's annual maintenance fee is on the lower side. The City has been satisfied with GovOffice and is already familiar with its website backend process.

Given these reasons, I recommend that the City approve GovOffice for an affordable website design with the Premium Solution Option for \$4,895 that will provide a new custom Home Page Design, 4 Custom Interior Banners, Custom Mobile Website, and Homepage Content Setup Service. Funding for the upgrade will come from available funds in this year's City Clerk's budget.

anything. Mr. Kordus said it makes it less user friendly said he feels the term citizen request form is definitive enough. Mr. Milliette said if it was made into the City of Madison's webpage, it could be integrated with the phone system so it would route it and save some steps. Mr. Kordus said creating a voicemail off of a website that is going to kick over into the phone system is getting pretty pricy. Mr. Miskie stated right now if someone picks up the phone they can easily be routed throughout the system. Mr. Milliette said you may get a lot of people calling 911 for non-emergency issues. Mr. Berndt said he feels the current Citizen Request Form is prominent on the page and is easy to use. He also feels the Contact Us section of the page looks pretty good. He then asked what happens when you call City Hall after hours. Mr. Miskie explained the call would go to a number of voicemails and there may be a link out for emergency. Mr. Kordus said Police and Fire would be telling us if there were a lot of non-emergency calls coming in through 911. Mr. Milliette said it happens. Mr. Berndt asked if there is a sense that people can find our home page easily. Mr. Miskie said he thinks it is even better than it was before.

Discussion on redesign of website and current categorizing of sections and subsections

Mr. Milliette stated City Clerk Waswo brought a quote in from GovOffice, who is the CMS for the City. Ms. Waswo explained every 5 years the website should be revamped to keep current with technology and user friendly. We are at 8 years with our current website style. There is additional money in the City Clerk and Finance budgets which would cover the cost of the Premium Solution design. She noted she and Assistant Clerk Gunderson had a phone meeting and tutorial on it. They will assist in setting up the home page and section break outs. It allows for 4 custom banners that will be easier to swap out pictures than our current website. Mr. Berndt asked if it would be easier to maintain, add elements or change things around with the new website. Ms. Waswo explained the back end does not change very much, but it is more user friendly. Mr. Berndt asked if there are any functions that would be available that we don't currently have. Ms. Waswo noted it is more the look, feel and usability. Assistant Clerk Gunderson noted when the site is set up GovOffice will help to set it up in a way that makes it as user friendly as possible. Ms. Waswo noted pictures can be swapped out for a bold announcement, which we currently cannot do. Mr. Berndt asked how up to date the current website is. Ms. Waswo said it is about 90% up to date. There are a few things she would like to update. Mr. Berndt asked how often the site is worked on. Ms. Waswo explained she is working on the site every day. She noted she really likes having the upcoming meetings and agendas/packages listed on our home page. Mr. Kordus said when the e-alert goes out a link is included to the website. Mr. Berndt stated he does not have a problem with moving forward with this. Ms. Waswo said the cost is \$4,895 but would still like to bring it to Council.

Kordus/Milliette motion to recommend passing this to Council for approval.

Mr. Milliette asked if we would design the home page or are there set templates to choose from. Ms. Waswo explained GovOffice will go through and help us design it. She would like to design it at the Clerk's Office level with GovOffice and bring it back to the committee for feedback. Mr. Oborn noted the best program out there is Civic Plus, but they are priced around \$20,000. Ms. Waswo added that price is for basic service with no support. Mr. Kordus asked if Ms. Waswo got alternate bids. She answered that she looked at Civic Plus and GovOffice. She did not get any other quotes as the amount of work on our end to transfer over the data to a new company would not be cost effective. Mr. Miskie noted when GovOffice was first chosen, they did go through a full evaluation. Once you are with a company, it becomes a major expense to transfer to another. Mr. Berndt asked if there is ongoing support. Ms. Waswo stated there is a yearly maintenance fee and all support and training is included. She has not had to use the support as there have been no issues working with the website. Mr. Miskie added right now there are a few multiple web pages for different departments that could be pulled in through the banner. Mr. Berndt asked if the ordinances could be searched on the website. Ms. Waswo confirmed they can. Ms. Waswo noted Building and Zoning and the Parking Manager also help in maintaining their own department sites. Motion carried 3 to 0.

Discussion/recommendation on preliminary BID proposal for downtown wireless audio speaker system

Alderman Kordus explained this is for informational purposes. The BID has money in the budget to put in a sound system. They would like to put small wireless speakers on the banner poles where they could play standardized music around town. They would like to get a Pandora radio station that would be dedicated to Lake Geneva. This is all preliminary. The BID would pay for it but the transmitting device would reside in City Hall. City Hall would have access to it. In the case of an emergency there would be an override. Mr. Milliette asked if there would be commercial announcements on there. Mr. Kordus said not at this time. The BID would buy the license for Pandora. Mr. Milliette asked if this would affect residential units. Mr. Kordus noted this is more of a heads up so everyone knew what was going on. Ms. Waswo asked who would maintain the speakers. Mr. Kordus said he did not know. Mr. Miskie noted currently

Premium Solution Design - \$4,895

Custom Home Page, 4 Custom Interior Banners, Mobile Website Design, and Homepage Content Service.



City of Oxford, NC - www.oxfordnc.org



Brandon, SD - <http://brandon.govoffice.com>



We Offer A Wide Variety of Affordable Website Designs

While many Web development firms offer a one-size-fits-all design, GovOffice will present an array of solutions sure to satisfy your design goals and budget, whether small or large.

Premium Solution Plus - \$6,395

Custom Home Page, 4 Custom Interior Banners, Auto Image Slider, 5 Quick Icons, Custom Mobile Website, Homepage Content Setup Service and much more!

Premium Solution - \$4,895

Custom Home Page Design, 4 Custom Interior Banners, Custom Mobile Website, Homepage Content Setup Service and much more!

Progressive Solution Plus - \$3,995

3 Custom Banners, Auto Image Slider, 5 Quick Icons, Homepage Content Setup Service.

Progressive Solution - \$2,495

3 Custom Banners and Homepage Content Setup Service

Value Solution Plus - \$2,295

1 Custom Banner with Auto Image Slider

Value Solution - \$1,295

1 Custom Banner

Budget with Color Scheme - \$845

1 Banner Applied to Template Design and Color Scheme

Budget - \$595

1 Banner Applied to Template Design

asked if there was anything from the insurance carriers that would be in the k area. Mayor Connors asked about the HSA. He asked who will pay the premium. He thought it would relieve us of the Cadillac tax. It would be a back door way where we have the same expenses, but we would not have the Cadillac tax area. We made a number of changes and it made it more difficult to implement everything and get it all signed, so they are backlogged in what they are paying now. Ms. Chappell asked how long it will take for the past history to fall off. Mr. Oborn explained our expenses need to go down. Ms. Pollitt asked why an HSA doesn't help us because then we would be on a high deductible plan. Mr. Oborn said it could. Mayor Connors asked for clarification that the City's premium plus the City's contribution toward the HSA are totaled which is considered toward the Cadillac tax. Mr. Oborn said that was correct. Mayor Connors added if we need to have a special meeting, then we have to have a special meeting. Ms. Pollitt asked if they want them to bring it back to the employee task force. Mayor Connors and Ms. Hill said it should to allow everyone in the loop as to what is going on.

Discussion and update on compensation study

City Administrator Oborn explained the Utility preliminary review is coming out. He hopes to bring items next month.

Discussion/Recommendation on creating a part-time Benefits Specialist

Comptroller Pollitt noted she is requesting and has put in the budget a part-time Benefits Clerk. This would be a 2 to 2 ½ day per week part-time position. It would not be eligible for benefits. Ms. Hill asked if there is seasonality to the job. Mr. Oborn answered no; it is kept at a level where health benefits and retirement are not paid. Ms. Pollitt noted they chose the salary they did as there are purely no benefits included, including retirement. Ms. Pollitt explained the job duties are structured totally on benefits. She would like this position to create a benefits administration manual and design an online employee portal, which comes free with our Cottingham & Butler relationship. This could house all of our summary plan documents and forms. She would like this person to run the wellness program. Mr. Hedlund asked if this can all be done in 20 hours a week. Ms. Pollitt said that is a good question. Ms. Pollitt said this is not a front counter job. It is highly confidential and this employee would need to have an office.

Discussion/Recommendation on reorganizing Front Clerk A and B positions

Ms. Pollitt noted the Front Clerk B position is essentially the same but separated into two part-time positions split between the Finance and Clerk departments. It is the perfect job for a job share because you come in that day and do that day's work. Benefits and retirement would not need to be paid. The 3 day a week person would report to the City Clerk and the 2 day a week to the Comptroller, although there could be some flexibility. City Clerk Waswo noted the only change with the full-time Front Counter Clerk A's position is a title change to Counter Clerk. Alderman Hill clarified the only net new position is the Benefits Clerk. Ms. Waswo confirmed that was correct. Mr. Oborn said the Public Works position was already approved. The benefits for the City Hall position was shifted to the Street Department so the health benefit cost did not need to be raised in the budget. Alderman Hedlund asked if the benefit cost would be the same. Mr. Oborn confirmed it would. Mr. Hedlund followed by asking that essentially we are only adding a part-time HR person to payroll. Ms. Pollitt said yes. Mr. Oborn noted they were all included in the 2016 budget. Mayor Connors asked why the 2 part-time Front Counter Clerks don't just go under the Clerk's Office. Ms. Waswo clarified it was because one reports to Finance and the other to the City Clerk. Mayor Connors added a part-time paid summer internship has been discussed in the past. He asked if that has been budgeted for. Ms. Pollitt said there is a small amount that has been. Mayor Connors asked if these will all be posted. He also asked if there is money in the 2015 budget for these. Ms. Pollitt confirmed there is.

Hill/Wall motion to recommend staff move forward with the creation of a part-time Benefits Clerk and the reorganization of the 2 Front Clerk positions as noted in Appendix A of the organizational chart. Carried unanimously.

into it. Ms. Hill felt this item should have been combined with the next item on the agenda. She was not in favor of adding this position as she feels adding another full time Street Department position is more valuable. Alderman Wall also stated he was not in favor of the seasonal position. Alderman Kupsik, Chappell and Hedlund were in favor of sending the item back to the Park Board to provide more specifics and include a job description.

Discussion/Recommendation on additional position at the Street Department

Alderman Hill stated she is highly in favor of this as it is definitely needed. By consensus, staff was directed to add another laborer position in the Street Department budget.

Discussion/Recommendation on reclassification of parking services

Parking Manager Mullally stated she is a big supporter of cross training and retaining employees. She stated the Assistant Parking Supervisor position is currently vacant. She would like to reclassify that position as a lead. She stated her employees are highly skilled in maintenance as they install posts, meter heads and paint stall lines. She noted concern over retaining good employees with a 3 ½ month shutdown. Alderman Hedlund stated this is an important position; however, it should be discussed with the Parking Supervisor position in closed session. The item was continued to be brought back in closed session at the next meeting.

Discussion/Recommendation on an employee recognition program

Alderman Hedlund stated he would like money put in the budget for an employee recognition program. Alderman Hill questioned him as she felt there are many nonmonetary ways to say thank you to employees. She noted she does know vendors in the area and could discuss the item further with the City Administrator. The item was continued to the next meeting for more information.

Adjournment

Hill/Wall motion to adjourn at 5:40 p.m. Unanimously carried.

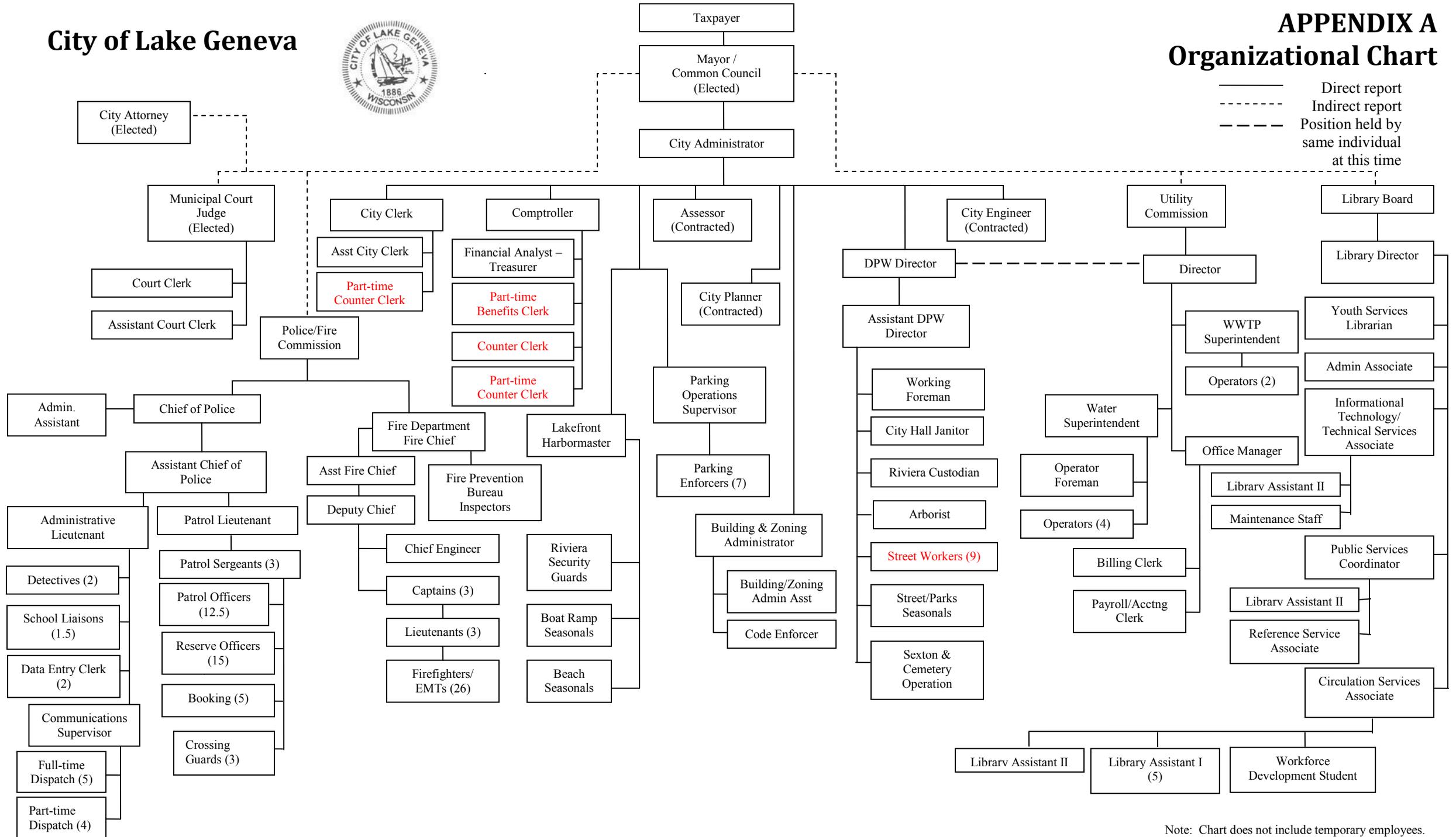
/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE

