



# LAKE GENEVA UTILITY COMMISSION

**Daniel S. Winkler, P.E.**  
Director of Public Works & Utilities



**Birdell Brellenthin**  
Utility Commission President

**Kent Wiedenhoef**  
Water Superintendent

**Scott Tesmer**  
Wastewater Superintendent

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**DATE:** February 18, 2011

## MEMORANDUM

**TO:** Chairman Don Tolar & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** February 17, 2011 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

**Members in attendance:**

Chairman Don Tolar  \_\_\_\_\_  
Alderman Ellyn Kehoe  \_\_\_\_\_  
Alderman Arleen Krohn  \_\_\_\_\_  
Alderman Bill Mott  \_\_\_\_\_  
Alderman Mary Jo Fesenmaier \_\_\_\_\_  
Public in attendance: \_\_\_\_\_ Tara Trent \_\_\_\_\_

**Staff Present:**

City Administrator Dennis Jordan  \_\_\_\_\_  
Director Daniel Winkler (DPW)  \_\_\_\_\_  
Ron Carstensen (Street Supt.) \_\_\_\_\_  
Other: \_\_\_\_\_ Alderman Tom Hartz \_\_\_\_\_

**Approval of the Minutes of the Prior (January 2011) Meeting:**

Motion to approve by Ald. Kehoe and seconded by Ald. Krohn. Motion passed 4-0.

**Public Comments:**

Ald. Kehoe mentioned the need to investigate crosswalk safety at the Main Street crossings. It was discussed to place this item on the next agenda and that Winkler would find the information from the last staff proposal to protect cross-walks with lights and signage.

Ms. Trent inquired as to the locations for the crime stopper signage. Administrator Jordan said the idea was to place them where existing neighborhood watch signs were present.

**Communications:**

DPW Winkler shared the snow report for the period of February 1 through February 7.

**Agenda Items:**

1. Chair Selection – Riviera Ballroom (Continued from Last Meeting).
2. Proposed Street Light at 421 Elmwood Avenue (Continued from Last Meeting).
3. Fire Protection System Change Order Work-Riviera.
4. Bird City USA Signage Placement.
5. Crime Stopper Signage Placements (Same Locations Proposed as Neighborhood Watch).

**Agenda Item No. 1-Banquet Chair Selection – Riviera Ballroom (From Last Meeting)**

The Committee looked closely at the two chair samples. The third chair previously discussed had not arrived. DPW Winkler said he would order one in the lighter color for the Committee to review and make a final decision and a recommendation to Council (The chair was actually ordered on 2/18) at its next regular meeting.

**Agenda Item No. 2– Proposed Street Light at 421 Elmwood Avenue**

Administrator Jordan explained the situation including the fact that a light exists about 150' away. Cost was also discussed. It was determined the issue was a police problem not a lighting problem. It was moved by Ald. Mott to deny the request for a street light. The motion was seconded by Ald. Krohn and passed 3-1 with Ald. Kehoe against.

**Agenda Item No. 3- Fire Protection Change Order Work-Riviera.**

DPW Winkler explained the proposed change order regarding fire protection for the concourse level at the Riviera. After much discussion, it was moved by Ald. Krohn and seconded by Ald. Kehoe to recommend approval of Alternate #2 (coverage of the main concourse only) to include the tamperproof pull switches. There would be little or no added cost to the project and Mr. Winkler was asked to verify the amount with the contractor. The motion passed 4-0.

**(This item needs to go to Finance Committee and Council for consideration)**

**Agenda Item No. 4– Bird City USA Signage Placement**

Administrator Jordan explained we have the two Bird City signs and requested a location for placement. After some discussion, it was moved by Chair Tolar and seconded by Ald. Mott to place the signs somewhere near the Tree City USA signage entering the City for the east and west directions. The motion passed 4-0.

**Agenda Item No. 5- Crime Stopper Signage Placements (Same Locations Proposed as Neighborhood Watch).**

Placement of the crime stopper signage was discussed. Administrator Jordan suggested 4 spots in conjunction with the neighborhood watch signs. It was believed there are 6 neighborhood watch signs around the City, and by consensus the Committee wanted the signs placed on the same post. They also by consensus left up to the Police Department to decide which 4 signs will get the additional sign.

**Motion to Adjourn:**

It was moved by Ald. Mott and seconded by Ald. Kehoe to adjourn the meeting. The motion was discussed as was placement of items on next month's agenda. Items included the cross-walk lights, larger parking directional signage in size and in uniformity directing traffic to the new lot at Dunn Field, the Flat Iron Park gazebo replacement, speed limit raising on Edwards extension to 30 or 35 MPH, and increasing of the speed limit in front of the State Park in the off-season. The meeting was adjourned at 7:30 PM on a 4-0 vote.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File