

City of Lake Geneva  
Board of Park Commissioners - Meeting Minutes  
December 1, 2010

Meeting was called to order by Chair Skates at 6:32 p.m.

Members present:

Chair Doug Skates, Council Liaison Alderman Mary Jo Fesenmaier, Lynn Hassler, Barb Philipps, John Swanson, Mayor Jim Connors

Members absent: Dave Quickel, Pat Schroeder

Also present: Alderman William Mott, Dennis Jordan, Dan Winkler, Ryan Harris, Gail Gyax, Joe Cardiff, Andy Kerwin

Minutes from November 3, 2010, meeting approved unanimously on a motion by Swanson, second by Hassler.

Public Input:

Fesenmaier distributed information packet from Audubon regarding Bird City status. The City of Lake Geneva is one of 15 communities in Wisconsin that has won Bird City recognition for the program's initial round in 2011. The City submitted project criteria plans including the declaration of International Bird Migratory Day to be held yearly on the second Saturday in May beginning May 14, 2011.

Permits:

- A. Motion by Connors, second by Philipps, to approve permit and waive fees.  
Place- Library Park  
Date and Time – September 17, 2011 from 7:00 a.m. to 2:00 p.m.  
For- 5<sup>th</sup> Annual Alzheimer's Association Walk (formerly known as the Memory Walk, in the future to be called the Walk to End Alzheimer's)  
Name- Andy Kerwin  
Estimated people #: 600  
Fees- paid \$ 20 application, \$0 security deposit, and \$0 reservation. Note: **Kerwin will send in a check to cover the application fee.**  
Special requests: none  
Approved unanimously.
  
- B. Motion by Swanson, second by Hassler, to approve permit contingent upon no other activity scheduled for that date.  
Place- Flat Iron Park gazebo  
Date and Time – Saturday, August 6, 2011 from 3:00 p.m. to 5:00 p.m.  
For- wedding ceremony and photographs  
Name- Lisa Sukala and Joe Brown  
Estimated people #: 40-45  
Fees- paid \$ 20 application, \$100 security deposit, and \$75 reservation.  
Special requests: none  
Approved unanimously.

Motion by Philipps, second by Hassler, to suspend the rules to allow Cardiff to make comments and for the Commissioners to discuss the New Business item regarding the Business Park; unanimously carried.

New Business – Discussion Regarding the Lake Geneva Business Park in memory of Frank Fermano.

Joe Cardiff asked on behalf of the Economic Development Corporation for the triangular portion of the Business Park containing the small pond to be renamed for Frank Fermano. Cardiff named Fermano's many accomplishments for the community and connection to the Business Park.

Motion by Connors, second by Skates, to rename this portion of the Business Park to Fermano Park.

Commissioners respectfully requested that the Economic Development Corporation submit a design proposal for a sign that will be reviewed and approved by the Park Board. The sign will be paid for by the EDC and installed by the City.

Unanimously carried.

#### Park Assignments and Repairs-

Gail Gygax will submit an amended application for the Gygax Memorial to reflect the change in location to Donian Park. **The Commissioners agreed that because it was an amended application, no additional application fee would be charged.** Commissioner Skates assured Mrs. Gygax that she still had the ability to go to the City Council to request Library Park for the project. Administrator Jordan, who was present, offered no suggestions or disagreement. Mayor Connors suggested she include that intention in the amended application for clarification. He also noted the project may have to have Planning Commission approval. **Note: Attorney Draper should advise on this.**

Commissioner Hassler asked about the sidewalk along the south side of Seminary Park. The Public Works Committee and Council recently approved the sidewalk replacement including the southwest corner of Lake Shore Drive and Baker Street.

Commissioner Swanson inquired about the plaque for the tree dedicated by Norm Blue's family. There is a plaque that was placed on the lake side of the tree. Fesenmaier added that plaques are purchased by the family through the donation policy. Trees that are planted at Arbor Day by the Tree Board, although dedicated to Lake Geneva citizens, do not include the plaque.

Commissioner Swanson provided a short report on suggested repairs.

Swanson was greatly concerned about the vandalism to sections of the fence along the walking path behind the YMCA because it protects the areas with severe drop offs.

**Commissioners are encouraged to walk through their assigned areas throughout the month for maintenance or safety concerns.** Contact Dan Winkler or Ron Carstensen.

### Old Business:

“Green projects” grants-

Alderman Fesenmaier reported that she met with Dan Winkler regarding the grant submission. Winkler will write out the information for the application. Fesenmaier will write up the narrative for the grant proposal. Peg Esposito agreed to read the proposal to make suggestions. The grant will be presented to the Board before the February deadline. For further information regarding grants from WEEB (Wisconsin Environmental Education Board, visit their website at <http://www.uwsp.edu/cnr/weeb/> .

Skateboard Park update-

A small group of interested citizens and city officials including Mayor Connors, Alderman Fesenmaier, Dennis Jordan, Dan Winkler, Ron Carstensen, Alderman Hartz, Commissioner Skates and Commissioner Philipps met on November 9 at Dunn Field to review the current conditions at the park.

Ryan Harris was allowed to speak and explained that he has been in contact with Spohn Ranch, the company that purchased Tru Ride who created the original skateboard park for the City (<http://www.spohnranch.com/> ). Harris showed the commissioners a binder with concept designs for the future work on the park. Mayor Connors shared that the School District, who owns the property, would allow some expansion to the south of the park not toward the school building. Connors also noted that the police did not want the City to vacate the road next to the Skateboard Park.

Harris discussed the idea of three different areas to the park for different kinds and levels of users. The Commissioners liked the idea of now referring to the area as the **Skateboard Plaza** with this new concept and use in mind.

The Commissioners agreed to sponsor a webinar with a representative from Spohn Ranch on Tuesday, December 14, 2010 at 6:30 p.m. in the Senior /Community Center room at City Hall with the following actions:

- confirmation of the date and place
- confirmation of the communication availability in that location (i.e. Internet access with computer, telephone access, and LCD projector)
- official notice of the meeting for Council and general public attendance
- additional communication on website and for newspaper.

Clarification of lights policy at Veteran’s Park-

Commissioner Skates responded with further information to Alderman Mott’s concerns raised at the November meeting. Skates assured the Board that no lights are being shut off on teams or players. Coaches are being asked to be aware of the lighting situation and that games or practices be held in daylight hours as often as possible. It was noted that Mott, Peyer, and Carstensen have keys to the building with the lighting controls.

### New Business:

Dog Park

Commissioner Philipps submitted a letter to the Board regarding creation of a Dog Park. Discussion will continue regarding a location, but in the mean time, citizens should be encouraged to use the existing Dog Park that is part of the Four Season Nature Preserve. All Commissioners are asked to visit this park.

Park Fee adjustments as referred by Finance, License, and Regulation Committee-Discussion will continue at a future meeting as the fees are tied to language in the City's Policies and Procedures which will be referred from the Ad Hoc Committee on Policies and Procedures. Continued to the January meeting. City Clerk will email all Commissioners the fee chart and related Policies and Procedures.

Lake Geneva Business Park – see above

Motion by Philipps, second by Hassler, to adjourn at approximately 8:32 p.m. Approved unanimously.

Respectfully submitted,  
Mary Jo Fesenmaier  
City Council Alderman Dist. 2

**Next regular meeting: Wednesday, January 5, at 6:30 p.m.**