

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, DECEMBER 13, 2010 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, Comptroller Pollitt, DPW Winkler, and Clerk Reale.

Hartz/Marsala motion to approve Finance, License and Regulation Committee minutes of November 22, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Thomas Spellman, 270 Country Club Drive #22, addressed the committee with respect to the Sheridan Springs traffic signal project. Mr. Spellman stated that he had originally not seen any need for the addition of traffic signals at the intersection in question; adding that he had hoped the engineering work would include traffic counts to justify the expenditure. He disputed the claim that the northward extension of Edwards Boulevard had significantly increased traffic flow through the area and asked the committee to wait to see if traffic counts would eventually increase before proceeding with the significant expense of signaling the intersection.

ORDINANCES

First Reading of Ordinance 10-15, providing for the compensation of members of the Plan Commission

Chairman Krause noted that this ordinance had been prepared as a follow-up to the Council's approval of adding a budget line item for Plan Commission salaries.

First Reading of Ordinance 10-16, providing for the monthly collection of room tax returns

Chairman Krause stated that this ordinance had been recommended by Council to affect a change in the City's room tax collection schedule. The majority of the changes included in Ordinance 10-16 involved amending all references from "quarterly" to "monthly". Administrator Jordan added that the feedback he had received from other municipalities indicated that monthly collections were preferred by both the cities and the hotels management.

LICENSES & PERMITS

Fesenmaier/Marsala motion to forward to Council with recommendation for approval of original "Class B" Liquor and Class "B" Fermented Malt Beverage License application for Capitol Geneva LLC, d/b/a Sprecher's Restaurant & Pub, 111 Center Street, Lake Geneva, Stephen J. Schroeder, Agent. Chairman Krause noted that Attorney Draper had asked that the approval of the license application be made contingent upon the return of the existing license for Houlihan's, which previously occupied the premises. Unanimously carried.

Marsala/Krohn motion to forward to Council with recommendation for approval of temporary Class "B" Fermented Malt Beverage License application for St. Francis De Sales Church – Parish Life, 148 W. Main Street, Lake Geneva, for annual chili cook-off event on February 5, 2011. Unanimously carried.

Fesenmaier/Marsala motion to forward to Council with recommendation for approval of Park Board application from Andy Kerwin, representing the Alzheimer's Association of SE Wisconsin, for 5th Annual Alzheimer's Association "Walk to End Alzheimer's" in Library Park on September 17, 2011, from 7:00am to 2:00pm. Chairman Krause noted that the Board of Park Commissioners had recommended a waiver of the reservation fees for the organization; however, Mr. Kerwin would be paying the application fee. Alderman Hartz asked if it might be worth considering waiving all fees for non-profit groups as a means of demonstrating community support. Alderman Fesenmaier responded that the Board of Park Commissioners had typically been waiving reservation fees for non-profits; however the application fee was needed to cover the administrative costs associated with processing the applications. She added that the Board of Park Commissioners would be reviewing the park fee schedule in January. Unanimously carried.

Marsala/Hartz motion to forward to Council with recommendation for approval of original Operator Licenses for the following applicants: Stephen Gillam, Bruno Sharkus, and Thomas Ploch. Unanimously carried.

Clerk Reale reported that Chief Rasmussen had recommended approval of original Taxicab Driver Licenses for the following applications: David Ewing, Stephen Steffen, and Victoria Melson. These applications did not require Council approval. Alderman Hartz noted that the original application for Victoria Melson had been marked as “pending approval” and inquired as to the status. Clerk Reale confirmed that the application had been approved by Chief Rasmussen after the original application form had been included in the Council packet.

Discussion/Recommendation on bids for Sheridan Springs traffic signal project

DPW Winkler reported that bids for the project had been opened on December 2, 2010, with the low bid being submitted by Mann Brothers of Elkhorn for the amount of \$289,197.00. He noted that this bid amount included the addition of a signal preemption device at the request of the Fire Department, which would automatically change the signal to green for emergency vehicles approaching the intersection. Without the preemption device, the bid amount would be \$282,210.00. Alderman Hartz asked DPW Winkler to comment on the points raised by Mr. Spellman about the need for a signal at the intersection of Sheridan Springs and Interchange North. DPW Winkler stated that the roadway had been generating more traffic flow after the opening of the Edwards Boulevard extension, adding that the additional of a traffic signal would help motorists to safely make left turns off Sheridan Springs onto County Trunk Highway H. Chairman Krause stated that this intersection had always been difficult for motorists even before the opening of Edwards Boulevard. Alderman Marsala added that he had been approached by residents voicing support for signalizing the intersection. Alderman Fesenmaier inquired as to whether any studies had been conducted on the feasibility of signalizing the intersection of Interchange North and Minahan Road instead of the intersection in question. DPW Winkler noted that motorists could use Minahan Road as an alternative route; however, the geometry of that intersection was not conducive to a traffic signal. He added that having a signalized intersection at Sheridan Springs would also create traffic gaps to help motorists navigating turns off of Sage and Center Streets as well. Alderman Hartz asked about the number of traffic signals in the City that had preemption devices. DPW Winkler responded that this would be the first such signal, adding that they were common in other communities.

