

COMMITTEE OF THE WHOLE
MONDAY, AUGUST 2, 2010 - 6:30PM
CITY HALL BUILDING, COUNCIL CHAMBERS

Council President Krause called the meeting to order at 6:30pm.

Roll Call. Present: Aldermen Hartz, Mott, Marsala, Fesenmaier, Krohn, Tolar, Krause.
Absent: Alderman Kehoe (excused). Also present: Administrator Jordan.

Pledge of Allegiance led by Alderman Mott.

Hartz/ Marsala motion for approval of Minutes from June 7, 2010 Committee of the Whole Meeting as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street commented on his being turned down by the Council to serve on the Park Board and wondered what the reasons were, listing several he thought it might be.

Kevin Flemming, 1032 Wisconsin Street, commented on the Criterium Bike Race. After discussing it with several other business owners, the consensus was that closing down several City streets in the middle of summer was not a good idea and was not beneficial to anyone. Perhaps it could be held at a different time of year.

Hank Sibbing, 1031 W. Main Street, commented on the condition of Hillmoor and feels it is time for the City to take some action on it. That golf course was an asset to our business community and our residential community. As leaders of this community, you have an obligation to look into the opportunities of acquiring that property.

Arleen Krohn, 922 Sage Street, stepped down to make comments as a citizen. She said she had to bring this information to the public. The Personnel Committee had a meeting July 20, 2010 and Diana Dykstra appeared and asked to have her sick days be converted over to vacation days. Mr. Jordan checked and her eight vacation days had been used and he said she had nothing coming. They discussed this and Alderman Krause felt she should be paid because of the extra time she had put in. The committee voted on it and Aldermen Krause, Mott and Hartz voted in favor. Aldermen Tolar and Krohn voted no. Diana was sitting next to Mr. Hartz and said this does not have to go to the Council and he said no. Well any money that is transferred or leaves the City has to come to Council for approval. The Committees are for recommendation only. They cannot vote on this. Krohn said she was a little upset after the meeting and the next day she tried to contact the Mayor, our City Attorney, and Hartz and left a message. No one was available, so she went to see the Administrator and brought to his attention that we could not approve this until it went to the City Council. So on Monday night of the July 26 Council meeting, all the aldermen got this memo from the Administrator saying the issue of Diana Dykstra's payout of sick leave/vacation was on closed session. He further explained the Personnel Committee voted to exchange eight days of sick leave for vacation leave which would give Miss Dykstra a full two-week paid vacation. He said there was discussion on the process to approve such an exchange. Dykstra stated that many decisions of this type were performed as administrative decisions. Based on the decision of the committee and the positive vote to approve the exchange, the staff paid Dykstra her final week of work and her eight days of vacation which were exchanged for eight sick days. He explained that the Personnel Committee took action on Tuesday and direct deposits are prepared on Wednesday and deposited on Thursday morning. The Comptroller and he discussed the action of the Personnel Committee and thought it would be clearer just to give her her last pay check on Thursday. He talked to the City Attorney on Thursday afternoon and he said he believed it should go before the Council for approval, because though it was an exchange, it was still a money matter.

Unfortunately, the direct deposits were already sent. The Council can either approve the Personnel Committee action or direct staff to request repayment of the vacation portion of the pay. Krohn opined that it is not the policy of any committee to (approve); we can recommend but we cannot approve, and now we're going to have, and I've heard already from people that are employees of the City that they will be coming in, too. If we can give this to one, it's going to be a policy for all. So, and this was another thing, the three votes that were for are aldermen Hartz, Krause and Mott, and these are our three new elected officials. Thank you.

Presentation on the Clean Boats/Clean Water program by Audrey Green, Lake Specialist and Aquatic Invasive Species (AIS) Coordinator for Walworth County/SE Fox River Basin. Audrey Green gave a presentation and commented on aquatic invasive species prevention, describing how invasive they are and how they change a lake. They will be putting up signs warning boaters and others about this. She and others do regular testing of the lake. She offered to help in any way she can to get the word out.

Discussion with Beautification Committee of Flat Iron Park Project. (Administrator Jordan) Administrator Jordan said there have been several meetings with the planner from Vandewalle, and a joint meeting with the Council. They felt there are a couple of things that are still open. With work on the Wrigley Bridge, it would be a good time to work on Flat Iron Park and do both at the same time. He asked for a meeting to try to come to an agreement that can be recommended to the Council to approve and start the project with all the components they agree upon. He also asked the Beautification Committee to come meet with us to talk about those, including a possible water feature and roundabouts. Grace Eckland explained they were each given a packet. She then explained some of the back-up of why the decisions and designs were made during the Power Point presentation. She commented on and there was a lengthy discussion on walkways, closing of Wrigley Drive, traffic, festivals, open space, a ceremony space, building a new gazebo, keeping the Lake Geneva style, plantings, speed bumps, the Chamber of Commerce, parking, funding and other considerations. Discussion followed.