City of Lake Geneva



APPENDIX A Organizational Chart



Note: Chart does not include temporary employees.
Revised October 26, 2015

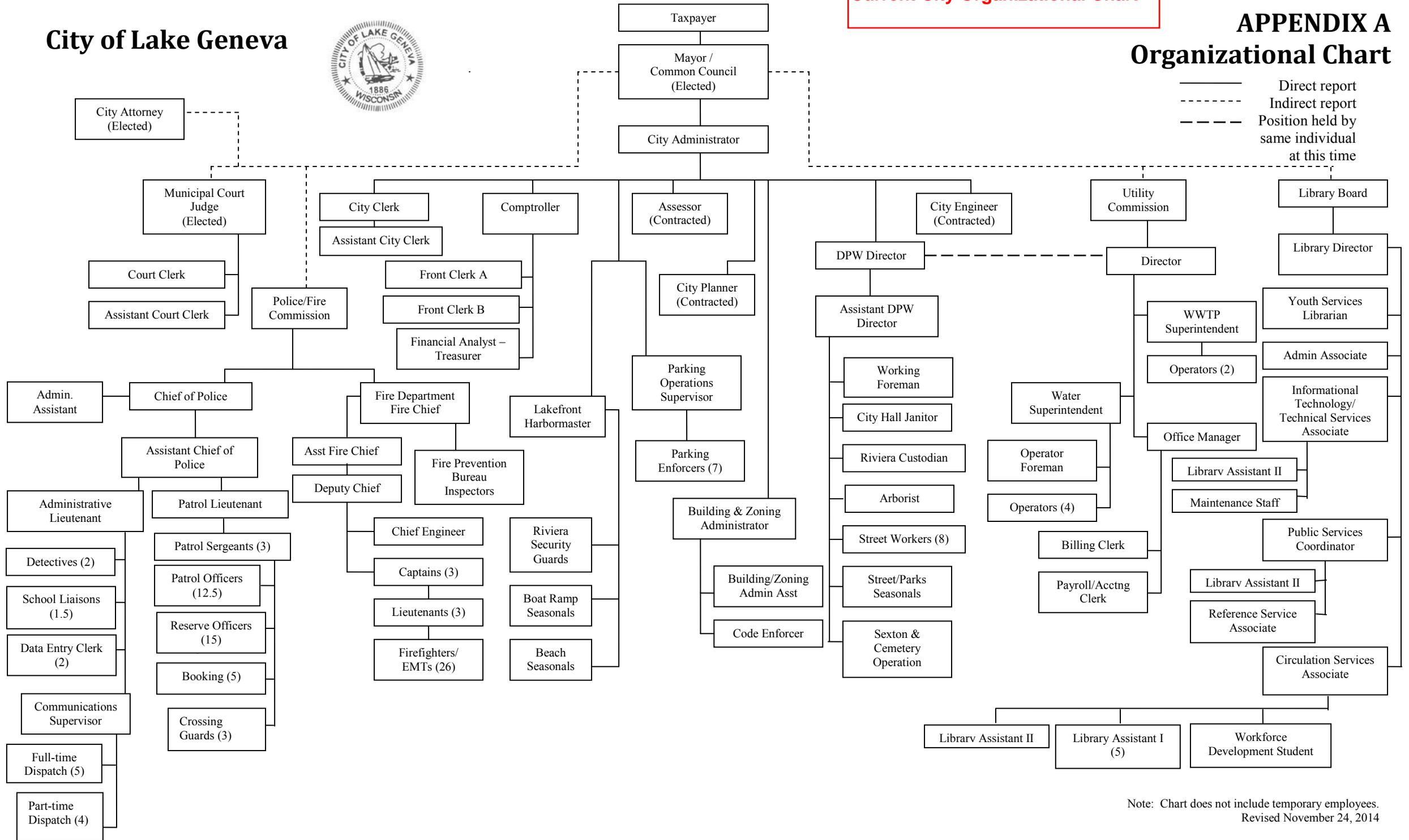
City of Lake Geneva



Current City Organizational Chart

APPENDIX A Organizational Chart

————— Direct report
 - - - - - Indirect report
 - - - - - Position held by same individual at this time



Note: Chart does not include temporary employees.
Revised November 24, 2014

Agenda Items:

1. Engineering Proposal from Kapur-2015 Street Maintenance Program.
2. Engineering Proposal from Kapur to Evaluate Signal Timings Downtown.
3. Application for Right-of-Way Permit to Geneva On Line – Lake Geneva Business Park.
4. DOT Permit for Highway Pavement Marking – Bike Lane in Front of Geneva Square.
5. Discussion – Salt Shed Storage Capacity.
6. Discussion – Golfview Condominium Association Storm Water Engineering Report.
7. Discussion – Manor Stop Sign on Lakeview Drive.
8. Recommendation to Study the Downtown Intersections of Center/Dodge, Williams/George, and Dodge/Broad Streets.

1. Engineering Proposal from Kapur-2015 Street Maintenance Program.

It was discussed that staff has been awaiting a decision on how much funding is available to proceed with the 2015 Street Maintenance contract, and whether or not to utilize TIF funds for additional downtown area streets. The discussion was that the County was not supporting using funding for street repairs.

The PWC discussed that without using TIF funds, Kapur's design fees to the \$400,000 level as outlined for Group "1" streets plus one alley for \$15,000 would be \$4,598.00 for design, project administration would be \$7,116.00, construction management would be \$7,020, and Construction administration would be \$1,776.00 for a not-to-exceed total of \$20,510.00. The DPW will verify with Kapur these numbers are still accurate.

Motion to approve the Kapur proposal for the 2015 Street Maintenance Contract in the amount not to exceed \$20,510.00 by Ald. Howell, Second by Ald. Gelting. Passed 4-0.

(This item needs to go to FLJ and Council for approval).

2. Engineering Proposal from Kapur to Evaluate Signal Timings Downtown.

The Committee discussed the proposal and the question asked was whether or not the GAI traffic count information could be utilized for making adjustments to the timings. The reason was not to waste recent data and save cost. There was also a concern for scaling down the evaluation to focus on off-peak operation, making the cycle time much shorter than it is now including modifications to the walk buttons pushed to activate in the off-peak high season times and off-season times except say busy autumn Saturdays and Sundays during the day. Staff was asked to contact Kapur and discuss repricing using the GAI data for making the changes described. Staff was, by consensus, also asked to investigate funding sources and return next month with updated information.

3. Application for Right-of-Way Permit to Geneva On Line – Lake Geneva Business Park.

DPW Winkler explained he issues right-of-way permits. But when a non-traditional utility applies the first time for a permit such as Windstream Wireless when they came through the City, the request was routed through Public Works and Council for their information. He reported that GOL has applied for a permit to run fiber optic in the business park. They are now a State enabled utility which has legal right to operate in City right-of-way and part of the Digger's Hotline network.

It was moved by Ald. Howell and seconded by Ald. Hill to go ahead and approve the permit as proposed. The motion passed 4-0.

4. DOT Permit for Highway Pavement Marking – Bike Lane in Front of Geneva Square.

The DPW reported that the future improvements to the USH 12 and CTH H intersection project included bike lanes to the Showboat. The DOT requires a sign off that when the bike trail marking need to be repainted, the City would repaint the markings in the City portion of the improvement. After some discussion regarding agreeing to it or not, it was moved by Ald. Hill and seconded by Ald. Howell to approve the memorandum of understanding. The motion passed 4-0.

(This item needs to go to Council for approval).

**TASK ORDER NUMBER #02
CIVIL ENGINEERING SERVICES**

This task order is made as of August 24, 2015 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the City of Lake Geneva (Owner) and Kapur & Associates, Inc. (Engineer). This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation, bidding and construction management for the City of Lake Geneva 2015/16 Lake Geneva Streets Program. This project includes the asphalt resurfacing of :

Group 1 Streets:	S. Lake Shore Drive	Sue Ann Dr to Maytag Rd
	S. Lake Shore Drive	Baker St to Wells St
	Main Street	Lakeview Dr to Snake Rd
	Main Street	West St to Wells St
	Peller Road	East Dr to Termini
	Townline Road	Wells St to Hudson Trl
	South Street	Wells St to Romin Rd
Group 2 Streets:	South Street	Romin Rd to Mobile St
	Wrigley Drive	Broad St to Cook
	Wrigley Drive	Center St to Broad St
	Baker Street	S Lake Shore Dr to Termini
	Maxwell Street	Dodge St to Park Row
Group 3 Streets:	Lookout Drive	Linda Lane to Miller Road
	Cook Street	Wisconsin St to Dodge St
	Walworth Street	Sage St to Center St
	Sage Street	Spring St to Grove St
	Oak Hill Drive	Cemetery Rd to Tomike St

And six alleys as listed in the alley maintenance program.

Note: Streets are grouped for budget purposes only and only those streets approved for resurfacing by Council will be approved for engineering and construction oversight within this task order.

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan Preparation Activities

1. Provide a map exhibit to present the streets to be improved, limits of the resurfacing and type of resurfacing to be completed. Street Groups approved from the list above will be presented on the exhibit.

2. Provide a summary table to present a breakdown of quantities by street segment as information to bidder. Information may include but not limited to the length, width, square yardage of repair, number of manholes, number of inlets, type of asphalt and length of curb replacement (if necessary).
3. Provide details as needed to complete work.
4. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
5. Prepare for and attend the bid opening

Construction Management Activities

6. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
7. Provide construction survey staking for necessary items within the construction contract. This survey provides for a "one time" staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
8. Coordinate and complete necessary material testing services for work completed. Concrete testing is completed by a subconsultant. Samples will be sent to the lab and costs passed through at no mark up. An estimate for concrete testing has been provided.
9. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
10. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
11. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.

12. Attend meetings as needed and coordinate with adjacent property owners and business as needed.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Provide "Preliminary Plans" to the Department of Public Works for review and comment on or before _____.
2. Provide Final Plans and Specification to the Department of Public Works for bid on or before _____.
3. Bids due on or before _____.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Thirty Seven Thousand Two Hundred Forty-One dollars (\$37,241.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Thomas W. Foht

Signature: _____

Signature: _____

Title: _____

Title: Associate

Date: _____

Date: _____

Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs
for the
City of Lake Geneva

TASK ORDER 02

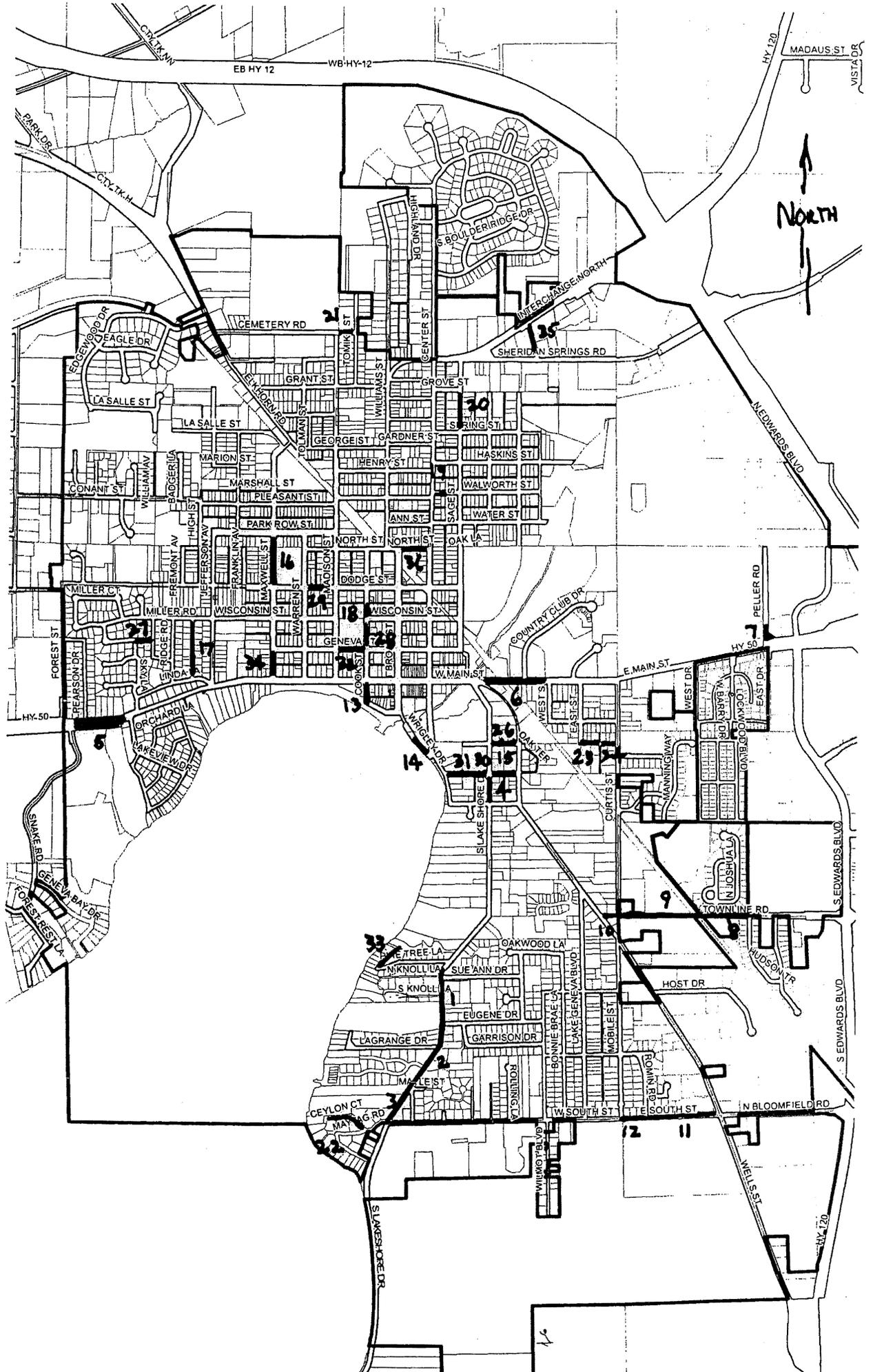
City of Lake Geneva 2015/16 Street & Utility Improvement Project - Attachment A

CLASSIFICATION	ACT. Code	Project Manager		Project Engineer I		Staff Engineer II		Senior Technician		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor		
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	
Average Hourly Wage		\$133.00		\$89.00		\$78.00		\$75.00		\$91.00		\$78.00		\$90.00		\$105.00				
TASK DESCRIPTION																				
Group 1 Streets																				
Map Preparation				2	\$178.00			8	\$600.00									10	\$778.00	
Maintenance Quantity Breakdown Table				2	\$178.00	39	\$3,042.00											41	\$3,220.00	
Detail Preparation								8	\$600.00									8	\$600.00	
																		Subtotal	\$4,598.00	
Group 2 Streets																				
Map Preparation				1	\$89.00			2	\$150.00									3	\$239.00	
Maintenance Quantity Breakdown Table				1	\$89.00	15	\$1,170.00											16	\$1,259.00	
Detail Preparation																				
																		Subtotal	\$1,498.00	
Group 3 Streets																				
Map Preparation				1	\$89.00			2	\$150.00									3	\$239.00	
Maintenance Quantity Breakdown Table				1	\$89.00	15	\$1,170.00											16	\$1,259.00	
Detail Preparation																				
																		Subtotal	\$1,498.00	
Alleys																				
Map Preparation				1	\$89.00			2	\$150.00									3	\$239.00	
Maintenance Quantity Breakdown Table				1	\$89.00	20	\$1,560.00											21	\$1,649.00	
Detail Preparation								6	\$450.00									6	\$450.00	
																		Subtotal	\$2,338.00	
Project Manual/Administration																				
Administration		8	\$1,064.00															8	\$1,064.00	
Advertisement/Project Manual				24	\$2,136.00	16	\$1,248.00											40	\$3,384.00	
Attend Bid Opening		2	\$266.00	4	\$356.00													6	\$622.00	
Post Bid Opening Activities				6	\$534.00	4	\$312.00											10	\$846.00	
Meetings as Required		4	\$532.00	4	\$356.00	4	\$312.00											12	\$1,200.00	
																		Subtotal	\$7,116.00	
Constuction Management																				
Group 1 Streets										8	\$624.00	82	\$6,396.00					90	\$7,020.00	
Group 2 Streets										4	\$312.00	32	\$2,496.00					36	\$2,808.00	
Group 3 Streets										4	\$312.00	32	\$2,496.00					36	\$2,808.00	
Alleys										8	\$624.00	54	\$4,212.00					62	\$4,836.00	
Construction Administration		8	\$1,064.00	8	\$712.00													16	\$1,776.00	
																		Subtotal	\$19,248.00	
TOTALS		22	\$ 2,926.00	56	\$ 4,984.00	113	\$ 8,814.00	28	2100	24	\$ 1,872.00	200	\$ 15,600.00					443	\$36,296	
																		Expenses:		\$945
																		Project Total:		\$37,241

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Concrete Testing	21	\$45.00	\$945.00
Utility Permit			
Totals			\$945.00

Group 1 Total= \$27,684.00
Group 2 Total= \$31,990.00
Group 3 Total= \$36,296.00

All groups above include alley work



2015 STREET MAINTENANCE LIST

DSW

Maintenance Priority	Ranking	Current Pavement Rating and Year	Surface		On Route	At Route	Toward Route	Toward Offset (Optional Field)	Section Length (FT)	Section Area (SY)	Maint. Unit Cost / SY	Maintenance Est. Cost	Accum. Maint. Estimated Cost	TIFa Street Est. Cost	TIFa Sits Accum Est. Cost	Recommended Treatment
			Year	Width	Name (Includes prefix, name, type, suffix and extension)	Name (Includes prefix, name, type, suffix and extension)	Name (Includes prefix, name, type, suffix and extension)									
1	1	6 (2015)	2005	30	S Lake Shore Dr	Sue Ann Dr	Eugene Dr	0	686	2287	\$ 10.50	\$ 24,010	\$ 24,010.00	\$ -	\$ -	Mill 6' Wedges & 2" OL
2	1	6 (2015)	2005	30	S Lake Shore Dr	Eugene Dr	Elm St	0	1004	3347	\$ 10.50	\$ 35,140	\$ 59,150.00	\$ -	\$ -	Mill 6' Wedges & 2" OL
3	1	6 (2015)	2005	30	S Lake Shore Dr	Elm St	Maytag Rd / W South St / S Lak	0	634	2113	\$ 10.50	\$ 22,190	\$ 81,340.00	\$ -	\$ -	Mill 6' Wedges & 2" OL
4	1	6 (2015)	2005	30	S Lake Shore Dr	Baker St / N Wells St	Campbell St	0	475	1583	\$ 10.50	\$ 16,625	\$ 97,965.00	\$ -	\$ -	Mill 6' Wedges & 2" OL
5	1	5 (2015)	1990	50	Main St	Lakeview Dr	Snake Rd	0	770	4278	\$ 14.00	\$ 59,889	\$ 157,853.89	\$ -	\$ -	2" Mill & OL
6	1	5 (2015)	1990	34	Main St	West St	Wells St	0	790	2984	\$ 14.00	\$ 41,782	\$ 199,636.11	\$ -	\$ -	2" Mill & OL
7	1	6 (2015)	1990	30	Peller Rd	East Dr / Main St / STH 50	Termini	0	317	1057	\$ 14.00	\$ 14,793	\$ 214,429.44	\$ -	\$ -	3" Mill & OL
8	1	6 (2015)	2013	22	Townline Rd	Andria Dr	Hudson Tr	0	625	1528	\$ 18.00	\$ 27,500	\$ 241,929.44	\$ -	\$ -	Mill 6' Wedges & 2" OL (plus base repair)
9	1	6 (2015)	2013	22	Townline Rd	St Curtis St	Andria Dr	0	1361	3327	\$ 18.00	\$ 59,884	\$ 307,813.44	\$ -	\$ -	Mill 6' Wedges & 2" OL (plus base repair)
10	1	6 (2015)	2013	22	Townline Rd	St Curtis St	Wells St	0	214	516	\$ 18.00	\$ 9,284	\$ 311,097.44	\$ -	\$ -	Mill 6' Wedges & 2" OL (plus base repair)
11	1	5 (2015)	1991	48	South St	N Bloomfield Rd / N Wells St	Romin Rd	0	1058	5632	\$ 19.00	\$ 107,008	\$ 418,105.44	\$ -	\$ -	3" Mill & OL
12	1	5 (2015)	1991	48	South St	Romin Rd	Mobile St	0	264	1408	\$ 19.00	\$ 26,752	\$ 444,857.44	\$ -	\$ -	3" Mill & OL to Big Foot Park
13	1	5 (2015)	2006	30	Wrigley Dr	Broad St	Cook St / W Main St / STH 50	0	260	1111	\$ 19.00	\$ 21,111	\$ 465,968.56	\$ -	\$ -	3" Mill & OL
14	1	5 (2015)	2005	28	Wrigley Dr	Center St	Broad St	0	250	778	\$ 19.00	\$ 14,778	\$ 480,746.33	\$ -	\$ -	3" Mill & OL south 250'
15	1	6 (2015)	1948	30	Baker St	S Lake Shore Dr / N Wells St	Termini	0	243	737	\$ 14.00	\$ 10,313	\$ 491,059.67	\$ -	\$ -	2" Mill & OL
16	1	5 (2015)	1971	30	Maxwell St	Dodge St	Park Rd	0	199	2463	\$ 10.50	\$ 25,865	\$ 516,924.67	\$ -	\$ -	Mill 6' Wedges & 2" OL
17	1	5 (2015)	1971	28	Dodge St	W Main St	Mill St	0	1950	2956	\$ 10.50	\$ 31,033	\$ 547,958.00	\$ -	\$ -	Mill 6' Wedges & 2" OL
18	1	5 (2015)	1991	30	Cook St	Wisconsin St	Dodge St	0	264	880	\$ 14.00	\$ 12,320	\$ 560,278.00	\$ -	\$ -	2" Mill & OL Wisconsin to Alley
19	1	5 (2015)	1970	30	Walworth St	Sage St	Center St	0	722	469	\$ 14.00	\$ 6,564	\$ 566,842.44	\$ -	\$ -	2" Mill & OL (patch repair)
20	1	5 (2015)	1970	30	Sage St	Spring St	Grava St	0	694	2113	\$ 10.50	\$ 22,190	\$ 589,032.44	\$ -	\$ -	Mill 6' Wedges & 2" OL
21	1	5 (2015)	1996	18	Oak Hill Dr	Cemetery Rd / Madison St	Termini	0	317	634	\$ 14.00	\$ 8,876	\$ 597,908.44	\$ -	\$ -	2" Mill & OL
22	1	5 (2015)	2004	22	Ceyon Cr	Maytag Rd	Termini	0	686	1677	\$ 10.50	\$ 17,607	\$ 615,515.78	\$ -	\$ -	Mill 6' Wedges & 2" OL (jurisdiction?)
23	2	5 (2015)	1943	24	Cook St	Birch St	Cook St	0	718	810	\$ 14.00	\$ 11,342	\$ 626,857.33	\$ -	\$ -	2" Mill & OL
24	2	5 (2015)	1943	23	Cook St	Cook St	Broad St	0	264	675	\$ 10.50	\$ 7,084	\$ 633,941.33	\$ -	\$ -	Mill 6' Wedges & 2" OL
25	2	5 (2015)	1989	24	Rogers Cr	Center St	CTH H	0	722	1971	\$ 14.00	\$ 27,589	\$ 661,530.67	\$ -	\$ -	2" Mill & OL
26	2	5 (2015)	1997	30	Cook St	N Wells St	S Lake Shore Dr	0	475	1500	\$ 10.50	\$ 15,755	\$ 677,285.33	\$ -	\$ -	Mill 6' Wedges & 2" OL
27	2	5 (2015)	1999	30	Hickory Dr	Timber Dr	SK Lane Dr	0	317	1057	\$ 10.50	\$ 11,095	\$ 688,380.33	\$ -	\$ -	Mill 6' Wedges & 2" OL
28	2	5 (2015)	1994	24	Cook St	Geneva St	Wisconsin St	0	228	2581	\$ 10.50	\$ 27,104	\$ 715,484.33	\$ -	\$ -	Mill 6' Wedges & 2" OL
29	2	5 (2015)	2000	28	Dodge St	Walton St	Madison St	0	422	1219	\$ 10.50	\$ 12,801	\$ 728,285.00	\$ -	\$ -	Mill 6' Wedges & 2" OL
30	3	6 (2015)	1948	30	Baker St	S Lake Shore Dr / N Wells St	Termini	0	223	737	\$ 14.00	\$ 10,313	\$ 738,598.33	\$ -	\$ -	2" Mill & OL (Mill 1/2 of road)
31	3	6 (2015)	2008	34	Baker St	Wrigley Dr	S Lake Shore Dr / N Wells St	0	686	2592	\$ 14.00	\$ 36,282	\$ 774,880.11	\$ -	\$ -	2" Mill & OL (Leave pkg. alone)
32	3	6 (2015)	1984	28	Geneva St	Cook St	Madison St	0	422	1876	\$ 14.00	\$ 26,258	\$ 801,137.89	\$ -	\$ -	2" Mill & OL
33	3	6 (2015)	1983	30	Maxwell St	Termini	Elm St / Broad St	0	475	2006	\$ 10.50	\$ 21,058	\$ 822,196.22	\$ -	\$ -	Mill 6' Wedges & 2" OL
34	3	6 (2015)	2004	30	Maxwell St	W Main St / STH 50	Geneva St	0	528	1760	\$ 14.00	\$ 24,640	\$ 846,836.22	\$ -	\$ -	2" Mill & OL
35	3	6 (2015)	2001	24	Maxwell Rd	Shenandoah Springs Rd / E Shore	Geneva St	0	511	2840	\$ 19.00	\$ 53,968	\$ 900,804.67	\$ -	\$ -	3" Mill & OL
36	3	6 (2015)	1952	32	North St	Center St	Broad St / Williams St	0	523	1877	\$ 10.50	\$ 19,712	\$ 920,516.67	\$ -	\$ -	Mill 6' Wedges & 2" OL
2	5 (2015)	1997	30	Cook St	Wisconsin St	Dodge St	0	264	880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL Wisconsin to Alley
2	5 (2015)	1991	48	South St	Mobile St	Lake Geneva Blvd	0	264	1408	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
2	5 (2015)	1983	31	Woodridge Ct	Termini	La Salle St	0	211	727	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Private cul de sac
2	6 (2015)	2005	28	Wrigley Dr	Center St	Broad St	0	436	1356	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1997	36	Ann St	Center St	Williams St	0	686	2744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1998	24	Aspinall Ln	Conant St	Termini	0	634	1691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Mill 6' Wedges & 2" OL
3	6 (2015)	1995	30	Bonnie Brae Ln	South St	Laurie St	0	950	3167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL (West lane)
3	6 (2015)	2005	60	Broad St	W Main St / STH 50	Wrigley Dr	0	475	3167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1997	30	Campbell St	S Lake Shore Dr	N Wells St	0	422	1407	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1984	30	Campbell St	Seaver Ln	S Lake Shore Dr	0	264	880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1984	30	Campbell St	Wrigley Dr	Seaver Ln	0	370	1233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1980	30	Carey St	Marion St	La Salle St	0	475	1583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1996	21	Cemetery Rd	Madison St / Oak Hill Dr	CTH H	0	1742	4065	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Mill 6' Wedges & 2" OL
3	6 (2015)	1983	36	Center St	Ann St	Water St	0	53	212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1983	36	Center St	Dodge St	North St	0	528	2112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1983	36	Center St	Gardner St	Spring St	0	158	632	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL
3	6 (2015)	1985	52	Center St	Geneva St	Wisconsin St	0	475	2744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2" Mill & OL

Note: If Previous Pavement Rating and Year column blank, previous submitted rating incompatible with surface type OR no rating data available.

