



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, DECEMBER 18, 2018 – 6:00 PM

CITY HALL, CONFERENCE ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of December 4, 2018, as prepared and distributed
5. **Licenses & Permits**
 - a. 2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet
 - b. Discussion/Recommendation regarding a Temporary Class “B”/ “Class B” Retailer’s License Application filed by VISIT Lake Geneva for the event of Winterfest Magical Evening to be held on Thursday, January 31, 2019 from 6:30 p.m. to 8:30 p.m. at the Riviera Ballroom, located at 812 Wrigley Drive, Lake Geneva, WI
 - c. Discussion/Recommendation regarding a “Class B” Fermented Malt Beverage License Application and “Class C” Wine License Application filed by DCRB Incorporated d/b/a Avant Cycle Cafe, Agent, Andrew Gruber located at 234 Broad St, Lake Geneva, WI
6. Discussion/Recommendation regarding **Resolution 18-R76** authorizing employee’s salary and wage increases for the year 2019 and **Resolution 18-R78** authorizing Finance Office full time front Counter Clerk staff & Building and Zoning Office Administrative Assistant wage grade increase from Grade 4 to Grade 7
7. Discussion/Recommendation regarding **Resolution 18-R77** authorizing seasonal workers salary and wage increases for the year of 2019
8. Discussion/Recommendation regarding awarding Fall Tree Planting Bid Contract to Dan Larsen Landscaping, INC in an amount not to exceed \$10,000
9. Discussion/Recommendation regarding awarding Assessment Services Contract to Accurate Assessors for 2019-2021
10. Discussion/Recommendation regarding payment request #4 to Sonrise Construction, INC for the Disc Golf Bridge Course Pedestrian Bridge Replacement Project in an amount not to exceed \$3,600

11. Discussion/Recommendation regarding Tourism Commission recommendation to pursue a proposal from Air BnB to collect room tax.
12. Discussion/Recommendation regarding final payment to Willkomm Excavating & Grading, INC for Main Street Reconstruction Project in an amount not to exceed \$19,313.37 less a 5% (\$965.67) retainage= \$18,347.70
13. Discussion/Recommendation regarding purchase of Forklift to be paid from the 2018 Equipment Replacement Fund (*Public Works Director is recommending the purchase of the 2008 Nissan Lift*)
14. Discussion/Recommendation regarding payment request to Mared Mechanical for City Hall Building Automation Control System Upgrade in an amount not to exceed \$37,766.00
15. Discussion regarding Civic Systems Capital Assets module replacing Civic Systems Business Licensing module
16. Discussion regarding SISCO runout of claims agreement signed for 3 months of 2019
17. Discussion regarding remaining TID #4 payments held in escrow due to other districts
18. Discussion regarding November Treasurer's Report and Budget vs. Actual report

19. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$33,742.85
 - c. Regular Bills in the amount of \$79,976.27

20. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

Posted 12/14/2018

cc: Committee Members, Mayor, Council, Administrator, Attorney