



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, SEPTEMBER 18, 2018 – 5:30 PM

CITY HALL, POLICE TRAINING ROOM

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of September 4, 2018, as prepared and distributed
5. **Licenses & Permits**
 - a. 2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet
 - b. Discussion/Recommendation of a Temporary Class “B”/ “Class B” Retailer’s License Application filed by the Club Scoot Jockeys of Midwest Action Cycle for the event of Skootoberfest to take place on October 6, 2018 from 10:00 a.m. to 7:00 p.m. in Cobb Park
6. Discussion/Recommendation to approve Pay Request #4 to Sonrise Construction in the amount of \$4,000 for work completed on the White River Disc Golf Pedestrian Bridge Replacement Project
7. Discussion/Recommendation to approve invoice #1773 to Ellena Engineering Consultants, LLC in the amount of \$750 for additional construction management engineering services for work completed on the White River Disc Golf Pedestrian Bridge Replacement Project
8. Discussion/Recommendation regarding **Resolution 18-R62** a resolution establishing a policy for Capital Projects
9. Discussion/Recommendation regarding the Capital Improvement Fund deficit
10. Discussion/Recommendation regarding a Riviera Concourse Shop Lease (Space D) transfer from Vivian Smith to Sol Kaniuk
11. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$26,427.43
 - c. Regular Bills in the amount of \$75,798.04

12. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

Posted 9/14/2018 11:00 am

cc: Committee Members, Mayor, Council, Administrator, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE MINUTES
TUESDAY, SEPTEMBER 4, 2018 – 6:00 PM
CITY HALL, MEETING ROOM 2A

Committee Members: Chairperson Ken Howell, Alderpersons: Selena Proksa, Doug Skates, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 6:00 p.m.

Roll Call

Clerk Kropf called the roll and noted that five alderpersons were present. She added that others present included: Mayor Hartz, Alderperson Flower, Interim City Administrator Berner, Finance Director Hall, and City Clerk Kropf.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

Charlene Klein 817 Wisconsin St; Spoke in regards to the payment to Gage Marine and would like clarification to the amount.

Mary Jo Fesenmaier; 1085 S Lakeshore Dr; Spoke in regards to Gage Marine and spoke to the City Administrator's authority to approve certain bills and work done. She also spoke in favor of moving the Finance meeting to occur on the same days as the Council meetings.

Approve the Regular Finance, License and Regulation Committee Meeting minutes of August 21, 2018, as prepared and distributed

Motion by Skates to approve the minutes of the August 21, 2018 Finance, License, and Regulation Committee meeting, second by Proksa. No discussion. Motion carried 5-0.

Licenses & Permits

2018-2019 Original & Renewal Operator License applications filed by various applicants as listed in packet

Motion by Skates to approve, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation of an Event Permit Application filed by Club Scoot Jockeys/Vespa Club of America/Midwest Action Cycle for the event of Amerivespa to be held on June 19, 2019 through June 23, 2019 at Flat Iron Park, Brunk Pavilion, and Wrigley Drive (Approved by the Board of Park Commissioners on August 22, 2018)

Motion by Proksa to approve, second by Skates.

Motion by Skates to suspend the rules to allow Sherm Lindsey to address the Committee, second by Halverson. Motion carried 5-0.

Sherm Lindsey addressed the Committee and noted that Wrigley Drive would only be closed on June 21, 2019 and June 22, 2019. He also added that this event would mirror the one that occurred in 2012 and that the street closure came as a request of the Police Chief. Hedlund noted that there is no mention of bagging meters within the application and wondered if the club would pay for those fees as the meters will not be generating money as the street will be closed. He also inquired about why the Brunk Pavilion is being rented at a rate for a resident and if they will be applying separately for the banner display.

Original motion failed 0-5, with all committee members voting no.

Motion by Skates to continue to the next meeting to discuss further the need for bagging meters on Wrigley Drive, barricades, and discussion on closing Wrigley Drive, second by Halverson. Motion carried 5-0.

Discussion/Recommendation of an Event Permit Application filed by the Club Scoot Jockeys for the event of Skootoberfest 10 to be held on October 6, 2018 at Cobb Park during the hours of 11:00 a.m. to 8:00 p.m. (Approved by the Board of Park Commissioners on August 22, 2018)

Motion by Proksa to approve, second by Skates. Clerk Kropf added the application did indicate alcohol, and noted that the group would have to apply separately. The original application did state that Flat Iron Tap would be serving the alcohol; she indicated that the business couldn't do that as it is outside of their premise description. She noted that they

have turned in their application for that and it is in the process of being approved by the police department. Motion carried 5-0.

Discussion/Recommendation of a Park Reservation Permit filed by SCW Walworth/Ryan Dover for use of Veterans Park, North Side Soccer Fields to be used the following dates and times: Practices (5:00 to 7:30 PM): 8/14, 8/21, 8/28, 9/4, 9/11; and Games: 9/8 (3:00 PM), 9/16 (3:00 PM), 9/22 (10:00 AM) (June 25, 2018 Park Board Discussion-SCW Walworth Soccer: Motion Olsen/Straube to recommend approval of the use of Vets Park during the months of August and September 2018, (Tuesdays in August and Tuesdays and Saturdays in October) for SCW Walworth Soccer practice and games, contingent on permits being prepared and forwarded to City Council. Motion Carried. Mr. Dover to return next month with additional permits for the soccer season; Approved by the Board of Park Commissioners on August 22, 2018)

Motion by Skates to approve, second by Proksa. Skates indicated that this event is filling the gap for a program that doesn't essentially exist. Flower would like to see the Park Board review the applications relative to fees, as this event generated the need to purchase the new soccer goals. Motion carried 5-0.

Discussion/Recommendation of a Park Reservation Permit filed by Brittany Speckman for use of Flat Iron Park and Brunk Pavilion for the event of Speckman/Israil Wedding to be held on July 27, 2019 from 1:30 p.m. to 3:30 p.m. (Approved by the Board of Park Commissioners on August 22, 2018)

Motion by Skates to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation of a Temporary Class "B"/ "Class B" Retailer's License Application filed by the Lake Geneva Rotary Club to be used at the event of Oktoberfest on October 6, 2018 and October 7, 2018 at the 200 block of Broad St. and Geneva St.

Motion by Howell to approve, second by Skates. Clerk Kropf noted that the BID who is hosting the event had to find a non-profit or bona fide club as the BID is not eligible to apply for such licenses. Motion carried 5-0.

