

**COMMITTEE OF THE WHOLE MINUTES  
MONDAY, JUNE 7, 2010 - 6:30PM  
CITY HALL BUILDING, COUNCIL CHAMBERS**

Council President Krause calls the meeting to order at 6:30PM.

Pledge of Allegiance

Roll Call. Present: Aldermen Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, Marsala and Kehoe. Also present: City Administrator Jordan.

Marsala/Mott motion for approval of Minutes from May 3, 2010 Committee of the Whole meeting as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. None.

**Update from City Administrator on Edwards Boulevard Extension.**

Administrator Jordan presented a slide presentation put together by Mayor Connors showing the progress up to a few days before. The bridge has all the panels on and they are pouring concrete; it will take two or three weeks to cure so you will not see any activity except working on the bridge for the next two or three weeks. Once that is done, they will start cutting and moving fill to the north side. The target completion date is November 30; the road will probably be ready the latter part of September and the landscaping and everything else will be done in November. Krause asked the current status of the WE Energies building. Jordan said they are abating it and as soon as that is completed, they will start knocking it down.

**Finance, License & Regulation Committee, Alderman Krause**

Krause reported the 2009 Audit will be presented next Monday night. In order to allow the 10-day window for citizens to review the audit, he will have the auditors come back for the last meeting of the month for the public to be able to ask questions. Fesenmaier inquired about a liquor license update for Golden Oaks. Krause said they gave proof that they still have activity. The proof given came in after the meeting so there may need to be a hearing on it; Attorney Draper is looking into it. Discussion followed on the criteria used for issuance of liquor licenses.

**Personnel Committee, Alderman Hartz**

Hartz said they have not met since the last Council meeting where they presented the Riviera Fountain collection policy, added the Director of Public Works, the Municipal Code and have begun looking at job descriptions so they all have a similar format. Next they will do some performance evaluations; one of the things he would like to bring before the committee is that the Personnel Committee is only involved in the hiring of department heads and the Administrator, and that the department heads hire their own staff. Mott suggested that the whole committee should be involved in the selection process, at least the elimination of certain people.

**Public Works Committee, Alderman Tolar**

Tolar said at the last meeting they had a discussion of the amount of brush that will be picked up in front of residents' houses; some are considered commercial sizes. If this happens, there will be a charge of \$50 to \$150 for the City to pick it up. They will be notified to that effect. Also discussed were the Conant Street curb situation and parking lot signs for Eastview School with eight signs distributed around the City so people know where there is free parking. A bid award was given to BLJ of Burlington to mow the golf course at approximately \$1,008. Fesenmaier said Gary Millette asked for a garbage can to be put by the start of the Lake Shore Path by Baker Street. Hartz asked if we had ever considered mowing on the north side across from Community Bank on 120; it really looks ratty. City Administrator Jordan

clarified that the mowing of the entire 60 acres of Hillmoor came out to be \$2300; they are looking for a less expensive way to do it. Fesenmaier asked the cost of the blinking crosswalk signs. Tolar said this will be required by 2015; these are just a test. Tolar felt we should just mow the part of Hillmoor Golf course that shows instead of incurring the cost of mowing the whole golf course. Hartz said it depends on how much of the cost we can get back. Krause commented that this will remain on Jordan's plate. Mott said he is up to 13 calls a day from constituents on this issue.

#### **Piers, Harbors, & Lakefront Committee, Alderman Marsala**

No meeting this month. We had a wonderful Memorial Day weekend. Kayak issues are still being dealt with. They have worked out a good internal control situation for cash handling at the beach. They have received complaints about smoking and dogs at the beach. The next meeting is June 24. Kehoe asked how the money would be transported from the beach. Marsala said a squad car will pick up one employee and transport him to the bank.

#### **Utility Commission, Alderman Marsala & Tolar**

No meeting, no report.

#### **Tree Board, Alderman Fesenmaier**

Fesenmaier reported that at their May meeting, they basically talked about trees that need to be trimmed.

