



OAK HILL CEMETERY BOARD

WEDNESDAY, NOVEMBER 14, 2018 – 4:00 PM

LAKE GENEVA CITY HALL, CONFERENCE ROOM 2C

626 GENEVA ST, LAKE GENEVA

AGENDA

1. Meeting called to order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of Cemetery Board Minutes from September 19, 2018
5. Discussion/Recommendation on software program for Oak Hill Cemetery
6. Discussion/Recommendation regarding Cemetery Walk
7. Discussion/Recommendation regarding Oak Hill Cemetery Septic System Maintenance Issues
8. Update on Cemetery Perpetual Care Fund Investments and Cemetery Fund
9. Date and Agenda items for next meeting
10. Adjournment

*This is a meeting of the Cemetery Commission.
No official City Council action will be taken; however, a quorum of the City Council may be present.*

11/13/2018 1:00 pm

cc: Cemetery Commissioners, Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

OAK HILL CEMETERY BOARD MINUTES
WEDNESDAY, SEPTEMBER 19, 2018 – 4:00 PM
LAKE GENEVA CITY HALL, CONFERENCE ROOM 2C

Read called the meeting to order at 4:00 p.m.

Roll Call

Present: Read, Krohn, Howell, and Allenstein

Absent: Commare

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Approval of Cemetery Board Minutes from May 15, 2018 and August 21, 2018

Motion by Howell to approve, second by Read. No discussion. Motion carried 4-0.

Discussion/Recommendation on software program for Oak Hill Cemetery

Finance Director Hall explained that the software company (WebCemeteries) that performed the first part of the records software work is requesting their payment. She added that the former Administrator did sign off on the work that was completed in January 2018 and that the company just needed to be paid.

Motion by Howell to approve the payment to WebCemeteries, second by Read. Motion carried 4-0.

Discussion/Recommendation regarding replacement of Oak Hill Cemetery Office Furnace

Clerk Kropf noted that the furnace in the Cemetery Office had been failing for some time and needed to be replaced. The Director of Public Works has indicated that it was approximately \$600 for each repair call, where as a replacement would cost approximately \$2,000 with a ten-year warranty.

Motion by Howell to approve and refer to the Finance, License, and Regulation Committee, second by Krohn. Motion carried 4-0.

Update on Cemetery Perpetual Care Fund Investments

Finance Director Hall reviewed the Funds balance and any transactions that had occurred for the year 2018. She noted that there was a change of \$13,000. She added that any interest is transferred to the Cemetery Fund annually. Read noted that he would like to see if any of these funds used to replace headstones. Finance Director Hall stated that she would look into that. No action taken.

Date and Agenda items for next meeting

November 14, 2018 at 4:00 p.m.

Adjournment

Motion by Howell to adjourn the meeting, second by Read. Motion carried 4-0. Meeting adjourned at 4:26 p.m.

Oak Hill Cemetery Water and Sewer Service

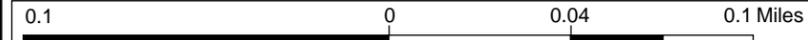


- Sewer Main
- Sewer Service
- Sewer Manhole
- Sewer Cleanout
- Water Service
- Water Main
- Hydrant

Legend

- Street Names
- Private Roads
- Addresses @ 5000
- County Municipalities
- Hydrants
- Valves
 - Fitting: Cross
 - Fitting: Tee
 - Butterfly Valve/Gate Valve
 - Hydrant Valve
 - Main Valve
 - Plug
 - Valve Manhole
- Curb Stops
- Water Main Breaks
 - 2015 (3)
 - 2010 - 2014 (28)
 - 2005 - 2009 (26)
 - 2000 - 2004 (34)
 - 1994 - 1999 (18)
- Water Mains
 - Main
 - Hydrant Lead
 - Service
 - Abandoned
 - Other
- Manhole
- Force Main Valve
- Clean Out Valve
- Air Release Valve
- Lift Station
- Treatment Facility
- Basement Backups
- Illegal Connections
- Gravity Main
- Force Main
- Abandoned Gravity Main
- Abandoned Force Main
- Seepage Inlet
- Tax Parcels (Air Photo)
- Parks
- Monitoring Wells
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits
- City Limits Mask
- Aerial Photo 2015
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