Agenda Items:

1. Engineering Proposal from Kapur-2015 Street Maintenance Program.
2. Engineering Proposal from Kapur to Evaluate Signal Timings Downtown.
3. Application for Right-of-Way Permit to Geneva On Line – Lake Geneva Business Park.
4. DOT Permit for Highway Pavement Marking – Bike Lane in Front of Geneva Square.
5. Discussion – Salt Shed Storage Capacity.
6. Discussion – Golfview Condominium Association Storm Water Engineering Report.
7. Discussion – Manor Stop Sign on Lakeview Drive.
8. Recommendation to Study the Downtown Intersections of Center/Dodge, Williams/George, and Dodge/Broad Streets.

1. Engineering Proposal from Kapur-2015 Street Maintenance Program.

It was discussed that staff has been awaiting a decision on how much funding is available to proceed with the 2015 Street Maintenance contract, and whether or not to utilize TIF funds for additional downtown area streets. The discussion was that the County was not supporting using funding for street repairs.

The PWC discussed that without using TIF funds, Kapur's design fees to the \$400,000 level as outlined for Group "1" streets plus one alley for \$15,000 would be \$4,598.00 for design, project administration would be \$7,116.00, construction management would be \$7,020, and Construction administration would be \$1,776.00 for a not-to-exceed total of \$20,510.00. The DPW will verify with Kapur these numbers are still accurate.

Motion to approve the Kapur proposal for the 2015 Street Maintenance Contract in the amount not to exceed \$20,510.00 by Ald. Howell, Second by Ald. Gelting. Passed 4-0.

(This item needs to go to FLJ and Council for approval).

2. Engineering Proposal from Kapur to Evaluate Signal Timings Downtown.

The Committee discussed the proposal and the question asked was whether or not the GAI traffic count information could be utilized for making adjustments to the timings. The reason was not to waste recent data and save cost. There was also a concern for scaling down the evaluation to focus on off-peak operation, making the cycle time much shorter than it is now including modifications to the walk buttons pushed to activate in the off-peak high season times and off-season times except say busy autumn Saturdays and Sundays during the day. Staff was asked to contact Kapur and discuss repricing using the GAI data for making the changes described. Staff was, by consensus, also asked to investigate funding sources and return next month with updated information.

3. Application for Right-of-Way Permit to Geneva On Line – Lake Geneva Business Park.

DPW Winkler explained he issues right-of-way permits. But when a non-traditional utility applies the first time for a permit such as Windstream Wireless when they came through the City, the request was routed through Public Works and Council for their information. He reported that GOL has applied for a permit to run fiber optic in the business park. They are now a State enabled utility which has legal right to operate in City right-of-way and part of the Digger's Hotline network.

It was moved by Ald. Howell and seconded by Ald. Hill to go ahead and approve the permit as proposed. The motion passed 4-0.

4. DOT Permit for Highway Pavement Marking – Bike Lane in Front of Geneva Square.

The DPW reported that the future improvements to the USH 12 and CTH H intersection project included bike lanes to the Showboat. The DOT requires a sign off that when the bike trail marking need to be repainted, the City would repaint the markings in the City portion of the improvement. After some discussion regarding agreeing to it or not, it was moved by Ald. Hill and seconded by Ald. Howell to approve the memorandum of understanding. The motion passed 4-0.

(This item needs to go to Council for approval).

PERMIT FOR HIGHWAY PAVEMENT MARKING – Bike Lane

Permit # SE-64-bike 03

APPLICANT (City, Village, Town) City of Lake Geneva	COUNTY: Walworth
--	---------------------

Is hereby authorized to paint:

Crosswalks (Specify Type) N/A	Stop Lines N/A	Curbs N/A
Parking Stalls N/A	Bike Lane Markings Symbols and arrows and bike lane marking	
Location (On STH/USH) STH 120	Local Street Name	At Street Name E. Geneva Square
Description/Type		
WISDOT will install symbols and bike lane arrows and bike lane markings as part of project 3190-00-70. The city will be responsible to maintain markings as shown on attached drawing and in accordance with the MUTCD		

The above named municipality hereby assumes full responsibility for costs of maintaining all markings authorized and shall hold harmless the State of Wisconsin and the Wisconsin Department of Transportation from any claims resulting from action by the local unit of government. All markings will conform with the *Manual on Uniform Traffic Control Devices* as to color, size and location.

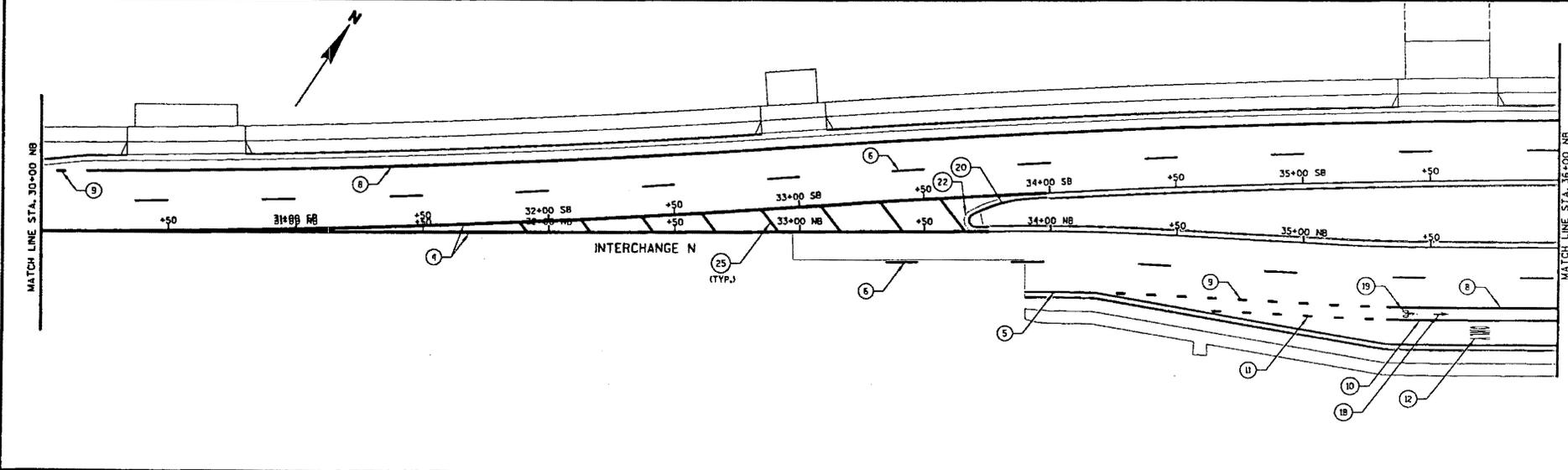
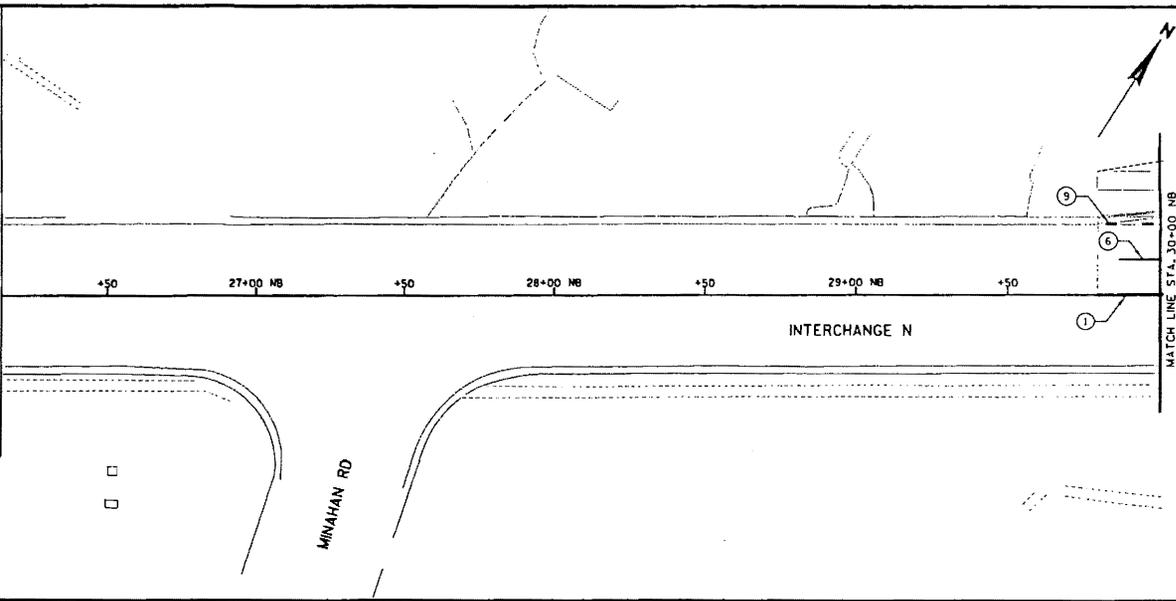
Name of Authorized Official (print)	Title
✓ _____ <i>Signature</i>	✓ _____ <i>Date</i>

APPROVED for the Wisconsin Department of Transportation: (Chris Quesnell)	
✓ _____ <i>for SE Region Transportation Director</i>	_____ <i>Date</i>

N:spo/operations/traffic ops/permits/bike lane markings and signing permits/ SE-64-bike 03 bike lane markings city of Lake Geneva STH 120