Review on Criterium Bike Race (Alderman Krause)

Alderman Krause referred to Mr. Flemming's comments and Krause said he had received an unfavorable response from a business owner. He asked for feedback. Marsala said some of the locals felt the lack of awareness of this event was inconvenient, but spectators seemed happy with it. Mott said people along the race enjoyed it thoroughly but also felt it was not sufficiently advertized. Hartz said it was not well-promoted and seemed rather last-minute. Krause explained this did not cost the City anything and gave a break-down of the bill which was sent to Criterium. Krohn suggested there needs to be a down payment if this is done again. Tolar received calls from businesses who said it was like a 14" snow day and were disturbed about it. Krause asked Police Chief Rasmussen to comment; he said they met with Public Works and the Fire Department. They felt things could have been organized a little better; they had additional costs for extra people because of the heat. The businesses didn't like it but the citizens did. As a whole, they came in, did what they said they would do safety wise; he was very comfortable with that. They did not have issues at the event at all. Administrator Jordan wondered if they want to do this type of thing again. Hartz recommended setting deadlines and involving the Chamber; Mott advised better promotion; Marsala advocated being a little more particular and maybe changing the route; Krause's biggest concern is bringing a profit event in to use the City without the City gaining anything from it; Fesenmaier suggested locking in a date well ahead of time; Krohn advocated either a spring or fall event and notifying the businesses; Tolar recommended a different route out of the downtown area and publicizing it better.

Finance, License & Regulation Committee, Alderman Krause

Krause announced that all the second quarter room taxes have been paid. He also said they were going to start the budget process very soon. Krohn asked that all the aldermen be

included in the process. Krause said everyone is welcome to those meetings. Fesenmaier would like the public to be able to comment earlier on in the process. She also asked the Committee to address the speed limit on Highway 50. Krause encouraged considering small speed monitoring devices that can be mounted on telephone poles and aren't too expensive but are quite effective.

Personnel Committee, Alderman Hartz

Hartz reported they have been discussing three issues the last few weeks. First is the annual evaluation of the City employees; they are in the midst of one right now. Second is replacing the City Clerk. They have reduced the group of 21 applicants to nine and set up interviews with the seven who are still interested. Third is the resolution to the former Clerk's payout request. There was a lengthy discussion on the interviewing process for the City Clerk position; the objective is to get the best possible candidate for the job.

Public Works Committee, Alderman Tolar

Tolar said they discussed the remodeling plan for the Riviera, the Street Maintenance final plan and listing for bids, and the stop-and-go light on Sheridan Springs Road. Walworth County said it is our responsibility. They also discussed the Conant Street curb and gutter assessments. Hartz had questions on the intersections that are going to be replaced and wondered when the debris would be removed from the WE Energies building. Jordan said they asked if we wanted them to pulverize it for no extra cost, then put the concrete in the hole with that and we agreed. They will later move the other things that are around.

Piers, Harbors, & Lakefront Committee, Alderman Marsala

Marsala reported we have implemented all of the internal control recommendations at the Beach, including a cash register, a safe bag, and a Police escort for transferring the money. Beach revenue so far this year is \$224,349 which is the most ever through the same week and our last biggest total year was \$250,000 in 2008. The ramp is also on budget. They are arranging with Audrey Green, Lake Specialist and Aquatic Invasive Species (AIS) Coordinator for Walworth County/SE Fox River Basin, who gave the presentation tonight, to meet with and train our launch people.

Utility Commission, Alderman Marsala & Tolar

Tolar said they are hiring a new person who will start in the next week or so. They have 80% of their electronic meters in ahead of schedule.

Tree Board, Alderman Fesenmaier

Fesenmaier reported there was no quorum for the July meeting, so they did not meet.

Police & Fire Commission, Alderman Tolar

Tolar said the Police Department gave a report on their new Phoenix system which is almost completed and they are hiring another part-time officer.

Planning Commission, Alderman Hartz

Hartz said they have one brand new member and still need others. Fesenmaier has had three different people approach her inquiring about people renting houses. She wondered if the ordinance on this needs to be updated; right now it is a 30-day minimum rental.

Board of Park Commissioners, Alderman Fesenmaier

Fesenmaier said the baseball diamond at Veteran's Park has been refurbished, but there was some washout from the last rain. Both tennis courts at Maple Park and Dunn field were seal-

coated. They are considering putting in some recycling containers in some of the parks, at least as an experiment.