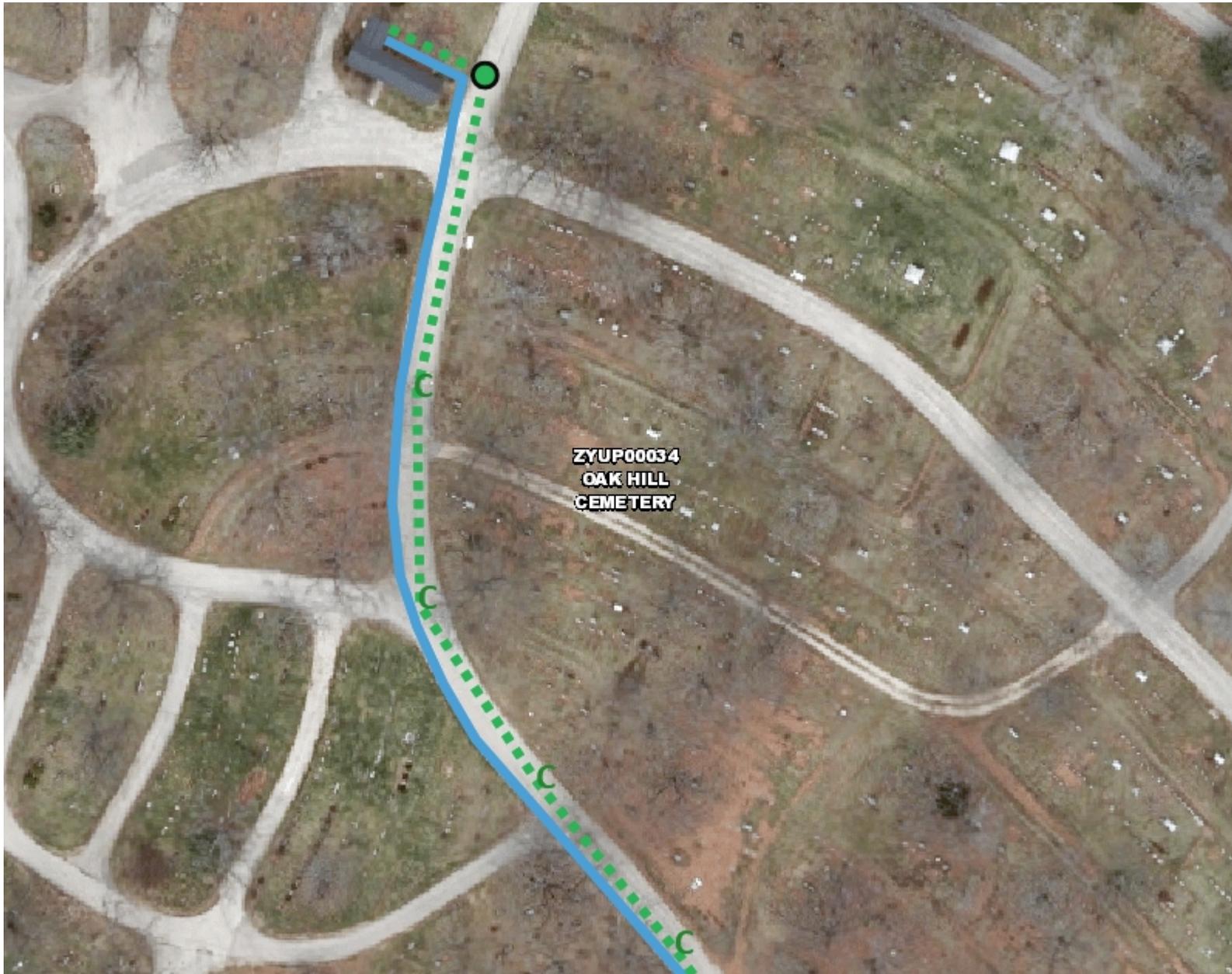
Potentially abandon this service & tie to new



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes
10.2.2018



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 - Air Release
 - Booster Station
 - Drinking Fountain
 - Meter Box
 - Meter Pit
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 - Water Tower
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- Laterals
 - Lateral - Active

