

**AD HOC POLICY AND PROCEDURE COMMITTEE
WEDNESDAY, AUGUST 4, 2010 – 7:30AM
CITY HALL BUILDING, CONFERENCE ROOM 2C**

Meeting was called to order by Mayor Connors at 7:30am.

Roll Call: Alderman Fesenmaier, Mayor Connors, Jennifer Pollitt and Administrator Jordan.

Absent: Alderman Marsala

Approval of minutes from the July 30, 2010 committee meeting.

Jordan/Fesenmaier motion to approve minutes from the July 30, 2010 committee meeting.

Unanimously carried.

Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes. None.

Continued review and discussion regarding current City Policies and Procedures and status of format revisions.

Administrator Jordan will work with Attorney Draper on QSL language and Article 3 reference.

Administrator Jordan will work with City Treasurer regarding starting banks language in 1.3.

Jennifer Pollitt will revise the form in 1.2 and get approval by City Comptroller regarding 1.2 language.

3.1 was reviewed.

1.2-1.6 were finalized and approved.

Chapter 1 will go to FLR Committee for discussion on 8/9/10 and for approval on 8/23/10.

Chapter 2 will go to Personnel Committee for approval on 8/24/10.

Communications Policy (0.1) will go to Personnel Committee on 8/9/10 for approval.

Jordan/Fesenmaier motion to adjourn at 9:00am. Unanimously carried.

/s/ Jennifer Pollitt