Discussion/Recommendation to approve a payment to Gage Marine in the amount of \$29,831.37 as part of the 2016-2018 Pier Maintenance Contract

Motion by Proksa to approve, second by Skates. Karen explained the charges that were being invoiced by Gage Marine. She explained that the work is completed in the spring and fall and the invoices are split. She added that the former City Administrator had approved the additional work via email without taking it to committee or council. She added that she contacted Gage Marine and indicated that their invoices needed to be more detailed and need to match the estimates provided. Motion carried 5-0.

Discussion/Recommendation regarding the purchase of four new soccer goals with nets, removable lever lifting wheels, and caster wheel dolly kit in an amount not to exceed \$7,235.00; funding to be paid from the Park Fund

Motion by Hedlund to approve, second by Skates. Finance Director Hall noted that there is approximately \$50,000 in the park fund, which will cover the expense. Motion carried 5-0.

Discussion/Recommendation of Ordinance 18-08 amending subsection (1)(a) meeting of Section 2-249, Finance, Licensing, and Regulation Committee, Generally of Article II City Council of Chapter 2, Administration of the Municipal Code of the City of Lake Geneva; Relating to the days and times of meetings for the Finance, Licensing, and Regulation Committee

Motion by Skates to approve, second by Halverson. Clerk Kropf stated that the only change made to the ordinance was to hold the meetings on the second and fourth Mondays of the month before the Council meetings. Motion carried 4-1, with Hedlund voting no.

Discussion/Recommendation to schedule a Joint Meeting of the Personnel Committee and the Finance, Licensing, and Regulation Committee for September 18, 2018 at 6:00 p.m.

Motion by Skates to approve, second by Proksa. Committee discussion included the joint committee's appointing a chairperson to run the meeting. Motion carried 5-0.

Discussion/Recommendation of Resolution 18-R61 a resolution establishing a Fund Balance Policy for the City of Lake Geneva

Finance Director Hall noted that the City's current fund balance policy is one line contained within a resolution. The City auditors recommended that the current policy be rescinded and a new, more comprehensive policy be adopted.

Hall added that this policy would follow the GASB guidelines more closely and that having this policy would give the City more flexibility to spend money in an undesignated fund at year end.
Motion by Hedlund to approve, second by Skates. Motion carried 5-0.

Discussion/Recommendation regarding the definition of capital projects

Interim City Administrator Berner explained that when he interviewed, he shared how he has implemented the use of a capital improvement project plan. He added that a capital project should be identified as, "project should be new construction, expansion, renovation, or a replacement project for an existing facility or facilities. The project must have a total cost of at least \$5,000 and have a useful life of more than one year. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project."

He then outlined what would be considered and placed in the equipment replacement fund. Those were identified as, "equipment replacement fund and capital outlay should be a total cost of at least \$5,000 with a useful life of at least 1 year to include: major equipment and facilities such as HVAC equipment and controls, computer hardware and software, trucks, vehicles, and lawn mowers."

Flower indicated that she had questions as to why certain things were included in the capital projects budget and she would like to see a guideline outlining what purchases get applied to certain funds. Skates noted that the City should have someone come in to evaluate the condition of the City owned buildings so that their maintenance be added to the capital as well.

Motion by Howell to continue for further discussion at the next Finance, License, and Regulation meeting to be held on Tuesday, September 18, 2018 at 5:30 p.m., second by Skates. Motion carried 5-0.

Presentation of Accounts

Purchase Orders

None

Prepaid Bills in the amount of \$82,148.81

Motion by Skates to approve, second by Hedlund. No discussion. Motion carried 5-0.

Regular Bills in the amount of \$79,756.38

Motion by Hedlund to approve, second by Skates. No discussion. Motion carried 5-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding employee contracts, pay, and benefits for:

-Assistant City Clerk

Motion by Halverson to convene the Finance, License, and Regulation Committee in closed session, second by Skates. Closed session to include Alderperson Flower, Mayor Hartz, Interim City Administrator Berner, Finance Director Hall, and City Clerk Kropf. Motion carried on a roll call vote. The committee convened into closed session at 7:09 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to reconvene the committee in open session, second by Skates. Motion carried on a roll call vote 5-0. The committee reconvened into open session at 7:33 p.m.

Motion by Howell to proceed as discussed in closed session, second by Hedlund. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn, second by Skates. Motion carried 5-0. The meeting of the Finance, License, and Regulation Committee adjourned at 7:34 p.m.

MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSING, AND REGULATION COMMITTEE

Original License:
Wendy Anderson

Renewal Operator:

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8/29/18

Town Village City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10AM and ending 7PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

Bona fide Club Church Lodge/Society

Chamber of Commerce or similar Civic or Trade Organization

Veteran's Organization Fair Association

(a) Name CLUB SCOOT JACKETS OF MINNEAPOLIS ACTION CYCLE

(b) Address _____
(Street, _____
_____ town village City

(c) Date organized 8/8/09

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President SHERM LINDSEY

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: SHERM LINDSEY

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number CORB PARK - 2101 McDONALD RD, LAKE GENEVA, WI 53147

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event SKOOTBERFEST

(b) Dates of event OCTOBER 6th, 2018

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 8/30/2018

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

WISCONSIN DEPARTMENT OF REVENUE

Receipt # 10001653

Wisconsin Department of Revenue

**SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA**

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: CLUB SCOUT JOCKEYS

Name of Event: SKOOTBERFEST

Date of Event: OCT 6th, 2018

Time of Event: 10AM (Beginning) 7PM (Ending)

Event Contact Person: SHERA LINOSEY

Contact Phone: _____

Contact Email: _____

Will a Licensed Operator be serving or supervising the service of alcohol?
***This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

Yes No

**PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR
TEMPORARY RETAILER'S LICENSE APPLICATION.**

For Office Use Only

Date Filed: Aug 30, 2018 Receipt No: 10001053

Total Amount: \$10 CL# 32908

Forwarded to Police Chief: 8/30/2018

Recommendation: _____ Approved Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: _____

