



REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 13, 2017 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderman Skates
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of October 23, 2017, as prepared and distributed.
9. **CONSENT AGENDA** – *Recommended by Finance, License and Regulation on November 7, 2017*
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Temporary Class “B”/“Class B” Retailer’s License application filed by Lake Geneva Fresh Air & Holiday Camp for the sale of wine for the *Party with a Purpose* at 214 Broad Street, Lake Geneva, WI on Thursday, November 30, 2017 from 4:00 to 9:00 pm.
 - b. Temporary Operator License application filed by Gina L. Nocek on behalf of Lake Geneva Fresh Air & Holiday Camp for the *Party with a Purpose* on Thursday, November 30, 2017 from 4:00 to 9:00 pm.
 - c. Banner Permit application filed by Lynelle Gramm on behalf of the Friends of the Lake Geneva Public Library to use 2 banner poles starting July 31 – August 4, 2018 (Approved by City Administrator, informational item only).
 - d. Original 2017-2018 Operator’s (Bartender) License application filed by Tiffany Stonick, Allison Dertz, Barbara Morris, Eliza Peters, Zachary Carroll, Jenna Holmes, Alex Klotz, and Mirage Goff.
10. **Item(s) removed from the Consent Agenda**
11. Second reading of Ordinance 17-15 amending the Comprehensive Plan for Tax Key Nos. ZYUP00001C, ZOP00001, ZYUP00131 and ZYUP00153, the former Hillmoor Golf Course, certified to City Council by a Plan Commission Resolution adding maps 5a. & 5b. showing the following changes:
 - 1) North section to remain in the Private Recreation Facilities land use category;
 - 2) Central section to change from the Private Recreation Facility land use category to the Planned Mixed Use land use category;
 - 3) South-central section to change from the Private Recreation Facility land use category to the Neighborhood Mixed Use land use category;

- 4) Southwest section to change from the Private Recreation Facility land use category to the Two-Family/Townhouse Residential land use category; and,
- 5) WI Hwy 50 frontage to remain in the Private Recreation Facilities land use category.

12. Second reading of Ordinance 17-16 amending the Comprehensive Plan for Tax Key Nos. ZGBC00001, ZGBC00001A, and ZGBC00002, 751 Geneva Parkway North plus adjacent remnant of Lot 2, certified to the City Council by a Plan Commission Resolution, adding maps 5a. & 5b. showing the following changes: Change the Planned Industrial land use category to the Planned Business land use category.

13. Finance, License & Regulation Committee Recommendations from November 7, 2017 – Alderman Kordus

- a. Discussion/Action on awarding the Riviera Beach Wall/Erosion Control Project to B&J Tree Service & Landscaping Service, Inc. not to exceed \$18,600.00 from the Lakefront Fund
- b. Discussion/Action on awarding the Beach Boardwalk Replacement Project to DAN -- Dan the Concrete Man not to exceed \$21,500.00 from the Lakefront Fund
- c. Discussion/Action on Employee Health Benefits including:
 - 1) Claims Paid 6 Month Rolling Average
 - 2) Changing to a fully insured plan or a Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program
 - 3) Aurora Clinic
- d. Discussion/Action/Recommendation on filling the Senior Financial Analyst (Treasurer) Vacancy as a Full-time position
- e. Discussion/Recommendation Ordinance amending on Sec. 30-122 Annual fire prevention inspection fees to allow fee changes via resolution
- f. Discussion/Recommendation Library Request for Credit Card

14. Presentation of Accounts – Ald. Kordus *(Recommended by Finance, License and Regulation on November 7, 2017)*

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$448,118.80
- c. Regular Bills in the amount of \$263,646.40

15. Mayoral Appointments. (none)

16. Closed Session - Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to:

- a. Cottingham & Butler Compensation Agreement for health & welfare services
- b. Police Officer's Union Negotiations

17. Open Session - Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session.

18. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

11/10/2017 10:15 AM

cc: Aldermen, Mayor, City Admin., Attorney, Dept. Heads, Media

REGULAR CITY COUNCIL MEETING MINUTES

MONDAY, OCTOBER 23, 2017 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Mayor Kupsik calls the meeting to order 6:00 pm

Pledge of Allegiance – Alderman Chappell

Roll Call

Present: Mayor Kupsik, Aldermen Chappell, Kordus, Flower, Straube, Halverson, Hedlund, Howell, Skates.
Also Present: City Attorney Draper, and Asst. City Clerk Elder. **Absent:** City Administrator, Oborn

Awards, Presentations, and Proclamations

Re-consider business from previous meeting

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Speaker 1.) Paul Fitzpatrick - 3140 N. Sheffield, Chicago. No opposition to Plan Commission recommendations for the Comprehensive Plan Amendment for Hillmoor.

Speaker 2.) Karen Yancy, Executive Director, representing the Geneva Lake Conservancy, which opposes the Comprehensive Plan Amendment and voiced the Conservancy's concerns and solutions.

Speaker 3.) Ernest Gary Gyax Jr., 3157 W. Barry Dr., Lake Geneva, opposes the Comprehensive Plan Amendment and voiced his concerns.

Speaker 4.) Virgil Wuttkey, 830 Wisconsin St., Lake Geneva, opposes the Comprehensive Plan Amendment for Hillmoor

Speaker 5.) Charlene Kline, 817 Wisconsin St., Lake Geneva, opposes the Comprehensive Plan Amendments and voiced her concerns.

Speaker 6.) Maureen Marks, 834 Dodge St., Lake Geneva, doesn't want change and voiced her concerns.

Speaker 7.) Jim Strauss, N1517 Meadow Ridge Circle, opposes the Comprehensive Plan Amendment for Hillmoor.

Speaker 8.) Trisha Schafer, 403 Center St., opposes the Comprehensive Plan Amendment for Hillmoor

Speaker 9.) Rick Steinberg, 1032 Williams, opposes the Comprehensive Plan Amendment for Hillmoor

Speaker 10.) Sonette Tippens, N1524 Wildwood Road, Town of Linn, opposes the Comprehensive Plan Amendment and voiced her concerns.

Speaker 11.) Bill Huntress, 1015 Pleasant St., opposes the Comprehensive Plan Amendment and voiced his concerns.

Speaker 12.) Donna Jovanni, S. Lake Shore Drive, Lake Geneva opposes the Comprehensive Plan Amendment

Speaker 13.) Peter Peterson, 1601 Evergreen Lane, Lake Geneva, opposes the Comprehensive Plan Amendment and voiced his concerns.

Speaker 14.) Mark Emmer, 821 Wisconsin St., opposes the Comprehensive Plan Amendment for Hillmoor

Speaker 15.) Dick Malmin, N1991S Lake Shore Dr., Lake Geneva, opposes the Comprehensive Plan Amendment and voiced his concerns.

Speaker 16.) Mary Jo Fesenmaier, 1085 S Lake Shore Dr., opposes the Comprehensive Plan Amendment and voiced her concerns.

Speaker 17.) Penny Roehrer, 951 S Lake Shore Dr. opposes the Comprehensive Plan Amendment and would like to see it tabled.

Speaker 18.) Judge Henry Sibbing, 1725 Hillcrest Dr., opposes the Comprehensive Plan Amendment for Hillmoor

Acknowledgement of Correspondence

Correspondence was received from 5 people opposing the Hillmoor Property Comprehensive Plan Amendment.

1 correspondence was received in favor of the Hillmoor Property Comprehensive Plan Amendment.

Correspondence was received from 1 person in favor of the 905 W Main St Comprehensive Plan Amendment. Correspondence was received from 1 person opposing the Geneva Inn Properties Comprehensive Plan Amendment.

Approve Regular City Council Meeting minutes of October 9, 2017, as prepared and distributed.

Motion to approve by Ald. Hedlund, second by Skates. Motion carried 8 to 0.

CONSENT AGENDA – *Recommended by Finance, License and Regulation on October 17, 2017*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Temporary Class “B”/“Class B” Retailer’s License application filed by Geneva Lake Arts Foundation for the sale of wine for the Art Gallery Open House at the Art Gallery, 223 Broad St. on Tuesday, November 10, 2017 from 6:00 to 8:00 pm.

Temporary Operator License application filed by Sarah McConnell on behalf of Geneva Lake Arts Foundation for the Art Gallery Open House on November 10, 2017 from 6:00 to 8:00 pm.

Original 2017-2018 Operator’s (Bartender) License applications filed by Mark Cloutier, Cadey Jo Floyd, and Tristan Levy.

Motion to approve 9a., b., & c. by Ald. Howell, second by Kordus. Motion carried 8 to 0.

Item(s) removed from the Consent Agenda. None.

Finance, License and Regulation Committee Recommendations of October 17, 2017 – Ald. Kordus

Discussion/Action on request from WE Energies for an easement on Manning Way Tax Key Parcel ZYUP00190. Ald. Flower asked for clarification on which support piece was correct for the easement on Manning Way. Please note to reference support document number 2. in the packet is the correct reference to work from.

Motion to approve Ald. Hedlund, second by Kordus. Motion carried 8 to 0.

Discussion/Action on 2017 Fall Tree Planting bid award to Dan Larsen Landscaping in an amount not to exceed \$9,242.00. Motion to approve Ald. Kordus, second by Skates. Motion carried 8 to 0.

Discussion/Action on bid approval for Generator Set at 1065 Carey Street in the amount not to exceed \$6,200.00 including the permit to be funded from Capital Projects. This item should not include the permit and should be \$6,000.

Motion to approve at \$6,000.00 by Ald. Kordus, second by Hedlund. Motion carried 8 to 0.

Discussion/Action on Payne & Dolan’s Pay Request #1 for the 2017 Street Improvement Program in the amount of \$433,950.18 funded from Capital Projects. Motion to approve by Ald. Kordus, second by Hedlund. Motion carried 8 to 0.

Discussion/Action regarding amending Article V, Child Safety Zones of Chapter 50, Offenses and Miscellaneous Provisions of the Municipal Code of the City of Lake Geneva, Wisconsin.

Per Ald. Kordus doesn’t require a motion, but Attorney Draper requesting a recommendation to repeal the existing ordinance and bring back a new ordinance that’s more in line with court decisions. Ald. Kordus recommended giving staff direction to change borders to be either 750 - 1,000 feet. No action taken.

Discussion/Action of City in Support of BID application for Wisconsin Economic Development Corporation Connect Communities Program. Per Ald. Kordus was approved at FLR. Received a request from the BID to join Connected Communities to take advantage of grants and other opportunities.

Motion to approve by Ald. Kordus, second by Skates. Motion carried 8 to 0.

Plan Commission Recommendations of October 16, 2017 – Ald. Skates

First reading of Ordinance 17-15 amending the Comprehensive Plan for Tax Key Nos. ZYUP00001C, ZOP00001, ZYUP00131 and ZYUP00153, the former Hillmoor Golf Course, certified to City Council by a Plan Commission Resolution adding maps 5a. & 5b. showing the following changes:

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- Southwest section to change from the Private Recreation Facility land use category to the Two-Family/Townhouse Residential land use category; and,
- WI Hwy 50 frontage to remain in the Private Recreation Facilities land use category.

First reading of Ordinance 17-16 amending the Comprehensive Plan for Tax Key Nos. ZGBC00001, ZGBC00001A, and ZGBC00002, 751 Geneva Parkway North plus adjacent remnant of Lot 2, certified to the City Council by a Plan Commission Resolution, adding maps 5a. & 5b. showing the following changes: Change the Planned Industrial land use category to the Planned Business land use category.

Discussion/Action on CSM Lot Division Review filed by Richard Torhorst, PO Box 1300, Lake Geneva, WI 53147, on behalf of P & T Krueger Road LLC, for Tax Key Nos. JHIC00001, JHIC00002, JHIC00003, JHIC00004, JHIC00005, JHIC00006, JHIC00007 and JHIC00008. Per Ald. Skates this was approved at the Planning Commission. Motion to approve by Ald. Skates, second by Hedlund. Motion carried 8 to 0.

Presentation of Accounts – Ald. Kordus *(Recommended by Finance, License and Regulation on Oct. 17, 2017)*

Purchase Orders (none)

Prepaid Bills in the amount of \$23,765.11, Motion to approve by Ald. Kordus, second by Hedlund. Motion carried 8 to 0.

Regular Bills in the amount of \$153,402.88, Motion to approve by Ald. Kordus, second by Skates. Motion carried 8 to 0.

Mayoral Appointments. (none)

Adjournment, Motion to adjourn at 7:38 pm approved by Ald. Kordus, second by Hedlund. Motion carried 8 to 0.

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

10/25/2017 3:30pm /s/ Nan Elder

cc: Aldermen, Mayor, City Admin., Attorney, Dept. Heads, Media

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 11-2-17

Town Village City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 11-30-17 and ending 11-30-17 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Brad Cripe - Lake Geneva Fresh Air + Holiday Home Camp

(b) Address 571 cutting P.O. Box 10 Williams Bay
(Street) Town Village City

(c) Date organized 1887

(d) If corporation, give date of incorporation 1887 - nonprofit

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
 President Margaret Kelly 7775 Spring House Rd, Burlington
 Vice President Bill Heun 7795 Island Road, Dela
 Secretary Liz King 3340 via Cassia, LG
 Treasurer 1244 Fox Run Court, Mukwonago - Andy Stekowitz

(g) Name and address of manager or person in charge of affair:
Brad Cripe P.O. Box 10, Williams Bay

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 214 Broad Street, Lake Geneva, WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Party With A Purpose

(b) Dates of event November 30, 2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 10/31/2017
(Signature/date)

L.G. Fresh Air Association
Holiday Home Camp
(Name of Organization)
 Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Lake Geneva Fresh Air + Holiday Home

Name of Event: Party with a Purpose

Date of Event: November 30, 2017

Time of Event: 4:00 - 9:00
(Beginning) (Ending)

Event Contact Person: Karin Bennett

Contact Phone: _____

Contact Email: _____

Will a Licensed Operator be serving or supervising the service of alcohol?

***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

Yes

No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: <u>11-2-17</u>	Receipt No: <u>C171102-4</u>
Total Amount: <u>\$10.00</u>	
Forwarded to Police Chief: <u>[Signature]</u>	
Recommendation: <u>[Signature]</u>	<u>Approved</u> Denied
Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____	
FLR Approval: <u>11-7-17</u>	License Issued: _____
Council Approval: _____	License Number: _____
MAILTO: Organization	License Expires: _____



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Nocek Gina L
Last First Middle

Maiden Name: _____ Date of Birth: 07/17/60

Address (Physical): 897 PLAT AVE

Mailing Address (if different): _____

City, State, Zip: Lake Geneva, WI, 53147

Phone _____ Drivers License #: _____

Email: _____

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Lake Geneva Fresh Air Assoc. 3/ Holiday Home Camp

Address: 214 Broad St., Lake Geneva, WI

Name of Event where licensee will work: Party With A Purpose

Date of Event: 11-30-17

APPLICANT SIGNATURE

Gina Nocek DATE: 11/2/17

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: 11/2/17 Receipt No: C171102-4

Total Amount: \$10.00

Forwarded to Police Chief: _____

Background Completed: _____

Recommendation: _____ Approved Denied

Verification that no more than 2 temporary licenses have been issued to this applicant in the current year: _____

FLR Approval: _____ License Issued: _____

Council Approval: _____ License Number: _____

License Expires: _____

MAILTO: Individual, Organization



RESPONSIBLE BEVERAGE SERVICE
Course Completion Certificate

Name of Participant (Last, First) Nocek Gina L		Phone Number 202-202-2022
Address 1135 SIENA CIRCLE		Zip Code 53147
Municipality Issuing License LAKE GENEVA		
Employer Harrys Cafe / Place		
Course Number 311-400-807		Completion Date 10-8-2003

Instructor's Signature
Thomas J. Anthony

Location: City Clerk (white) / Gateway (yellow) / Student (Pink)
STUDENTS, KEEP YOUR PINK COPY, ALLOW EMPLOYERS TO MAKE COPIES.
COURSE MEETS THE REQUIREMENTS ESTABLISHED UNDER SEC. 125.17 (6) WISCONSIN STATUTES.



CITY OF LAKE GENEVA

STREET BANNER DISPLAY APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY.
A FEE OF \$20.00 PER BANNER SHALL BE PAID, IN ADVANCE, FOR THE
HANGING AND REMOVAL OF BANNERS BY CITY PERSONNEL.

BANNER INFORMATION

Contact Name: Lynelle Gramm
Contact Phone: _____
Organization Name: Friends of the Lake Geneva Public Library
Mailing Address: 918 W. Main St.
City, State, Zip: Lake Geneva, WI 53147
Phone: _____ Fax: _____
Number of Banners to be displayed: 2
Dates for Banners to be displayed: July 31 - August 14, 2018
Preferred Location (if available): intersection of Broad +
Main Streets
Special Notes or Requests: _____

Are the Banners to be displayed new, or have they been previously displayed?

NEW PREVIOUSLY DISPLAYED

If the Banners to be displayed are new, a sketch must be submitted prior to production.
One copy of the Banner should be submitted for approval.

THE UNDERSIGNED HEREBY CERTIFIES THAT I HAVE READ AND UNDERSTAND
THE CITY OF LAKE GENEVA ORDINANCE REGARDING THE DISPLAY OF BANNERS.
THE UNDERSIGNED FURTHER CERTIFIES THAT I HAVE PAID ANY FEES
ASSOCIATED WITH THIS DISPLAY TO THE CITY UPON APPLICATION.

Lynelle K. Gramm
SIGNATURE OF APPLICANT

DATE: 23 October 2017

For Office Use Only

Date Filed with Clerk: 10-26-17
Receipt Number: C171026-12
Total Amount: 40⁰⁰ CK 2423

Forwarded to City Administrator: [Signature] 10-27-17
Recommendation: Approved Denied

City Administrator Signature: [Signature]

If denied, a refund less the \$10.00 processing fee will be returned to the applicant.

Copied To: Street Department

*put on
Google
calendar*

City of Lake Geneva

Licenses Issued Between 10/25/2017 and 11/14/2018

Date: 11/03/2017

Time: 4:40 PM

Page: 1

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>	
11/14/2017	2017 -101	Tiffany Marie Stonick Employer: Carvetti's / Samson Enterprise	4615 Prairie Ave. 642 W Main St	McHenry, IL 60050 Lake Geneva, WI 53147	15.00	
11/14/2017	2017 -404	Allison Dertz Employer: Aldi Inc. (Wisconsin) DBA Aldi	400 S Edwards Blvd #257 200 N. Edwards Blvd.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00	
11/14/2017	2017 -405	Barbara Lynn Morris Employer: Stop N Go #265	146 Maple Ave 896 Wells St.	Hartland, WI 5302 Lake Geneva, WI 53147	50.00	
11/14/2017	2017 -406	Eliza Jo Peters Employer: Board and Brush Creative Studi	234 N. OAK POINT CT. 262 Center Street	PEORIA, IL 61614 Lake Geneva, WI 53147	Lake Geneva, WI 5 50.00	
11/14/2017	2017 -407	Zachary Ross Carroll Employer: Lake Geneva Mobil / Prairie St	300 S. Edwards Blvd. #51 350 Edwards Blvd	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00	
11/14/2017	2017 -408	JENNA KAMINSKI HOLMES Employer: Carvetti's / Samson Enterprise	310 CUNAT BLVD APT 3E 642 W Main St	Richmond, IL 6007 Lake Geneva, WI 53147	50.00	
11/14/2017	2017 -409	ALEX JOSEPH KLOTZ Employer: DCR Restaurant Group d/b/a Nex	9110 394TH 411 Interchange N.	Powers Lake, WI 5 Lake Geneva, WI 53147	50.00	
11/14/2017	2017 -410	Mirage Rayn Goff Employer: Thumbs Up / Two Thumbs Up LLC	127 N. Second St. 260 Broad St	Waterford, WI 531 Lake Geneva, WI 53147	50.00	
Operator's Regular			Count:	8	Totals for this Type:	365.00

ORDINANCE NO. 17-15

AN ORDINANCE AMENDING THE CITY OF LAKE GENEVA COMPREHENSIVE PLAN

The City Council of the City of Lake Geneva, Wisconsin, does ordain as follows:

SECTION 1. Pursuant to sections 62.23(2) and (3) of Wisconsin Statutes, the City of Lake Geneva is authorized to prepare and adopt an amendment to the comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of Wisconsin Statutes.

SECTION 2. The City Council of the City of Lake Geneva has adopted and followed written procedures designed to foster public participation in every stage of the preparation of an amendment to the comprehensive plan as required by section 66.1001(4)(a) of Wisconsin Statutes.

SECTION 3. The Plan Commission of the City of Lake Geneva, by a majority vote of the entire Commission recorded in its official minutes, has certified a Resolution recommending the City Council amend the document entitled "CITY OF LAKE GENEVA COMPREHENSIVE PLAN," for Tax Key Nos. ZYUP00001C, ZOP00001, ZYUP00131 and ZYUP00153, the former Hillmoor Golf Course, as depicted on the maps showing the substance of the changes to that plan which is as follows:

- 1) North section to remain in the Private Recreation Facilities land use category;
- 2) Central section to change from the Private Recreation Facility land use category to the Planned Mixed Use land use category;
- 3) South-central section to change from the Private Recreation Facility land use category to the Neighborhood Mixed Use land use category;
- 4) Southwest section to change from the Private Recreation Facility land use category to the Two-Family/Townhouse Residential land use category; and,
- 5) WI Hwy 50 frontage to remain in the Private Recreation Facilities land use category.

SECTION 4. The City of Lake Geneva has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001 (4)(d) of Wisconsin Statutes, and provided other opportunities for public involvement per its adopted public participation strategy and procedures .

SECTION 5: The City Council of the City of Lake Geneva, Wisconsin, does, by enactment of this ordinance, formally amend the document entitled, "CITY OF LAKE GENEVA COMPREHENSIVE PLAN," pursuant to section 66.1001(4)(c) of Wisconsin Statutes, which shall be on file with the City Clerk as amended from time to time, by adding the maps attached hereto and replacing the same described maps in the comprehensive plan.

SECTION 6: This ordinance shall take effect upon passage by a majority vote of the members-elect of the City Council and publication/posting as required by law.

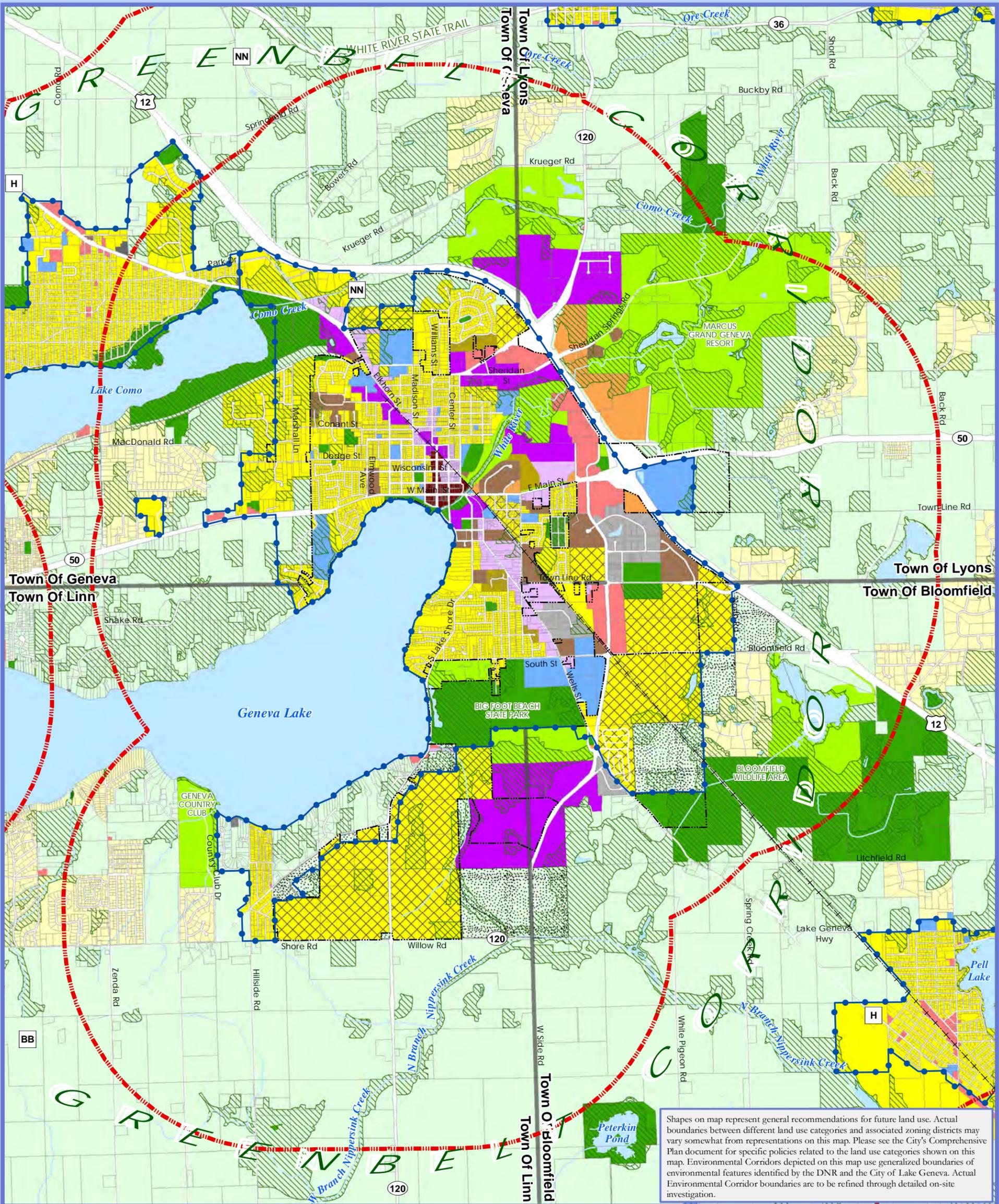
Adopted this ___ day of November, 2017.

