

PERSONNEL COMMITTEE
MONDAY, AUGUST 9, 2010, 11:30AM
CITY HALL, CONFERENCE ROOM 2A

Meeting called to order by Chairman Hartz.

Roll Call. Present: Aldermen Hartz, Krause, Mott, Krohn and Tolar. Also present: Administrator Jordan, Mayor Connors, Aldermen Fesenmaier and Kehoe, Deputy Clerk Roenspies.

Tolar/Krause motion to approve minutes from August 3 5, 2010 committee meeting. Unanimously carried.

Comments from the public limited to 5 minutes. None.

Consideration/Approval of Communications policy.

Alderman Kehoe asked to speak and said we need to clarify what is required of the City Clerk in the Policy and Procedure amendments. Mayor Connors explained the Clerk would make sure it is in the proper format then possibly it would go to the City Administrator for review. The Policy Amendment Request form will be used to show when and why Policy or Procedure changes were made.

Krause/Tolar motion to send to Council with recommendations to add that the Clerk is to format the document and the City Administrator will review. Unanimously carried. The City Administrator will add these recommendations to present this policy to the City Council at tonight's meeting.

Krause/Krohn motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility for interview for City Clerk position. Unanimously carried.

Krause/Mott motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session. Unanimously carried.

Krause/Tolar motion to accept Jeremy Reale as the new City Clerk with a salary of \$50,000 plus benefits, subject to all background checks and approval of the City Council. Unanimously carried.

Krause/Tolar motion to adjourn at 1:00pm. Unanimously carried.

/s/ Artis Roenspies, Deputy Clerk