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

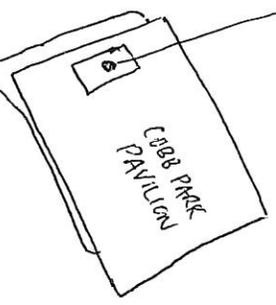
License Expires: _____

MAILTO: Organization

SKAOTORGZFEEST 10

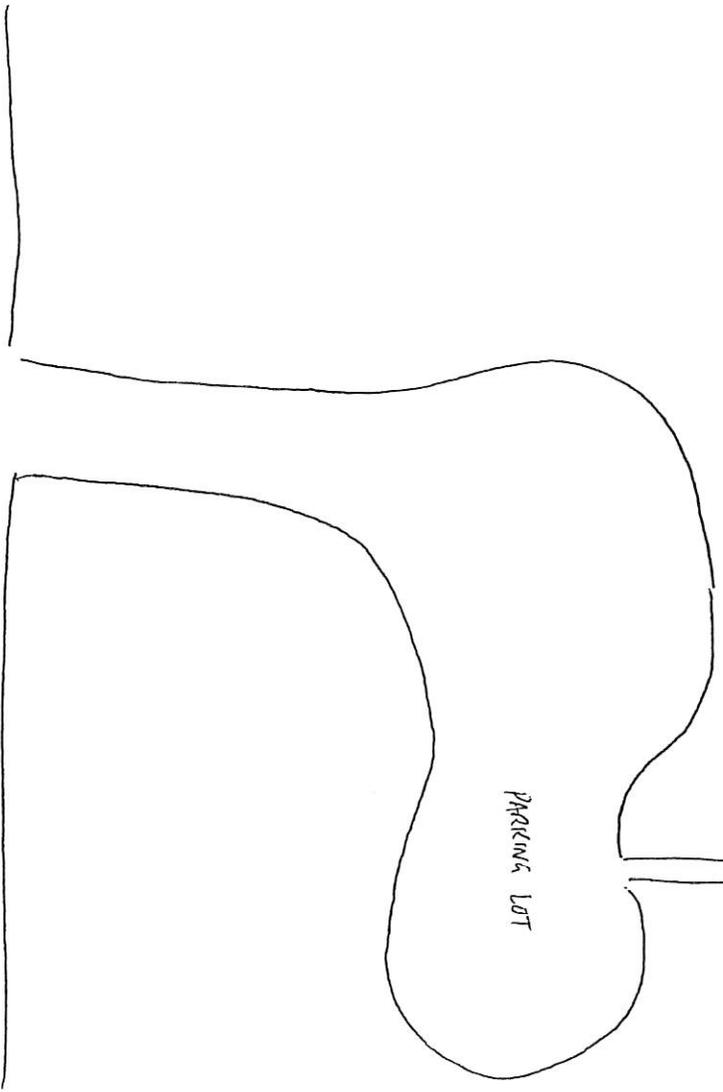
- BEER CHAT MAP -

BEER CHAT INSIDE
PAVILION



PARKING LOT

MCDONALD ROAD



SECTION 01 22 00

APPLICATION FOR PAYMENT OF CONTRACT

DATE: August 24, 2018

PAYMENT REQUEST: 4

PROJECT: City of Lake Geneva White River disc golf course pedestrian bridge replacement project.

1. CONTRACT PRICE:	<u>\$45,716.00</u>
2. CHANGE ORDER No.1(BRIDGE EXTENSION):.....	<u>\$3,625.00</u>
3. CHANGE ORDER NO.2 (BORINGS):.....	<u>\$3,500.00</u>
4. CHANGE ORDER NO.3 (RAISE DECK):.....	<u>\$4,000.00</u>
5. TOTAL CONTRACT PRICE TO DATE:	<u>\$56,841.00</u>
6. TOTAL COMPLETED TO DATE:.....	<u>\$39,325.00</u>
7. RETAINAGE (10% of completed work).....	<u>\$3,932.50</u>
8. TOTAL EARNED LESS RETAINAGE (line 6-7).....	<u>\$35,392.50</u>
9. LESS PREVIOUS REQUEST FOR PAYMENT (paid to date).....	<u>\$31,792.50</u>
10. CURRENT PAYMENT DUE (line 8-9).....	<u>\$3,600.00</u>
11. BALANCE TO FINISH, PLUS RETAINAGE (line 5 - 6).....	<u>\$17,516.00</u>

APPLICATION SUBMITTED BY:

Sonrise Const.
AUTHORIZED SIGNATURE

PRINT NAME

DATE

APPLICATION APPROVED BY:

Tom Earle
AUTHORIZED SIGNATURE

Tom Earle
PRINT NAME

City of Lake Geneva DPW

Ellena Engineering Consultants, LLC

700 Pilgrim Parkway, Suite 100
Elm Grove, WI 53122
(262)719-6183
mellena@eeceng.com



INVOICE

BILL TO

Tom Earle
City of Lake Geneva
1065 Carey Street
Lake Geneva, WI 53147

INVOICE # 1773

DATE 08/23/2018

DUE DATE 08/23/2018

TERMS Due upon receipt

ACTIVITY	QTY	RATE	AMOUNT
Construction Management Provide construction management engineering services as needed.	1	750.00	750.00

BALANCE DUE

\$750.00

DATE APPROVED	10 Sept 2018
APPROVED BY	<i>[Signature]</i>
ACCOUNT #(S)	4332101701
DESCRIPTION	disc golf bridge
PO #	

Engineering

Resolution No. 18-R62

A RESOLUTION ESTABLISHING A POLICY FOR CAPITAL PROJECTS

WHEREAS, the City audit in notes to the financial statements dated December 31, 2017 provide the following definitions of Capital assets:

Property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual costs of \$5,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. And,

WHEREAS, the proposed Capital Projects Policy is intended to provide guidelines during the preparation of the annual budget and ensure that appropriations intended to pay for Capital Improvements (Capital assets as defined by the City auditor) are restricted and used within a prescribed order.

NOW, THEREFORE, be it resolved by the Lake Geneva Common Council that the following Capital Project Policy is hereby approved:

To be included in the **Capital Improvement Fund** a project must have a total cost of at least \$5,000, have a useful life of more than one year and is for new construction, expansion, renovation, or for an existing facility or facilities. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.

To be included in the **Equipment Replacement Fund**, the capital project must cost at least \$5,000 with a useful life of at least one year and is to pay for major equipment, Fire apparatus, trucks, vehicles and lawn mowers.

Capital outlay under \$5,000 acquired for the purpose of maintaining, repair or upgrades to Capital assets such as machinery, land, facilities or other City necessities must be appropriated to the proper Department and program budgets.

Adopted by the Common Council of the City of Lake Geneva, on September 24th, 2018.