Al Kupsik, Mayor and
Plan Commission Chair

Attest:

Nan Elder, Assistant City Clerk

First Reading: 10/23/17
Second Reading: 11/13/17
Adoption: 11/13/17
Publication: 11/23/17



Shapes on map represent general recommendations for future land use. Actual boundaries between different land use categories and associated zoning districts may vary somewhat from representations on this map. Please see the City's Comprehensive Plan document for specific policies related to the land use categories shown on this map. Environmental Corridors depicted on this map use generalized boundaries of environmental features identified by the DNR and the City of Lake Geneva. Actual Environmental Corridor boundaries are to be refined through detailed on-site investigation.

Map 5a: Future Land Use - City of Lake Geneva Comprehensive Plan

Land Use Categories

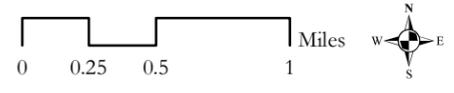
- Agricultural & Rural
- Single Family Residential - Exurban
- Single Family Residential - Urban
- Two-Family/Townhouse Residential
- Multi-Family Residential
- Planned Neighborhood
- Neighborhood Mixed Use
- Planned Office
- Planned Business

- Central Business District
- Planned Mixed Use
- Planned Industrial
- General Industrial
- Institutional & Community Services
- Private Recreation Facilities
- Public Park & Recreation
- Environmental Corridor
- Long Range Exurban Growth Area

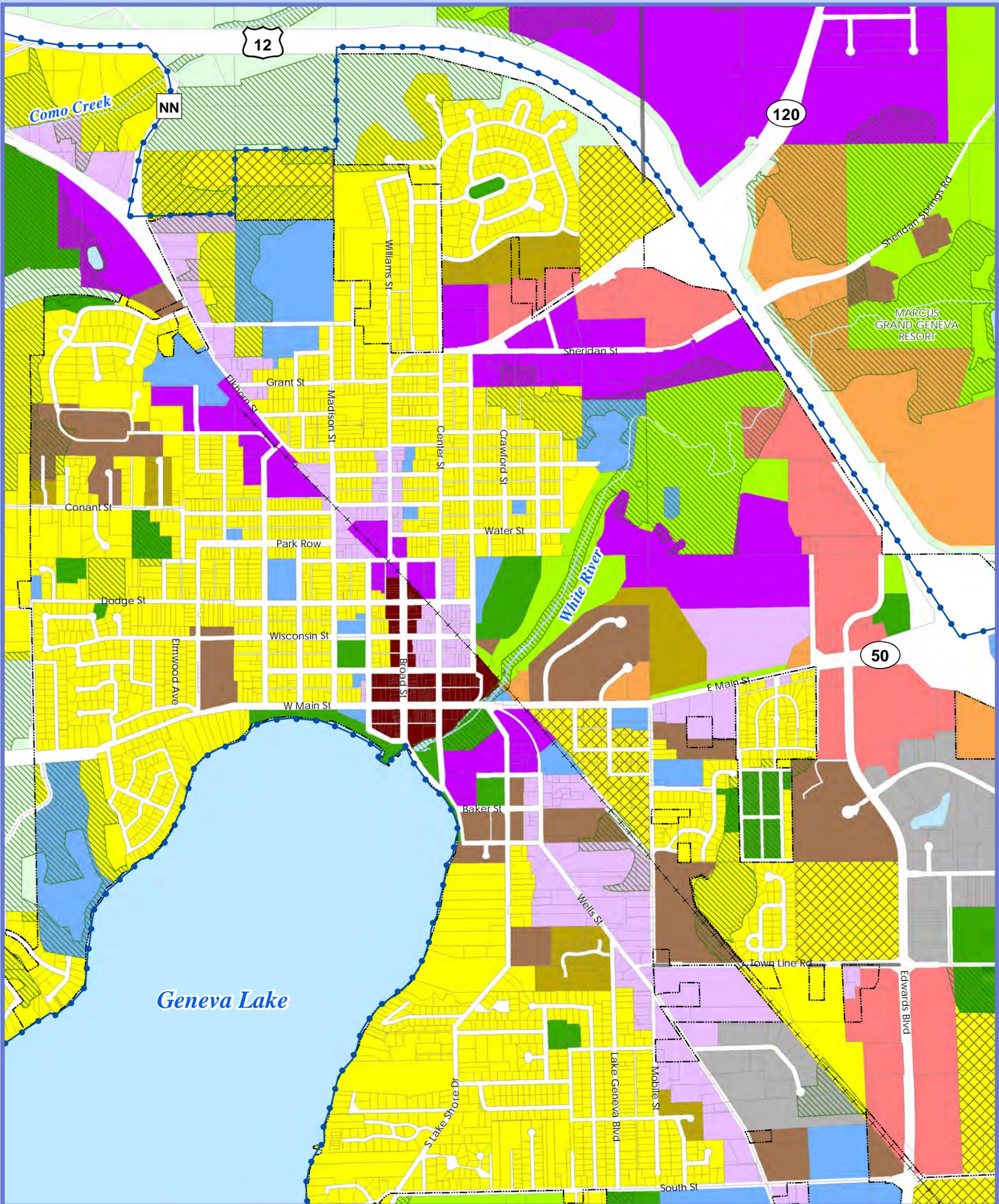
- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad

*Each "Planned Mixed Use Area" may include mix of:
 1. Planned Office
 2. Multi-Family Residential
 3. Institutional & Community Services
 4. Planned Business

*Each "Planned Neighborhood" may include a mix of:
 1. Single Family - Urban (predominate land use)
 2. Two-Family/Townhouse
 3. Multi-Family Residential
 4. Institutional & Community Services
 5. Neighborhood Mixed Use
 6. Public Park & Recreation

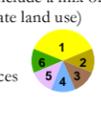


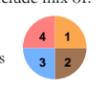
Adopted: October 24, 2014
 Source: SEWRPC, WIDNR, Walworth County LIO, V&A



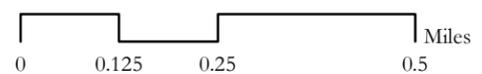
Map 5b: Future Land Use - City of Lake Geneva Comprehensive Plan

Land Use Categories

-  Agricultural & Rural
 -  Single Family Residential - Exurban
 -  Single Family Residential - Urban
 -  Two-Family/Townhouse Residential
 -  Multi-Family Residential
 -  Planned Neighborhood
 -  Neighborhood Mixed Use
 -  Planned Office
 -  Planned Business
- *Each "Planned Neighborhood" may include a mix of:
1. Single Family - Urban (predominate land use)
 2. Two-Family/Townhouse
 3. Multi-Family Residential
 4. Institutional & Community Services
 5. Neighborhood Mixed Use
 6. Public Park & Recreation
- 

-  Central Business District
 -  Planned Mixed Use
 -  Planned Industrial
 -  General Industrial
 -  Institutional & Community Services
 -  Private Recreation Facilities
 -  Public Park & Recreation
 -  Environmental Corridor
 -  Long Range Exurban Growth Area
- *Each "Planned Mixed Use Area" may include mix of:
1. Planned Office
 2. Multi-Family Residential
 3. Institutional & Community Services
 4. Planned Business
- 

-  City of Lake Geneva
-  Township Boundary
-  Urban Service Area Boundary
-  Extraterritorial Jurisdiction Boundary
-  Parcels
-  Surface Water
-  Abandoned Railroad



Adopted: December 14, 2009
 Amended: October 24, 2014
 Source: SEWRPC, WIDNR,
 Walworth County LIO, V&A

PLAN COMMISSION RESOLUTION FOR TAX KEY NOS. ZYUP00001C, ZOP00001,
ZYUP00131 AND ZYUP0015, THE FORMER HILLMOOR GOLF
COURSE, RECOMMENDING AN AMENDMENT TO THE COMPREHENSIVE PLAN FOR
THE CITY OF LAKE GENEVA IN WALWORTH COUNTY, WISCONSIN

WHEREAS, section 66.1001(4), Wisconsin Statutes, establishes the required procedure for a local government to adopt a comprehensive plan, and section 66.1001(2) identifies the required elements of a Comprehensive Plan; and

WHEREAS, the City of Lake Geneva Plan Commission has the authority to recommend that the City Council adopt a "Comprehensive Plan" under section 66.1001(4)(b); and,

WHEREAS, the City has prepared an amendment for the *City of Lake Geneva Comprehensive Plan*, containing all required maps and other descriptive materials, to be the comprehensive plan for the City under section 66.1001, Wisconsin Statutes; and,

WHEREAS, specifically, this amendment is to amend the Future Land Use Map (Maps 5a and 5b) to change the land use categories for Tax Key Nos. ZYUP00001C, ZOP00001, ZYUP00131 and ZYUP00153, the former Hillmoor Golf Course, to the following:

- 1) North section to remain in the Private Recreation Facilities land use category;
- 2) Central section to change from the Private Recreation Facility land use category to the Planned Mixed Use land use category;
- 3) South-central section to change from the Private Recreation Facility land use category to the Neighborhood Mixed Use land use category;
- 4) Southwest section to change from the Private Recreation Facility land use category to the Two-Family/Townhouse Residential land use category; and,
- 5) WI Hwy 50 frontage to remain in the Private Recreation Facilities land use category.

NOW, THEREFORE, BE IT RESOLVED that the Plan Commission of the City of Lake Geneva hereby recommends that the City Council adopt an ordinance to constitute official City approval of the amendment to the *City of Lake Geneva Comprehensive Plan* Maps 5a and 5b for Tax Key Nos. ZYUP00001C, ZOP00001, ZYUP00131 and ZYUP0015, the former Hillmoor Golf Course, making the following changes:

- 2) North section to remain in the Private Recreation Facilities land use category;
- 3) Central section to change from the Private Recreation Facility land use category to the Planned Mixed Use land use category;
- 4) South-central section to change from the Private Recreation Facility land use category to the Neighborhood Mixed Use land use category;
- 5) Southwest section to change from the Private Recreation Facility land use category to the Two-Family/Townhouse Residential land use category; and,
- 6) WI Hwy 50 frontage to remain in the Private Recreation Facilities land use category.

pursuant to section 66.1001(4) of Wisconsin Statutes, and as shown on the amended Maps 5a and 5b attached.

Adopted this 19 day of October, 2017.



Al Kupsik Mayor and Plan
Commission Chair

Attest:



Brenda Follenbee

MEMORANDUM

To: City of Lake Geneva
From: Mike Slavney, FAICP, City Planner
Date: October 10, 2017
Re: Description and Recommendation for the proposed 2017 Comprehensive Plan Amendment for the Former Hillmoor Golf Course Property.

Introduction

The proposed Comprehensive Plan amendment for the parcels comprising the former Hillmoor Golf Course property on the north side of East Main Street / Wis Hwy 50 (parcel numbers ZYUP00001C, ZOP00001, ZYUP00131, and ZYUP00153) is to change the current Private Recreation Facilities land use category to a pattern comprised of several other land use categories. Specifically:

- to *retain* the Private Recreation Facilities land use category in the northern portion of the site which is largely located within an Environmental Corridor;
- to *retain* the Private Recreation Facilities land use category along the immediate frontage of East Main Street / Wis Hwy 50;
- to *change* the large central area of the site from the Private Recreation Facilities land use category to the Planned Mixed-Use land use category; and,
- to *change* the southwest area of the site from the Private Recreation Facilities land use category to the Two-Family / Townhouse Residential land use category.

The attached Future Land Use Map depicts the proposed areas of change. The *current* Future Land Use Category is the color depicted on the maps. The *proposed* Future Land Use Category areas are outlined with the solid red line and described in the text boxes. Please note that the proposed Future Land Use Category colors are *not* depicted, just outlined and described.

The attached air photo provides an overview of the site and its immediate surroundings.

Implications of the Requested Future Land Use Map Amendment

The current Private Recreation Facilities (PRF) land use category on the Future Land Use Map is designed to accommodate the former Hillmoor Golf Course, and environmental corridors areas to the north. This category provides for indoor and outdoor private recreation facilities. The PRF designation will remain appropriate for the northern environmental corridor area, and for the East Main Street / Wis Hwy 50 frontage area which is largely steep slopes.

The proposed Two-Family / Townhouse Residential (TF/THR) land use category on the Future Land Use Map is designed to enable a range of two-family, attached single-family, and single-family development, including single-family homes, two-flats, duplexes, and townhomes, such as is found along the southwest edge of the site along Havenwood Drive and Country Club Drive.

The proposed Planned Mixed (PMU) land use category on the Future Land Use Map is designed to provide very flexible land uses using large-scale development. Specifically, the PMU land use category is comprised of a combination of:

- the Planned Business land use category focused on retail, lodging, and entertainment;
- the Planned Office land use category focused on large-scale office development;
- the Multi-Family land use category enabling a wide-range of multi-family land uses; and,
- the Institutional and Community Service land use category focused on institutional development.

These land use categories have a wide-range of development formats – at times of a very large size. Planned Business is the land use category for Wal-Mart, Home Depot, Target, Best Buy and other modern auto-oriented business development. Strip Centers are also typical of the Planned Business land use category. Most of the large multi-family buildings and projects outside of the downtown area are in the Multi-Family land use category.

City Planner’s Analysis

I support the proposed retention of the Private Recreation Facilities category in the environmental corridor and along East Main Street. This will enable low environmental impact private recreation uses such as trails and outdoor education that will benefit from the presence of the environmental corridor area. Please note that this area is protected from most forms of development due to the presence of floodplains, wetlands, and steep slopes along the White River.

I also support the proposed Two-Family / Townhouse Residential (TF/THR) land use category in the southwest portion of the site. This would keep the transition to the proposed Planned Mixed-Use land uses within the Hillmoor property, rather than directly adjacent to the existing residential development along Havenwood Drive and Country Club Drive.

I also support the proposed Planned Business land use category in the central and east-central portions of the site. These areas are adjacent to the environmental corridor to the north, or to the large-scale Planned Business buildings along Edwards Boulevard to the east. These areas will be connected to Edwards Boulevard by the development of Turkey Farm Road, running west from Edwards Boulevard to the subject property. Peller Road will “T” into Turkey Farm Road.

I am concerned about large-scale Planned Business development in the south-central and southeastern portions of the property. I believe that Neighborhood Mixed Use land use category would keep buildings in this area of modest size, and would prevent the big box retail and auto sales land uses that have been proposed in the recent past that have been rejected by the community.

In summary, I believe that the proposed amendments are appropriate, *except* in the area located east of the proposed TF/THR area and north of the Private Recreation Facilities band along East Main Street, north to a line running east from the southern edge of the Home Depot building to the north edge of the Country Club Plat. I believe this central area should be designated in the Neighborhood Mixed Use land use category, and not designated for the proposed Planned Mixed-Use land use category. The Neighborhood Mixed Use land use category enables flexible land uses, but requires modest-scale development. I think that this area needs to provide a transitional land use character between the large-scale Planned Business character around the Edwards Boulevard intersection with East Main Street, and the city’s unique downtown. If the proposed large area of Planned Mixed-Use development occurs along this portion of East Main Street, I am concerned that it will threaten the unique community character of Lake Geneva as a whole.

City Planner's Recommendation:

To the Plan Commission:

I recommend the Plan Commission make and approve a motion to recommend the Common Council *approve* the proposed Comprehensive Plan Future Land Use Map amendment for portions of parcel numbers ZYUP00001C, ZOP00001, ZYUP00131, and ZYUP00153 found at the former Hillmoor Golf Course property, *with the exception* that the south-central portion of the site should be designated for the Neighborhood Mixed Use land use category, rather than the Planned Mixed-Use land use category.

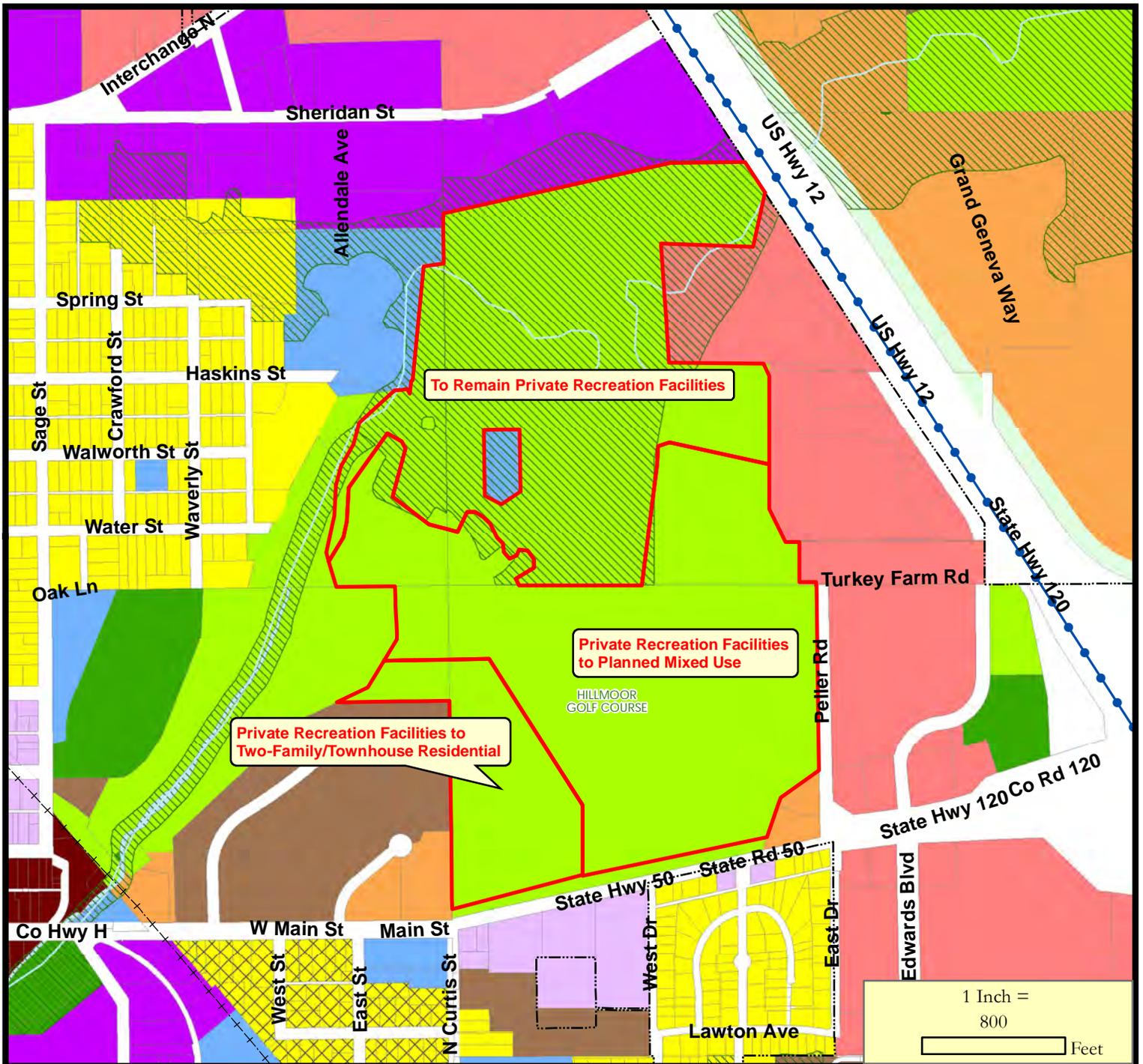
If approved, this motion would be to recommend changing the current future land use designations from the Private Recreation Facilities land use category to the Neighborhood Mixed Use, Planned Mixed-Use, and Two-Family/Townhouse Residential land use categories *as depicted on the map labeled "Former Hillmoor Golf Course – City Planner's Recommendation" attached to this report.*

To the Common Council:

I further recommend the Common Council make and approve a motion to *approve* the proposed Comprehensive Plan Future Land Use Map amendment for parcel numbers ZYUP00001C, ZOP00001, ZYUP00131, and ZYUP00153 found at the former Hillmoor Golf Course property, *with the exception* that the south-central portion of the site should be designated for the Neighborhood Mixed Use land use category, rather than the Planned Mixed-Use land use category.

If approved, this motion would be to change the current future land use designations from the Private Recreation Facilities land use category to the Neighborhood Mixed Use, Planned Mixed-Use, and Two-Family/Townhouse Residential land use categories *as depicted on the map labeled "Former Hillmoor Golf Course – City Planner's Recommendation" attached to this report.*

Former Hillmoor Golf Course



Land Use Categories

- Agricultural & Rural
 - Single Family Residential - Exurban
 - Single Family Residential - Urban
 - Two-Family/Townhouse Residential
 - Multi-Family Residential
 - Planned Neighborhood
 - Neighborhood Mixed Use
 - Planned Office
 - Planned Business
- *Each "Planned Neighborhood" may include a mix of:
1. Single Family - Urban (predominate land use)
 2. Two-Family/Townhouse
 3. Multi-Family Residential
 4. Institutional & Community Services
 5. Neighborhood Mixed Use
 6. Public Park & Recreation

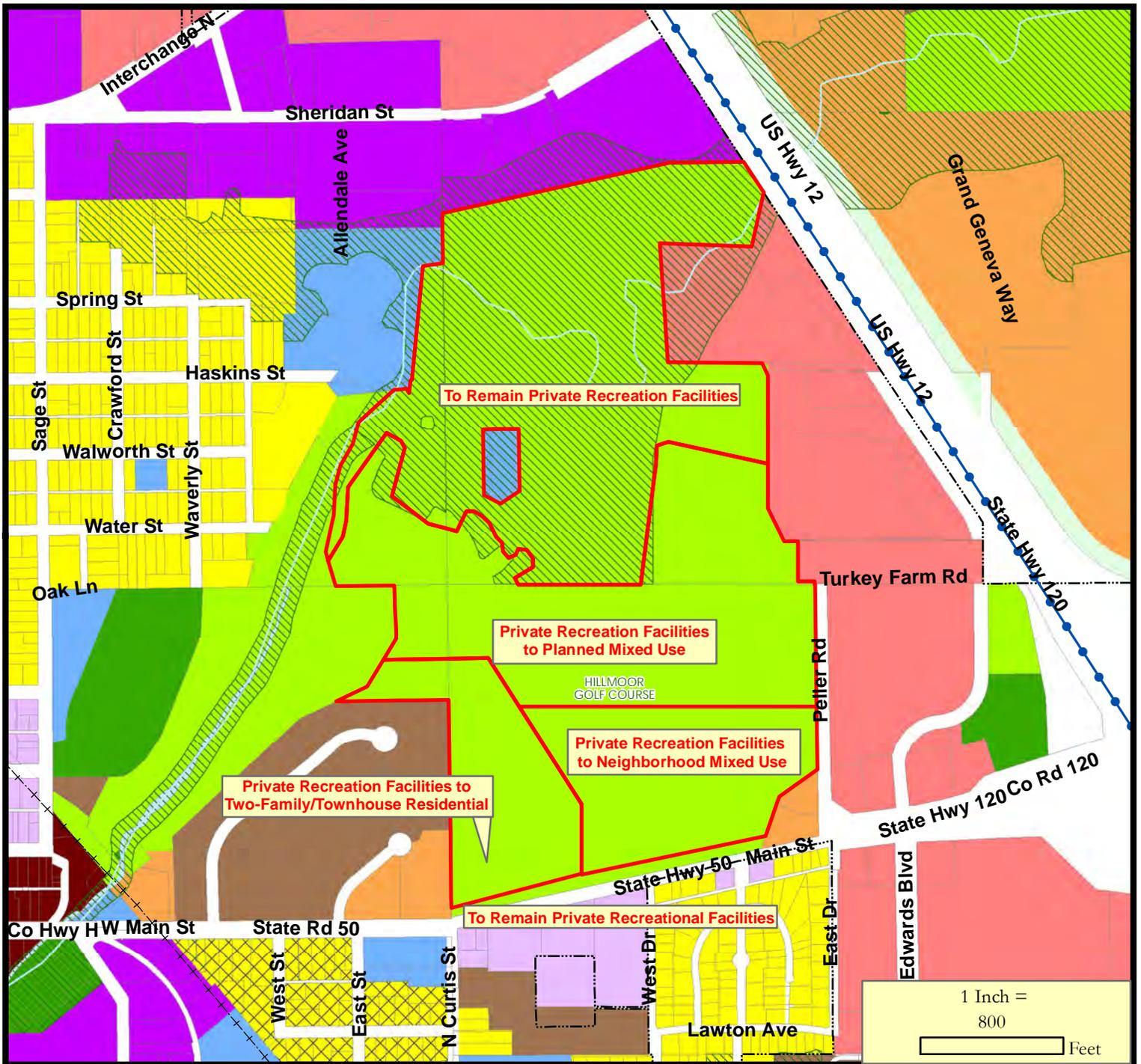
- Central Business District
 - Planned Mixed Use
 - Planned Industrial
 - General Industrial
 - Institutional & Community Services
 - Private Recreation Facilities
 - Public Park & Recreation
 - Environmental Corridor
 - Long Range Exurban Growth Area
- *Each "Planned Mixed Use Area" may include mix of:
1. Planned Office
 2. Multi-Family Residential
 3. Institutional & Community Services
 4. Planned Business

- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad

Adopted: October 24, 2014

Source: SEWRPC, WIDNR, Walworth County LJO, V&A

Former Hillmoor Golf Course - City Planner's Recommendation



Land Use Categories

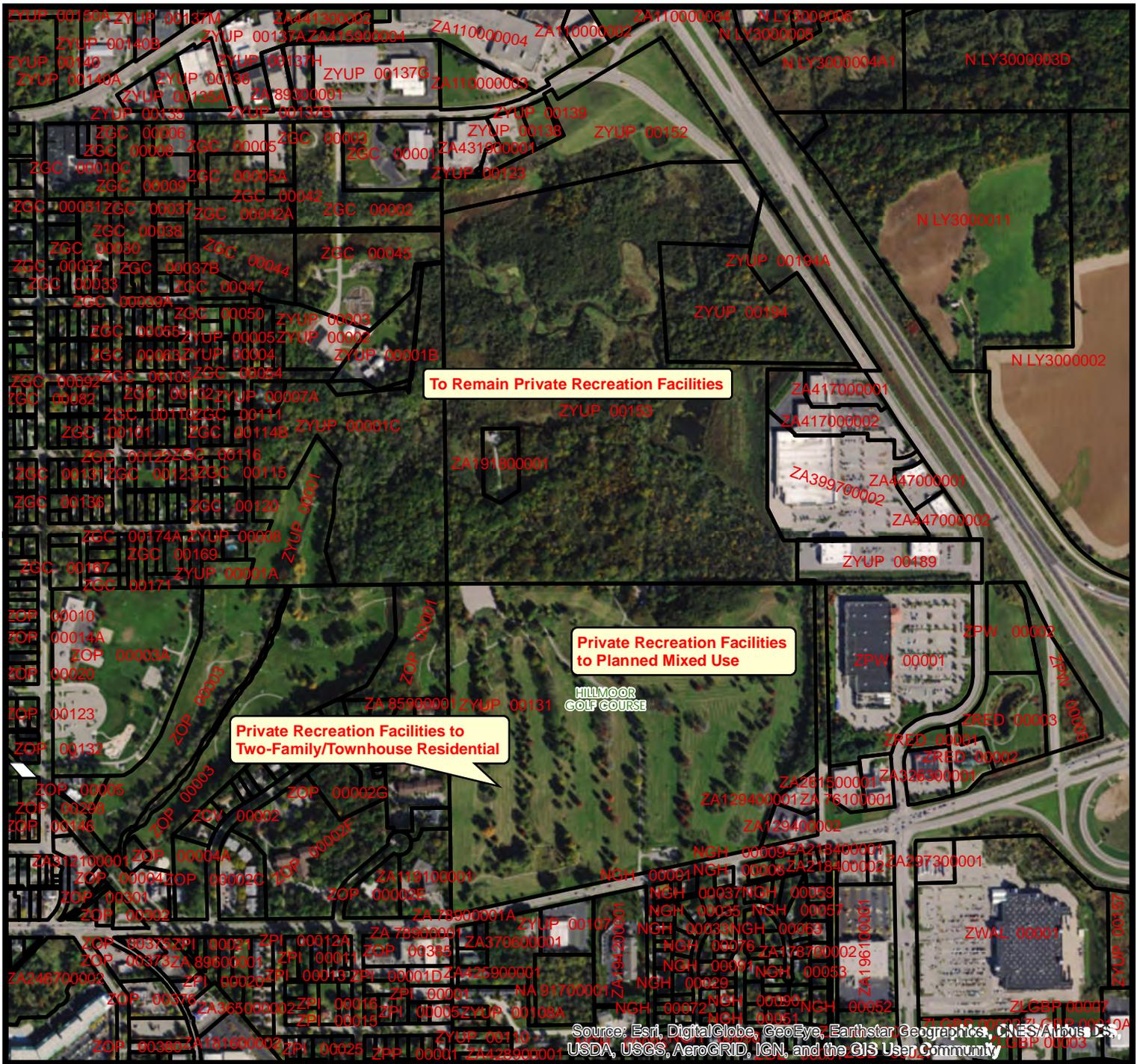
- Agricultural & Rural
 - Single Family Residential - Exurban
 - Single Family Residential - Urban
 - Two-Family/Townhouse Residential
 - Multi-Family Residential
 - Planned Neighborhood
 - Neighborhood Mixed Use
 - Planned Office
 - Planned Business
- *Each "Planned Neighborhood" may include a mix of:
1. Single Family - Urban (predominate land use)
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 3. Multi-Family Residential
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 5. Neighborhood Mixed Use
 6. Public Park & Recreation

- Central Business District
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- *Each "Planned Mixed Use Area" may include mix of:
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 3. Institutional & Community Services
 4. Planned Business

- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad

Adopted: October 24, 2014

Source: SEWRPC, WIDNR, Walworth County LJO, V&A



Former Hillmoor Golf Course

ORDINANCE NO. 17-16

AN ORDINANCE AMENDING THE CITY OF LAKE GENEVA COMPREHENSIVE PLAN

The City Council of the City of Lake Geneva, Wisconsin, does ordain as follows:

SECTION 1. Pursuant to sections 62.23(2) and (3) of Wisconsin Statutes, the City of Lake Geneva is authorized to prepare and adopt an amendment to the comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of Wisconsin Statutes.

