



REGULAR CITY COUNCIL MEETING

MONDAY, APRIL 23, 2018 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Members: Mayor Tom Hartz, Council President Ken Howell, Council Vice President John Halverson, Alderpersons: Selena Proksa, Doug Skates, Tim Dunn, Cindy Flower, Shari Straube, and Rich Hedlund

AGENDA

1. Mayor Hartz calls the meeting to order
2. Pledge of Allegiance – City Administrator Oborn
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of April 9, 2018 and April 17, 2018 as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, License and Regulation on April 17, 2018*
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. 2018-2019 Operator (Bartender) License applications filed by Zachary Belanus, Michael Fryar, Kelly Hagren, Robert Peters, Rachael Englehardt, Annette Rude, Johnathon Steltenpohl, David Stinebrink, Timothy Stinebrink, Edward Vogt, Nicholas Grimme, and Cynthia Wisniewski
 - b. Street Banner Permit Application made by VISIT Lake Geneva for the event of Restaurant Week; Banners to be displayed May 1, 2018 through June 11, 2018 (*City Administrator to approve banner display; Applicant is requesting waiver of all fees; FLR recommended approval with payment of \$10 per pole used, totaling \$110 for the display*)
 - c. Event Permit Application made by the American Legion Auxiliary for the event of Fourth of July Children’s Public Parade to be held on July 4, 2018; Parade route starting at Eastview School and ending at American Legion Post (*Applicant is requesting waiver of all fees; FLR approved with the payment of the \$25 application fee*)
 - d. Temporary Class “B”/ “Class B” Retailer’s License Application (Beer Only) made by the Geneva Lake Arts Foundation for the event of Lake Geneva Arts Festival to be held on May 5, 2018 at 223 Broad Street
 - e. Event Permit Application made by Cindy Forster Fueredi for the event of Maple Park Homeowners Block Party to be held June 30, 2018 at 1005- 1010 Geneva St

- f. Parking Stall Bag request filed by Lake Geneva Farmers Market to use 13 stalls on the west side of Broad Street on Thursdays from May 3, 2018 to October 25, 2018 (24 days) from 7:00am to 2:00pm with waiver of all parking stall bag fees
10. Item(s) removed from the Consent Agenda
11. **Second Reading of Ordinance 18-5, Providing for Direct Annexation by Unanimous Consent of Electors and Property Owners of Territory Located in the Town of Geneva to the City of Lake Geneva for the applicant Mark Larkin, 500 Stone Ridge Drive, Lake Geneva, WI 53147, for the 1.95 acre property located at Tax Key No. JG2500014A** *(Annexation recommended by the Plan Commission on February 19, 2018 and approved by the WI Dept. of Administration on March 29, 2018)*
12. **Finance, License, and Regulation Committee Recommendations of April 17, 2018- Ald. Howell**
- a. Discussion/Action of Collection Agency Agreement between the Stark Collection Agency and the City of Lake Geneva
 - b. Discussion/Action of Pay Request No. 3 for \$3,150.00 for the City of Lake Geneva White River disc golf course pedestrian bridge replacement project
 - c. Discussion/Action on Glen Fern Construction Payment Request No. 2 for \$77,854.65 for Visitors Center Project from Capital Projects
 - d. Discussion/Action on Glen Fern Construction Change Order Request No. 6 for \$1,466.30 for Flat Iron Park and Visitors Center Project from Capital Projects
 - e. Discussion/Action of **Resolution 18-R31** Updating the Fee Schedule for the Fire Department
13. **Planning Commission Recommendations of April 16, 2018- Ald. Skates**
- a. Discussion/Action of a Certified Survey Map (CSM) for a Land Division for Kim Pischke of Core Commercial Inc. on the property located at 751 Geneva Parkway, to create three Lots, respectively with 1) Required easements and limiting access to the existing office building parking lot (using the southern line of the driveway coming from the east shown on the current site plan drawing C-2 as a cut-off point) and 2) easement agreement correction designating water line as public Tax Key Nos. ZGBC00001, ZGBC00001A, ZGBC00002. *(Staff recommends correcting boundaries for the access closure and to maintain minimum lot sizes)*
 - b. Discussion/Action of a Certified Survey Map (CSM) for Serendipity and Sunsets LLC, PO Box 649, Cary, IL 60013, c/o R.W. Torhorst to make a lot line adjustment for the property located at 962 Mariane Terrace and include all staff recommendations and fact finding including survey notes for utilities and acknowledging the existence of a possible easement. Tax Key No. ZSY00016.
 - c. Discussion/Action on **Resolution 18-R26**, a Conditional Use Permit filed by Serendipity and Sunsets LLC. PO Box 649, Cary, IL, 60013, c/o R.W. Torhorst, for the demolition and new construction of a single family residence located at 962 Mariane Terrace including all staff recommendations and fact findings in the affirmative. Property is located within the Estate Residential – 1 (ER-1) zoning district and applicant requests to utilize the Single Family–4 (SR-4) zoning. Tax Key No. ZSY00016.
 - d. Discussion/Action to amend the existing Precise Implementation Plan filed by Geneva Theater, 244 Broad Street, Lake Geneva, WI, 53147, to allow for the installation of an exterior walkup concessions and ticket sales, hanging sign, & an affixed wall sign located in the Central Business (CB) zoning district. Tax Key No. ZOP00246, ZOP000247, & ZOP000248.
 - e. Discussion/Action on **Resolution 18-R32**, a Conditional Use Permit filed by Austin Pier Services Inc., applicant Darrell Frederick, for the owner Peggy Roth Trust 837 Bayview Drive located in the Estate Residential (ER-1) zoning, Lake Geneva, WI 53147, to construct a new Pier for George & Peggy Roth located at 837 Bayview Drive including all staff recommendations and fact findings in the affirmative. Tax Key No. ZGR00007.