Tom Hartz, Mayor

ATTEST:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Date: August 30, 2018
To: Finance License & Regulation Committee
From: Dave Berner, Interim City Administrator
Subject: Capital Projects definition

I expressed in my interview for the appointment as Interim Administrator, the value of establishing a long range Capital Improvement Plan (CIP). In my previous experiences as City Manager and Administrator, I used the CIP process as a way to budget resources for Capital that was in the best long term interests of the City and met strategic goals that reflect the Council's priorities for the future. In the absence of a Capital Improvement Plan, in preparation of the annual budget, it would be helpful to have as a starting point a definition of Capital Projects established by the Common Council to guide the process. The purpose of this memo is to discuss possibilities of establishing said definition(s) resulting in the FLR Committee submitting a recommendation to the Common Council.

In regard to Capital assets, the annual financial report prepared by the City auditor dated December 31, 2017 in their notes to basic financial statements, provide the following definitions:

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual costs of \$5,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

I suggest the following for discussion and action:

Capital projects involve the investment of large amounts of money that helps maintain or improve City assets or infrastructure. Capital projects do not include normal operating expenditures for employee salaries, routine maintenance and repair, or other capital outlays such as facilities and equipment that fail to meet the definition of a Capital Project.

To be included in the Capital Improvement Fund a project should be new construction, expansion, renovation, or a replacement project for an existing facility or facilities. The project must have a total cost of at least \$5,000 and have a useful life of more than one year. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.

To be included in the equipment replacement fund, capital outlay should be a total cost of at least \$5,000 with a useful life of at least 1 year to include; major equipment and facilities, such as HVAC equipment and controls, computer hardware and software, trucks, vehicles, and lawn mowers.

Capital outlay under \$5,000 acquired for the purpose of maintaining, repair or upgrades to Capital assets such as machinery, land, facilities or other City necessities should be in the appropriate department or program budget.

Account Number	Account Title	2018-18 Period Actual	2018-18 Current year Actual	Current year Budget	Variance Current year	% of Budget
CAPITAL PROJECTS						
CAPITAL PROJECTS						
CAPITAL PROJECTS						
43-00-00-48110	INTEREST EARNED	.00	189.78	.00	189.78-	.00
43-00-00-49000	PROCEEDS FROM BORROWING	.00	500,000.00	1,273,042.00	773,042.00	39.28
Total CAPITAL PROJECTS:		.00	500,189.78	1,273,042.00	772,852.22	39.29
CAPITAL PROJECTS						
43-00-00-52160	ISSUANCE COSTS	.00	.00	.00	.00	.00
Total CAPITAL PROJECTS:		.00	.00	.00	.00	.00
Total CAPITAL PROJECTS:		.00	500,189.78	1,273,042.00	772,852.22	39.29
CITY HALL CAPITAL PROJECTS						
CITY HALL CAPITAL PROJECTS						
43-16-10-17010	CITY HALL CAPITAL PROJECTS	.00	9,349.70	5,000.00	4,349.70-	186.99
Total CITY HALL CAPITAL PROJECTS:		.00	9,349.70	5,000.00	4,349.70-	186.99
Total CITY HALL CAPITAL PROJECTS:		.00	9,349.70	5,000.00	4,349.70-	186.99
PD CAPITAL PROJECTS						
PD CAPITAL PROJECTS						
43-21-00-17010	PD CAPITAL PROJECTS	.00	13,029.43	22,759.00	9,729.57	57.25
Total PD CAPITAL PROJECTS:		.00	13,029.43	22,759.00	9,729.57	57.25
Total PD CAPITAL PROJECTS:		.00	13,029.43	22,759.00	9,729.57	57.25
FIRE DEPT CAPITAL PROJECTS						
FIRE DEPT CAPITAL PROJECTS						
43-22-00-17010	FD CAPITAL PROJECTS	.00	.00	.00	.00	.00
Total FIRE DEPT CAPITAL PROJECTS:		.00	.00	.00	.00	.00
Total FIRE DEPT CAPITAL PROJECTS:		.00	.00	.00	.00	.00
STREET IMPROVEMENT PROGRAM						
STREET IMPROVEMENT PROGRAM						
43-32-10-17010	2017 STREET IMP PROGRAM	.00	700,127.00	1,066,339.00	366,212.00	65.66
Total STREET IMPROVEMENT PROGRAM:		.00	700,127.00	1,066,339.00	366,212.00	65.66
Total STREET IMPROVEMENT PROGRAM:		.00	700,127.00	1,066,339.00	366,212.00	65.66
PARKS CAPITAL PROJECTS						
PARKS CAPITAL PROJECTS						
43-52-00-53000	PARKS CAPITAL PROJECT	.00	171,386.92	178,944.00	7,557.08	95.78
Total PARKS CAPITAL PROJECTS:		.00	171,386.92	178,944.00	7,557.08	95.78
Total PARKS CAPITAL PROJECTS:		.00	171,386.92	178,944.00	7,557.08	95.78
CAPITAL PROJECTS Revenue Total:		.00	500,189.78	1,273,042.00	772,852.22	39.29

Account Number	Account Title	2018-18 Period Actual	2018-18 Current year Actual	Current year Budget	Variance Current year	% of Budget
	CAPITAL PROJECTS Expenditure Total:	.00	893,893.05	1,273,042.00	379,148.95	70.22
	Net Total CAPITAL PROJECTS:	.00	393,703.27-	.00	393,703.27	.00
	Net Grand Totals:	.00	393,703.27-	.00	393,703.27	.00

cc

Sept. 10, 2018

To: City of Lake Geneva

From: Vivian W. Smith

RE: Space D Accessories \$10 or Less-Riviera

Please be advised:

I have sold my business to SOL Kaniuk, Owner of Creative Glass Blowing Riviera Building. Please put 2018-2019 summer lease in Mr. Kaniuk's name. Also, transfer deposit name to Mr. Kaniuk for \$1,000 store deposit and \$100.00 key deposit. This was included in purchase price of my business.

Any questions, please call
Vivian W. Smith - 
SOL Kaniuk - 

Thank you

Vivian W. Smith

CITY OF LAKE GENEVA

RIVIERA CONCOURSE LEASE

THIS AGREEMENT made this day of October 20, 2017 by and between the CITY OF LAKE GENEVA, a municipal corporation, whose principle place of business is 626 Geneva St., Lake Geneva, WI. 53147, Lessor, hereinafter referred to as the CITY, and Vivian Smith, whose address is 217 Sky Lane Drive, Lake Geneva, WI 53147, LESSEE.