SECTION 2. The City Council of the City of Lake Geneva has adopted and followed written procedures designed to foster public participation in every stage of the preparation of an amendment to the comprehensive plan as required by section 66.1001(4)(a) of Wisconsin Statutes.

SECTION 3. The Plan Commission of the City of Lake Geneva, by a majority vote of the entire Commission recorded in its official minutes, has certified a resolution recommending the City Council amend the document entitled "CITY OF LAKE GENEVA COMPREHENSIVE PLAN," for tax key nos. ZGBC00001, ZGBC00001A, and ZGBC00002, 751 Geneva Parkway North plus adjacent remnant of Lot 2 as depicted on the maps showing the substance of the changes to that plan which is as follows: Change the Planned Industrial land use category to the Planned Business land use category

SECTION 4. The City of Lake Geneva has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001 (4)(d) of Wisconsin Statutes, and provided other opportunities for public involvement per its adopted public participation strategy and procedures .

SECTION 5: The City Council of the City of Lake Geneva, Wisconsin, does, by enactment of this ordinance, formally amend the document entitled, "CITY OF LAKE GENEVA COMPREHENSIVE PLAN," pursuant to section 66.1001(4)(c) of Wisconsin Statutes, which shall be on file with the City Clerk as amended from time to time, by adding the maps attached hereto and replacing the same described maps in the comprehensive plan.

SECTION 6: This ordinance shall take effect upon passage by a majority vote of the members-elect of the City Council and publication/posting as required by law.

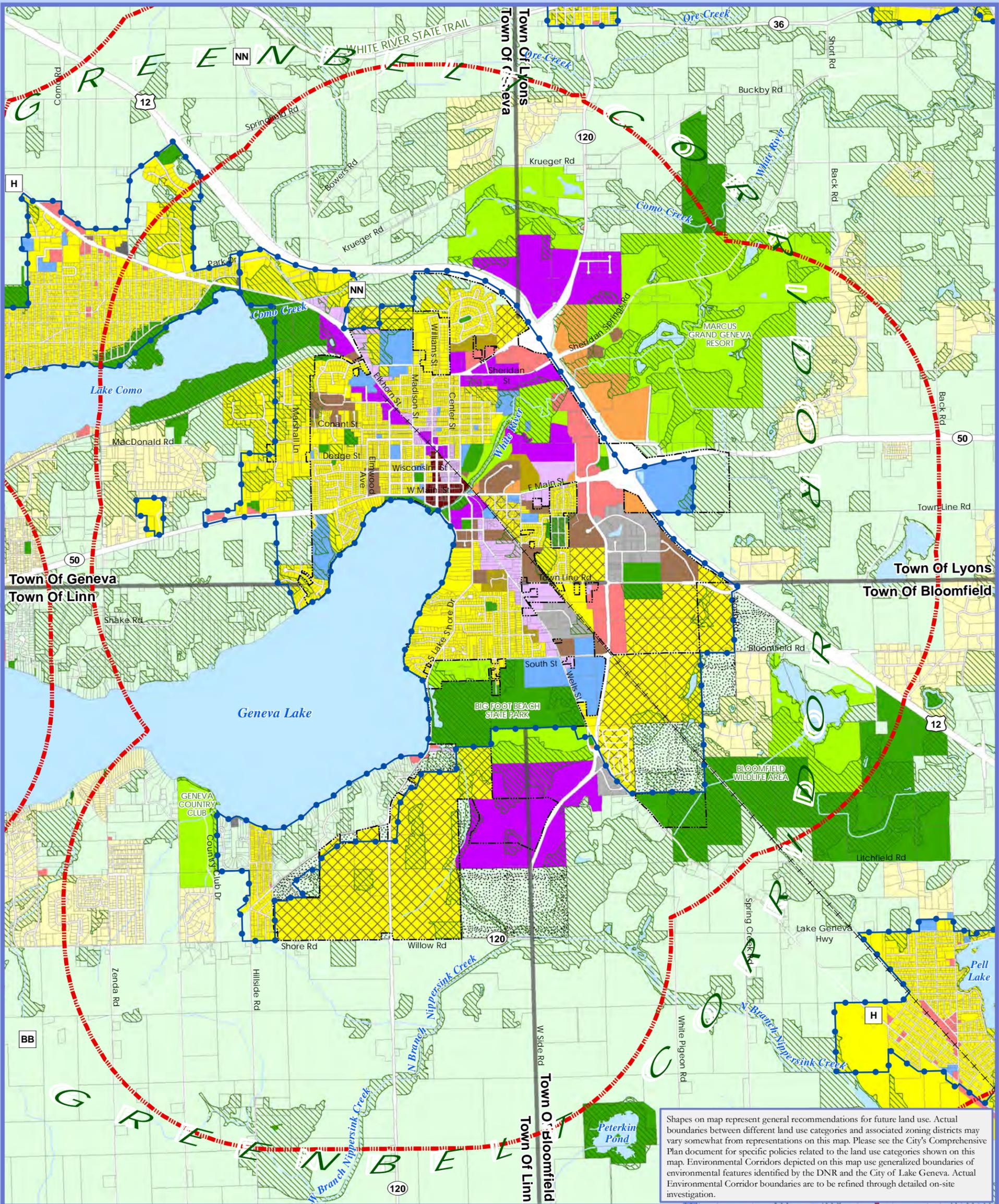
Adopted this ___ day of November, 2017.

Al Kupsik, Mayor and
Plan Commission Chair

Attest:

Nan Elder, Assistant City Clerk

First Reading: 10/23/17
Second Reading: 11/13/17
Adoption: 11/13/17
Publication: 11/23/17



Shapes on map represent general recommendations for future land use. Actual boundaries between different land use categories and associated zoning districts may vary somewhat from representations on this map. Please see the City's Comprehensive Plan document for specific policies related to the land use categories shown on this map. Environmental Corridors depicted on this map use generalized boundaries of environmental features identified by the DNR and the City of Lake Geneva. Actual Environmental Corridor boundaries are to be refined through detailed on-site investigation.

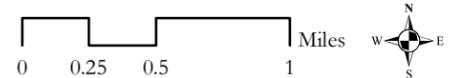
Map 5a: Future Land Use - City of Lake Geneva Comprehensive Plan

Land Use Categories

- Agricultural & Rural
 - Single Family Residential - Exurban
 - Single Family Residential - Urban
 - Two-Family/Townhouse Residential
 - Multi-Family Residential
 - Planned Neighborhood
- *Each "Planned Neighborhood" may include a mix of:
1. Single Family - Urban (predominate land use)
 2. Two-Family/Townhouse
 3. Multi-Family Residential
 4. Institutional & Community Services
 5. Neighborhood Mixed Use
 6. Public Park & Recreation
-
- Neighborhood Mixed Use
 - Planned Office
 - Planned Business

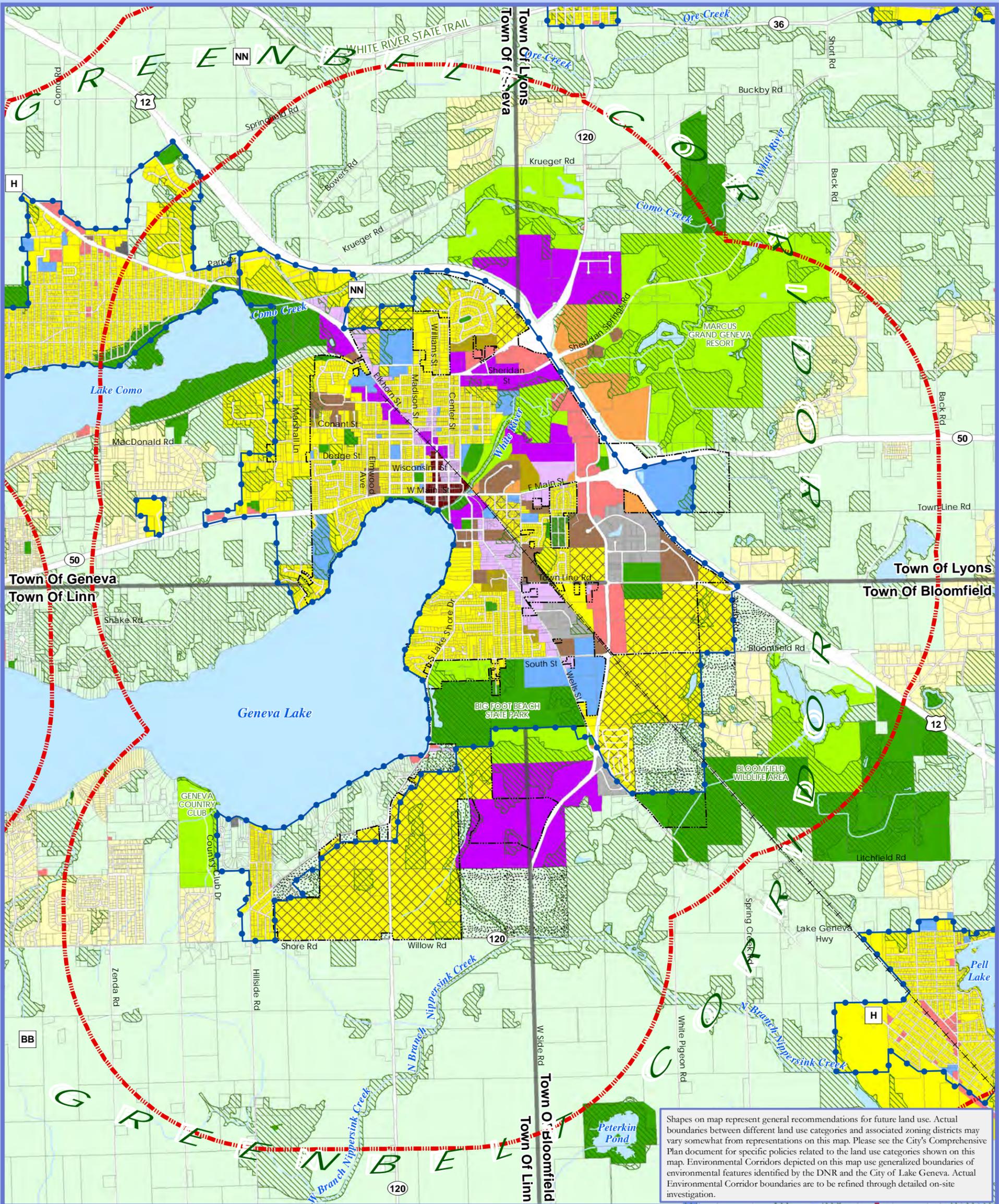
- Central Business District
 - Planned Mixed Use
- *Each "Planned Mixed Use Area" may include mix of:
1. Planned Office
 2. Multi-Family Residential
 3. Institutional & Community Services
 4. Planned Business
-
- Planned Industrial
 - General Industrial
 - Institutional & Community Services
 - Private Recreation Facilities
 - Public Park & Recreation
 - Environmental Corridor
 - Long Range Exurban Growth Area

- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad



Adopted: October 24, 2014

Source: SEWRPC, WIDNR, Walworth County LIO, V&A



Shapes on map represent general recommendations for future land use. Actual boundaries between different land use categories and associated zoning districts may vary somewhat from representations on this map. Please see the City's Comprehensive Plan document for specific policies related to the land use categories shown on this map. Environmental Corridors depicted on this map use generalized boundaries of environmental features identified by the DNR and the City of Lake Geneva. Actual Environmental Corridor boundaries are to be refined through detailed on-site investigation.

Map 5a: Future Land Use - City of Lake Geneva Comprehensive Plan

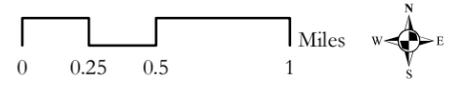
Land Use Categories

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 3. Multi-Family Residential
 4. Institutional & Community Services
 5. Neighborhood Mixed Use
 6. Public Park & Recreation


- Neighborhood Mixed Use
 - Planned Office
 - Planned Business

- Central Business District
 - Planned Mixed Use
- *Each "Planned Mixed Use Area" may include mix of:
1. Planned Office
 2. Multi-Family Residential
 3. Institutional & Community Services
 4. Planned Business
- Planned Industrial
 - General Industrial
 - Institutional & Community Services
 - Private Recreation Facilities
 - Public Park & Recreation
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 - Long Range Exurban Growth Area

- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad



Adopted: October 24, 2014

Source: SEWRPC, WIDNR, Walworth County LIO, V&A

PLAN COMMISSION RESOLUTION FOR TAX KEY NOS. ZGBC00001, ZGBC00001A,
AND ZGBC00002, 751 GENEVA PARKWAY NORTH PLUS ADJACENT REMNANT OF
LOT 2, RECOMMENDING AN AMENDMENT TO THE COMPREHENSIVE PLAN FOR
THE CITY OF LAKE GENEVA IN WALWORTH COUNTY, WISCONSIN

WHEREAS, section 66.1001(4), Wisconsin Statutes, establishes the required procedure for a local government to adopt a comprehensive plan, and section 66.1001(2) identifies the required elements of a Comprehensive Plan; and

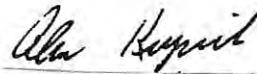
WHEREAS, the City of Lake Geneva Plan Commission has the authority to recommend that the City Council adopt a "Comprehensive Plan" under section 66.1001(4)(b); and,

WHEREAS, the City has prepared an amendment for the *City of Lake Geneva Comprehensive Plan*, containing all required maps and other descriptive materials, to be the comprehensive plan for the City under section 66.1001, Wisconsin Statutes; and,

WHEREAS, specifically, this amendment is to amend the Future Land Use Map (Maps 5a and 5b) to change the Planned Industrial land use category to the Planned Business land use category located at Tax Key Nos. ZGBC00001, ZGBC00001A, and ZGBC00002, 751 Geneva Parkway North plus adjacent remnant of Lot 2,

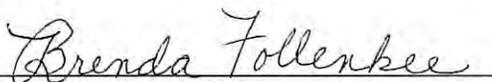
NOW, THEREFORE, BE IT RESOLVED that the Plan Commission of the City of Lake Geneva hereby recommends that the City Council adopt an ordinance to constitute official City approval of the amendment to the *City of Lake Geneva Comprehensive Plan Maps 5a and 5b* for Tax Key Nos. ZGBC00001, ZGBC00001A, and ZGBC00002, 751 Geneva Parkway North plus adjacent remnant of Lot 2, making the following changes: Change the Planned Industrial land use category to the Planned Business land use category pursuant to section 66.1001(4) of Wisconsin Statutes, and as shown on the amended Maps 5a and 5b attached.

Adopted this 19 day of October, 2017.



Al Kupsik, Mayor and Plan
Commission Chair

Attest:



Brenda Follenbee
Plan Commission Secretary

MEMORANDUM

To: City of Lake Geneva
From: Mike Slavney, FAICP, City Planner
Date: October 10, 2017
Re: Description and Recommendation for the proposed 2017 Comprehensive Plan Amendment for 751 Geneva Parkway North plus adjacent remnant of Lot 2.

Introduction

The proposed Comprehensive Plan amendment for the parcel located at 751 Geneva Parkway North (parcel numbers ZGBC00001, ZGBC00001A, and ZGBC00002) is to change the Planned Industrial land use category to the Planned Business land use category on the Future Land Use Map on the northern portion of the parcel. Note that the property owner wishes to retain the Planned Industrial land use category on the southernmost portion of the property.

The attached Future Land Use Map depicts the proposed areas of change. The *current* Future Land Use Category is the color depicted on the maps. The *proposed* Future Land Use Category area is outlined with the solid red line and described in the text box. Please note that the proposed Future Land Use Category color is *not* depicted, just outlined and described.

The attached air photo provides an overview of the site and its immediate surroundings.

Implications of the Requested Future Land Use Map Amendment

The current Planned Industrial (PI) land use category on the Future Land Use Map is designed to result in high-quality light industrial, warehousing, office, and professional services development, such as present in the Lake Geneva Business Park. Retail businesses are not a focus of this land use category. The provision of high-quality architectural materials, significant lawn areas, and generous landscaping are intended to result in a suburban character of industrial development.

The proposed Planned Business (PB) land use category on the Future Land Use Map is designed to focus on a broad range of retail, office, professional service, personal service, and entertainment land uses, such as is found around the intersection of Edwards Boulevard and Main Street – just to the north of the subject property. Industrial and warehousing land uses are not the focus of this land use category. The provision of high-quality architectural materials, significant lawn areas, and generous landscaping are intended to result in a suburban character of business development.

The City continues to experience high demand for retail development near the US Highway 12 interchange with Main Street / Wis Hwy 50, and the 20-year pattern of developing retail along Edwards Boulevard continues as a result.

The applicant has worked hard to secure the permission from land owners within the Lake Geneva Business Park to seek approval of this proposed Future Land Use Map amendment. This permission is a requirement of the covenants for the Business Park.

The two land use categories, and their corresponding zoning districts, share requirements to develop with high-quality building materials and substantial landscaping. As a result, the proposed southward shift of the boundary between retail and business park land uses will continue to result in a gradual land use transition.

In summary, I believe that the proposed amendment, now clearly supported by the majority of land owners in the Lake Geneva Business Park, is appropriate.

City Planner's Recommendation:

To the Plan Commission:

I recommend the Plan Commission make and approve a motion to recommend to the Common Council to *approve* of the proposed Comprehensive Plan Future Land Use Map amendment for portions of parcel numbers ZGBC00001, ZGBC00001A, and ZGBC00002 found at 751 Lake Geneva Boulevard.

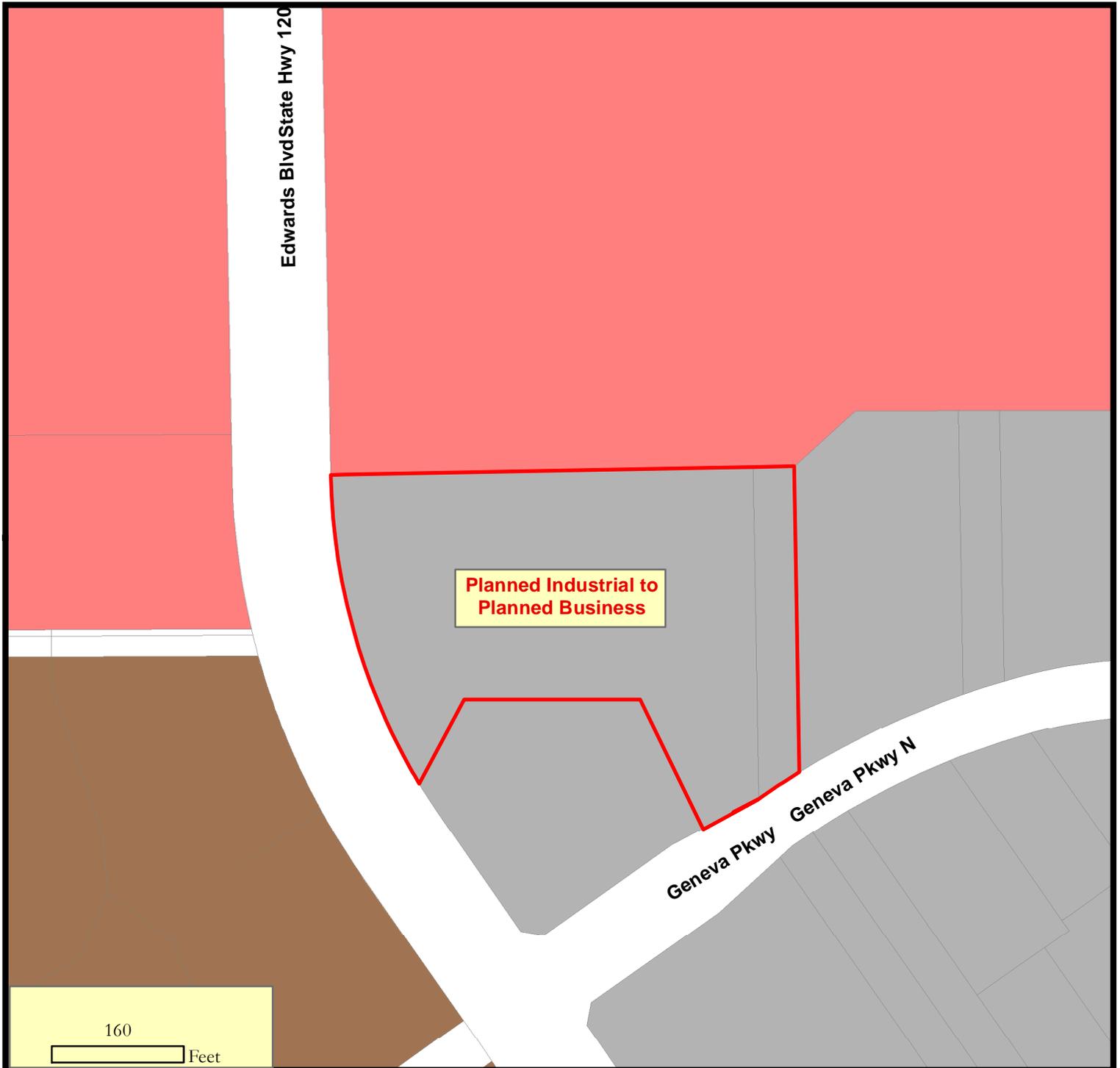
If approved, this motion would be to recommend changing the current future land use designation from the Planned Industrial land use category to the Planned Business land use category.

To the Common Council:

I further recommend the Common Council make and approve a motion to *approve* the proposed Comprehensive Plan Future Land Use Map amendment for parcel numbers ZGBC00001, ZGBC00001A, and ZGBC00002 found at 751 Lake Geneva Boulevard.

If approved, this motion would be to recommend changing the current future land use designation from the Planned Industrial land use category to the Planned Business land use category.