#### **Police & Fire Commission, Alderman Tolar**

Tolar said that the Fire Department received a grant of \$5934.89 for the purchase of radios. They also paid the additional payment to Coach Ambulance of \$1,115; this is a state of the art ambulance. They are still waiting for more information on the fire at Mulligan's Bar, such as the cause and other details. The Police Department is in the process of hiring some new officers; they are updating their reserve officer hiring plan. One reserve officer resigned because he moved to a different area. They also received a donation from Larry's Towing. They will have their Phoenix system completed within the next couple of months; this is a state of the art program. They gave out two life-saving awards and the SWAT team received a special award. Krause encouraged the Committee to go down to the Firehouse to see the changes they have made and see the new ambulance. We will need to be considering replacing the ladder truck, which is 30 years old. A new one will cost about a million dollars. Discussion followed on how much the sinking fund would cover.

#### **Planning Commission, Alderman Hartz**

Hartz reported that they approved an annexation on Wilmot, reviewed and approved the site plan for the American Legion Post new storage garage behind the building, reviewed and approved minor changes to the site plan for 401 Sheridan Springs, and approved a concept plan for an amendment to a planned development for St. Francis to put up a sign for the school. They approved seven applications for downtown design review.

#### **Board of Park Commissioners, Alderman Fesenmaier**

Fesenmaier said at the May meeting they approved Lake Geneva Hope Walk for September 25 in Library Park, the Pow Wow at Dunn Field June 17 – 20; and a YMCA yoga class in Seminary Park on Wednesday mornings June through August. Kehoe asked if there is an update on garbage cans at Eastview. Fesenmaier said they are working on it, as well as recycle cans at Veteran's Park. Marsala added that Ron Carstensen of the Street Department explained that people tend to throw regular garbage into the recycle can so it is not effective. They are still looking into it however, now that people are more aware of recycling. Krause gave a hats off to our Public Works people for the work they have been doing as well as volunteers who keep the City looking beautiful. Tolar added that the Street Department picked up 4½ tons of garbage over the Memorial Day weekend. Fesenmaier continued that

they have adopted a new Memorial donation policy which they are using to deal with various requests. The other thing that continues to be on the agenda is possibly preserving some parkland through the railroad right-of-way from Main Street to Sage Street; they asked the City Attorney to give them some general information on how to dedicate parkland in this case and in other areas they are considering.

### **Library Board, Alderman Krause**

Krause said he attended his first Library Board meeting. The Architect of the Library, James Dresser, presented some ideas on future expansion of the Library. His intent is to not change the appearance from Route 50 but to do some other intriguing things including underground development. They have only about \$200,000 dollars to do this, but he talked about major donors that might help with this. They have had 31 consecutive months of growth in circulation; each of the last 18 months have been either the highest or second highest count for that month in the last ten years. They have also had 16 consecutive months of over 10,000 check-outs. They will be closed on Saturday, July 3. Kehoe mentioned that some in the first district had requested longer Library hours and being open seven days a week and suggested a possible self checkout system. Krause explained that Director Peterson is aware of it and it is on her agenda.

### **Historic Preservation, Alderman Kehoe**

Kehoe reported they are meeting again this week. They are very ambitiously getting involved in programs for the conference at Grand Geneva this October. She noted some changes that need to be made on their website. Fesenmaier said they have their own website which is linked to the City site.

### **Cemetery, Alderman Krohn**

No meeting, no report. There will be a meeting tomorrow at 1pm at the Cemetery.