WITNESSETH

1. The CITY does hereby lease and let to the LESSEE and the LESSEE hereby agrees to lease from the CITY, under all the terms and conditions hereinafter set forth, the following described area of the Riviera Concourse, to-wit:

That portion of the Riviera Concourse shown on the attached Exhibit "A" as Space "D", being an area of 182 square feet,

for the sole purpose of selling products to consumers. The City reserves the right to approve any and all items to be sold by LESSEE.

2. The term of this Lease shall be 1 year. The LESSEE'S occupancy period under the lease shall be from April 1st through November 1st of each year.
3. LESSEE shall pay as annual rent as follows:

- 2018 season \$7,685.86 ✓

The rent shall be payable in four (4) equal installments, the first installment to be paid on or before June 15th of each year and the remaining installments to be paid on or before the 15th day of July, August and September.

4. A security deposit in the amount of \$1,000.00 shall be filed with the City prior to occupancy. The security deposit may be used to pay any utility bills of LESSEE that are delinquent for a period of more than thirty (30) days, any damages to the leased premises, and past due rent. The security deposit shall be returned to LESSEE upon termination of this lease if the premises are vacated in the same condition as commencement of the lease and provided no other obligations are due to the City.

5. It is understood and agreed by the LESSEE that their interest in the leased premises shall not be assigned or transferred to any other party without the express written consent of the CITY.

6. The said LESSEE shall provide liability insurance in the aggregate amount of Two Hundred Fifty Thousand Dollars and No Cents (\$250,000.00) covering the event of death or injury to one (1) person, in the aggregate amount of Five Hundred Thousand and No Cents (\$500,000.00) Dollars covering the event of death or injury to more than one (1) person, and in the amount of one Hundred Thousand Dollars and No Cents (\$100,000.00) covering the event of property damage naming the CITY as an additional insured. LESSEE shall furnish a Certificate of Insurance to the City Clerk of the CITY OF LAKE GENEVA upon the execution of this Lease. Said Certificate of Insurance shall provide for minimum thirty (30) day notice in case of cancellation.

7. LESSEE fully understands and agrees that LESSEE is responsible and holds the CITY harmless for damage to all their equipment, merchandise, and personal property that may occur from any source, including, but not limited to theft, vandalism and elements. Winter storage of fixtures and/or equipment is permissible, but the CITY will not be responsible for any damage, etc. that may occur from any source, including, but not limited to, theft, vandalism and elements. Winter storage of merchandise or goods is not permitted.

8. Signs. (a) It is fully understood by the LESSEE that no improvement of any kind shall be made to the lease premises including, but not limited to, the erection of signs or other form of advertisement without the express written consent of the CITY.

(b) No signs shall be permitted on the exterior of the building. All permitted signs shall be approved by the CITY and conform to local ordinances.

(c) In the event LESSEE makes improvements without the consent of the CITY, the CITY may at its option consider this lease null and void and require LESSEE to pay for removal of all unauthorized improvements and restoration of the premises to the condition prior to the unauthorized improvements. The City reserves the right to review and approve any signs as well as all services or products offered by Lessee on or from the leased premises.

9. LESSEE shall not permit any unattractive or unsanitary accumulation of trash, debris or litter on the leased premises. The CITY agrees to provide normal janitorial services for the Riviera Concourse. Said services are included in the basic rent for the leased premises. The CITY shall have the sole discretion in the selection of janitorial personnel or service and the level of services provided.

10. The LESSEE shall operate their businesses in a clean, safe, sanitary and business-like manner at all times. Tenants shall not do any acts nor allow any of its' employees or agents to do any acts that would unduly interfere with or disrupt other businesses at the Riviera complex. Failure to comply with the terms of this provision as determined in the sole discretion of the CITY, shall be deemed a default under this lease and subject to the remedies set forth in paragraph 13.

11. The LESSEE shall pay all license fees and taxes that may be imposed by any City, State, or Federal authorities.

12. The Lessee shall be open for business from Memorial Day Weekend through Labor Day Weekend from 10:00 AM to 5:00 PM seven days per week. During these mandated hours of operation, the LESSEE's premises shall be open for business. LESSEE is permitted to be open for additional non-closed hours at LESSEE discretion. The CITY will secure the Riviera Concourse during the hours the Concourse is closed from 9:00 PM to 8:00 AM. LESSEE will not open his/her business to the public during these "closed" hours without written consent of the City. Failure to comply with these terms shall be deemed a default under this lease and subject to the remedies in paragraph 13.

13. It is expressly understood and agreed that if the LESSEE defaults in any of the covenants and agreements herein contained or shall fail to operate and use the premises for the purposes defined herein or in any way fails to meet the demands of the public in the operation of the business herein referred to, or fails to pay the rent, then said LESSEE shall forfeit all right, title and interest to operate in the premises hereby leased and every part thereof. It is further provided, no assignment or transfer of the LESSEE's rights under this Lease shall be made by LESSEE nor through voluntary assignment, bankruptcy, or under execution, and any such event shall immediately terminate this Lease.

14. LESSEE shall be issued a key or keys for leased premises which shall not be reproduced. LESSEE shall sign a separate "key agreement" and pay a separate key deposit as determined by the CITY. All keys shall be returned on or before November 15 of each season. LESSEE agrees to reimburse the CITY for any required locksmith services for LESSEE's loss of their key or failure to return the key at the end of the term.

15. LESSEE shall procure at their own expense all necessary and required licenses, permits, and inspections prior to opening business.

16. LESSEE shall, on the last day of the term, or on earlier termination of the Lease, return the premises to the CITY in clean and satisfactory condition including all permanent fixtures, all in good and satisfactory repair. Any trade fixtures or personal property not used in connection with the operation of the vacated premises and belonging to LESSEE, if not removed at the termination or default, shall be deemed abandoned and become the property of the CITY without any payment or offset therefore. The CITY may remove such fixtures or property from the vacated premises. In the event the LESSEE does not repair and restore the leased premises to the original condition, normal wear and tear expected, the CITY shall charge the LESSEE's security deposit for any repairs and restoration of the damage and collect any additional costs of said repairs from the LESSEE.