751 Geneva Parkway North plus adjacent remnant of Lot 2



Land Use Categories

- Agricultural & Rural
- Single Family Residential - Exurban
- Single Family Residential - Urban
- Two-Family/Townhouse Residential
- Multi-Family Residential
- Planned Neighborhood
- Neighborhood Mixed Use
- Planned Office
- Planned Business

- Central Business District
- Planned Mixed Use
- Planned Industrial
- General Industrial
- Institutional & Community Services
- Private Recreation Facilities
- Public Park & Recreation
- Environmental Corridor
- Long Range Exurban Growth Area

*Each "Planned Mixed Use Area" may include mix of:

1. Planned Office
2. Multi-Family Residential
3. Institutional & Community Services
4. Planned Business

*Each "Planned Neighborhood" may include a mix of:

1. Single Family - Urban (predominate land use)
2. Two-Family/Townhouse
3. Multi-Family Residential
4. Institutional & Community Services
5. Neighborhood Mixed Use
6. Public Park & Recreation



- City of Lake Geneva
- Township Boundary
- Urban Service Area Boundary
- Extraterritorial Jurisdiction Boundary
- Parcels
- Surface Water
- Abandoned Railroad

Adopted: October 24, 2014

Source: SEWRPC, WIDNR, Walworth County LIO, V&A



B & J TREE & LANDSCAPE SERVICE, INC.
 W2795 KRUEGER RD.
 LAKE GENEVA, WI 53147
 Phone # 2622483653 Fax # (262) 248-0340
 www.bandjlandscape.com

Beach
 wall
 1/2

PROPOSAL

DATE 9/11/2017 PROPOSAL # 356803

LANDSCAPE ~ HARDSCAPE ~ TREEWORX

NAME / ADDRESS

TOM EARLE
 CITY OF LAKE GENEVA PUBLIC WORKS
 1065 CAREY ST.
 LAKE GENEVA, WI 53147

PROJECT ADDRESS

RIVIERA BEACH WALL
 LAKE GENEVA, WI

PHONE: 262-248-6644
 ALT. PHONE:
 FAX:
 E-MAIL: tearle@cityoflakegeneva.com

QTY	DESCRIPTION	TOTAL
	<p>HARDSCAPE WORK RETAINING WALL- WEST SIDE OF BEACH HOUSE</p> <p>EXCAVATE AND INSTALL COMPACTED CHIP PAC BASE WITH MODULAR ALLAN STRAIGHT 8" TAN BLOCK BURY COURSE.</p> <p>BUILD UP TO ELEVATION WITH DRAINAGE STONE AND 4" PERFORATED SOCK DRAIN TILE AND CAP STONE.</p> <p>TOPSOIL, GRASS SEED AND STRAW BLANKET BETWEEN RETAINING WALL AND FENCE AS NEEDED.</p> <p>BID 1: 155 LF X 3' H 465 SQ.FT. MATERIALS, LABOR AND EQUIPMENT</p> <p>ALTERNATIVE BID: EXTENDING RETAINING WALL BLOCK ANOTHER 160 LF 480 SQ.FT. MATERIALS, LABOR AND EQUIPMENT ADDITIONAL COST- \$19,200.00</p>	18,600.00

ACCEPTANCE OF PROPOSAL:

PRICES SUBJECT TO CHANGE IF PROPOSAL IS NOT ACCEPTED IN IT'S ENTIRETY. PLEASE SIGN ONE COPY AND RETURN WITH DOWN PAYMENT. 50% DOWN PAYMENT DUE UPON ACCEPTANCE OF PROPOSAL. BALANCE DUE UPON COMPLETION OF WORK. ONE YEAR GUARANTEE ON ALL PLANTS. THIS DOES NOT INCLUDE SEED OR SOD. WE ACCEPT MASTERCARD, VISA, AND DISCOVER.

Subtotal \$18,600.00
 Sales Tax (0.0%) \$0.00
If applicable, Hardscape and Snow Removal not taxed.

B & J TREE & LANDSCAPE SERVICE, INC

CUSTOMER SIGNATURE

DATE

DATE

37,800

All material is guaranteed to be specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance. As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specification for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

PIERS, HARBORS & LAKEFRONT COMMITTEE
WEDNESDAY, OCTOBER 18, 2017 AT 5:30 P.M.
CITY HALL, COUNCIL CHAMBERS

The meeting was called to order by Chairman Skates at 5:41 p.m.

Roll Call. Present: Aldermen Skates, Flower, Howell, Hedlund. Also Present: Harbormaster Chuck Gray, Parking Manager Sylvia Mullally, Lt. Ed Gritzner and DPW, Tom Earle and Jeff Miskie.
Alderman Flower came in at 5:47pm

Approval of Minutes from August 30, 2017 meeting as prepared and distributed.

Ald. Howell motion to approve August 30, 2017 minutes, second by Hedlund motion. Motion carried 3 to 0.

Comments from the public limited to 5 minutes. None

Harbormaster's Report. Piers and Buoys are coming out. Boat launch will stay open until mid November. Higher revenue this summer due to the Chain being closed from the flooding.

Discussion/Action/Recommendation on West Pier Camera.

Lt. Ed Gritzner and Jeff Miskie presented a Downtown Camera System overview. Gritzner asked the Alderman for their expectations of the cameras. Discussion was based on there being enough vandalism at the location to justify the cost of the cameras.

Discussion on this item to be continued.

Discussion/Action/Recommendation on West Pier Gate.

The discussion is on hold.

Discussion/Action/Recommendation on Riviera Beach Rates.

Sylvia Mullally presented a few options to increase the revenue at the beach to help Lake Geneva be in line with the pricing and hours at Fontana Beach. A dollar increase on the fee and extend the beach hours were proposed.

Discussion on this item to be continued.

Discussion/Action/Recommendation on Slip, Buoy and Rack Rental Rates.

Proposal of a 3% increase in fees.

Discussion on this item is to be continued.

Discussion/Action/Recommendation on Replacement of (East & West) buoys with slips.

Discussion to put Piers in at West End take Buoys out.

Ald. Hedlund motion, second by Flower to recommend to council to pursue a design contract for going from Buoys to Piers. Motion carried 4-0 .

Discussion/Action/Recommendation on Riviera improvement project.

Suggestion to have Historic Preservation come in and give ideas before request for bids.

Ald. Hedlund motion to carry discussion to next meeting, second by Skates. Motion carried 4-0.

Discussion/Action/Recommendation on Beach erosion and corresponding wall.

Ald. Skates motion to fix the erosion and extend the wall, second by Howell. Motion carried 4-0.

Discussion/Action/Recommendation Beach wood decking Replacement

Ald. Skates motion to have Dan the Concrete Man replace the boardwalk at Riviera Beach, second by Howell.
Motion carried 4-0.

DAN -- Dan the Concrete Man

P. O. Box 882

Walworth, WI 53184

Boardwalk

1/3

Estimate

Date	Estimate #
8/28/2017	17

Name / Address
City of Lake Geneva 1065 Carey Street Lake Geneva, WI 53147 ATTN: Tom Earle

Terms	Due Date	Project
	8/28/2017	

Item	Description	Qty	Total
EXISTING	BEACH BOARDWALK REPLACEMENT Wood planking -- structure -- Remove and haul away (Approx. 320')		5,000.00
New Concrete	Approx. 32' x 8' x 5 1/2" concrete (6-bag fiber mesh) prep, pour -- provide control joints		16,500.00
Rebar	Place 3 pcs. long way continuous every 8' perpendicular -- outer edge toward Beach to be thickened by 2"		
OPTIONAL	OPTIONAL COLOR: To be Sand like color (Cost \$5500.00) SEALER: (Cost \$1000.00)		
Exist. Ground	OPTIONAL (IF NEEDED) to be dug out and haul away due to improper Soil (Cost \$1500.00)		
Gravel	(IF NEEDED) -- Put in 6" to 7" of gravel and compact (Cost \$2000.00)		
	Any unforeseen objects, matter or unsuitable ground if needed will be dug up, hauled away, replaced with compactible fill and charged accordingly.		
	Not responsible for restoration to property. A quote will be made up upon request from property owner.		
Total			\$21,500.00

Phone #	Fax #
262-740-1900	262-279-6561

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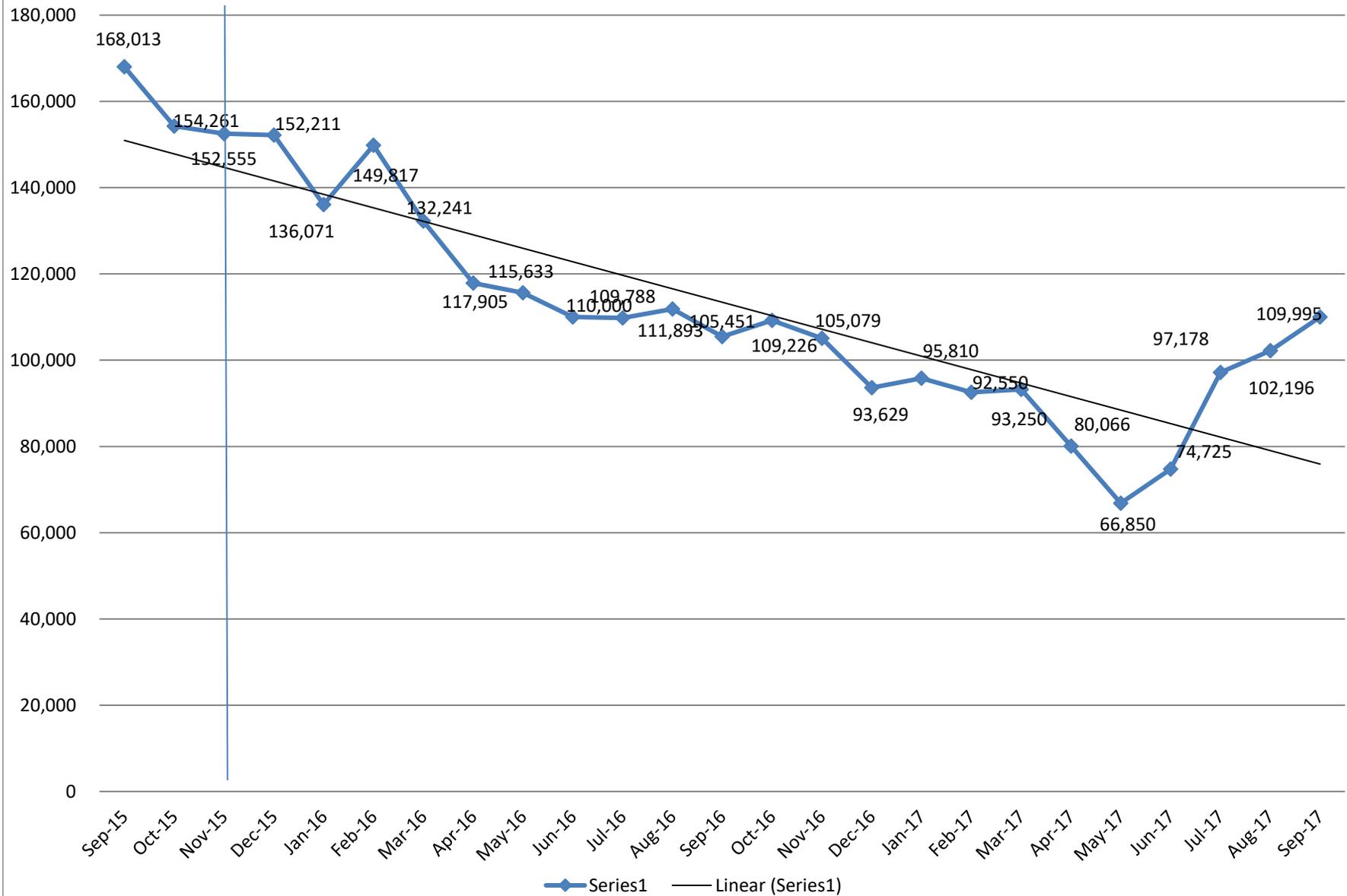
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City of Lake Geneva Rolling 6 Month Claim Review



CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: November 10, 2017
To: City Council
From: Blaine Oborn, City Administrator
Subject: Discussion/Action Employee Health Benefits including:
a. Claims Paid 6 Month Rolling Average
b. Changing to a fully insured plan or a Resolution for Inclusion under the Wisconsin Public Employers' Group Health Insurance Program
c. Aurora Clinic

- a. **Claims Paid 6 Month Rolling Average.** Attached is the updated report reflecting large claimants definitely spiking in the last three months.
- b. **Pricing Fully Insured plans including direct plans and the State Health Plan.** Attached is the quote from the Wisconsin Department of Employee Trust Funds (ETF). Given the City's current experience and risk, the State Group quote is for the first year maximum surcharge of 40% (\$280 Single and \$700 Family Monthly) and second year maximum surcharge of 20% (\$140 Single and \$350 Family Monthly), and no surcharge for third year and beyond.

Cottingham & Butler has provided the attached Cost Comparison Analysis for potential savings in the four plan designs without dental. The City maximum contribution per State law is of 88% of the average. So there will be employee premium share. Only WEA Trust has Aurora in the plan so most employees will migrate to Mercy with a few optioning to pay a higher premium. Cottingham & Butler is in the processes of possibly getting an additional quote from Anthem by the Monday City Council meeting. The advantage to the State Group Pool is after the two years the City is no longer priced on City group usage. This is security that a fully insured plan like Anthem cannot give.

I have polled three municipalities in the area (City of Delevan, Village of Walworth, and Village of Walworth for what plan design they use and what their contributions are as follows:

- 1) Delevan is in P14 (non dental 500/1000) with employer contribution of 88% of the average.
- 2) Walworth is in P14 (non dental 500/1000) with employer contribution of 88% of the lowest plan. Walworth also contributes \$500 annually to the employees flex plan for those on the health insurance.
- 3) Delevan is in P12 (non dental 0/0) with employer contribution of 88% of the average.

The City should focus on a decision between the P12 0/0 deductible plan and the P14 500/1000 deductible plan. The benefit to the employee depends on usage. A middle decision is the P14 500/100 deductible plan and adding a Flex contribution for employees on the City's plan of \$500 or more.

- c. **Aurora Clinic.** Progressing with secured space tentatively at the Aurora Lake Geneva Clinic with tentative hours of Mondays and Wednesdays 8:00 AM to Noon (12:00 PM) and Fridays 1:00 to 5:00 with starting potentially on Monday, Dec 4, 2017. Will announce once the location, times and start date is finalized. The Personnel Committee has recommended that the City postpone implementation of the clinic pending a decision on moving from self insured to the State Group. In the State Group Health Plans there is no savings for the City Cost of \$46,800.00 annually for the clinic. If the City continues with self insured plan then the City can recover the cost through less expensive office visits.

**City of Lake Geneva
Executive Summary
January 1, 2018 ETF Renewal Alternatives**

Plan Cost Breakdown	Year 1		Year 2		Year 3		TOTAL		Est. 3 Year Savings Over SISCO S/F Plan
	Employer Cost	Employee Cost							
P12 (0/0)	\$1,455,538	\$102,723	\$1,318,130	\$79,000	\$1,183,349	\$55,346	\$3,957,017	\$237,070	\$1,078,794
P16 (250/500 w/ Copays)	\$1,401,741	\$102,325	\$1,261,643	\$78,582	\$1,124,037	\$54,907	\$3,787,422	\$235,813	\$1,248,389
P14 (500/1000)	\$1,383,760	\$102,181	\$1,242,763	\$78,431	\$1,104,213	\$54,749	\$3,730,735	\$235,361	\$1,305,076
P17 (1500/3000)	\$1,258,173	\$97,822	\$1,110,897	\$73,854	\$965,754	\$49,943	\$3,334,823	\$221,620	\$1,700,988

Cost Assumptions:

All employees enroll in the Quartz plan option / least expensive. So this is the minimum employee spend.

ETF rates increase by 5% in each of year 2 and 3.

Year 1 does not include \$300,000 in Expected Run-Out administration / claims cost that apply universally to all options.

Employer Cost includes the addition of 2 Single and 2 Family Contracts for PT employees (20 - 30 hour) at 50% contribution level.

Estimated 3 Year Savings is reduced by the estimated cost for PT enrollment requirements.

Medical Comparison

	SISCO Self-Funded		Local Traditional ETF PO 2, 12	Local Deductible ETF PO 4, 14	Local Health ETF PO 6,16	Local HDHP ETF PO 7, 17
General Plan Information	<i>In-Network</i>	<i>Out-of-Network</i>	<i>In-Network</i>	<i>In-Network</i>	<i>In-Network</i>	<i>In-Network</i>
Network	The Alliance		Varies	Varies	Varies	Varies
Deductible	Single \$1,000 Family \$2,000	Single \$2,000 Family \$4,000	\$0 Single \$0 Family	\$500 Single \$1,000 Family	\$250 Single \$500 Family	\$1,500 Single \$3,000 Family
Coinsurance	100%	80%	100%	100%	90%	90%
Medical Only OOP Max	Single \$6,600 Family \$13,200	Single \$13,200 Family \$26,400	N/A	N/A	\$1,250 Single \$2,500 Family	\$2,500 Single \$5,000 Family
Out-of-Pocket Maximum (Including Deductible)	W/Rx OPM \$6850 / \$13,700		\$6,850 Single \$13,700 Family	\$6,850 Single \$13,700 Family	\$6,850 Single \$13,700 Family	\$2,500 Single \$5,000 Family
Lifetime Maximum	Unlimited		Unlimited	Unlimited	Unlimited	Unlimited
Dependent Eligibility	To Age 26		To age 26	To age 26	To age 26	To age 26
Physician Services						
Office Visits	PCP \$25 / SPC \$50	80% after Deductible	Plan pays 100%	100% after deductible	\$15 PCP/\$25 Specialist	\$15 PCP/\$25 Specialist after deductible
Preventive Care	100%	80% after Deductible	Plan pays 100%	Plan pays 100%	Plan pays 100%	Plan pays 100%
Diagnostic X-Ray & Lab	100%	80% after Deductible	Plan pays 100%	100% after deductible	Plan pays 90% after deductible	Plan pays 90% after deductible
Chiropractic Care	PCP \$25 / SPC \$50	80% after Deductible	Plan pays 100%	100% after deductible	Plan pays 90% after deductible	Plan pays 90% after deductible
Hospital Services						
Inpatient	\$250 Copay	80% after Deductible	Plan pays 100%	100% after deductible	Plan pays 90% after deductible	Plan pays 90% after deductible
Outpatient	\$250 Copay	80% after Deductible	Plan pays 100%	100% after deductible	Plan pays 90% after deductible	Plan pays 90% after deductible
Emergency and Urgent Care						
Emergency Room	\$150 Copay <i>*Copay waived if admitted*</i>		\$60 copay; waived if admitted	\$60 copay; waived if admitted	\$75 copay; waived if admitted	\$75 copay after deductible; waived if admitted
Urgent Care/Walk-in Clinic	\$50 Copay	80% after Deductible	Plan pays 100%	100% after deductible	Plan pays 90% after deductible	Plan pays 90% after deductible
Prescription Drugs						
RX Out-Of-Pocket Maximum	N/A		Level 1&2: \$600/\$1,200 Level 3: \$6,850/\$13,700 Level 4: \$1,200/\$2,400	Level 1&2: \$600/\$1,200 Level 3: \$6,850/\$13,700 Level 4: \$1,200/\$2,400	Level 1&2: \$600/\$1,200 Level 3: \$6,850/\$13,700 Level 4: \$1,200/\$2,400	Included In OOP Maximum
Retail	Tier 1: \$10 Copay Tier 2: \$25 Copay Tier 3: \$50 Copay		\$5/20%(max \$50)/40%(max \$150)/\$50	\$5/20%(max \$50)/40%(max \$150)/\$50	\$5/20%(max \$50)/40%(max \$150)/\$50	After Deductible: \$5/20%(max \$50)/40%(max \$150)/\$50

ETF LOCAL HDHP PLAN #17 - 2018 PREMIUM RATES
\$1500 / \$3,000 HDHP Option

Health Plan Name	P17 LOCAL HDHP													
	2018 ETF Rates		2018 ETF Rates - Actual** Rate-Up				2019 ETF Rates - 5% increase W/ Max Rate-Up Yr2				2020 ETF Rates - 5% increase			
	Medical without Dental		Medical without Dental				Medical without Dental				Medical without Dental			
	Individual	Family	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution
Quartz Community	\$578.70	\$1,421.02	\$858.70	\$49.76	\$2,121.02	\$121.31	\$747.64	\$33.77	\$1,842.07	\$81.18	\$638.02	\$17.82	\$1,566.67	\$41.14
MercyCare Health Plans	\$605.70	\$1,488.52	\$885.70	\$76.76	\$2,188.52	\$188.81	\$775.99	\$62.12	\$1,912.95	\$152.05	\$667.78	\$47.58	\$1,641.09	\$115.56
Dean Health Plan	\$631.90	\$1,554.02	\$911.90	\$102.96	\$2,254.02	\$254.31	\$803.50	\$89.63	\$1,981.72	\$220.83	\$696.67	\$76.47	\$1,713.31	\$187.77
WEA Trust-East	\$740.70	\$1,826.02	\$1,020.70	\$211.76	\$2,526.02	\$526.31	\$917.74	\$203.87	\$2,267.32	\$506.43	\$816.62	\$196.42	\$2,013.19	\$487.65
WEA Trust - Local Access	\$930.20	\$2,299.72	\$1,210.20	\$401.26	\$2,999.72	\$1,000.01	\$1,116.71	\$402.84	\$2,764.71	\$1,003.81	\$1,025.55	\$405.35	\$2,535.44	\$1,009.90
Average of Tier 1 Cost	\$639.25	\$1,572.40	\$919.25		\$2,272.40		\$811.21		\$2,001.01		\$704.77		\$1,733.57	
88% of Average Cost - Tier 1	\$562.54	\$1,383.71	\$808.94		\$1,999.71		\$713.87		\$1,760.89		\$620.20		\$1,525.54	

The ETF can attach a Max Surcharge:

Year 1 of \$280/ month for singles and \$700/month for families. That is obviously in addition to premiums.

Year 2 surcharge has a max of \$140 /month for singles and \$350/month for families.

Year 3 there is no surcharge.

Self-Funded Estimated Cost		Total Employer Contribution	Year 1	Year 2	Year 3	
Est. Year 1	\$1,692,564.96	Single	22	\$213,560.16	\$188,460.89	\$163,732.89
Est. Year 2 - 5%	\$1,777,193.21	Family	41	\$983,856.14	\$866,359.35	\$750,564.51
Est. Year 3 - 5%	\$1,866,052.87	Total Annual Premium Plus Retainer		\$1,222,416.30	\$1,079,820.23	\$939,297.41
3 YR Net Employer Cost Estimate		First Year Estimated Run-Out		\$300,000.00		
		ETF - 3 Year Employer Cost		\$3,541,533.94		

Estimated Savings: \$1,700,987.69

Estimated Annual Employee Cost Based on Lowest Cost Plan

Total Employer Contribution	Year 1	Year 2	Year 3	
Single	22	\$13,136.64	\$8,914.75	\$4,703.53
Family	41	\$59,685.70	\$39,939.59	\$20,239.37
Total Annual Premium Plus Retainer		\$97,822.34	\$73,854.34	\$49,942.89
ETF - 3 Year Employee Cost		\$221,619.57		

Additional Employer Cost due to Expanded Enrollment to PT (20 - 30 Hour/Wk) Employees at 50% Contribution

Total Employer Contribution	Year 1	Year 2	Year 3	
Single	2	\$10,304.40	\$8,971.62	\$7,656.20
Family	2	\$25,452.24	\$22,104.85	\$18,800.09
Total Additional Premium		\$35,756.64	\$31,076.47	\$26,456.30
ETF - 3 Year Est. Adtl Employer		\$93,289.41		

**ETF LOCAL DEDUCTIBLE PLAN #14 - 2018 PREMIUM RATES
\$500 / \$1000 Deductible Option**

Health Plan Name	P14 LOCAL DEDUCTIBLE		Year 1				Year 2				Year 3			
	2018 ETF Rates		2018 ETF Rates - Actual** Rate-Up				2019 ETF Rates - 5% increase W/ Max Rate-Up Yr2				2020 ETF Rates - 5% increase			
	Medical without Dental		Medical without Dental				Medical without Dental				Medical without Dental			
	Individual	Family	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution
Quartz Community	\$663.30	\$1,632.52	\$943.30	\$52.67	\$2,332.52	\$128.61	\$836.47	\$36.83	\$2,064.15	\$88.84	\$731.29	\$21.03	\$1,799.85	\$49.18
MercyCare Health Plans	\$694.00	\$1,709.22	\$974.00	\$83.37	\$2,409.22	\$205.31	\$868.70	\$69.06	\$2,144.68	\$169.37	\$765.14	\$54.88	\$1,884.42	\$133.74
Dean Health Plan	\$723.70	\$1,783.52	\$1,003.70	\$113.07	\$2,483.52	\$279.61	\$899.89	\$100.25	\$2,222.70	\$247.39	\$797.88	\$87.62	\$1,966.33	\$215.66
WEA Trust-East	\$847.30	\$2,092.52	\$1,127.30	\$236.67	\$2,792.52	\$588.61	\$1,029.67	\$230.03	\$2,547.15	\$571.84	\$934.15	\$223.89	\$2,307.00	\$556.33
WEA Trust - Local Access	\$1,062.60	\$2,630.72	\$1,342.60	\$451.97	\$3,330.72	\$1,126.81	\$1,255.73	\$456.09	\$3,112.26	\$1,136.95	\$1,171.52	\$461.26	\$2,900.37	\$1,149.70
Average of Tier 1 Cost	\$732.08	\$1,804.45	\$1,012.08		\$2,504.45		\$908.68		\$2,244.67		\$807.11		\$1,989.40	
88% of Average Cost - Tier 1	\$644.23	\$1,587.91	\$890.63		\$2,203.91		\$799.64		\$1,975.31		\$710.26		\$1,750.67	

The ETF can attach a Max Surcharge:

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Year 2 surcharge has a max of \$140/month for singles and \$350/month for families.

Year 3 there is no surcharge.