Library Board, Alderman Krause

Krause gave statistics showing 33 consecutive months of growth in circulation; an all time record of 1,000 items were checked out or renewed on June 14, 2010; and June 2010 was the second busiest month on record for number of items checked out with 13,900. He gave further interesting statistics on number of people per hour who visited on Mondays, circulation numbers being up, new library cards issued, the wireless internet usage, program attendance and participation in the summer reading program.

Historic Preservation, Alderman Kehoe

Chairman Krause noted that Alderman Kehoe had been excused from tonight's meeting and reported in her absence. At the July 8, the Historic Preservation Committee discussed plans for the upcoming statewide conference that will be held at the Grand Geneva in October. They viewed Ed Yaeger's presentation on the old railroad yard.

Cemetery, Alderman Krohn

Krohn reported that they had a correspondence from former Mayor Chesen complimenting the men on how nice the Cemetery looked and thanking them for their years of service. Sheldon Landscaping had a discount coupon for his services. The quarterly treasurer's report was reviewed and discussed. No word had been received regarding the painting of the fence at Pioneer Cemetery. There was a survey on the website of the Cemetery at a cost of \$298.50. In response to Sturge Taggart's letter to the City Attorney in regard to the name of Oak Hill Cemetery, City Attorney Draper found there is nothing listed as Oak Hill or Oak Hill Board of Commissioners. Any information was from 1917 according to the City. Everything is listed as the City of Lake Geneva Cemetery. This came about because new deeds need to be printed and they want them to be correct. The older truck is badly rusting out and needs work, as well as a truck bed. They are getting prices regarding these repairs. They discussed repair of the roads up there, spraying for dandelions by qualified persons, and the audit by Pat Romenesko. Krohn said there was a heated discussion over payment of bills but it has been resolved.

Parking Commission, Alderman Marsala

Marsala said that at the last meeting, they discussed the need for signage at the East View lot and will be trying to create a sign so people know what that lot is all about. Kevin Flemming is drafting up a policy to request the Council to notify the Parking Commission of anything that impacts parking, such as special events in town. They discussed letting residents use some of the City lots for overnight parking during the winter for a fee, since we don't allow parking on the street, and continued the ongoing discussion on acquiring property for parking and costs of a parking structure in order to come up with a comprehensive plan.

Administrator Jordan has worked out the logistics on the new parking system as to how profitable it may or may not be; this will come to the appropriate committees to decide if we want to continue with it. Hartz suggested more consistent signs identifying public parking and looking at how people get to some of the out lots.

Communications Committee, Alderman Fesenmaier

Fesenmaier said they met on June 15 and are still in the process of having the City Attorney look at a cable ordinance; they continued to look at the website, which has a lot information on it now and it needs to be fine-tuned. They asked the personnel committee to look at who would be in charge of the front page especially. They had a work session on July 19 and came up with a list of items that need to be updated, like minutes and links. Jeff Miskie is updating the website in the absence of a City Clerk. Discussion followed on whether the policy needs to

be changed to allow phone numbers or email addresses for committee chairmen to be put on the website; previously, those have not been published.

Chamber of Commerce, Alderman Krause

Krause said there was no July meeting; George Hennerley said the numbers are up for tourism, however the spending habits are not in tandem with the attendance. It is up a little but no where near what it was two years ago.

Lake Geneva Museum, Mayor Connors

Mayor Connors reported that the June attendance was 683, of which 407 were non-members. The museum was featured on the cover article in the July Spirit magazine. They also had a photo credit and an ad in the summer issue of At the Lake. They will have a benefit cruise on August 22 during Venetian Festival. They will have a book sale and bake sale August 20 - 22. They would like to move their sign off the building and onto a post.

Geneva Lake Development Corporation, Aldermen Mott and Hartz

Mott reported they have now changed their name to the Lake Geneva Economic Development Corporation; they felt this would promote more website hits. There was a discussion on parking on Townline Road; they made a motion and agreed to allow the City to decide how the parking would exist out there and agreed to change the covenant.

Geneva Lake Environmental Agency, Alderman Fesenmaier

Fesenmaier reported that the annual car rally is September 24, 25, & 26 on Wrigley Drive. The items they have been discussing have been forwarded to Alderman Marsala for the Piers and Harbors Committee to discuss. These include fueling regulations, a littering and polluting amendment and the Wisconsin Clean Marina program.

Geneva Lake Use Committee, Aldermen Krohn

No meeting, no report.

Chair Krause explained City Hall is closed on Monday, September 6 and there is court on Tuesday, so they may have to cancel the September Committee of the Whole meeting.

Marsala/Hartz motion to adjourn. Unanimously carried.

/s/Artis M. Roenspies, Deputy Clerk