17. If the premises are partially destroyed during the term of this Lease, the CITY shall determine whether repairs can be made within thirty (30) days. Written notice of the intention of the CITY to repair shall be given to LESSEE within thirty (30) days after any partial

destruction. Rent will be reduced proportionately in the extent to which the repair operations interfere with the business conducted on the premises by LESSEE. If the repairs cannot be made within the time specified above, the CITY shall have the option to make them within a reasonable time or terminate the lease. Rent shall be prorated and refunded based upon the remaining term of the lease. Partial destruction of the premises by natural causes, such as fire, acts of God and other natural calamities, will not give rise to any cause of action by LESSEE for loss of business or profits by Lessee.

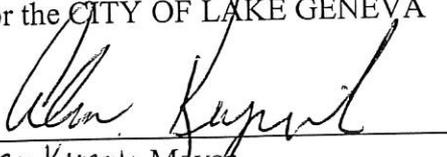
18. If the CITY files an action to enforce any agreement contained in this Lease, or for breach of any covenant or condition, LESSEE shall pay the CITY reasonable attorney's fees and the costs of said action.

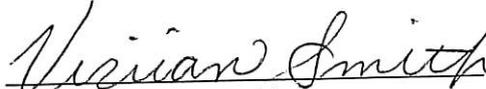
19. In the event LESSEE breaches any portion of this Lease, the aforementioned security deposit shall be forfeited and applied against any damages sustained by the CITY as a result of breach by LESSEE. The City will not be precluded from bringing action against the Lessee for any and all damages above those sustained above the amount of the security deposit.

20. The LESSEE shall hold the CITY harmless from the payment of all claims from any damages arising out of LESSEE's use of the premises. The LESSEE shall indemnify the CITY from all suits or actions brought against the CITY or sustained by any other parties, including LESSEE's service or agents.

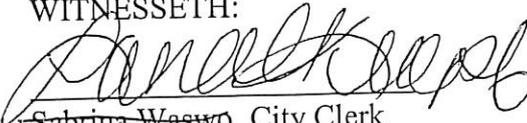
IN WITNESS WHEREOF, the City Council of the CITY OF LAKE GENEVA has caused this indenture to be executed by its City Mayor, countersigned by the City Clerk, and sealed with its corporate seal, and Vivian Smith have set their hands and seals, and all parties represent that each of the signers has full authority to execute the same.

For the CITY OF LAKE GENEVA

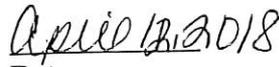

Alan Kupsik, Mayor


Lessee: Vivian Smith

WITNESSETH:


Sabrina Waswo, City Clerk

Lana Kropf


Date

**City of Lake Geneva
Finance, License, & Regulation Committee
September 18, 2018**

**Prepaid Checks
9/3/18 - 9/18/18**

**Total:
\$26,427.43**

Checks over \$5,000:

\$	15,635.19	Alliant Energy - September bills to date
\$	-	
\$	-	
\$	-	
\$	-	

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
09/07/2018	68452	2046	ALLIANT ENERGY	15,635.19
09/07/2018	68453	2273	CHASE CARD SERVICES	3,587.84
09/07/2018	68454	5266	D & D RESTAURANT GROUP INC	175.00
09/07/2018	68455	2670	HOME DEPOT CREDIT SERVICES	363.62
09/07/2018	68456	5265	PUBLIC ADMINISTRATION ASSOCIATES	3,668.66
09/07/2018	68457	4973	US BANK	2,871.57
09/07/2018	68458	5239	WALMART COMMUNITY	125.55
Grand Totals:				26,427.43

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	103.36	19,690.87-	19,587.51-
11-00-00-44130	150.00	.00	150.00
11-00-00-44250	25.00	.00	25.00
11-14-20-53990	3,668.66	.00	3,668.66
11-14-30-53110	126.08	.00	126.08
11-14-30-53310	460.00	.00	460.00
11-16-10-52220	5,034.43	.00	5,034.43
11-16-10-53500	58.24	.00	58.24
11-21-00-51380	177.20	103.36-	73.84
11-21-00-53420	1,610.23	.00	1,610.23
11-21-00-53800	119.74	.00	119.74
11-21-00-53990	67.76	.00	67.76
11-22-00-52220	1,023.00	.00	1,023.00
11-22-00-53400	10.60	.00	10.60
11-22-00-53510	34.60	.00	34.60
11-22-00-53990	33.00	.00	33.00
11-22-00-54500	799.00	.00	799.00
11-22-00-58000	125.55	.00	125.55
11-22-00-58100	159.98	.00	159.98
11-24-00-53100	994.75	.00	994.75
11-24-00-53320	500.00	.00	500.00
11-29-00-53400	1,000.00	.00	1,000.00
11-32-10-53600	41.93	.00	41.93
11-32-10-53990	91.52	.00	91.52
11-34-10-52220	140.75	.00	140.75
11-34-10-52230	740.83	.00	740.83
11-34-10-53750	23.15	.00	23.15
11-51-10-52220	1,447.47	.00	1,447.47
11-52-00-52220	170.30	.00	170.30
11-52-01-52220	857.10	.00	857.10
40-00-00-21100	.00	4,718.98-	4,718.98-
40-55-30-52220	4,718.98	.00	4,718.98
42-00-00-21100	.00	301.87-	301.87-

GL Account	Debit	Credit	Proof
42-34-50-52500	240.13	.00	240.13
42-34-50-53400	61.74	.00	61.74
48-00-00-21100	.00	19.37-	19.37-
48-00-00-52220	19.37	.00	19.37
61-00-00-21100	.00	119.94-	119.94-
61-00-00-53100	119.94	.00	119.94
62-00-00-21100	.00	119.94-	119.94-
62-00-00-92100	119.94	.00	119.94
99-00-00-21100	.00	1,559.82-	1,559.82-
99-00-00-52220	1,482.96	.00	1,482.96
99-00-00-53120	39.86	.00	39.86
99-00-00-53320	37.00	.00	37.00
Grand Totals:	26,634.15	26,634.15-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

**City of Lake Geneva
Finance, License, & Regulation Committee
September 18, 2018**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	\$ 59,683.28
2. Debt Service	20	\$ -
3. TID #4	34	\$ -
4. Lakefront	40	\$ 4,136.11
5. Capital Projects	43,52	\$ -
6. Parking	42	\$ 1,233.65
7. Cemetery	48	\$ 80.00
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ -
10. Impact Fees	45	\$ 10,665.00
11. Tourism Commission	47	\$ -
Total All Funds		<u><u>\$75,798.04</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE
9/18/2018**