Self-Funded Estimated Cost		Total Employer Contribution	Year 1	Year 2	Year 3
Est. Year 1	\$1,692,564.96	Single 22	\$235,125.26	\$211,104.25	\$187,508.42
Est. Year 2 - 5%	\$1,777,193.21	Family 41	\$1,084,324.51	\$971,851.13	\$861,330.89
Est. Year 3 - 5%	\$1,866,052.87	Total Annual Premium Plus Retainer	\$1,344,449.77	\$1,207,955.38	\$1,073,839.31
		First Year Estimated Run-Out	\$300,000.00		
3 YR Net Employer Cost Estimate	\$5,335,811.04	ETF - 3 Year Employer Cost	\$3,926,244.46		

Estimated Savings: \$1,305,075.71

Estimated Annual Employee Cost Based on Lowest Cost Plan

Total Employee Contribution	Year 1	Year 2	Year 3
Single 22	\$13,905.94	\$9,722.51	\$5,551.68
Family 41	\$63,275.33	\$43,708.70	\$24,196.93
Total Annual Premium Plus Retainer	\$102,181.27	\$78,431.21	\$54,748.61

ETF - 3 Year Employee Cost \$235,361.09

Additional Employer Cost due to Expanded Enrollment to PT (20 - 30 Hour/Wk) Employees at 50% Contribution

Total Employer Contribution	Year 1	Year 2	Year 3
Single 2	\$11,319.60	\$10,037.58	\$8,775.46
Family 2	\$27,990.24	\$24,769.75	\$21,598.24
Total Additional Premium	\$39,309.84	\$34,807.33	\$30,373.70

ETF - 3 Year Est. Adtl Employer \$104,490.87

ETF LOCAL HEALTH PLAN #16 - 2018 PREMIUM RATES
\$250 / \$500 Deductible Option With OV/Rx Copays

Health Plan Name	P16 LOCAL HEALTH		Year 1				Year 2				Year 3			
	2018 ETF Rates Medical without Dental		2018 ETF Rates - Actual** Rate-Up Medical without Dental				2019 ETF Rates - 5% increase W/ Max Rate-Up Yr2 Medical without Dental				2020 ETF Rates - 5% increase Medical without Dental			
	Individual	Family	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution
Quartz Community	\$675.10	\$1,662.02	\$955.10	\$52.77	\$2,362.02	\$128.85	\$848.86	\$36.93	\$2,095.12	\$89.09	\$744.30	\$21.13	\$1,832.38	\$49.45
MercyCare Health Plans	\$706.50	\$1,740.52	\$986.50	\$84.17	\$2,440.52	\$207.35	\$881.83	\$69.90	\$2,177.55	\$171.52	\$778.92	\$55.75	\$1,918.92	\$135.99
Dean Health Plan	\$736.80	\$1,816.22	\$1,016.80	\$114.47	\$2,516.22	\$283.05	\$913.64	\$101.71	\$2,257.03	\$251.00	\$812.32	\$89.16	\$2,002.38	\$219.45
WEA Trust-East	\$863.10	\$2,132.02	\$1,143.10	\$240.77	\$2,832.02	\$598.85	\$1,046.26	\$234.33	\$2,588.62	\$582.59	\$951.57	\$228.40	\$2,350.55	\$567.62
WEA Trust - Local Access	\$1,083.00	\$2,681.72	\$1,363.00	\$460.67	\$3,381.72	\$1,148.55	\$1,277.15	\$465.22	\$3,165.81	\$115.97	\$1,194.01	\$470.84	\$2,956.60	\$1,173.66
Average of Tier 1 Cost	\$745.38	\$1,837.70	\$1,025.38		\$2,537.70		\$922.64		\$2,279.58		\$821.78		\$2,026.06	
88% of Average Cost - Tier 1	\$655.93	\$1,617.17	\$902.33		\$2,233.17		\$811.93		\$2,006.03		\$723.16		\$1,782.93	

The ETF can attach a Max Surcharge:

Year 1 of \$280/ month for singles and \$700/month for families. That is obviously in addition to premiums.

Year 2 surcharge has a max of \$140 /month for singles and \$350/month for families.

Year 3 there is no surcharge.

Self-Funded Estimated Cost		Total Employer Contribution	Year 1	Year 2	Year 3
Est. Year 1	\$1,692,564.96	Single	22	\$238,215.12	\$214,348.60
Est. Year 2 - 5%	\$1,777,193.21	Family	41	\$1,098,720.43	\$986,966.85
Est. Year 3 - 5%	\$1,866,052.87	Total Annual Premium Plus Retainer		\$1,361,935.55	\$1,226,315.44
		First Year Estimated Run-Out		\$300,000.00	
		ETF - 3 Year Employer Cost		\$3,981,368.37	

Estimated Savings: \$1,248,389.42

Estimated Annual Employee Cost Based on Lowest Cost Plan

Total Employer Contribution	Year 1	Year 2	Year 3
Single	22	\$13,931.28	\$9,749.12
Family	41	\$63,393.41	\$43,832.68
Total Annual Premium Plus Retainer		\$102,324.69	\$78,581.81
ETF - 3 Year Employee Cost		\$235,813.24	

Additional Employer Cost due to Expanded Enrollment to PT (20 - 30 Hour/Wk) Employees at 50% Contribution

Total Employer Contribution	Year 1	Year 2	Year 3
Single	2	\$11,461.20	\$10,186.26
Family	2	\$28,344.24	\$25,141.45
Total Additional Premium		\$39,805.44	\$35,327.71
ETF - 3 Year Est. Adtl Employer		\$106,053.25	

ETF LOCAL TRADITIONAL PLAN #12 - 2018 PREMIUM RATES
\$0 Deductible Option

Health Plan Name	P12 LOCAL TRADITIONAL													
	Year 1		Year 2				Year 3							
	2018 ETF Rates - Actual** Rate-Up Medical without Dental		2019 ETF Rates - 5% Increase W/ Max Rate-Up Yr2 Medical without Dental				2020 ETF Rates - 5% Increase Medical without Dental							
	Individual	Family	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution	Individual	Employee Contribution	Family	Employee Contribution
Quartz Community	\$710.40	\$1,750.22	\$990.40	\$53.05	\$2,450.22	\$129.51	\$885.92	\$37.22	\$2,187.73	\$89.79	\$783.22	\$21.44	\$1,929.62	\$50.18
MercyCare Health Plans	\$743.80	\$1,833.72	\$1,023.80	\$86.45	\$2,533.72	\$213.01	\$920.99	\$72.29	\$2,275.41	\$177.46	\$820.04	\$58.26	\$2,021.68	\$142.23
Dean Health Plan	\$776.10	\$1,914.52	\$1,056.10	\$118.75	\$2,614.52	\$293.81	\$954.91	\$106.20	\$2,360.25	\$262.30	\$855.65	\$93.87	\$2,110.76	\$231.32
WEA Trust-East	\$910.40	\$2,250.22	\$1,190.40	\$253.05	\$2,950.22	\$629.51	\$1,095.92	\$247.22	\$2,712.73	\$614.79	\$1,003.72	\$241.94	\$2,480.87	\$601.43
WEA Trust - Local Access	\$1,144.40	\$2,835.22	\$1,424.40	\$487.05	\$3,535.22	\$1,214.51	\$1,341.62	\$492.92	\$3,326.98	\$1,229.04	\$1,261.70	\$499.92	\$3,125.83	\$1,246.39
Average of Tier 1 Cost	\$785.18	\$1,937.17	\$1,065.18		\$2,637.17		\$964.43		\$2,384.03		\$865.66		\$2,135.73	
88% of Average Cost - Tier 1	\$690.95	\$1,704.71	\$937.35		\$2,320.71		\$848.70		\$2,097.95		\$761.78		\$1,879.44	

The ETF can attach a Max Surcharge:

Year 1 of \$280/ month for singles and \$700/month for families. That is obviously in addition to premiums.

Year 2 surcharge has a max of \$140 /month for singles and \$350/month for families.

Year 3 there is no surcharge.

Self-Funded Estimated Cost		Total Employer Contribution	Year 1	Year 2	Year 3
Est. Year 1	\$1,692,564.96	Single 22	\$247,461.46	\$224,057.25	\$201,109.07
Est. Year 2 - 5%	\$1,777,193.21	Family 41	\$1,141,789.12	\$1,032,188.98	\$924,685.63
Est. Year 3 - 5%	\$1,866,052.87	Total Annual Premium Plus Retainer	\$1,414,250.58	\$1,281,246.23	\$1,150,794.70
3 YR Net Employer Cost Estimate		First Year Estimated Run-Out	\$300,000.00		
		ETF - 3 Year Employer Cost	\$4,146,291.51		

Estimated Savings: \$1,078,794.27

Estimated Annual Employee Cost Based on Lowest Cost Plan

Total Employer Contribution	Year 1	Year 2	Year 3
Single 22	\$14,004.14	\$9,825.63	\$5,659.95
Family 41	\$63,719.12	\$44,174.67	\$24,686.21
Total Annual Premium Plus Retainer	\$102,723.26	\$79,000.30	\$55,346.16
ETF - 3 Year Employee Cost	\$237,069.72		

Additional Employer Cost due to Expanded Enrollment to PT (20 - 30 Hour/Wk) Employees at 50% Contribution

Total Employer Contribution	Year 1	Year 2	Year 3
Single 2	\$11,884.80	\$10,631.04	\$9,398.59
Family 2	\$29,402.64	\$26,252.77	\$23,155.41
Total Additional Premium	\$41,287.44	\$36,883.81	\$32,554.00
ETF - 3 Year Est. Adtl Employer	\$110,725.25		

Top Choices Comparison

ETF P14 HB 500/1000

	Single				Family			
	Base	Surcharge	Total	Employee	Base	Surcharge	Total	Employee
Quartz Community	663.30	280.00	943.30	52.67	1,632.52	700.00	2,332.52	128.61
MercyCare Health Plans	694.00	280.00	974.00	83.37	1,709.22	700.00	2,409.22	205.31
Dean Health Insurance	723.70	280.00	1,003.70	113.07	1,783.52	700.00	2,483.52	279.61
WEA Trust-East	847.30	280.00	1,127.30	236.67	2,092.52	700.00	2,792.52	588.61
Average Cost	732.08		1,012.08		1,804.45		2,504.45	
City Max 88%	644.23		890.63		1,587.91		2,203.91	

ETF P12 HB 0/0

	Single				Family			
	Base	Surcharge	Total	Employee	Base	Surcharge	Total	Employee
Quartz Community	710.40	280.00	990.40	53.05	1,750.22	700.00	2,450.22	129.51
MercyCare Health Plans	743.80	280.00	1,023.80	86.45	1,833.72	700.00	2,533.72	213.01
Dean Health Insurance	776.10	280.00	1,056.10	118.75	1,914.52	700.00	2,614.52	293.81
WEA Trust-East	910.40	280.00	1,190.40	253.05	2,250.22	700.00	2,950.22	629.51
Average Cost	785.18		1,065.18		1,937.17		2,637.17	
City Max 88%	690.95		937.35		1,704.71		2,320.71	

ETF P12 & P14 Difference

	Single				Family			
	Base	Surcharge	Total	Employee	Base	Surcharge	Total	Employee
Quartz Community	47.10	-	47.10	0.37	117.70	-	117.70	0.90
MercyCare Health Plans	49.80	-	49.80	3.07	124.50	-	124.50	7.70
Dean Health Insurance	52.40	-	52.40	5.67	131.00	-	131.00	14.20
WEA Trust-East	63.10	-	63.10	16.37	157.70	-	157.70	40.90
Average Cost	53.10		53.10		132.73		132.73	
City Max 88%	46.73		46.73		116.80		116.80	



STATE OF WISCONSIN
Department of Employee Trust Funds
Robert J. Conlin
 SECRETARY

801 W Badger Road
 PO Box 7931
 Madison WI 53707-7931
 1-877-533-5020 (toll free)
 Fax (608) 267-4549
<http://etf.wi.gov>

11/03/2017

BLAINE OBORN
 CITY OF LAKE GENEVA
 626 GENEVA ST
 LAKE GEVEVA WI 53147

EIN: 0990-000

Dear Blaine:

Thank you for your request for inclusion through underwriting into the Group Health Insurance Program offered by the Group Insurance Board and monitored by the Department of Employee Trust Funds (ETF).

The review of your experience has been completed by WPS Health Insurance and Segal. It has been determined the experience and risk of your group is higher than the average of our program and therefore your surcharge will be in the first category. Upon group enrollment, the surcharge premium from January 1, 2018 through December 31, 2018 will be \$280.00 per single contract and \$700.00 per family contract each month (see chart below). This surcharge amount applies to active employees and eligible annuitants under the age of 65. Eligible annuitants who have Medicare as primary (e.g., Single Medicare or Family Medicare 2) do not have the surcharge applied to the rates.

This amount would be added to the rates printed in the *It's Your Choice* book (ET-2158) for any plan that your employees and eligible annuitants select. The table below provides pertinent examples for the Local Deductible Plan, that is, the Program Option 04 combination.

Walworth County Plans and Rates with Surcharge Code S45 for Program Option P04							
Carrier Code	Health Plan	2018 Single Coverage			2018 Family Coverage		
		Premium	Surcharge	Total	Premium	Surcharge	Total
15	DEAN HP	752.74	280.00	1032.74	1856.12	700.00	2556.12
64	MERCYCARE HP	723.04	280.00	1003.04	1781.82	700.00	2481.82
97	QUARTZ COMMUNITY	692.34	280.00	972.34	1705.12	700.00	2405.12
86	WEA TRUST EAST	876.34	280.00	1156.34	2165.12	700.00	2865.12
A8	IYC LOCAL ACCESS HP - WEA	1340.86	280.00	1620.86	3326.40	700.00	4026.40

IYC LOCAL ACCESS HP -WEA IS A TIER 3 PLAN

The average premium of the qualified, Tier 1 plans in Walworth County, including the surcharge, is \$1041.12 for single and \$2577.05 for family coverage. To calculate the maximum employer share with the surcharge, multiply these numbers by 88%.

Keep in mind these are only examples as employees and annuitants may enroll in any plan offered in the *It's Your Choice* book.

The surcharge amounts are based upon a percentage of the average rates of the program for the calendar year. The group's 40% surcharge is in effect for the first 12 months of your participation in our program beginning 01/01/2018. The surcharge code during that time will be S45. The amount lowers to 20% of the average premium rate in the county in the next 12 months of your participation in the program. The surcharge code for that time will be S44. After 24 months of participation, the surcharge is eliminated and the code changes to S01.

If you accept the surcharge, we will need a copy of your group's resolution to join the health insurance program, signed by a representative of your governing body. Please e-mail or fax that to me as soon as possible.

If you have questions about the enrollment process, or if you have further questions or concerns about the underwriting process, feel free to call or e-mail me.

Sincerely,

Jamie Gonzalez
Employer Services Section
Division of Retirement Services
Toll free 1-877/533-5020, Option 2, Extension
Fax 608/266-5801
jamie.gonzalez@etf.wi.gov

C: Kathy Wienkes, ETF
John Alexander, ETF
Nanette Strennen, ETF

Wisconsin Department of Employee Trust Funds

A RESOLUTION FOR INCLUSION UNDER THE WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM

RESOLVED, by the _____ of the _____ (Governing Body) (Employer Legal Name) that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to offer the Wisconsin Public Employers (WPE) Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the contract between the Board and the participating health insurance providers.

All participants in the WPE Group Health Insurance Program will need to be enrolled in a program option. An employer may elect participation in program options listed below, with each program option to be offered to different employee classifications (pursuant to collective bargaining). Individual employees cannot choose between program options.

We choose to participate in the: (check applicable options)

- Traditional HMO-Standard PPO W/ Dental, P02
Deductible HMO-Standard PPO W/ Dental, P04
Coinsurance HMO-Standard PPO W/ Dental, P06
High Deductible Health Plan HMO-Standard HDHP PPO W/ Dental, P07
Traditional HMO-Standard PPO W/O Dental, P12
Deductible HMO-Standard PPO W/O Dental, P14
Coinsurance HMO-Standard PPO W/O Dental, P16
High Deductible Health Plan HMO-Standard HDHP PPO, P17

The underwriting and enrollment process takes 120 days. Groups are eligible to enroll effective January 1, April 1, July 1, or October 1. RESOLUTION EFFECTIVE DATE: (select one date): _.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the ___ day of ____, year ____ and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this ___ day of ____, year ____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

ETF EMPLOYER IDENTIFICATION NUMBER
EMPLOYER REPRESENTATIVE TITLE
MAILING ADDRESS
FEDERAL TAX IDENTIFICATION NUMBER (FEIN/TIN)
COUNTY WHERE EMPLOYER IS LOCATED
NUMBER OF ELIGIBLE EMPLOYEES
EMAIL ADDRESS

Discrimination is Against the Law 45 C.F.R. § 92.8(b)(1) and (d)(1)

The Department of Employee Trust Funds complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex. ETF does not exclude people or treat them differently because of race, color, national origin, age, disability or sex.

ETF provides free aids and services to people with disabilities to communicate effectively with us, such as qualified sign language interpreters and written information in other formats. ETF provides free language services to people whose primary language is not English, such as qualified interpreters and information written in other languages. If you need these services, contact ETF's Compliance Officer, who serves as ETF's Civil Rights Coordinator.

If you believe that ETF has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file a grievance with: Compliance Officer, Department of Employee Trust Funds, 801 West Badger Road, P.O. Box 7931, Madison, WI 53707-7931; 1-877-533-5020; TTY: 1-800-947-3529; Fax: 608-267-4549; Email: ETFSMBPrivacyOfficer@etf.wi.gov. If you need help filing a grievance, ETF's Compliance Officer is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue, SW, Room 509F, HHH Building, Washington, D.C. 20201; 1-800-368-1019; TDD: 1-800-537-7697. Complaint forms are available at www.hhs.gov/ocr/office/file/index.html.

Spanish: ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-877-533-5020 (TTY: 1-800-833-7813).

Hmong: LUS CEEV: Yog tias koj hais lus Hmoob, cov kev pab txog lus, muaj kev pab dawb rau koj. Hu rau 1-877-533-5020 (TTY: 1-800-947-3529).

Chinese: 注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 1-877-533-5020 (TTY: 1-800-947-3529)

German: ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-877-533-5020 (TTY: 1-800-947-3529).

Arabic: م. حظة: إذا كنت تتحدث لغة عربية ف ناك خدمة مسماع تقدمت احب ل غك دون أي ص ا ي ف: نصل ل بل ا رقم 1-877-533-5020 (خدمة الص م و لك م: 1-800-947-3529)

Russian: ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-877-533-5020 (телетайп: 1-800-947-3529).

Korean: 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-877-533-5020 (TTY: 1-800-947-3529)번으로 전화해 주십시오.

Vietnamese: CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-877-533-5020 (TTY: 1-800-947-3529).

Pennsylvania Dutch: Wann du [Deutsch (Pennsylvania German / Dutch)] schwetzscht, kannscht du mitaus Koschte ebber gricke, ass dihr helft mit die englisch Schprooch. Ruf selli Nummer uff: Call 1-877-533-5020 (TTY: 1-800-947-3529).

Laotian/Lao: ໂປດຊາບ: ຖ້າວ່າທ່ານເວົ້າພາສາລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັ້ນຄ່າ, ແມ່ນມີພ້ອມໃຫ້ທ່ານ. ໂທ 1-877-533-5020 (TTY: 1-800-947-3529).

French: ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-877-533-5020 (ATS : 1-800-947-3529).

Polish: UWAGA: Jeżeli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Zadzwoń pod numer 1-877-533-5020 (TTY: 1-800-947-3529).

Hindi: ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-877-533-5020 (TTY: 1-800-947-3529) पर कॉल करें।

Albanian: KUJDES: Nëse flitni shqip, për ju ka në dispozicion shërbime të asistencës gjuhësore, papagesë. Telefononi në 1-877-533-5020 (TTY: 1-800-947-3529).

Tagalog: PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-877-533-5020 (TTY: 1-800-947-3529).

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

Date: November 3, 2017
To: Personnel Committee
From: Blaine Oborn, City Administrator
Subject: Discussion/Action/Recommendation on filling the Senior Financial Analyst (Treasurer) Vacancy as a Full-time position

The City Hall is in the process of: 1) Upgrading to a new Financial Systems in March 2018, 2) Effective January 1, 2018, doing finance/treasury functions including payroll and accounts receivable for the Utility Commission, and 3) Effective January 1, 2018 performing the Public Works Department administrative functions currently handled by the Utility Commission.

I recommend that the Senior Financial Analyst (Treasurer) position currently a 75% (30 hours per week) position be upgraded to a Full-time (40 hours per week) position. The increased hours are in the Proposed 2018 Budget with the cost offset from additional revenue from the Utility Commission.

Sec. 30-122 Annual fire prevention inspection fees.

[Ord. No. 04-01, § I, 1-26-2004; Ord. No. 04-37, § I, 12-13-2004; Ord. No. 05-03, § I, 2-14-2005]

(a)

An annual fire prevention inspection fee is established for the City.

(b)

An annual fire prevention inspection fee shall be charged to the property owner for the required inspections of each building, structure and premise as specified in the fire prevention inspection fee schedule.

(c)

Fire prevention inspection fee schedule as follows:

Building Type	Fee
Residential:	
4 to 36 units	\$5 per unit per year
37 to 60 units	\$200 per year
61 to 99 units	\$225 per year
100 units and above	\$250 per year
Commercial:	
Under 1,000 square feet	\$25
1,000 to 4,999 square feet	\$50
5,000 to 24,999 square feet	\$75
25,000 to 99,000 square feet	\$100
100,000 to 174,999 square feet	\$200
175,000 to 249,999 square feet	\$350
Industrial:	
Under 5,000 square feet	\$50
5,000 to 24,999 square feet	\$100
25,000 to 99,000 square feet	\$150
100,000 to 174,999 square feet	\$250
175,000 to 349,999 square feet	\$400
Additional conditions:	

(1)

The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis.

(2)

Square footage refers to the total floor area of any building or structure.

(3)

Inspection fees shall be charged to the property owner. Any fees unpaid by November 1 of each year shall be entered upon the tax roll as a special charge against the property and all proceedings in relation to the collection, return, and sale of the property for delinquent real estate taxes, shall apply to the inspection fee.



LAKE GENEVA PUBLIC LIBRARY

Blaine Oborn, City Administrator
City of Lake Geneva
626 Center Street
Lake Geneva, WI 53147

October 23, 2017

Credit card request for Lake Geneva Public Library

Good morning, Blaine:

The library finance committee has discussed the desirability of having a City credit card to facilitate purchasing for ongoing operations and increased efficiency for City and Library staff. Making this request was approved by the Lake Geneva Public Library Board of Trustees.

Having strong checks and balances through separation of activities has been a fundamental process change implemented several years ago for all transactions. The success of the process change is demonstrated through past several years of audit reviews without any issues. The proposed policy and procedures for handling a City credit card are outlined in the policy document attached to this email.

The procedures can certainly be modified as directed by the City.

The benefits of approving and implementing this request include:

1. Eliminating the need for employees to use their personal credit cards or funds to front expenditures until a check reimbursement to the employee can be made.
2. The use of employee funds causes a number of reimbursement requests to be submitted by library staff. The use of a credit card eliminates almost all of these situations as well as the ongoing cost of issuing checks and the processing time of City staff.
3. The finance committee reviews each transaction provided in the monthly City issued detail report and is done so by each member before the committee meeting.
4. The library is fortunate to have Emily Kornak as our Library Director. Emily has multiple professional experiences which reinforce her understanding and commitment to solid practices.

Blaine, I suspect there are additional benefits and efficiencies that would be realized by City staff. I am sure City administrative staff could provide additional insights.

We would be pleased to provide any additional information which might be needed to consider our request.

Sincerely,

Fritz Oppenlander
President, Lake Geneva Public Library Board of Trustees

Credit Card Guidelines

Usage:

Director will keep the CC in the locked safe/closet

It will only be given to the individual users for a pre-approved or standard library purchase

Upon CC return the purchase receipt or purchase order will be given to the Director & marked with the proper budget cost center to be charged, initialed by both the user and Director.

Also verified by a separate staff member items were received on order form or an attached packing list attached when the items arrive.

Statement Processing:

The CC statement will be balanced by Accounts Payable with the receipts and documentation the Director has collected

The statement will be processed with a summary of charges and cost centers to billed and submitted to the City of LG

This complete process will follow the same dual control as other library invoices are handled.