### **Parking Commission, Alderman Marsala**

Marsala said the Commission elected Kevin Fleming as their Chair again. Kerri Johnson and Cindy Gruenwald from the Parking Meter Department gave their feedback on the new parking meter system, which is on a trial basis. Some of the biggest complaints are from the location of the kiosk being so far from the meters on the west end. The staff for the most part is happy with the hand-helds. The credit card system is up and running now. Also at their meeting, Jordan gave a presentation for some property we have been looking at with listings, pricings and maps; the Council will need to direct him to get a total price on the project including some demolition, the number of stalls, and what the financial recovery will be. We have nine locations for signs to direct the public to the Eastview lot; those will go up soon. They are pricing permanent bollards for the Dennison parking lot. The policy for event parking came up as a result of Art in the Park moving to Library Park. If participants use all the parking around the event, it will prevent the attendees from having accessible parking. There is also concern about conducting business out of metered parking spaces and is something for which we will need to find a resolution. They had pretty open discussions on parking needs and defining what the parking problems actually are as well as why we have some of the rules we have now. Fesenmaier noted that in the minutes it says the committee will work to put together a long-term Parking plan, and encouraged a comprehensive plan rather than a piece-by-piece kind of plan. Marsala replied that is what they are trying to do, considering all aspects of the situation. There was discussion on selling from metered parking, vendor permits, and related matters. Marsala informed the public that if someone has been granted a seller's permit from the City, they will have a photo I.D. and a Seller's Permit. He said he would not even open the door if they do not have a photo I.D. Krause asked Jordan what some of the complaints he is hearing at City Hall are, regarding the new parking system. Jordan replied that most of the problems are that people just don't read the machine, which is really quite simple. Krause said the concern he heard from the Chamber is that people complain they have to walk all the way down the block to get a pass from the kiosk to just run

in and get a cup of coffee. Jordan said if the City decided to go with these meters in the whole area, they would study where the traffic flows are and space the stations out accordingly. You would also be able to add money to your meter from any of the stations.

**Communications Committee, Alderman Fesenmaier**

Fesenmaier said their last meeting was in March; the next meeting is June 16. They will continue to review the website.

**Chamber of Commerce, Alderman Krause**

Krause said there were 13 new members last month. He reported that Kevin Fleming said there will be no vacancies in any of the downtown shops by the end of this month.

**Lake Geneva Museum, Alderman (Vacant)**

Mayor Connors reported that the Spring newsletter has been put out and is posted on their website. They are looking for an I.T./Computer volunteer to improve the museum's website and make updates. Additional volunteers are needed for greater coverage in the gallery and exhibits. On May 22, members of the AAUW branch recreated the persona of 10 significant women in Lake Geneva's past. Town & Country Garden Club donated funds for landscaping and flowers at the Museum entrance. A successful fund raiser was held at the Green Grocer in Williams Bay. On June 2, an event was held at the Geneva Inn where Chris Brookes portrayed Martha Turner Rumsey and her life between 1872 and 1904; Geneva Inn donated the use of their terrace for the event. Donations received included a walking wheel, a book on lace with samples, historic newspapers and a collection of old photos. The Keel Club has offered to donate several trophies to the museum. The Ceylon Court Committee is exploring a trip to Chicago later this year. Beautification Committee's preliminary plan for enhancing the Mill Pond area was discussed. The second annual benefit cruise will be held Sunday, August 22 in conjunction with Venetian Fest.

**Geneva Lake Development Corporation, Aldermen Mott and Hartz**

Mott said they received and accepted an audit report and it is available for viewing. A Mr. & Mrs. Singh want permission to operate a youth, under-21 club at 961 Park Drive; it would be a non-alcohol club with video games, fountain sodas, coffee, and snacks, for ages 16 – 20. It was denied by GLDC because of the location and operating hours that would be after the Business Park is closed. They have looked into redevelopment of the old Trevor Hotel. City Administrator Jordan spoke on the Edwards Boulevard construction.

**Geneva Lake Environmental Agency, Alderman Fesenmaier**

Fesenmaier said Ted Peters did some follow-up with the county about using salt on the roads and is working with them to look at their policy. He is going to encourage the county to attend the Walworth County Lake Association meeting to address these issues with other communities. The Lake Level Corporation drafted an emergency action plan and maintenance operation plan; the draft is being sent to the DNR for review. Planning is proceeding for the second annual Car Rally sponsored by the GLEA September 24, 25, and 26. GLEA continues to monitor the lake and the information is on their website and linked to the DNR website and ours.

**Geneva Lake Use Committee, Alderman Krohn**

No meeting, no report.

Administrator Jordan commented that the no-smoking State ordinance is going into effect July 5. If you don't enforce it, it will be enforced by the County; however, you can pass your own ordinance so the tickets and fines would come to Municipal Court instead. The Council may want to give some thought.

Kehoe/Marsala motion to adjourn. Unanimously carried.

Transcribed from audio tape.

/s/ Artis M. Roenspies, Deputy Clerk