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 75,798.04**

ITEMS > \$5,000

Johns Disposal - September Refuse & Recycling Service \$ 39,040.89

Lake Geneva Utility Commission - Impact Fees \$ 10,665.00

\$ -

\$ -

Balance of Other Items \$ 26,092.15

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.
Invoice.Batch = "180924"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ARROW PEST CONTROL INC				
76852	08/28/2018	PEST CONTROL-SEP	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	55.00
Total ARROW PEST CONTROL INC:				55.00
BREEZY HILL NURSERY				
I-217312	08/30/2018	POND MAINT-AUG	42-34-50-52200 PARKING LOT PLANTING/MAINT	216.00
Total BREEZY HILL NURSERY:				216.00
BUMPER TO BUMPER AUTO PARTS				
662-394823	08/29/2018	WIRE TERMINATORS	11-52-01-53400 VETS PARK OPERATING SUPPLIES	11.46
662-395250	09/05/2018	BULB-MOWER	11-52-00-52500 EQUIPMENT REPAIR SERVICES	5.09
Total BUMPER TO BUMPER AUTO PARTS:				16.55
DUNLEAVY, KYLE				
DUNLEAVY-9/	09/02/2018	DUNLEAVY-SEC DEP 9/1/18	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
DUNLEAVY-9/	09/02/2018	DUNLEAVY-SETUP, SEC GRD 9	40-55-10-46740 UPPER RIVIERA REVENUE	357.63
Total DUNLEAVY, KYLE:				642.37
DUNN LUMBER & TRUE VALUE				
734867	08/28/2018	NUTS,BOLTS	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	5.28
734867	08/28/2018	DISCOUNT	11-00-00-48190 DISCOUNTS EARNED	.26-
735435	09/04/2018	DECK SCREW,FASTENERS	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	21.98
735435	09/04/2018	DISCOUNT	11-00-00-48190 DISCOUNTS EARNED	.55-
735464	09/04/2018	FORKS	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	63.98
735464	09/04/2018	DISCOUNT	11-00-00-48190 DISCOUNTS EARNED	3.20-
735892	09/07/2018	BATTERIES	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	34.99
735892	09/07/2018	DISCOUNT	11-00-00-48190 DISCOUNTS EARNED	1.75-
735897	09/08/2018	BATTERIES-RETURNED	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	34.99-
735897	09/08/2018	DISCOUNT	11-00-00-48190 DISCOUNTS EARNED	1.75
Total DUNN LUMBER & TRUE VALUE:				87.23
ELDER, NAN				
SEP-2018	09/10/2018	26.9 MI-VLG SUMMIT	11-14-30-53300 CITY CLERK TRAVEL-MILEAGE	14.66
Total ELDER, NAN:				14.66
ELKHORN CHEMICAL CO INC				
603397	09/04/2018	SOAP,SPRAY,DEO BLOCKS	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	180.28
Total ELKHORN CHEMICAL CO INC:				180.28
ETI CORP				
9/04/2018	09/04/2018	LIC MGR 2018-2019	11-14-30-53820 LICENSE/SUPPORT EXPENSE	299.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ETI CORP:				299.00
FIRST SUPPLY LLC				
1760100-00	08/29/2018	SHOWER VALVES	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	474.62
Total FIRST SUPPLY LLC:				474.62
FORD OF LAKE GENEVA				
65006	08/28/2018	TIRE,SENSOR-REPAIR	42-34-50-53510 VEHICLE/EQUIPMENT MAINT	191.53
Total FORD OF LAKE GENEVA:				191.53
GENEVA ONLINE INC				
1069738	09/01/2018	EMAIL SVC-SEP	11-12-00-52210 MUNICIPAL CT TELEPHONE	2.00
Total GENEVA ONLINE INC:				2.00
GIRAFFE ELECTRIC				
S1277	08/28/2018	LIGHT REPAIR-FOUNTAIN	40-55-20-53550 FOUNTAIN MAINT EXP	270.00
S1284	08/28/2018	TRAFFIC LTS-HWY 50/EDWARD	11-10-00-52450 EXPENSES SUBJECT TO INS CLAIM	180.00
Total GIRAFFE ELECTRIC:				450.00
HE STARK AGENCY INC				
6089PARK-8/1	09/06/2018	COLLECTION FEES-AUG	42-34-50-52160 PROFESSIONAL SERVICES	826.12
Total HE STARK AGENCY INC:				826.12
HEIN ELECTRIC SUPPLY CO				
511967-00	08/24/2018	REPLACEMENT LIGHTS	11-34-10-52610 STREET LIGHTS REPAIRS	447.60
Total HEIN ELECTRIC SUPPLY CO:				447.60
HENRICKSEN				
652670	08/16/2018	CHAIR	11-14-10-53100 MAYOR OFFICE SUPPLIES	251.24
Total HENRICKSEN:				251.24
ITU ABSORB TECH INC				
7080377	09/07/2018	MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	79.16
Total ITU ABSORB TECH INC:				79.16
JERRY WILLKOMM INC				
244825	08/31/2018	1300 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	3,521.70
Total JERRY WILLKOMM INC:				3,521.70
JOHNS DISPOSAL SERVICE INC				
213591	09/06/2018	SEP SVC	11-36-00-52940 SOLID WASTE-RESIDENTIAL	27,697.29
213591	09/06/2018	SEP SVC	11-36-00-52970 SOLID WASTE-RECYCLING	11,343.60
Total JOHNS DISPOSAL SERVICE INC:				39,040.89
KAESTNER AUTO ELECTRIC CO				
319304	09/04/2018	FORKS	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	184.95

