

**AD HOC POLICY AND PROCEDURE COMMITTEE
TUESDAY, AUGUST 10, 2010 – 7:30AM
CITY HALL BUILDING, CONFERENCE ROOM 2C**

Meeting was called to order by Mayor Connors at 7:35am.

Roll Call: Alderman Marsala and Fesenmaier, Mayor Connors, Jennifer Pollitt and Administrator Jordan.

Absent: Alderman Marsala

Approval of minutes from the August 3, 2010 committee meeting.

Jordan/Fesenmaier motion to approve minutes from the August 3, 2010 committee meeting. Unanimously carried.

Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes. None.

Continued review and discussion regarding current City Policies and Procedures and status of format revisions.

Alderman Fesenmaier reported that she distributed 6.2 to the Parks Board for review and comment.

Alderman Fesenmaier reported that the Personnel Committee reviewed 0.1 and suggested changes. The amended policy will be sent to Common Council for final approval at their 8/23/2010 meeting.

Mayor Connors reported that FLR began discussions regarding Chapter 1. Retainage on services will be discussed at staff level and at the next FLR meeting.

Changes were made to 0.1, 1.1, 1.2 and 3.2.

Jennifer will look into other municipalities' policies on bidding.

Jennifer will ask Dan Winkler to have the entire Chapter 3 on the Public Works Committee agenda if possible.

Fesenmaier/Marsala motion to adjourn at 9:00am. Unanimously carried.

/s/ Jennifer Pollitt