



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoeft
Water Superintendent

Scott Tesmer
Wastewater Superintendent

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DATE: April 15, 2011

MEMORANDUM

TO: Chairman Don Tolar & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: April 14, 2011 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:06 PM** at City Hall. Alderman Bill Mott chaired the meeting in Alderman Tolar's absence.

Members in attendance:

Chairman Don Tolar ___ Absent ___
Alderman Ellyn Kehoe ___ X ___
Alderman Arleen Krohn ___ X ___
Alderman Bill Mott ___ X ___
Alderman Mary Jo Fesenmaier ___ Exc. ___
Public in attendance: ___ None ___

Staff Present:

City Administrator Dennis Jordan _____
Director Daniel Winkler (DPW) ___ X ___
Ron Carstensen (Street Supt.) ___ X ___
Other: ___ Mayor Connors, Ald. Tom Hartz ___

Approval of the Minutes of the Prior (March 2011) Meeting:

The minutes of the prior meeting were approved 3-0 on a motion by Kehoe and second by Krohn.

Public Comments:

None.

Communications:

None.

Agenda Items:

1. Banquet Chair Selection – Riviera Ballroom (Continued from Last Meeting).
2. Update on Roof Work at the Riviera.
3. Continued Discussion-Maplepark Sidewalk & Chain Link Fence Replacement Project.
4. Discussion-Increased Speed Limit on North Edwards Boulevard.
5. Continued Discussion-Street Lighting North Edwards Boulevard.
6. Proposal to Install Sensors for Lighting at City Hall-Energy Consultants Of Wisconsin.
7. Discussion-Installing Barriers on Edwards Boulevard Island South of STH 50.
8. Discussion-Fire Protection Dry Piping System Second Floor City Hall.
9. Request from Chamber of Commerce-Additional Lights-Cook Street Between Main & Geneva Streets.

Agenda Item No. 1-Banquet Chair Selection – Riviera Ballroom (From Last Meeting)

There was much discussion regarding the maker, color and style of chair for the ballroom. DPW Winkler provided the cost information. Superintendent Carstensen and Mayor Connors favored the Shelby Williams chair as did the rest of the Committee. DPW Winkler noted it was the most expensive of the chairs and would push the \$800,000 budget for the Riviera close to the limit. It was the consensus that the Shelby chair would be the most durable as the existing chairs by the same company have held up well at the Riviera for over 20 years. It was moved by Ald. Kehoe and seconded by Ald Krohn to proceed with the Shelby-Williams banquet chair in a neutral vinyl color with Superintendent Carstensen to contact the company to get the best price he can for a 300 chair order. The motion passed 3-0.

(This item needs to go to Finance and Council for final approval)

Agenda Item No. 2– Update on Roof Work at the Riviera

DPW Winkler explained he was able to obtain a second bid to repair the Riviera roof valleys. The Renaissance Roofing bid for each of the four valleys was \$12,875 or \$23,175 for two valleys done at the same time. The JT Roofing price was \$14,474 per roof valley or \$7,678 if the valleys are done in rubber membrane. As copper lasts much longer than rubber, the consensus was to replace the copper with copper. DPW Winkler was asked to contact the low bidder and request a cost to repair all four valleys at once and take the best price to Council. This item isn't budgeted but could be paid for out of TIF#4.

(This item needs to go to Finance and Council for final approval after added pricing is obtained)

Agenda Item No. 3- Continued Discussion-Maplepark Sidewalk & Chain Link Fence Replacement Project

There were several questions asked that require answers before a decision is made to proceed including:

1. Who is supposed to maintain Maplepark including the ball field, play equipment, sidewalks and tennis courts? What does the agreement contain that switched Dunn Field to the City and Maplepark to the School District? The consensus of the Committee is that the sidewalk along both streets is needed for public safety and replacing the fencing black in color would enhance the appearance of the park for the Maplepark residents. Is the School District still willing to proceed with the 50/50 agreement on this previously discussed project whether or not the playground replacement moves forward with the City?
2. The playground replacement is a new topic as is replacing the tennis courts pavement which was brought up by DPW Winkler. Does the playground replacement project at \$62,000 open up all or part of the area for additional parking? Can the basketball courts be moved to accommodate additional parking for the public on weekends and summer? Paving in a single 3" lift isn't desired from the City's standpoint for a parking lot. Does replacing the playground paving add some additional spaces in the southwest end of the area by expanding it? And is it the School District's intent to share 50/50 on the entire project including any or all of the sidewalk, fencing, playground and tennis courts?

Additional clarity of the above issues is needed and the Committee hoped to make some decision by next month. This item was continued by consensus of the Committee to the next meeting.

Agenda Item No. 4 – Discussion –Increasing the Speed Limit on North Edwards Boulevard

The information was not available at the meeting and this item was continued to next month.

Agenda Item No. 5– Discussion-Street Lighting North Edwards Boulevard

DPW Winkler reported that Alliant still hasn't responded with a price to extend lighting from the bridge to Sheridan Springs Road. This item was continued to next month.

Agenda Item No. 6 – Proposal to Install Motion Activated Light Sensors at City Hall

The quotation from Energy Consultants was discussed. The unanswered question is whether or not the City needed to pay the cost upfront or if the cost of the work was paid for out of the savings in the monthly power bills. This item was continued for additional information from the City Administrator.

Agenda Item No. 7 – Discussion-Installation of Barriers on Edwards Boulevard Median South of Main Street

The Committee looked at the barriers suggested by DPW Winkler. Chair Mott wished to see permanent barriers. It was decided by consensus to have DPW Winkler check with the DOT for any restrictions on barriers, verify concrete barrier pricing like the Street Department will be using for its materials bins, and obtain pricing for steel guardrail and concrete Jersey barriers. The request also was for photographs of the alternative barriers. Pricing would then be reported back to the Committee for a decision on what action if any, to take.

Agenda Item No. 8 – Discussion-Fire Protection Dry Piping System Second Floor City Hall.

DPW Winkler explained how the fire protection dry system worked, the recent problems City maintenance staff has been having with it, and that we are exploring our options and costs. Additional reporting and recommendation will take place at a future meeting.

Agenda Item No. 9- Request by the Chamber of Commerce to Install Additional Street Lights on Cook Street Between Main and Geneva Streets

DPW Winkler reported that the Chamber/BID is requesting two additional lights on Cook Street and is willing to pay for all 3 street lights if the City paid for the conduit, wiring and installation. The additional work includes removal of 3 squares of deteriorated sidewalk and one-half of the driveway approach to the alley which is City responsibility anyway, conduit, wiring, concrete bases for the poles, assembly and installation of the poles, and site restoration. Chair Mott pointed out that the Council just approved a new policy manual and we needed to get 3 bids if the work is more than \$2,500. DPW Winkler said he would do so but it could take a month or two before the PWC or Council would get bids back. The consensus was to move the process forward for the additional lights. It was moved by Krohn and seconded by Kehoe to recommend approval of the additional two lights so the BID can order the new poles. This would give staff a few months to bid out the related work. The motion passed 3-0.

(Project approval, which gives the BID the confidence to order the light poles, needs to go to Finance and Council for final approval.)

Motion to Adjourn:

The meeting was adjourned 3-0 at 8:20 PM after a motion by Krohn and second by Kehoe.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File