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total KAESTNER AUTO ELECTRIC CO:				184.95
KOOI, RENEE				
KOOI-8/18	08/27/2018	KOOI-SEC DEP 8/25/18	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
KOOI-8/18	08/27/2018	KOOI-SETUP,SEC GRD 8/25/18	40-55-10-46740 UPPER RIVIERA REVENUE	372.25
Total KOOI, RENEE:				627.75
LAKE GENEVA MASONIC TEMPLE				
LGMT-9/18	09/07/2018	DENIAL OF APPLICATION	11-24-00-44400 ZONING PERMITS & FEES	400.00
Total LAKE GENEVA MASONIC TEMPLE:				400.00
LAKE GENEVA REGIONAL NEWS				
1265507	08/09/2018	LN-CUP 281 N EDWARDS BLVD	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	44.64
1268561	08/23/2018	LN-BID NOTICE-HVAC SYSTEM	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	63.02
1268566	08/16/2018	LN-7/9/18 COUNCIL MINUTES	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	241.60
1269311	08/23/2018	LN-HW AD-ASST ARBORIST	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	57.00
Total LAKE GENEVA REGIONAL NEWS:				406.26
LAKE GENEVA UTILITY				
223 SUMMER	08/23/2018	223 SUMMERHAVEN LN	45-00-00-24520 WATER IMPACT FEES	1,690.00
223 SUMMER	08/23/2018	223 SUMMERHAVEN LN	45-00-00-24530 SEWER IMPACT FEES	1,865.00
226 SUMMER	08/22/2018	226 SUMMERHAVEN LN	45-00-00-24520 WATER IMPACT FEES	1,690.00
226 SUMMER	08/22/2018	226 SUMMERHAVEN LN	45-00-00-24530 SEWER IMPACT FEES	1,865.00
312 GALLANT	08/23/2018	312 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
312 GALLANT	08/23/2018	312 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				10,665.00
LASER WORKS UNLIMITED LLC				
1435	08/31/2018	NAMEPLATE-BERNER	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	11.00
Total LASER WORKS UNLIMITED LLC:				11.00
MARED MECHANICAL				
109593	08/30/2018	REPAIR A/C CHILLER	11-16-10-52400 CITY HALL BUILDING REPAIRS	1,106.36
109806	08/31/2018	REPAIR/RECHARGE A/C	11-16-10-52400 CITY HALL BUILDING REPAIRS	2,827.86
Total MARED MECHANICAL:				3,934.22
MICHAEL A PAPPENFUS				
8/21/18	08/24/2018	COLD PATCH HAULING	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	225.00
Total MICHAEL A PAPPENFUS:				225.00
MIDSTATE EQUIPMENT				
V96229	08/30/2018	O-RING KIT-WAM MOWER #37	11-52-00-52500 EQUIPMENT REPAIR SERVICES	74.53
Total MIDSTATE EQUIPMENT:				74.53
MIKES AUTO REPAIR INC				
45994	08/29/2018	TIRE REPAIR-JACOBSON	11-52-00-52500 EQUIPMENT REPAIR SERVICES	47.10
46076	09/06/2018	TIRE REPAIR-TRUCK #13	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	19.44

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MIKES AUTO REPAIR INC:				66.54
MKCELLULAR INC				
MKCLGIN1019	08/07/2018	PHONE CASE-WALLING	11-24-00-52620 TELEPHONE EXPENSE	59.99
Total MKCELLULAR INC:				59.99
NAPA AUTO PARTS				
128833	08/30/2018	OIL FILTERS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	70.72
Total NAPA AUTO PARTS:				70.72
NEU, MARILYN				
NEU-9/18	09/02/2018	NEU-CIT #BB479047-2 DISMISS	11-12-00-45100 COURT PENALTIES & FINES	124.00
Total NEU, MARILYN:				124.00
OFFICE DEPOT				
190288146001	08/22/2018	TIME CARDS	11-32-10-53990 ST DEPT MISCELLANEOUS EXP	36.49
194968063001	08/29/2018	BATTERIES	11-16-10-53100 CITY HALL OFFICE SUPPLIES	10.87
194968063001	08/29/2018	PENS,BINDERS	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	46.51
Total OFFICE DEPOT:				93.87
OFFICE PRO INC				
315701-001	08/24/2018	CHANGING TABLES	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	562.44
315701-001	08/24/2018	SOAP,GLOVES	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	406.65
Total OFFICE PRO INC:				969.09
PATS SERVICES INC				
A-165754	08/30/2018	PORT A POTTY SVC-AUG	48-00-00-52260 CEM WATER/SEWER EXP	80.00
Total PATS SERVICES INC:				80.00
PIGGLY WIGGLY				
OPPER-9/18	09/07/2018	RESTITUTION-OPPER N538879	11-12-00-45100 COURT PENALTIES & FINES	32.62
Total PIGGLY WIGGLY:				32.62
POWER TECH, LLC				
8875	08/31/2018	COMM ELEC INS-JUL/AUG	11-24-00-52190 CONTRACT BUILDING INSPECTOR	1,280.00
Total POWER TECH, LLC:				1,280.00
RHYME BUSINESS PRODUCTS				
23301815	09/03/2018	TASKALFA 3011I-SEP	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	145.79
AR244334	08/29/2018	M3550IDN-SEP	11-12-00-53610 EQUIPMENT MAINT SERVICE COSTS	22.00
AR244336	08/29/2018	SHARP-AUG B&W	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	72.94
AR244336	08/29/2018	SHARP-AUG COLOR	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	300.37
Total RHYME BUSINESS PRODUCTS:				541.10
ROLYAN BUOYS				
3666707	08/28/2018	MOORING BUOYS-6	40-52-10-53510 EQUIP MAINT SUPP-BUOYS,STALLS	860.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ROLYAN BUOYS:				860.00
ROTE OIL COMPANY				
1824200013	08/30/2018	286 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	714.71
1824200014	08/30/2018	246 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	691.02
Total ROTE OIL COMPANY:				1,405.73
SCHENCK BUSINESS SOLUTIONS				
SC10185903	08/29/2018	2017 AUDIT	11-15-10-52130 INDEPENDENT AUDIT FEES	3,050.00
SC10185903	08/29/2018	2017 AUDIT-BID	11-00-00-13910 A/R BILL OUTS	1,200.00
Total SCHENCK BUSINESS SOLUTIONS:				4,250.00
TIET, TONY				
TIET-9/18	09/03/2018	TIET-SEC DEP 9/2/18	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
TIET-9/18	09/03/2018	TIET-SETUP, SEC GRD 9/2/18	40-55-10-46740 UPPER RIVIERA REVENUE	338.50
TIET-9/3/18	09/04/2018	TIET-SEC DEP 9/3/18	11-00-00-23530 SECURITY DEPOSITS	150.00
Total TIET, TONY:				811.50
TRUCK COUNTRY OF WI				
R203093397:0	06/08/2018	FUEL LEVEL,A/C REPAIR-TRK #	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	1,435.28
Total TRUCK COUNTRY OF WI:				1,435.28
UNITED LABORATORIES				
INV233517	08/31/2018	CLEANERS	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	392.94
Total UNITED LABORATORIES:				392.94
Grand Totals:				75,798.04

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "180924"

Invoice Detail.GL account (2 Characters) = {<>} "61"

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