Hartz/Krohn motion to forward to Council with recommendation for approval of award of bid to Mann Brothers in the amount of \$282,210.00, excluding the preemption device. Alderman Fesenmaier asked about the source of funding for the project. Administrator Jordan responded that the City had put aside \$600,000.00 in TID funding for various intersections. Chairman Krause inquired about other intersections that were being considered for possible signalization. DPW Winkler stated that staff had been looking at the intersections of Cook and Main Streets and Geneva and Broad Streets. With respect to the preemption device, DPW Winkler noted that the device could be retrofitted at a later date, if the Council decided to pursue that option. Alderman Hartz asked if the emergency vehicles were already equipped with the devices necessary to activate the preemption device. DPW Winkler responded that he had not discussed that with Chief Connelly; however, he assumed that the trucks would need to be retrofitted with the proper equipment. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

Discussion/Recommendation on professional construction-related services agreement with Crispell-Snyder, Inc., for Sheridan Springs traffic signal project

Administrator Jordan stated that this agreement would cover design, inspection and other construction-related services provided by the engineer for the project. He noted that it should be clarified that the amount of the agreement would not exceed \$20,900.00. This item would also be funded from TID.

Hartz/Marsala motion to forward to Council with recommendation for approval of agreement with Crispell-Snyder, Inc., for an amount not to exceed \$20,900.00. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

Discussion/Recommendation on proposals for Seminary Park sidewalk replacement

DPW Winkler reported that this item would address the tilted section of sidewalk along Baker Street. Bids had been opened on December 9, 2010, with the low bid being submitted by Humphreys Contracting for the amount of \$5,349.00. He noted that the unit price of \$4.25 per square foot was being offered for any additional sidewalk work that the Council might want to pursue. He stated that approving an amount not to exceed \$7,500.00 would cover the replacement of the entire length of sidewalk along Baker Street. DPW Winkler stated that the replacement work

would include doweling into the back of the curb and grouting in reinforcing steel rods to prevent future sinking and to keep the sidewalk elevation even with the curb.

Marsala/Hartz motion to forward to Council with recommendation for approval of the replacement of the entire length of sidewalk at 4.5-foot width for an amount not to exceed \$7,500.00.

Fesenmaier motion to amend to approve only the 225-foot section originally recommended by the Public Works Committee. Motion died for lack of second.

Original motion carried by vote of 3 to 2, with Aldermen Fesenmaier and Krohn opposed.

Discussion/Recommendation on commercial slip and buoy leases with Gage Marine, Marina Bay, and Geneva Lake Boat Lines (*referred by Piers, Harbors and Lakefront 10/28/10*)

Alderman Marsala reported that the committee had recommended two changes to the original leases approved for Marina Bay and Geneva Lake Boat Lines. The recommended changes included eliminating the termination clause and modifying the buoy rate from non-resident to non-resident property owner rate.

Marsala/Krause motion to forward to Council with recommendation for approval of leases, as amended. Alderman Hartz expressed concern over the fact that the City was giving these businesses the right to sublet the buoys, which was a right that was not extended to Lake Geneva residents. Alderman Marsala noted that these companies use the buoys for their own business use, adding that they are required to carry insurance and cover ongoing maintenance costs for their buoys. In consideration of those additional expenses, the Piers, Harbors and Lakefront Committee had felt this would be a fair adjustment. Motion carried by vote of 3 to 2, with Aldermen Fesenmaier and Hartz opposed.

Presentation of Accounts, Alderman Krause.

Purchase Orders. None.

Marsala/Hartz motion to recommend approval of Prepaid Bills in the amount of \$12,372.82. Unanimously Carried.

Hartz/Marsala motion to recommend approval of Regular Bills in the amount of \$344,677.75. Alderman Hartz asked if the Council was going to be provided with an accounting of the City's financial standing for ongoing major contracts. Comptroller Pollitt responded that she would begin including draw payments in the financial reports made to Council. Unanimously carried.

Adjournment

Marsala/Krohn motion to adjourn at 6:45pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk