



# LAKE GENEVA UTILITY COMMISSION

**Daniel S. Winkler, P.E.**  
Director of Public Works & Utilities



**Birdell Brellenthin**  
Utility Commission President

**Kent Wiedenhoeff**  
Water Superintendent

**Scott Tesmer**  
Wastewater Superintendent

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**DATE:** March 18, 2011

## MEMORANDUM

**TO:** Chairman Don Tolar & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** March 17, 2011 Public Works Committee Meeting Agenda Explanation

The Public Works Committee met at City Hall at 6:00 PM. DPW Winkler read the roll:

**Members in attendance:**

Chairman Don Tolar \_\_\_X\_\_\_  
Alderman Ellyn Kehoe \_\_\_X\_\_\_  
Alderman Arleen Krohn \_\_\_X\_\_\_  
Alderman Bill Mott \_\_\_Exc. \_\_\_  
Alderman Mary Jo Fesenmaier \_\_\_\_\_

**Staff Present:**

City Administrator Dennis Jordan \_\_\_X\_\_\_  
Director Daniel Winkler (DPW) \_\_\_X\_\_\_  
Ron Carstensen (Street Supt.) \_\_\_X\_\_\_  
Other: \_Mayor Jim Connors, Ald. Frank Marsala\_

Public in attendance: \_\_\_\_\_

**Approval of the Minutes of the Prior (February 2011) Meeting:**

Motion to approve by Kehoe and seconded by Krohn. Motion passed 3-0.

**Public Comments:**

Kehoe spoke and mentioned American flag replacements were being handled.

**Communications:**

None.

**Agenda Items Discussed:**

1. Chair Selection – Riviera Ballroom (Continued from Last Meeting).
2. Update on Roof Work at the Riviera.
3. Cook Street Alley Between Main and Geneva Streets-Street Light Discussion.
4. Discussion-Street Lighting North Edwards Boulevard.
5. Discussion-Maplepark Sidewalk & Chain Link Fence Replacement Project.
6. Crosswalk Flashing Light Protection.
7. Upsizing the Parking Lot Signage for Dunn Field Parking Lot.
8. Discussion-Increasing the Speed Limit on North Edwards Boulevard.
9. Discussion-Increasing the off-Season Speed Limit in Front of Big Foot State Park.
10. Discussion-Flat Iron Park Gazebo Replacement (where, type, size).

**Agenda Item No. 1-Banquet Chair Selection – Riviera Ballroom (From Last Meeting)**

There was lots of discussion. It was the consensus of the PWC to have Superintendent Carstensen check with Shelby-Williams regarding a more moderately priced chair, investigate non-cloth, vinyl or easy maintenance fabrics, and seek much lighter colors. DPW Winkler would try to obtain a chair sample for the next meeting from Affordable Seating.

**Agenda Item No. 2– Update on Roof Work at the Riviera**

DPW Winkler shared the photographs of the copper roofing valleys and the quotation of Renaissance Roofing of around \$50,000 to replace all four valleys. By consensus, the PWC wished to see additional possibilities and quotes. The information would be shared at the next meeting for further review.

**Agenda Item No. 3- Cook Street Alley Between Main and Geneva Streets-Street Light Discussion**

Superintendent Carstensen and DPW Winkler discussed the lighting situation with the alley at Cook and between Main and Geneva Streets. It was moved by Kehoe and seconded by Krohn to recommend to Finance and Council the installation of an ornamental street light with double head at the discussed location not-to-exceed \$3,000. Motion passed 3-0. By consensus the hope was that the light would be equipped with LED bulbs.

(This item needs to go to FLJ and Council including any resolution to expend TIF#4 funds to fund the work)

**Agenda Item No. 4– Discussion-Street Lighting North Edwards Boulevard**

Lighting was discussed on Edwards from Target Store to Sheridan Springs Road. It was the consensus of the Committee to have Superintendent Carstensen investigate possibility and cost of solar powered street lights and DPW Winkler to price out standard Alliant street lighting. Spacing would be as recommended by the manufacturer or Alliant but the Committee discussed 100' to 200' and perhaps staggered. This item will be discussed further at the next meeting.

**Agenda Item No. 5- Discussion-Maplepark Sidewalk & Chain Link Fence Replacement Project**

DPW Winkler mentioned the cost for fence work is \$22,000 and the sidewalk work would be \$20,000. Administrator Jordan said the schools introduced incorporating parking lot work into the project. The Committee asked Administrator Jordan to arrange a meeting to clarify the scope and cost-sharing on the project. It was also noted that no trees would be removed as the fence was to be shifted to accommodate trees.

**Agenda Item No. 6 – Crosswalk Flashing Light Protection**

DPW Winkler shared the flashing light options and costs from last year. The consensus of the Committee was that they may support new flashers if they were visible enough. The DPW was asked to arrange for a rapid fire flasher demo at Main and Cook if possible and to update pricing.

**Agenda Item No. 7 – Upsizing the parking Lot Signage for Dunn Field Parking Lot**

The size of sign was discussed and whether or not to spend more on bigger signs. Administrator Jordan indicated that people found the parking last year with the present signage. The Committee thought the signage was adequate at this time. It was moved by Krohn and seconded by Tolar to leave the signage as-is. The motion was approved 3-0.

**Agenda Item No. 8 – Discussion –Increasing the Speed Limit on North Edwards Boulevard**

Chair Tolar asked the Committee what they thought about the 25 mph speed limit on Edwards and whether or not to increase it. Mayor Connors said he checked with the PD and their speed recorder wasn't quite set correctly but that it did record speeds of all traffic. For a 5-day period the count in one direction was 5,226 cars and an average speed down the hill of 35 mph. He thought the PD was going re-run the recorder and provide a report. By consensus, the Committee decided to wait for the PD's report before deciding on a recommendation.

**Agenda Item No. 9 – Discussion-Increasing the Off-Season Speed Limit in Front of Big Foot State Park**

DPW Winkler and Superintendent Carstensen discussed how the former speed limit was seasonally increased from a summer posted speed of 20 mph to 30 mph during the winter months and that the present 25 mph speed has been posted year round at least for the past 10 or so years. The Committee was satisfied with the 25 mph present speed limit and that it matches the Town of Linn's speed limit at the top of the hill to the south. By consensus the Committee wished to leave the speed limit as-is.

**Agenda Item No. 10 – Discussion-Flat Iron Park Gazebo Replacement (where, type, size)**

DPW Winkler provided options on gazebo style and location. The Mayor noted that he wished to see a low or no maintenance structure go in with masonry and steel columns and tile roof, be at grade, have an architectural feel like the west end restroom building, and be more in the middle of the park. The Committee wished to see the new gazebo be where the master plan showed the water feature. Superintendent Carstensen said the old gazebo is in bad shape and needs to come down. It was moved by Krohn and seconded by by Kehoe to refer the gazebo to the Park Commission and with their recommendation to the Plan Commission to move forward with a new gazebo similar to that shown on the Beautification Committee plan, located where the splash feature is shown on the Beautification Committee plan, be built at grade for ADA accessibility, have masonry and steel or other maintenance free columns, a Riviera style tile roof, and that the Tree Board and Jaycees be notified of the location in advance of the Park Commission meeting. Motion passed 3-0.

(This item needs to be forwarded to the Park Commission for consideration and a recommendation to the Plan Commission).

**Motion to Adjourn:**

The meeting was adjourned 3-0 at 7:30 PM on a motion by Kehoe and second by Tolar.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File

*Note: I apologize for the wrong date on the agenda explanation memorandum (March not February).*