



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, MAY 8, 2018 – 6:00 PM

CITY HALL, MEETING ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of April 17, 2018, as prepared and distributed
5. **Licenses & Permits**
 - a. 2018-2019 Operator (Bartender) License applications filed by various applicants listed in packet
 - b. Temporary Class “B”/ “Class B” Retailer’s License Application made by Lake Geneva Fresh Air Association (Holiday Home Camp) for the event of Girls Night Out to be held on June 15, 2018 at 214 Broad St, Lake Geneva, WI
 - c. Temporary Operator License Application made by Karin Bennett to be used at the event Girls Night Out to be held on June 15, 2018 at 214 Broad St, Lake Geneva, WI
 - d. Street Use Permit Application made by the American Lung Association for the event of Fight for Air Ride to be held June 9, 2018
 - e. Park Reservation Permit Application made by the SC Walworth Soccer Club for the event of SCW Walworth Tryouts to be held on June 11, 2018 and June 18, 2018 at the two soccer fields on the north side of Veterans Park (*YMCA representatives confirmed the availability of fields for the two dates*)
 - f. Fireworks Permit Application made by Spielbauer Fireworks Co for an event in conjunction with the Riviera Ballroom to be held on May 19, 2018 at 9pm; fireworks display to be launched from a boat within the Geneva Lake (*Application currently under review by Police Chief Rasmussen, Fire Chief Peters, Fire Captain Detkowski, and the GLEA; license approval contingent upon favorable review from all staff and agencies*)
 - g. Initial Sidewalk Café Permit with Alcohol Application and Alcohol License Premises Extension Application made by Linda Chirouis on behalf of Hogs & Kisses to be used at 149 Broad St, Lake Geneva, WI

- h. Initial Sidewalk Café Permit with Alcohol Application and Alcohol License Premises Extension Application made by Dana Trilla on behalf of Flat Iron Tap to be used at 150 Center St, Lake Geneva, WI (*Approval contingent upon favorable review from the City of Lake Geneva Public Works Director*)
- i. Beach Reservation Permit Application made by Ice Castles LLC for the period of October 2018 through April 2019 (Open to the Public December 2018 through February 2019) to display an Ice Castle at Riviera Beach or Seminary Park (*Piers, Harbors, and Lakefronts approved the use of Riviera Beach for the display on April 18, 2018 and Park Board Commissioners approved the use of Seminary Park for the display on April 25, 2018; \$20,000 for fees and cost of staff time to be paid by the Tourism Commission*)
- j. Park Reservation Permit Application made by Buffalo Grove High School for the event of a Cheerleading Camp to be held June 13, 2018 through June 15, 2018 in Flat Iron Park (*Park Board Commission recommended approval at April 25, 2018 meeting*)
- k. Park Reservation Permit Application made by Kevin Hoff for the event of Hoff Wedding Party Picnic to be held on July 4, 2018 from 10am through 10pm at the Sam Donian Wetland Park (*Park Board Commission recommended approval at April 25, 2018 meeting*)

6. Recommendations from the May 8, 2018 Personnel Committee meeting

- a. Discussion/ Recommendation on Employee Health Benefits costs and programs including:
 - i. Claims Paid 6 Month Rolling Average
 - b. Discussion/Recommendation City of Lake Geneva Employee Handbook change in Section 603 for Overtime pay when working on Saturdays and Sundays (*Requested by Public Works Committee and Utilities Commission*)- page 46 of Employee Handbook
7. Discussion/Recommendation of **Resolution 18-R35** Designating Insurance Proceeds on damaged Veterans Park Playground Equipment to fund 11 00-00-3441, Designated Fund Balance-Parks, in the amount of \$15,471.00
8. Discussion/Recommendation of **Resolution 18-R36** a resolution to write off delinquent personal property taxes deemed uncollectable from the years 2011 through 2015 in the amount of \$2,783.52
9. Discussion regarding establishment of criteria and creation of a Reserve Liquor License Issuance Policy
10. Discussion/Recommendation on Glen Fern Construction Payment Request No. 3 for \$53,773.67 for Visitors Center Project from Capital Projects

12. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$29,415.06
- c. Regular Bills in the amount of \$285,344.90

13. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for: Jim Flower, Code Enforcement Officer / Assistant Building Inspector

14. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

15. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

Posted 5/4/2018 4:00 pm

cc: Committee Members, Mayor, Council, Administrator, Attorney