09/2017

**City of Lake Geneva
Finance, License, & Regulation Committee
November 7, 2017**

Prepaid Checks

10/16-11/03

Total:

\$448,118.80

Checks over \$5,000:

\$ 433,950.18 *Payne & Dolan - 2017 Street Improvement Program*

FROM 10/14/2017 TO 10/23/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CHASE	CHASE CARD SERVICES								
	8486-10/17			10/08/17		66152	10/19/17	2,613.59	2,613.59
		01 INTL CODE CNCL-CODE BOOK TABS	1124005310						22.63
		02 ICMA-CLASS REG	1114205332						390.00
		03 IA EI-ELEC CODE BK, MEMBR SHP	1124005310						143.00
		04 WALMART-GLOVES	4234505250						11.64
		05 AMAZON-BLADE BALANCER	1152015952						190.89
		06 PAYPAL-MULTIMETER	1152015350						94.20
		07 CITY OF MADISON-PARKING	1132105330						11.05
		08 WESTBEND-BOND INS-FOLLENSBEE	1124005399						20.00
		09 APPLE- WALKING TOUR APP	1170005720						104.45
		10 VISTAPRINT-BIZ CARDS-ELDER	1114305310						14.98
		11 SUBWAY-MEALS-COUNCIL	1111005331						40.09
		12 GO DADDY-WEBSITE HOSTING	1115105450						131.88
		13 PAYPAL-EMS CONF BLAUSER	1122005412						150.00
		14 PAYPAL-PUBLIC ED ITEMS	1122005340						1.81
		15 PERSONAL DOORMAT CO-FLOOR MATS	1122005360						581.46
		16 HOME DEPOT-EXT CRD, HOOKS	1122005350						58.82
		17 PENNWELL BOOKS-OFF EDUC BKS	1122005412						147.00
		18 LEISURE PRO-DIVE EQUIP	5022005800						368.50
		19 AMAZON-RTF GEAR/EQUIP	1122005736						39.69
		20 CMS RESCUE-RTF GEAR/EQUIP	1122005736						91.50
								VENDOR TOTAL:	2,613.59
KORNAK	EMILY KORNAK								
	REIMB 10/17			10/17/17		66153	10/19/17	233.39	233.39
		01 PIGGLY-TRAINING REFRESHMENTS	9900005332						7.38
		02 POTBELLY'S-TRAINING LUNCH	9900005332						27.06
		03 MILKSTREET-MAG SUBSCRIPTION	9900005412						19.95
		04 HOME DEPOT-WATER HEATER	9900005360						179.00
								VENDOR TOTAL:	233.39
TECHSO	TECHSOUP								
	2003044			10/19/17		66154	10/19/17	126.00	126.00
		01 INTERNET HOTSPOTS	4599005960						126.00
								VENDOR TOTAL:	126.00
WATSO	PEGGY WATSON								
	WELLNESS 2017			10/09/17		66155	10/19/17	121.32	121.32
		01 WOODMANS-WELLNESS WATER	1110205132						8.25
		02 AMAZON-WELLNESS SNACKS	1110205132						93.32
		03 AMAZON-SPOONS	1116105310						19.75
								VENDOR TOTAL:	121.32
								TOTAL --- ALL INVOICES:	3,094.30

FROM 10/25/2017 TO 11/03/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMAZO	AMAZON								
	8932-10/17			10/10/17		66228	11/02/17	584.12	584.12
	01	DVDS	9900005414						49.93
	02	HANDWASH, CHAIRMAT, BABYBMPR	9900005211						82.29
	03	2-DISC WALLET	9900005512						73.31
	04	TONER, MONITOR STAND	9900005310						289.99
	05	HAND CLEANSER	9900005350						43.82
	06	DVDS	9900005411						44.78
								VENDOR TOTAL:	584.12
AMERIC	AMERICOLLECT								
	150119027			10/20/17		66229	11/02/17	91.00	91.00
	01	REUSS-AURORA HEALTH CARE	1110105516						91.00
								VENDOR TOTAL:	91.00
AT&T81	AT&T								
	RE102517			10/13/17		66222	10/25/17	2,267.88	2,267.88
	01	262 R42-8188 663 1 CITY HALL	1116105221						291.09
	02	262 R42-8188 663 1-POLICE	1121005221						291.09
	03	262 R42-8188 663 1-COURT	1112005221						32.34
	04	262 R42-8188 663 1-METER	4234505221						32.35
	06	262 248-2264 368 9-FIRE DEPT	1122005221						342.88
	07	262 248-4567 367 1-911 MODEM	1121005221						247.29
	08	262 248-4715 125 4-CITY HALL	1116105221						299.75
	10	262 248-4913 601 4-STR FAX/DSL	1132105221						195.88
	12	262 249-5299 313 5-6 LIB LINES	9900005221						127.14
	13	262 249-5299 313 5-1 STR LINE	1132105221						21.19
	14	262 249-5299 313 5-COURT FAX	1112005221						21.19
	15	262 249-5299 313 5-CH ALARM	1116105221						42.38
	16	262 249-5299 313 5-CEM 1 LINE	4800005221						21.19
	17	262 249-5299 313 5-LOWER RIV	4055205221						21.19
	18	262 249-5299 313 5-UPPER RIV	4055105221						42.38
	19	262 249-5299 313 5-FIRE 2 LINE	1122005221						42.38
	20	262 249-5299 313 5-POL 3 LINES	1121005221						63.66
	21	262 248-6837 457 9-POL 911 CON	1121005221						132.51
								VENDOR TOTAL:	2,267.88
BAKER	BAKER & TAYLOR								
	L3367102-9/17			09/30/17		66223	10/26/17	4,675.44	3,333.83
	01	2033124416-11 ITEM	9900005410						187.28
	02	2033140172-39-ITEMS	9900005410						579.44
	03	2033147755-36 ITEMS	9900005410						519.32

FROM 10/25/2017 TO 11/03/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	L3367102-9/17			09/30/17		66223	10/26/17	4,675.44	3,333.83
	04	2033151769-26 ITEMS	9900005410						467.23
	05	2033157718-30 ITEMS	9900005410						492.81
	06	2033174305-27 ITEMS	9900005410						585.64
	07	2033190244-33 ITEMS	9900005410						502.11
	L3367512-9/17			09/30/17		66223	10/26/17	4,675.44	1,218.35
	01	2033124346-4 ITEMS	9900005411						46.05
	02	2033124347-6 ITEMS	9900005411						83.58
	03	2033124348-8 ITEMS	9900005411						107.92
	04	2033124349-2 ITEMS	9900005411						20.68
	05	2033150229-1 ITEM	9900005411						3.14
	06	2033150230-1 ITEM	9900005411						5.59
	07	2033150231-3 ITEMS	9900005411						36.98
	08	2033150232-2 ITEMS	9900005411						16.38
	09	2033150233-2 ITEMS	9900005411						22.62
	10	2033150234-7 ITEMS	9900005411						65.87
	11	2033163498-1 ITEM	9900005411						15.66
	12	2033163499-2 ITEMS	9900005411						21.23
	13	2033163500-2 ITEMS	9900005411						30.48
	14	2033163501-1 ITEM	9900005411						12.59
	15	2033163502-1 ITEM	9900005411						11.74
	16	2033163503-3 ITEMS	9900005411						34.11
	17	2033163504-44 ITEMS	9900005411						504.35
	18	2033189225-2 ITEMS	9900005411						15.23
	19	2033189226-2 ITEMS	9900005411						20.68
	20	2033189227-3 ITEMS	9900005411						40.24
	21	2033189228-4 ITEMS	9900005411						59.28
	22	2033189229-5 ITEMS	9900005411						43.95
	L4013232-9/17			09/30/17		66223	10/26/17	4,675.44	123.26
	01	2033121155-3 ITEMS	9900005414						71.34
	02	2033150206-1 ITEM	9900005414						27.34
	03	2033150207-1 ITEM	9900005414						24.58
								VENDOR TOTAL:	4,675.44
GEE	SHANNON GEE								
	REIMB 10/17			10/23/17		66224	10/26/17	9.00	9.00
	01	MEALS-IDB TRAINING	1121005331						9.00
								VENDOR TOTAL:	9.00
LIVING	LIVING AS A LEADER								
	LAAL 10931			07/15/17		66225	10/26/17	1,350.00	1,350.00
	01	CHIEF CLASS	1121005410						1,350.00
								VENDOR TOTAL:	1,350.00

FROM 10/25/2017 TO 11/03/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PAYNE	PAYNE & DOLAN INC								
	PMT #1			10/16/17		66230	11/02/17	433,950.18	433,950.18
	01	2017 STREET IMPROVEMENTS	4332101701						433,950.18
								VENDOR TOTAL:	433,950.18
PCP	PETTY CASH - POLICE DEPT								
	PETTY CASH-10/17			10/26/17		66226	10/26/17	97.80	97.80
	01	USPS	1121005312						97.80
								VENDOR TOTAL:	97.80
USBANK	US BANK								
	3341-10/17			10/12/17		66231	11/02/17	672.62	672.62
	01	KALAHARI-FROGGATT-PROPHOENIX	1121005331						129.00
	02	CHULAVISTA-TIETZ	1121005331						164.00
	03	POLICEONE-HINZPETER TASER CERT	1121005410						225.00
	04	WALMART-DETERGENT	1121005399						22.74
	05	WALMART-RECORDS DEPT CAMERA	1121005399						131.88
								VENDOR TOTAL:	672.62
VERIZON	VERIZON WIRELESS								
	9793890350			10/03/17		66227	10/26/17	1,238.72	1,238.72
	01	AIR CARDS-SEP	1121005221						1,238.72
								VENDOR TOTAL:	1,238.72
WALMA	WALMART COMMUNITY								
	6368-10/17			10/16/17		66232	11/02/17	52.74	52.74
	01	CITY HALL CO ALARM	1116105350						38.77
	02	CASCADE	1122005350						13.97
								VENDOR TOTAL:	52.74
WCMA	WCMA								
	CONF-MULLALLY			11/02/17		66233	11/02/17	35.00	35.00
	01	WCMA CONF-OSHKOSH 11/3/17	4234505332						35.00
								VENDOR TOTAL:	35.00
								TOTAL --- ALL INVOICES:	445,024.50

City of Lake Geneva
Finance, License, & Regulation Committee
November 7, 2017

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 86,093.96
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 11,226.08
5. Capital Projects	41	\$ 51,786.62
6. Parking	42	\$ 8,052.37
7. Cemetery	48	\$ 2,285.56
8. Equipment Replacement	50	\$ 225.00
9. Library Fund	99	\$ 4,524.71
10. Impact Fees	45	\$ 74,452.10
11. Tourism Commission	47	\$ 25,000.00
Total All Funds		<u><u>\$263,646.40</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE
FLR Meeting Date: 11/7/17**

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 263,646.40**

ITEMS > \$5,000

Miller & Associates - Manning Park	\$ 41,502.62
Lake Geneva Convention & Visitors Bureau - 4th Quarter 2017 Payment	\$ 25,000.00
Lake Geneva Utility Commission - Impact Fees	\$ 23,488.00
Baycom, Inc - ALPR Installation	\$ 20,225.00
Envisionware - RFID Conversion	\$ 19,850.64
YMCA - November/December Payment	\$ 9,000.00
Nyquist - 3rd Quarter IT Services	\$ 7,431.93
Down to Earth Contractors - Manning Park Grading, Topsoil; Repair Storm Damage	\$ 5,368.50
Geneva Lake Environmental Agency - November Payment	\$ 5,000.00

Balance of Other Items \$ 106,779.71

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
5ALARM 5 ALARM FIRE & SAFETY EQUIP							
169770-1	09/29/17	01	CAMERA BATTERY	1122005240		11/14/17	110.29
						INVOICE TOTAL:	110.29
170498-1	10/18/17	01	POWER SUPPLIES	1122005240		11/14/17	45.19
						INVOICE TOTAL:	45.19
						VENDOR TOTAL:	155.48
ACL ACL SERVICES LLC							
201709-0	10/01/17	01	BLOOD DRAWS	1121005380		11/14/17	134.00
						INVOICE TOTAL:	134.00
						VENDOR TOTAL:	134.00
ADVANAU ADVANCE AUTO PARTS							
7193724357514	08/31/17	01	SPARK PLUG-MOWER	4800005250		11/14/17	2.69
						INVOICE TOTAL:	2.69
7193726558331	09/22/17	01	SPARK PLUGS,WIPER BLADES	4800005250		11/14/17	42.96
						INVOICE TOTAL:	42.96
7193727737004	10/04/17	01	TAIL LIGHTS	4800005250		11/14/17	15.98
						INVOICE TOTAL:	15.98
						VENDOR TOTAL:	61.63
ADVAND ADVANCED DISPOSAL SERVICES							
A40000008701	10/15/17	01	LANDFILL USE-2.83 TN	1136005296		11/14/17	158.10
						INVOICE TOTAL:	158.10
						VENDOR TOTAL:	158.10
AMYS AMY'S SHIPPING EMPORIUM							
12070	10/20/17	01	MALEK-BRUNK PLANS	1122005312		11/14/17	26.71
						INVOICE TOTAL:	26.71
						VENDOR TOTAL:	26.71

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ARROW	ARROW PEST CONTROL INC						
74820	10/25/17	01	PEST CONTROL-NOV	1116105360		11/14/17	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
AUROL	AURORA HEALTH CARE						
IN 343	10/17/17	01	EMS SUPPLIES-DRUGS	1122005810		11/14/17	478.52
						INVOICE TOTAL:	478.52
						VENDOR TOTAL:	478.52
AUROM	AURORA MEDICAL GROUP						
476072	10/15/17	01	DRUG TEST	1132105205		11/14/17	50.00
		02	DRUG TEST	1100001391			75.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
AUTOW	AUTOWORKS PLUS						
30640	10/16/17	01	NEW TIRE-TRK #42	1132105250		11/14/17	116.25
						INVOICE TOTAL:	116.25
						VENDOR TOTAL:	116.25
AVENET	AVENET WEB SOLUTIONS						
41492	10/11/17	01	NOV-DEC WEBSITE HOST	1115105450		11/14/17	133.33
		02	JAN-OCT WEBSITE HOST	1100001610			666.67
						INVOICE TOTAL:	800.00
						VENDOR TOTAL:	800.00
BADGE	BADGER HIGH SCHOOL						
REFUND 10/17	10/15/17	01	BADGER-SEC DEP-10/13/17	4055102353		11/14/17	1,000.00
		02	BADGER-SETUP,SEC GRD-10/13/17	4055104674			-224.75

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BADGE	BADGER HIGH SCHOOL						
REFUND 10/17	10/15/17	03	BADGER-LEASE 10/13/17	4055104674		11/14/17	-400.00
						INVOICE TOTAL:	375.25
						VENDOR TOTAL:	375.25
BATT+	BATTERIES PLUS LLC						
575-P94731	10/25/17	01	KIOSK BATTERIES	4234505250		11/14/17	419.70
						INVOICE TOTAL:	419.70
						VENDOR TOTAL:	419.70
BAYCOM	BAYCOM INC						
PB633	09/30/17	01	ALPR INSTALL	4321001701		11/14/17	20,225.00
						INVOICE TOTAL:	20,225.00
						VENDOR TOTAL:	20,225.00
BEK	BEK SPECIALTIES						
178673	09/28/17	01	NAME BADGES-2	9900005211		11/14/17	19.00
						INVOICE TOTAL:	19.00
						VENDOR TOTAL:	19.00
BENSON	ALISHA BENSON						
REIMB	09/27/17	01	MILEAGE-119.8 MILES	9900005332		11/14/17	64.09
						INVOICE TOTAL:	64.09
						VENDOR TOTAL:	64.09
BESTR	BEST TRUCK REPAIR INC						
27895	10/06/17	01	LEAF WAGON HITCH	1132145430		11/14/17	1,938.98
						INVOICE TOTAL:	1,938.98
						VENDOR TOTAL:	1,938.98
BESTT	BEST STAMPS						

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BESTT BEST STAMPS							
355633	10/19/17	01	NOTARY STAMP-GRITZNER	1121005310		11/14/17	40.00
						INVOICE TOTAL:	40.00
355646	10/27/17	01	NOTARY STMPs-GRITZNER,PAPENFUS	1121005399		11/14/17	48.00
		02	"SCANNED" STAMP-DATA	1121005399			22.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	110.00
BINDE BINDER LIFT LLC							
17306	10/10/17	01	BINDER LIFT-BARIATRIC PATIENTS	1122005810		11/14/17	849.00
						INVOICE TOTAL:	849.00
						VENDOR TOTAL:	849.00
BOUND BOUND TREE MEDICAL LLC							
82628625	09/19/17	01	TUBING,ETCO2, GUARDS	1122005810		11/14/17	218.08
						INVOICE TOTAL:	218.08
82645491	10/04/17	01	PAPER,PRESSURE INFUSER	1122005810		11/14/17	185.74
						INVOICE TOTAL:	185.74
82646976	10/05/17	01	EMS SUPPLIES-BP CUFFS	1122005810		11/14/17	179.16
						INVOICE TOTAL:	179.16
82666862	10/25/17	01	GLUCOSE STRIPS,BLADES	1122005810		11/14/17	164.41
						INVOICE TOTAL:	164.41
82668069	10/26/17	01	BLADES	1122005810		11/14/17	6.29
						INVOICE TOTAL:	6.29
						VENDOR TOTAL:	753.68
BRUCE BRUCE EQUIPMENT INC							
P04890	10/17/17	01	IMPELLER-GIANT VAC #41	1132145430		11/14/17	1,776.94
						INVOICE TOTAL:	1,776.94
						VENDOR TOTAL:	1,776.94

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-376290	10/12/17	01	BAND CLAMP-TRK #25	1132105351		11/14/17	9.70
						INVOICE TOTAL:	9.70
662-376479	10/16/17	01	LIGHT BULB-TRK #35	1132105351		11/14/17	7.89
						INVOICE TOTAL:	7.89
662-376550	10/16/17	01	4 CYCLE OIL	1122005341		11/14/17	10.38
						INVOICE TOTAL:	10.38
662-376764	10/19/17	01	WIRE,LIGHTS,TIES,SWITCHES	4800005250		11/14/17	80.62
						INVOICE TOTAL:	80.62
662-377330	10/27/17	01	OIL FILTERS	4800005250		11/14/17	30.40
						INVOICE TOTAL:	30.40
662-377676	11/02/17	01	4-CYCLE FUEL	1122005341		11/14/17	10.38
						INVOICE TOTAL:	10.38
						VENDOR TOTAL:	149.37
CDW	CDW GOVERNMENT INC						
KJL2167	09/30/17	01	HDMI SPLITTER	1121005305		11/14/17	73.99
						INVOICE TOTAL:	73.99
						VENDOR TOTAL:	73.99
CINTAS	CINTAS CORP						
5009279905	10/30/17	01	BANDAGES,WIPES,MEDS	1132105390		11/14/17	88.45
						INVOICE TOTAL:	88.45
						VENDOR TOTAL:	88.45
CLARKE	CLARKE MOSQUITO CONTROL PROD						
5078377	08/02/17	01	MOSQUITO FOGGER SWITCH	1132105342		11/14/17	78.32
						INVOICE TOTAL:	78.32
						VENDOR TOTAL:	78.32

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

COMPL	COMPLETE OFFICE OF WISCONSIN						
165574	10/10/17	01	TONER	1121005310		11/14/17	84.75
						INVOICE TOTAL:	84.75
						VENDOR TOTAL:	84.75
COPIE	COPIES & PRINTS PLUS LLC						
306495	10/05/17	01	REFUSAL FORMS	1122005810		11/14/17	81.00
						INVOICE TOTAL:	81.00
						VENDOR TOTAL:	81.00
DES	DATA EQUIPMENT SERVICES						
822	10/13/17	01	MODEM SVC-OCT	4234505221		11/14/17	990.00
		02	MODEM SVC-OCT	4054105340			45.00
						INVOICE TOTAL:	1,035.00
						VENDOR TOTAL:	1,035.00
DIRECT	DIRECT CONTACT CLEANING LLC						
5674	10/24/17	01	FLOOR STRIP & WAX	1122005350		11/14/17	410.00
						INVOICE TOTAL:	410.00
						VENDOR TOTAL:	410.00
DOUSM	DOUSMAN TRANSPORT CO						
45-001308	10/16/17	01	SHUTTLE-OKTOBERFEST	4234505399		11/14/17	1,767.88
						INVOICE TOTAL:	1,767.88
						VENDOR TOTAL:	1,767.88
DOWN	DOWN TO EARTH CONTRACTORS INC						
6614	09/18/17	01	MANNING PARK GRADING	4352005300		11/14/17	950.00
						INVOICE TOTAL:	950.00
6638	10/18/17	01	STORM DAMAGE SINKHOLE-VETS PRK	1110005245		11/14/17	1,307.50
						INVOICE TOTAL:	1,307.50

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DOWN	DOWN TO EARTH CONTRACTORS INC						
6639	10/18/17	01	MANNING PARK TOPSOIL	4352005300		11/14/17	684.00
						INVOICE TOTAL:	684.00
6649	10/25/17	01	EMERG STORM SEWER REPAIR	1132155450		11/14/17	2,427.00
						INVOICE TOTAL:	2,427.00
						VENDOR TOTAL:	5,368.50

DUNN	DUNN LUMBER & TRUE VALUE						
698014	09/07/17	01	CONCRETE MIX-STONES	4800005420		11/14/17	32.34
						INVOICE TOTAL:	32.34
700006	09/25/17	01	NUTS&BOLTS	1122005350		11/14/17	3.60
		02	DISCOUNT	1100004819			-0.18
						INVOICE TOTAL:	3.42
700233	09/27/17	01	THREADLOCKER,NUTS,BOLTS-#206	1121005361		11/14/17	5.93
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.63
700469	09/28/17	01	AXE HANDLE	1122005340		11/14/17	15.49
		02	DISCOUNT	1100004819			-0.77
						INVOICE TOTAL:	14.72
700507	09/29/17	01	PAINT/PVC CEMENT	9900005350		11/14/17	9.85
		02	DISCOUNT	9900004819			-0.49
						INVOICE TOTAL:	9.36
701206	10/05/17	01	WINDOW WASH/SITE FLAGS	4800005351		11/14/17	81.19
						INVOICE TOTAL:	81.19
701900	10/12/17	01	CHAIN,BOLTS,SCREWS	4800005340		11/14/17	10.13
						INVOICE TOTAL:	10.13
701959	10/12/17	01	AXE HANDLE	1122005240		11/14/17	16.99

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
701959	10/12/17	02	DISCOUNT	1100004819		11/14/17	-0.85
						INVOICE TOTAL:	16.14
702186	10/16/17	01	KIOSK BATTERIES	9900005350		11/14/17	5.99
		02	DISCOUNT	9900004819			-0.30
						INVOICE TOTAL:	5.69
702190	10/16/17	01	LIGHT BULBS	4800005350		11/14/17	34.99
						INVOICE TOTAL:	34.99
702667	10/19/17	01	SEED,HOSE	1152005352		11/14/17	79.98
		02	DISCOUNT	1100004819			-4.00
						INVOICE TOTAL:	75.98
702725	10/19/17	01	PADLOCK,KEYS,LIGHT BULBS	4800005240		11/14/17	25.31
						INVOICE TOTAL:	25.31
702744	10/19/17	01	AXE HANDLE	1122005240		11/14/17	16.99
		02	DISCOUNT	1100004819			-0.85
						INVOICE TOTAL:	16.14
703140	10/24/17	01	RAID,ANTI-FREEZE	1152005350		11/14/17	34.91
		02	DISCOUNT	1100004819			-1.75
						INVOICE TOTAL:	33.16
703411	10/26/17	01	BATTERIES	1116105350		11/14/17	4.99
		02	DISCOUNT	1100004819			-0.25
						INVOICE TOTAL:	4.74
703445	10/26/17	01	CHAIN-LINK	4800005340		11/14/17	12.16
						INVOICE TOTAL:	12.16
703801	10/30/17	01	NUTS,BOLTS,COUPLING	4800005351		11/14/17	30.59
		02	DISCOUNT	1100004819			-1.53
						INVOICE TOTAL:	29.06

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
704192	10/02/17	01	AXE HANDLE	1122005240		11/14/17	16.99
		02	FUEL	1122005341			22.99
		03	DISCOUNT	1100004819			-2.00
						INVOICE TOTAL:	37.98
K02415	10/17/17	01	TIE DOWN-GIANT VAC	1132105340		11/14/17	16.99
		02	DISCOUNT	1100004819			-0.85
						INVOICE TOTAL:	16.14
K02457	10/17/17	01	LINSEED OIL, VELCRO	1122005350		11/14/17	15.98
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	15.18
K02621	10/19/17	01	LIGHT BULBS	4800005350		11/14/17	24.99
		02	LIGHT BULBS RETURNED	4800005350			-34.99
						INVOICE TOTAL:	-10.00
K02633	10/19/17	01	FAUCET PARTS BREAKROOM	9900005350		11/14/17	8.29
		02	DISCOUNT	9900004819			-0.41
						INVOICE TOTAL:	7.88
						VENDOR TOTAL:	477.34
DUO	DUO SAFETY LADDER CORPORATION						
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EAGLM	EAGLE MEDIA INC						
00124785	09/28/17	01	UNIFORM-RASMUSSEN	1121005138		11/14/17	134.85
						INVOICE TOTAL:	134.85
00124788	09/27/17	01	UNIFORM-GRITZNER	1121005138		11/14/17	99.76
						INVOICE TOTAL:	99.76

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

EAGLM	EAGLE MEDIA INC						
00124789	09/27/17	01	UNIFORM-WAY	1121005138		11/14/17	95.76
						INVOICE TOTAL:	95.76
00124841	10/05/17	01	UNIF-WOJTAS	1121005139		11/14/17	42.79
						INVOICE TOTAL:	42.79
						VENDOR TOTAL:	373.16
EAM	EMERGENCY APPARATUS MAINT						
96398	10/17/17	01	T1 HYDRAULIC LEAK REPAIR	1122005240		11/14/17	1,012.66
						INVOICE TOTAL:	1,012.66
96415	10/24/17	01	T1-AERIAL SERVICE/MAINTANCE	1122005240		11/14/17	1,810.54
						INVOICE TOTAL:	1,810.54
96548	10/24/17	01	A2 AUTO EJECT REPAIR	1122005240		11/14/17	560.63
						INVOICE TOTAL:	560.63
						VENDOR TOTAL:	3,383.83
EDC	EDC EDUCATIONAL SERVICES						
DIR1634459	10/01/17	01	YOUTH BOOKS	9900005411		11/14/17	200.79
						INVOICE TOTAL:	200.79
						VENDOR TOTAL:	200.79
ELKPD	ELKHORN POLICE DEPARTMENT						
DJURDJULOV	10/13/17	01	WARRANT #D189366-2,DJURDJULOV	1112002428		11/14/17	836.00
						INVOICE TOTAL:	836.00
						VENDOR TOTAL:	836.00
EMS	EMS MEDICAL BILLING ASSOCIATES						
OCTOBER 2017	11/02/17	01	COMMISSIONS-OCT	1122005214		11/14/17	1,859.82
						INVOICE TOTAL:	1,859.82

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

EMS	EMS MEDICAL BILLING ASSOCIATES						
SEPTEMBER 2017	09/30/17	01	COMMISSIONS-SEPT	1122005214		11/14/17	1,451.70
						INVOICE TOTAL:	1,451.70
						VENDOR TOTAL:	3,311.52
ENVIS	ENVISIONWARE INC						
INV-US-33124	09/29/17	01	RFID READER KIT	4599005960		11/14/17	8,064.48
						INVOICE TOTAL:	8,064.48
INV-US-33127	09/30/17	01	RFID ENCODING/TRAINING	4599005960		11/14/17	987.50
						INVOICE TOTAL:	987.50
INV-US-33519	10/26/17	01	RFID CONVERSION	4599005960		11/14/17	10,798.66
						INVOICE TOTAL:	10,798.66
						VENDOR TOTAL:	19,850.64
FIRSTS	FIRST SUPPLY LLC						
1579378-01	10/09/17	01	TOILET PARTS	4055105360		11/14/17	574.67
						INVOICE TOTAL:	574.67
1607314-00	10/10/17	01	TOILET PARTS	4055105360		11/14/17	391.29
						INVOICE TOTAL:	391.29
						VENDOR TOTAL:	965.96
FORD	FORD OF LAKE GENEVA						
59947	09/26/17	01	OIL CHANGE-#202	1121005361		11/14/17	30.95
						INVOICE TOTAL:	30.95
59956	09/26/17	01	OIL CHANGE-#204	1121005361		11/14/17	30.95
						INVOICE TOTAL:	30.95
59966	09/27/17	01	OIL CHANGE-203	1121005361		11/14/17	30.95
						INVOICE TOTAL:	30.95

