



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**PERSONNEL COMMITTEE
TUESDAY, JANUARY 7, 2020 – 4:30 PM
CITY HALL, CONFERENCE ROOM 2A (2ND FLOOR)**

Members: Chairperson Selena Proksa, John Halverson, Doug Skates, Cindy Flower, and Shari Straube

AGENDA

1. Meeting called to order by Chairperson Proksa
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from the December 3, 2019 Personnel Committee Meeting
5. Discussion/Update/Recommendation regarding notification of departments on policy related to centralized retention location of various personnel records
6. Discussion/Update regarding outreach for City of Lake Geneva Employer Clinic
7. Discussion regarding hiring process for Lakefront lead position and all other Lakefront staff
8. Discussion/Update regarding Council Orientation Binder materials given to City candidates
9. Future Agenda Items
10. Adjourn

*This is a meeting of the Personnel Committee.
No official Council action will be taken; however, a quorum of the Council may be present.*

cc: Aldermen, Mayor, Administrator, Attorney, Media