

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JUNE 28, 2010 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chair Krause called the meeting order at 6:00pm.

Roll Call: Alderman Krohn, Hartz, Marsala, Fesenmaier, Krause, Clerk Dykstra, Comptroller Pollitt, Administrator Jordan, and DPW Winkler.

Marsala/Fesenmaier motion to approve Finance, License and Regulation Committee minutes of June 14, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Report from Fire Chief Connelly regarding Plan Review billing.

Chief Connelly discussed the Plan Review Billing. The billing is for the sprinkler systems. They are paid up front and the City actually makes money on this service.

Status report of Lakefront Revenues.

Chair Krause discussed the late rents in the Riviera Concourse Shops. Administrator Jordan noted that they are current.

RESOLUTIONS

Resolution 10-R28 a resolution to fund the new ambulance from designated fund balance accounts in the amount of \$59,000.

Comptroller Pollitt noted this is a resolution that went to PFC and now needs Council approval. It is the final resolution for the Ambulance to reflect payment.

Marsala/Fesenmaier motion to recommend approval. Unanimously carried.

Resolution 10-R42 a resolution to transfer \$31,886 from Lakefront Prior Years Appropriations to Outlay Beach Equipment to purchase a Beach Groomer.

Marsala/Krohn motion to recommend approval subject to approval of this item on 10A.

Alderman Hartz questioned if there was a concern for the payment schedule. It is noted payment terms are net 30 days. There is a two year warranty on this item.

Unanimously carried.

A Preliminary Resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Conant Street reconstruction project.

Hartz/Krohn motion to recommend approval.

DPW Winkler noted that back last winter there was a water main break that did damage to an already dilapidated road. As part of the project they had to determine if curb gutter and storm drain would be added.

Unanimously carried.

Resolution 10-R44 a budget resolution to establish a budget for TID #4. (Administrator Jordan)

Administrator Jordan noted that TID 4 Budget was not set and they would like to get the 2010 projects into the budget.

Marsala/Hartz motion to recommend approval. Unanimously carried.

Resolution 10-R45 a budget amendment to reflect transfers with in the General Fund to balance the Budget for 2009.

Comptroller Pollitt noted that on page 40 of the audit reflected the cost centers that were over and under budget. The bottom line was that they were \$3.00 under budget. The auditor requested that the larger sways over budget should be more in line and this budget resolution was any cost center that exceeded budget more than \$15,000. The new accounting

system is tracking better where each individual is allocated. This is the final document to close the final audit. The next meeting Art Tillman will be back to submit the final document and management letter.
Marsala/Hartz motion to recommend approval with a copy of the general ledger to itemize those accounts.
Alderman Fesenmaier questioned if there is a specific list attached to see what accounts individually were over.
Comptroller Pollitt will attach a copy of the General Ledger.
Unanimously carried.

LICENSES & PERMITS

Renewal Class B Fermented Malt Beverage and Class B Liquor License application for Global Gourmet, LLC d/b/a Global Gourmet and Village Baker, 738 W. Main Street, Lake Geneva, WI 53147, Terence Conell, Agent. (Reconsidered on 6/14/10)

Marsala/Krohn motion to withdraw from the agenda. Unanimously carried.

Renewal Class B Combination Hotel Exemption License application for the Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center St., Lake Geneva, WI 53147, Sal Sardina Agent. (withheld on 5/24/10)

Marsala/Fesenmaier motion to recommend approval. Unanimously carried.

Renewal Class A Liquor License application for the Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center St., Lake Geneva, WI 53147, Sal Sardina Agent.

Fesenmaier/Marsala motion to recommend approval. Unanimously carried.

Massage Establishment Renewal Application from:

Healing Body & Soul, LLC, 612 Wells St., Suite G, Lake Geneva.

Healing Muscle Therapies, 201 Broad Street, Lake Geneva

Lake Geneva Massage Therapy, 905 Marshall St., Lake Geneva

Marc Allen of Lake Geneva/Element Massage, 647 Main Street, Lake Geneva

Salon 180, 706 W. Main St., Lake Geneva

The Therapeutic Touch, 601 W. Main St., Lake Geneva

Hartz/Krohn motion to recommend approval pending approval of the Police Chief. Unanimously carried.

Carriage License application for Fantasy Hills Ranch LTD, 4978 Town Hall Rd., Delavan, WI 53115.