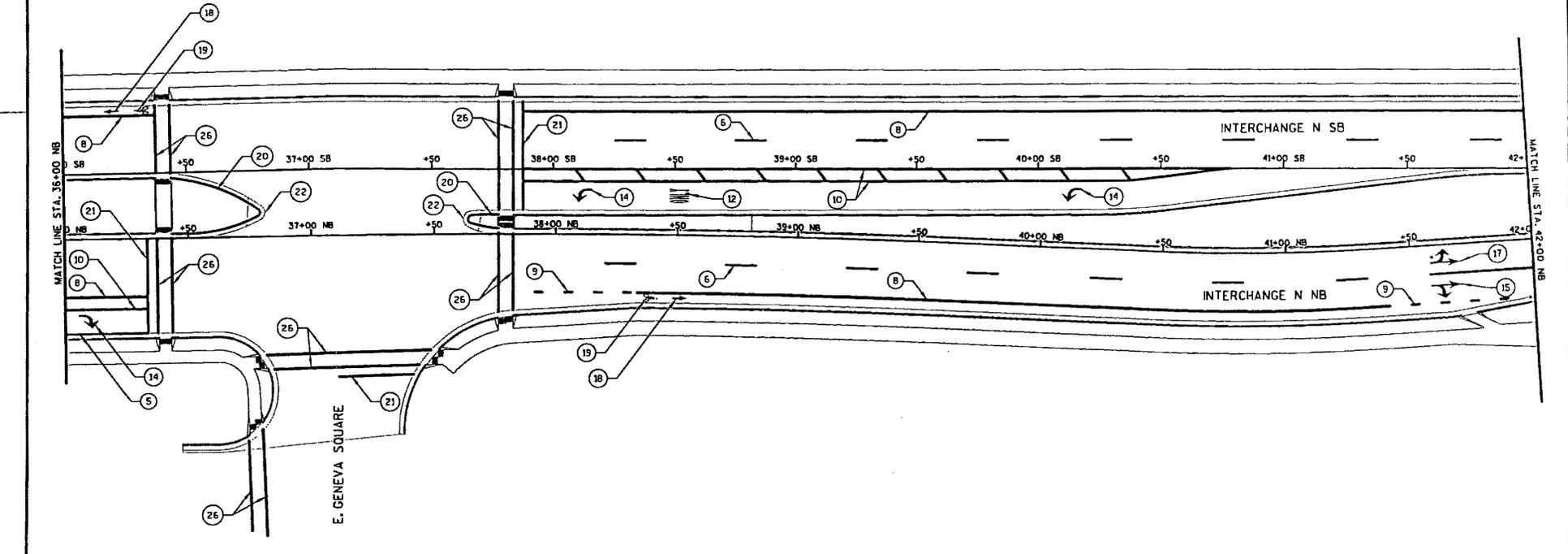
PAVEMENT MARKING LEGEND

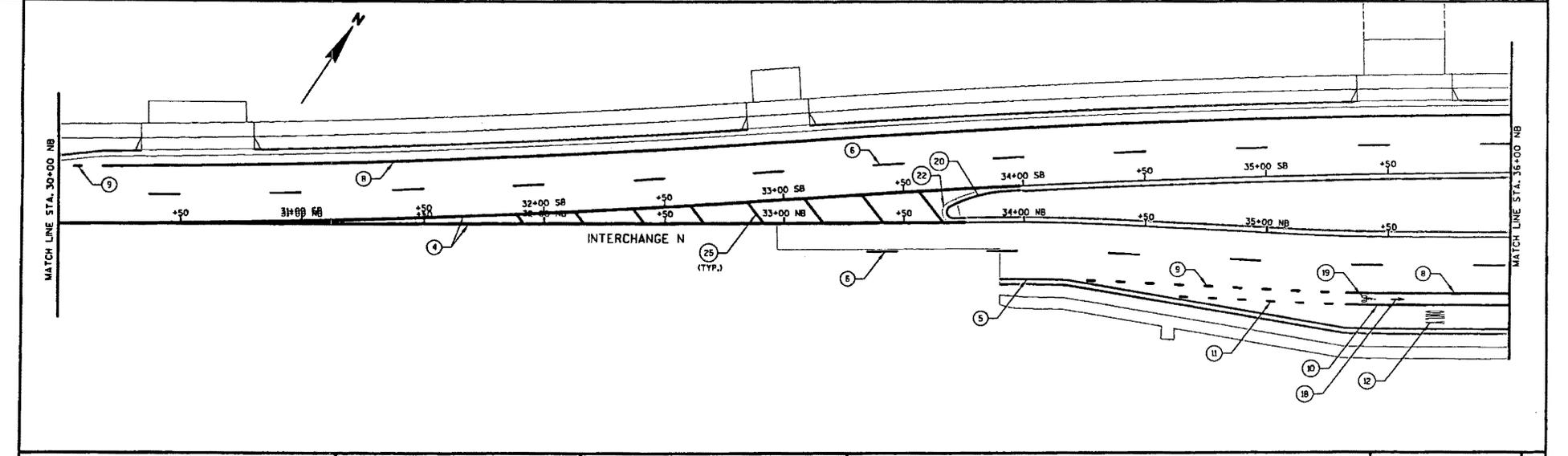
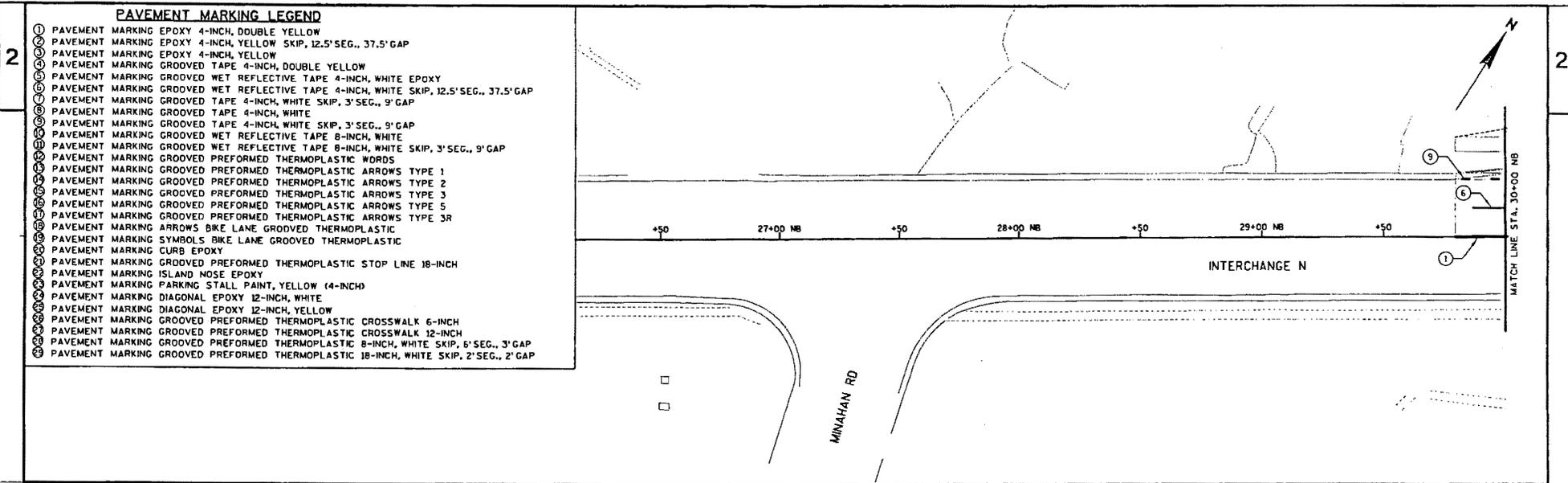
①	PAVEMENT MARKING EPOXY 4-INCH, DOUBLE YELLOW
②	PAVEMENT MARKING EPOXY 4-INCH, YELLOW SKIP, 12.5' SEG., 37.5' GAP
③	PAVEMENT MARKING EPOXY 4-INCH, YELLOW
④	PAVEMENT MARKING GROOVED TAPE 4-INCH, DOUBLE YELLOW
⑤	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 4-INCH, WHITE EPOXY
⑥	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 4-INCH, WHITE SKIP, 12.5' SEG., 37.5' GAP
⑦	PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE SKIP, 3' SEG., 9' GAP
⑧	PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE
⑨	PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE SKIP, 3' SEG., 9' GAP
⑩	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 8-INCH, WHITE
⑪	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 8-INCH, WHITE SKIP, 3' SEG., 9' GAP
⑫	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC WORDS
⑬	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 1
⑭	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 2
⑮	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 3
⑯	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 5
⑰	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 3R
⑱	PAVEMENT MARKING ARROWS BIKE LANE GROOVED THERMOPLASTIC
⑲	PAVEMENT MARKING SYMBOLS BIKE LANE GROOVED THERMOPLASTIC
⑳	PAVEMENT MARKING CURB EPOXY
㉑	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC STOP LINE 18-INCH
㉒	PAVEMENT MARKING ISLAND NOSE EPOXY
㉓	PAVEMENT MARKING PARKING STALL PAINT, YELLOW (4-INCH)
㉔	PAVEMENT MARKING DIAGONAL EPOXY 12-INCH, WHITE
㉕	PAVEMENT MARKING DIAGONAL EPOXY 12-INCH, YELLOW
㉖	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC CROSSWALK 6-INCH
㉗	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC CROSSWALK 12-INCH
㉘	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 8-INCH, WHITE SKIP, 6' SEG., 3' GAP
㉙	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 18-INCH, WHITE SKIP, 2' SEG., 2' GAP



PAVEMENT MARKING LEGEND

1	PAVEMENT MARKING EPOXY 4-INCH, DOUBLE YELLOW
2	PAVEMENT MARKING EPOXY 4-INCH, YELLOW SKIP, 12.5' SEG., 37.5' GAP
3	PAVEMENT MARKING EPOXY 4-INCH, YELLOW
4	PAVEMENT MARKING GROOVED TAPE 4-INCH, DOUBLE YELLOW
5	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 4-INCH, WHITE EPOXY
6	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 4-INCH, WHITE SKIP, 12.5' SEG., 37.5' GAP
7	PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE SKIP, 3' SEG., 9' GAP
8	PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE
9	PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE SKIP, 3' SEG., 9' GAP
10	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 8-INCH, WHITE
11	PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 8-INCH, WHITE SKIP, 3' SEG., 9' GAP
12	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC WORDS
13	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 1
14	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 2
15	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 3
16	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 5
17	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 3R
18	PAVEMENT MARKING ARROWS BIKE LANE GROOVED THERMOPLASTIC
19	PAVEMENT MARKING SYMBOLS BIKE LANE GROOVED THERMOPLASTIC
20	PAVEMENT MARKING CURB EPOXY
21	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC STOP LINE 18-INCH
22	PAVEMENT MARKING ISLAND NOSE EPOXY
23	PAVEMENT MARKING PARKING STALL PAINT, YELLOW (4-INCH)
24	PAVEMENT MARKING DIAGONAL EPOXY 12-INCH, WHITE
25	PAVEMENT MARKING DIAGONAL EPOXY 12-INCH, YELLOW
26	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC CROSSWALK 6-INCH
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28	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 8-INCH, WHITE SKIP, 6' SEG., 3' GAP
29	PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 18-INCH, WHITE SKIP, 2' SEG., 2' GAP



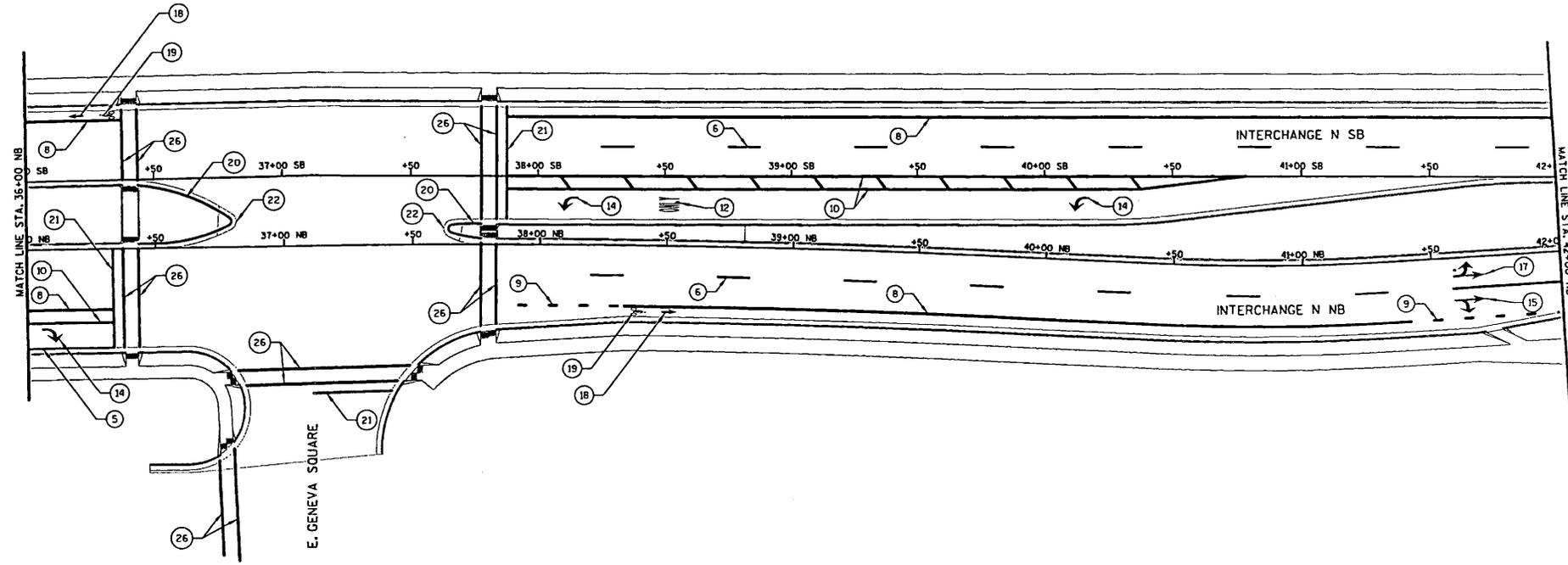


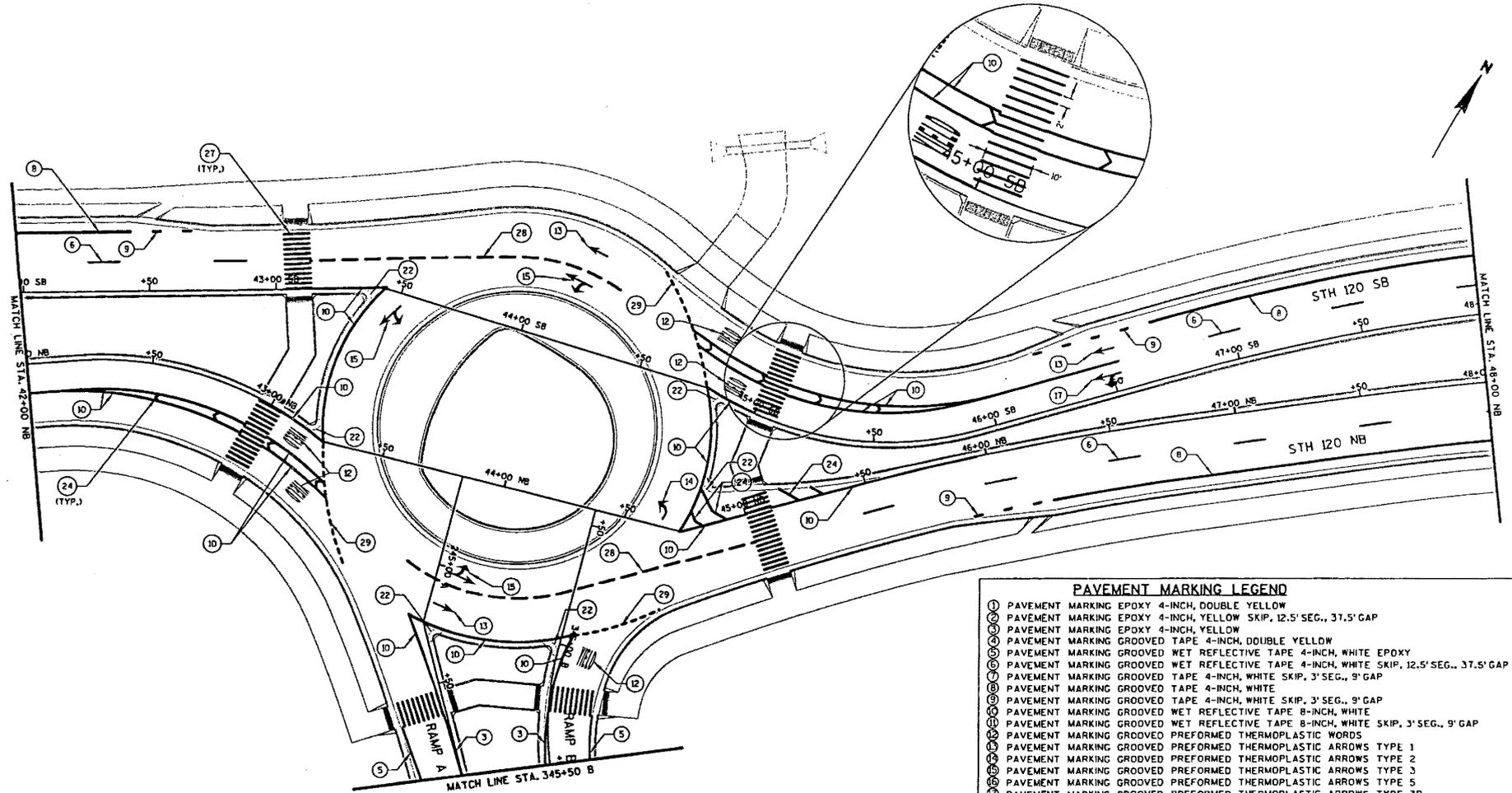
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2

PAVEMENT MARKING LEGEND

- ① PAVEMENT MARKING EPOXY 4-INCH, DOUBLE YELLOW
- ② PAVEMENT MARKING EPOXY 4-INCH, YELLOW SKIP, 12.5' SEC., 37.5' GAP
- ③ PAVEMENT MARKING EPOXY 4-INCH, YELLOW
- ④ PAVEMENT MARKING GROOVED TAPE 4-INCH, DOUBLE YELLOW
- ⑤ PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 4-INCH, WHITE EPOXY
- ⑥ PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 4-INCH, WHITE SKIP, 12.5' SEC., 37.5' GAP
- ⑦ PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE SKIP, 3' SEC., 9' GAP
- ⑧ PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE
- ⑨ PAVEMENT MARKING GROOVED TAPE 4-INCH, WHITE SKIP, 3' SEC., 9' GAP
- ⑩ PAVEMENT MARKING GROOVED WET REFLECTIVE TAPE 8-INCH, WHITE
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- ⑫ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC WORDS
- ⑬ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 1
- ⑭ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC ARROWS TYPE 2
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- ㉕ PAVEMENT MARKING DIAGONAL EPOXY 12-INCH, YELLOW
- ㉖ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC CROSSWALK 6-INCH
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- ㉘ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 8-INCH, WHITE SKIP, 6' SEC., 3' GAP
- ㉙ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 18-INCH, WHITE SKIP, 2' SEC., 2' GAP





PAVEMENT MARKING LEGEND

- ① PAVEMENT MARKING EPOXY 4-INCH, DOUBLE YELLOW
- ② PAVEMENT MARKING EPOXY 4-INCH, YELLOW SKIP, 12.5' SEG., 37.5' GAP
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- ㉘ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 8-INCH, WHITE SKIP, 6' SEG., 3' GAP
- ㉙ PAVEMENT MARKING GROOVED PREFORMED THERMOPLASTIC 18-INCH, WHITE SKIP, 2' SEG., 2' GAP

PROJECT NO: 3190-00-70

HWY: STH 120

COUNTY: WALWORTH

PAVEMENT MARKING

SHEET

E

5. Discussion – Salt Shed Storage Capacity.

DPW Winkler explained there is room in the present shed for most of a winter's salt supply required based upon our estimates. A conveyor/augur system would allow us to stack higher. Chair Kordus and Mayor Connors thought we should get some pricing for a conveyor/augur system and at some point bring the information back to Committee. Assistant DPW Earle said we won't know exactly how much salt we need for a normal winter as the shed is presently full of sand/salt mixture from last winter and we need to empty it before going to the 100% salt. He also said he will check into price differentials in the County versus purchasing directly from State supplies.