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

FORD	FORD OF LAKE GENEVA						
60323	10/20/17	01	OIL CHANGE-#200	1121005361		11/14/17	29.95
						INVOICE TOTAL:	29.95
60359	10/24/17	01	NEW BATTERY-#205	1121005361		11/14/17	140.51
						INVOICE TOTAL:	140.51
60380	10/26/17	01	WHEEL ALIGNMENT-#203	1121005361		11/14/17	92.65
						INVOICE TOTAL:	92.65
						VENDOR TOTAL:	355.96
GENEVA	TOWN OF GENEVA						
RITSCHARD	10/09/17	01	CIT IC8092T5NB-RITSCHARD	1112004510		11/14/17	187.00
						INVOICE TOTAL:	187.00
						VENDOR TOTAL:	187.00
GENON	GENEVA ONLINE INC						
1053685	10/02/17	01	EMAIL SVC-OCT	1121005221		11/14/17	39.00
						INVOICE TOTAL:	39.00
1055154	11/01/17	01	EMAIL SVC-NOV	1121005221		11/14/17	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	78.00
GIRAF	GIRAFFE ELECTRIC						
17-822	09/28/17	01	OUTDR LT RELOC-1070 CAREY	1132105360		11/14/17	1,241.25
						INVOICE TOTAL:	1,241.25
17-857	10/04/17	01	FOUNTAIN REPAIR	4055205355		11/14/17	577.50
						INVOICE TOTAL:	577.50
17-858	10/04/17	01	ELECTRIC RELOCATE-1070 CAREY	1132105360		11/14/17	338.75
						INVOICE TOTAL:	338.75
						VENDOR TOTAL:	2,157.50

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GLCAR	GLENN F CHERNEY						
1810	10/14/17	01	CARPET CLEANING	9900005360		11/14/17	1,585.00
						INVOICE TOTAL:	1,585.00
						VENDOR TOTAL:	1,585.00
GLENF	GLEN FERN CONSTRUCTION LLC						
17-137	10/13/17	01	OVERHEAD DOOR-1070 CAREY	4332101701		11/14/17	4,620.00
						INVOICE TOTAL:	4,620.00
						VENDOR TOTAL:	4,620.00
GLENV	GENEVA LAKE ENVIRONMENTAL AGCY						
RE110117	11/01/17	01	NOVEMBER PAYMENT	4054105730		11/14/17	5,000.00
						INVOICE TOTAL:	5,000.00
						VENDOR TOTAL:	5,000.00
GLPLU	GENEVA LAKE PLUMBING CO						
13019	10/09/17	01	NEW WATER PUMP-VETS PARK	1152015350		11/14/17	1,190.91
						INVOICE TOTAL:	1,190.91
						VENDOR TOTAL:	1,190.91
GREAT	GREAT AMERICA LEASING CORP						
21522189	10/23/17	01	BIZ HUB OCT	1122005340		11/14/17	172.58
						INVOICE TOTAL:	172.58
						VENDOR TOTAL:	172.58
HENRYS	HENRY SCHEIN INC						
45881719	09/26/17	01	NARCAN RAPID FILL	1122005810		11/14/17	80.78
						INVOICE TOTAL:	80.78
46125579	10/03/17	01	BVMS-CPR CLASS	1122005610		11/14/17	70.42
						INVOICE TOTAL:	70.42

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

HENRYS HENRY SCHEIN INC							
46137570	10/04/17	01	SUCTION CATHETERS	1122005810		11/14/17	49.19
						INVOICE TOTAL:	49.19
46299887	10/09/17	01	LARYNGOSCOPE	1122005810		11/14/17	16.95
						INVOICE TOTAL:	16.95
46391830	10/11/17	01	MED MASK	1122005810		11/14/17	117.95
						INVOICE TOTAL:	117.95
46910797	10/26/17	01	GLOVES-PRISONERS	1121005290		11/14/17	385.00
						INVOICE TOTAL:	385.00
						VENDOR TOTAL:	720.29
HESTA HE STARK AGENCY INC							
6089PARK-10/17	10/31/17	01	COLLECTION FEES-OCT	4234505216		11/14/17	254.56
						INVOICE TOTAL:	254.56
						VENDOR TOTAL:	254.56
HOLLY HOLLYWOOD PLUMBING							
1884	10/18/17	01	PIPING RELOCATE	4322001701		11/14/17	1,780.00
						INVOICE TOTAL:	1,780.00
						VENDOR TOTAL:	1,780.00
HOME HOME DEPOT CREDIT SERVICES							
5297-10/17	09/22/17	01	CRACK FILLER-SALT SHED	1132125351		11/14/17	27.22
						INVOICE TOTAL:	27.22
						VENDOR TOTAL:	27.22
INITIAL INITIAL DESIGNS							
6361	10/10/17	01	EMBROIDER BADGES	1122005138		11/14/17	19.00
						INVOICE TOTAL:	19.00
						VENDOR TOTAL:	19.00

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ITU	ITU ABSORB TECH INC						
6884713	10/20/17	01	MATS, TOWELS, COVERALLS	1132105360		11/14/17	80.70
						INVOICE TOTAL:	80.70
6884714	10/20/17	01	MATS	1116105360		11/14/17	95.93
						INVOICE TOTAL:	95.93
6892570	11/03/17	01	MATS	1116105360		11/14/17	95.93
						INVOICE TOTAL:	95.93
						VENDOR TOTAL:	272.56
JAMES	JAMES IMAGING SYSTEMS INC						
779775	10/18/17	01	TOSH ES3555-SEPT OVER	1121005531		11/14/17	115.60
						INVOICE TOTAL:	115.60
779776	10/18/17	01	TOSH ES357-OCT	1121005531		11/14/17	34.64
						INVOICE TOTAL:	34.64
						VENDOR TOTAL:	150.24
JANIK	JANI-KING OF MILWAUKEE						
MIL11170369	11/01/17	01	CLEANING-NOV	9900005360		11/14/17	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00
JEFFE	JEFFERSON FIRE & SAFETY INC						
241760	10/23/17	01	SAFETY VEST	1122005800		11/14/17	48.01
						INVOICE TOTAL:	48.01
						VENDOR TOTAL:	48.01
JTHOM	JTHOMAS PARTS						
PL03895096	10/04/17	01	FUEL,OIL FILTERS	4800005250		11/14/17	124.00
						INVOICE TOTAL:	124.00
						VENDOR TOTAL:	124.00

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

KAEST	KAESTNER AUTO ELECTRIC CO						
257974	10/13/17	01	AMBER LIGHTS-TRUCKS	4800005351		11/14/17	564.48
						INVOICE TOTAL:	564.48
						VENDOR TOTAL:	564.48
KENOSC	KENOSHA CLERK OF COURT						
WARRANT-LEE	10/13/17	01	#16TR14668&669-LEE	1112002428		11/14/17	401.00
						INVOICE TOTAL:	401.00
						VENDOR TOTAL:	401.00
KIESL	KIESLER'S POLICE SUPPLY INC						
0839874	10/09/17	01	UNIFORM-HALL	1121005138		11/14/17	466.00
						INVOICE TOTAL:	466.00
						VENDOR TOTAL:	466.00
KINGW	PAMELA KINGWILL						
REIMB	10/24/17	01	CATALOG TRNG-DARIEN 32 MI	9900005332		11/14/17	17.12
						INVOICE TOTAL:	17.12
						VENDOR TOTAL:	17.12
KORDU	ROBERT KORDUS						
REIMB 10/17	10/18/17	01	284 MILES-LWM CONF	1111005332		11/14/17	151.94
						INVOICE TOTAL:	151.94
						VENDOR TOTAL:	151.94
KORNAK	EMILY KORNAK						
REIMB-10/17	10/30/17	01	MOBILE BEACON-WIFI HOTSPOTS	4599005960		11/14/17	1,320.00
		02	LAKESHORES MTG/DINNER	9900005332			135.00
		03	OCTOBER MILEAGE-309 MI	9900005332			165.32
						INVOICE TOTAL:	1,620.32
						VENDOR TOTAL:	1,620.32

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LAKESI LAKESIDE INTERNATIONAL LLC							
2154225P	10/30/17	01	ALTERNATOR-TRK #33	1132105351		11/14/17	437.50
						INVOICE TOTAL:	437.50
						VENDOR TOTAL:	437.50
LANGE LANGE ENTERPRISES INC							
63509	10/11/17	01	STREET ID SIGNS	1134105374		11/14/17	1,986.55
						INVOICE TOTAL:	1,986.55
						VENDOR TOTAL:	1,986.55
LANGU LANGUAGE LINE SERVICES							
4164233	09/30/17	01	INTERPRETER-SEPT	1121005140		11/14/17	4.36
						INVOICE TOTAL:	4.36
						VENDOR TOTAL:	4.36
LARK LARK UNIFORM OUTFITTERS INC							
252152	09/25/17	01	UNIFORM-RASMUSSEN	1121005138		11/14/17	139.95
						INVOICE TOTAL:	139.95
252504	10/02/17	01	UNIFORM-WOJTAS	1121005139		11/14/17	162.85
						INVOICE TOTAL:	162.85
252700	10/03/17	01	UNIFORM-WALSER	1121005138		11/14/17	165.75
						INVOICE TOTAL:	165.75
252814	10/04/17	01	UNIFORM-BOULAND	1121005139		11/14/17	107.95
						INVOICE TOTAL:	107.95
253280	10/13/17	01	UNIFORM-MCNEIL	1121005139		11/14/17	119.95
						INVOICE TOTAL:	119.95
						VENDOR TOTAL:	696.45
LARRY LARRY'S TOWING & RECOVERY							

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LARRY LARRY'S TOWING & RECOVERY							
29059	09/28/17	01	TOWING-KIA OPTIMA	1134105290		11/14/17	165.00
						INVOICE TOTAL:	165.00
						VENDOR TOTAL:	165.00
LASERW LASER WORKS UNLIMITED LLC							
1328	10/05/17	01	AWARDS PLAQUE	1122005399		11/14/17	97.39
						INVOICE TOTAL:	97.39
1330	09/30/17	01	AWARDS PLAQUE	1122005399		11/14/17	141.20
						INVOICE TOTAL:	141.20
1337	10/16/17	01	NAMEPLATE-FOLLENSBEE	1124005310		11/14/17	11.00
		02	NAMEPLATE-FREDERICK	1169305310			11.00
		03	NAMEPLATE-ELDER	1114305310			11.00
						INVOICE TOTAL:	33.00
						VENDOR TOTAL:	271.59
LGARE LAKE GENEVA CONVENTION							
RE110117	11/01/17	01	4TH QTR 2017 PMT	4700005710		11/14/17	25,000.00
						INVOICE TOTAL:	25,000.00
						VENDOR TOTAL:	25,000.00
LGUTI LAKE GENEVA UTILITY							
1000 HUDSON TRAIL	07/26/17	01	1000 HUDSON TRAIL	4500002452		11/14/17	1,690.00
		02	1000 HUDSON TRAIL	4500002452			1,865.00
						INVOICE TOTAL:	3,555.00
260 HIGHLAND WAY	10/25/17	01	260 HIGHLAND WAY	4500002452		11/14/17	1,690.00
		02	260 HIHGLAND WAY	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
321 MANNING WAY	10/31/17	01	321 MANNING WAY	4500002452		11/14/17	1,690.00

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGUTI LAKE GENEVA UTILITY							
321 MANNING WAY	10/31/17	02	321 MANNING WAY	4500002453		11/14/17	1,865.00
						INVOICE TOTAL:	3,555.00
400 MANNING WAY	10/31/17	01	400 MANNING WAY	4500002452		11/14/17	1,690.00
		02	400 MANNING WAY	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
6171	10/24/17	01	WATER SHUTOFF-HYDRANT REPAIRS	4322001701		11/14/17	25.00
						INVOICE TOTAL:	25.00
728 WILLIAMS STREET	10/13/17	01	728 WILLIAMS ST	4500002452		11/14/17	2,704.00
		02	728 WILLIAMS ST	4500002453			2,984.00
						INVOICE TOTAL:	5,688.00
865 PLATT AVE	10/23/17	01	865 PLATT AVE	4500002452		11/14/17	1,690.00
		02	865 PLATT AVE	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	23,488.00
LIVING LIVING AS A LEADER							
LAAL 11277	10/20/17	01	TRAINING-DERRICK	1121005410		11/14/17	6,350.00
						INVOICE TOTAL:	6,350.00
						VENDOR TOTAL:	6,350.00
LLS LAKESHORES LIBRARY SYSTEM							
1858	08/21/17	01	WIFI INFRASTRUCTURE	4599005960		11/14/17	2,220.22
						INVOICE TOTAL:	2,220.22
1878	10/30/17	01	WIFI INFRASTRUCTURE	4599005960		11/14/17	3,152.24
						INVOICE TOTAL:	3,152.24
						VENDOR TOTAL:	5,372.46
MAILF MAILFINANCE							

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MAILF	MAILFINANCE						
N6822983	10/26/17	01	METER LEASE-DEC-FEB	1116105532		11/14/17	891.00
						INVOICE TOTAL:	891.00
						VENDOR TOTAL:	891.00
MALEK	MALEK & ASSOCIATES CONSULTANTS						
5666	10/04/17	01	SPRK-WHITETAILE PRES #2	1122005750		11/14/17	375.00
						INVOICE TOTAL:	375.00
5667	10/04/17	01	SPRK-WHITETAILE PRES #3	1122005750		11/14/17	375.00
						INVOICE TOTAL:	375.00
5678	10/30/17	01	PLAN REVIEW-WOODS SCHL FA	1122005750		11/14/17	630.00
						INVOICE TOTAL:	630.00
5679	10/31/17	01	PLAN REV-GOLDEN YRS SPRINKLER	1122005750		11/14/17	1,590.00
						INVOICE TOTAL:	1,590.00
5680	10/30/17	01	PLAN REV-BRUNK #2 FA	1122005750		11/14/17	735.00
						INVOICE TOTAL:	735.00
						VENDOR TOTAL:	3,705.00
MARED	MARED MECHANICAL						
104471	09/29/17	01	LEAKING HEATING PUMP REPAIR	1116105360		11/14/17	2,078.84
						INVOICE TOTAL:	2,078.84
104932	10/18/17	01	BURNER-CLEAN&REPAIR	1151105240		11/14/17	450.00
						INVOICE TOTAL:	450.00
6940	10/13/17	01	PREV MAINT-OCT	1116105360		11/14/17	780.00
						INVOICE TOTAL:	780.00
						VENDOR TOTAL:	3,308.84
MARTIN	MARTIN GROUP						

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MARTIN	MARTIN GROUP						
1223878	10/20/17	01	KONICA 20-OCT	1121005531		11/14/17	14.55
						INVOICE TOTAL:	14.55
						VENDOR TOTAL:	14.55
MAYER	MAYER REPAIR						
10185m	09/20/17	01	TRANS REPAIR-T1	1122005240		11/14/17	1,648.44
						INVOICE TOTAL:	1,648.44
						VENDOR TOTAL:	1,648.44
MIDST	MIDSTATE EQUIPMENT						
N19066	10/23/17	01	MOWER REPAIR	4800005250		11/14/17	201.73
						INVOICE TOTAL:	201.73
N19172	10/26/17	01	MOWER REPAIR	4800005351		11/14/17	173.81
						INVOICE TOTAL:	173.81
						VENDOR TOTAL:	375.54
MIDWEA	MIDWEST ACTION CYCLE						
10/27/17	10/27/17	01	REPAIR #214	1121005361		11/14/17	134.95
						INVOICE TOTAL:	134.95
						VENDOR TOTAL:	134.95
MIDWED	MIDWEST DOOR COMPANY						
2556	10/16/17	01	GARAGE DOOR	4332101701		11/14/17	2,000.00
						INVOICE TOTAL:	2,000.00
						VENDOR TOTAL:	2,000.00
MIDWETA	MIDWEST TAPE						
95427633	09/25/17	01	YOUTH MOVIES	9900005411		11/14/17	150.91
						INVOICE TOTAL:	150.91

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MIDWETA MIDWEST TAPE							
95450342	10/03/17	01	DVDS	9900005411		11/14/17	26.98
		02	DVDS	9900005414			70.97
						INVOICE TOTAL:	97.95
95465878	10/10/17	01	CREDIT MEMO	9900005414		11/14/17	-19.99
						INVOICE TOTAL:	-19.99
95474161	10/10/17	01	DVDS	9900005414		11/14/17	162.91
						INVOICE TOTAL:	162.91
95483232	10/13/17	01	DVDS	9900005414		11/14/17	46.98
						INVOICE TOTAL:	46.98
95503748	10/20/17	01	ADULT DVDS	9900005414		11/14/17	59.97
						INVOICE TOTAL:	59.97
						VENDOR TOTAL:	498.73
MIKES MIKES AUTO REPAIR INC							
41886	10/12/17	01	WHEEL ALIGNMENT-TRK #15	1132105250		11/14/17	119.29
						INVOICE TOTAL:	119.29
						VENDOR TOTAL:	119.29
MILLE MILLER & ASSOCIATES							
217560	09/20/17	01	MANNING PARK	4500005961		11/14/17	20,000.00
		02	MANNING PARK	4352005300			20,560.00
						INVOICE TOTAL:	40,560.00
217591	10/13/17	01	MANNING PARK SWINGSET	4352005300		11/14/17	942.62
						INVOICE TOTAL:	942.62
						VENDOR TOTAL:	41,502.62
MINES MINE SAFETY APPLIANCES CO							

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MINES MINE SAFETY APPLIANCES CO							
99270632	10/04/17	01	TIC REPAIR-#E2	1122005240		11/14/17	341.50
						INVOICE TOTAL:	341.50
						VENDOR TOTAL:	341.50
MUELL SUE MUELLER							
REIMB	10/11/17	01	FNB-16.8 MILES	9900005211		11/14/17	8.99
						INVOICE TOTAL:	8.99
						VENDOR TOTAL:	8.99
MUTUA MUTUAL OF OMAHA							
RE110117	11/01/17	01	CEM DISABILITY-NOV	4800005137		11/14/17	29.16
		02	PKG DISABILITY-NOV	4234505137			16.81
		03	CH DISABILITY-NOV	1110205134			95.62
		04	LIB DISABILITY-NOV	9900005137			56.63
		05	PD DISABILITY-NOV	1110205134			568.95
		11	STR DISABILITY-NOV	1110205134			210.41
		12	UTIL DISABILITY-NOV	1100001634			154.50
		13	WWTF DISABILITY-NOV	1100001634			73.25
						INVOICE TOTAL:	1,205.33
						VENDOR TOTAL:	1,205.33
NAPAE ELKHORN NAPA AUTO PARTS							
096121	10/30/17	01	COOLANT FILTER	1132105351		11/14/17	7.13
						INVOICE TOTAL:	7.13
						VENDOR TOTAL:	7.13
NYQUI JEFF MISKIE							
1168	10/17/17	01	3RD QTR IT SVCS	1121005305		11/14/17	1,275.04
		02	3RD QTR IT SVCS	1121005361			2,192.49
		03	3RD QTR IT SVCS	1121005399			62.50

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

NYQUI	JEFF MISKIE						
1168	10/17/17	04	3RD QTR IT SVCS	1121005380		11/14/17	400.00
		05	3RD QTR IT SVCS	5021005800			225.00
		06	3RD QTR IT SVCS	1121005262			375.00
		07	3RD QTR BID	1100001391			200.00
						INVOICE TOTAL:	4,730.03
1169	10/17/17	01	3RD QTR IT SVCS	1122005450		11/14/17	712.50
						INVOICE TOTAL:	712.50
1170	10/17/17	01	3RD QTR IT SVCS	1115105450		11/14/17	1,426.90
						INVOICE TOTAL:	1,426.90
1172	10/22/17	01	IT SVS-VENETIAN FESTIVAL	1129005399		11/14/17	562.50
						INVOICE TOTAL:	562.50
						VENDOR TOTAL:	7,431.93
OFFIC	OFFICE DEPOT						
972211935001	10/17/17	01	TONER	1114205310		11/14/17	64.17
		02	CALCULATOR-PW,MN	1115105310			118.47
		03	MARKERS,CALC	1124005310			58.20
						INVOICE TOTAL:	240.84
						VENDOR TOTAL:	240.84
OFFICP	OFFICE PRO INC						
0274416-001	09/13/17	01	PAPER CLIPS,CORRECT TAPE	9900005310		11/14/17	9.44
						INVOICE TOTAL:	9.44
0275742-001	09/25/17	01	COPY PAPER	9900005310		11/14/17	269.90
						INVOICE TOTAL:	269.90
						VENDOR TOTAL:	279.34
PARAT	PARATECH AMBULANCE SERVICE						

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

PARAT	PARATECH AMBULANCE SERVICE						
10/17	10/31/17	01	INTERCEPTS-OCT	1122005218		11/14/17	516.33
						INVOICE TOTAL:	516.33
23715	10/17/17	01	CPR CARDS-12	1122005610		11/14/17	84.00
						INVOICE TOTAL:	84.00
23719	10/27/17	01	12 CPR CARDS	1122005610		11/14/17	240.00
						INVOICE TOTAL:	240.00
SEPTEMBER 2017	09/30/17	01	INTERCEPTS-SEPT	1122005218		11/14/17	636.10
						INVOICE TOTAL:	636.10
						VENDOR TOTAL:	1,476.43
PATS	PATS SERVICES INC						
A-150940	10/23/17	01	PORT A POTTY SVC-OCT	4800005360		11/14/17	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
PETES	PETE'S TIRE ELKHORN LLC						
48599	10/12/17	01	TIRES-TRK #15,#16	1132105351		11/14/17	4,980.00
						INVOICE TOTAL:	4,980.00
						VENDOR TOTAL:	4,980.00
PFI	PFI FASHIONS INC						
236788	10/11/17	01	COATS,VESTS	4234505138		11/14/17	430.12
						INVOICE TOTAL:	430.12
236847	10/25/17	01	UNIFORM-WOJTAS	1121005138		11/14/17	106.12
						INVOICE TOTAL:	106.12
236931	10/02/17	01	CAPS	4234505138		11/14/17	57.12
						INVOICE TOTAL:	57.12

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

PFI	PFI FASHIONS INC						
236954	10/17/17	01	REFLECTIVE CLOTHING	4800005138		11/14/17	626.22
						INVOICE TOTAL:	626.22
236955	10/17/17	01	REFLECTIVE CAPS	4800005138		11/14/17	96.80
						INVOICE TOTAL:	96.80
						VENDOR TOTAL:	1,316.38
PIGGLY	PIGGLY WIGGLY						
12OCT2017	10/12/17	01	CAKE,CUPS,PLATES-AWRDS CERMEMO	1122005399		11/14/17	52.85
						INVOICE TOTAL:	52.85
23OCT2017	10/23/17	01	VINEGAR	1122005340		11/14/17	2.39
						INVOICE TOTAL:	2.39
						VENDOR TOTAL:	55.24
PJELE	PJ ELECTRIC CO						
14026	10/30/17	01	TV RECEPTACLES-WORKOUT ROOM	1121005342		11/14/17	419.00
						INVOICE TOTAL:	419.00
14062	10/30/17	01	RFID-WALL JACKS,DATA LINE INST	4599005960		11/14/17	4,175.00
						INVOICE TOTAL:	4,175.00
						VENDOR TOTAL:	4,594.00
PLANT	PLANTAG, INC						
41610	10/19/17	01	BLUE PRINT ID TAGS	1124005310		11/14/17	77.40
						INVOICE TOTAL:	77.40
						VENDOR TOTAL:	77.40
PRESE	PRESENTA PLAQUE CORPORATION						
21857	09/22/17	01	AWARDS PLAQUES	1122005399		11/14/17	426.33
						INVOICE TOTAL:	426.33
						VENDOR TOTAL:	426.33

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

QUILL	QUILL CORPORATION						
1156487	09/26/17	01	PAPER,CORRECT TAPE	1121005310		11/14/17	153.07
						INVOICE TOTAL:	153.07
1198087	09/27/17	01	WIRELESS MOUSE	1121005310		11/14/17	47.98
						INVOICE TOTAL:	47.98
1500853	10/09/17	01	TONER	1121005310		11/14/17	107.99
						INVOICE TOTAL:	107.99
						VENDOR TOTAL:	309.04
RED	RED THE UNIFORM TAILOR						
00W67343	09/30/17	01	UNIF-SHIRTS-LECHNER	1122005138		11/14/17	123.98
						INVOICE TOTAL:	123.98
00W67464	10/12/17	01	UNIF-NAMEPLATE-BAUMAN	1122005138		11/14/17	27.90
						INVOICE TOTAL:	27.90
00W67555	10/12/17	01	UNIF-NAMEPLATE-LECHNER	1122005138		11/14/17	27.90
						INVOICE TOTAL:	27.90
00W67662	10/09/17	01	UNIF-HAT-MILLS	1122005138		11/14/17	44.00
						INVOICE TOTAL:	44.00
0B209704	10/26/17	01	UNIF-BADGE RETURN-DERRICK	1122005138		11/14/17	-30.00
						INVOICE TOTAL:	-30.00
0B209706	10/26/17	01	UNIF-BADGE RETURN-LECHNER	1122005130		11/14/17	-39.95
						INVOICE TOTAL:	-39.95
0B209800	10/30/17	01	UNIF-SHIRT RETURN-BAUMANN	1122005138		11/14/17	-26.35
						INVOICE TOTAL:	-26.35
0W66709A	10/23/17	01	UNIF-DIMZOFF	1121005139		11/14/17	98.54
						INVOICE TOTAL:	98.54