Notes

0.0 0 0.02 0.0 Miles





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0.0 0 0.02 0.0 Miles



**CITY OF LAKE GENEVA
OAK HILL SEWER AND WATER EXTENSION
ESTIMATE OF COSTS**

10/18/2018

ALTERNATE #1 - To Sexton Shed

Item Number	ITEM DESCRIPTION	Item Unit	Quantity	Unit Price	Total Price
204.0110	Removing Asphaltic Surface	SY	1685	\$10.00	\$ 16,850.00
305.0120	Base Aggregate Dense 1 1/4-Inch	CY	375	\$25.00	\$ 9,375.00
460.1101	HMA Pavement 4 LT 28-58 S, Item also includes tack coat (455.0605).	TON	340	\$110.00	\$ 37,400.00
628.1504	Silt Fence	LF	350	\$2.00	\$ 700.00
628.2004	Erosion Mat Urban Class I, Type B	SY	650	\$4.00	\$ 2,600.00
690.0150	Sawing Asphalt	LF	135	\$3.00	\$ 405.00
SPV.0060.01	Water Valve & Valve Box 8-Inch	EACH	2	\$2,800.00	\$ 5,600.00
SPV.0060.02	Hydrant Assemblies	EACH	2	\$5,000.00	\$ 10,000.00
SPV.0060.03	Tracer Wire Access Box	EACH	2	\$275.00	\$ 550.00
SPV.0060.04	1" Curb stop/box with extension rod and tracer box	EACH	2	\$650.00	\$ 1,300.00
SPV.0060.05	1" Corp Stop	EACH	2	\$300.00	\$ 600.00
SPV.0090.01	C-900 Water Main 8-Inch	LF	540	\$100.00	\$ 54,000.00
SPV.0090.02	2" Water Service, HDPE	LF	580	\$60.00	\$ 34,800.00
SPV.0090.03	Hydrant Lead 6-Inch (Granular Backfill)	LF	30	\$115.00	\$ 3,450.00
SPV.0060.01	Sanitary Sewer Manhole Frame & Cover	EACH	2	\$500.00	\$ 1,000.00
SPV.0090.01	Sanitary Sewer 8-Inch PVC (Granular Backfill)	LF	550	\$110.00	\$ 60,500.00
SPV.0090.02	Sanitary Sewer Service 6" PVC	LF	580	\$75.00	\$ 43,500.00
SPV.0060.06	Sanitary Clean out	EACH	5	\$300.00	\$ 1,500.00
SPV.200.01	Sanitary Sewer Manhole 48-Inch	VF	24	\$350.00	\$ 8,400.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	650	\$6.50	\$ 4,225.00
	10% Construction Contingency				\$29,675.50
	15% Engineering				\$53,415.90
				Alternate #1	\$379,846.40

**CITY OF LAKE GENEVA
OAK HILL SEWER AND WATER EXTENSION
ESTIMATE OF COSTS**

10/18/2018

ALTERNATE #2 - Continue to Maintenance Sheds

Item Number	ITEM DESCRIPTION	Item Unit	Quantity	Unit Price	Total Price
204.0110	Removing Asphaltic Surface	SY	2510	\$10.00	\$ 25,100.00
305.0120	Base Aggregate Dense 1 1/4-Inch	CY	560	\$25.00	\$ 14,000.00
460.1101	HMA Pavement 4 LT 28-58 S, Item also includes tack coat (455.0605).	TON	505	\$110.00	\$ 55,550.00
628.1504	Silt Fence	LF	700	\$2.00	\$ 1,400.00
628.2004	Erosion Mat Urban Class I, Type B	SY	950	\$4.00	\$ 3,800.00
690.0150	Sawing Asphalt	LF	235	\$3.00	\$ 705.00
SPV.0060.01	Water Valve & Valve Box 8-Inch	EACH	2	\$2,800.00	\$ 5,600.00
SPV.0060.02	Hydrant Assemblies	EACH	2	\$5,000.00	\$ 10,000.00
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SPV.0060.04	1" Curb stop/box with extension rod and tracer box	EACH	2	\$650.00	\$ 1,300.00
SPV.0060.05	1" Corp Stop	EACH	2	\$300.00	\$ 600.00
SPV.0090.01	C-900 Water Main 8-Inch	LF	540	\$100.00	\$ 54,000.00
SPV.0090.02	2" Water Service, HDPE	LF	1,100	\$60.00	\$ 66,000.00
SPV.0090.03	Hydrant Lead 6-Inch (Granular Backfill)	LF	30	\$115.00	\$ 3,450.00
SPV.0060.01	Sanitary Sewer Manhole Frame & Cover	EACH	2	\$500.00	\$ 1,000.00
SPV.0090.01	Sanitary Sewer 8-Inch PVC (Granular Backfill)	LF	550	\$110.00	\$ 60,500.00
SPV.0090.02	Sanitary Sewer Service 6" PVC	LF	1010	\$75.00	\$ 75,750.00
SPV.0060.06	Sanitary Clean out	EACH	9	\$300.00	\$ 2,700.00
SPV.200.01	Sanitary Sewer Manhole 48-Inch	VF	24	\$350.00	\$ 8,400.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	950	\$6.50	\$ 6,175.00
	10% Construction Contingency				\$39,658.00
	15% Engineering				\$59,487.00
				Alternate #2	\$495,725.00

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460.1101	HMA Pavement 4 LT 28-58 S, Item also includes tack coat (455.0605).	TON	505	\$110.00	\$ 55,550.00
628.1504	Silt Fence	LF	700	\$2.00	\$ 1,400.00
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