



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL

MONDAY, JULY 27, 2020 6:00 P.M.

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON TO HELP PROTECT OUR COMMUNITY FROM THE CORONAVIRUS (COVID-19) PANDEMIC. IN-PERSON ATTENDANCE WILL BE LIMITED TO NO MORE THAN 13 PEOPLE, ON A FIRST COME FIRST SERVED BASIS. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Livestream at the City of Lake Geneva Vimeo Channel found here www.vimeo.com/lakegeneva
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153
4. You can provide public comment on agenda items by appearing in person or by emailing your comments to the Clerk at cityclerk@cityoflakegeneva.com or you may deliver your written comments to the City of Lake Geneva City Hall, 626 Geneva Street, Lake Geneva, WI 53147. All written comments must be provided to the Clerk by 5:00 P.M. on the date of the meeting. All written comments will be read aloud during the agenda item when public comments are allowed during the meeting.

AGENDA

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Hedlund
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
 - a. Announcement regarding In-Person Absentee Voting & Polling Location for the Partisan Primary Election
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of July 13, 2020 as prepared and distributed

9. **CONSENT AGENDA**— *Recommended by Finance, Licensing and Regulation on July 21, 2020.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
- a. Temporary Operator License Renewal for Robert McCormick, Jr for the event of Fall Festival to take place on September 27, 2020
10. **Items removed from the Consent Agenda**
11. First Reading of **Ordinance 20-08** An ordinance amending Chapter 98 of the Lake Geneva Zoning Code by amending sub-subsection (a): Surfacing and Marking; to subsection (6): Off-Street Parking and Traffic Circulation Design Standards, of Section 704: Off-Street Parking and Traffic Circulation Standards; shall be amended to allow Not-for Profit organizations to park vehicles on the unpaved lots with the issuance of a Temporary Use Permit
12. Discussion/Action regarding potential City Meeting Date Schedule change as it relates to the COVID-19 pandemic
13. Discussion/Action regarding **Resolution 20-R54** a resolution to ratify the Mayoral Proclamation of State of Emergency
14. Discussion/Action regarding an ordinance requiring face masks/face coverings in the City of Lake Geneva
15. Discussion/Action regarding Letter of Support to be sent to the Walworth County Board of Supervisors and the Walworth County Health & Human Services Department urging that stricter guidelines be developed and enacted as it relates to the COVID-19 Pandemic
16. Discussion/Action regarding an ordinance amending the Lake Geneva Municipal Code, Chapter 2: Administration, Article II: City Council, Section 2-38(b) Meetings: To add that a Special Council Meetings may be called by the request of two Alderpersons (*Agenda Item Request filed by Alderperson Fesenmaier & Alderperson Halverson*)
17. Discussion/Action regarding an ordinance amending the Lake Geneva Municipal Code, Chapter 54, Article III: Board of Park Commissioners, Section 54-68: Board Powers and Duties, Subsection (3): Tree Board: To amend language that the Board of Park Commissioners shall recommend the members of the Tree Board (*Agenda Item Request filed by Alderperson Fesenmaier & Alderperson Halverson*)
18. Discussion/Action to direct the City Administrator to draft a policy and/or procedure regarding agenda item submission deadlines and proper routing procedures for packet materials (*Agenda Item Request filed by Alderperson Fesenmaier & Alderperson Halverson*)
19. Discussion/Action regarding maintain the Historic Preservation Status of the Riviera Building and to explore different design options for the first floor (*Recommended by the Riviera Restoration Ad Hoc Committee on July 20, 2020*)
20. Discussion/Action regarding approval of MSI Proposal for Riviera Restoration Project Phase II (*Recommended by the Riviera Restoration Ad Hoc Committee on July 20, 2020*)
21. **Recommendation of the Finance, Licensing, and Regulation Committee of July 21, 2020- Ald. Howell**
- a. Discussion/Action regarding the purchase of a Ventrac Sidewalk plow to be purchased with funds from the 2020 Capital Borrowing
 - b. Discussion/Action regarding pay request #6 (final) to MSI General for work completed for the Riviera Restoration project in an amount not to exceed \$139,209.50
 - c. Discussion/Action regarding awarding bid for the 2020 Street Improvement project, along with the work to be completed on the four additional bids as outlined in notice, to Payne & Dolan in an amount not to exceed \$612,605.28

- d. Discussion/Action on disallowance of claim filed by Christopher Bastek for alleged damage caused by a loose manhole cover on Conant Street on May 16, 2020, pursuant to Wis. Stat. 893.80(1g) (*Finance, Licensing, and Regulation Committee recommended denial*)
- e. Discussion/Action regarding a policy regarding publication notice of available Reserve “Class B” Intoxicating Liquor Licenses
- f. Discussion/Acceptance of July 21, 2020 Finance, Licensing, and Regulation Committee Payment Approval Reports

22. Recommendation of the Planning Commission on July 20, 2020- Ald. Dunn

- a. Discussion/Action regarding **Resolution 20-R55** Resolution authorizing the amendment of the Precise Implementation Plan (PIP) filed by Southwind Prairie IV LLC. 751 Geneva Pkwy. for a request to install an approximate 2500 square foot patio for the pool area to the property located at 775 Southwind Dr. located in the Planned Development (PD) zoning district. Tax Key No. ZSWP00001
- 23.** Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session regarding: Operator License Denial for Michael Rita
- 24.** Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

25. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.