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

RED	RED THE UNIFORM TAILOR						
0W67259A	10/26/17	01	UNIF-BADGE-R DERRICK	1122005138		11/14/17	13.90
						INVOICE TOTAL:	13.90
0W67343A	10/09/17	01	UNIF-SHIRTS,PANTS-LECHNER	1122005138		11/14/17	225.03
						INVOICE TOTAL:	225.03
0W67344B	10/09/17	01	UNIF-SHIRT-ZIENTEK	1122005138		11/14/17	53.20
						INVOICE TOTAL:	53.20
0W67407A	10/09/17	01	UNIF-PANTS-BASTEK	1122005138		11/14/17	89.98
						INVOICE TOTAL:	89.98
0W67463A	10/09/17	01	UNIF-SHIRTS,BELT-BAUMANN	1122005138		11/14/17	135.34
						INVOICE TOTAL:	135.34
						VENDOR TOTAL:	743.47
RHYME	RHYME BUSINESS PRODUCTS						
AR178185	10/30/17	01	SHARP-OCT B&W	1116105531		11/14/17	104.33
		02	SHARP-OCT COLOR	1116105531			169.79
						INVOICE TOTAL:	274.12
						VENDOR TOTAL:	274.12
RHYMEL	RHYME BUSINESS PRODUCTS						
21471078	10/16/17	01	COPIER LEASE-NOV	9900005532		11/14/17	320.15
						INVOICE TOTAL:	320.15
						VENDOR TOTAL:	320.15
RICHAS	STEVEN RICHARD						
EMR REGISTRY	11/01/17	01	NATIONAL EMR REGISTRY	1121005410		11/14/17	75.00
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

RITTER RITTER TECHNOLOGY LLC							
T62667-001	12/27/16	01	HYDRAULIC FITTINGS-JD LOADER	1132135420		11/14/17	135.24
						INVOICE TOTAL:	135.24
U54914-001	08/18/17	01	HYDRAULIC FITTINGS-JD LOADER	1132135420		11/14/17	156.01
						INVOICE TOTAL:	156.01
						VENDOR TOTAL:	291.25
ROTE ROTE OIL COMPANY							
1723700210	08/25/17	01	283.1 GALS CLEAR DIESEL	1132105341		11/14/17	639.52
						INVOICE TOTAL:	639.52
1729000409	10/17/17	01	263.6 GALS DYED DIESEL	1132105341		11/14/17	579.65
						INVOICE TOTAL:	579.65
1729000411	10/17/17	01	117.6 GALS CLEAR DIESEL	1132105341		11/14/17	295.06
						INVOICE TOTAL:	295.06
1729800408	10/25/17	01	153.3 GALS CLEAR DIESEL	1132105341		11/14/17	392.30
						INVOICE TOTAL:	392.30
1729800409	10/25/17	01	99.5 GALS DYED DIESEL	1132105351		11/14/17	223.77
						INVOICE TOTAL:	223.77
1729800411	10/25/17	01	28.8 GALS DYED DIESEL	1132105341		11/14/17	64.78
						INVOICE TOTAL:	64.78
						VENDOR TOTAL:	2,195.08
RUNDL RUNDLE SPENCE							
S2611643.001	10/11/17	01	GASKET	1116105350		11/14/17	20.27
						INVOICE TOTAL:	20.27
						VENDOR TOTAL:	20.27
SALAM SALAMANDER TECHNOLOGIES INC							

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SALAM SALAMANDER TECHNOLOGIES INC							
13570	10/26/17	01	ID CARD SUBSCR RENEW	1129005399		11/14/17	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
SHERW SHERWIN-WILLIAMS COMPANY							
0382-5	10/11/17	01	PRKG STALL/CROSSWALK PAINT	1134105370		11/14/17	469.20
						INVOICE TOTAL:	469.20
6599-8	08/07/17	01	STREET PAINT	1134105370		11/14/17	149.10
						INVOICE TOTAL:	149.10
						VENDOR TOTAL:	618.30
SHRED SHRED-IT							
8123218119	09/22/17	01	SHREDDING SVC-SEP	1121005531		11/14/17	35.00
						INVOICE TOTAL:	35.00
8123418002	10/22/17	01	SHREDDING SVC-OCT	1116105360		11/14/17	15.00
						INVOICE TOTAL:	15.00
8123418781	10/22/17	01	SHREDDING SVC-OCT	1121005531		11/14/17	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	85.00
SIMPLX SIMPLEXGRINNELL							
84129104	09/28/17	01	ELEVATOR DUCT REPAIR	1116105360		11/14/17	431.20
						INVOICE TOTAL:	431.20
						VENDOR TOTAL:	431.20
SLNEW SOUTHERN LAKES NEWSPAPERS							
191153-2017	10/09/17	01	SPIRIT AD-JUNE	4055105316		11/14/17	383.00

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

SLNEW	SOUTHERN LAKES NEWSPAPERS						
191153-2017	10/09/17	02	SPIRIT AD-JULY	4055105316		11/14/17	383.00
		03	SPIRIT AD-SEP	4055105316			383.00
		04	SPIRIT AD-OCT	4055105316			383.00
		05	CREDIT ON ACCT	4055105316			-256.00
						INVOICE TOTAL:	1,276.00
						VENDOR TOTAL:	1,276.00
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
100547	08/30/17	01	UNIFORM-KELLER	1121005138		11/14/17	39.99
						INVOICE TOTAL:	39.99
100634	10/31/17	01	UNIFORM-ECKLUND	1121005138		11/14/17	34.99
						INVOICE TOTAL:	34.99
						VENDOR TOTAL:	74.98
SPRING	SPRINGSTED INC						
17-031	10/20/17	01	CONTIN DISCL 2017	1115105212		11/14/17	1,700.00
						INVOICE TOTAL:	1,700.00
						VENDOR TOTAL:	1,700.00
STANG	KAY STANG						
REIMB	09/19/17	01	22 MILES-WALWORTH LIB	9900005332		11/14/17	11.77
						INVOICE TOTAL:	11.77
						VENDOR TOTAL:	11.77
STFRAN	ST FRANCIS DE SALES						
REFUND-BARR	10/11/17	01	BARRICADES	1100002353		11/14/17	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001544	ALERT-ALL CORP						

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001544 ALERT-ALL CORP							
217090217	09/14/17	01	FIRE SAFETY STICKERS	1122005340		11/14/17	115.00
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	115.00
T0001553 SUE SHOUDER							
REIMB	10/11/17	01	ELEC TRG-MUKWONAGO-52 MI	1114305311		11/14/17	27.82
						INVOICE TOTAL:	27.82
						VENDOR TOTAL:	27.82
T0001556 SANDY VESELKA							
REFUND	10/16/17	01	VESELKA-SEC DEP 10/14/17	4055102353		11/14/17	1,000.00
		02	VESELKA-SETUP,SEC GRD 10/14/17	4055104674			-299.25
						INVOICE TOTAL:	700.75
						VENDOR TOTAL:	700.75
T0001557 PRAIRIE LAND TOWING							
170052623	10/10/17	01	TOW DEFENDANTS CAR	1121005380		11/14/17	312.00
						INVOICE TOTAL:	312.00
						VENDOR TOTAL:	312.00
T0001562 JAMES E ALLEN							
REFUND	10/23/17	01	OVERPAYMENT #34361-MARTIN	1112004510		11/14/17	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
T0001563 FREDDY MADRIGAL							
REFUND	10/18/17	01	OVERPMT #AD839883-1-MADRIGAL	1112004510		11/14/17	98.80
						INVOICE TOTAL:	98.80
						VENDOR TOTAL:	98.80

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001565 MARY DOROBEK							
REFUND	10/22/17	01	DOROBEK-SEC DEP-10/21/17	4055102353		11/14/17	1,000.00
		02	DOROBEK-SETUP,SEC GRD-10/21	4055104674			-340.38
						INVOICE TOTAL:	659.62
						VENDOR TOTAL:	659.62
T0001566 ALICIA LORENTZ							
REFUND	10/22/17	01	LORENTZ-SEC DEP-10/20/17	4055102353		11/14/17	1,000.00
		02	LORENTZ-SETUP,SEC GRD-10/20	4055104674			-274.00
						INVOICE TOTAL:	726.00
						VENDOR TOTAL:	726.00
T0001567 MADISON FAITH HERBERT							
REFUND	10/23/17	01	PAID WRONG MUNI-HERBERT	1100001391		11/14/17	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
T0001569 ARENZ,MOLTER,MACY, RIFFLE							
1374	08/25/17	01	PERSONNEL MATTER	1113105214		11/14/17	675.00
						INVOICE TOTAL:	675.00
						VENDOR TOTAL:	675.00
T0001573 WILLKOMM CONSTRUCTION SERVICE							
REF PERMIT #20170394	10/31/17	01	PERMIT #20170394 DUPLICATED	4500002453		11/14/17	186.00
		02	PERMIT #20170394 DUPLICATED	4500002452			85.00
		03	PERMIT #20170394 DUPLICATED	1124004432			108.00
						INVOICE TOTAL:	379.00
						VENDOR TOTAL:	379.00
T0001576 JILL RODRIGUEZ							
REFUND	11/01/17	01	RODRIGUEZ-SEC DEP-6/1/18	4055102353		11/14/17	1,000.00

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0001576 JILL RODRIGUEZ							
REFUND	11/01/17	02	CANCELLATION-6/1/18	4055104674		11/14/17	-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0001578 WILL BRANCH							
LG101	10/07/17	01	PROGRAM CDS	9900005411		11/14/17	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
TIME TIME WARNER CABLE							
710897601101417	10/14/17	01	INTERNET SVC-OCT	1121005221		11/14/17	206.79
						INVOICE TOTAL:	206.79
						VENDOR TOTAL:	206.79
TREDR TREDROC TIRE							
7240006139	10/12/17	01	4 TIRES-BOBCAT	1132105250		11/14/17	1,700.29
						INVOICE TOTAL:	1,700.29
						VENDOR TOTAL:	1,700.29
TSC TRACTOR SUPPLY CREDIT PLAN							
4033-10/17	10/20/17	01	SPRAYER PARTS	1152015952		11/14/17	161.93
						INVOICE TOTAL:	161.93
						VENDOR TOTAL:	161.93
ULINE ULINE							
91449100	10/18/17	01	CHAIR MATS	1122005310		11/14/17	336.95
						INVOICE TOTAL:	336.95
						VENDOR TOTAL:	336.95
UNIQU UNIQUE MANAGEMENT SERVICES INC							

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
UNIQU UNIQUE MANAGEMENT SERVICES INC							
451999	10/01/17	01	COLLECTION FEES-SEP	9900005510		11/14/17	26.85
						INVOICE TOTAL:	26.85
						VENDOR TOTAL:	26.85
UNITOCC UNITED OCC MEDICAL SVC LLC							
190-11	09/22/17	01	ACADEMY EXAM-BRYCE	1121005411		11/14/17	571.10
						INVOICE TOTAL:	571.10
						VENDOR TOTAL:	571.10
VERIZON VERIZON WIRELESS							
9795147330	10/23/17	01	CELL CHGS-OCT	1122005221		11/14/17	342.31
						INVOICE TOTAL:	342.31
						VENDOR TOTAL:	342.31
WALCC WALWORTH COUNTY CLERK OF COURT							
WARRANT-DEROSE	10/20/17	01	#17-15094 DEROSE, JERRY	1112002428		11/14/17	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
WALCOS WALWORTH COUNTY SHERIFF							
SEPTEMBER 2017	10/06/17	01	PRISONER CONFINES-SEP	1112005290		11/14/17	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
WALCOT WALWORTH COUNTY TREASURER							
64-246 1017	10/31/17	01	COURT FINES-OCTOBER 2017	1112002420		11/14/17	340.00
						INVOICE TOTAL:	340.00
						VENDOR TOTAL:	340.00
WANAS THE WANASEK CORPORATION							

INVOICES DUE ON/BEFORE 11/14/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WANAS THE WANASEK CORPORATION							
16-793-04	10/31/17	01	DRAW 4-227 SLSD FINAL	4234505870		11/14/17	4,116.18
						INVOICE TOTAL:	4,116.18
						VENDOR TOTAL:	4,116.18
WCTC WAUKESHA CNTY TECH COLLEGE							
S0653988	10/26/17	01	GEE-DECEP BEHAVIOR CLASS	1121005410		11/14/17	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
WEST WEST BEND MUTUAL INSURANCE CO							
NOT2369209	10/17/17	01	NOTARY BOND-GRITZNER	1121005399		11/14/17	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
WISC STATE OF WISCONSIN							
64-246 10/17	10/31/17	01	COURT FINES-OCTOBER 2017	1112002424		11/14/17	1,772.15
						INVOICE TOTAL:	1,772.15
						VENDOR TOTAL:	1,772.15
YMCA YMCA							
RE110117	11/01/17	01	NOV/DEC PAYMENT	1170005760		11/14/17	9,000.00
						INVOICE TOTAL:	9,000.00
						VENDOR TOTAL:	9,000.00
						TOTAL ALL INVOICES:	263,646.40



Cottingham & Butler

Cottingham & Butler Compensation Agreement

This Agreement made as of the 1st day of January, 2018 (“Effective Date”) between City of Lake Geneva, a local government with an address of 626 Geneva, Lake Geneva, WI 53147 (“Client”) and COTTINGHAM & BUTLER INSURANCE SERVICES, INC., an Iowa corporation with an address of 800 Main Street, Dubuque, IA 52001 (“Cottingham & Butler”) (each individually a “party” and collectively “parties”)

At Client’s request, Cottingham & Butler has agreed to provide certain consulting and advisory services with respect to Client’s benefit program(s) on the terms and conditions set forth in this Agreement.

THEREFORE, Client and Cottingham & Butler agree as follows:

1. **Term of Agreement.** This Agreement shall commence on the Effective Date and shall remain in full force and effect for an initial term of three (3) years. This Agreement shall automatically renew on the first anniversary of the Effective Date and annually thereafter for additional one-year renewal terms. In the event of nonpayment by Client, Cottingham & Butler may suspend further services to Client for a period of not less than fifteen (15) days. If the outstanding invoice(s) are not paid within such time period, Cottingham & Butler may terminate this Agreement effective immediately.
2. **Cottingham & Butler Duties.** Cottingham & Butler will consult with and advise Client regarding the following matters (“Services”):
 - a. Health plan analysis and benchmarking.
 - b. Expected health plan costs and employee contribution analysis and recommendations.
 - c. Health plan marketing.
 - d. Employee communication and education tools and materials regarding benefits serviced under this agreement.
 - e. Developing executive summaries to provide information for long-term guidance.
 - f. Review of health plan costs relative to the benchmarks.
 - g. Analysis and market search for renewal considerations.
 - h. Renewal proposals.
 - i. Legislative updates.
 - j. Provide access to C&B sponsored webinars.
 - k. Provide quarterly Benefits newsletter via email.
 - l. Review carrier and program options for other employee benefits offered such as life, disability, voluntary programs, worksite programs, dental, vision, flexible spending, etc.
 - m. 5500 preparation (if applicable).

A more exhaustive list of provided services is included as Addendum A to this agreement.



Cottingham & Butler

3. **Changes.** Client may, with the prior written approval of Cottingham & Butler, which shall be given or withheld in its sole and absolute discretion, issue written directions for additional, ancillary, or modified Services within the general scope of Services. Any fees related to such additional, ancillary, or modified Services shall be set forth in writing.
4. **Disclosure.** C&B may enter into agreements with some insurance carriers through which it is compensated for services provided on behalf of the carriers. This compensation is based on several factors such as overall volume, growth, and in some cases profitability of the aggregate premium placed with such carriers. C&B subsidiaries may also receive compensation for services such as utilization review, case management and claims handling performed directly for the insurance carriers.

C&B's objective in recommending insurance carriers and coverages is to provide you, our client, with options for your consideration and selection. We will provide you with additional information, upon request, regarding payment C&B receives, in addition to the fee payment referred to herein, that relates to your account.

5. **Client Duties.** Client agrees to appoint Cottingham & Butler as Client's continuing Broker of Record for all contemplated health insurance matters. Client agrees to cooperate fully with Cottingham & Butler on all matters pertaining to insurance including providing Cottingham & Butler with accurate data concerning its current health insurance programs, past insurance history and all other information requested by Cottingham & Butler.

Moreover, Client agrees to:

- a. Pay Cottingham & Butler the fees outlined in Paragraph 6 of this Agreement, which fees may be revised at the time of renewal of this Agreement by the execution of an amendment to this Agreement signed by the parties.
 - b. Provide the information requested by Cottingham & Butler in as timely a manner as necessary for the performance of the Services listed in Paragraph 2 above.
 - c. Appoint Cottingham & Butler as Broker of Record on all applicable lines of its insurance related to Employee Benefits, including, but not limited to: Medical, Dental, Vision, Life, Disability, Voluntary Programs, Worksite Programs, Flexible Spending, etc.
6. **Service Fee.** Client shall pay to Cottingham & Butler all invoiced amounts for Services rendered by Cottingham & Butler in accordance with this Agreement. So long as the terms and conditions of the Cottingham & Butler Services are substantially similar and Cottingham & Butler's performance is acceptable, in each subsequent renewal term the annual or PEPM fee (as applicable) shall be increased 3% over the prior year, and shall be payable and earned as provided herein.

Monthly Invoices of Annual Fee:



Cottingham & Butler

Invoices for Services will be submitted monthly in the amount of \$2,083 by Cottingham & Butler for an annual payment of \$25,000 by Client. Payment is due upon receipt and is past due thirty (30) business days from receipt of invoice. If Client has any valid reason for disputing any portion of the invoice, Client will notify Cottingham & Butler within thirty (30) calendar days of receipt of invoice from Cottingham & Butler. If no such notification is given, the work and fees evidenced by the invoice shall be deemed accepted by Client. If a portion of an invoice is disputed, any portion of Cottingham & Butler's invoice and any future invoices not in dispute shall be paid in accordance with the procedures set forth herein.

Failure to pay may result in suspension of services and possible contract termination in accordance with section (1) of this Agreement.

Cottingham & Butler's fees under this Agreement shall be fully earned on the execution of this Agreement (and any renewal thereof), and payable on invoicing as outlined above.

7. **Limitation of Liability.** The Client agrees to defend, indemnify, and hold harmless Cottingham & Butler and its employees, agents, directors, officers, affiliates and subsidiaries from any and all loss, damage, liability, judgments, claims and expenses, including reasonable attorney fees, arising out of or related to:
- a. The Client's performance, or lack thereof, of its duties and obligations under its insurance programs or this Agreement;
 - b. The good faith performance by Cottingham & Butler of its duties to the Client under this Agreement; and
 - c. Actions taken by Cottingham & Butler at the direction of the Client.

Cottingham & Butler shall have the right to control the defense and any settlement of a claim or suit.

In no event shall Cottingham & Butler be liable to Client for indirect, special, incidental, or consequential damages, even if Client and Cottingham & Butler have been advised of the possibility of such damages.

No action, regardless of form, arising out of the services under this Agreement may be brought by either party more than three years after the act, event or service that is the subject of such action, or one year after the discovery of such act, error or omission, whichever occurs last.

8. **Confidentiality.** The recipient of any Confidential Information will not disclose that Confidential Information, except to affiliates, employees, and/or agents who need to know it and who have agreed in writing to keep it confidential. The recipient will ensure that those people and entities use Confidential Information only to exercise rights and fulfill obligations under this Agreement and that they will keep the Confidential Information confidential. The recipient may also disclose Confidential Information when required by law after giving the



Cottingham & Butler

disclosing party reasonable notice and the opportunity to seek confidential treatment, a protective order or similar remedies or relief prior to disclosure. Confidential Information shall not include information that: (1) the receiving party knew before it was disclosed by the disclosing party; (2) becomes public knowledge through no fault of the receiving party; (3) the receiving party obtains from sources other than disclosing party who owe no duty or confidentiality to the disclosing party; or (4) the receiving party independently develops. Separate HIPAA agreements may be required. The term "Confidential Information" means all business or technical information of the disclosing party, whether it is received, accessed or viewed by the receiving party in writing, visually, electronically or orally. Confidential Information shall include, without limitation, technical information, marketing and business plans, databases, specifications, formulations, tooling, prototypes, sketches, models, drawings, specifications, procurement requirements, samples, computer software (source and object codes), forecasts, identity of or details about actual or potential customers or projects, techniques, inventions, discoveries, know-how and trade secrets. "Confidential Information" also includes all such business or technical information of any third party that is in the possession of the disclosing party.

9. **Insurance Requirement.** THIS COMPENSATION AGREEMENT IS NOT AND SHALL NOT BE INTERPRETED OR CONSTRUED (a) AS A SUBSTITUTE FOR ANY HEALTH BENEFITS OR (b) AS AN AGREEMENT TO PROVIDE SUCH HEALTH INSURANCE OR BENEFITS.
10. **Relationship of the Parties.** Cottingham & Butler shall perform all Services as an independent contractor, and nothing contained herein shall be deemed to create any association, partnership, joint venture, or relationship of employer and employee between the parties herein or any affiliates or subsidiaries thereof, or to provide either party with the right, power or authority, whether express or implied, to create any such duty or obligation on behalf of the other party.
10. **Intellectual Property.** Cottingham & Butler shall retain all copyright, patent, trade secret and other intellectual property rights Cottingham & Butler may have in anything created or developed by Cottingham & Butler for Client under this Agreement ("Work Product"). Cottingham & Butler shall grant Client a nonexclusive worldwide license to use the Work Product during the term or any renewals of this Agreement.
11. **Integration.** This Agreement sets forth all the terms, conditions, and agreement of the parties, and supersedes former agreements relating to the same subject matter. There are no other terms, conditions, or agreement except as herein provided and no amendment or modification of this Agreement shall be effective unless reduced to writing and executed by the parties.
12. **Waiver.** Failure by either party at any time to enforce any obligation of the other party, to claim a breach of any term of this Agreement, or to exercise any power agreed hereunder will not be construed as a waiver of any right, power or obligation under this Agreement
13. **Jurisdiction/Venue.** The law of Iowa will be controlling in all matters relating to the interpretation and validity of this Agreement. The parties agree that the Iowa District Court



Cottingham & Butler

in and for Dubuque County, Iowa shall be the sole and proper venue for any claims or suits brought by either party relating to this Agreement.

14. **Severability.** If any provision of this Agreement is found to be invalid, illegal, null, or void by a court of competent jurisdiction, the Agreement shall be interpreted as if such provision(s) were deleted and the remaining provisions of the Agreement shall remain in full force and effect.

15. **Authority.** The undersigned parties represent and warrant that they have authority to execute this Agreement, all necessary corporate actions have been taken to authorize its signing, and it is binding upon Client and Cottingham & Butler, respectively.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

City of Lake Geneva

Cottingham & Butler, Inc.

By: _____
Company Officer

By: _____
Company Officer

Title: _____

Title: _____



Cottingham & Butler

Addendum A – Covered Services

Strategic Planning

- Assist in defining and prioritizing strategic health & welfare plan objectives
- Identify underperforming vendor programs and/or networks
- Assess carrier/vendor customer service levels
- Develop project action timelines
- Periodic review of employee demographics
- Provide and discuss relevant benchmarking data
- Assist in designing, implementing, and/or maintaining a formal wellness program
- ACA Cost Impact Analysis Study
- ACA Compliance and Cost Mitigation Recommendations
- 3 C's Analysis Tied to Cost/Savings provided upon request
- Executive Summaries outlining the results of financial performance, renewal processes, wellness programs and other pertinent benefit plan components

Financial Analysis

- Assess current funding arrangements for appropriateness and make recommendations as needed
- Evaluate current costs of benefits versus effectiveness of plan design
- Assist in developing appropriate employee contribution levels
- Provide reporting on savings/cost impact of all program changes made

Annual Renewal Preparation and Marketing

- Compare vendor renewals with Cottingham & Butler projections and block
- Develop and present alternative plan designs and provisions with associated financial and member impact analysis
- Budget, Contribution and Trend Reporting

Other Marketing or RFP Related Services

- Jointly determine list of vendors best suited to meet plan goals & objectives
- Perform pre-marketing evaluation of census data, PPO service areas, and administrative needs
- Develop RFPs for benefit plans including TPAs, Rx PBMs and Wellness Vendors
- Evaluate carrier client support services, financial ratings and accreditation

Account Management Services

- Serve as a liaison between the client and applicable insurance vendors
- Monitor and assist in the smooth resolution of elevated issues
- Act as employee/employer advocate to resolve any ongoing claims issues
- Audit and confirm all changes in applicable legal documents (contracts, policies, SPDs, etc.)
- Consult on improvement and recommendations on Wellness
- Employee Education/Communication Assistance
- ACA Compliance, Fee Calculations and Reporting Requirements



Cottingham & Butler

Annual Enrollment and Employee Communication

- Assist in the planning of employee meetings and health/wellness screenings
- Provide guidance on delivering a comprehensive communication strategy
- Introduce workable technology solutions for communications and enrollment
- Assist City of Lake Geneva’s benefits team in conducting certain on-site benefit presentations.
- Create templates for employee education and communication campaigns, materials, emails, postcards, presentations and access to videos (printing/ mailing costs associated with guides/memos are not included)
- Provide templates and data merging for Annual Benefit Statements. Data must be provided from Client (printing and mailing costs not included)

Compliance Services and Resources

- Provide regular legislative updates (including but not limited to ACA, ERISA, HIPAA, COBRA, FMLA, ADA, etc.)
- Review plan documents and summary plan descriptions for regulatory compliance
- Author certain needed plan documents to include but not limited to:
Generic Benefit Form Preparation and ERISA Wrap Document
- Compliance On-Call – direct access to members of the C&B Human Resources Management and Compliance Teams, on an as-needed basis
- Provide access to periodic web casts compliance sessions
- Access to all C&B webinars
- Quarterly Benefit newsletter provided via email
- Full Compliance Audit (mock DOL audit) – *done electronic/telephonic*

Other Out-of-Scope Services Available (additional fees would apply)

- FMLA Management (if outsourced)
- ACA 6055/6056 Reporting and Filing (if outsourced)
- Eligibility and/or Spousal Carve-out Audit (if outsourced)
- Benefit Administration System (general assistance, set-up & liaison services provided at no cost)
- HC360 Integrated Wellness Program (other vendor options available)
- Health Coaching Services
- Condition Management Services
- Call Center Employee Enrollment (although part of this could be offset by worksite benefit commissions in some cases - especially if new lines are added)
- Comprehensive Compensation Analysis and Restructuring (pay grades, job titles, etc.)

City of Lake Geneva

Cottingham & Butler, Inc.

By: _____
Company Officer

By: _____
Company Officer

Title: _____

Title: _____