6. Discussion – Golfview Condominium Association Storm Water Engineering Report.

DPW Winkler provided a brief discussion of the R-M study results. The PWC and Assistant DPW Earle discussed the merits of a new inlet. It was moved by Ald. Howell and seconded by Ald. Hill to proceed to install a second inlet at the bottom of the cul-de-sac of Havenwood to mitigate the periodic flooding and provide more inlet capacity. The inlet will be included in the 2015 Street Maintenance bids. It was recognized by consensus that the City will not be doing any work in the private basin or to the timbers/parkway landscaping, but would pursue with the Building Inspector what remedies the City can get on the gravel erosion from the Chateau Motel above.

The motion passed 4-0.

7. Discussion – Manor Stop Sign on Lakeview Drive.

Chair Kordus and DPW Winkler reported on the results on the City's speed counter placed recently on Lakeview Drive, with average speed of 21 mph with the 85th percentile being 26 mph out of over 1300 vehicles recorded. There was much discussion by Ald. Gelting regarding Mr. Earle's concern for City plow trucks being able to stop at a stop sign if placed at the bottom of the hill. After further discussion and the DPW's concern that a 3-way stop should be considered, it was moved by Ald. Howell and seconded by Ald. Gelting to install a stop sign at the southbound side of Lakeview Drive at the first Orchard Lane. The motion passed 4-0.

(This item needs to be referred to Council to instruct the City Attorney to draft an ordinance).

8. Recommendation to Study the Downtown Intersections of Center/Dodge, Williams/George, and Dodge/Broad Streets.

It was moved by Ald. Howell and seconded by Ald. Gelting to continue this item to the next meeting. The motion passed 4-0.

Motion to Adjourn:

Motion to adjourn by Ald. Hill and seconded by Ald. Howell. The motion passed 4-0 and the meeting was adjourned at 6:26 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File

Date: 9/30/2015 02:14:51 pm

Start Date: 9/18/2015 02:00 pm

End Date: 9/23/2015 08:00 pm

Time Interval: 60 minutes

Speed Interval: 5 mph

Posted Speed Limit: 25 mph

Average Speed: 21 mph

Highest Speed: 42 mph

50th Percentile: 22 mph

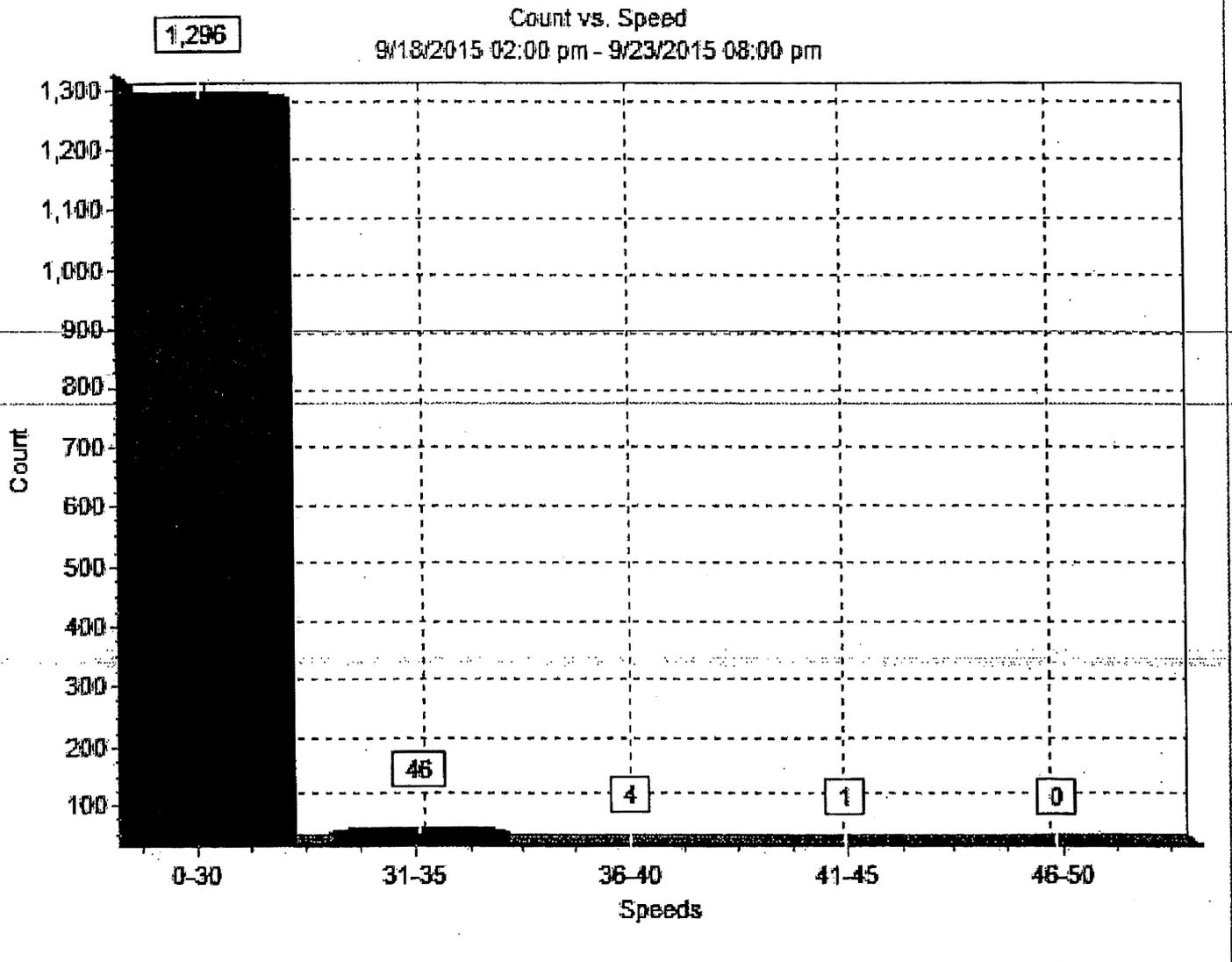
85th Percentile: 26 mph

Number Above Speed Limit: 258

Total Number of Vehicles: 1347

Comments:

Manor: Lakeview/Dichard facing North bound traffic



Dan Winkler

From: Jim Connors <jconnors@cityoflakegeneva.com>
Sent: Thursday, October 01, 2015 2:43 PM
To: Dan Winkler; Tom Earle
Cc: Chief Rasmussen
Subject: The Manor FW: stats from radar trailer
Attachments: Radar tlr Manor 9-18 to 9-23.pdf

Gentlemen,

For the October Public Works agenda.

Thanks again Chief.....the residents submitted a petition requesting a stop sign at the intersection. Please let us know your thoughts.

JC

From: Chief Michael Rasmussen [mrasmussen@genevaonline.com]
Sent: Thursday, October 01, 2015 10:10 AM
To: Jim Connors
Subject: stats from radar trailer

Mayor, sorry for the delay.

We were finally able to download the info from the radar trailer that was assigned in the Manor. The results are what you would expect from down there.

If you would like us to redeploy or need anything else, feel free to let me know.

Mike

FROM 10/14/2015 TO 10/23/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CITYAP		CITY OF APPLETON							
	LUKE 10/15			09/29/15		61415	10/14/15	8,000.00	8,000.00
	01	ONE LUKE II	4234505870						8,000.00
								VENDOR TOTAL:	8,000.00
MADPL		MADISON PUBLIC LIBRARY							
	39078069451491			10/08/15		61416	10/14/15	8.99	8.99
	01	LOST BOOK FEE	9900005211						8.99
								VENDOR TOTAL:	8.99
T0001125		RADISSON-PAPER VALLEY RESORT							
	CLERK SEMINAR 2015			10/15/15		61419	10/15/15	246.00	246.00
	01	2015 COURT CLERK SEMINAR	1112005331						246.00
								VENDOR TOTAL:	246.00
VERIZON		VERIZON WIRELESS							
	9751571755			09/01/15		61417	10/14/15	259.10	40.03
	01	AIR CARDS-AUG	1129005221						40.03
	9752899329			09/23/15		61417	10/14/15	259.10	219.07
	01	CELL CHGS-SEP	1122005221						219.07
								VENDOR TOTAL:	259.10
WALCOT		WALWORTH COUNTY TREASURER							
	ZMB00019			10/12/15		61418	10/14/15	148.41	148.41
	01	TAX RECEIPT ERROR ZMB00019	1115105399						148.41
								VENDOR TOTAL:	148.41
								TOTAL --- ALL INVOICES:	8,662.50

**City of Lake Geneva
Council Meeting
October 26, 2015**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 290,307.58
2. Debt Service	20	\$ 94.84
3. TID #4	34	\$ -
4. Lakefront	40	\$ 12,820.09
5. Capital Projects	41	\$ 40,612.01
6. Parking	42	\$ 3,969.43
7. Cemetery	48	\$ 246.95
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 1,620.33
10. Impact Fees	45	\$ 6,699.00
11. Tax Agency Fund	89	\$ -
Total All Funds		<u><u>\$356,370.23</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF:

10/26/2015

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 356,370.23**

ITEMS > \$5,000

R&R Insurance - Workers Comp, Property, Liability & Crime Policies **\$ 190,351.00**

Lake Geneva Utility Commission - 3rd Qtr Hydrant Rental; Impact Fees; Special Assessment Pmts **\$ 65,353.20**

American Pavement Solutions - 2015 Crackfilling **\$ 40,000.00**

Alliant Energy - September Electric Bills **\$ 24,268.91**

\$ -

\$ -

\$ -

\$ -

Balance of Other Items **\$ 36,397.12**

INVOICES DUE ON/BEFORE 10/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ADVANAU ADVANCE AUTO PARTS							
7193528731859	10/14/15	01	SPARK PLUGS,OIL	4800005250		10/27/15	28.84
						INVOICE TOTAL:	28.84
						VENDOR TOTAL:	28.84
ADVAND ADVANCED DISPOSAL SERVICES							
A10000483312	06/30/15	01	TRASH SVC-JUL	4800005360		10/27/15	49.48
						INVOICE TOTAL:	49.48
						VENDOR TOTAL:	49.48
ALLIANT ALLIANT ENERGY							
RE101315	10/01/15	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		10/27/15	11.22
		02	INV 106985-010-STREET LIGHTS	1134105223			6,972.96
		04	INV 124743-010-S LAKE SHORE DR	1152005222			19.48
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			11.22
		06	INV 140837-010-S LAKE SHORE DR	1134105222			8.24
		07	INV 147744-014-1070 CAREY	1132105222			175.69
		08	INV 178856-010-GEORGE ST	1134105222			8.00
		09	INV 184924-010-COBB PARK	1152005222			26.69
		10	INV 188965-013-1065 CAREY	1132105222			509.69
		11	INV 216918-010-CITY HALL	1116105222			4,642.60
		12	INV 239783-010-TENNIS COURTS	1152005222			7.53
		13	INV 243947-013-1055 CAREY	1132105222			105.09
		14	INV 268954-010-FLAT IRON PK	1152005222			178.32
		15	INV 278857-010-OAK HILL CEM	4800005222			21.45
		16	INV 279779-010-918 MAIN/LIB	9900005222			1,285.91
		17	INV 292807-010-WELLS ST	1134105222			75.85
		18	INV 302769-011-DUNN BASEBALL	1152005922			99.70
		20	INV 318816-010-HWY 50/HWY 12	1134105222			11.12
		21	INV 335773-010-WELLS ST	1134105222			10.66
		22	INV 336765-010-FLAT IRON PK	1152005222			7.79
		23	INV 355867-010-DODGE ST	1134105222			7.30
		24	INV 375931-010-RIVIERA	4055305222			4,555.91

INVOICES DUE ON/BEFORE 10/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY						
RE101315	10/01/15	25	INV 392817-010-LIBRARY PK	1152005222		10/27/15	37.11
		27	INV 433829-010-FIRE HOUSE	1122005222			715.69
		28	INV 433906-010-HAVENWOOD	1134105222			7.37
		29	INV 489578-003-MUSEUM	1151105222			1,052.66
		30	INV 492771-003-GENEVA SQ	1134105223			30.67
		31	INV 514311-001-BAKER/SEMINARY	1152005222			15.23
		32	INV 517852-001-SAGE ST/DUNN	1129005222			5.04
		33	INV 544872-001-VETS PK/TOWNLIN	1152015222			248.84
		34	INV 551929-001-OAK HILL CEM	4800005222			39.11
		35	INV 560544-002-1003 HOST DR	1122005222			198.41
		36	INV 589078-001-RUSH ST	1152005222			20.98
		37	INV 589905-001-BEACH HOUSE	4054105222			476.90
		38	INV 590084-001-DONIAN PK	1152005222			106.99
		39	INV 594309-001-STREET LIGHTS	1134105223			300.45
		40	INV 605259-001-GENEVA ST LOT	1134105223			149.79
		41	INV 614948-001-VETS PK SCOREBO	1152015222			235.95
		43	INV 621606-001-WELLS ST	1134105222			8.94
		44	INV 621825-001-S WELLS	1134105222			9.61
		46	INV 626232-001-HWY 50/HWY 12	1134105222			36.53
		47	INV 627270-001-730 MARSHALL ST	1129005222			20.02
		48	INV 628749-001-W COOK SIREN	1129005222			10.55
		49	INV 640082-001-201 EDWARDS SIR	1129005222			11.48
		50	INV 652115-002-EDWARDS BVD SIG	1134105223			92.46
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			99.04
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			175.09
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			103.04
		54	INV 657276-002-389 EDWARDS SIG	1134105223			123.99
		55	INV 675414-001-VETS PK PAVILN	1152015222			325.94
		56	INV 679833-001-GENEVA ST LOT	1134105223			226.67
		59	INV 696255-001-SHARED SAVINGS	9900005663			4.12
		60	INV 696255-001-SHARED SAVINGS	9900005623			135.70
		63	INV 699860-001-IMPOUND	1121005222			32.46
		64	INV 703098-001-LIB PK RESTROOM	1152005222			39.98
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			123.45