- f. Discussion/Action on **Resolution 18-R33**, a Conditional Use Permit amending an existing site plan for the Farmers Market for the Horticultural Hall located at 330 Broad Street, applicant Sean Payne, 127 Summer Street, Genoa City, WI 53128. The proposed site plan to include the use of the public alley located in the Central Business (CB) zoning from April through October every Thursday and allow for the sales of homemade, home grown products: cheese vegetables, bread, fruit, flowers, hummus, oils, crepes, empanadas, sauces, desserts, popcorn, seafood, coffee, and crafts, including all staff recommendations and fact findings in the affirmative. Tax Key No. ZOP000163.
- g. Discussion/Action of a Zoning Map Amendment for the property located at 100 North Edward Blvd. for TC Productions LLC. The request is to change the current zoning from Planned Development (PD) to Planned Business (PB). Tax Key No. ZA196100004.
- h. Discussion/Action on **Resolution 18-R34**, a Conditional Use Permit by TC Productions LLC for the property located at 100 North Edwards Blvd., to construct a new commercial building to be used as a Commercial Indoor Entertainment (Magic Theater) land use classification section 98-206(4)(h), including all staff recommendations and fact findings in the affirmative. Tax Key No. ZA196100004.
- i. Discussion/Action of a proposed Ordinance Regulating Tourist Rooming Houses / Residential Short Term Rentals.

14. Discussion/Action of Resolution 18-R35 confirming the Mayor’s Citizens Appointments to the Committees and Commissions of the City of Lake Geneva

15. Presentation of Accounts – Ald. Howell (Recommended by Finance, License and Regulation Committee on April 17, 2018)

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$15,714.57
- c. Regular Bills in the amount of \$280,259.07

16. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to 1) Room Tax Voluntary Collection Agreement with AIRBNB, INC and 2) City property located at North Edwards Blvd near Highway 50 Tax Key No. ZRED0001

17. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

18. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.

4/20/2018 5:00 PM

cc: Aldermen, Mayor, City Admin., Attorney, Dept. Heads, Media