



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, FEBRUARY 5, 2019 – 6:00 PM

CITY HALL, CONFERENCE ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of January 15, 2019, as prepared and distributed
5. **Licenses & Permits**
 - a. 2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet
 - b. Discussion/Recommendation regarding an Event Permit Application filed by the Geneva Lake Arts Foundation for the event of Art in the Park to take place on August 10, 2019 (10:00 a.m. to 5:00 p.m.) and August 11, 2019 (10:00 a.m. to 4:00 p.m.) located in Flat Iron Park
 - c. Discussion/Recommendation regarding an Event Permit Application filed by Badger High School for the event of Badger High School Graduation to take place on June 9, 2019 (12:30 p.m. to 3:30 p.m.) located at 600 N Bloomfield Road
 - d. Discussion/Recommendation regarding an Event Permit Application filed by the Lake Geneva Jaycees for the event of the Easter Egg Hunt to take place on April 20, 2019 (8:00 a.m. to Noon) located in Seminary Park
 - e. Discussion/Recommendation regarding a Temporary Class “B”/ “Class B” Retailer’s License Application filed by St Francis De Sales for the event of Italian Fest to be held March 2, 2019 (6:00 p.m. to 10:00 p.m.) located at 148 W Main St- Parish Center
 - f. Discussion/Recommendation regarding a Temporary Operator License Application filed by Phillip Neimeyer for the event of Walworth County Food Pantry 10th Anniversary Celebration to be held April 28, 2019 located at the Lake Geneva Museum, 255 Mill St, Lake Geneva, WI
 - g. Discussion/Recommendation regarding a Temporary Class “B”/ “Class B” Retailer’s License Application filed by Brown’s Lake Aquaducks Water Ski Club for the event of Aquaduck Fall Fundraiser to be held November 9, 2019 located at the Riviera Ballroom, 812 Wrigley Dr, Lake Geneva, WI

6. Discussion/Recommendation regarding **Resolution 19-R04** a resolution authorizing the amendment of the 2019 General Fund to reallocate 2019 Health Insurance Costs to City of Lake Geneva department budgets
7. Discussion/Recommendation regarding **Resolution 19-R05** a resolution authorizing the amendment of the 2019 General Fund and Parking Fund Operating Budgets to utilize contingency funds for increased wages/benefits for the full time Front Counter Clerks and Building & Zoning Administrative Assistant in an amount not to exceed \$19,719
8. Discussion/Recommendation regarding **Resolution 19-R06** creating a policy for Capital Projects; Specifically increasing the current threshold of \$5,000 to \$10,000
9. Discussion/Recommendation regarding **Resolution 19-R07** a resolution authorizing the Clerk's Office Part-Time Front Counter Clerk Wage Grade increase from Grade 4 to Grade 7
10. Discussion/Recommendation regarding City Event Permit Application process including waiver of fees
11. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$101,574.07
 - c. Regular Bills in the amount of \$219,681.68
12. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for: 1) Parking Lead Maintenance Position 2) City Hall Part-Time Front Counter Clerk
13. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
14. **Adjournment**

<p><i>Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.</i></p>

cc: Committee Members, Mayor, Council, Administrator, Attorney