INVOICES DUE ON/BEFORE 10/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT ALLIANT ENERGY							
RE101315	10/01/15	66	INV 710858-001-INTRCHG N SGNL	1134105223		10/27/15	84.83
		67	INV 722670-001-COOK ST SIGNL	1134105223			28.47
		68	INV 723022-001-SHARED SAVINGS	2081005664			3.26
		69	INV 723022-001-SHARED SAVINGS	2081005625			91.58
		70	INV 722220-001 BROAD ST SIGNAL	1134105223			61.12
		72	INV 722221-001-724 WILLIAMS ST	1134105223			26.97
						INVOICE TOTAL:	24,268.91
						VENDOR TOTAL:	24,268.91
AMERP AMERICAN PAVEMENT SOLUTIONS							
5570190	10/09/15	01	2015 CRACKFILLING	4132101510		10/27/15	40,000.00
						INVOICE TOTAL:	40,000.00
						VENDOR TOTAL:	40,000.00
AMYS AMY'S SHIPPING EMPORIUM							
150838	10/16/15	01	UPS-PASSPORT RETURN	4234505312		10/27/15	18.38
						INVOICE TOTAL:	18.38
						VENDOR TOTAL:	18.38
AT&T81 AT&T							
RE101315	10/13/15	01	262 R42-8188 663 1 CITY HALL	1116105221		10/27/15	277.83
		02	262 R42-8188 663 1-POLICE	1121005221			277.83
		03	262 R42-8188 663 1-COURT	1112005221			30.87
		04	262 R42-8188 663 1-METER	4234505221			30.87
		06	262 248-2264 368 9-FIRE DEPT	1122005221			266.77
		07	262 248-4567 367 1-911 MODEM	1121005221			173.34
		08	262 248-4715 125 4-CITY HALL	1116105221			222.84
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			154.42
		12	262 249-5299 313 5-6 LIB LINES	9900005221			118.12
		13	262 249-5299 313 5-1 STR LINE	1132105221			19.69
		14	262 249-5299 313 5-COURT FAX	1112005221			19.69

INVOICES DUE ON/BEFORE 10/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
RE101315	10/13/15	15	262 249-5299 313 5-CH ALARM	1116105221		10/27/15	39.37
		16	262 249-5299 313 5-CEM 2 LINES	4800005221			39.37
		17	262 249-5299 313 5-LOWER RIV	4055205221			19.69
		18	262 249-5299 313 5-UPPER RIV	4055105221			39.37
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			39.37
		20	262 249-5299 313 5-POL 3 LINES	1121005221			59.05
		21	262 248-6837 457 9-POL 911 CON	1121005221			90.92
						INVOICE TOTAL:	1,919.41
						VENDOR TOTAL:	1,919.41
AT&TL	AT&T LONG DISTANCE						
RE101315	10/04/15	01	LONG DIST-SEP	1100001391		10/27/15	16.73
		02	LONG DIST-SEP	** COMMENT **			
		03	LONG DIST-SEP	4800005221			1.78
		04	LONG DIST-SEP	1132105221			3.33
		05	LONG DIST-SEP	1122005221			15.41
		06	LONG DIST-SEP	9900005221			7.10
		07	LONG DIST-SEP	1121005221			134.24
		08	LONG DIST-SEP	1116105221			0.85
		09	LONG DIST-SEP	1112005221			0.04
						INVOICE TOTAL:	179.48
						VENDOR TOTAL:	179.48
AUROE	AURORA EAP						
13274	09/30/15	01	4TH QTR 2015 FEE	1110205135		10/27/15	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
AUROH	AURORA HEALTH CARE						
924919	10/04/15	01	BASE HEARING TEST-BURTON	1132105205		10/27/15	34.00
						INVOICE TOTAL:	34.00
						VENDOR TOTAL:	34.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BADGE	BADGER HIGH SCHOOL						
REFUND 10/02/15	10/12/15	01	BADGER HS-WAIVE APP FEE	1100004495		10/27/15	50.00
		02	BADGER HS-BARRICADE RENTAL	1100002353			50.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
BOTTS	BOTTS WELDING & TRK SERV INC						
588546	08/25/15	01	CLUTCH FIX-LEAF VAC	1132145430		10/27/15	2,055.35
						INVOICE TOTAL:	2,055.35
						VENDOR TOTAL:	2,055.35
BRUCE	BRUCE MUNICIPAL EQUIPMENT INC						
5152289	07/21/15	01	SWEEPER SHOES	1132105250		10/27/15	465.20
						INVOICE TOTAL:	465.20
5152468	08/05/15	01	SHOE SCRAPER	1132105250		10/27/15	91.64
						INVOICE TOTAL:	91.64
						VENDOR TOTAL:	556.84
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-327016	10/15/15	01	OIL FILTER	4800005351		10/27/15	14.80
						INVOICE TOTAL:	14.80
662-327461	10/21/15	01	BATTERIES-BUCKET TRUCK	1132135420		10/27/15	259.98
						INVOICE TOTAL:	259.98
662-327467	10/21/15	01	HYDRAULIC COUPLERS	1132135420		10/27/15	18.98
						INVOICE TOTAL:	18.98
						VENDOR TOTAL:	293.76
CITYE	CITY OF ELKHORN						
ELECTIONLABELS	10/23/15	01	LABELS-ABSENTEE BALLOTS	1114305311		10/27/15	40.50
						INVOICE TOTAL:	40.50
						VENDOR TOTAL:	40.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

COMPL	COMPLETE OFFICE OF WISCONSIN						
430008	10/09/15	01	WINDEX-2 GALS	4234505250		10/27/15	35.38
						INVOICE TOTAL:	35.38
						VENDOR TOTAL:	35.38
CULLI	CULLIGAN OF BURLINGTON						
500-083780519 9/15	09/30/15	01	SOLAR SALT	4055205350		10/27/15	137.92
						INVOICE TOTAL:	137.92
						VENDOR TOTAL:	137.92
DUNN	DUNN LUMBER & TRUE VALUE						
621359	10/01/15	01	STARTER FLUID,FUEL CLEANER	4800005250		10/27/15	10.98
						INVOICE TOTAL:	10.98
621914	10/06/15	01	9V BATTERIES-DOOR OPENERS	1132105340		10/27/15	24.99
						INVOICE TOTAL:	24.99
621974	10/06/15	01	STEEL STALL POST	4234505250		10/27/15	39.96
						INVOICE TOTAL:	39.96
622086	10/07/15	01	CHLORINE	4055205355		10/27/15	7.98
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.58
622181	10/07/15	01	ANTI-SEIZE COMPOUND	1132105399		10/27/15	9.99
		02	NUTS,BOLTS	1132105399			3.60
		03	DISCOUNT	1100004819			-0.68
						INVOICE TOTAL:	12.91
622258	10/08/15	01	ANTI-FREEZE-TOILETS	1152005350		10/27/15	53.88
						INVOICE TOTAL:	53.88
622362	10/08/15	01	PVC, COUPLING, CEMENT, CLEANER	1152005241		10/27/15	15.70

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
622362	10/08/15	02	DISCOUNT	1100004819		10/27/15	-0.79
						INVOICE TOTAL:	14.91
622454	10/09/15	01	HEX KEY SET	1152015340		10/27/15	14.99
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.24
622517	10/09/15	01	ANTI FREEZE	4800005350		10/27/15	11.49
						INVOICE TOTAL:	11.49
622765	10/12/15	01	WOOD, SAWZALL BLADE	1152015340		10/27/15	17.42
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	17.02
623153	10/15/15	01	BULBS, SWITCH, BLEACH	4055205350		10/27/15	29.76
		02	DISCOUNT	1100004819			-0.84
						INVOICE TOTAL:	28.92
623624	10/20/15	01	PAINT-BEACH HOUSE	4054105352		10/27/15	30.99
						INVOICE TOTAL:	30.99
623765	10/21/15	01	PAINT-BEACH HOUSE	4054105352		10/27/15	30.99
						INVOICE TOTAL:	30.99
623851	10/21/15	01	FURNACE FILTERS	1151105240		10/27/15	14.37
		02	TEFLON TAPE	1116105350			0.99
		03	DISCOUNT	1100004819			-0.77
						INVOICE TOTAL:	14.59
						VENDOR TOTAL:	313.45
ELKHO ELKHORN CHEMICAL CO INC							
565975-2	10/02/15	01	TRASH BAGS	4055205350		10/27/15	50.00
						INVOICE TOTAL:	50.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ELKHO ELKHORN CHEMICAL CO INC							
567250	10/08/15	01	CLEANERS	1116105350		10/27/15	159.18
						INVOICE TOTAL:	159.18
						VENDOR TOTAL:	209.18
EMMIE EMMIE G CREATIVE GROUP							
5418	10/07/15	01	WALKING TOUR BOOKLETS	1170005720		10/27/15	1,030.00
						INVOICE TOTAL:	1,030.00
						VENDOR TOTAL:	1,030.00
FIRSTS FIRST SUPPLY LLC							
1233411-01	09/29/15	01	SOLENOIDS-TOILET VALVES	4055105350		10/27/15	77.88
						INVOICE TOTAL:	77.88
						VENDOR TOTAL:	77.88
FORD FORD OF LAKE GENEVA							
50103	10/20/15	01	OIL, FILTER, LUBE-TRUCK	4234505351		10/27/15	29.30
						INVOICE TOTAL:	29.30
						VENDOR TOTAL:	29.30
GAGE GAGE MARINE CORP							
117034	09/28/15	01	BUOY #7 REPLACE & LABEL	4052105264		10/27/15	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
GEOSY GEO-SYNTHETICS LLC							
119566-000	09/29/15	01	EROSION CNTRL FABRIC-DOG PK	4500005961		10/27/15	79.00
						INVOICE TOTAL:	79.00
						VENDOR TOTAL:	79.00
GIRAF GIRAFFE ELECTRIC							

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GIRAF GIRAFFE ELECTRIC							
15-2381	09/30/15	01	STOPLIGHT FIX-EDW BLVD	1110005245		10/27/15	288.75
		02	INSTALL PRINTER RECEPTACLE	1132105360			185.00
						INVOICE TOTAL:	473.75
						VENDOR TOTAL:	473.75
GLPLU GENEVA LAKE PLUMBING CO							
11010	10/05/15	01	INSTALL GARBAGE DISPOSAL	4055105360		10/27/15	283.51
						INVOICE TOTAL:	283.51
11022	10/19/15	01	NEW URINAL DRAINS	4055105240		10/27/15	1,798.06
						INVOICE TOTAL:	1,798.06
						VENDOR TOTAL:	2,081.57
HESTA HE STARK AGENCY INC							
6089PARK-9/15	09/30/15	01	SEP COLLECTION FEES	4234505216		10/27/15	338.84
						INVOICE TOTAL:	338.84
6089TAX-9/15	09/30/15	01	RRB CYCLE-PP TAX INT	1100004180		10/27/15	135.57
						INVOICE TOTAL:	135.57
						VENDOR TOTAL:	474.41
HUMPH HUMPHREY'S CONTRACTING							
6/09/15	06/09/15	01	CONCRETE LABOR-DOG PARK	4500005961		10/27/15	1,200.00
						INVOICE TOTAL:	1,200.00
						VENDOR TOTAL:	1,200.00
ITU ITU ABSORB TECH INC							
6030684	07/17/15	01	MATS	1116105360		10/27/15	73.28
						INVOICE TOTAL:	73.28
6066792	10/09/15	01	MATS,FRAGRANCE,MOPS	4055105360		10/27/15	64.43
						INVOICE TOTAL:	64.43

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ITU	ITU ABSORB TECH INC						
6066793	10/09/15	01	MATS	1116105360		10/27/15	73.28
						INVOICE TOTAL:	73.28
						VENDOR TOTAL:	210.99
KARA	KARA COMMUNICATIONS INC						
29622	10/06/15	01	LOT HANG TAGS	4234505340		10/27/15	282.68
						INVOICE TOTAL:	282.68
						VENDOR TOTAL:	282.68
LBYR	LABYRINTH HEALTHCARE GROUP						
26218	10/21/15	01	PATIENT CARE-NOV	1110205132		10/27/15	337.50
						INVOICE TOTAL:	337.50
						VENDOR TOTAL:	337.50
LARRY	LARRY'S TOWING & RECOVERY						
24635	10/19/15	01	TOWING-VOLVO	1134105290		10/27/15	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	145.00
LEAGUE	LEAGUE OF WI MUNICIPALITIES						
CONF 10/2015	10/15/15	01	KORDUS-LEAGUE CONF REG	1111005332		10/27/15	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
LGREG	LAKE GENEVA REGIONAL NEWS						
1125599	09/03/15	01	LN-8/10 COUNCIL MINUTES	1110005314		10/27/15	229.88
						INVOICE TOTAL:	229.88
1125625	09/03/15	01	LN-7/24 COUNCIL MINUTES	1110005314		10/27/15	24.93
						INVOICE TOTAL:	24.93

