

REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 26, 2017 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Call to Order

Mayor Kupsik called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Aldersperson Straube led the Pledge of Allegiance.

Roll Call

Clerk Kropf called the roll.

Alderspersons Present: Halverson, Howell, Skates, Hedlund, Straube, Flower and Chappell

Alderspersons Absent: Kordus

Guests: Mayor Kupsik, City Attorney Draper, City Administrator Oborn, and Clerk Kropf

Awards, Presentations, and Proclamations

None. Mayor Kupsik wished everyone a Merry Christmas and Happy New Year.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

None

Acknowledgement of Correspondence

Clerk Kropf noted that there were two items of correspondence received, regarding the Hillmoor property, and distributed to the Council.

Approve Regular City Council Meeting minutes of December 11, 2017, as prepared and distributed

Motion by Howell, to approve the December 11, 2017 Council minutes, second by Skates. Motion carried 7-0 .

CONSENT AGENDA

Temporary Class “B”/“Class B” Retailer’s License application filed by St. Francis De Sales for the sale of wine for the St. Francis De Sales Parish Chili Cook-Off, 148 W. Main St on Saturday, February 3, 2018 from 5:00 to 10:30 pm.

Temporary Operator License application filed by Kenneth Cramer on behalf of St. Francis De Sales on February 3, 2018 from 5:00 to 10:30 pm.

Original Taxi Driver License application filed by Joseph T. Stewart (approved by Police Chief informational only).

Original 2017-2018 Operator’s (Bartender) License application filed by Emily Anne Derra

Motion by Howell to approve the consent agenda, second by Hedlund . Motion carried 7-0.

Item(s) removed from the Consent Agenda

None

Finance, License and Regulation Committee Recommendations of December 19, 2017

Discussion/Action on allocating Public Works Auction proceeds of \$55,161 to the Equipment Replacement Fund

Motion by Skates to approve, second by Hedlund. Public Works had placed items for auction and the proceeds will go to the Equipment Replacement fund. Motion carried 7-0.

Discussion/Action on Payne & Dolan's Pay Request #2 for the 2017 Street Improvement Program in the amount of \$29,918.38 funded from Capital Projects

Motion by Hedlund to approve, second by Halverson. Hedlund noted that this is the final payment for this project per the approved change order. Motion carried 7-0.

Discussion/Action on Payne & Dolan's Pay Request #4 for Main Street Widening Project for \$19,086.37 funded from Capital Projects

Motion by Skates to approve, second by Flower. This payment was for the additional work done. Motion carried 7-0 .

Discussion /Action on payment to B& J Tree & Landscape Service, Inc in the amount of \$18,600.00 for Beach Retaining Wall from Lakefront Fund

Motion by Hedlund to approve, second by Halverson. This was approved by Public Works and the Finance Committee unanimously. Motion carried 6-1, with Chappell voting noe.

Discussion/Action of the Bid Award to RoDella, Inc as Veteran's Park Concessionaire for \$1,500 annually

Motion by Skates to approve, second by Hedlund. Hedlund noted that the gentleman who runs it does a fine job and that the RFP process for this item was necessary for transparency. Motion carried 7-0 .

Discussion/Action seeking Request for Proposals for a Dunn Field Concessionaire with \$300 minimum annual bid

Motion by Skates to approve, second by Hedlund. Kupsik noted that this will go through the RFP process. This was recommended by the Parks Board, Public Works Committee and the Finance Committee. Motion carried 7-0.

Discussion/Action of **Resolution 17-R69** an Amendment to the Lakefront and Parking Fund Budgets for Beach Operating Hours Reduction

Motion by Skates to approve, second by Halverson. Skates noted that this is a placeholder for the budget to simply balance the budget. Flower inquired why the budget couldn't be left as is versus making this change. Council discussion concluded that this was necessary to balance the budget. Motion carried 6-1, with Flower voting noe.

Discussion/Action of Revising the Planning & Engineering Cost Recovery Agreement for Services to provide for an upfront Deposit

Motion by Skates to approve, second by Hedlund. City Administrator Oborn noted that this agreement would the City to directly charge for engineering costs ahead of time. Any unused funds would be refunded back to the developers. Motion carried 7-0 .

Discussion/Action on **Resolution 17-R71** regarding 2017 and 2018 Capital Improvement Budgets

Motion by Hedlund to approve, second by Skates. Oborn outlined the details of the fund for the Council. Motion carried 7-0.

Discussion/Action on **Resolution 17-R72** regarding 2017 and 2018 Equipment Replacement Budgets

Motion by Hedlund to approve, second by Straube. Oborn noted that the detail is included with the resolution and noted the amendment for the police department. Motion carried 7-0.

Plan Commission Recommendations of December 18, 2017 – Ald. Skates

Discussion/Action on Resolution 17-R70 regarding the amendment the existing Conditional Use Permit (CUP) filed by Lake Geneva 50120, LLC., 3000 Dundee Rd. Suite 408, Northbrook, IL, 60062 for 281 N Edwards Blvd. to allow the proposed exterior façade changes at Tax Key No. ZA297300001

Motion by Skates to approve, second by Flower. Skates noted that this restoration is for the building next to Starbucks and the changes are very minor. Motion carried 7-0.

Discussion/ Action regarding an Extraterritorial Jurisdiction (ETJ) CSM for Lots on Longwood Drive in the Town of Geneva filed by Martin Arenson, 23442 N. Wildwood Lane, Deerfield, IL 60015, filed by Lowell Management Services, PO Box 926, Lake Geneva, WI 53147, adjusting lot lines for lots 1, 2, & 3, Tax Key Nos. JLW 00001, JLW 00002, JLW 00003, JLW 00004, JLW 00008, JLA471100001

Motion by Skates to approve, second by Hedlund. Skates explained that this is just a division of lot lines. Motion carried 7-0.

Discussion/ Action to amend the Existing General Development Plan (GDP), application filed by Fairwyn SB, Inc., 875 Townline Road, Lake Geneva, to allow for the relocation of the proposed Duplex Housing for the Symphony Bay Development, near Cadence Circle & Soprano Drive

Motion by Skates to approve, second by Flower. Skates noted that this will not change the number of units at this location, but the change will make the property more marketable. Motion carried 7-0 .

Discussion/ Action to amend a Precise Implementation Plan (PIP), application filed by Fairwyn SB, Inc., 875 Townline Road, Lake Geneva, to allow for the relocation of the proposed Duplex Housing for the Symphony Bay Development, near Cadence Circle & Soprano Drive

Motion by Skates to approve, second by Hedlund . No discussion. Motion carried 7-0.

Presentation of Accounts – Ald. Kordus (*Recommended by Finance, License and Regulation Committee on December 19, 2017*)

Purchase Orders

None

Prepaid Bills in the amount of \$6,226.51

Motion by Skates to approve, second by Howell. Motion carried 7-0.

Regular Bills in the amount of \$143,309.36

Motion by Hedlund to approve, second by Skates. Motion carried 7-0.

Mayoral Appointments

Appointment of Penelope (Penni) Jones to the Avian Committee with a term expiring May 1, 2018

Motion by Skates to approve, second by Halverson. Motion carried 7-0.

Adjournment

Motion by Howell to adjourn the December 26, 2017 meeting of the Common Council, second by Flower. Motion carried 7-0. The meeting of the Common Council adjourned at 6:32 p.m.

MINUTES OF THE COMMON COUNCIL ARE NOT OFFICIAL UNTIL APPROVED.