Fesenmaier/Krohn motion to recommend approval of the route, Veteranery Health Certificate, Certificate of Insurance, and emptying waste bags and picking up overflow, and no overnight storage of horses.

Unanimously carried.

Schedule of Agent change for Ryan Braun's Tavern and Grill to James Georgalas, 529 Madison St., Lake Geneva.

Marsala/Krohn motion to recommend approval. Unanimously carried.

Extension of Premise request for the liquor license for the American Legion Post #24 for the Annual Car Show on July 24, 2010 from 9AM until 6PM, as approved by the Police Department.

Marsala/Fesenmaier motion to recommend approval. Unanimously carried.

2010-2011 Operator License Renewals as presented.

Marsala/Hartz motion to recommend approval. Unanimously carried.

Underground Electric Lines project award to Alliant Energy.

Administrator Jordan noted this is one project in the TIF 4. It is to bury electric utilities. They have an estimate from Alliant which will take 45-60 days to formulate and start after Labor Day.

Marsala/Krohn motion to recommend approval. Unanimously carried.

Replacement Beach Groomer in the amount of \$31,886 and authorization to sell the old Beach Groomer.

Krohn/Marsala motion to recommend approval with the funds from the sale of the old groomer to return to the general fund. Krause noted the only discussion that came up was the sale of the old item from Ebay or Wisconsin Surplus. Those are the avenues to sell the item.

Krohn questioned where the funds will be returned to. Comptroller Pollitt noted it would be up to the Council. Unanimously carried.

Veteran's Park Softball Field No. 5 Landscape bid award to Humphrey's Contracting in the amount of \$7,900.

Marsala/Fesenmaier motion to recommend approval. Comptroller Pollitt noted this is an unbudgeted item which requires a budget amendment. Jordan noted this was in a previous recommendation to build a retaining wall. The funds would come from impact fees. Comptroller Pollitt noted there was never a budget amendment made and this was approved at the meeting she was on vacation. A resolution would be for \$19,317 from Park Impact Fees. Alderman Hartz noted there needs to be some additional work and he is wondering if there were any other means to fix the retaining wall that might not be so expensive.

Motion carried, Alderman Hartz opposed.

Appointment of Kerrie Johnson to the Parking Meter Supervisor effective June 22, 2010.

Hartz/Marsala motion to recommend approval. Unanimously carried.

Discussion and possible action for authorizing Public Works to aid Eagle Wisconsin in the storm cleanup. (Administrator Jordan).

Administrator Jordan noted the Street Superintendent someone had called and needed assistance. They have many trees to deal with and asked for a truck and individual and are looking at this Wednesday and Thursday. They are looking for help still. Jordan noted insurance coverage would still be in effect. It would not be overtime. He thought one man and a truck would be sufficient.

Hartz/Marsala motion to approve Public Works to aid Eagle in the storm clean up for one day with no cost. Unanimously carried.

Simplex Grinnell Service Agreement in the amount of \$4,975. (Administrator Jordan)

Administrator Jordan noted this company services our sprinkler system. It is the same amount as last year.

Marsala/Krohn motion to recommend approval. Alderman Hartz questioned if this was a bid project. Jordan noted this is just a bid from the company that installed this equipment. He noted if they were told to do this they would. Alderman Marsala questioned how long they have been using Simplex. It was noted since 1998.

Unanimously carried.

Presentation of Accounts, Alderman Krause.

Purchase Orders. None.

Hartz/Fesenmaier motion to recommend approval of Prepaid Bills in the amount of \$8,710.40

It was questioned if the Correct Consulting was the final payment. Comptroller will verify. Unanimously carried.

Marsala/Krohn motion to recommend approval of Regular Bills in the amount of \$116,739.50. Alderman Hartz questioned on page 6 the \$38.81 stone for ball diamond, and the Champion Environmental schedule. DPW Winkler noted that when the diamond number 5 was completed it is probably for the large stone ordered. He further questioned the plantings for the parking lots and the irrigation system repair at City Hall. Alderman Krohn questioned the Alliant Energy Loan principal. It was noted it is the Shared Savings program. Unanimously carried.

Marsala/Krohn motion to Adjourn. Unanimously carried.

/s/ Diana Dykstra, City Clerk