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LGREG	LAKE GENEVA REGIONAL NEWS						
1126774	09/10/15	01	LN-ANNEX 120 PROPERTIES LLC	1110005314		10/27/15	105.89
						INVOICE TOTAL:	105.89
1126775	09/10/15	01	LN-PUBLIC HEARING CORE COMM	1110005314		10/27/15	46.89
						INVOICE TOTAL:	46.89
1126776	09/10/15	01	LN-JT 1 COMP PLAN AMEND	1110005314		10/27/15	45.61
						INVOICE TOTAL:	45.61
1126778	09/17/15	01	LN-CUP ENOCH	1110005315		10/27/15	45.61
						INVOICE TOTAL:	45.61
1126780	09/17/15	01	LN-PIP JT #1 DISTRICT	1110005315		10/27/15	46.89
						INVOICE TOTAL:	46.89
1126984	09/03/15	01	LN-10/8 CRACKFILLING BIDS	4132101419		10/27/15	169.00
						INVOICE TOTAL:	169.00
1127674	09/17/15	01	LN-DNR PERMIT RIPRAP	1110005314		10/27/15	61.48
						INVOICE TOTAL:	61.48
1128039	09/24/15	01	LN-9/10 COUNCIL MINUTES	1110005314		10/27/15	33.53
						INVOICE TOTAL:	33.53
1128041	09/24/15	01	LN-8/24 COUNCIL MINUTES	1110005314		10/27/15	791.69
						INVOICE TOTAL:	791.69
1128164	09/17/15	01	LN COMP PLAN-HILLMOOR	1110005314		10/27/15	90.70
						INVOICE TOTAL:	90.70
						VENDOR TOTAL:	1,692.10
LGUTI	LAKE GENEVA UTILITY COMMISSION						
1120-13 S LAKE SHORE	10/08/15	01	1120-13 S LAKE SHORE DR	4500002452		10/27/15	1,690.00

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LGUTI LAKE GENEVA UTILITY COMMISSION							
1120-13 S LAKE SHORE	10/08/15	02	1120-13 S LAKE SHORE DR	4500002453		10/27/15	1,865.00
						INVOICE TOTAL:	3,555.00
5243	10/12/15	01	2015 HYD RENT-3RD QTR	1122105229		10/27/15	57,339.25
						INVOICE TOTAL:	57,339.25
698 S LAKE SHORE DR	10/01/15	01	698 S LAKE SHORE DR	4500002453		10/27/15	1,865.00
						INVOICE TOTAL:	1,865.00
SPEC ASSESSMENT PYMT	10/09/15	01	SPECIAL ASSMT PYMTS	1100004262		10/27/15	2,155.50
		02	SPECIAL ASSMT PYMTS	1100004813			438.45
						INVOICE TOTAL:	2,593.95
						VENDOR TOTAL:	65,353.20
MARTIN MARTIN GROUP							
1183929	09/21/15	01	RICOH OCT-DEC	1112005361		10/27/15	224.42
						INVOICE TOTAL:	224.42
						VENDOR TOTAL:	224.42
MINUT MINUTEMAN PRESS							
25137	10/13/15	01	BIZ CARDS-HEDLUND	1111005399		10/27/15	79.54
						INVOICE TOTAL:	79.54
						VENDOR TOTAL:	79.54
NAPAE ELKHORN NAPA AUTO PARTS							
7608	10/15/15	01	AIR,OIL,FUEL FILTERS	1132105250		10/27/15	74.06
						INVOICE TOTAL:	74.06
8111	10/20/15	01	BATTERY CREDIT	1116105350		10/27/15	-20.00
						INVOICE TOTAL:	-20.00
8113	10/20/15	01	OIL	1116105350		10/27/15	5.98
						INVOICE TOTAL:	5.98
						VENDOR TOTAL:	60.04

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NOVUS NOVUS GLASS MADISON							
GLS0007243	09/17/15	01	WINDSHIELD FIX-#36	1132105250		10/27/15	75.00
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
OFFICM OFFICEMAX INC							
102230	09/24/15	01	INK, TIME CARDS, PENS, PADS	1132105340		10/27/15	124.27
						INVOICE TOTAL:	124.27
238616	10/05/15	01	PAPER, LABELS, PENS	1114305311		10/27/15	329.34
						INVOICE TOTAL:	329.34
309460	10/07/15	01	CREDIT-ELECTION PAPER	1114305311		10/27/15	-16.12
						INVOICE TOTAL:	-16.12
						VENDOR TOTAL:	437.49
PFI PFI FASHIONS INC							
224820	10/13/15	01	JACKETS, SHIRTS	4234505138		10/27/15	304.02
						INVOICE TOTAL:	304.02
						VENDOR TOTAL:	304.02
PHILI PHILIPS MEDICAL CAPITAL							
47375073	10/10/15	01	MONITOR, DEFIBS-OCT	1122005830		10/27/15	700.16
						INVOICE TOTAL:	700.16
						VENDOR TOTAL:	700.16
PNC PNC BANK							
0437-10/15	10/09/15	01	GODADDY-WEBSITE HOST 1 YR	1115105450		10/27/15	107.88
						INVOICE TOTAL:	107.88
						VENDOR TOTAL:	107.88
R&R R&R INSURANCE SERVICES INC							

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R&R R&R INSURANCE SERVICES INC							
1502717	10/02/15	01	W/C INS	1100001625		10/27/15	39,169.50
		02	W/C INS	1110105512			39,169.50
						INVOICE TOTAL:	78,339.00
1502718	10/02/15	01	CRIME POLICY	1100001625		10/27/15	718.50
		02	CRIME POLICY	1110105512			239.50
						INVOICE TOTAL:	958.00
1502719	10/02/15	01	LIAB INS	1100001625		10/27/15	28,334.50
		02	LIAB INS	1110105512			28,334.50
						INVOICE TOTAL:	56,669.00
1502721	10/02/15	01	PROPERTY INS	1100001625		10/27/15	40,841.25
		02	PROPERTY INS	1110105512			13,613.75
						INVOICE TOTAL:	54,455.00
1508944	10/14/15	01	LIAB INS CREDIT	1110105512		10/27/15	-70.00
						INVOICE TOTAL:	-70.00
						VENDOR TOTAL:	190,351.00
RHYME RHYME BUSINESS PRODUCTS							
AR19350	10/02/15	01	SHARP-SEP B&W	1116105531		10/27/15	63.25
		02	SHARP-SEP COLOR	1116105531			58.66
						INVOICE TOTAL:	121.91
						VENDOR TOTAL:	121.91
ROTE ROTE OIL COMPANY							
1528900011	10/16/15	01	203.4 GALS CLEAR DIESEL	1132105341		10/27/15	500.16
						INVOICE TOTAL:	500.16
1528900012	10/16/15	01	264.9 GALS DYED DIESEL	1132105341		10/27/15	569.26
						INVOICE TOTAL:	569.26

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ROTE	ROTE OIL COMPANY						
306897	10/08/15	01	184.8 GALS CLEAR DIESEL	1132105341		10/27/15	435.94
						INVOICE TOTAL:	435.94
						VENDOR TOTAL:	1,505.36
SHERW	SHERWIN-WILLIAMS COMPANY						
5766-4	09/28/15	01	PAINT-BENCHES	1152005350		10/27/15	48.19
						INVOICE TOTAL:	48.19
						VENDOR TOTAL:	48.19
SHI	SHI COMPUTERS						
B03320547	04/16/15	01	FIREWALLS-PHONE SYS	1100001391		10/27/15	443.01
		02	FIREWALLS-PHONE SYS	4116101412			443.01
						INVOICE TOTAL:	886.02
						VENDOR TOTAL:	886.02
SPRING	SPRINGSTED INC						
15-134	10/08/15	01	CONTIN DISCLOSURE-2015	1115105212		10/27/15	1,900.00
						INVOICE TOTAL:	1,900.00
						VENDOR TOTAL:	1,900.00
STAFFS	STAFFORD-SMITH INC						
329398	10/01/15	01	GARBAGE DISPOSAL	4055105240		10/27/15	1,573.95
						INVOICE TOTAL:	1,573.95
						VENDOR TOTAL:	1,573.95
STAPL	STAPLES ADVANTAGE						
3280798662	10/10/15	01	VOTER REG PAPER-CREAM	1114305311		10/27/15	35.98
						INVOICE TOTAL:	35.98
						VENDOR TOTAL:	35.98

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

SUN	SUN LIFE FINANCIAL						
RE101315	10/20/15	01	CEM DISABILITY-NOV	4800005137		10/27/15	29.65
		03	LIB DISABILITY-NOV	9900005137			69.38
		04	PD DISABILITY-NOV	1110205134			564.70
		05	STREET DISABILITY-NOV	1110205134			199.90
		06	WATER DISABILITY-NOV	1100001634			139.69
		07	WWTF DISABILITY-NOV	1100001634			109.41
		08	C HALL DISABILITY-NOV	1110205134			151.40
		09	PARKING DISABILITY-NOV	4234505137			15.00
						INVOICE TOTAL:	1,279.13
						VENDOR TOTAL:	1,279.13
SUPPLY	THE SUPPLY CORPORATION						
62876-IN	09/30/15	01	HAND SOAP	1152005350		10/27/15	131.70
						INVOICE TOTAL:	131.70
62978-IN	10/14/15	01	RESPIRATORS	1132145430		10/27/15	54.88
						INVOICE TOTAL:	54.88
						VENDOR TOTAL:	186.58
T0001120	JOHN FALDUTO						
REFUND	10/09/15	01	FALDUTO-SEC DEP 8/8/15	4055102353		10/27/15	1,000.00
		02	FALDUTO-SETUP, SEC GRD	4055104674			-194.75
		03	FALDUTO-LEASE 8/8/15	4055104674			-400.00
						INVOICE TOTAL:	405.25
						VENDOR TOTAL:	405.25
T0001121	SPRECHERS RESTAURANT & PUB						
REFUND	10/12/15	01	SPRECHERS-BARRICADE DEP	1100002353		10/27/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001122	NOVEL INTERIORS LLC						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001122 NOVEL INTERIORS LLC							
REFUND	10/12/15	01	NOVEL INTERIORS-BIZ LIC REF	1100004412		10/27/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0001123 ELEANOR SURNICKI							
REFUND	10/12/15	01	SURNICKI-SEC DEP 10/10/15	4055102353		10/27/15	1,000.00
		02	SURNICKI-SETUP, SEC GRD 10/10	4055104674			-344.00
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
T0001124 PETER WOJNICKI							
REFUND	10/12/15	01	WOJNICKI-SEC DEP 10/9/15	4055102353		10/27/15	1,000.00
		02	WOJNICKI-SETUP, SEC GRD 10/9/15	4055104674			-338.50
						INVOICE TOTAL:	661.50
						VENDOR TOTAL:	661.50
T0001126 CHRISTOPHER H ACKELS							
REFUND	10/07/15	01	BOND CITATION #CN80DPGFTR	1112004510		10/27/15	388.60
						INVOICE TOTAL:	388.60
						VENDOR TOTAL:	388.60
T0001127 KIMBERLY RYBICKI							
REFUND	10/15/15	01	BENCHES, TABLES, TRASH 8/30	1100002353		10/27/15	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
T0001128 SPYRO CONDOS							
RESTITUTION 8/26	10/15/15	01	HUTCHINSON-CN80FW8HL8	1112004510		10/27/15	28.20
						INVOICE TOTAL:	28.20
						VENDOR TOTAL:	28.20

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0001129 JOSHUA ESTELA							
REFUND	10/15/15	01	ESTELA-SEC DEP 5/7/16	4055102353		10/27/15	1,000.00
		02	ESTELA-CANCEL 5/7/16	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0001130 ALEX BIELSKI							
REFUND	10/22/15	01	DOUBLE PYMT-TICKET 191657	4234504634		10/27/15	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
T2SYS T2 SYSTEMS CANADA INC							
228064	10/01/15	01	NOV EMS FEES	4234505450		10/27/15	2,835.00
						INVOICE TOTAL:	2,835.00
						VENDOR TOTAL:	2,835.00
TIME TIME WARNER CABLE							
10404710897601	10/15	10/12/15	01	INTERNET SVC-OCT	1121005221	10/27/15	209.99
						INVOICE TOTAL:	209.99
						VENDOR TOTAL:	209.99
TIMS TIM'S TAP LINE CLEANING INC							
10666	10/19/15	01	SANITIZE TAP LINE	4055105360		10/27/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
ULTIM ULTIMATE WINDOW LLC							
517611	10/06/15	01	WINDOW CLEANING	4055105360		10/27/15	750.00
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
UNITE UNITED LABORATORIES							
133579	09/30/15	01	WEED, BRUSH, AQUATIC KILLER	1152005362		10/27/15	1,346.40
		02	NEUTRACLEAN, FRAGRANCE	1152005399			346.43
						INVOICE TOTAL:	1,692.83
						VENDOR TOTAL:	1,692.83
VERIZON WIRELESS							
9753217214	10/01/15	01	CELL CHGS-SEP	1121005221		10/27/15	697.91
						INVOICE TOTAL:	697.91
9753368771	10/03/15	01	AIR CARDS-SEP	1121005221		10/27/15	401.57
						INVOICE TOTAL:	401.57
						VENDOR TOTAL:	1,099.48
WALCOC WALWORTH COUNTY CLERK							
1030-42640 10/15	10/22/15	01	VOTING MACHINE MAINT	1114305311		10/27/15	994.00
						INVOICE TOTAL:	994.00
						VENDOR TOTAL:	994.00
WALCOS WALWORTH COUNTY SHERIFF							
9/15	10/06/15	01	SEP PRISONER CONFINES	1112005290		10/27/15	135.00
						INVOICE TOTAL:	135.00
						VENDOR TOTAL:	135.00
WIDNR WI DEPT OF NATURAL RESOURCES							
ANNUAL LIC FEE	09/30/15	01	ANNUAL BURN PERMIT 2015-16	1152005840		10/27/15	165.00
						INVOICE TOTAL:	165.00
						VENDOR TOTAL:	165.00
WIELEV WI ELEVATOR INSPECTION							
7861	07/08/15	01	ANNUAL ELEV INSP-RIV	4055205360		10/27/15	95.00
						INVOICE TOTAL:	95.00

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WIELEV	WI ELEVATOR INSPECTION						
8158	10/19/15	01	ELEV INSPECTION RECHECK	4055205360		10/27/15	95.00
						INVOICE TOTAL:	95.00
						VENDOR TOTAL:	190.00
ZEE	ZEE MEDICAL INC						
100027352	10/08/15	01	RUBBER GLOVES	1152005350		10/27/15	91.95
						INVOICE TOTAL:	91.95
						VENDOR TOTAL:	91.95
						TOTAL ALL INVOICES:	356,370.23